

6th February 2024

You are hereby summoned to attend a meeting of the **OPEN SPACES AND LEISURE COMMITTEE** to be held at the **Sevenoaks Town Council Chamber**, Bradbourne Vale Road, Sevenoaks, TN13 3QG on **Monday 12th February 2024 at 7.00 pm**. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: <https://youtube.com/live/Ar44xNR--v4>

and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request.

Members of the public wishing to address the Committee should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members:

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| Cllr Dr Merylyn Canet – Chair | Cllr Lionel O’Hara |
| Cllr Victoria Granville – Vice Chair | Cllr Nick Varley |
| Cllr Dr Peter Dixon | Cllr Nigel Wightman – Deputy Leader |
| Cllr Sally Layne | Cllr Gareth Willis |
| Cllr Lise Michaelides | |

AGENDA

PUBLIC QUESTIONS

To enable any questions previously submitted by members of the public on any matter to be drawn to the attention of the Town Council.

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| 1 | <p><u>APOLOGIES FOR ABSENCE</u> To receive and note apologies for absence.</p> | <p>Town Council Offices Bradbourne Vale Road Sevenoaks Kent TN13 3QG</p> |
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tel: 01732 459 953 fax: 01732 742 577
email: council@sevenoakstown.gov.uk
web: sevenoakstown.gov.uk

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| 2 | <p><u>REQUESTS FOR DISPENSATIONS</u></p> <p>To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).</p> | - |
| 3 | <p><u>DECLARATIONS OF INTEREST</u></p> <p>To receive any declarations of interest from members in respect of any items of business included in the agenda for this meeting.</p> | - |
| 4 | <p><u>MINUTES</u></p> <p>To receive and note the minutes of the meeting of the Open Spaces & Leisure Committee held on Monday 13th November 2023.</p> | Attached |
| 5 | <p><u>OPEN SPACES & CEMETERY MANAGER'S REPORT</u></p> <p>To receive and consider the Open Spaces & Cemetery Manager's report:</p> <ul style="list-style-type: none"> • Staff and Training • Greatness Cemetery • Greatness Recreation Ground • Lower St Johns Toilets Refurbishment • Longspring Woods • Safety Upgrades at Middling Wood and Millpond Wood • St Nicholas Churchyard • Woodside Road Open Space • Woodland Management • Raley's Car Park • Sevenoaks Rugby Club's request for Temporary Lighting | Attached |
| 6 | <p><u>TREE AND SCULPTURE PROJECTS</u></p> <ul style="list-style-type: none"> • Sevenoaks Society donation of trees • Infinity Project • Buoys Project | Attached |
| 7 | <p><u>ALLOTMENTS REPORT</u></p> <p>To receive and consider the Allotment Officer's Report.</p> | Attached |
| 8 | <p><u>OSL COMMITTEE BUDGET + 5 YEAR CAPITAL PROGRAMME & FUNDING RECOMMENDATIONS (Rolled forward from November meeting)</u></p> | Attached |
| 9 | <p><u>SPORTS STRATEGY SURVEY</u></p> <p>To note the launch of the Sports Strategy Review 2024 Questionnaire on 22nd January.</p> | Attached |
| 10 | <p><u>GREATNESS RECREATION GROUND SURVEY RESULTS</u></p> <p>To note the results of the Greatness Recreation Ground Survey.</p> | Attached |
| 11 | <p><u>PRE-APPLICATION ADVICE – NEW ACCESS TO THE VINE PAVILLION</u></p> <p>To note the pre-application advice received from Sevenoaks District Council.</p> | Attached |
| 12 | <p><u>TREE PLANTING AT HILLINGDON RISE AND HILLINGDON RISE PLAY AREA</u></p> <p>To note the following:</p> <ul style="list-style-type: none"> • Cllr Wightman's discussions with KKC regarding tree planting on its verges. | |

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| | <ul style="list-style-type: none"> • Cllr Clayton's discussion regarding tree planting on land owned by SDC/WKH. | |
| 13 | <p><u>CLLR CLAYTON'S PROPOSAL TO COLLABORATE WITH SDC, KCC AND WEST KENT HOUSING TO SHARE GRASS CUTTING COSTS</u></p> <p>a) To consider Cllr Clayton's above proposal, particularly in relation to Hillingdon Avenue, where all four organisations are responsible for grass cutting different verges.</p> <p>b) To agree whether STC reach out to the above organisations about sharing grass cutting responsibilities and costs at Hillingdon Avenue, and to suggest any additional sites.</p> | |
| 14 | <p><u>SEVENOAKS LAWN TENNIS CLUB (SLTC) PROPOSAL FOR PADEL COURTS ON TOWN COUNCIL LAND</u></p> | Attached |
| 15 | <p><u>CURRENT MATTERS</u></p> <p>To consider updates on current matters.</p> | Attached |
| 16 | <p><u>PRESS RELEASE:</u> To consider any agenda item, which would be appropriate for a press release.</p> | - |

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Sevenoaks Town Council

**Minutes of the Open Spaces & Leisure Committee meeting held on
13th November 2023 at 7.00pm in Council Chamber, Town Council Offices, TN13 3QG**

Livestreamed and available to view on YouTube until approved by Council:

<https://youtube.com/live/cM-lx95wfyQ?feature=share>

Meeting commenced: 19:00

Meeting Concluded: 20:04

Present:

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| Cllr Dr Merilyn Canet, Chair | Present | Cllr Lionel O'Hara | Apologies |
| Cllr Victoria Granville, Vice-Chair | Present | Cllr Nick Varley | Present |
| Cllr Dr Peter Dixon | Present | Cllr Nigel Wightman | Present |
| Cllr Sally Layne | Present | Cllr Gareth Willis | Apologies |
| Cllr Lise Michaelides | Present | Cllr Claire Shea, Mayor (Ex- officio) | Apologies |

In attendance: Cllr Tony Clayton. Responsible Finance Officer, Open Spaces & Leisure Manager, Senior Committee Clerk, Open Spaces & Leisure Committee Clerk

Representations received from Members of the Public: None

490. Apologies for Absence

Apologies for absence were submitted and received as noted above.

491. Requests for Dispensations

There were no requests for dispensations.

492. Declarations of Interest

There were no declarations of Interest.

493. Minutes of the Open Spaces & Leisure Committee on 18th September 2023

RESOLVED: that the Minutes of the Open Spaces & Leisure Committee meeting held on 18th September 2023 be received and agreed as a true record.

494. Open Spaces & Cemetery Manager's Report

The report of the Open Spaces & Cemetery Manager was received, and the following matters discussed:

494.1 Staff

The Committee welcomed Georgina Jackson, new Responsible Finance Officer to the meeting and were pleased to note that Anna Rosinska had taken on the role of the Open Spaces & Leisure Committee Clerk alongside her Allotments Officer position.

Sevenoaks Town Council**494.2 Greatness Recreation Ground Skatepark**

The Committee was pleased to note that the rebuilding of the skatepark had been completed; a successful re-launch event was held on 24th October, with up to 200 young people attending at some points during the day.

494.3 Tree Health and Safety

The Open Spaces & Cemetery Manager reported that there had been an increase in dangerous amounts of dead wood and several sudden deaths of trees. It was noted that removal costs could be quite high and that the contingency budget was likely to be fully spent this year.

Councillors wondered whether this was an impact of climate change, and it was suggested that the total number of unexpected tree mortality in a year be recorded so that it can be monitored.

494.4 Rheinbach Gardens

The Chair thanked Cllr Granville, the Open Spaces & Cemetery Manager and volunteers for the gardening work completed at Rheinbach Gardens. The previous history of the site which was formerly known as Gallows Corner was noted.

494.5 Raleys Field & Knole Paddock

The “Grass Roots” grant obtained from the Football Foundation to improve football facilities was noted. The grant was for up to £3,200 in the first two years, tapering down to £1,600 in years 5 and 6. The money will be used to improve the football pitches and will enable the purchase of more grass seed, fertilisers, aeration by external contractors, weed kill or top dressing as required.

495. Future Requirements for Community Infrastructure Levy (CIL) Funding

Following a request from the Community Infrastructure Committee meeting on the 30th of October 2023, the Committee reviewed the future requirements for CIL funding and the recommended priority allocation.

RESOLVED: that the Open Spaces & Leisure Committee future requirements for CIL funding, and priorities allocated, be RECOMMENDED to the Community Infrastructure Committee for consideration.

496. Allotment Officer’s Report

The Committee received and noted the Allotment Officer’s Report. It was noted that currently more plots were available at Quakers Hall Allotments than there were persons on the waiting list. It was also noted that due to a high interest in skip hire, the Sevenoaks Allotment Holder’s Association and Sevenoaks Town Council had agreed to provide a skip on a rotational basis.

497. South & South East In Bloom Awards 2023

The Committee received and noted the judge’s reports on this year’s In Bloom entries, which received gold in three categories and “Thriving” for the House in the Basement Youth Café.

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Councillors expressed their thanks for the hard work of volunteers, staff, the Open Spaces & Leisure Manager and the Deputy Town Clerk and congratulated them on the awards.

The Committee was enthusiastic when discussing next year's participation in the Awards, and noted how well participation reflects on the town.

498. Draft Revenue Budget for 2024-2025

The Committee received and considered the Draft Revenue Budget for 2024-2025 in respect of the following budget headings:

- Open Spaces & Leisure - General
- Greatness Cemetery
- Allotments
- Streetlighting & General
- Vine Grounds

RESOLVED: To approve and recommend the draft Revenue Budget for 2024-2025, (attached as Appendix A) to the Finance and General Purposes Committee for adoption.

499. Draft Proposed Charges for 2024-2025

Consideration was given to the draft fees and charges for 2024-2025.

The Committee considered the "Resident" definition in relation to cemetery fees and requested that the 15-year residency requirement be reviewed.

i) Cemetery

RESOLVED: to approve and RECOMMEND the draft Cemetery charges 2024/25 (Appendix B) to the Finance and General Purposes Committee for adoption.

ii) Sports Facilities

RESOLVED: to approve and RECOMMEND the draft Sports Facilities charges 2024/25 (Appendix C) to the Finance and General Purposes Committee for adoption.

iii) General Open Spaces

RESOLVED: to approve and RECOMMEND the Open Spaces General charges 2024/25 (Appendix D) to the Finance & General Purposes Committee for adoption.

500. Current Matters

The updates on current matters were noted as set out below.

NB: updates in green

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| 152 (iv) 05.07.21 | St Nicholas Church – Quinquennial Report | Quotes from qualified stone masons for works mentioned in the Quinquennial report of 12.03.2021 |
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| | | <p>have been obtained and will be reviewed by Officers.</p> <p>Two most competitive have been invited to requote with plan to complete works 2023/24.</p> <p>Work completed satisfactorily October 2023.</p> |
| 156 05.07.21 | Greatness Recreation Ground Management and Improvement Plan | <p>Meeting with stakeholders was held on 08.10.2021. It was agreed that a survey would be produced in 2022.</p> <p>The survey will be part of the professional consultant's work required by the Football Foundation to progress the proposed new pavilion. STFC and STC jointly appointed consultant for public consultation in January 2023. Pending update.</p> <p>Public Consultation regarding current use and improvements to Greatness Recreation Ground commenced on 8 August and was due to close on 15 September 2023 but extended for one week to enable residents receiving notification via the Town Crier time to respond.</p> |
| 353.3 18.09.23 | Greatness Recreation Ground Survey | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To note the Greatness Recreation Survey results received to be circulated at a future meeting. 2) That the Town Council applies for a Premises Licence for Greatness Recreation Ground. |
| 522 14.02.22 | Sevenoaks Lawn Tennis Club-parking barrier in Raleys Car Park | <p>RESOLVED: to support the SLTC proposal subject to the following:</p> <ul style="list-style-type: none"> • SLTC to proceed only if the tennis club meet the full cost, including planning permission; • Should the items become damaged or unused, they be removed from the site completely, including removal of the key pad and kerbed area and the reinstatement of the area to its former condition at SLTC's expense; • That there be no loss of parking spaces to the Town Council; and • That officers seek reassurance that emergency access provision be taken into account during the planning process. <p>STC is aware that SLTC is ready to submit planning application.</p> |
| 345.2 | | <p>RESOLVED: that the installation of the entry barrier be approved, subject to the width of the adjacent</p> |

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| 18.09.23 | | <p>parking spaces not being reduced to less than 2,400mm.</p> <p>Work due to start late November.</p> |
| 414.2 07.11.22 | Boundary Wall between the Closed Churchyard at St Nicholas Church and The Chantry house | <p>RESOLVED that:</p> <ol style="list-style-type: none"> 1) Officers carry out additional preparatory work required; and 2) obtain legal opinion regarding ownership of the boundary wall <p>Legal opinion has been received and a shared ownership agreement has been sent to the owner.</p> <p>Shared ownership agreement being finalised.</p> |
| 582.4 13.02.23 | Vine - Condition of Grass | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To rule out the placement of a path down the middle of the grass; 2) To seed and temporarily fence off an area of the grass to allow it time to recover; and 3) To consider what can be installed in the garden to celebrate the Coronation. <p>King Charles Coronation Roses to be planted in Vine Garden in Autumn. Grass to be renovated again after the Vegan Market taking place on 23.09.2023.</p> <p>Roses to be planted November.</p> |
| 582.5 13.02.23 | Vine - Anti-social behaviour | <p>RESOLVED that Officers:</p> <ol style="list-style-type: none"> 1) Review additional security arrangements to be taken; 2) Continue and intensify communication with the Police; and 3) Report back at the next Committee meeting. <p>Item was reported to Youth Service Committee.</p> <p>Enhanced CCTV was installed and existing/damaged toilet doors were replaced with more robust/steel doors.</p> <p>SDC consulting on PSPO, may be complicated due to Premises Licences. Consultation closes Sunday 24 September 2023.</p> <p>Results reported to Youth Services Committee 08.11.23.</p> |
| 582.7 13.02.23 | Vine- Borehole | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) Officers to explore and consult fully about: |

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| | | <p>a) SVCC plans to fund a borehole installation;</p> <p>b) Location of related infrastructure; and</p> <p>c) The opinion of local and relevant authorities and agencies.</p> <p>2) Officers to report back at the next Committee meeting.</p> <p>Pending reply from Environmental Agencies.</p> |
| <p>206.2 10.07.23</p> <p>254.2 F&GP 24.07.23</p> <p>346.4 19.09.23</p> | <p>Sevenoaks Greensands Common Project</p> | <p>RESOLVED: To recommend to Finance & General Purposes Committee to consider in future budgets to contribute £5,000 p.a. for four years to continue funding the project.</p> <p>Finance & General Purposes Committee RESOLVED: that it be agreed in principle that funding of £5,000 per annum for the Sevenoaks Greensands Common Project be considered as part of the 2024/2025 budget setting process.</p> <p>Noted position with the project and that a steering committee had been established with its first meeting on 21st September: a Town Council officer would attend.</p> <p>Agreement on funding still to be finalised.</p> |
| <p>206.5 10.07.23</p> <p>255 F&GP 24.07.23</p> <p>346.5 18.09.23</p> | <p>Skateboard Park at Greatness Recreation Ground</p> | <p>It was noted that the skatepark has regular maintenance but needs fundamental repairs.</p> <p>Finance & General Purposes Committee RESOLVED that:</p> <ol style="list-style-type: none"> 1) Option 1 set out in the report (replace all existing boards and resurface, retaining and strengthening existing frames) as recommended by the Youth Services Committee be approved; and 2) £40,000 of CIL funding be allocated to this project. <p>It had only been possible to obtain one quotation for the work and the company recommended that the specification be increased to ensure greater longevity and reduce maintenance. At the Extra-ordinary meeting of the Community Infrastructure Committee held on 11th September, it was agreed that the quotation of £54,509 net from Kings Ramps be accepted, and the additional £14,509 be funded from CIL.</p> |

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| | | <p>Work completed October. A successful event to launch the re-opening of the Skatepark was held on 24th October 2023.</p> |
| 210 10.07.23 | Sevenoaks Sports Strategy Review | <p>The timeline for production of the second Sports Strategy is dependent on items raised during the consultation.</p> <p>The first meeting took place 4th October 2023.</p> <p>Next meeting to be held once responses from a planned questionnaire are available. However, waiting on SDC who are doing their own audit to avoid question replication.</p> |
| 213 10.07.23 | Woodside Road Open Space | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) Officers to prepare a consultation leaflet to be circulated to local residents by Ward Councillors. 2) To commission an updated Environmental Health report on the land to ensure there is no contamination. 3) To begin implementing a plan of action in the Autumn subject to local support and result of Environmental Health report. <p>Meeting on site with EHO and 3rd party Environmental Consultancy will be agreed to confirm the extent and location of the trench and to look at access, any other local restrictions so that a quotation may be provided for the proposed works below:</p> <p><i>To attend site with a small mechanical digger, a skip, some heras fencing and an engineer to turn over the soil in the trench that was dug and adjacent near surface soil. The phosphorus of concern if remaining on site will identify itself by reacting with air and this can then be placed into the skip to finish reacting whilst the soil is replaced. On completion of this exercise we should then be able to confirm by virtue of having turned the soil over that the issue has been dealt with.</i></p> |
| 346.6 18.09.23 | | <p>Project commenced with planned removal of the five worst affected Ash trees. Contact had been made with an environmental consultant and the District Council Environmental Health team regarding possible contamination of the soil following the exploded war time bombs.</p> <p>Once ready to proceed, a consultation questionnaire</p> |

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| 390 F&GP 24.07.23 | | to be distributed to local residents. RESOLVED: That local residents be consulted on the proposals for the Woodside Road Open Space, with the results being reported back to [F&GP] Committee. |
| 214 10.07.23 | Mill Pond Wood – steps from Seal Road | RESOLVED: 1) To continue to monitor the use and erosion of the steps. 2) To obtain quotes to install handrails to the existing steps. Quotes being obtained for handrails. |
| 346.7 18.09.2023 | Drinking Fountains | Signage encouraging the use of lifetime water bottles to be installed by drinking fountains at Vine Café & Greatness Recreation Ground. |
| 351 18.09.23 | St John's Hill Public Toilets | RESOLVED: 1) To proceed with the refurbishment of St John's Hill Public Toilets to create two unisex accessible toilets; 2) To use budget within earmarked reserves; and 3) To RECOMMEND to the Finance & General Purposes Committee that an additional £15,000 be allocated from CIL providing an overall budget of £40,000 including contingency. It was agreed that the Planning Committee be asked to consider registering the toilets as an asset of community value. |
| 388.1 F&GP 02.10.23 | | RESOLVED: 1) To proceed with the refurbishment of St John's Hill Public Toilets to create two unisex accessible toilets. 2) To use budget within Earmarked Reserves. 3) To allocate an additional £15,000 from Community Infrastructure Levy providing an overall budget of £40,000 including contingency. Revised specification drawn up and sent to contractors who had submitted bids on previous specification. |
| 352 18.09.23 | Planting of Trees | It was noted that the Town Council had planted 1318 trees over the past 4 years. RESOLVED that: 1) KCC be contacted to enquire about planting |

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| | | <p>trees on road verges;</p> <p>2) Permission be sought from KCC to plant trees at the bottom of Seal Hollow Road and the whole of Blackhall Lane with 60 - 80 trees;</p> <p>3) Permission be sought from KCC to plant trees at Hillingdon Avenue;</p> <p>4) Councillors be provided with consultation leaflets to consult with local residents where appropriate;</p> <p>5) The Town Council work through the inventory of all Town Council land (excluding the already fully planted woods) to assess the scope for more tree planting; and</p> <p>6) Consideration be given to extra resources to irrigate the trees each summer for the first three years.</p> |
| 388.2 F&GP 02.10.23 | Greatness Cemetery Chapel | RESOLVED: That £4,000 be allocated from Community Infrastructure Levy for the installation of two screens at Greatness Cemetery Chapel to allow the showing of still and video images during a service. |

501. PRESS RELEASE

The committee agreed that no press release was to be made.

502. THANKS

The Committee noted that Ben Thornevell, Social Media, Design & Events Officer, was leaving the Council this week. They thanked Ben for all his good work and his friendly and efficient manner and wished him every success in his new venture.

There being no further business the Chair closed the Meeting.

Chair **Dated**

**Sevenoaks Town Council
Annual Budget - By Centre (Actual YTD Month 6)**

| |
|--|
| Increase % for Pay/Fees/Charges |
| 7.00% |

| |
|--|
| Increase % for Allotments Charges |
| 10.00% |

| Last Year | | Current Year | | Next Year |
|-----------|--------|--------------|------------|-----------|
| Budget | Actual | Agreed | Actual YTD | Budgetted |

| 21 O/ Spaces & Leisure - General | | | | | | | |
|---|--------------------------------|------------------|------------------|------------------|------------------|------------------|-------------------------------------|
| 1022 | Letting & Hire of Facilities | 33,179.00 | 25,255.00 | 28,250.00 | 8,635.00 | 30,228.00 | add 7% |
| 1030 | Electricity recharge | - | 2,551.00 | 3,861.00 | 927.00 | 4,132.00 | add 7% |
| 1316 | Raleys Car Park Permits | 1,750.00 | 1,638.00 | 1,672.00 | 1,741.00 | 1,672.00 | |
| 1350 | Revenue Grant income | - | - | - | 5,000.00 | - | |
| 1550 | Insurance Claims | - | 9,422.00 | - | 326.00 | - | |
| 1850 | Log Sales | 1,305.00 | 541.00 | 754.00 | - | 754.00 | |
| 1853 | Adopt a Tree income | - | 917.00 | - | 124.00 | 100.00 | |
| 1990 | Other Income | 1,099.00 | 19,166.00 | 262.00 | 443.00 | 270.00 | |
| 2002 | Capital Grants | - | - | - | 5,486.00 | - | |
| | Total Income | 37,333.00 | 59,490.00 | 34,799.00 | 22,682.00 | 37,156.00 | |
| 4010 | Gross Pay | 189,608.00 | 148,561.00 | 185,959.00 | 76,864.00 | 198,977.00 | add 7% |
| 4011 | Mileage | - | 724.00 | - | 569.00 | - | |
| 4012 | Expenses | - | 74.00 | - | 60.00 | - | |
| 4270 | Employers Pension Contribution | 12,498.00 | 9,415.00 | 14,196.00 | 5,036.00 | 15,190.00 | add 7% |
| 5013 | Graffiti Removal | 893.00 | 1,250.00 | 1,357.00 | 602.00 | 1,357.00 | |
| 5025 | Lower St Johns Toilets | 11,031.00 | 12,689.00 | 15,935.00 | 8,130.00 | 14,000.00 | |
| 5026 | Greatness Rec Convenience | 3,152.00 | 2,819.00 | 3,100.00 | 1,528.00 | 3,100.00 | |
| 5030 | St Nicholas Burial Ground | - | - | - | 523.00 | 100.00 | |
| 5050 | Seats And Litter Bins | 2,921.00 | 4,308.00 | 2,289.00 | 2,124.00 | 2,300.00 | |
| 5060 | Sevenoaks Common | 4,470.00 | 7,200.00 | 4,694.00 | - | 5,000.00 | |
| 5065 | Tree Safety Survey | 3,992.00 | - | - | 3,783.00 | 4,000.00 | |
| 5070 | Other Woodlands | 3,726.00 | 5,922.00 | 3,912.00 | 5,389.00 | 4,000.00 | |
| 5110 | Knole Paddock & Pavilion | 4,151.00 | 239.00 | 3,304.00 | 5,141.00 | 3,500.00 | current year had new boiler |
| 5120 | Knole Paddock Pitch & Grnd Mt | 3,677.00 | 1,952.00 | 2,280.00 | 1,922.00 | 2,500.00 | |
| 5130 | Knole Paddock Storage Compound | - | - | - | 34.00 | - | business rates? |
| 5310 | Miscellaneous Open Spaces | 2,277.00 | 15,400.00 | 4,890.00 | 56,981.00 | 5,200.00 | Skateboard park project move to CIL |
| 5311 | Security Open Spaces | 21,202.00 | 22,579.00 | 24,927.00 | 12,781.00 | 25,000.00 | |
| 5316 | Skatepark Maintenance | 2,706.00 | 927.00 | 2,052.00 | 2,450.00 | 2,000.00 | |
| 5317 | Raleys Car Park | 525.00 | 991.00 | 422.00 | 486.00 | 422.00 | enforcement scheme |
| 5320 | Fertilizers | 1,009.00 | 738.00 | 294.00 | 339.00 | 1,500.00 | approx£600 per pitch |
| 5330 | Grass Seed | 2,206.00 | 4,621.00 | 2,000.00 | 789.00 | 2,500.00 | scheduled for March 2024 |
| 5340 | Plants | 2,627.00 | 3,464.00 | 2,758.00 | 812.00 | 3,000.00 | |
| 5410 | Repairs & General Maintenance | 1,576.00 | 15,954.00 | 1,745.00 | 920.00 | 1,800.00 | |
| 5412 | Capital Refurbishments | 1,200.00 | - | 1,200.00 | - | - | |
| 5500 | Equipment Hired and New | 6,934.00 | 4,889.00 | 7,676.00 | 14,521.00 | - | |
| 5525 | Equipment Maintenance | 7,564.00 | 4,582.00 | 8,374.00 | 2,265.00 | 8,000.00 | |
| 5550 | Vehicle Expenses | 19,500.00 | 22,544.00 | 21,371.00 | 1,258.00 | 21,500.00 | |
| 5700 | Fuel | 5,211.00 | 5,233.00 | 5,877.00 | 2,939.00 | 5,900.00 | |
| 6010 | Light Heat & Cleaning | 2,621.00 | 3,948.00 | 8,053.00 | - | 8,500.00 | |
| 6013 | Cleaning | - | - | - | 184.00 | 600.00 | |
| 6014 | Water | 1,030.00 | 406.00 | 935.00 | 447.00 | 1,000.00 | |
| 6101 | Telephone | 210.00 | 231.00 | 145.00 | 60.00 | 145.00 | |
| 6104 | Mobile Telephone | 210.00 | 505.00 | 322.00 | 102.00 | 340.00 | |
| 6105 | Broadband wi-fi service | - | 153.00 | - | 150.00 | 300.00 | |
| 6200 | Printing & Stationery | - | - | - | 16.00 | - | |
| 6210 | Postage & Courier | - | 3.00 | - | - | - | |
| 6320 | Staff Training | 3,152.00 | 580.00 | 3,000.00 | 140.00 | 3,000.00 | |
| 6330 | Welfare/Hospitality | 210.00 | 273.00 | 392.00 | 398.00 | 425.00 | |

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|------|--------------------------------|--------------|--------------|--------------|--------------|--------------|
| 6460 | Publicity & Democratic notices | - | - | 618.00 | - | - |
| 6635 | Professional Fees Licensing | - | - | 189.00 | 295.00 | 300.00 |
| 6730 | Subscriptions | 145.00 | 164.00 | 172.00 | 164.00 | 180.00 |
| 6812 | Road Dues | 1,077.00 | 1,510.00 | 1,076.00 | - | 1,100.00 |
| 6851 | Bus Shelter Maintenance | 184.00 | - | - | - | 200.00 |
| 6900 | Sundry Expenses | 105.00 | 45.00 | 88.00 | - | 80.00 |
| 6922 | Health&Safety/Risk Assessments | 1,628.00 | 412.00 | 1,685.00 | 449.00 | 1,700.00 |
| 6930 | Alarm Maintenance | 778.00 | 899.00 | 817.00 | - | 880.00 |
| 6931 | CCTV Maintenance | 536.00 | 520.00 | 562.00 | - | 600.00 |
| 6934 | Waste Bin Collection-Dog Bins | 2,699.00 | 2,621.00 | 2,620.00 | 1,310.00 | 3,000.00 |
| 6935 | Waste Bin Disposal-Waste Bins | 4,023.00 | 2,345.00 | 2,718.00 | 1,605.00 | 2,700.00 |
| 6952 | Protective Clothing | 1,523.00 | 1,132.00 | 1,484.00 | 488.00 | 1,575.00 |
| | Overhead Expenditure | 334,787.00 | 312,822.00 | 345,488.00 | 214,837.00 | 357,471.00 |
| | 21 Net Income over Expenditure | - 297,454.00 | - 253,332.00 | - 310,689.00 | - 192,155.00 | - 320,315.00 |
| 8001 | plus Transfer from EMR | - | 1,731.00 | - | 1,823.00 | - |
| 8002 | less Transfer to EMR | - | 1,875.00 | - | - | - |
| | Movement to/(from) Gen Reserve | - 297,454.00 | - 253,476.00 | - 310,689.00 | - 190,332.00 | - 320,315.00 |

Greatness

| | | | | | | |
|--|--------------------------------|-----------|-----------|-----------|-----------|-----------|
| 22 O/ Spaces & Leisure - Cemetery | | | | | | |
| 1550 | Insurance Claims | - | 1,641.00 | - | - | - |
| 1700 | Cemetery Income | 87,577.00 | 73,225.00 | 75,214.00 | 31,081.00 | 80,479.00 |
| | Total Income | 87,577.00 | 74,866.00 | 75,214.00 | 31,081.00 | 80,479.00 |
| 4010 | Gross Pay | 91,885.00 | 80,694.00 | 93,114.00 | 44,937.00 | 99,632.00 |
| 4011 | Mileage | - | 8.00 | - | 26.00 | - |
| 4012 | Expenses | - | 26.00 | - | 13.00 | - |
| 4270 | Employers Pension Contribution | 7,412.00 | 5,836.00 | 7,747.00 | 4,029.00 | 8,290.00 |
| 5210 | Cemetery Chapel & Office | 216.00 | 430.00 | 65.00 | 483.00 | 100.00 |
| 5230 | Cemetery Wshop/Messroom Mtce | 356.00 | 1,133.00 | 701.00 | 497.00 | 700.00 |
| 5410 | Repairs & General Maintenance | 1,051.00 | 940.00 | 1,147.00 | 1,190.00 | 1,200.00 |
| 5412 | Capital Refurbishments | 1,200.00 | - | 1,328.00 | - | - |
| 5500 | Equipment Hired and New | 3,362.00 | 1,407.00 | 3,722.00 | 500.00 | 4,000.00 |
| 5525 | Equipment Maintenance | 9,152.00 | 1,633.00 | 9,489.00 | 172.00 | 9,000.00 |
| 5700 | Fuel | 1,302.00 | 1,205.00 | 1,166.00 | 556.00 | 1,200.00 |
| 6000 | Rent & Rates | 8,733.00 | 8,733.00 | 10,499.00 | 5,283.00 | 10,500.00 |
| 6010 | Light Heat & Cleaning | 1,303.00 | 3,668.00 | 4,287.00 | 3,908.00 | 2,100.00 |
| 6013 | Cleaning | - | - | - | 280.00 | 1,000.00 |
| 6014 | Water | 489.00 | 1,049.00 | 1,058.00 | 231.00 | 1,100.00 |
| 6101 | Telephone | 788.00 | 568.00 | 580.00 | 406.00 | 800.00 |
| 6104 | Mobile Telephone | 126.00 | 8.00 | 16.00 | - | 25.00 |
| 6105 | Broadband wi-fi service | 412.00 | 120.00 | 123.00 | 60.00 | 150.00 |
| 6240 | Computer/ Data Base/WP's | 420.00 | 566.00 | 666.00 | 244.00 | 670.00 |
| 6320 | Staff Training | 2,101.00 | 799.00 | 1,500.00 | 140.00 | 1,500.00 |
| 6330 | Welfare/Hospitality | 178.00 | 172.00 | 222.00 | 248.00 | 230.00 |
| 6500 | Goods for Resale | 210.00 | 325.00 | 125.00 | - | 125.00 |
| 6720 | Books and Periodicals | - | 49.00 | 51.00 | - | 50.00 |
| 6730 | Subscriptions | 98.00 | 190.00 | 200.00 | - | 200.00 |
| 6802 | Trees Plants Turf & Fertilizer | 3,152.00 | 2,101.00 | 3,309.00 | 570.00 | 3,000.00 |
| 6822 | Roads Path & Boundaries | 735.00 | 93.00 | 814.00 | 442.00 | 850.00 |
| 6832 | Lawn/Wall of Remembrance | 105.00 | 58.00 | 116.00 | 33.00 | 120.00 |
| 6922 | Health&Safety/Risk Assessments | 2,338.00 | 39.00 | 1,489.00 | 139.00 | 1,500.00 |
| 6930 | Alarm Maintenance | 840.00 | 682.00 | 883.00 | 1,423.00 | 1,500.00 |
| 6932 | Cemetery Security | 5,002.00 | 5,444.00 | 5,882.00 | 3,015.00 | 6,000.00 |
| 6935 | Waste Bin Disposal-Waste Bins | 1,310.00 | 1,200.00 | 1,272.00 | 636.00 | 1,300.00 |
| 6952 | Protective Clothing | 788.00 | 398.00 | 644.00 | 244.00 | 700.00 |

add 7%

add 7%

add 7%

tbc

cleaning being separated

| | | | | | | | |
|------|--------------------------------|-------------|-------------|-------------|-------------|-------------|------------------------------------|
| 7611 | Contingency provision | - | - | - 16,104.00 | - | - | funds need to net off income & exp |
| | Overhead Expenditure | 145,274.00 | 119,907.00 | 136,111.00 | 69,708.00 | 157,542.00 | |
| | 22 Net Income over Expenditure | - 57,697.00 | - 45,041.00 | - 60,897.00 | - 38,627.00 | - 77,063.00 | |
| 8001 | plus Transfer from EMR | - | - 9,499.00 | - | - | - | |
| | Movement to/(from) Gen Reserve | - 57,697.00 | - 54,540.00 | - 60,897.00 | - 38,627.00 | - 77,063.00 | |

| | | | | | | | |
|--|--------------------------------|------------|-------------|----------|----------|-----------|--------------|
| 23 O/ Spaces & Leisure- Allotment | | | | | | | |
| 1010 | Rental Income | 1,381.00 | 1,282.00 | 1,417.00 | 1,256.00 | 1,559.00 | add 10% |
| 1047 | QH Allotments Income | 7,512.00 | 6,989.00 | 7,907.00 | 7,791.00 | 8,698.00 | add 10% |
| | Total Income | 8,893.00 | 8,271.00 | 9,324.00 | 9,047.00 | 10,257.00 | |
| 4010 | Gross Pay | 5,313.00 | 3,484.00 | 3,202.00 | 2,971.00 | 3,427.00 | add 7% |
| 4270 | Employers Pension Contribution | 213.00 | 158.00 | 128.00 | 88.00 | 137.00 | add 7% |
| 5410 | Repairs & General Maintenance | 1,261.00 | 2,978.00 | 1,355.00 | 464.00 | - | padlocks |
| 6002 | QH Allotments Costs | 1,735.00 | 10,496.00 | 3,649.00 | 1,651.00 | - | This is 5410 |
| 6014 | Water | 989.00 | 2,252.00 | 880.00 | 204.00 | 950.00 | |
| 6300 | Computer Software | 128.00 | 13.00 | 13.00 | 14.00 | 20.00 | |
| 6730 | Subscriptions | 57.00 | - | 58.00 | - | 60.00 | |
| 6922 | Health&Safety/Risk Assessments | 283.00 | - | 68.00 | - | 70.00 | |
| | Overhead Expenditure | 9,979.00 | 19,381.00 | 9,353.00 | 4,984.00 | 4,664.00 | |
| | 23 Net Income over Expenditure | - 1,086.00 | - 11,110.00 | - 29.00 | 4,063.00 | 5,593.00 | |
| 8001 | plus Transfer from EMR | - | 4,115.00 | - | - | - | |
| | Movement to/(from) Gen Reserve | - 1,086.00 | - 6,995.00 | - 29.00 | 4,063.00 | 5,593.00 | |

| | | | | | | | |
|--|--------------------------------|-------------|-------------|-------------|-------------|-------------|--|
| 26 Open Spaces-Street Lighting/Ge | | | | | | | |
| 1480 | Streetlighting income | 9,364.00 | 14,827.00 | 11,255.00 | - | - | |
| 1990 | Other Income | 412.00 | - | 200.00 | - | 200.00 | |
| 1997 | In Bloom Income | - | 200.00 | - | 1,000.00 | - | |
| | Total Income | 9,776.00 | 15,027.00 | 11,455.00 | 1,000.00 | 200.00 | |
| 6861 | Public Clock Maintenance | 3,055.00 | 573.00 | 142.00 | 56.00 | 200.00 | |
| 6862 | Street Lighting | 14,092.00 | 23,361.00 | 16,939.00 | 13,409.00 | - | |
| 6865 | In Bloom Costs | 13,710.00 | 16,434.00 | 14,000.00 | 14,066.00 | 14,000.00 | |
| | Overhead Expenditure | 30,857.00 | 40,368.00 | 31,081.00 | 27,531.00 | 14,200.00 | |
| | 26 Net Income over Expenditure | - 21,081.00 | - 25,341.00 | - 19,626.00 | - 26,531.00 | - 14,000.00 | |
| 8001 | plus Transfer from EMR | - | - 2,482.00 | - | - 638.00 | - | |
| | Movement to/(from) Gen Reserve | - 21,081.00 | - 27,823.00 | - 19,626.00 | - 27,169.00 | - 14,000.00 | |

| | | | | | | | |
|--|--------------------------------|-----------|-----------|-----------|-----------|-----------|--------|
| 29 O/Spaces & Leisure-Vine Ground | | | | | | | |
| 1208 | Other Events Income | 824.00 | 1,340.00 | 1,407.00 | 1,000.00 | 1,500.00 | |
| 1451 | Kickstart funding | 2,823.00 | 1,985.00 | - | - | - | |
| 1805 | Tea Kiosk Rental & Pavilion | 3,500.00 | 3,500.00 | 3,500.00 | 2,625.00 | 3,500.00 | |
| 1870 | Vine Club Insurance Contrib. | 365.00 | 367.00 | 367.00 | 440.00 | 367.00 | |
| 1990 | Other Income | - | 1,000.00 | - | - | - | |
| | Total Income | 7,512.00 | 8,192.00 | 5,274.00 | 4,065.00 | 5,367.00 | |
| 4010 | Gross Pay | 12,703.00 | 19,532.00 | 20,932.00 | 11,725.00 | 22,398.00 | add 7% |
| 4270 | Employers Pension Contribution | 613.00 | 708.00 | 1,256.00 | 417.00 | 1,344.00 | add 7% |
| 5010 | Vine Area General Maintenance | 4,670.00 | 10,925.00 | 2,515.00 | 3,504.00 | 2,500.00 | |
| 5015 | Vine Pavilion maintenance | - | 205.00 | 133.00 | 972.00 | 200.00 | |
| 5020 | Vine Public Convenience | 8,930.00 | 9,768.00 | 12,000.00 | 9,587.00 | 12,000.00 | |

| | | | | | | | |
|------|--------------------------------|-------------|-------------|-------------|-------------|-------------|------------------------|
| 5410 | Repairs & General Maintenance | - | 890.00 | 782.00 | 32.00 | 800.00 | |
| 5500 | Equipment Hired and New | - | 3,412.00 | 2,006.00 | 1,823.00 | - | bottle filler purchase |
| 6014 | Water | 541.00 | 337.00 | 423.00 | 26.00 | 500.00 | |
| 6635 | Professional Fees Licensing | 105.00 | 200.00 | 210.00 | 70.00 | 210.00 | |
| 6868 | Summer Concerts | 3,362.00 | 3,770.00 | 3,549.00 | 2,985.00 | 3,600.00 | |
| 6869 | Special Events | - | 332.00 | 139.00 | 1,310.00 | 140.00 | |
| 6922 | Health&Safety/Risk Assessments | 37.00 | 170.00 | - | 1,050.00 | 1,100.00 | |
| 6931 | CCTV Maintenance | 693.00 | 695.00 | 730.00 | 2,580.00 | 730.00 | |
| 6935 | Waste Bin Disposal-Waste Bins | - | 915.00 | 868.00 | 337.00 | 960.00 | |
| | Overhead Expenditure | 31,917.00 | 52,287.00 | 45,605.00 | 36,418.00 | 46,482.00 | |
| | 29 Net Income over Expenditure | - 24,405.00 | - 44,095.00 | - 40,331.00 | - 32,353.00 | - 41,115.00 | |
| 8001 | plus Transfer from EMR | - | 1,610.00 | - | 6,323.00 | - | |
| | Movement to/(from) Gen Reserve | - 24,405.00 | - 42,485.00 | - 40,331.00 | - 26,030.00 | - 41,115.00 | |

TARIFF CATEGORIES

| | Resident (£) | Non-Resident (£) |
|--|----------------------------|----------------------------|
| EXCLUSIVE RIGHTS OF BURIAL | | |
| In a grave previously used for a limited period burial: | | |
| The fees will be determined by deducting the fees paid at the time of such limited period burial from the full fees for the purchase of exclusive rights of burial currently in force. | | |
| | | |
| In a New Grave (For 75 years): | | |
| Includes Certificate of Grant, entry in Register (all sites) | | |
| Earth (Lawn section) Grave Site A | 1155.00 1236.00 | 3465.00 3708.00 |
| Earth (Lawn section) Grave Site B | 699.00 748.00 | 2097.00 2244.00 |
| Earth (Lawn section) Grave Site C | 449.00 480.00 | 1347.00 1440.00 |
| Infants (non-viable foetuses, still born children, and under 5 years) | 24.00 25.00 | 72.00 75.00 |
| <i>Outside spaces are surcharged 25%</i> | | |
| Pre-purchase of Gravemarker | 80.00 85.00 | 80.00 85.00 |
| | | |
| INTERMENT FEES (Including grave digging) | | |
| Infant's Grave (single depth grave in infant's section) | 159.00 170.00 | 477.00 510.00 |
| Single depth in an adult grave (all ages) | 555.00 594.00 | 1665.00 1782.00 |
| Double depth in an adult grave (all ages) | 746.00 798.00 | 2238.00 2394.00 |
| <i>Surcharge for casket burials is double the above fees</i> | | |
| Burials with coffins & caskets outside of normal dimensions | POA | POA |
| Interment of cremated remains within a Grave | 95.00 102.00 | 285.00 306.00 |
| | | |
| OTHER FEES | | |
| Transfer of Exclusive Rights of Burial Grant (per document) | 78.00 83.00 | 78.00 83.00 |
| To search Register of Burials per name (same family) | 39.00 42.00 | 39.00 42.00 |
| Annual Grave Maintenance-Grass Grave | 112.00 120.00 | 112.00 120.00 |
| Annual Grave Maintenance-Full Memorial | 156.00 167.00 | 156.00 167.00 |
| Turfing of old graves (at client's request) | 82.00 88.00 | 82.00 88.00 |
| Out-of-time burials (dependent upon availability & man-hours involved) Minimum fee | 175.00 187.00 | 175.00 187.00 |
| Weekend surcharge-cremated remains burial | 175.00 187.00 | 175.00 187.00 |
| Headstone removal prior to re-opening (standard sized memorials only, others sizes-price on request) | 63.00 67.00 | 63.00 67.00 |
| Headstone replacement after re-opening (standard sized memorials only, others sizes-price on request) | POA | POA |

NOTE: Sevenoaks town residents will be entitled to pay the reduced fee upon production of proof of residency presented to the Town Clerk prior to any reduced fee being approved.

RESIDENT A parishioner (or ex-parishioner) of Sevenoaks Town who originally resided within the Town area for 15 years or more and who at the time of his/her death had not been resident outside that area for more than 10 years.

NON-RESIDENT Any non-parishioner

The Council reserves the right to levy a surcharge on any of the tariff items under special circumstances. Invoicing must be settled in full prior to permission being given by the Council for work to be carried out in the Cemetery.

| | Resident (£) | Non-Resident (£) |
|--|---------------|------------------|
| CHAPEL SERVICE | | |
| Use of chapel (includes provision of music if required) | 187.00 200.00 | 187.00 200.00 |
| MEMORIAL PERMITS (EXCLUDING WALL OF REMEMBRANCE) | | |
| Approval and placement of headstones, books, tablets, figures, crosses and stone vases up to the max height of 3 ft. | 193.00 206.00 | 193.00 206.00 |
| Double headstones | 386.00 412.00 | 386.00 412.00 |
| Additional inscriptions after first interment | 132.00 141.00 | 132.00 141.00 |
| Tablets, scrolls, bird baths and books up to 15 inches in height | 146.00 156.00 | 146.00 156.00 |
| To replace a memorial with similar or smaller memorial | 52.00 58.00 | 52.00 58.00 |
| Memorial removal and disposal fee | 117.00 125.00 | 117.00 125.00 |
| Notes to Memorial permits | | |
| <ol style="list-style-type: none"> Kerbstones and border stones are NOT permitted on grave sites: <ul style="list-style-type: none"> (a) for which exclusive burial rights were purchased on or after 1.11.80 (b) in Lawn Areas (whenever exclusive burial rights were purchased). Where Memorials comprise more than one item, e.g. headstone, body and footstone, the fees for each will be charged under the respective headings above. Memorial prices will rise above inflation to cover additional costs for inspection. All new memorials and those removed and re-fixed will be required to have an approved anchor system fitted. | | |
| WALL OF REMEMBRANCE | | |
| For the right to fix a tablet to the Wall of Remembrance. Dimension of tablets to be 25.4 cm x 15.2 x 3 cm | 144.00 154.00 | 144.00 154.00 |
| Where there has been no interment of cremated remains but the fixing of a memorial plaque is required | 279.00 299.00 | 837.00 897.00 |
| Additional inscription to existing plaque | 56.00 60.00 | 56.00 60.00 |
| LAWN OF REMEMBRANCE | | |
| Exclusive Rights for 75 years of one interment of cremated human remains in a plot 30.5 cm x 30.5 cm (with a depth of 90.0 cm x 35.6 cm) within the Lawn of Remembrance. (to include Certificate of Grant; entry in register) | 200.00 214.00 | 600.00 642.00 |
| Interment of ashes (digging charge) | 95.00 102.00 | 285.00 306.00 |
| BOOK OF REMEMBRANCE | | |
| Memorial Roses (details entered in a Book of Remembrance) | 174.00 186.00 | 174.00 186.00 |

NOTE: Sevenoaks town residents will be entitled to pay the reduced fee upon production of proof of residency presented to the Town Clerk prior to any reduced fee being approved.

RESIDENT A parishioner (or ex-parishioner) of Sevenoaks Town who originally resided within the Town area for 15 years or more and who at the time of his/her death had not been resident outside that area for more than 10 years).

NON-RESIDENT Any non-parishioner

The Council reserves the right to levy a surcharge on any of the tariff items under special circumstances. Invoicing must be settled in full prior to permission being given by the Council for work to be carried out in the Cemetery.

| CRICKET (Summer Sport) | All Day (£) | Afternoon from 1.30 p.m. (£) | Evening from 5.30 p.m (£) |
|--|------------------------|---|--|
| Pitch hire per game inclusive of use of pavilion facilities | | | |
| Weekday games - Adults | 116.00 123.00 | 105.00 112.00 | 88.00 93.00 |
| Weekday games - Juniors | 69.00 74.00 | 64.00 69.00 | 50.00 54.00 |
| Weekend games - Adults | 148.00 158.00 | 121.00 129.00 | 105.00 112.00 |
| Weekend games - Juniors | 91.00 98.00 | 71.00 80.00 | 62.00 67.00 |
| Pitch hire per game exclusive of use of pavilion facilities | | | |
| Weekday games - Adults | 78.00 83.00 | 67.00 72.00 | 50.00 53.00 |
| Weekday games - Juniors | 51.00 54.00 | 46.00 49.00 | 32.00 34.00 |
| Weekend games - Adults | 110.00 118.00 | 83.00 89.00 | 67.00 72.00 |
| Weekend games - Juniors | 73.00 78.00 | 56.00 60.00 | 44.00 47.00 |

| SOCCER (Winter Sport) | Per Session (£) |
|--|------------------------|
| Pitch hire per game inclusive of use of pavilion facilities | |
| Weekday games - Adults | 99.00 105.00 |
| Weekday games - Juniors | 53.00 57.00 |
| Weekend games - Adults | 121.00 129.00 |
| Weekend games - Juniors | 59.00 64.00 |
| Pitch hire per game exclusive of use of pavilion facilities | |
| Weekday games - Adults | 61.00 65.00 |
| Weekday games - Juniors | 35.00 37.00 |
| Weekend games - Adults | 83.00 89.00 |
| Weekend games - Juniors | 41.00 44.00 |
| Rugby (Winter Sport) | Per Session (£) |
| Pitch hire per game inclusive of use of pavilion facilities | |
| Weekday games - Adults | 121.00 129.00 |
| Weekday games - Juniors | 69.00 74.00 |
| Weekend games - Adults | 143.00 152.00 |
| Weekend games - Juniors | 91.00 98.00 |
| Pitch hire per game exclusive of use of pavilion facilities | |
| Weekday games - Adults | 83.00 89.00 |
| Weekday games - Juniors | 51.00 54.00 |
| Weekend games - Adults | 105.00 112.00 |
| Weekend games - Juniors | 73.00 78.00 |
| Mini Tournaments | 160.00 171.00 |
| Junior Training Areas | 45.00 48.00 |
| Adult Training per hour | 36.00 38.00 |
| Outside Rugby clubs-normal fee plus | 36.00 38.00 |

| | Per Session (£) |
|---|-----------------|
| Other Uses: Use of Pavilion for Social Purposes | |
| including showers (minimum charge 2 hours) | |
| Per hour - Adults | 38.00 40.00 |
| Per hour - Juniors | 18.00 20.00 |
| excluding showers (minimum charge 2 hours) | |
| Per hour - Adults | 25.00 26.00 |
| Per hour - Juniors | 13.00 13.00 |
| Daily rates (Up to 7 hours) | |
| For Sevenoaks organisations | 131.00 140.00 |
| For non-Sevenoaks organisations | 159.00 170.00 |
| Fetes, Sports Meetings etc (one field plus pavilion) whole day | 447.00 470.00 |
| Fetes, Sports Meetings etc (one field plus pavilion) afternoon and evening only | 237.00 254.00 |
| Junior Sports Meetings (Up to 7 hours) | |
| Restricted Area | 121.00 130.00 |
| One field and Pavilion | 203.00 217.00 |
| One field | 187.00 200.00 |
| Athletics Track by arrangement | |

CHARGES GENERAL CATEGORIES

| ALLOTMENTS AND LOGS (prices are inclusive of VAT) | |
|--|--|
| Bradbourne Vale Road Allotments: | |
| <ul style="list-style-type: none"> Normal size – 253m² (10 rods equivalent) | £0.22 per m ² wef 29.09.2024 (£55.66 per 253m ² plot) |
| Quakers Hall Allotments: | |
| <ul style="list-style-type: none"> Normal size – 253m² (10 rods equivalent) | £0.23 per m ² wef 29.09.2024 (£58.19 per 253m ² plot) |
| Logs: | |
| <ul style="list-style-type: none"> Full Load Half Load | £135.00 £144.00 £85.00 £91.00 |
| RALEY'S CAR PARK | |
| Annual car park pass (limited number available to applicants who meet specified requirements) | £63.00 |
| GROUND RENTS/LEASES | |
| Sevenoaks Rugby Football Club (Commenced 2020 for 5 years. Lease expires December 2025) | £3,750.00 Review Sept 2025 |
| Sevenoaks Clarendon LTC (reviewed February 2022. Next review due March 2028. Main lease expires March 2042) | £473 per annum Review March 2028 |
| The Sevenoaks Vine Club | |
| <ul style="list-style-type: none"> Vine Cricket Pavilion & Tea Kiosk (RPI, not compounded. 5-year reviews. Lease expires 23 September 2028) | £3,500 per annum Review Sept 2025 |
| <ul style="list-style-type: none"> Vine Cricket Ground (Licence commenced September 2003) | One peppercorn per annum |
| Sevenoaks Town FC Ltd: | |
| <ul style="list-style-type: none"> Pitch 1(Lease expires 17 May 2043) | One peppercorn per annum |
| Sevenoaks Town Junior Football Club: | |
| <ul style="list-style-type: none"> Pitch 2 Tenancy at Will commenced July 2013 | £520 per annum |
| <ul style="list-style-type: none"> Pavilion Tenancy at Will commenced July 2013 | £1 per annum |

Sevenoaks Town Council
Open Spaces & Leisure Committee 12 February 2024

Open Spaces Manager Report

Staff and Training

Sadly, Mr Blake has left our employment at Christmas, after being with us for 4 months stating that he did not think the job suited him. We will need to try and recruit a gardener again, ideally with tractor driving skills or an aptitude or interest in training.

This post and the still vacant post of Open Spaces Supervisor will be submitted to the relevant job sites.

The Town Wardens and I undertook on-line training in the risks posed by using the products involved in Playground wet pour safety surfaces, now suitably trained we intend to carry out further minor repairs to the safety surface at several of our playground sites.

Knole Paddock and Rayley's Fields

The Sevenoaks Rugby club have made a request to be allowed to use temporary flood lights to continue training at Rayley's field, to ensure continuity of midweek training for the Boys' Academy and Senior Men and Senior Women's squads, whilst Pitch 3 is out of use for longer this summer to allow turf better recovery.

STC have agreed to the use of the pitch in the summer however not with temporary lighting.

Recommendation

That this request be considered at the next Sport Strategy meeting.

Greatness Cemetery

New Video Screens

The proposed video screens for showing photographs of the deceased at Funerals in the Chapel have now been installed (not yet commissioned).

Sevenoaks Town Council
Open Spaces & Leisure Committee 12 February 2024



Memorial Testing

It is a safety requirement that Headstones and Memorials are tested for their stability in the ground every 3-5 years, we are now ready to instruct the company we used on the last occasion to carry this out task for us again. Prior to starting we will be posting information at the Cemetery and on our web site explaining the process, which will be to manually, applying hand pressure to check each headstone for instability, compile a report that we can then use to contact owners of grave rights and encourage them to have the headstone repaired, if it is not possible to contact them or the rights have expired we will consider having the repair done ourselves or laying the stone down on the plot as respectfully as we can.

The cost for this work should be met from the RCP budget as we have accrued a sum of £2,299.00 towards this work.

Pricing Structure and Residency Criteria

Following several appeals from bereaved families in the last 10 years we would like to suggest that the paragraph in the Cemetery charges referring to residency is amended to make it immediate upon moving or starting life here rather than a qualifying period of 10 years.

Recommendation that wording be amended to the following:

RESIDENT A parishioner (or ex-parishioner) of Sevenoaks Town who for a period resided within the Town area and who at the time of his/her death had not been resident outside that area for more than 10 years).

NON-RESIDENT Any non-parishioner

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Greatness Recreation Ground

Bollards on Roadside

We were recently approached by a resident who finds the entrance to Greatness Recreation Ground unsafe at weekends when numerous vehicles around the site either attend Football or the Church on the opposite side of the road. Drivers have started to bump the kerb and park partially on the pavement or go further on and park on the grass at the bottom of the low bank. It was suggested that installing bollards would prevent parking on the grass, this would be a straightforward solution at a cost of £1000-£2000 depending on how far along the road the bollards are to be placed, but consideration should be given to:

1. The overall plan for the entrance of Greatness Recreation Ground after the planned new build.
2. Whether preventing parking here will force the issue further down the road affecting other residents, or encourage parking on the opposite verge which slopes down to the Mill pond.

Recommendations sought

Lower St Johns Toilets Refurbishment

As of today, the toilets are undergoing complete refurbishment with an expected reopening at the end of February. The existing arrangement of male, female and disabled has been modified to provide two unisex cubicles with easy access to one for disabled, along with baby changing facilities in both. The unused part of the building will be made into a simple storage area for equipment or similar. It is hoped that the simplified arrangement will result in a modest saving on cleaning costs along with lower maintenance costs for repairs, vandalism etc, and provide a safe clean welcoming environment for all users.

Longspring Woods

You will all be aware of the campaign to purchase the Woodland which can be viewed on the Council's web site, attached is a copy of the feasibility study.

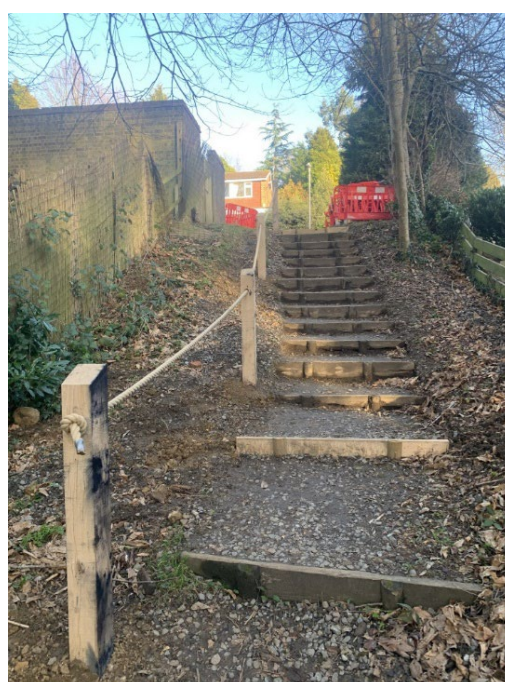
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Safety Upgrades at Middling Wood and Millpond Wood



Mill Pond Wood

The recently discussed handrail to the steps in Millpond wood has been completed by our own team, a simple rope hand grip has been installed into timber posts as this seemed the best way to negotiate changing gradients and bends in the path.



Middlings Wood

Whilst repairing two wooden steps on the path at Middlings Wood, the team have used their newly learned skills and installed another rope handrail to improve safety for residents. Photograph courtesy of Cllr Varley.

St Nicholas Churchyard

Over a year ago we discussed the condition of the wall separating St Nicholas' closed churchyard from the adjacent house to the south (The Chantry) with its current owner. The owner of the house had instructed stone masons to carry out repointing to some parts on his side of the wall and wished to alert us to the condition of the top of the wall. Following lengthy discussions with the Church, Diocese, Land Registry and taking legal advice from our solicitors it was decided that the cost of maintenance would have to be shared and an agreement was drawn up, previously there had never been any indication that any part of the wall belonged to ourselves unlike the ragstone boundary wall to the High St. and Rectory Lane. Having just completed some repairs to the High St. wall the stone mason was due back to give us a quotation to carryout necessary works to this wall which was likely to be extensive and costly. In the interim a large section of the wall has blown out and the section above it, is at best precarious and will need to be dismantled and rebuilt. Despite a lead capping, moisture ingress seems to have occurred causing bricks to shatter and crumble as

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seen in the photo. I had surveyed the wall last year and have taken pictures and at that time this section appeared in reasonable condition and not a cause for concern.

It is not clear if the cost to repair this wall will be recoverable from insurance as we have no record of formal inspection or maintenance, but we will pursue this course once a likely cost has been established. We hope to have a quotation very soon but at present I would estimate the likely cost to repair this section of wall to be between £5,000-10,000 because of the need to dismantle and replace broken bricks.



Recommendation:

To proceed with repairs on Health and Safety grounds asap taking funds from Capital Reserves if necessary.

Woodside Road Open Space

5 Ash trees infected with 'Ash Die Back' were removed in late December, there are several more displaying some symptoms but very minor, these will be monitored for deterioration. The bird boxes kindly donated by a resident will be installed very soon.

The Committee is asked to reconsider its decision to consult on whether the land is cleansed to remove any remaining Phosphorus explosive debris. As the responsible landowner should STC proceed with this.

After the part of the site affected by the explosives is cleansed and signed off correctly, a consultation document will be issued locally to gather information on what changes or improvements residents would support or join in with. There is plentiful opportunity to enhance the site's ecological diversity by leaving some areas of grass longer to support insect populations and sowing wildflower seed along with some replanting of trees to replace those lost, or likely to be lost to ash die back or other natural causes.

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Recommendations:

- 1. The Town Council proceed with the cleansing of the land of potential explosives at a cost of £10,000.**
- 2. Request to F&GP Committee to fund from CIL budget.**

Woodland Management

There has been a woodland management plan in existence for most of our wooded areas since the mid 1990's when after the great storm it seemed wise to put a plan in place to direct and focus our efforts and gain access to available grants. Initially a 25-year plan broken down into 5-year grant applications had been created, this has served us well over the intervening years although grants available under the rural payment agency have dwindled particularly for sites that are seen as well managed. We also used the same agent to review the plan and submit our bids, but this agency has changed over the years and is perhaps now not the best organisation to use again.

We need to have a review this year and plan the next 5 years especially as our Felling licence will expire, these are issued for 10-year periods by the Forestry Commission and allow you to legally fell and take timber from a woodland. The Forestry Commission control felling to protect the national resource of timber as well as the obvious environmental benefits of woodland.

Recommendation:

To obtain a minimum of 3 quotes for a 5-year review of existing woodland sites and potentially new woodlands, to include submissions to obtain a new felling licence and possible access to grants.

Estimated cost £3,000.

Raley's Car Park Permits

The application form for the car park permits for 2024-2025 has been published on the Sevenoaks Town Council website on 1st February. The permits are to provide parking spaces for Sevenoaks Town Centre workers on a lower income and the deadline for submitting applications is 8th March.

Longspring Wood

Feasibility Study

By Sevenoaks Town Council

January 2024



Sevenoaks Town Council
Council Offices
Bradbourne Vale Road
Sevenoaks Kent TN13 3QG
Website: www.sevenoakstown.gov.uk
Email: council@sevenoakstown.gov.uk

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BACKGROUND

Longspring Woods is made up of two parcels of ancient woodland, which is defined by Woodland Trust as an area of woodland which has persisted since 1600 in England. They are both located within the Green Belt and Area of Outstanding Natural Beauty.

The larger parcel, pictured below comprises 8 separate Tree Preservation Orders (TPOs), with the majority of the woods also being registered as an area of Biodiversity Opportunity.

It abuts two Public Rights of Way SU38 and SU36, as well as a local playing field which is currently used by local schools and groups. There is a well-defined horse-riding network through the woodland and via SU36 which follows the length of Fig Street where it abuts the woodland. SU36 is closed to vehicular traffic and thereby provides a safe and scenic route for walkers, cyclists, and horse riders.

Following notification from the landowners of Longspring Woods, Oak Lane, of their intention to sell the larger parcel of ancient woodland, Sevenoaks Town Council has now submitted an Intention to Bid in order to protect the land as an Asset of Community Value. This was agreed at the Town Council meeting held on 11th December 2023.



ASSETS OF COMMUNITY VALUE

The Right to Bid is a national process that has been introduced through the Government's Localism Act. It came into force on 21 September 2012.

The Right to Bid gives voluntary and community groups, as well as town and parish councils the opportunity to nominate local land and buildings to be included on a list of 'Assets of Community Value', maintained by the District Council.

For an asset to be listed, nominators must demonstrate to the District Council that its main use now, or in the recent past, contributes to the social wellbeing or cultural, recreational, or sporting interests of the local community – and that this use will continue.

Examples could include village shops, pubs, community centres and playing fields. Buildings used as administrative offices and land or property where community use isn't the main function would not be included.

If successfully listed, the sale of the asset is paused for an initial period of six weeks, (a moratorium) during which time any community group with a local connection can submit an Intention to Bid to the District Council via their standard form. If this is submitted, the moratorium extends to six months, giving communities the time to prepare a bid and get a business plan together.

Any sale, after the six-month period, takes place under normal market conditions and the owner is under no obligation to sell to a community group. Equally, community groups which have registered an interest are under no obligation to bid or purchase.

Longspring Wood had been successfully registered by Sevenoaks Town Council – alongside another nearby piece of adjacent woodland – as an Asset of Community Value on 25th September 2023. This was on the grounds that it furthers the social wellbeing and recreational interests of the community, with reasonable expectation for it to continue to do so in the future.

Sevenoaks Town Council was notified that the woodland, was put up for sale at the end of 2023. On 11th December 2023 at its Town Council meeting Councillors resolved to submit an Intention to Bid in order to protect the land as an Asset of Community Value.

What does this mean?

Registering the Council's intention to bid does not constitute an obligation for the Town Council to submit a bid and buy the land, nor does it obligate the landowner from selling to the Town Council. Rather, it extends the period by which the landowner must delay sale on the open market, in order to allow community organisations time to prepare a bid and business plan for how it would purchase and maintain the land.

PROPOSAL AND BENEFIT TO THE LOCAL COMMUNITY

Retaining and protecting the 14 acres of woodland, the majority of which is a Biodiversity Opportunity Area (BOA) as well as including eight separate trees covered by a Tree Protection Order (TPO), provides the following benefits:

1. Protects an area of woodland which is over 400 years old, located within the Green Belt and Area of Outstanding Natural Beauty.
2. Supporting the retention of local wildlife and biodiversity. Wooded areas have a huge range of habitat niches and increased amount of different species and complex biodiversity, and the Woodland Trust emphasises that we cannot replace the complex biodiversity of ancient woodlands. The identification of the woodland as a BOA means it presents the best opportunity for enhancing biodiversity to provide the greatest possible benefit.
3. Contributes to the government's goal of towards Net 0 and responding to climate change, which serves the local community's health and well-being.
4. Opportunity to improve and enhance access to the woodland, which already abuts two Public Rights of Way, thereby encouraging more walking and healthier lifestyles.
5. Located near Sevenoaks Common and a local playing field used by local schools and groups, creating opportunity to link the green spaces and enhance these assets.
6. Supports a commitment by Sevenoaks Town Council in its Green Community Investment Plan, to obtain additional land if it could be used for community benefit e.g., additional woodland or community orchard.
7. Sevenoaks Town Council already enables educational visits and 'Forest Schools' to take place on Sevenoaks Common, with additional woodland this could be expanded.
8. Supports a commitment in the STNP, to protect, improve and enhance access to existing publicly accessible open spaces and create new publicly accessible open spaces and green infrastructure.

CAPITAL FINANCING

Land Purchase

It is understood that the land sale value is at £185,000.

Initial feedback from the agent states *“The woodland was already under offer significantly above the Guide Price and therefore you would need to be at that level or above. We had other offers at a similar level so we would consider this to be the “Open Market” value of the property”.*

Legal Conveyance Costs

Approaching Warners Solicitors for a quotation for legal fees they have stated the following - *This looks to be an interesting and worthwhile project. I would normally estimate about £3,000 - £3,500 plus VAT for legal costs with about £1,000 search fees (this is a VAT inclusive figure but is dependent upon which searches are needed) and Land Registry fees would be either £100 if it is a transfer of whole or £230 if it is a purchase of part. It occurred to me that as you were looking for support from local businesses Warners’ support could be that they could do the conveyancing pro bono and you would only need to pay for the disbursements.*

Capital Works

The following outline capital works costs were noted for works to be carried out as funds became available in addition to purchase price:

| | One Off Capital Expenditure |
|--|-----------------------------|
| Interpretation Boards | £2,500 |
| Improving parking area and immediate tracks with crushed stone | £20,000 |
| Possible boundary repairs although | £2,000 |
| Litter Bins | £1,000 |
| | |
| Totals | £25,500 |

Funding

External Funding

There is a short time scale to meet the legislation relating to the Asset of Community Value bidding process, the Town Council has to have a plan in place before 4th May 2024 and this

provides difficulties in meeting timescales for obtaining external funding. Sevenoaks Town Council Officer's will carry out ongoing research and apply for funds where possible.

Representation will be made to the general public and local businesses and organisations for financial support for the acquisition and protection of this piece of land.

Sevenoaks Town Council Financial Options

| | | |
|--------------------------|--|---|
| Receipts Reserve Capital | Total of £185,000 from Capital Receipts Reserve | Note would reduce options for other planned projects |
| CIL | A further payment of CIL is due in April 2023 | At present the known income is allocated to the commencement of the Town Centre and St John's Hill Masterplan scheduled to commence in January 2024. The expected April 2024 CIL income is likely to increase between January – March 2024 but amount unknown and has other earmarked proposals for its use. |
| Combination of Funding | The Council could agree to reallocate some Earmarked Reserves from capital receipts from historic disposal of public green space. Currently at £87,693 with a further £29,230 due in 2024. £100,000 could be used from this. The balance of £100,000 from potential fundraising and sponsorship and Capital Receipts Reserve and or CIL if allocation increases for April 2024. | Options to be considered alongside other projects. |
| Public Works Loan Board | A Public Works Loan Board approval normally takes a minimum of 8 weeks to obtain following a Council resolution and certain criteria met. Current rate of borrowing is 5.31%. £200,000 over 25 years | |

| | | |
|--|--|--|
| | <p>would have an approximate annual payment of £15,000.</p> <p>A loan could be obtained and repaid when anticipated large amount of CIL is received in the future.</p> | |
|--|--|--|

REVENUE COSTS

Sevenoaks Town Council manages over 55 hectares of public open space including Sevenoaks Common. The Town Council have a long term 25-year management plan broken down into 5-year programs of work, this is authorised by the Forestry Commission, who also issue a 10-year Felling licence to cover any significant felling i.e. 5 cubic metre of timber per year (equivalent to one large tree or 2-3 coppice trees)

The Management plan currently covers all of our woodlands that we registered with the Forestry Commission:

| | | |
|-------------------------|-------------------------|------------------------|
| Mill Pond Wood | Pontoise Close Woodland | Mount Close Woodland |
| Brittains Lane Woodland | Middlings Wood | Julian Meadow Woodland |
| Sevenoaks Common | White Hart Beeches | Littlewoods |
| Judd's Piece | | |

A considerable amount of revenue costs will be absorbed into the overall management cost relating to the other areas of public open space e.g., insurance and equipment provision.

Based on the annual resource costs of maintaining the Sevenoaks Common at £12,232, the Longspring Woods would add an additional £9,116 per annum an additional £0.97 pence per average Band D council tax payer.

| | Sevenoaks Common (6%) | Longspring Woods (3%) |
|---|--------------------------|--------------------------|
| Tree Safety – extending tri-annual survey | £4,000 | £1,500 |
| Tree Maintenance | £5,000 | £6,000 |
| % of Open Spaces Maintenance | £3,232 | £1,616 |
| Total | £12,232 | £9,116 |

There is also the potential for some revenue income generated by the coppicing of the woods, this needs further review.

RELEVANCE TO STRATEGIC PLANS

Sevenoaks Town Neighbourhood Plan (STNP)

The STNP was formally “made” by the Local Planning Authority on 23rd May 2023, following a successful Referendum held on 4th May 2023.

Objective Six seeks to protect, improve, and enhance access to existing publicly accessible open spaces and create new publicly accessible open spaces and green infrastructure.

While some of Longspring Woods is publicly accessible, the majority is not. Opening it up to the public, and further improving accessibility by linking it to Sevenoaks Common, an already established and highly used green open space, would support both parts of this Objective. In addition, it might encourage more use of the adjoining Longspring Field, which, although owned by a local school, is also used by local sports groups.

Policy L5 supports the provision of new, high quality, publicly accessible open space. As the majority of the woods is currently not publicly accessible, acquisition of the land would support this policy.

Sevenoaks Town Council Green Community Investment Plan

In November 2019 Sevenoaks Town Council (STC) resolved to make the following its Number 1 Priority:

- *To recognise the Government and KCC declarations for aiming for Zero Carbon.*
- *To integrate this within the vision and throughout the Neighbourhood Development Plan (NDP) and within the Town Council’s general operation.*



Unfortunately, the COVID-19 pandemic had disrupted some of the STC original plans from 2019. However, STC has used the time to refocus its draft Neighbourhood Development Plan on climate and green issues, identifying policies which would contribute to a more sustainable town.

At a meeting in November 2021, Councillors met to review STC's original 2019 climate change initiatives and considered additional and new proposals.

These initiatives and proposals are set out in Sevenoaks Town Council's Green Community Investment Plan, this plan was widely consulted on with the general public and local organisations.

The Green Community Investment Plan has a commitment by Sevenoaks Town Council to obtain additional land if it could be used for community benefit e.g., additional woodland or community orchard.

Evidence Base of Sevenoaks District Council's Local Plan 2040

In 2018, AECOM produced a SDC's [Biodiversity Analysis of Sevenoaks District Report](#) to form part of the Evidence Base for the District Council's Local Plan 2040. Figure 1, located on page 12 of the document identifies the area as High Biodiversity, and the majority of the woodland is further defined by SDC on their [policy map](#) as a Biodiversity Opportunity site.

PUBLIC SUPPORT

There is a short time scale for the Town Council to meet the requirements needed to consider purchasing Longspring Woods, it will during this timescale make every endeavour to communicate and consult with as many local residents as possible regarding the consideration of purchase of the land using the following means:

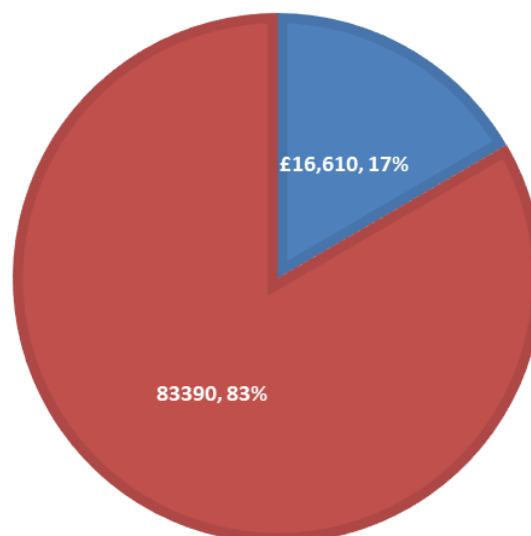
| | |
|---|--|
| Press Release | Issued December 2023 |
| Social Media | Issued December 2023 |
| Town Crier article – delivered to each home | Prepared December 2023, delivered February 2024. |
| Pledge Campaign | Launched January 2024 |

Support to date received from:

| | | |
|-----------------------------|---|---------|
| Warners Solicitors | Providing Pro Bono Legal Conveyance | £3,500 |
| Benedict Bannister | Creation of Information & Pledge Video | £2,000 |
| Member of the Public Pledge | Forestry School Session | Tbc |
| Member of the Public Pledge | Financial Services if needed | Tbc |
| Member of the Public Pledge | Manual Labour & Power Saw Skills | Tbc |
| Member of the Public Pledge | Litter Picking and Woodland Management Volunteering | Tbc |
| | | £5,500+ |

SUMMARY OF PLEDGES RECEIVED AS OF 04.02.2024

■ Pledge value ■ Outstanding balance



CONCLUSIONS & RECOMMENDATIONS

Summary

It is considered that bringing the Longspring Woods into public ownership protects the community asset for the current and future generations addressing the public benefits as identified previously in this document.

1. Protects an area of woodland which is over 400 years old, located within the Green Belt and Area of Outstanding Natural Beauty.
2. Supporting the retention of local wildlife and biodiversity. Wooded areas have a huge range of habitat niches and increased amount of different species and complex biodiversity.
3. Contributes to the government's goal of towards Net 0 and responding to climate change, which serves the local community's health and well-being.
4. Opportunity to improve and enhance access to the woodland, which already abuts two Public Rights of Way, thereby encouraging more walking and healthier lifestyles.
5. Located near Sevenoaks Common and a local playing field used by local schools and groups, creating opportunity to link the green spaces and enhance these assets.
6. Supports a commitment by Sevenoaks Town Council in its Green Community Investment Plan, to obtain additional land if it could be used for community benefit e.g., additional woodland or community orchard.
7. Supports a commitment in the STNP, to protect, improve and enhance access to existing publicly accessible open spaces and create new publicly accessible open spaces and green infrastructure.

It was also considered that subject to funding it would be a good way to commemorate 50 years of Sevenoaks Town Council by providing another area of green spaces for the local community which would be linked via a public footpath to the existing Sevenoaks Common.

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Trees and Sculpture Projects

The Sevenoaks Town Council has been privileged and fortunate to work on the following projects:

Sevenoaks Society Donation of Trees

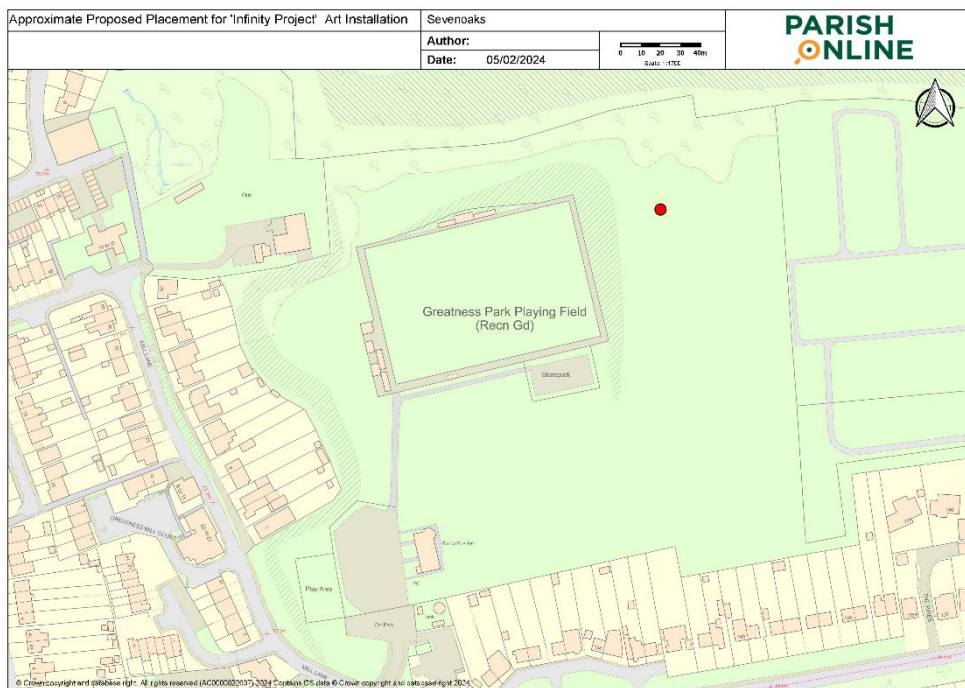
Following a donation for the planting of trees in 2021 by The Sevenoaks Society, the Society’s executive committee has agreed to donating a sum of £300 for further tree planting in the town. The Town Council has been granted permission to decide on the location of trees and Greatness Recreation ground has been proposed. The trees would be planted on the bank adjoining Mill Lane and the playground.

The Sevenoaks Society hopes that the planting of trees will better the landscape and will set an example for environmental improvement.

The Town Council thanks The Sevenoaks Society for their donations and cooperation.

Infinity Project

The Town Council has been approached by artist Marcia Clayton to install an outdoor art piece in the Sevenoaks vicinity. The initial meeting with the artist, Town Clerk, and Open Spaces & Leisure Manager took place on the 23rd January 2024 and the Greatness Recreation ground was proposed as a potential frontrunner for the location of the installation.



1. Márcia Clayton. "POSTING Project | INFINITY ." *Márcia Clayton*, <https://marciaclayton.com/posting/>. Accessed 23 January 2024.
2. Márcia Clayton. "POSTING Project | INFINITY ." *Márcia Clayton*, <https://marciaclayton.com/posting/>. Accessed 6 February 2024.

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The aim of the installation, explained by the artist, is to:

“exercise collaboration, equanimity and togetherness among people of different creeds, races and nationalities ”¹

The installation will utilise wooden poles engraved with poems by different artists that have been identified at a community workshop held at The Kaleidoscope Gallery. The poles will then be secured into the ground in the shape of an infinity symbol.



Figure 1: 3D Model Simulation of ‘Infinity Project’²

The Town Council hopes that the art installation will encourage the public to enjoy the outdoors in the Greatness area and aims for the sculpture to be installed by Autumn.

Beuys’ Acorns Project

Ackroyd & Harvey have named Sevenoaks Town as one of nineteen British locations in a proposal for their long-term tree planting project.

The project consists of planting 7 oak trees in a circle, the aim of the project is to create a positive impact and engage the public and local authorities in further tree plantings.

The Sevenoaks Town Council celebrates its 50th anniversary in 2024 and the inception of the Beuys’ project would be a well-timed opportunity to commemorate this.

For more information on the project strategy see attached.

RECOMMENDATION: For The Town Council to confirm and approve locations for the tree and sculpture projects and to overview the next steps of installation.

1. Márcia Clayton. “POSTING Project | INFINITY .” *Márcia Clayton*, <https://marciaclayton.com/posting/>. Accessed 23 January 2024.
2. Márcia Clayton. “POSTING Project | INFINITY .” *Márcia Clayton*, <https://marciaclayton.com/posting/>. Accessed 6 February 2024.

Beuys' Acorns - the Prelude & the Planting

Strategy 2024-2027



Beuys' Acorns 2007 - photographic study of sapling, roots & acorn (2009)

Brief summary of the project

A national project where ethics and aesthetics meet, *Beuys' Acorns - the Prelude & the Planting* aims to plant 21 circles of seven trees in public spaces and cultural venues across the UK. The ground for each circle will be prepared by a creative programme of public engagement - *The Prelude*: working closely with local practitioners and groups to stimulate *radicle*¹ care, provoke debate and foster a reciprocal ecology between plants and humans with the trees at the centre. Each circle will be deeply rooted in the land and local people.

The duration of the project is four years (2024-2027) and will be structured in three parts:

The Prelude

The participating trees have been grown*² since 2007 as part of *Beuys' Acorns*, Ackroyd & Harvey's open-ended research project which is a direct continuation of Joseph Beuys' groundbreaking artwork *7000 Oaks - City Forestation Instead of City Administration (1982)*, using acorns collected from the original trees in Kassel, Germany. Working closely with the outreach and education departments of arts institutions and local practitioners, we will embrace the spirit of *Beuys' Acorns* as a catalyst artwork to create a series of actions and activities that have public participation at the core.

The Planting

Each circle will be welcomed to its new home with a bespoke tree planting ceremony that has been co-designed by local people and will encourage creative responses which will vary from poetry and performance to talks on ecology and health, environmental law and economics, art and activism. Empowering local communities and notable creatives in the locale to co-collaborate with Ackroyd & Harve and notable creatives and co-design their own ceremony will encourage integrated *radicle* and reciprocal care and custodianship that will be supported by the artists, host venue and supporting cultural partners.

Radicle Legacy

Taking mycorrhizas - fungal associations between plant roots and beneficial fungi - as inspiration, the project is designed to evolve and continuously benefit the local ecosystem, of both plants and people, for generations to come. The circles will create a natural canopy for people to meet, exchange ideas, create and convene with nature. As they grow, they will provide a natural habitat for thousands of species, improve air pollution and combat urban heat islands. Our ambition is for the tree circles to stimulate the planting of up to 7,000 additional trees, and we will work with local authorities and influential agencies to realise this vision, hence drawing the circle back to Joseph Beuys and his extraordinary artwork *7000 Oaks*.

¹ We have deliberately chosen to deploy the botanical spelling 'radicle', meaning the 'primary root' rather than 'radical', though we hope to convey the meaning of both spellings with this word.

² Each tree has been grown in a specialised Air-Pot ® to ensure healthy root formation



Beuys' Acorns 2007 - study (2008)

Why this project is needed

We are facing a climate and ecological emergency of potentially cataclysmic proportions with both immediate and long-lasting impacts on people and the planet. The scale and gravity of the problem can be too overwhelming to digest, leaving individuals feeling disempowered and prone to anxiety and inertia. We share Beuys' vision, which is backed up by contemporary science,³ that large scale artistic and ecological interventions are an urgent and necessary response to rapid urbanisation and its environmental impacts.

Why we are the right people to deliver

We have been making work as collaborative artists with environmental activism & actions as a guiding principle since 1990. Our art is not produced 'for art's sake', but is also open-ended research which exists to educate, inform, inspire and spark social change. Our practice is interdisciplinary and we have extensive experience working with scientists, historians, lawyers, performers and community groups. As co-initiators of Culture Declares Emergency we are part of a growing international movement of individuals and organisations in arts and culture who have declared a climate and ecological emergency. Specific research and public engagement looking at how the ecological emergency is reframing the narrative on climate change, and how our artistic practice can draw on emerging knowledge and partnerships to expand our artistic and activist agency and work towards placing ecology at the centre of cultural, curatorial and conservation criticalities.

³ *Adaptation to climate change depends centrally on what is done in urban centres – which now house more than half the world's population and concentrate most of its assets and economic activities (United Nations, 2012; World Bank, 2008). This will require responses by all levels of government as well as individuals and communities, the private sector and civil society. IPCC 5th Assessment Report - Impacts, Adaptations and Vulnerabilities*



Beuys' Acorns 2007 - Global Generation's Paper Garden, Canada Water (2022)

Exhibition history

Since its inception, *Beuys' Acorns* has been exhibited across the UK and France in venues including Tate Modern, London; Royal Academy of Arts, London; Sainsbury Centre for Visual Arts, Norwich; Southbank Centre, London; Le Jardin Botanique, Bordeaux; Le Potager Du Roi and La Maréchalerie, Versailles. Exhibition of the trees has been in parallel to live research and public conversations with the artists and invited guests into the cultural, biological and climatic significance of trees in a rapidly urbanising world.

The living sculpture resides temporarily at Woodhatch Place in Reigate, Surrey before being permanently planted between 2024 - 2027.

Examples of Ackroyd & Harvey's previous works include:

Dear Earth, Hayward Gallery, London (2023); *Presence of Plants in Contemporary Art*, Isabella Stewart Gardner Museum, Boston, USA (2023); *Seven Poet Trees*, collaboration with Zena Edwards, Lewisham Borough of Culture (2022); *Rivus*, 23RD Biennale of Sydney, Australia (2022); *On The Shore - Act 1 & Act 2*, collaboration with Ben Okri, Tate Modern and Thames Bankside, London (2021); *Beuys' Acorns & End of the Twentieth Century* by Joseph Beuys, South Terrace and Oil Tanks, Tate Modern (2021); *Culture Declares Emergency* launch procession, London (2019); *Spellbound - Magic, Ritual & Witchcraft*, Ashmolean Museum, Oxford (2018); *The Garden - End of Times, Beginning of Times*, ARoS

Triennial, Aarhus, Denmark (2017); *Slate Work East and South*, The David Attenborough Building, Cambridge (2016); *Cunningham*, Derry-Londonderry UK City of Culture (2013); *History Trees*, London Olympics 2012, Queen Elizabeth Olympic Park, London (2012)

Key impacts

- Beneficiaries have an increased sense of custodianship and belonging - care as a *radicle* act
- The project will nurture a greater sense of wellbeing, agency and resilience in the face of growing eco-anxiety
- The project will foster an increased sense of awe and enchantment amongst participants, leading to other positive impacts
- Beneficiaries have a greater collective responsibility to public space - reclaiming the commons
- Host venues are better networked with each other, sharing best practice and collaborating on evaluation
- Host venues forge new links with local authorities, practitioners and communities that they have struggled to engage with in the past
- Positive case studies from the original tree circles are used as evidence to stimulate the planting of more trees in the local area with public engagement at the root
- Original tree circles leverage funding for the planting of more trees

Partnerships approach

We will focus on partnering with established host locations that demonstrate a commitment to climate/ecological activism and public engagement (PE). Our partnerships will add value to the projects in the areas of art and activism, plant science, ecology and economics, philosophy, politics, poetics, health, education, cultural community circles and nature-centric thinking. We will continue to work with scientists Roland Ennos, visiting professor of biological sciences at University of Hull and Dr Mohammad Rahman, Chair for Strategic Landscape Planning and Management at the Technical University of Munich, Germany whose pioneering work in the field measures the physical benefits of urban vegetation, especially cooling and flood prevention.

We will also work with specialised creative practitioners including, but not limited to:

- Liz Ikamba: British-Congolese multidisciplinary artist and inclusive community Arts practitioner
- Zena Edwards: professional writer/performance poet, curator and creative project developer who has been involved in climate and environmental awareness since 2016

- Love Ssega: artist, songwriter and producer and lead singer of Clean Bandit. As a solo musician he has performed globally, collaborated across cultures and now wants to share this knowledge and experience with school children across the UK, using music and art to inspire creativity and support children’s literacy in new ways.

We have the support of cultural bodies such as Tate Modern, Sainsbury Centre for the Visual Arts, The Eden Project, GroundWork gallery and Local Authority partners such as Surrey County Council, National Landscapes (formerly Areas of Outstanding Natural Beauty), health and wellbeing initiatives such as Growing Health Together, plus local schools and community groups. More detail in partnerships grid below.

Planting Geography

Due to legal restrictions aimed at curbing the movement of the invasive Oak Processionary Moth⁴, location geography of the project will be split into two: Core - 12 circles of more mature oaks that cannot be moved out of the Established Zone (EZ) and Canopy - 9 circles of smaller saplings that are able to travel outside of the EZ and Buffer Zone (BZ). This legislation also requires certain geographical areas to be prioritised over others in terms of project timings - i.e. some trees will need to be moved out of the EZ and BZ before they grow too large.

Proposed planting grid - in development

| Host/cultural venue | Category | Location | Notes/status/partners |
|---|----------|-------------------|--|
| Tate Modern | Core | Southwark, London | Committed to a circle Partner: London Borough of Southwark; Global Generation at Paper Garden |
| Creative BasildON | Core | Basildon, Essex | Expressed interest - received pdf doc |
| Surrey Hills Arts / Surrey County Council (SCC) | Core | Reigate, Surrey | SCC currently host Beuys’ Acorns Committed to a circle Partners include; Natural Capital,(SCC) National Landscapes Surrey Hills; Customers and Communities (SCC) |
| Orleans House Gallery | Core | Richmond | Committed to a circle Partner; London Borough of Richmond, Cultural Reforesting festival 2025 |

⁴ **A note on the Oak Processionary Moth (*Thaumetopoea processionea*)**

The caterpillars of the [oak processionary moth](#) are pests of oak trees and a hazard to human and animal health. There has been a government programme in place since 2012 to minimise the spread and impact of the moth, including legislation restricting travel for oak saplings 120cm above soil with a diameter of more than 8 centimetres outside the impacted area (mainly Greater London and some surrounding counties). For this reason, the more mature oaks grown from Beuys’ acorns will be restricted to the Established Zone and Buffer Zone. Tree circles planted outside this geographical area will contain smaller saplings.

| | | | |
|------------------------------------|--------|------------------------|---|
| Sevenoaks Town Council | Core | Sevenoaks | Expressed interest 50th anniversary of Sevenoaks town council in 2024 |
| Participatory City | Core | Barking & Dagenham | Expressed interest |
| The Albany | Core | Lewisham | Existing relationship - to be developed. Partners: London Borough of Lewisham & Street Trees for Living; Lewisham Borough of Culture 2022 legacy |
| Serpentine Gallery | Core | Kensington and Chelsea | Expressed interest - to be developed |
| Southbank Centre / Hayward Gallery | Core | Lambeth | Existing relationship - to be developed |
| Sainsbury Centre for Visual Arts | Canopy | Norwich | Committed to a circle Prelude and Planting agreed for 2024 Budget under discussion |
| Eden Project | Canopy | Cornwall | Committed to a circle Prelude and Planting in discussion for 2024 Budget under discussion |
| Midland Art Centre | Canopy | Birmingham | To be developed |
| GroundWork Gallery | Canopy | Kings Lynn, Norfolk | Committed to a circle Have planning consent, budget tbd |
| Tate Liverpool | Canopy | Liverpool | To be developed |
| The Arnolfini | Canopy | Bristol | Existing relationship - to be developed |
| The Baltic | Canopy | Gateshead | To be developed |
| The Whitworth | Canopy | Manchester | Existing relationship - to be developed |
| Sheffield Museums | Canopy | | To be developed |
| Black Mountains College | Canopy | Talgarth, Wales | Existing relationship - to be developed |
| | | | |

Heritage of the idea - additional context

We stand on the shoulders of world-renowned performance artist and activist Joseph Beuys, specifically his 1982 piece *'7000 Oaks: City Forestation instead of City Administration'*. This

groundbreaking work commenced with the planting of one young oak tree with a basalt marker in the main square of Kassel, Germany, and was followed by mass planting of seven thousand oaks (some of these being various oak and other tree species). “Verwaltung. It suggests making the world a big forest, making towns and environments forest-like.” *Joseph Beuys in America, 1982.*



Beuys' Acorns 2007 - Woodhatch Place, Surrey (2023)

Wider ambition

Each oak circle of seven trees will act as a catalyst & partner for hundreds and potentially thousands of further tree plantings with integrated *radicle* and reciprocal care and custodianship encouraged through a host cultural venue with supporting cultural partners (established and emerging), community public engagement and local authority participation.

Evaluation

Data gathering and evaluation for artistic projects is often surprisingly prosaic and has a low response rate. Collecting demographic data can be intrusive and sometimes harmful to the communities projects seek to reach. Rather than taking a ‘one size fits all’ approach, we will work closely with participating partners to develop an agile evaluation framework, tweaking methodology as needed to ensure data collection is as accessible as possible and appropriate to the local projects.

As with our artistic practice, our evaluation methodology will have a strong focus on inclusivity, using creative evidence gathering practices such as Cards on the Table - a game designed to foster better collaboration with three rules ‘be open, listen and adapt’.

We will work with an external evaluator, specialising in creative projects with experience in equity, diversity and inclusion, to pull together regular mini evaluations throughout the course of the project that will be used to actively improve upon each iteration of planting and public engagement.

Audiences/beneficiaries

We will work with each host venue and corresponding engagement partners to develop a bespoke audience development strategy for each tree circle. This approach aims to mitigate the common practice of 'parachuting in' to new areas with a templated audience development strategy that doesn't sensitively meet the needs of the local area. During the prelude, we will factor in a 'listening phase' to identify local audiences/beneficiaries that may be disproportionately impacted by the consequences of climate change and that have faced additional barriers to engaging with a cultural venue in the past. We will consult experts in the field of disability access and diversity and inclusion to design initiatives that directly address these barriers and ensure there is sufficient budget assigned to this.

Vision

To deepen and transform peoples' relationship to trees by placing nature and the power of creative enchantment and education at the centre of urban regeneration

Mission

A catalyst to grow our cities and towns verdantly, a planting act of regeneration and collective transformation with creativity at the core

Values

Action

- We believe in art as a powerful agent of positive change

Collaboration

- We believe that art is enriched and strengthened by the unique contributions of fellow artists, other disciplines and the very communities it seeks to benefit

Legacy

- We believe that art should have lasting impact that is embedded into the land and psyche of its people



Beuys' Acorns 2007 - Tate Modern, London (2021)

Sevenoaks Town Council
Open Spaces & Leisure Committee – 12th February 2024

Report from the Allotments Officer

The waiting list for Quakers Hall Allotments currently stands at 4 and we have welcomed 5 new tenants since the last committee meeting.

Due to existing tenants downsizing, swapping plots or ending their tenancies the number of available plots has not changed and remains at 13 (4 whole plots, 4 half plots, and 5 quarter plots).

The waiting list for Bradbourne Vale Allotments has not changed and 3 plots remain available.

Marketing posters and social media posts will be produced to boost public awareness of the local allotments.

Sevenoaks Allotment Holder's Association Annual General Meeting

The annual general meeting of the association took place on the 10th January, where a yearly update report was submitted by the Sevenoaks Town Council. The increase in rent for the year 2024-2025 had been noted. Current issues such as flooding, and bee health were also discussed.

Trading Centre Reopening

The Sevenoaks Allotment Holder's Association confirmed that the trading centre will reopen in February following its closure for the Christmas and winter period.

Available Plots

We are currently planning the preparing of plots for prospective tenants and the Sevenoaks Allotment Holder's Association has proposed strimming and securing the soil with sheeting.

Anna Rosińska
Allotments Officer

17th January 2024

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| OSL Cttee Budget + 5 year Capital Programme & funding Recommendations | | Planned work date | | | | | | | | | | | | | | | | | | | | Agreed/ (Draft) Funding sources | | | | | Additional Notes | | | | |
|---|--------------------------------|--|----------------|---------------|----------------|---------------|---------------|---------------|---------------|---------------|----------------|----------|---------------|------------------------------|---------------|----------------|--------------|---------------|---------------|---------------|---------------|---|--|--|--|--|------------------|--|--|--|--|
| Version: | 30-Nov-23 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Project cost £ | 22-23 | 23-24 | 24-25 | 25-26 | 26-27 | 27-28 | 28-29 | CIL | Grant | RCP | CRR | Vehicle/ Equip reserve | Rev Budget | 22-23 | 23-24 | 24-25 | 25-26 | 26-27 | 27-28 | 28-29 | | | | | | | | | |
| Location | Detail | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vehicle | Greatness Cemetery | JCB Excavator | 30,000 | | 30,000 | | | | | | | | | | 30,000 | | | | | | | | | | | | | | | | |
| | | Thwaites Dumper GN10 EHH | 30,000 | | | | 30,000 | | | | | | | | 30,000 | | | | | | | | | | | | | | | | |
| | OSL | Mazda Pickup LS55CKL | 23,000 | 23,000 | | | | | | | | | | 18,054 | 4,946 | Completed | | | | | | | | | | | | | | | |
| | | Deck mower (attaches to tractor) | 15,000 | | 15,000 | | | | | | | | | | 15,000 | | | 15,000 | | | | | | | | | | | | | |
| | | Nissan Cabstar GU14XKZ | 23,000 | | | 23,000 | | | | | | | | | 23,000 | | | | 23,000 | | | | | | | | | | | | |
| | | Kubota Tractor GN64DYM | 30,000 | | | | | 30,000 | | | | | | | 30,000 | | | | | | 30,000 | | | | | | | | | | |
| | | Holland Boomer Tractor EX16VBA | 30,000 | | | | | | 30,000 | | | | | | 30,000 | | | | | | | | | | | | | | | | |
| Property | Greatness Cemetery | chapel gutters and soffit repaint | 1,000 | 1,000 | | | | | | | | | | | 1,000 | | | | | | | In house | | | | | | | | | |
| | | chapel internal paint | 2,000 | | | | | 2,000 | | | | | | | 2,000 | | | | | | | | | | | | | | | | |
| | | chapel restrain woodwork | 1,500 | | 1,500 | | | | | | | | | | 1,500 | | | 1,500 | | | | | | | | | | | | | |
| | | garage roof repair | 2,000 | | 2,000 | | | | | 2,000 | | | | | 2,000 | | | | | 2,000 | | | | | | | | | | | |
| | | gates & railing repaint | 2,000 | | | | 2,000 | | | | | | | | 2,000 | | | | | 2,000 | | | | | | | | | | | |
| | | memorial safety testing (4 year req) | 10,000 | 5,000 | | | | 5,000 | | | | | | | 7,500 | 2,500 | | | | | | Legally every 4 years. Not capital. £1250/ year in rev budget | | | | | | | | | |
| | | mausoleum, stone cleaning | 3,000 | | 3,000 | | | | | 3,000 | | | | | | | | | | | 3,000 | | | | | | | | | | |
| | Knole Paddock | replace water heaters (pavillion) | 5,000 | 5,000 | | | | | | | | 2,000 | | | 3,000 | Completed | | | | | | | £4K in rev budget for Knole pav - use for water heater | | | | | | | | |
| | | external paint & stain (workshop) | 1,718 | | 1,718 | | | | | | | 1,718 | | | | | | | | | | | | | | | | | | | |
| | | replace barn doors (workshop) | 2,000 | | 2,000 | | | | | | 2,000 | | | | | | | | | | 2,000 | | | | | | | | | | |
| | car park root damage repair | 3,000 | | 3,000 | | | | | | 3,000 | | | | | | | 3,000 | | | | | | | | | | | | | | |
| | car park white lines remark | 1,000 | | 1,000 | | | | | | | | | | | | 1,000 | | | | | | | | | | | | | | | |
| Vine | | insulate pitch roof | 5,000 | | | 5,000 | | | | 5,000 | | | | | | | | | | | 5,000 | | | | | | | | | | |
| | | cctv replace | 6,000 | | | 6,000 | | | | 6,000 | | | | | | | | | | | 6,000 | | | | | | | | | | |
| | | café, internal decorate | 1,500 | | 1,500 | | | | | | | | | | | | 1,500 | | | | | | | | | | | | | | |
| | | paths resurface | 15,000 | | 15,000 | | | | | | 15,000 | | | | | | | | | | 15,000 | | | | | | | | | | |
| | | railings repaint | 2,500 | | | | 2,500 | | | | | | | | | | | | | | 2,500 | | | | | | | | | | |
| Judds Piece | resurface | 2,500 | | 2,500 | | | | | 2,500 | | | | | | | | | | | 2,500 | | | | | | | | | | | |
| Woodside rd | replace fence | 2,000 | 2,000 | | | | | | 1,000 | | | | | | | 1,000 | | | | | | | | | | | | | | | |
| Pontoise Close | perimeter wall, patch pointing | 2,000 | | 2,000 | | | | | | | | | | | | | 2,000 | | | | | | | | | | | | | | |
| Kippington Meadow | repaint railings | 3,000 | | 3,000 | | | | | | | | | | | | | 3,000 | | | | | | | | | | | | | | |
| St Nicholas Church | | repainting front wall | 4,000 | 4,000 | | | | | | | | | | | | | 4,000 | | | | | | | | | | | | | | |
| | | path repairs east | 4,000 | | 4,000 | | | | | | 1,200 | | | | | | 2,800 | | | | | | | | | | | | | | |
| | | Chantry wall repairs | 20,000 | 20,000 | | | | | | 20,000 | | | | | | | | 20,000 | | | | Ownership/ responsibility for wall being investigated. | | | | | | | | | |
| Bethal Rd Cemetery | | re-stitch wall | 750 | 750 | | | | | | | | | | | | 750 | | | | | | | | | | | | | | | |
| | | rear wall, replace loose coping | 750 | 750 | | | | | | | | | | | | 750 | | | | | | | | | | | | | | | |
| Julians Meadow | fence to PROW | 1,200 | | 1,200 | | | | | 1,200 | | | | | | | | | | | 1,200 | | | | | | | | | | | |
| Greatness Rec | | New play equipment | 68,000 | 60,000 | | | | | | 68,000 | | | | | | | | 68,000 | | | | Enovert grants now ceased | | | | | | | | | |
| | | playground safety surface | 8,000 | 8,000 | | | | | | | | | | | | 8,000 | | | | | | | | | | | | | | | |
| | | CCTV replace | 9,000 | 9,000 | | | | | | 9,000 | | | | | | | | 9,000 | | | | | | | | | | | | | |
| | | skatelite repairs/ equipment | 6,000 | 3,000 | 3,000 | | | | | | 6,000 | | | | | | | | | | | | | | | | | | | | |
| Upper High St Gardens | side wall 6 bells lane | 1,500 | 1,500 | | | | | | | | | | | | 1,500 | | | | | | | | | | | | | | | | |
| Lower St Johns Toilets | | Full refit | 40,000 | 25,000 | | | | | | 40,000 | | | | | | | | | | | | | | | | | | | | | |
| | | re-stain external woodwork/ roof | 1,000 | 1,000 | | | | | | | 1,000 | | | | | | | | | | | | | | | | | | | | |
| | | | 428,918 | 55,500 | 131,000 | 83,918 | 34,000 | 34,500 | 37,000 | 30,000 | 187,700 | - | 11,918 | - | 18,054 | 181,946 | 4,000 | 17,000 | 95,300 | 62,000 | 32,200 | 39,000 | - | | | | | | | | |
| | | Agreed/ (Draft) funding sourced | 399,618 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Total capital work to be funded | 249,500 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NB | CIL unallocated | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Approximate | 132,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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Sevenoaks TOWN Council

Sevenoaks Town Sports Strategy Review: 2024 Questionnaire

The Sevenoaks Town Neighbourhood Plan (STNP) was successful at referendum in 2023 and covers many topics which relate to the development in the town in the future. The STNP has supporting statements created at the beginning of the STNP process and require review, although as the Planning Inspector stated the fundamental principles have not changed.

The first Sevenoaks Town Sports Strategy was published in 2015 and can be viewed as an appendix to the Sevenoaks Town Neighbourhood Development Plan (STNP) – see Appendix D on page 185 of the STNP via the following link:

sevenoaksndp.files.wordpress.com/2023/03/4166_20230302-sevenoaks-neighbourhood-plan-march-2023-compressed.pdf

The Sevenoaks Town Council Sports Strategy resulted in over £1.2m being invested into sports provision within Sevenoaks town including the following projects (see overleaf for additional details). In addition, the new Bat & Ball Centre to enable floor-based sports e.g., Marshall Arts, Zumba, and outdoor tennis, netball and 5 aside football.

The Sports Strategy is one of the STNP supporting statements requiring review, originally created in consultation with 40 sports organisations. Expressions of interest were sought to be involved in the review of the strategy are currently being sought via the leaflet shown below and launched at the Sports and Wellbeing Showcase Event on 2nd July. The Sports Strategy Review Meeting held on 4th October 2023 was very well attended.

It was noted that Sevenoaks Town Council would be distributing a survey to collect data for the Sevenoaks Town Sports Strategy Review. Sevenoaks District Council are also distributing a questionnaire relating to District wide sports provision.

We would be grateful for your assistance in completing the following questionnaire before **29th February 2024**, when the survey will close.

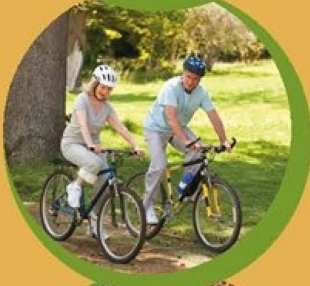
Sports Strategy – time for a review



In 2013 Sevenoaks Town Council commenced consultation with 40 organisations involved in sports within the town with the aim of producing a Sports Strategy. The final document was published in 2015 and can be viewed as an appendix to the Sevenoaks Town Neighbourhood Development Plan (STNP) – Scan the QR code or click [here](#) and see Appendix D on page 185.



The Sevenoaks Sports Strategy resulted in over £1.2m being invested into sports provision within Sevenoaks town on the following projects:



Greatness Recreation Ground: 3G Pitch, new public toilet, outdoor gym facility, planning progression for new pavilion project. **Vine:** disabled ramp for pavilion, resurfacing cricket outfield, refurbishing exterior of Vine pavilion. **Knole Paddock:** improvements to drainage of pitches, decking to SRFC clubhouse, new floodlights for rugby training, planning fees for 3G pitch (unsuccessful), new overflow car park. **Hollybush Recreation Ground:** improved 3G hockey pitch. **Free sports:** outdoor gyms, outdoor table tennis, play equipment, skateboard park. Investment into gymnastic facilities. Policies included in the STNP for future school sports provision to meet governing bodies standards and cycling strategy. And £150k reserved for indoor cricket facilities.



Also £3m on **Bat & Ball Centre:** MUGA for tennis, netball, 5 aside. Floor based sports including marshal arts, zumba, and dance etc.



Having accomplished so much of the first Sevenoaks Town Council's Sports Strategy, it is time to look to the future.

We are looking for representatives of local sports organisations who are willing to invest time in helping us to prepare the second local Sports Strategy.

If you are interested, please contact Georgie Elliston at planning@sevenoakstown.gov.uk by the end of July 2023. The intention is for the first meeting to take place in September 2023.

Sevenoaks Town Council, Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG.
www.sevenoakstown.gov.uk

Please see our Privacy Policy for details on how we store information gathered from our surveys:

[https://www.sevenoakstown.gov.uk/General Data Protection Regulation GDPR 21380.aspx](https://www.sevenoakstown.gov.uk/General%20Data%20Protection%20Regulation%20GDPR%2021380.aspx)

1. Name of person completing the questionnaire

2. Address

Company

Address

Address 2

City/Town

Postal Code

Email Address

3. Representing which Sport?

4. Name of Sports Club

5. How many adult members do you have?

6. How many junior members do you have?

7. Would you be willing to participate on working up the new Sevenoaks Sports Strategy by attending meetings etc?

Yes

No

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

8. Capacity for sports players

Current Provision

Future Need

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

9. Capacity for sports audience

Current Provision

| |
|--|
| |
|--|

Future Need

| |
|--|
| |
|--|

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

10. Equipment available

Current Provision

Future Need

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

11. Building available and details of provision

Current Provision

Future Need

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

12. Changing rooms quantity and type

Current Provision

| |
|--|
| |
|--|

Future Need

| |
|--|
| |
|--|

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

13. Details of disabled accessibility

Current Provision

Future Need

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

14. Any shared-use of facilities

Current Provision

Future Need

PLEASE PROVIDE DETAILS ABOUT YOUR SPORT AND/OR SPORTS CLUB:

15. Do you also use sports facilities outside Sevenoaks Town? Please provide details.

Current Provision

Future Need

Please return to Sevenoaks Town Council, Council Offices, Bradbourne Vale Road, Sevenoaks, Kent TN13 3QG or forward to osl@sevenoakstown.gov.uk, Alternatively, please use the QR code below to complete electronically by 29th February 2024.



Thank you for taking the time to fill out this survey.

[Sevenoaks Town Council Privacy Notice](https://www.sevenoakstown.gov.uk/General%20Data%20Protection%20Regulation%20GDPR%2021380.aspx)
(<https://www.sevenoakstown.gov.uk/General Data Protection Regulation GDPR 21380.aspx>)

If you need more space to answer the questions on the previous pages, please do so in the box below, citing the question number:

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If you need more space to answer the questions on the previous pages, please do so in the box below, citing the question number:

Greatness Recreation Ground Survey Results

On 8th August 2023, Sevenoaks Town Council (STC) launched a survey on proposed improvements to Greatness Recreation Ground – including the new Football pavilion which Sevenoaks Town Council and Sevenoaks Town Football Club (STFC) have jointly recently acquired CIL funding for from Sevenoaks District Council (SDC). Sevenoaks Town Council will also make a financial contribution to this project.

The survey was set to run until 15th September 2023, however, was extended by an additional week twice – once to allow for responses via the Town Crier which was expected to be delivered in the first week of September, and a second time due to a reported delay in some residences receiving this.

Advertisement was via Facebook, Twitter, Press Release to local news outlets, posters, mailshots to local businesses and Residents Associations, and via an ad in the Town Crier, which was delivered to all households in Sevenoaks Town.

A total of 128 responses were received, and a summary of the responses where action is required provided below. Full copy of all responses can be found attached to this report.

RECOMMENDATION TO COMMITTEE:

To establish a Working Group to review the results of the survey and feedback recommendations to the Committee at a future OSL meeting.

| Question 5: The existing pavilion building which is used by Sevenoaks Town Football Club will become available for other uses once the new Facility is completed. What would you like to see it used for? | | |
|--|---------------------------|--|
| Proposal | Number of requests | Officer Comment |
| Meetings/Groups/Clubs | 44 | Needs assessment to take place once timing of availability of building known, needs could change. |
| Café | 32 | A café will be provided in the new community pavilion |
| Community Use | 31 | See first point above |
| Hire/Events | 17 | See first point above |
| Education Classes | 15 | See first point above |
| Youth Provision | 14 | See first point above |
| Gym/Fitness | 10 | Gym / Fitness area will be provided in the new community pavilion |
| Parent and baby/toddler activities | 7 | See first point above |
| Toilets | 6 | The building currently has an exterior public toilet this would remain. New public toilets will also be provided in the new community pavilion |
| Childcare | 5 | See first point above |
| Seniors/People with disabilities/health issues | 5 | See first point above |
| Play Area | 2 | The Town Council are keen not to demolish and lose this useful community asset. |
| Changing Facilities | 2 | See first point above |

| | | |
|-------------------------|---|--|
| Shop | 1 | See first point above |
| Nature-based activities | 1 | See first point above |
| Pub | 1 | See first point above |
| Public access | 1 | The intention is the building is for community use |
| No preference | 1 | |
| No change needed | 1 | The building will return to STC when STFC move into the new Community Pavilion |

Question 6: We are looking to refresh the play area; is there any specific equipment that you would like to see installed?

| Proposal | Number of requests | Officer Comment |
|---------------------------------|--------------------|--|
| | | All of these are valid comments to be reviewed when upgrade / new play area is considered. |
| No comment | 18 | See first comment |
| Provision for older children | 16 | See first comment |
| Climbing equipment | 15 | See first comment |
| Zip Wire | 11 | See first comment |
| Upgrade Existing | 9 | See first comment |
| New Slide | 9 | See first comment |
| Improved Safety/Maintenance | 8 | STC has a robust maintenance and safety programme. |
| Swings | 7 | See first comment |
| Child-friendly Equipment | 6 | Play equipment would be child friendly. |
| Outdoor Gym | 5 | There is currently an Outdoor Gym – which may require an upgrade. |
| More Play Areas | 4 | See first comment |
| Natural Play Area (aka sandpit) | 4 | See first comment |
| Improve accessibility for all | 3 | See first comment |
| Outdoor sports facilities | 3 | See first comment |
| Roundabout | 3 | See first comment |
| Wooden equipment | 3 | See first comment |
| Castle/pirate ship | 3 | See first comment |
| Basketball net | 2 | See first comment |
| Obstacle course/track | 2 | See first comment |
| Parking/Bike parking | 2 | See first comment |
| In-ground Trampoline | 2 | See first comment |
| Swimming/splash pool | 2 | See first comment |
| Shaded area | 1 | See first comment |
| Café | 1 | Record of this request has been added to the number of requests for a Café under Q5. |

Question 7: Sevenoaks Town Council is considering the location of the play equipment. Would you support a change of location? And if so, where would you suggest?

| Proposal | Number of requests | Officer Comment |
|----------|--------------------|-----------------|
|----------|--------------------|-----------------|

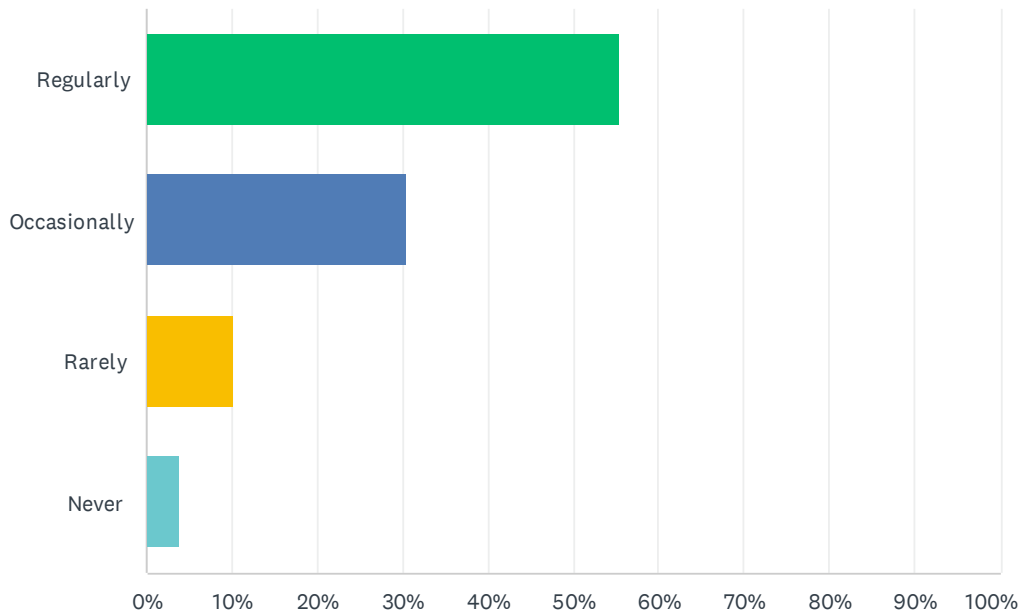
| | | |
|--|----|---|
| | | <p>The safety advice for play areas has always that they should not be hidden away and be able to be seen from the entrance.</p> <p>However, an overview of the park facilities will be considered in light of feedback and in relation to resources available.</p> |
| Further from the Car Park | 15 | See comment above |
| No preference | 13 | See comment above |
| Near Outdoor Gym | 10 | See comment above |
| Closer to Field | 8 | See comment above |
| Near Skatepark | 6 | See comment above |
| Current | 3 | See comment above |
| Increase size | 3 | See comment above |
| Move Gym next to Pavilion | 2 | See comment above |
| Closer to Pavilion | 2 | See comment above |
| Complaint about Community Availability (exclusive to STFC) | 2 | The play area has not been and will not be exclusive for STFC. |
| As per STFC proposals | 1 | See comment above |
| Closer to proposed new cafe | 1 | See comment above |
| Oxted Masterpark | 1 | Assuming this references the layout of Oxted Masterpark, with Play Area set back far from the road and parking area, and large field to the left of it – with wooden barriers surrounding perimeter and separating car park. |

| Question 12: Please add any further comments that you may have regarding the proposed developments to Greatness Recreation Ground. | | |
|---|---------------------------|---|
| Proposal | Number of requests | Officer Comment |
| Support for the proposed projects | 14 | Thank you for your support, which is appreciated. |
| Upgrade Skatepark | 10 | Completed during 2023 |
| Improved vehicle access/parking | 7 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Improved security/safety | 6 | ongoing |
| Tackle dog-fouling/restrict dogs | 5 | ongoing |
| Improved Clubhouse | 4 | This is the aim of the new Community Pavilion |
| Community Hall – For Gym/Exercise/Recreation/Clubs | 4 | This is the aim of the new Community Pavilion |
| Complaint about lack of/loss of public spaces, for exclusive STFC use | 4 | The aim is for the recreation ground to have increased community use |
| Consult with local residents | 3 | Survey undertaken 2023 |

| | | |
|--|---|---|
| Green/Biodiversity measures | 3 | Included within STC Green Community Investment Plan |
| Park improvements | 3 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Improved/new pathways | 3 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Mitigate noise for residents | 2 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Pitch-hire | 2 | The pitches are leased to STFC |
| Outdoor Sports Facilities | 2 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Utilities – refreshments/toilets | 2 | Café to be included in new Community Pavilion |
| Relocate Play Area/Skate Park | 2 | It would be a huge investment to relocate the Skatepark. The current location was chosen as one which would have the least noise impact on nearby residents. Relocation of play area will be within the overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Safer crossings | 2 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Splash Pool/Park | 2 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Cycle parking | 1 | This will be arranged |
| Fix fences | 1 | This will be arranged |
| Hold group sessions | 1 | The Community Pavilion has plans for this. |
| Improve Mill Pond | 1 | This is not owned or maintained by STC. |
| Maintain dog walking accessibility | 1 | Agreed |
| Maintain vegetation | 1 | Agreed |
| Mitigate impact of increased parking on existing amenities | 1 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| More bins | 1 | To be reviewed |
| More Gym Equipment | 1 | New Community Pavilion to have gym |
| Reinstate Mini-Steam engines | 1 | an overview of the park facilities will be considered in light of feedback and in relation to resources available |
| Retain Green Spaces | 1 | Agreed |
| Stop expanding the Cemetery | 1 | STC has not expanded the cemetery. |

Q1 How often do you use Greatness Recreation Ground?

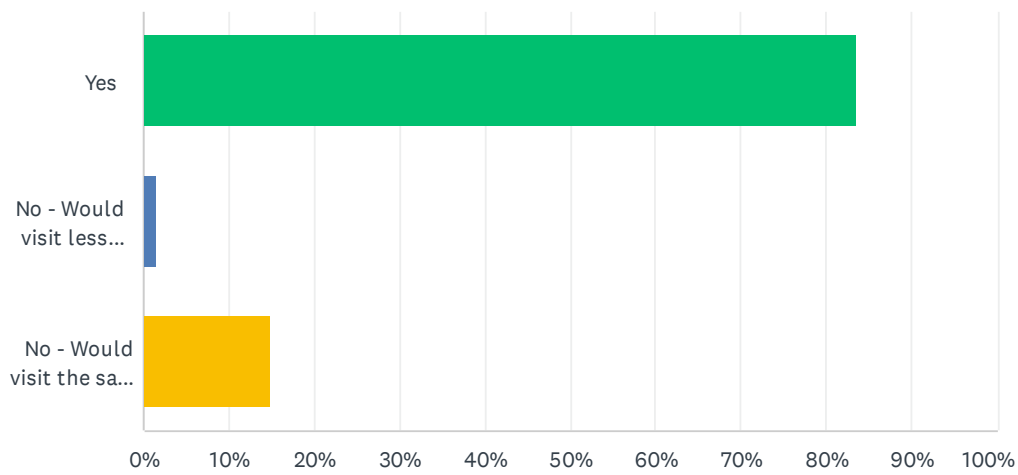
Answered: 128 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Regularly | 55.47% | 71 |
| Occasionally | 30.47% | 39 |
| Rarely | 10.16% | 13 |
| Never | 3.91% | 5 |
| TOTAL | | 128 |

Q2 If the facilities were improved or updated, would you visit more often?

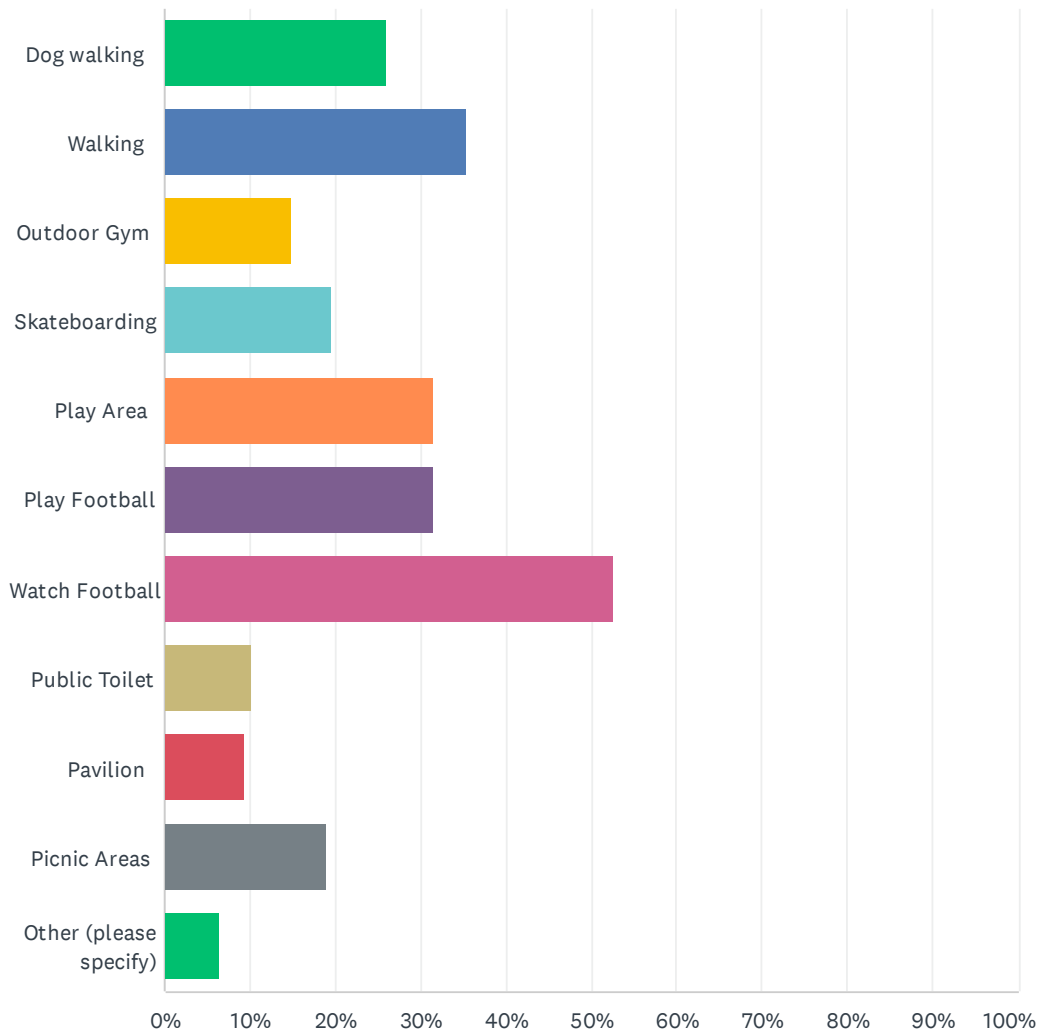
Answered: 128 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------------------------|-----------|------------|
| Yes | 83.59% | 107 |
| No - Would visit less often | 1.56% | 2 |
| No - Would visit the same amount | 14.84% | 19 |
| TOTAL | | 128 |

Q3 What is the purpose normally when you visit? Please tick all that apply.

Answered: 127 Skipped: 1



Greatness Recreation Ground Survey - current use and future improvements

| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| Dog walking | 25.98% | 33 |
| Walking | 35.43% | 45 |
| Outdoor Gym | 14.96% | 19 |
| Skateboarding | 19.69% | 25 |
| Play Area | 31.50% | 40 |
| Play Football | 31.50% | 40 |
| Watch Football | 52.76% | 67 |
| Public Toilet | 10.24% | 13 |
| Pavilion | 9.45% | 12 |
| Picnic Areas | 18.90% | 24 |
| Other (please specify) | 6.30% | 8 |
| Total Respondents: 127 | | |

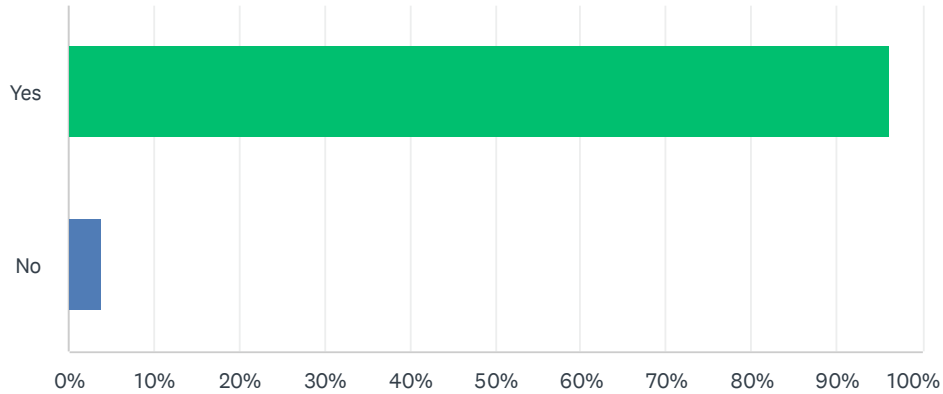
| # | OTHER (PLEASE SPECIFY) | DATE |
|---|---|--------------------|
| 1 | Coffee/Ice Cream shop Would like to have a coffee, ice cream for when we walk round there with Granchildren, which would be regularly. | 9/21/2023 1:22 PM |
| 2 | Play Area Play with children | 9/21/2023 1:03 PM |
| 3 | Physical activity Playing on the field | 9/16/2023 9:46 AM |
| 4 | Clubs/Events Scout activities | 9/12/2023 10:29 AM |
| 5 | Physical activity Running | 8/27/2023 4:32 PM |
| 6 | Foraging Physical activity Parkour, scootering, climbing trees, blackberry picking | 8/27/2023 12:14 PM |
| 7 | Play Football/Watch Football Take children to weekday football training, watch weekend junior football on grass football pitch | 8/25/2023 8:28 PM |
| 8 | Foraging foraging blackberries | 8/23/2023 9:31 AM |

Summary:

- 1 Clubs/Events
- 1 Coffee/ice Cream Shop
- 2 Foraging
- 3 Physical Activity
- 1 Play Area
- 1 Play/Watch football

Q4 Sevenoaks Town Football Club have plans to create a new community pavilion at Greatness Park, aimed at improving provision for all Greatness Recreation Ground users. This will include improved toilets, changing and catering facilities. Is this something that you are generally supportive of?

Answered: 127 Skipped: 1



| ANSWER CHOICES | RESPONSES |
|----------------|------------|
| Yes | 96.06% 122 |
| No | 3.94% 5 |
| TOTAL | 127 |

Q5 The existing pavilion building which is used by Sevenoaks Town Football Club, will become available for other uses once the new Facility is completed. What would you like to see it used for?

Answered: 100 Skipped: 28

| # | RESPONSES | DATE |
|----|--|--------------------|
| 1 | Cafe I would like the old pavilion to be converted to a cafe that would be readily available to local residents, visitors and users of the playground and skatepark in the same way that the Vine and Hollybush Recreation Ground have local cafes. When the skatepark was first constructed, the SDC Youth Council asked its users what more they would like to see provided for young people in the northern part of Sevenoaks, and one of the suggestions was a cafe. I believe the skatepark itself is in need of renovation, so a cafe would be a useful addition that the whole community could use. At present the Shell petrol station provides food and drink within easy walking distance , but is not a place where one is encouraged to linger. Maybe Greatness Rec could be brought more in line with other parts of the town, especially now that the Millpond has been so well restored by SDC | 9/27/2023 4:59 PM |
| 2 | No change needed Kept as is | 9/27/2023 11:43 AM |
| 3 | Community use Hire/Events Meetings/Groups/Clubs Not sure what is meant by "existing pavilion building" is it the one nearest to the car park, or the one contained within the current Bourne Stadium. Assuming it is the one nearest the car park, would like to see it open to other groups as the management see fit, and perhaps some of that could be on a let / hire basis to cover running and maintenance costs. | 9/25/2023 3:49 PM |
| 4 | Cafe Community use Gym/Fitness Meetings/Groups/Clubs Parent and baby/toddler spaces I would like to see it used for mum and baby groups, book groups, as a general cafe/meeting place like bat and ball station/community functions/ for yoga/craft groups meetings. With a similar vibe to the Vine cafe /Hollybush cafe. Somewhere that sells teas/coffees/cakes/jacket potatoes/kids lunchbox meals/ice creams in summer. | 9/21/2023 7:13 PM |
| 5 | Cafe Coffee_tea shop, icecream availability, is sadly lacking, when dog walking/ or taking Grandchildren, generally walking. The coffee shop at Bat and Ball, railway Station, though perfect for commuters,is in too dangerous a location. Residents/ childrens, safety, not taken into account. | 9/21/2023 1:22 PM |
| 6 | Public access Why does the club need a special private place? Why is access restricted? Why is there a private club on public grounds? Why are there restrictions for the public on public grounds? Surly the area is for the greatness residents ? It has been open for the general public access for at least my 65 years , who allowed our public grounds to be restricted by a private club? I wasn't ask! Where are the benefits to me ? | 9/21/2023 5:38 AM |
| 7 | Cafe Cafe | 9/20/2023 8:43 PM |
| 8 | Meetings/Groups/Clubs Meetings, clubs | 9/20/2023 7:33 PM |
| 9 | Cafe A community coffee shop with seating and good internet. | 9/20/2023 7:00 PM |
| 10 | Community use Gym/Fitness Further communal sports use | 9/17/2023 2:30 PM |
| 11 | Gym/Fitness Meetings/Groups/Clubs Youth provision Children and Adult fitness and wellbeing classes | 9/16/2023 9:46 AM |
| 12 | Cafe Changing facilities Community use Meetings/Groups/Clubs Maintain as additional changing facilities with a small cafe facility during peak times (weekends and summer evenings). Offer for use by local community groups. | 9/16/2023 8:15 AM |
| 13 | Meetings/Groups/Clubs Seniors/People with disabilities/health issues Youth provision Indoor clubs such as youth clubs, table tennis, older people etc | 9/15/2023 7:09 PM |
| 14 | Community use Hire/Events Community use and for hire. | 9/14/2023 8:06 PM |

Greatness Recreation Ground Survey - current use and future improvements

| | | | |
|----|--|---|--------------------|
| 15 | Meetings/Groups/Clubs Youth provision | Other games for children and young adults | 9/12/2023 12:53 PM |
| 16 | Community use Hire/Events | Parties, community events | 9/12/2023 10:29 AM |
| 17 | Cafe Toilets | Cafe, toilets | 9/11/2023 1:08 PM |
| 18 | Meetings/Groups/Clubs Youth provision | Youth clubs | 9/11/2023 7:50 AM |
| 19 | Hire/Events Meetings/Groups/Clubs | Community meetings and events, children's parties, keep fit classes, delivery of training classes | 9/10/2023 3:29 PM |
| 20 | Cafe Education/Classes | Trading courses. Cafe | 9/10/2023 2:47 PM |
| 21 | Community use Meetings/Groups/Clubs | Affordable community group use. | 9/9/2023 11:51 AM |
| 22 | Cafe | A little cafe maybe | 9/9/2023 9:53 AM |
| 23 | Community use Meetings/Groups/Clubs | Hall for meeting. Perhaps catering facilities would allow it to be uses as a "non alcoholic hut" as this would be a good community facility. | 9/6/2023 1:34 PM |
| 24 | Cafe Parent and baby/toddler spaces | Baby cafe | 9/5/2023 9:01 PM |
| 25 | Cafe Hire/Events Parent and baby/toddler spaces Toilets | A baby cafe with toys / affordable, healthy food options and baby-changing facilities. In the evenings it could become a cultural events space. | 9/5/2023 8:30 PM |
| 26 | Cafe Community use Meetings/Groups/Clubs | Cafe. Community space for yoga and community meetings | 9/5/2023 1:03 PM |
| 27 | Changing facilities | Not sure, what it would be used for... Changing facilities is needed for the 2nd pitch | 9/5/2023 11:52 AM |
| 28 | Childcare Education/Classes | Day nursery Pre school | 9/4/2023 9:09 PM |
| 29 | Community use Meetings/Groups/Clubs | Community get togethers and projects | 9/4/2023 7:43 AM |
| 30 | Meetings/Groups/Clubs Youth provision | Activities for kids Clubs | 9/3/2023 12:39 PM |
| 31 | Cafe Community use Toilets | This depends on what facilities are available to residents in the football Pavillion. My understanding was that the new building wasn't for community use. If this is the case, then decent toilets and a cafe would be useful. | 9/1/2023 1:57 PM |
| 32 | Shop | sports shop | 8/31/2023 10:26 AM |
| 33 | Cafe | Coffee shop open normal hours | 8/30/2023 11:02 AM |
| 34 | Cafe Meetings/Groups/Clubs Parent and baby/toddler spaces | Cafe, play group? | 8/29/2023 9:34 PM |
| 35 | Meetings/Groups/Clubs Parent and baby/toddler spaces | Parent and child activities, classes, clubs etc. | 8/29/2023 2:08 PM |
| 36 | Cafe Toilets | Using cafe and toilets | 8/29/2023 1:49 PM |
| 37 | Community use Hire/Events | Community events | 8/29/2023 10:24 AM |
| 38 | Hire/Events Meetings/Groups/Clubs Youth provision | Hire for birthday parties and other celebration's, youth clubs/baby groups and a dancing venues | 8/29/2023 9:29 AM |
| 39 | Cafe Gym/Fitness Toilets | Cafe, gym, toilets, | 8/28/2023 6:46 PM |
| 40 | Hire/Events | Reasonably priced hire facility for community groups | 8/28/2023 4:14 PM |
| 41 | Community use Meetings/Groups/Clubs | Activities for local community groups. | 8/28/2023 8:50 AM |
| 42 | Hire/Events Meetings/Groups/Clubs | Hire for parties, health classes (yoga, Pilates) meeting space (book club, wi etc) | 8/27/2023 10:12 PM |
| 43 | Meetings/Groups/Clubs Seniors/People with disabilities/health issues Youth provision | Youth club after school / holidays and facilities for elderly residents to meet / exercise | 8/27/2023 9:25 PM |
| 44 | Education/Classes Meetings/Groups/Clubs | Children classes | 8/27/2023 4:32 PM |
| 45 | Youth provision | Youth centre | 8/27/2023 2:25 PM |

Greatness Recreation Ground Survey - current use and future improvements

| | | |
|----|--|--------------------|
| 46 | Meetings/Groups/Clubs All local various organisations | 8/25/2023 7:03 PM |
| 47 | Community use Meetings/Groups/Clubs Community Uses, Meeting Hall, Fitness Classes | 8/25/2023 5:10 PM |
| 48 | Childcare Meetings/Groups/Clubs affordable childcare | 8/25/2023 3:49 PM |
| 49 | No preference Whatever is most suitable | 8/25/2023 3:44 PM |
| 50 | Education/Classes To run courses, such as mental health courses, first aid courses | 8/25/2023 2:29 PM |
| 51 | Community use Perhaps a community center or games hub for esports/table top games. | 8/25/2023 1:33 PM |
| 52 | Community use Gym/Fitness Hire/Events Meetings/Groups/Clubs Community Events, fitness, meetings | 8/25/2023 12:55 PM |
| 53 | Education/Classes Youth provision Community wellbeing and education / young persons facility. | 8/25/2023 10:37 AM |
| 54 | Community use The local community | 8/25/2023 9:19 AM |
| 55 | Meetings/Groups/Clubs Recreation , social , | 8/25/2023 7:53 AM |
| 56 | Education/Classes Gym/Fitness Gym classes | 8/25/2023 7:08 AM |
| 57 | Community use Community uses | 8/25/2023 6:03 AM |
| 58 | Education/Classes Meetings/Groups/Clubs Clubs and classes for children and teenagers and adults | 8/24/2023 11:36 PM |
| 59 | Childcare Hire/Events Meetings/Groups/Clubs Nursery, during the day, Different types of clubs in the evening children's parties at the weekend | 8/24/2023 10:55 PM |
| 60 | Cafe Community use Meetings/Groups/Clubs Youth provision Community groups and a youth cafe. | 8/24/2023 10:50 PM |
| 61 | Meetings/Groups/Clubs Health, Social activities | 8/24/2023 10:19 PM |
| 62 | Education/Classes Yoga, painting, fitness training, adult upskilling classes ie carpentry, language etc | 8/24/2023 10:17 PM |
| 63 | Childcare A nursery | 8/24/2023 9:57 PM |
| 64 | Education/Classes Meetings/Groups/Clubs Classes, yoga | 8/24/2023 9:49 PM |
| 65 | Cafe Coffee shop | 8/24/2023 9:42 PM |
| 66 | Hire/Events Meetings/Groups/Clubs social events | 8/24/2023 9:24 PM |
| 67 | Education/Classes Gym/Fitness Fitness and other classes | 8/24/2023 9:15 PM |
| 68 | Childcare Seniors/People with disabilities/health issues Sen support groups/ stay and play sessions for Sen family's | 8/24/2023 9:15 PM |
| 69 | Cafe Catering | 8/24/2023 9:02 PM |
| 70 | Cafe Gym/Fitness Yoga. Coffee. | 8/24/2023 9:01 PM |
| 71 | Hire/Events Hall hire space along with the ability to use the outside area. | 8/24/2023 8:59 PM |
| 72 | Community use Education/Classes Gym/Fitness Meetings/Groups/Clubs Seniors/People with disabilities/health issues Yoga. Community events like parties. Courses and/ or support groups such as mental health/ first aid/ drama for kids, 'knit n natter' for senior citizens etc etc. | 8/24/2023 8:55 PM |
| 73 | Gym/Fitness Hire/Events Public activities associated with sport | 8/24/2023 8:54 PM |
| 74 | Community use Education/Classes Meetings/Groups/Clubs Youth provision Community based classes and functions, Especially for younger people as there is not much available in the local area. | 8/24/2023 8:48 PM |
| 75 | Education/Classes Meetings/Groups/Clubs Social activities, more training | 8/24/2023 8:41 PM |
| 76 | Cafe Coffee shop | 8/24/2023 8:41 PM |

Greatness Recreation Ground Survey - current use and future improvements

| | | | | | |
|-----|---------------|-----------------------|---|---|--------------------|
| 77 | Community use | Meetings/Groups/Clubs | community classes/groups | 8/24/2023 8:37 PM | |
| 78 | Cafe | | Café | 8/24/2023 8:11 PM | |
| 79 | Community use | Meetings/Groups/Clubs | Community activities | 8/24/2023 1:54 PM | |
| 80 | Community use | Meetings/Groups/Clubs | Nature-based activities | Parent and baby/toddler spaces | 8/23/2023 9:31 AM |
| | | | Free activities for parents and children; nature-based activities; gardening; Please don't let the football club fence off more land and reduce the open area further; instead, plant fruit trees in islands accessible to all, happy to provide suggestions. | | |
| 81 | Cafe | Play area | Indoor play area/ cafe | 8/19/2023 6:42 PM | |
| 82 | Cafe | Education/Classes | Play area | Soft play area for under 5 year olds Arts and crafts spaces and coffee shop | 8/17/2023 9:05 AM |
| 83 | Toilets | Youth provision | Toilets, youth centre | 8/15/2023 8:29 PM | |
| 84 | | Meetings/Groups/Clubs | Activities during school holidays | 8/15/2023 9:48 AM | |
| 85 | | Meetings/Groups/Clubs | Socialising | 8/14/2023 10:46 PM | |
| 86 | Community use | Pub | Community space. Pub? | 8/14/2023 6:45 PM | |
| 87 | Cafe | | Cafe | 8/14/2023 3:45 PM | |
| 88 | Community use | | Village Community Hall | 8/14/2023 2:37 PM | |
| 89 | | Meetings/Groups/Clubs | Youth provision | Youth groups | 8/14/2023 12:27 PM |
| 90 | Community use | Hire/Events | Community events Private hire? | 8/12/2023 12:22 PM | |
| 91 | Cafe | | It would be great if there was a little cafe? | 8/11/2023 9:44 AM | |
| 92 | Community use | Hire/Events | Community hire | 8/10/2023 7:08 PM | |
| 93 | Cafe | Community use | open a café or restaurant in the pavilion, providing a cozy place for community members to gather, socialize, and enjoy meals together. | 8/10/2023 3:08 PM | |
| 94 | Cafe | | A cafe would be perfect! | 8/10/2023 10:58 AM | |
| 95 | Cafe | | Public coffee shop/cafe | 8/9/2023 2:47 PM | |
| 96 | Community use | Meetings/Groups/Clubs | Parent and baby/toddler spaces | Seniors/People with disabilities/health issues | 8/9/2023 11:22 AM |
| | | | For the good of the community- mother and baby groups , people with disabilities, arts and craft groups etc | | |
| 97 | | Education/Classes | Fitness classes | 8/9/2023 8:11 AM | |
| 98 | Cafe | | A public cafe | 8/8/2023 6:05 PM | |
| 99 | Community use | Hire/Events | Meetings/Groups/Clubs | Family gatherings, parties, religious occasions for all faiths, local community group meetings/social events, other sporting events on tv, general function room for the local community. | 8/8/2023 5:05 PM |
| 100 | | Meetings/Groups/Clubs | Youth provision | Youthactivities | 8/3/2023 3:34 PM |

Summary:

- 31 Cafe
- 2 Changing facilities
- 5 Childcare
- 31 Community Use
- 15 Education/Classes
- 10 Gym/Fitness
- 17 Hire/Events
- 44 Meetings/Groups/Clubs
- 1 Nature-based activities
- 1 No change needed
- 1 No preference
- 7 Parent and baby/toddler activities
- 2 Play Area
- 1 Pub
- 1 Public Access
- 5 Seniors/People with disabilities/health issues
- 1 Shop
- 6 Toilets
- 14 Youth Provision

Q6 We are looking to refresh the play area; is there any specific equipment that you would like to see installed?

Answered: 78 Skipped: 50

| # | RESPONSES | DATE |
|----|--|--------------------|
| 1 | N/A | 9/27/2023 11:43 AM |
| 2 | Upgrade Existing Zip Wire Anything that upgrades or improves the existing facilities would be good. A Zip Wire ? | 9/25/2023 3:49 PM |
| 3 | Accessibility Basketball net Climbing equipment New slide Trampoline Great ! We would love a big slide, climbing equipment, a basket ball net such as at Seal rec, an in ground trampoline. along the lines of holly bush/behind the leisure centre environmental playpark. Must be accessible for all. | 9/21/2023 7:13 PM |
| 4 | Child friendly equipment Any child friendly equipment. | 9/21/2023 1:22 PM |
| 5 | Child friendly equipment Climbing equipment Outdoor sports facilities Provision for older children Swings Zip Wire Make it suitable for children who are a bit older, at the moment is mainly for toddlers; swings, zip wire, climbing frames Basket ball facilities Outdoors table tennis | 9/21/2023 1:03 PM |
| 6 | Improved safety/maintenance Swimming pool Greatness Residents Public Swimming pool you already have a fenced in area the problem is always maintenance , it's never maintained well. | 9/21/2023 5:38 AM |
| 7 | Provision for older children Zip Wire Zip wire and more play equipment for older children rather than preschool age | 9/20/2023 8:43 PM |
| 8 | Provision for older children Something for older children, the play area is aimed towards very young children. My daughter is 8 and finds the play equipment boring. | 9/20/2023 7:33 PM |
| 9 | Obstacle course/track Roundabout Swings Roundabout, more swings, obstacle course. | 9/16/2023 8:15 AM |
| 10 | Obstacle course/track Upgrade Existing Better skate park, also pump track | 9/15/2023 7:09 PM |
| 11 | Natural play area Provision for older children A good range of equipment for all age ranges. A natural play area | 9/14/2023 8:06 PM |
| 12 | More Play Areas More play areas in Sevenoaks as the current play areas are quite primitive... and there are not a lot of them... | 9/12/2023 12:53 PM |
| 13 | Castle/Pirate Ship Natural play area Swimming pool/splash park Pirate ship, sandpit, splash park | 9/12/2023 10:29 AM |
| 14 | More Play Areas Provision for older children Something for older children too, plus a larger dedicated area. | 9/11/2023 1:08 PM |
| 15 | N/A | 9/11/2023 7:50 AM |
| 16 | Not really | 9/10/2023 3:29 PM |
| 17 | Swings More swings | 9/10/2023 2:47 PM |
| 18 | No I have no kids | 9/9/2023 9:53 AM |
| 19 | New slide Provision for older children Zip Wire Items for older children. Weald have a lovely creative play area which is worth getting ideas from. Zip line? Slide. | 9/8/2023 10:42 PM |
| 20 | Castle/Pirate Ship New slide Upgrade Existing Bigger castle, slide | 9/5/2023 9:01 PM |
| 21 | Wooden equipment That's great news! Nothing specific, but please can you not install metal monstrosities such as the ones recently installed at the Garden Road playground at the bottom | 9/5/2023 8:30 PM |

Greatness Recreation Ground Survey - current use and future improvements

of Quaker Hall allotments. Wooden equipment makes it a much more beautiful environment for everyone.

| | | |
|----|--|--------------------|
| 22 | Outdoor gym Another outdoor gym for senior citizens | 9/5/2023 1:03 PM |
| 23 | N/A | 9/5/2023 11:52 AM |
| 24 | Child friendly equipment Natural play area Wooden equipment Something natural and designed for kids not cheapness, and IMPORTANTLY has both young-kids and younger-kids areas (like Hollybush used to, but doesn't any more). Please don't repeat the TERRIBLE job recently done at Hollybush. So many great playgrounds in Tun Wells (esp Grosvenor&Hibbert - that should be the template! wood, sand, climbing, cycling), and also Tonbridge (big, mixed amenities). Or smaller good playgrounds at Igham, Weald, Brasted. Why does Sevenoaks keep installing 'hard' primary-colour-painted-steel playgrounds (Julians, Hollybush, etc)? Seriously, Hollybush is a massive wasted opportunity, chipstead is woeful, Knole is tiny and broken, and the little community ones (Garden Rd, Bradborne) are just embarrassments. | 9/4/2023 2:37 PM |
| 25 | Climbing equipment New slide Roundabout Slides, roundabouts, climbing equipment, zip wires, imaginative play equipment | 9/4/2023 7:43 AM |
| 26 | Parking/bike parking Instead of a self contained play area, play equipment to be dispersed around the park. The existing play area could then be turned into additional parking. | 9/1/2023 1:57 PM |
| 27 | no | 8/31/2023 10:26 AM |
| 28 | Parking/bike parking bicycle parking | 8/30/2023 11:02 AM |
| 29 | Castle/Pirate Ship Improved safety/maintenance Castle or something more exciting. Unfortunately whenever we go to the play area with our grandchildren we have to spend time clearing broken glass and vape canisters from the play area. | 8/29/2023 9:34 PM |
| 30 | Improved safety/maintenance Upgrade Existing Skateboarding park really needs updating and repairing as it's not safe to use at the moment | 8/29/2023 1:49 PM |
| 31 | Provision for older children Suitable for older ages similar to Westerham Park please | 8/29/2023 10:24 AM |
| 32 | Basketball net Zip Wire A basket swing and a zip line. | 8/29/2023 9:29 AM |
| 33 | Climbing equipment Wooden equipment German style playground. Wooden materials, monkey bars, climbing frame. | 8/29/2023 7:29 AM |
| 34 | Roundabout Upgrade Existing Very supportive of this idea, it is much used but slightly tired. Maybe add a roundabout but just generally refresh it. | 8/28/2023 6:46 PM |
| 35 | Provision for older children Zip Wire Equipment for older children eg zip wire | 8/27/2023 10:12 PM |
| 36 | Improved safety/maintenance Outdoor gym Provision for older children Equipment for older children. Please place in a safe area of the park. Gym Equipment is in an unsafe area of a park. I feel unsafe walking down to this area by myself as a lone woman. | 8/27/2023 9:25 PM |
| 37 | Child friendly equipment Outdoor sports facilities Provision for older children Wooden climbing frames; activities suitable for under 3yo as well as elders. Alternatively thought of doing a cycle park for young children in the area as that's missing in sevenoaks | 8/27/2023 4:32 PM |
| 38 | Climbing equipment Provision for older children Zip Wire More for older children - more climbing, slides, fireman's pole. Zip wire would be great | 8/27/2023 12:14 PM |
| 39 | Yes | 8/27/2023 3:42 AM |
| 40 | Upgrade Existing Skate Park | 8/25/2023 7:03 PM |
| 41 | No | 8/25/2023 3:44 PM |
| 42 | NA | 8/25/2023 12:55 PM |
| 43 | Climbing equipment Provision for older children Larger wooden climbing frames with wood chip floor for older children, like at Bedgebury. | 8/25/2023 12:05 PM |
| 44 | Not relevant to me | 8/25/2023 9:19 AM |
| 45 | Not really | 8/25/2023 7:53 AM |

Greatness Recreation Ground Survey - current use and future improvements

| | | |
|----|---|--------------------|
| 46 | Climbing equipment More climbing frames | 8/25/2023 7:08 AM |
| 47 | Climbing equipment Treehouse climbing frame type things | 8/24/2023 11:36 PM |
| 48 | Provision for older children None really, perhaps something additional to make it bigger for children | 8/24/2023 10:55 PM |
| 49 | Na | 8/24/2023 10:19 PM |
| 50 | New slide Swings Zip Wire Slides and swings. Zip wire | 8/24/2023 9:49 PM |
| 51 | Upgrade Existing All the usual things a play area has, make it more aesthetically pleasing | 8/24/2023 9:42 PM |
| 52 | Outdoor gym pull up bars | 8/24/2023 9:24 PM |
| 53 | Accessibility New slide Provision for older children Swings Slides, swings more a a mix for all ability's. | 8/24/2023 9:15 PM |
| 54 | Climbing equipment Swings Monkey bars Slide Swing with oversized rope in middle that kids can do sideway leg pushes on. My two 7&5 year olds love it elsewhere. | 8/24/2023 9:02 PM |
| 55 | Accessibility Disabled friendly equipment | 8/24/2023 8:59 PM |
| 56 | Climbing equipment Outdoor gym Provision for older children High but Straight monkey bars (not on an arch- makes it too hard) and a tall, rotating rope pyramid for older kids to climb up etc. Pull-up/ chin up/ dangle bars. Parallel bars. None over at gym and all children like to dangle right way up and upside down! | 8/24/2023 8:55 PM |
| 57 | No | 8/24/2023 8:54 PM |
| 58 | Child friendly equipment More Play Areas Zip Wire A zip wire would be a great addition in a separate area from the toddler area. | 8/24/2023 8:48 PM |
| 59 | Cafe Outdoor gym outdoor gym, cafe | 8/24/2023 8:37 PM |
| 60 | No | 8/24/2023 1:54 PM |
| 61 | Improved safety/maintenance What is sorely needed more than anything is better maintenance of the existing facilities; and better enforcement against littering, especially with dog poo. | 8/23/2023 9:31 AM |
| 62 | Climbing equipment New slide Bigger slides, climbing wall | 8/19/2023 6:42 PM |
| 63 | Child friendly equipment Provision for older children Trampoline Yes! Better play equipment for all ages - trampoline in ground. | 8/19/2023 7:11 AM |
| 64 | Improved safety/maintenance As long as the flooring is resin mix and there is space between the apparatus! Planning the layout is essential so little ones are protected from swings etc. slides should not be enclosed. Climbing walls should not accessible to under three year olds. Kids like to move in a circuit of apparatus. | 8/17/2023 9:05 AM |
| 65 | Upgrade Existing Better skate park for tweens and teens | 8/15/2023 8:29 PM |
| 66 | Climbing equipment Zip Wire Challenging climbing frame, zip line | 8/15/2023 9:48 AM |
| 67 | No | 8/14/2023 10:46 PM |
| 68 | Upgrade Existing Skate boarding area | 8/14/2023 8:23 PM |
| 69 | New slide Swings Swings, slide, use playground at Otford as exemplar. | 8/14/2023 6:45 PM |
| 70 | No | 8/14/2023 2:37 PM |
| 71 | Climbing equipment Climbing frames | 8/14/2023 12:27 PM |
| 72 | Zip Wire zip wire | 8/12/2023 12:22 PM |
| 73 | Climbing equipment New slide Maybe a slightly bigger slide/tube slide/different ways to climb up etc. | 8/11/2023 9:44 AM |
| 74 | N/A | 8/10/2023 3:08 PM |
| 75 | Climbing equipment More Play Areas Natural play area Outdoor sports facilities There | 8/9/2023 6:17 AM |

Greatness Recreation Ground Survey - current use and future improvements

is enough space for several playgrounds - similar to the Grosvenor & Hibbet park in Tunbridge Wells. Big wooden play structures, sand pit, basketball / football enclosure etc.

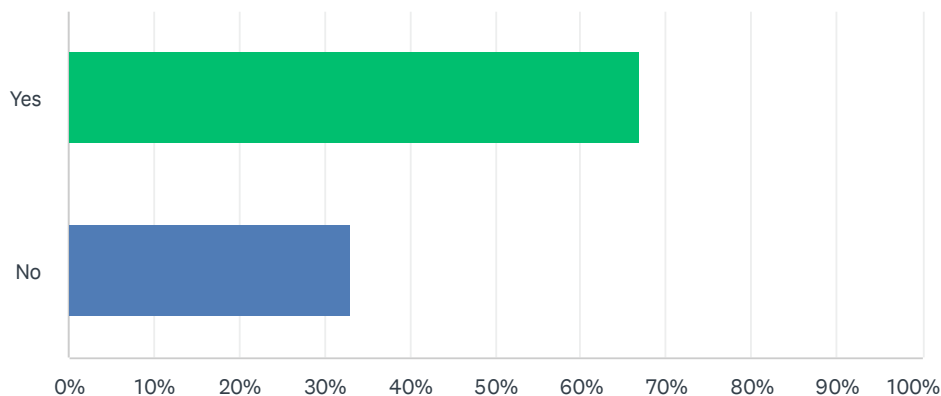
| | | | |
|----|-----------------------------|--|------------------|
| 76 | N/a | | 8/8/2023 6:05 PM |
| 77 | Improved safety/maintenance | Barriers at the side of all playing areas to separate player & parent/spectators | 8/8/2023 5:05 PM |
| 78 | Improved safety/maintenance | Shaded areas Shade from sun , very important for the protection of children. | 8/3/2023 3:34 PM |

Summary:

- 3 Accessibility
- 2 Basketball net
- 1 Cafe
- 3 Castle/Pirate ship
- 6 Child Friendly Equipment
- 15 Climbing equipment
- 8 Improved safety/maintenance
- 4 More Play Areas
- 4 Natural Play Area
- 9 New slide
- 2 Obstacle course/track
- 5 Outdoor gym
- 3 Outdoor Sports Facilities
- 2 Parking/Bike parking
- 16 Provision for older children
- 3 Roundabout
- 1 Shaded areas
- 2 Swimming/splash pool
- 7 Swings
- 2 Trampoline
- 9 Upgrade Existing
- 3 Wooden equipment
- 11 Zip Wire
- 18 No comment

Q7 Sevenoaks Town Council is considering the location of the play equipment. Would you support a change of location? And if so, where would you suggest?

Answered: 112 Skipped: 16



| ANSWER CHOICES | RESPONSES |
|----------------|-----------|
| Yes | 66.96% 75 |
| No | 33.04% 37 |
| TOTAL | 112 |

| # | IF YES, PLEASE SPECIFY ANY PROPOSED LOCATION(S): | DATE |
|----|--|-------------------|
| 1 | No preference Any location that improves the current one if that is possible. | 9/25/2023 3:49 PM |
| 2 | Further from car park By the gym equipment or same location as now but with safer access to the park so children don't need to cross the car park. | 9/21/2023 7:13 PM |
| 3 | Further from car park Further from carpark/road | 9/21/2023 1:22 PM |
| 4 | No preference I don't mind | 9/21/2023 1:03 PM |
| 5 | Complaint about community availability A playground is for all local residents the pitch for only a special select few? | 9/21/2023 5:38 AM |
| 6 | No preference I don't mind | 9/20/2023 7:33 PM |
| 7 | Closer to field Further from car park Much closer to the main greatness field, mainly for security so kids don't have to cross the parking area. | 9/20/2023 7:00 PM |
| 8 | Closer to field Further from car park If closer to the pitch area (as long as not getting away of pitches) it would be nicer to have easier interchange between playground / running around rather than having to cross car park | 9/17/2023 2:30 PM |
| 9 | Current I think the current location is fine. | 9/16/2023 8:15 AM |
| 10 | No preference Don't mind | 9/15/2023 7:09 PM |
| 11 | Current Same zone, push pack for extended parking. | 9/11/2023 1:08 PM |
| 12 | Closer to field Increase size The area adjacent to the main stadium pitch, it is currently used for 5-a-side football and additional parking on match days. This would then free up the play area to extend the car park. | 9/10/2023 3:29 PM |

Greatness Recreation Ground Survey - current use and future improvements

| | | |
|----|--|--------------------|
| 13 | Increase size Larger area with some shade | 9/9/2023 11:51 AM |
| 14 | No preference None | 9/9/2023 9:53 AM |
| 15 | Near Outdoor Gym Near the outdoor gym? | 9/8/2023 10:42 PM |
| 16 | Further from car park It could be moved away from the traffic (onto the grass area behind the houses) | 9/5/2023 8:30 PM |
| 17 | Move Gym next to Pavilion Relocate / upgrade outdoor gym to adjacent to pavilion | 9/5/2023 1:03 PM |
| 18 | Near Outdoor Gym Where the exercise equipment is | 9/4/2023 9:09 PM |
| 19 | No preference Anything is better than what is there. Just do it properly, and make sure there are different bits for different age groups. And that it is natural NOT just painted steel. | 9/4/2023 2:37 PM |
| 20 | Further from car park Anywhere away from the road | 9/4/2023 7:43 AM |
| 21 | Move Gym next to Pavilion Where is the little stadium (barely used) closer to the Scouts Club | 9/3/2023 12:39 PM |
| 22 | Closer to Pavilion Near Skatepark Not near housing. Closer to skatepark and pavilions | 9/1/2023 1:57 PM |
| 23 | Near Outdoor Gym Yes and no. The gym equipment which I have never seen used needs to be by the play area and skate park so all ages can use the equipment simultaneously or be insight of each other for families to make the most use. | 8/29/2023 9:34 PM |
| 24 | Near Outdoor Gym Near outdoor gym equipment | 8/29/2023 8:46 PM |
| 25 | No preference I don't mind either way | 8/29/2023 1:49 PM |
| 26 | Closer to field Further into the park please! So parents can watch children in park easier/safer | 8/29/2023 10:24 AM |
| 27 | Near Outdoor Gym Next to the gym area | 8/29/2023 9:29 AM |
| 28 | Further from car park Less on the main road | 8/29/2023 7:29 AM |
| 29 | Current no - next to car park is v.convenient | 8/28/2023 6:46 PM |
| 30 | Keep it near car park Just not too far from the road otherwise it effects accessibility | 8/28/2023 9:08 AM |
| 31 | Further from car park Away from car park near the cemetery | 8/27/2023 10:12 PM |
| 32 | Near Outdoor Gym The other side of the car park where the small football posts are. Current playground could be more parking. As a local resident match days see silly parking on our local road and elsewhere. Adult gym equipment should be placed close to the playground which would be a safer area than it is currently placed. | 8/27/2023 9:25 PM |
| 33 | Further from car park Near Outdoor Gym Where current gym equipment is. Current location is too close to the road | 8/27/2023 4:32 PM |
| 34 | Closer to field Nearer the entrance | 8/27/2023 2:25 PM |
| 35 | No preference Don't know | 8/27/2023 12:14 PM |
| 36 | Oxted Master Park Oxted master park | 8/27/2023 3:42 AM |
| 37 | Closer to proposed cafe close to areas where food and beverages can be sold. | 8/25/2023 3:49 PM |
| 38 | No preference Unsure | 8/25/2023 12:55 PM |
| 39 | Further from car park Away from the car park | 8/25/2023 10:37 AM |
| 40 | Near Skatepark Near the skate park | 8/25/2023 9:19 AM |
| 41 | Further from car park Away from the car park | 8/25/2023 7:08 AM |
| 42 | Further from car park Near Outdoor Gym Up where the gym is so kids don't have to cross a busy car park to go to the park who are watching family friends play football don't have to cross a bust car park. Move the skate park where the park is as generally older kids use this | 8/24/2023 9:57 PM |
| 43 | Near Outdoor Gym Near the outdoor gym | 8/24/2023 9:49 PM |

Greatness Recreation Ground Survey - current use and future improvements

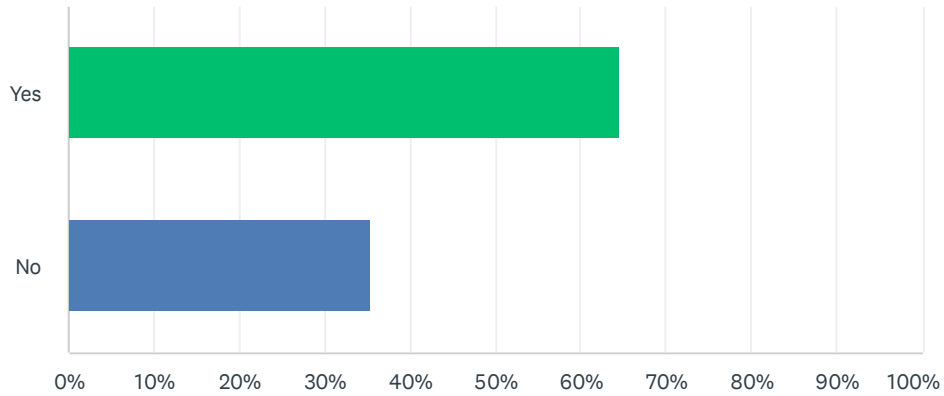
| | | |
|----|---|--------------------|
| 44 | Near Outdoor Gym The other end of the field, next to the gym equipment; or further along next to existing down Mill Lane | 8/24/2023 9:42 PM |
| 45 | No preference dont mind | 8/24/2023 9:24 PM |
| 46 | Closer to field Just swap it with the car park so chn not crossing car park to get to it and parents can relax and watch matches on the grass pitches while younger siblings play. | 8/24/2023 8:55 PM |
| 47 | As per STFC proposals As per STFC proposals | 8/24/2023 8:54 PM |
| 48 | Near Skatepark Where the skate park is - extend this and use current park as additional parking | 8/24/2023 8:41 PM |
| 49 | Near Skatepark Near the skate park | 8/24/2023 8:41 PM |
| 50 | Near Skatepark within the park | 8/24/2023 8:37 PM |
| 51 | Complaint about community availability Please don't let the football club fence off more land. | 8/23/2023 9:31 AM |
| 52 | Near Skatepark Closer to skate park | 8/19/2023 6:42 PM |
| 53 | Closer to field Not near houses backing on to park | 8/19/2023 7:11 AM |
| 54 | Closer to Pavilion Further from car park Nearer the current pavilion (or possibly the new pavilion) so that it is further away from the road and the right side of the car park in relation to the grass areas so that you can keep an eye on all children whether they are playing inside or outside the play area | 8/18/2023 11:54 AM |
| 55 | Further from car park The cafe area and playground should be within easy access and not across a car park . | 8/17/2023 9:05 AM |
| 56 | No preference No preference | 8/15/2023 9:48 AM |
| 57 | No preference No preference. Equally not attached to it staying where it is. | 8/14/2023 6:45 PM |
| 58 | Further from car park Away from the car park | 8/14/2023 3:14 PM |
| 59 | No preference Don't know | 8/12/2023 12:22 PM |
| 60 | Increase size Anywhere that will allow a much much bigger playground. | 8/9/2023 6:17 AM |
| 61 | Closer to field Same location (Greatness Park) just under a different layout. The children's play area should be within the grounds of the general field, rather than having to walk through the car park to get to it. | 8/8/2023 5:05 PM |

Summary:

- 1 As per STFC proposals
- 8 Closer to Field
- 2 Closer to Pavilion
- 1 Closer to a new cafe
- 2 Complaint about Community Availability
- 3 Current
- 15 Further from Car Park
- 3 Increase Size
- 1 Keep it near Car Park
- 2 Move Gym next to Pavilion
- 10 Near Outdoor gym
- 6 Near Skatepark
- 13 No preference
- 1 Oxted Masterpark

Q8 Car Parking - Do you think some of the grassed areas should be converted to additional car parking?

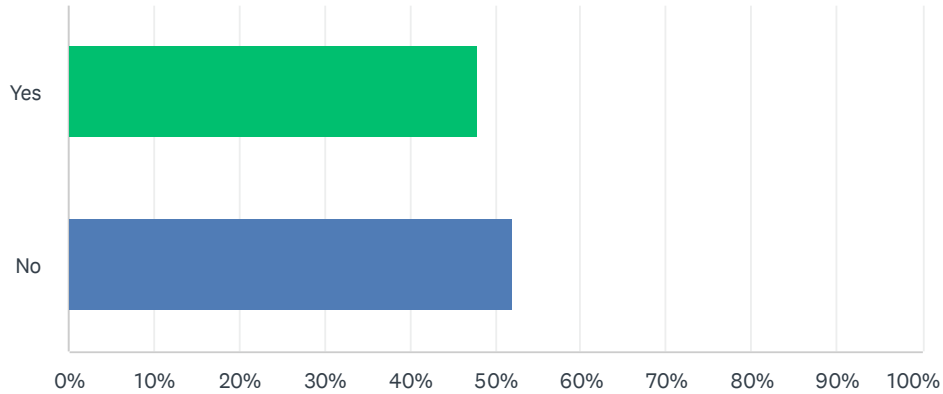
Answered: 127 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 64.57% | 82 |
| No | 35.43% | 45 |
| TOTAL | | 127 |

Q9 Greatness Recreation Park has an increasingly important part to play in the health and wellbeing of our local community. Would you like to help shape and support its continued improvement by joining Friends of Greatness Recreation Ground?

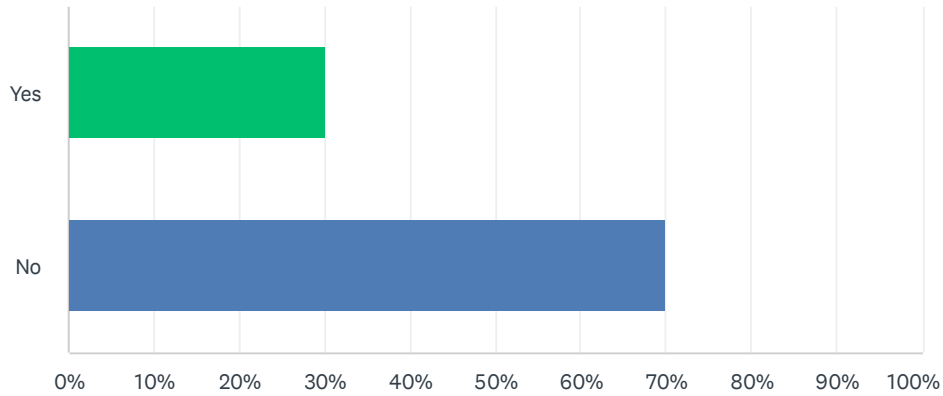
Answered: 127 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 48.03% | 61 |
| No | 51.97% | 66 |
| TOTAL | | 127 |

Q10 Would you be interested in being involved in volunteering for gardening and wildlife projects with the local community?

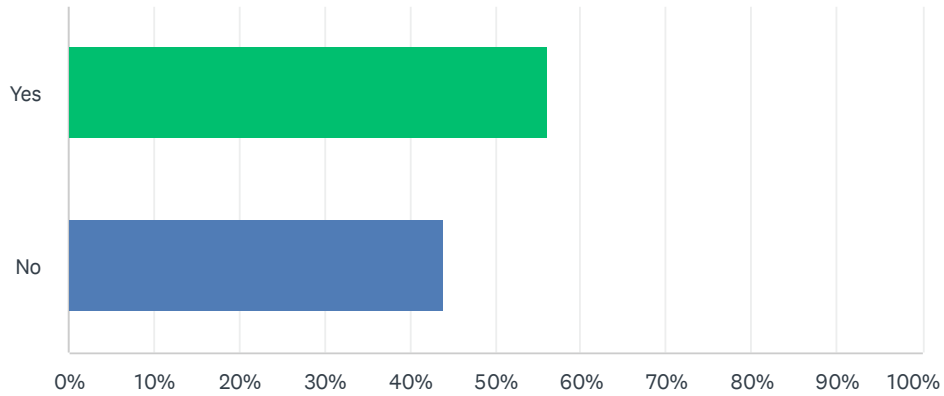
Answered: 126 Skipped: 2



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 30.16% | 38 |
| No | 69.84% | 88 |
| TOTAL | | 126 |

Q11 Would you like to be kept informed of community football sessions taking place at Greatness Recreation Ground?

Answered: 125 Skipped: 3



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 56.00% | 70 |
| No | 44.00% | 55 |
| TOTAL | | 125 |

Q12 Please add any further comments that you may have regarding the proposed developments to Greatness Recreation Ground

Answered: 62 Skipped: 66

| # | RESPONSES | DATE |
|----|--|--------------------|
| 1 | Improved/new pathways One of my suggestions has always been a proper path to the outdoor gym area, to match the path to the skatepark and football area. I value having this open space in Greatness, especially the high ground to the east which is a good viewpoint. | 9/27/2023 4:59 PM |
| 2 | Improved vehicle access/parking I can't become too involved as we now live in the Tunbridge Wells area, though I grew up in Sevenoaks and this was my local rec for years. Starting in about 1960. I think something should be done about improving vehicular access in and out of the rec and stadium, even if only one additional exit lane on to the A25. Ambulance access to the playing areas has also been a problem in the past, I'm sure that will already have been looked at and catered for in the planning process. | 9/25/2023 3:49 PM |
| 3 | Improved security/safety Security improvements including more cctv, better/stronger gates to prevent unauthorised access for unlawful encampments. CCTV to deter antisocial behaviour | 9/21/2023 7:13 PM |
| 4 | Support for proposed project The sooner this is done, the better. | 9/21/2023 1:22 PM |
| 5 | Outdoor sports facilities Upgrade skatepark Skatepark should also be looked at and upgraded As part of the playground or separate, I would welcome an outdoors table tennis, basket ball / tennis court area | 9/21/2023 1:03 PM |
| 6 | Complaint about lack of/loss of public space for exclusive STFC use The green area was a green area for the public now it's being developed? And locked up for special people . Parking is an issue the road is pretty well blocked during football games and on Sunday church days . So let's take away the public green and build parking for folks who don't live there but come for events and inconvenience the residents. Some how they are more important? So much for health and welfare of the residents. | 9/21/2023 5:38 AM |
| 7 | Park improvements Support for proposed project Utilities - refreshments/toilets I welcome any changes that make this park more usable. Lack of play equipment, refreshments and toilets result in me taking my children to other parks. | 9/20/2023 7:33 PM |
| 8 | Tackle dog fouling The grass field is currently used as a dog walking area which leaves a lot of dog waste lying around, this needs to be stopped. | 9/16/2023 9:46 AM |
| 9 | Improved security/safety Following last year, the recreation ground needs better security to prevent travellers accessing the site and also more needs to be done to prevent nuisance behaviour in the evenings and after dark. | 9/16/2023 8:15 AM |
| 10 | Support for proposed project Thanks for doing this survey, glad it's being refreshed and refurbished | 9/15/2023 7:09 PM |
| 11 | Hold sessions Upgrade skatepark The skatepark needs improving - it's terrible, it would be great to have one like the one at Swanley. It would be wonderful if there could be sessions put on there to get kids active and to make it feel like a fun and safe place to be. | 9/12/2023 10:29 AM |
| 12 | Upgrade skatepark The skatepark needs to be rebuilt to a similar standard as Tonbridge Park or Mote Park. Concrete, not plywood. | 9/11/2023 1:08 PM |
| 13 | Improved club house Support for proposed project Sevenoaks Town do a great job in the community and deserve better facilities to match the level of the main pitch. The club house is a bit of an embarrassment on match days. | 9/10/2023 3:29 PM |
| 14 | Reinstate miniature steam engines Safer crossings Stop expanding cemetery I used to walk around the site more frequently when I was younger. More people using the site would mean that it would be less likely to be regarded as intended just for walking around. I note that the cemetery has several times been extended on top of the site. It is time to call a halt to this - if cemetery is full, we need a new cemetery. The park is the only suitable place in Sevenoaks | 9/6/2023 1:34 PM |

Greatness Recreation Ground Survey - current use and future improvements

for kids to learn to ride a bike, hence need to stop encroachment on to the site. There used to be a track/minature steam engines. Could this be put back? This would need consultation with model engineering society of Tonbridge Wells (very important). Implement the proposed pedestrian crossing over the main road. NB. I may reconsider answer to Q9 if I knew more about what would be involved.

| | | |
|----|---|--------------------|
| 15 | Cycle parking If you are thinking about extending parking please also add cycle parking to encourage more bicycle use. | 9/5/2023 9:01 PM |
| 16 | Safer crossings Please can you add a zebra crossing on Seal Road between Mill Pond Close and Mill Lane. Currently it feels very dangerous crossing with little children there, and there are no other crossings nearby. | 9/5/2023 8:30 PM |
| 17 | Pedestrian gate at car park Can the car park be secured by a pedestrian gate so that dogs and Children are kept secure | 9/5/2023 1:03 PM |
| 18 | Community hall - Gym/Exercise/Recreation/Clubs Pitch hire I feel "the centre" should be used as a gym, a place to provide classes for exercise, for the community to meet, a place to meet for watching football (TV) as well as the club. I would like to be able to hire the pitch and for Sevenoaks juniors to use it frequently for games. | 9/5/2023 11:52 AM |
| 19 | Community hall - Gym/Exercise/Recreation/Clubs Improved vehicle access/parking Park improvements The opportunity to create a fantastic thriving social hub is enormous. It needs parking, a pleasant CAFE, and a GREAT PLAYGROUND. Get those bits and you solve so many issues for Sevenoaks. And it will be paid for by the cafe and other amenities like bat&ball does. | 9/4/2023 2:37 PM |
| 20 | Mitigate noise for residents More trees and vegetation is needed to isolate the car park and play area from Mill Lane. This will ensure a less disturbing life for the local residents (less noise, less dust and pollution and less visibility towards hundreds of cars that are using the car park daily) | 9/3/2023 12:39 PM |
| 21 | Retain green space Given the significant increase in housing, it is important to maintain the already limited green space at the Rec. The only exception to this is to | 9/1/2023 1:57 PM |
| 22 | Additional pitches Pitch hire Create a second 3G pitch where the current grass pitch is. This will enable the more teams to train/play concurrently, avoid cancellations of matches in winter and enable the club to rent out the facility and make money, therefore making it more self sufficient. | 8/31/2023 10:26 AM |
| 23 | Improved vehicle access/parking Relocate play area/skate park/gym Support for proposed project It is a wonderful space and needs careful thought and planning. On football days there is not enough parking. The gym equipment is in completely the wrong place - no thought in placement at all. STFC need a pavilion by the main pitch rather than all the odd buildings/containers at present. Definitely in favour of greatness being developed and designed properly. | 8/29/2023 9:34 PM |
| 24 | Upgrade skatepark Skateboarding park is the most important thing for my children as they would love to go skateboarding there | 8/29/2023 1:49 PM |
| 25 | Community hall - Gym/Exercise/Recreation/Clubs Splash pool/park Can we have a splash pool like Swanley park please? And a cafe please so we can get coffee 100% | 8/29/2023 10:24 AM |
| 26 | Splash pool/park Maybe an outdoor splash park may bring in other people from the community | 8/29/2023 9:29 AM |
| 27 | Community hall - Gym/Exercise/Recreation/Clubs Park improvements Relocate play area/skate park/gym This is a huge opportunity to repurpose the whole GP Area including relocating play / skate park, improving park and creating a state of the art all purpose facility. Will the new facility compete with the existing Clubhouse for daytime use, local community activities etc? | 8/28/2023 8:50 AM |
| 28 | Upgrade skatepark Skate park need enlarging and resurfacing. | 8/27/2023 10:12 PM |
| 29 | Improve Mill Pond The mill pond used to enhance the park. The regeneration has taken a ridiculous amount of time and makes the area look forgotten as no improvements seem to have been made for months. | 8/27/2023 9:25 PM |
| 30 | More gym equipment More outdoor gym machines would be great | 8/27/2023 12:14 PM |

Greatness Recreation Ground Survey - current use and future improvements

| | | |
|----|--|--------------------|
| 31 | Comment redacted as per request. Complaint about lack of/loss of public space for exclusive STFC use, Tackle dog fouling | |
| 32 | Support for proposed project This is so important for the future generations of our local area | 8/25/2023 7:03 PM |
| 33 | Improved club house Support for proposed project Utilities - refreshments/toilets As a parent of a child who plays for the club, I feel the improved facilities will help the club attract more players at grassroots level. | 8/25/2023 4:45 PM |
| 34 | Tackle dog fouling There are quite a few large dogs running around scaring children and adults and owners not cleaning up their dog's poo. More signage encouraging owners to keep their dogs under control and cleaning up after them, would be welcome. | 8/25/2023 12:05 PM |
| 35 | Improved club house Improved vehicle access/parking Improved/new pathways The existing car parking facilities are of poor quality and are struggle to support existing use. They could be improved by resurfacing, marked bays to maximise the use of the space, bike racks out of the car park, crossings and/or footpaths particularly supporting safety around the playground if it is not moved under these proposals. The proposed clubhouse would offer a better experience for users and a more aesthetic and professional look to the facility reflecting better on the town itself. | 8/25/2023 10:37 AM |
| 36 | Support for proposed project I think the proposed developments are a brilliant idea and would really benefit the local community aswell as hundreds of children, parents and volunteers who have a massive impact on Sevenoaks Town FC. I think this could be an exciting project that could really develop and build greatness park and the local communities reputation. | 8/24/2023 9:57 PM |
| 37 | Improved/new pathways A running track would be a great addition. | 8/24/2023 9:47 PM |
| 38 | Consult local residents Mitigate noise for residents I am concerned about the increased traffic flow, which is already problematic on training and match days. Additional parking of only 6 cars onto the field is unnecessary and the additional spaces could and should be achieved elsewhere. Suggestion of boundary trees for residential boundaries, to ensure privacy. To consult with residents about time estimates for development works. | 8/24/2023 9:42 PM |
| 39 | Consult local residents Can you review how this survey is distributed. I got it 2nd hand. | 8/24/2023 9:02 PM |
| 40 | Green/Biodiversity measures More bins Tackle dog fouling I am very keen for More wildlife areas in Greatness Park however I cannot volunteer as I am a full time professional gardener and sadly just don't have time at the moment. But Bat boxes, hedgehog homes, bee boxes, bird houses and bug Hotels- Plus another (smaller) pond with a bridge over it, would all be brilliant and a wildflower meadow with a path/ crossing paths mown through. We need to be MUCH hotter/stricter on those (numerous) people who let their dogs foul- those with multiple dogs are the worst offenders- it's a massive problem in the park now. I regularly conduct dog business and litter picks as I don't like to see the litter/ Toxic waste building up. Let's put up more reminder signs so no one can miss them (with emotive messages about chn falling in it etc- which does happen all the time and 'get off your phone and watch where your dog is doing it's business!' Etc) and even more bins, pls. | 8/24/2023 8:55 PM |

Greatness Recreation Ground Survey - current use and future improvements

| | | |
|----|--|--------------------|
| 41 | Improved club house Improved security/safety Improved vehicle access/parking I think the current facilities at Greatness Park are generally for the local football club and are very outdated with portacabins as changing rooms and toilets. Also the car park is just a large gravel area with potholes and no linemarkings which leads to cars parking wherever they can, this can also be dangerous especially in the winter months with young children using the unlit carpark. | 8/24/2023 8:48 PM |
| 42 | Support for proposed project This re development work is fantastic - will improve the club hugely | 8/24/2023 8:41 PM |
| 43 | Support for proposed project this development would be a huge boost to the area | 8/24/2023 8:37 PM |
| 44 | Complaint about lack of/loss of public space for exclusive STFC use Green/Biodiversity measures Tackle dog fouling Please don't sacrifice more openly accessible land for private use, either by fencing off for football club, or more construction / building / car parks. Instead, plant islands of vegetation with fruit trees on the open space. Also enforce against littering - there is dog poo everywhere as well as bags of dog poo. | 8/23/2023 9:31 AM |
| 45 | N/A | 8/19/2023 6:42 PM |
| 46 | Consult local residents Improved security/safety Our garden backs on to the park so it would be good to keep local residents approved. Also we have had issues with travellers so proper lock up of facilities is required | 8/19/2023 7:11 AM |
| 47 | Support for proposed project This is an amazing much needed project thank you | 8/17/2023 9:05 AM |
| 48 | Upgrade skatepark Please please please include a skatepark as part of the plans | 8/15/2023 9:48 AM |
| 49 | Improved vehicle access/parking Maintain vegetation Extra car parking would be good as lots of cars park on footpaths and verges during football games causing hazards. It would also be good to get regular maintenance of the bushes on the side of the road into the car park as they often get overgrown, meaning an obstruction for prams, pushchairs, wheelchairs etc. | 8/14/2023 6:45 PM |
| 50 | Upgrade skatepark The skate park is a fabulous addition & my 12 year olds favourite place to be. It's the only thing he wants to do at the moment, but it really needs a refurb | 8/14/2023 3:45 PM |
| 51 | Improved security/safety Upgrade skatepark I think it's a little sad that the focus is all about football. The skate park is a hugely beneficial facility for local teenagers. Yes there are a few who cause trouble, but many visit this to socialise and to keep fit and exercise with friends. Better lighting and safer ramps would be excellent. Not all children like football and at the end of the day, you can play football on any piece of grass. Scooting requires specific ramps and facilities. | 8/14/2023 3:14 PM |
| 52 | Upgrade skatepark Seen the fantastic work the council has done with the Skate Park at Swanley and would love to see something similar at Greatness. | 8/14/2023 2:37 PM |
| 53 | Upgrade skatepark I am a skate instructor and would love to work with local young people on a new and exciting skate park. | 8/14/2023 12:27 PM |
| 54 | Fix fencing Maintain dog walking accessibility There are two small gaps in the fence surrounding the park - it would be brilliant if gates could be placed in these gaps for safety to stop small children or dogs running out of the park as the road outside is very busy. The space is an amazing, safe space for off lead dog walking - lots of the local dog owners come together before work/during lunch breaks and it's a brilliant and convenient space to walk our dogs - whilst I'm very much supportive of sprucing the area, I'd really hate to see any development that restricts the dog walking function. Thank you. | 8/11/2023 9:44 AM |
| 55 | Support for proposed project This development is much needed if the football club is continue to expand and serve the Sevenoaks community, particularly local children | 8/10/2023 7:08 PM |
| 56 | Support for proposed project As i am a supporter of Sevenoaks town to see the plans to develop to the stadium was a great relief. our average attendance for the first team is less than 200 which compared to a lot of the teams in the same league as doesn't compare. I feel the use of the ground as a whole would be improved should the stadium be built and also that the amount of people attending games would increase. as mentioned above in the survey S.T.F.C helps near to a thousand people of all different ages to develop their football skills and while we have a 3G pitch that was only installed in 2017 the rest of facilities do not really match in quality such. In a nutshell building the stadium would increase footfall and attendees for games | 8/10/2023 3:08 PM |

Greatness Recreation Ground Survey - current use and future improvements

and also I feel that it would increase the amount of people that would want to use the better facilities!

| | | |
|----|---|--------------------|
| 57 | Improved security/safety It would be very helpful for those with dogs or small children to install gates separating the car park areas from the main park. | 8/10/2023 10:58 AM |
| 58 | Support for proposed project My son has played for STFC since he was 5 and absolutely love's football. STFC have been fundamental in encouraging him to compete at a good standard and behave himself through the strong guidance of the coaching staff. My son and I regularly watch the 1st team play at Greatness. The club is a fantastic asset to the Town and community and the proposed improvements can only benefit the club and community. | 8/9/2023 8:11 AM |
| 59 | Green/Biodiversity measures Outdoor sports facilities This space has so much potential. We should aim to include play, riding, basketball, exercise, orchard, herb garden etc | 8/9/2023 6:17 AM |
| 60 | Improved vehicle access/parking The car parking is dire. Need to offer additional facilities for bikes to encourage non car usage. | 8/8/2023 6:05 PM |
| 61 | Mitigate impact of increased parking on existing amenities Q.8 - I'm not against more parking over current grassed areas, but not too much. I think the layout of the whole site could be planned better to increase parking spaces, but improve the location of certain areas so they're not impacted by any increase in parking. | 8/8/2023 5:05 PM |
| 62 | Complaint about lack of/loss of public space for exclusive STFC use Keep the openness for informal use by local people. | 8/3/2023 3:34 PM |

Summary:

- 1 Additional Pitches
- 4 Community hall - Gym/Exercise/Recreation/Clubs
- 4 Complaint about lack of/loss of public space, for exclusive STFC use
- 3 Consult local residents
- 1 Cycle parking
- 1 Fix fencing
- 3 Green/Biodiversity measures
- 1 Hold sessions
- 4 Improved club house
- 3 Improved/new pathways
- 6 Improved security/safety
- 7 Improved vehicle access/parking
- 1 Improve Mill Pond
- 1 Maintain dog walking accessibility
- 1 Maintain vegetation
- 1 Mitigate impact of increased parking on existing amenities
- 2 Mitigate noise for residents
- 1 More bins
- 1 More gym equipment
- 2 Outdoor sports facilities
- 3 Park improvements
- 1 Pedestrian gate at car park
- 2 Pitch hire
- 1 Reinstate mini steam engines
- 2 Relocate play area/skatepark
- 1 Retain Green Spaces
- 2 Safer crossings
- 2 Splash pool/park
- 1 Stop expanding cemetery
- 14 Support for proposed project
- 5 Tackle dog fouling
- 10 Upgrade skatepark
- 2 Utilities - refreshments/toilets

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Sevenoaks Town Council
Town Council Offices
Sevenoaks
TN13 3QG

Tel No: 01732 227000
Ask for: Christopher Park
Email: DCSouth@sevenoaks.gov.uk
My Ref: PA/23/00264
Date: 30 November 2023

Dear Sevenoaks Town Council

Pre-Application Advice Enquiry

Site: The Vine Pavilion The Vine Cricket Ground Holly Bush Lane
Sevenoaks Kent

Development: New access to building at south elevation via ramp and stairs with handrail and new door.

I refer to the information submitted on 27 September 2023 for the above proposal.

Purpose of this letter

This letter will provide feedback on your scheme and set out some key information that may be helpful to you when considering your proposal. You are advised to seek your own independent advice on the issues raised in this email, to help you understand how planning policy may have an impact on your proposal. Appended to this letter is further information and website links, to help you research the planning issues in more detail, before submitting an application.

Summary of Pre-Application Advice

On the basis of the information submitted and current planning policy, there are concerns about the impact on the character of the area, listed building, conservation area, and setting of locally listed assets. As such, I would recommend that these issues, which are set out below in more detail, are re-considered and addressed before the submission of any application.

Planning Assessment

Based on the information submitted, the main issues relevant to your proposals are considered below.

Heritage

Chief Executive: Dr. Pav Ramewal
Council Offices, Argyle Road, Sevenoaks, Kent TN13 1HG
Telephone: 01732 227000 DX 30006 Sevenoaks
Email: information@sevenoaks.gov.uk
www.sevenoaks.gov.uk

For context, the pavilion is grade II listed, sited within a conservation area (The Vine), and situated within the setting of a number of locally listed assets.

Para.199 of the NPPF states that great weight should be given to the asset's conservation, irrespective of whether any harm amounts to substantial harm, total loss, or less than substantial.

Para.200 states that any harm to, or loss of, the significance of the asset should require clear and convincing justification.

Para.202 of the NPPF then states that less than substantial harm will need to be weighed against the public benefits of the proposal.

Policy EN4 of the Allocations and Development Management Plan (Referred as "ADMP" hereafter) states that proposals must either conserve or enhance either the heritage asset or its setting order to be considered acceptable. Similarly, policy C1 of the Sevenoaks Town Neighbourhood Plan also states that proposals should conserve heritage assets.

In this case, given that all four elevations have a strong presence within the public realm, the proposed balustrade would appear overly domestic and obtrusive given that it would obscure views to the rear elevation. Subsequently, the development would lessen the contribution that this elevation makes to the wider setting.

In addition to the above, the proposed entrance would require an existing window opening be enlarged so that a door can be provided. As such, the proposal would require the removal of original fabric, which would, in turn, represent less than substantial harm to the significance of the heritage asset.

Similarly, as the building is identified within the conservation area appraisal as contributing to the character of the area, the loss or erosion of the buildings significance would represent harm to the conservation area. Therefore, given that the above has established that the proposal would represent harm to the asset, the proposal would be contrary to EN4 of the ADMP, policy C1 of the Sevenoaks TOWN Neighbourhood Plan, as well as the overarching aims and objectives of the NPPF.

Overall, from a heritage perspective, the proposed development would not be supported unless a significant public benefit can be identified, or clear and convincing justification for the works can be provided.

Design and impact on character of the area and landscape

The proposed development should respond to the scale, height, materials and site coverage of the area and should respect the topography and character of the site and surrounding area.

Whilst the proposed development would not appear particularly prominent from within the streetscene, the provision of the new entrance ramp and balustrade would, as stated previously, obscure views to the rear elevation of the listed building when

viewed from within the public realm. Therefore, given that the proposed building contributes greatly to the character of the area, the erosion of this contribution that the asset makes would not be supported.

Impact on neighbouring amenity

The development should not result in excessive overlooking or visual intrusion or result in an unacceptable loss of privacy or light enjoyed by the occupiers of nearby properties.

In this case, given the nature of the proposed development and siting away from any neighbouring properties, the proposal would not represent significant harm to the residential amenities enjoyed by any neighbours.

Conclusion

Please note that this letter is not intended to provide a comprehensive response of all issues which may be relevant. The advice refers to the issues we consider likely to be the most pertinent to the consideration of an application in the event of a submission along the lines presently proposed.

This advice is without prejudice to the decision making processes of the local planning authority and in no way prejudices any future determinations or decisions made by the local planning authority.

Please review the additional information attached to this letter.

Yours sincerely

Christopher Park
Case Officer

APPENDIX

Planning Policy and Constraints

The planning constraints listed below may be of particular relevance to your proposal:

- Listed Building (Grade II)
- Conservation Area (The Vine)
- Setting of Locally Listed Assets (Bandstand; Practise Room; Cricket Ground; Judd's Place; Retaining Wall which runs alongside the Pavilion).

You can find further information on other constraints that may be relevant to your proposal, by using the interactive map on our website:

<https://maps.sevenoaks.gov.uk/planning/>

Both national and local planning policy will be relevant to your proposal, if a planning application is submitted for the site. You can review these policies on the following websites:

National Planning Policy Framework (NPPF)

<https://www.gov.uk/government/publications/national-planning-policy-framework--2>

Sevenoaks District Council:

https://www.sevenoaks.gov.uk/info/20014/planning_policy

In particular, please refer to the policies in the Core Strategy 2011 and the Allocation and Development Management Plan (ADMP) 2015 and our Supplementary Planning Documents.

New Local Plan

Please note that Sevenoaks District Council is currently undergoing the process to adopt a new local plan. As such, dependent upon the time of any planning applications submission local policy considerations may have changed. Planning decisions will be based upon the adopted local policies at the time of the decision. The applicant is advised to review the proposed timetable for the adoption of the new local policies, please see link below:

https://www.sevenoaks.gov.uk/info/20014/planning_policy

Community Infrastructure Levy (CIL)

Please note under the terms of the Planning Act 2008 (as amended) and Community Infrastructure Levy Regulations 2010 (as amended), the Sevenoaks Community Infrastructure Levy (CIL) may be chargeable on this development.

Applicants are recommended to take their own advice. For further information please see the planning portal website:

<http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil> and Sevenoaks District Council website:

<http://www.sevenoaks.gov.uk/services/housing/planning/planning-applications/community-infrastructure-levy-cil>

Consideration of this pre application response

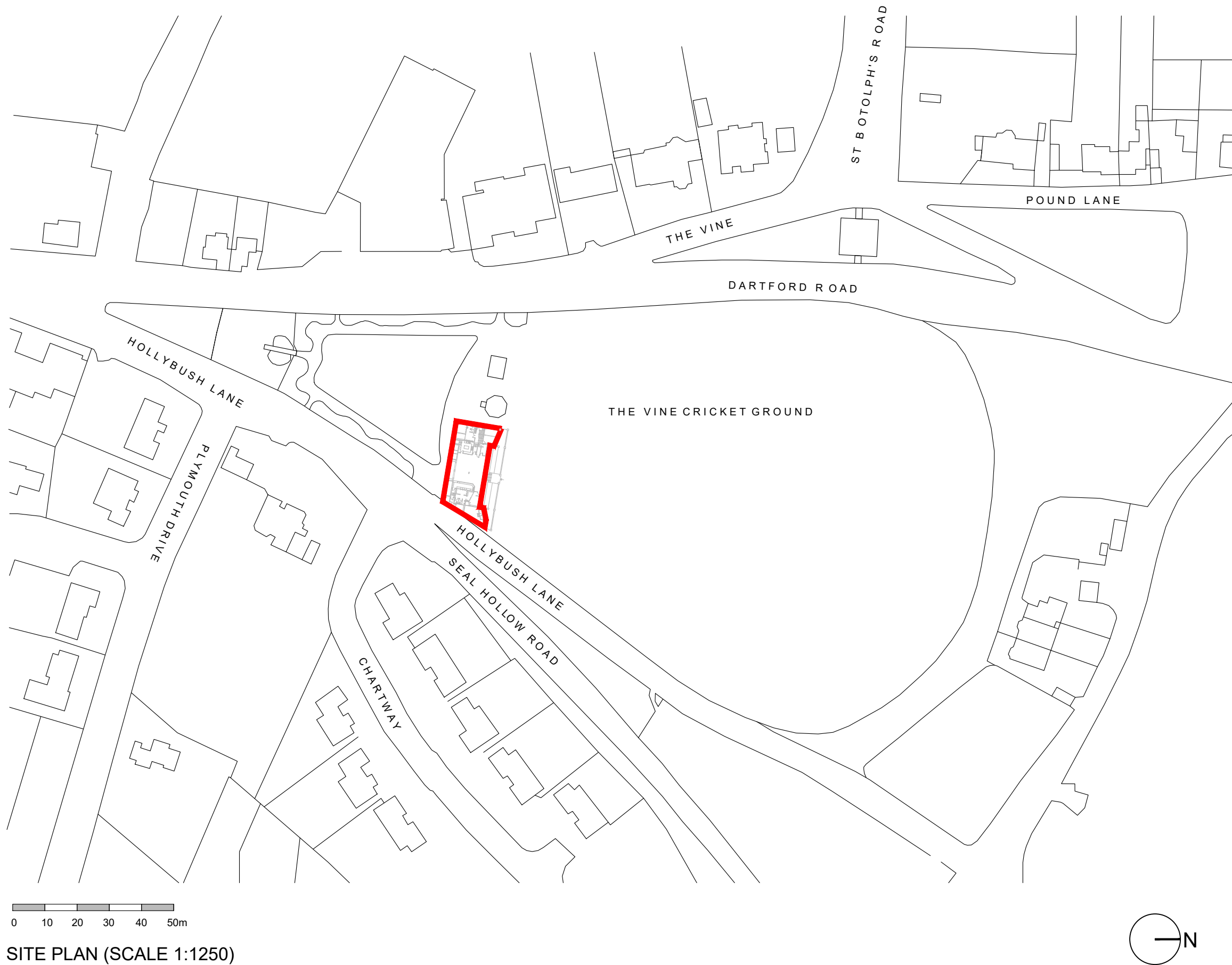
The information and advice in this letter is not intended to provide a comprehensive response of all issues which may be relevant, but intends to set out those which I consider likely to be most pertinent to the consideration of an application in the event of a submission along the lines presently proposed.

Please note that this response is given at officer level, does not constitute a formal

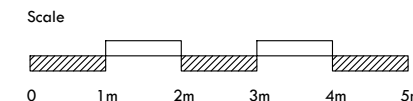
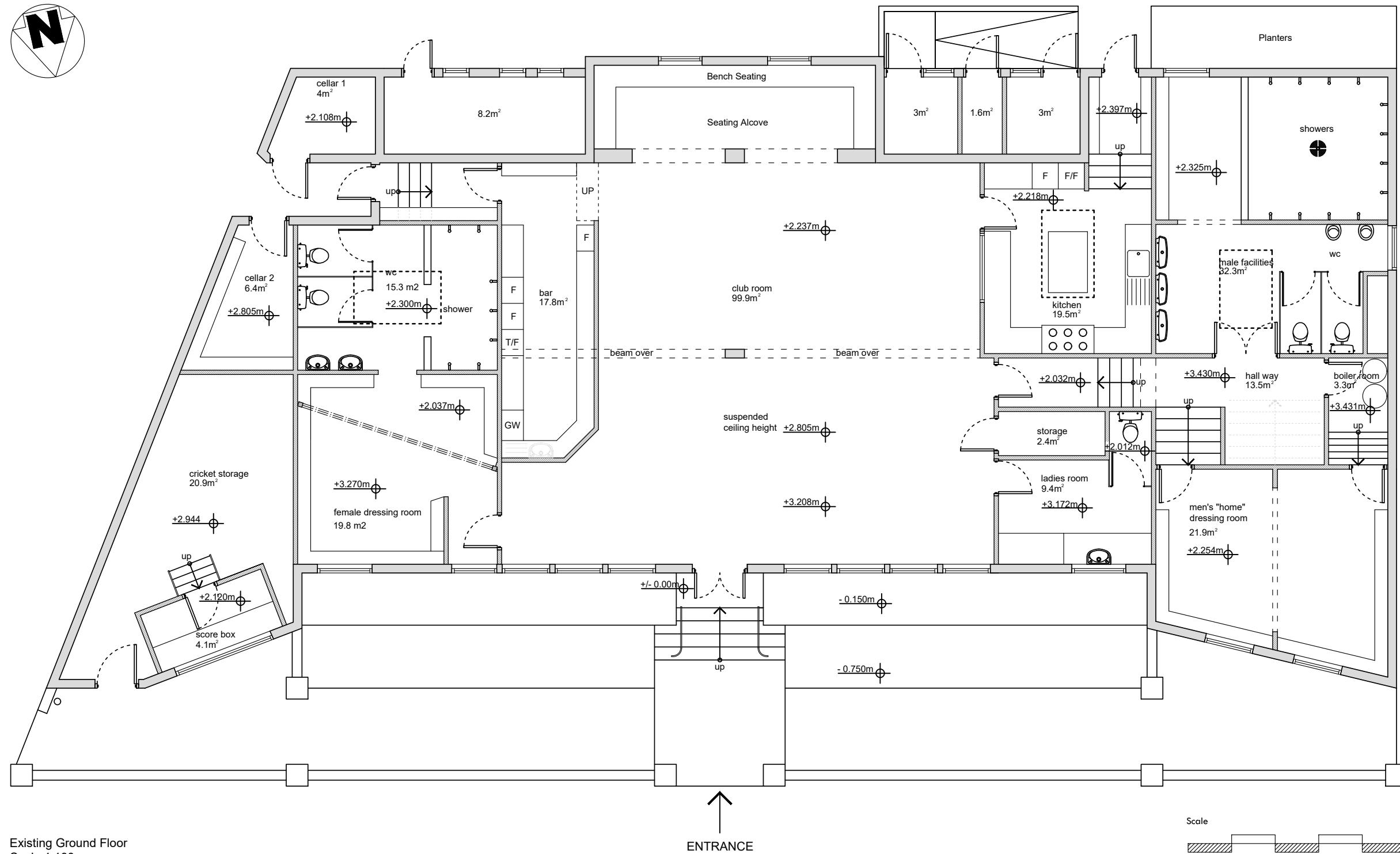
response or decision and should not be considered as binding on the Council in the event of a consequent planning application.

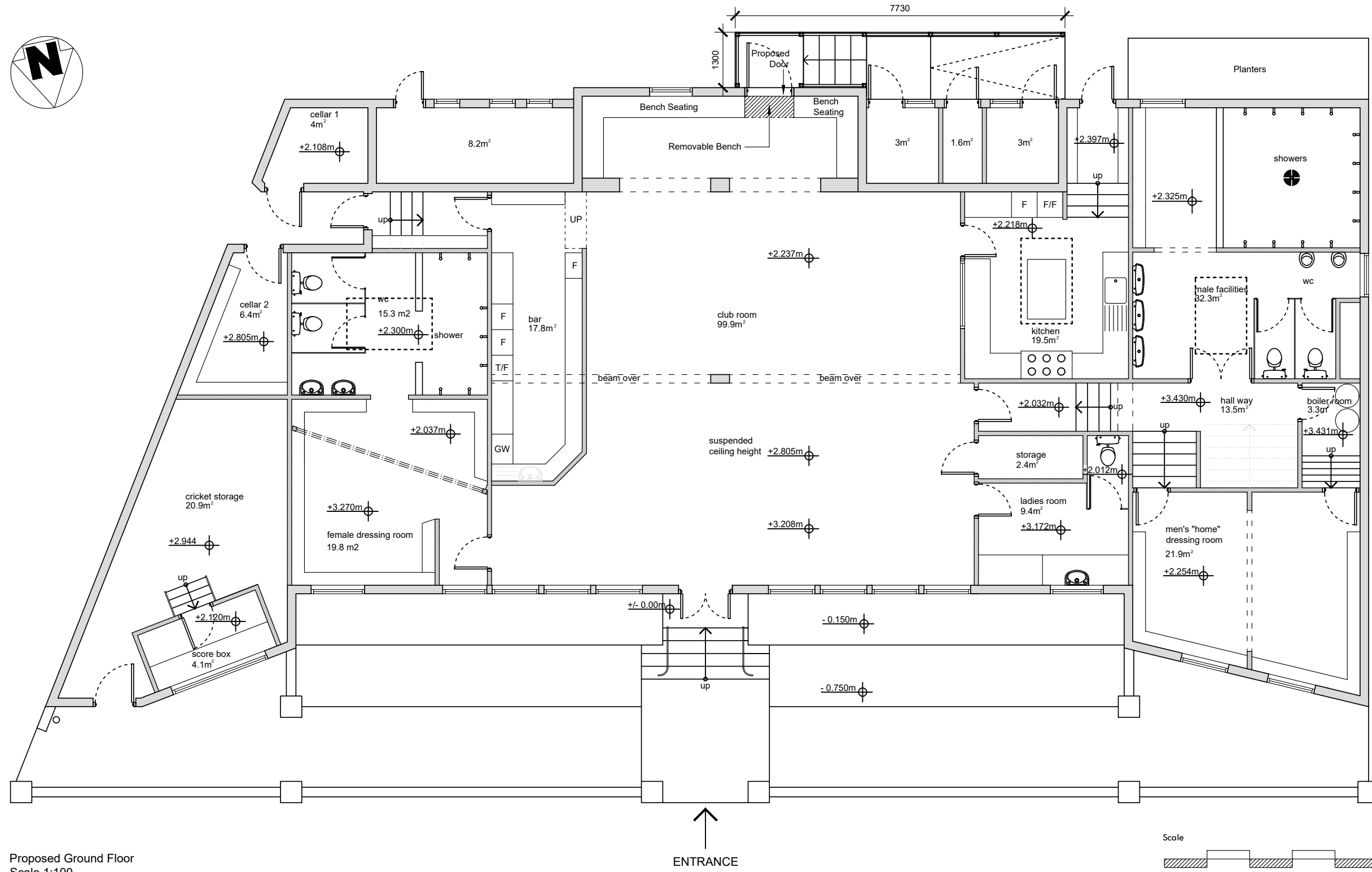
I would recommend that you research all relevant policies and guidance, which may change over time, and consider how they apply to your proposal before submitting any planning application. You may also wish to discuss your proposals with adjoining properties prior to submission as the Council will notify them of the application and you may be able to address their concerns prior to submission.

As a final note, please be advised that Planning Validation Requirements and application forms can be found on the planning section of our website. You do not need to fill out the validation list, but it will help guide you as to what information should be submitted to ensure swift validation of your application.

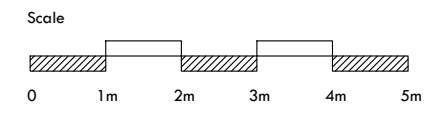


SITE PLAN (SCALE 1:1250)



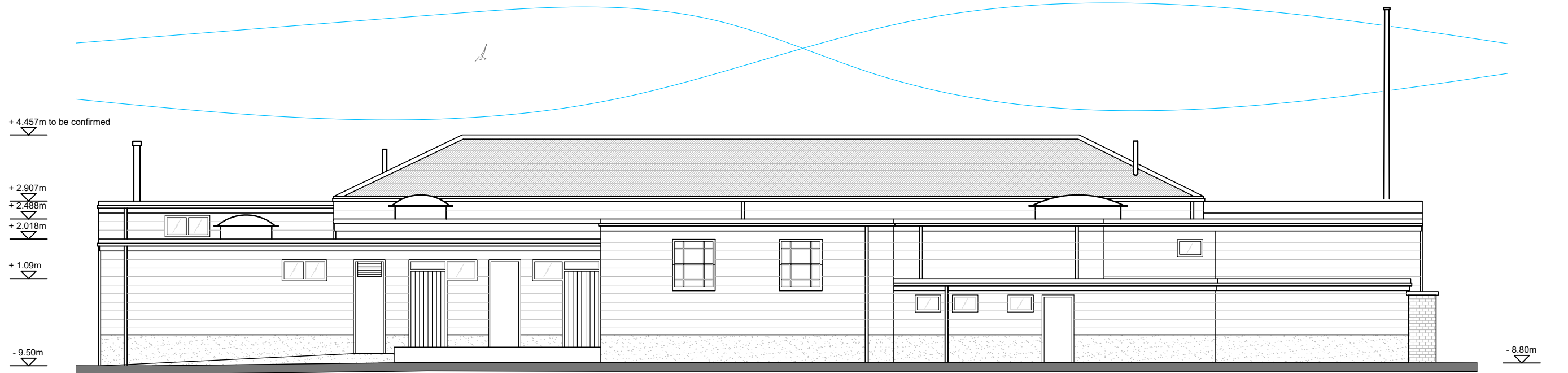


Proposed Ground Floor
Scale 1:100

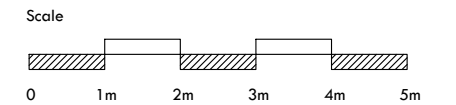


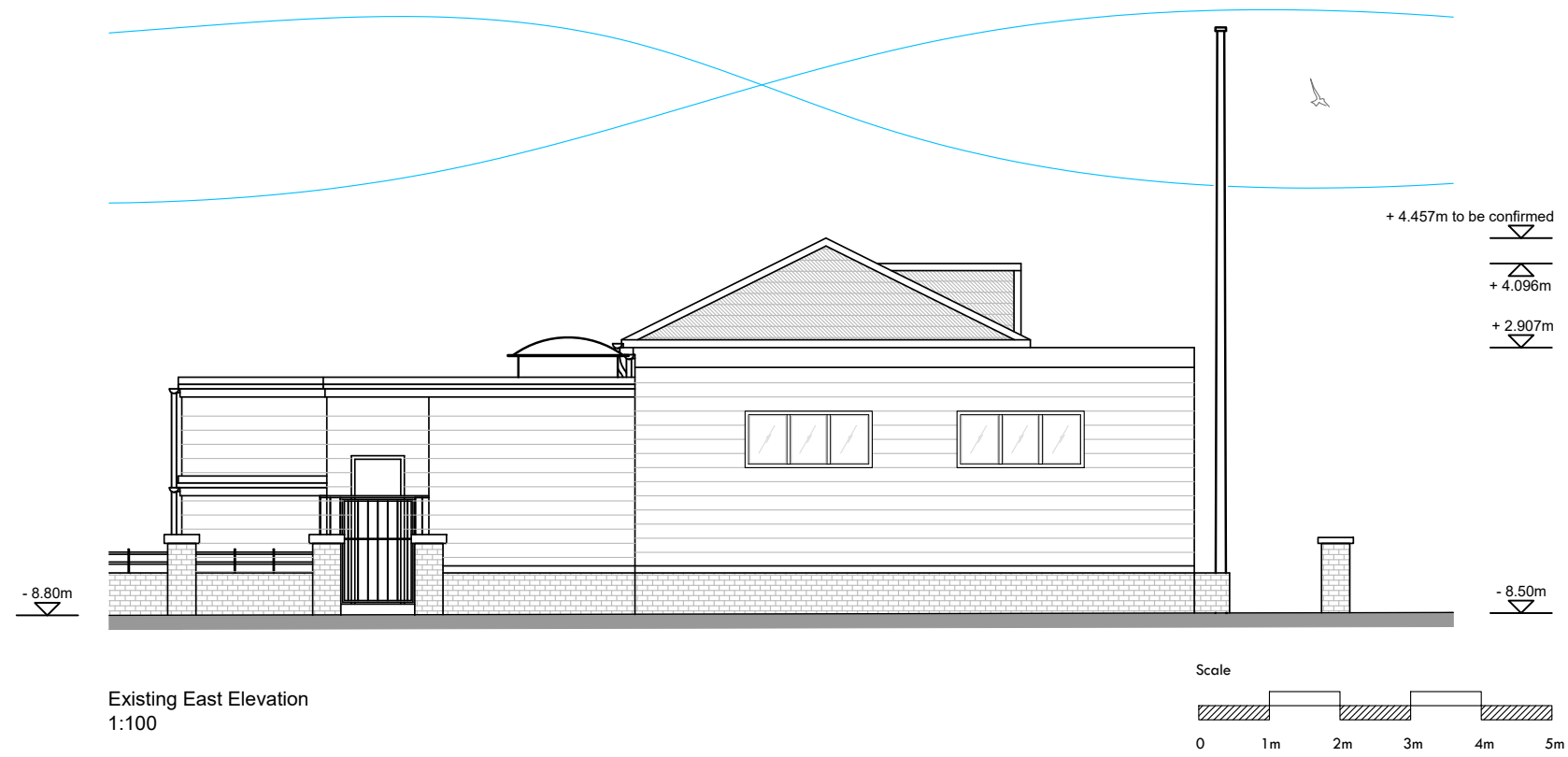
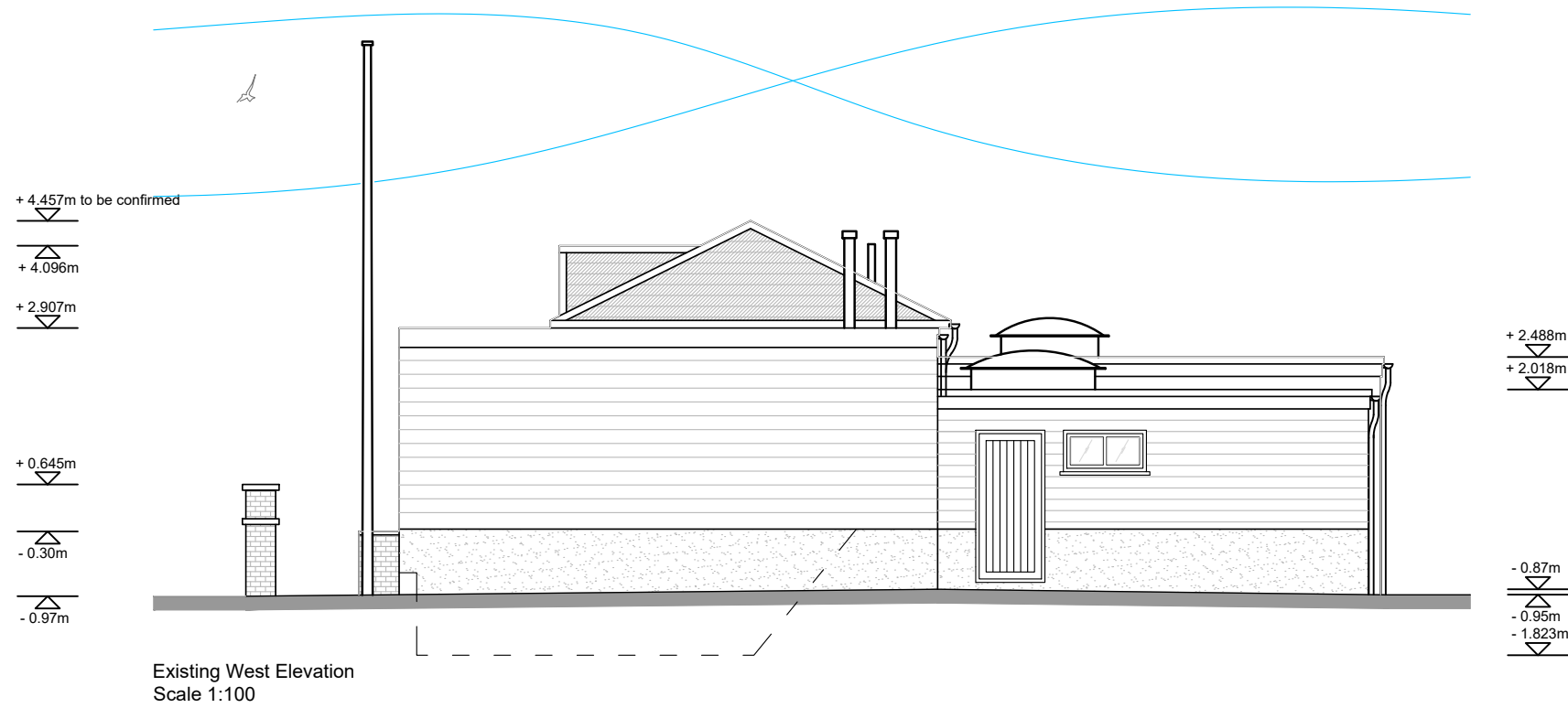


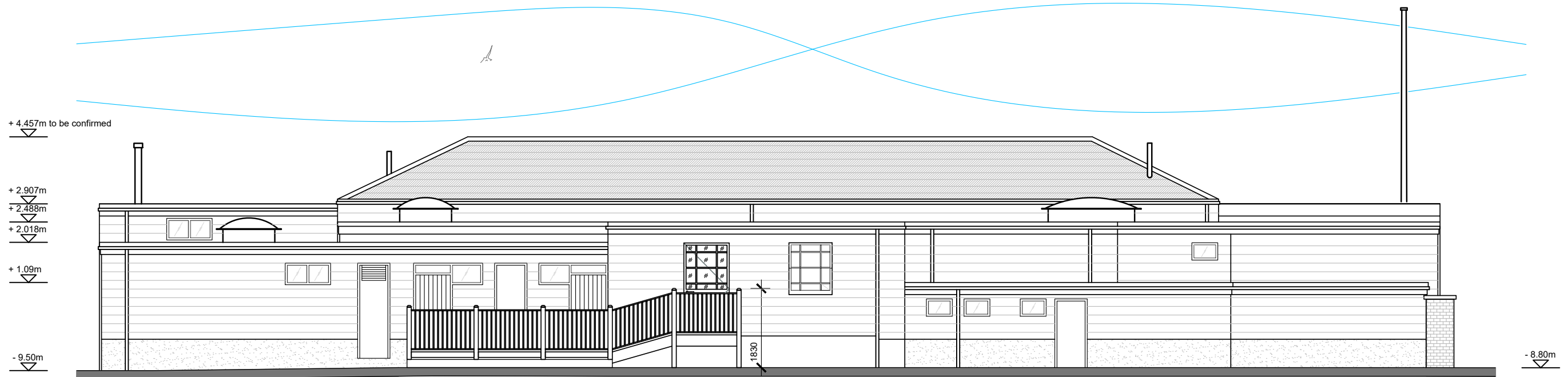
Existing North Elevation
Scale 1:100



Existing South Elevation
Scale 1:100

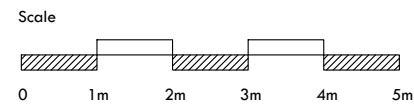




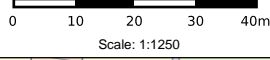


Proposed South Elevation
Scale 1:100

Proposed ramp 4750mm
Proposed stairs and door 2980mm



Locations as proposed by Cllr Clayton for additional tree-planting



Author:

Date:

25/01/2024



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**Sevenoaks Town Council
Open Spaces & Leisure Committee 12th February 2024**

Sevenoaks Lawn Tennis Club (SLTC) Proposal for Padel Courts on Town Council Land

Sevenoaks Lawn Tennis Club has had a preliminary discussion with Cllrs. Daniell and Varley about the possibility of the club building Padel courts on the land next to the club currently used as a storage area for Town Council equipment.

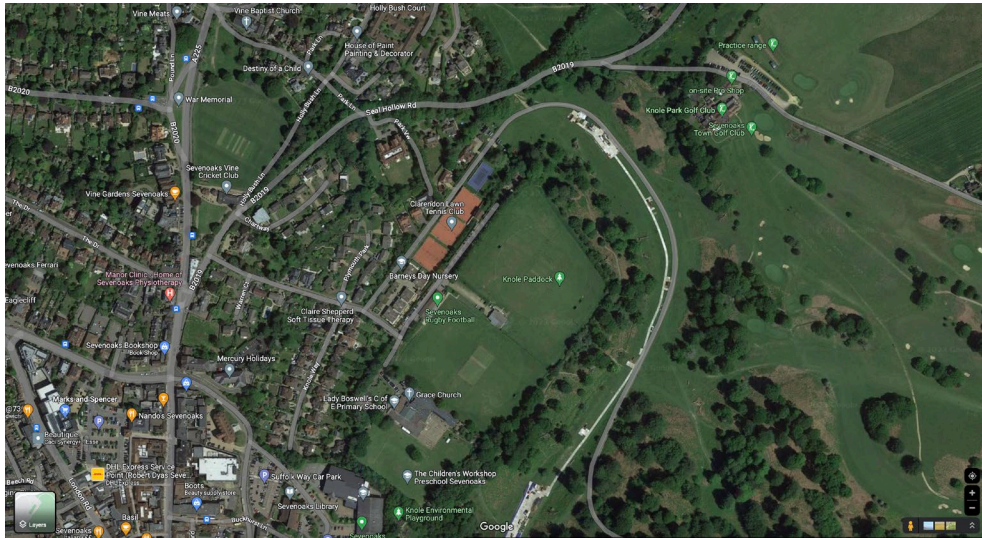
In addition to the opportunity to introduce a new sport into Sevenoaks there are implications for Sevenoaks Town Council and other sports to be considered.

SLTC Proposal:

- Sevenoaks Tennis Club has occupied its current site since the mid 1980's. The land is owned by Sevenoaks Town Council and leased to the Tennis Club until 2045. The Club pays rent to STC for this occupation.
- The Club membership has grown substantially over the last twenty years from around 200 to the current membership of around 700. The Club has seven courts which makes it one of the most populated clubs per court in Kent. The Club has invested substantially, from its own funds, such that there are six floodlit artificial clay courts and one unlit Macadam court. The clubhouse was renovated a few years ago and the whole facility is continually being updated.
- There is currently an increasing demand for the relatively new game of Padel. Some other clubs in Kent have already built, or are building, Padel courts which are heavily utilized. Sevenoaks Tennis Club would also like to provide members with the option to play Padel and/or tennis but we are not able to accommodate this on our current site.
- The Club would like to propose the installation of Padel courts on the land adjacent to the existing site that is currently used as a storage facility by STC (see attached map). The Club would propose to add this land to our existing lease and increase the rent appropriately.
- The Club looks forward to hearing from STC as to whether this might be considered possible.

Sevenoaks Town Council
Open Spaces & Leisure Committee 12th February 2024

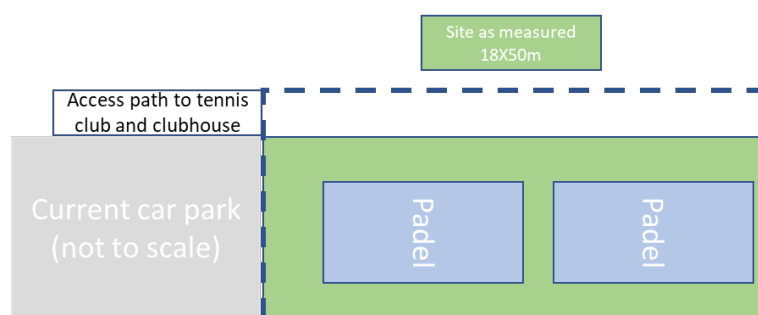
Location Maps



The site measures approximately 18m wide by 50m long. It is hard to detect and exact measurement due to the shrubbery around the perimeter.

It should also be noted that the perimeter of the land slopes away with a steep bank which would require work for any building or structure to be provided.

Sevenoaks Town Council
Open Spaces & Leisure Committee 12th February 2024



Financials

At this stage SLTC are exploring whether or not the Town Council would be willing to allow the Club to utilise the depot for Padel Courts.

To be clear the Club Committee is in favour of funding the construction of the courts but would also need to know what additional finance the Council would require from the Club.

Implications for Sevenoaks Town Council and other sports provision

| | | | | | | | | | | | | | | | |
|---|---|-----------------|---------|-----------------------------------|---------|---|---------|--|---------|----------------------------|---------|----------------|---------|--|----------|
| New Location for STC Compound | STC would need to find an alternative location for a similar compound approximately 900 m2. | | | | | | | | | | | | | | |
| Planning Permission for new STC Compound | The new STC compound would require planning permission. Raleys or Knole Paddock has been suggested. Previously STC has been unable to obtain planning permission for new facilities on this land (Rugby 3G) due to loss of other sports facilities. | | | | | | | | | | | | | | |
| Impact on other sports | If it was relocated on to Raleys or Knole Paddock it would need to be placed on one of the Rugby training grids on Raleys field, which would obviously reduce capacity for rugby training. It could also prevent the cricket nets that were planned for one of these areas. | | | | | | | | | | | | | | |
| Rough cost to STC for relocation? | <table border="0"> <tr> <td>Roadway to site</td> <td>£60,000</td> </tr> <tr> <td>Provide hard standing to new area</td> <td>£20,000</td> </tr> <tr> <td>Dismantle and relocate existing lean too shed</td> <td>£20,000</td> </tr> <tr> <td>Provide new secure fencing around site</td> <td>£30,000</td> </tr> <tr> <td>Security lighting and cctv</td> <td>£20,000</td> </tr> <tr> <td>Planning costs</td> <td>£10,000</td> </tr> <tr> <td></td> <td>£160,000</td> </tr> </table> | Roadway to site | £60,000 | Provide hard standing to new area | £20,000 | Dismantle and relocate existing lean too shed | £20,000 | Provide new secure fencing around site | £30,000 | Security lighting and cctv | £20,000 | Planning costs | £10,000 | | £160,000 |
| Roadway to site | £60,000 | | | | | | | | | | | | | | |
| Provide hard standing to new area | £20,000 | | | | | | | | | | | | | | |
| Dismantle and relocate existing lean too shed | £20,000 | | | | | | | | | | | | | | |
| Provide new secure fencing around site | £30,000 | | | | | | | | | | | | | | |
| Security lighting and cctv | £20,000 | | | | | | | | | | | | | | |
| Planning costs | £10,000 | | | | | | | | | | | | | | |
| | £160,000 | | | | | | | | | | | | | | |
| STC Disposal of Land | STC has not to date considered the disposal of land for sports or other facilities. | | | | | | | | | | | | | | |

**Sevenoaks Town Council
Open Spaces & Leisure Committee 12th February 2024**

| | |
|--|---|
| | It has not been considered within the Sport Strategy for use for Padel Courts, any other sports provision (although the benefits of being adjacent to tennis courts noted), impact on sports and or release of land for financial investment. |
|--|---|

Sports Strategy & Provision

Padel Tennis is a relative new sport to the UK and has not to date been considered within the Sevenoaks Sports Strategy.

As background information the following is also noted:

Sevenoaks Padel (linked to Knole Park Squash Club) are proposing with SDC Sports Council to create 4 / 5 Padel Courts at Polhill.

RECOMMENDATION:

- That the proposal for creation of Padel Courts, and related implications for other sports be considered by the Sevenoaks Sports Strategy review group.
- Sevenoaks Padel be invited to join the Sports Strategy Group
- Subject to above STC obtain pre planning advice and consider the financial impact of the proposal.

Sevenoaks Town Council
Open Spaces & Leisure Committee – 12th February 2024

CURRENT MATTERS

NB: updates in green

| | | |
|---|--|--|
| <p>156 05.07.21</p> <p>353.3 18.09.23</p> | <p>Greatness Recreation Ground Management and Improvement Plan</p> <p>Greatness Recreation Ground Survey</p> | <p>Meeting with stakeholders was held on 08.10.2021. It was agreed that a survey would be produced in 2022.</p> <p>The survey will be part of the professional consultant’s work required by the Football Foundation to progress the proposed new pavilion. STFC and STC jointly appointed consultant for public consultation in January 2023. Pending update.</p> <p>Public Consultation regarding current use and improvements to Greatness Recreation Ground commenced on 8 August and was due to close on 15 September 2023 but extended for one week to enable residents receiving notification via the Town Crier time to respond.</p> <p>RESOLVED: 1) To note the Greatness Recreation Survey results received to be circulated at a future meeting. 2) That the Town Council applies for a Premises Licence for Greatness Recreation Ground.</p> <p>See update at agenda item 11</p> |
| <p>522 14.02.22</p> <p>345.2 18.09.23</p> | <p>Sevenoaks Lawn Tennis Club-parking barrier in Raleys Car Park</p> | <p>RESOLVED: to support the SLTC proposal subject to the following:</p> <ul style="list-style-type: none"> • SLTC to proceed only if the tennis club meet the full cost, including planning permission; • Should the items become damaged or unused, they be removed from the site completely, including removal of the key pad and kerbed area and the reinstatement of the area to its former condition at SLTC’s expense; • That there be no loss of parking spaces to the Town Council; and • That officers seek reassurance that emergency access provision be taken into account during the planning process. <p>STC is aware that SLTC is ready to submit planning application.</p> <p>RESOLVED: that the installation of the entry barrier be approved, subject to the width of the adjacent parking spaces not being reduced to less than 2,400mm.</p> <p>Work started in January, to be completed.</p> |

Sevenoaks Town Council
Open Spaces & Leisure Committee – 12th February 2024

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| 414.2 07.11.22 | Boundary Wall between the Closed Churchyard at St Nicholas Church and The Chantry house | <p>RESOLVED that:</p> <ol style="list-style-type: none"> 1) Officers carry out additional preparatory work required; and 2) obtain legal opinion regarding ownership of the boundary wall <p>Legal opinion has been received and a shared ownership agreement has been sent to the owner.</p> <p>Shared ownership agreement being finalised.</p> |
| 582.4 13.02.23 | Vine - Condition of Grass | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To rule out the placement of a path down the middle of the grass; 2) To seed and temporarily fence off an area of the grass to allow it time to recover; and 3) To consider what can be installed in the garden to celebrate the Coronation. <p>King Charles Coronation Roses to be planted in Vine Garden in Autumn. Grass to be renovated again after the Vegan Market taking place on 23.09.2023.</p> <p>Grass was renovated in October and roses were planted in December.</p> |
| 582.5 13.02.23 | Vine - Anti-social behaviour | <p>RESOLVED that Officers:</p> <ol style="list-style-type: none"> 1) Review additional security arrangements to be taken; 2) Continue and intensify communication with the Police; and 3) Report back at the next Committee meeting. <p>Item was reported to Youth Service Committee.</p> <p>Enhanced CCTV was installed and existing/damaged toilet doors were replaced with more robust/steel doors.</p> <p>SDC consulting on PSPO, may be complicated due to Premises Licences. Consultation closes Sunday 24 September 2023.</p> <p>Results reported to Youth Services Committee 08.11.23</p> <p>A Public Spaces Prohibition Order is to be implemented in February.</p> |
| 582.7 13.02.23 | Vine- Borehole | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) Officers to explore and consult fully about: |

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| | | <p>a) SVCC plans to fund a borehole installation;</p> <p>b) Location of related infrastructure; and</p> <p>c) The opinion of local and relevant authorities and agencies.</p> <p>2) Officers to report back at the next Committee meeting.</p> <p>Pending reply from Environmental Agencies.</p> |
| <p>206.2 10.07.23</p> <p>254.2 F&GP 24.07.23</p> <p>346.4 19.09.23</p> | <p>Sevenoaks Greensands Common Project</p> | <p>RESOLVED: To recommend to Finance & General Purposes Committee to consider in future budgets to contribute £5,000 p.a. for four years to continue funding the project.</p> <p>Finance & General Purposes Committee RESOLVED: that it be agreed in principle that funding of £5,000 per annum for the Sevenoaks Greensands Common Project be considered as part of the 2024/2025 budget setting process.</p> <p>Noted position with the project and that a steering committee had been established with its first meeting on 21st September: a Town Council officer would attend.</p> <p>Funding for £4000 has been agreed as part of 2024/25 TC budget. Awaiting confirmation of other stakeholder contributions.</p> |
| <p>210 10.07.23</p> | <p>Sevenoaks Sports Strategy Review</p> | <p>The timeline for production of the second Sports Strategy is dependent on items raised during the consultation.</p> <p>The first meeting took place 4th October 2023.</p> <p>Next meeting to be held once responses from a planned questionnaire are available. However, waiting on SDC who are doing their own audit to avoid question replication.</p> <p>Questionnaire launched 22nd January - see Agenda Item 9.</p> |
| <p>213 10.07.23</p> | <p>Woodside Road Open Space</p> | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) Officers to prepare a consultation leaflet to be circulated to local residents by Ward Councillors. 2) To commission an updated Environmental Health report on the land to ensure there is no contamination. 3) To begin implementing a plan of action in the |

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| <p>346.6 18.09.23</p> <p>390 F&GP 24.07.23</p> | | <p>Autumn subject to local support and result of Environmental Health report.</p> <p>Meeting on site with EHO and 3rd party Environmental Consultancy will be agreed to confirm the extent and location of the trench and to look at access, any other local restrictions so that a quotation may be provided for the proposed works below:</p> <p><i>To attend site with a small mechanical digger, a skip, some heras fencing and an engineer to turn over the soil in the trench that was dug and adjacent near surface soil. The phosphorus of concern if remaining on site will identify itself by reacting with air and this can then be placed into the skip to finish reacting whilst the soil is replaced. On completion of this exercise we should then be able to confirm by virtue of having turned the soil over that the issue has been dealt with.</i></p> <p>Project commenced with planned removal of the five worst affected Ash trees. Contact had been made with an environmental consultant and the District Council Environmental Health team regarding possible contamination of the soil following the exploded war time bombs.</p> <p>Once ready to proceed, a consultation questionnaire to be distributed to local residents.</p> <p>RESOLVED: That local residents be consulted on the proposals for the Woodside Road Open Space, with the results being reported back to [F&GP] Committee.</p> <p>See Agenda Item 5</p> |
| <p>214 10.07.23</p> | <p>Mill Pond Wood – steps from Seal Road</p> | <p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To continue to monitor the use and erosion of the steps. 2) To obtain quotes to install handrails to the existing steps. <p>Quotes being obtained for handrails.</p> <p>Completed - See Agenda Item 5</p> |
| <p>346.7 18.09.2023</p> | <p>Drinking Fountains</p> | <p>Signage encouraging the use of lifetime water bottles to be installed by drinking fountains at Vine Café & Greatness Recreation Ground.</p> |

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| | | <p>KCC have confirmed the following: Planting on road verges owned by the KCC is prohibited by third parties. It has been agreed that some available funds will be used to plant more trees in Hillingdon Avenue in upcoming years.</p> |
| <p>388.2 F&GP 02.10.23</p> | <p>Greatness Cemetery Chapel</p> | <p>RESOLVED: That £4,000 be allocated from Community Infrastructure Levy for the installation of two screens at Greatness Cemetery Chapel to allow the showing of still and video images during a service. See Agenda Item 5</p> |