

Sevenoaks Town Partnership

Events Committee

To be held at Sevenoaks Community Centre, Off Cramptons Road, Sevenoaks

7pm : **Wednesday 27th July 2016**

AGENDA

Apologies for Absence

1. **Minutes of the meeting held on 17th February 2016**
To receive the minutes of the meeting held on 17th February 2016 (copy attached)
To discuss plan for this event.
2. **Photographs on websites of STP Events.**
To discuss ways in which photos of Sevenoaks events can be uploaded to the STP/STC website during and straight after an event.
3. **STP/STC (and related) Events taking place in 2016**
 - I. Monthly Sunday Farmers Market on the Vine Gardens – April to September (4th Sunday of the month from 9.30-12.30)
 - II. Mayor's Charity Cocktail Party 15th July 2016
 - III. Sevenoaks Summer Festival 18th June to 3rd July
 - IV. Cricket Week on the Vine – 4th to 10th July 2016
 - V. Business Awards – Friday 9th September
 - VI. Food Fair on the Vine Gardens – 9th to 11th September
 - VII. Torchlight Parade – Saturday 5th November
 - VIII. Christmas Light Switch on – Friday 25th November
 - IX. Christmas Fair on the Vine Gardens – 9th to 11th December
4. **Shared Resources**
To note shared resources available such as PA system.

**Notes of the meeting of the Sevenoaks Town Partnership Events Committee
held on 17th February 2016 at 7 p.m.
at the Town Council Chamber**

Present:

Cllr Maxine Chakowa (Chairman)	Sevenoaks Town Council
Cllr Andrew Eyre	Stag Theatre
Bonnie Tarling	Sevenoaks Town Council
Linda Larter	Sevenoaks Town Council
Cllr Stephen Arnold	Sevenoaks Town Council
Cllr Robert Piper	Sevenoaks Town Council
Gareth Walters	Sevenoaks Chamber of Commerce
Glenn Ball	Architect
Ray Russell	Sevenoaks Summer Festival
Amanda Owens	Bradbourne Residents Association

Apologies for Absence:

None received

1	<p>Support for the Summer Festival 2016</p> <p>An update was received from Ray Russell. The group had recruited some new committee members with Cllr Schneider offering his help with the project. Thanks were given to Cllr Margaret Crabtree for her kind donation of £2,000 through the KCC Members Grant towards the youth stage.</p> <p>It was noted that the bandstand on the Vine Gardens could now have amplified music played on it.</p>	
2	<p>HM Queen's 90th Birthday Celebrations</p> <ol style="list-style-type: none"> 1. 21st April 2016 - For the lighting of the Beacon ceremony it was decided to have a hog roast with mulled wine/cider and bagpipes playing in the background. Timings for the event were yet to be decided. 2. 12th June 2016 - For the community celebrations it was decided to have a hog roast and music on the bandstand. An outdoor cinema and laser light show were suggested and costs for these would be sought and brought back to the next meeting. 3. The Mayor to entertain 90 year olds for dinner – to be confirmed. <p>It was noted that a complaint had been received from a member of the public stating that not all</p>	

	<p>people in Sevenoaks would want to have their money spent on celebrating the Queen's birthday. These comments were taken into consideration during the discussion for the event.</p>	
3	<p>Historical Anniversary & Commemorative Events 1st July 2016 - WW1 Centenary – The Battle of the Somme 2016 – It was decided that the Mayor would lay a wreath at the War Memorial to mark the centenary.</p> <p>22nd July 2016 - 100th Anniversary of Roald Dahl's Birth – It was decided to host a children's event on the Vine Gardens with a children's competition and the Stag Cinema showing a Roald Dahl film on 22nd July. Further details about the event would be brought to the next meeting.</p>	
4	<p>Clean for the Queen It was decided that the Town Partnership would not participate in this event.</p>	
5	<p>Armed Forces Day Concert 25th June 2016 The event would take place on 25th June, 3pm at the Vine Gardens. The Kent Police Band would be playing on the bandstand with armed forces charity stalls selling various items.</p>	
6	<p>Photographs on websites of STP Events This item was to be considered by Sevenoaks Town Council.</p>	
7	<p>Member Updates: Chamber of Commerce – A Euro In-Out Debate would take place on 28th April at Sevenoaks School. The evening would be compared by Paul Andrews and sponsors were being sought for the event. Any local business people who would like to join the discussion panel were asked to contact the Chamber of Commerce direct.</p> <p>Bradbourne Residents Association – The annual Easter Egg hunt would take place on Easter Saturday at 1pm. Sevenoaks & Tonbridge concert band would be performing on 3rd September. A tree planting ceremony would take place on 3rd March at 2.30pm.</p> <p>Stag – Refurbishment of the Cinema had now been completed with positive feedback from the public</p>	

	received. The Stag Café had been well received by the public and was progressing well.	
8	STP/STC Events taking place in 2016 Dates of future events were received and noted.	
9	Portable Stage This item was deferred to a future meeting	

The Meeting was closed by the Chairman at 8:15 pm.