

**LOCAL COUNCILS IN ENGLAND AND WALES
ANNUAL RETURN**

**FOR THE YEAR ENDED 31 March 2010
Sevenoaks Town Council**

SECTION 1 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

D J Abbott

Date

28/06/2010

I confirm that these accounts are approved by the Council and recorded as council minute reference

Finance and General Purposes 53(b)(i)

Dated

28/06/2010

Signed on behalf of the above Council (Chair)

R L Piper

Date

28/06/2010

Year ending

31 March 2009 £	31 March 2010 £
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General Notes for Guidance

1	Balances brought forward	684,401	544,204	Total balances & reserves at the beginning of the year as recorded in the Council Financial Records
2	Annual Precept	675,000	700,000	Total amount of Precept income received in the year
3	Total other receipts	640,674	1,065,335	Total income or receipts as recorded in the cashbook minus the Precept
4	Staff costs	618,263	813,687	Total expenditure or payments made to and on behalf of all council employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses
5	Loan interest/Capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the Council borrowings
6	Total other payments	837,608	927,761	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7	Balances carried forward	544,204	568,091	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total Cash & Investments	612,239	630,993	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9	Total Fixed Assets and Long Term Assets	4,967,989	5,042,477	The recorded current book value at 31 March of all tangible fixed assets owned by the Council as recorded in the asset register and any other long term assets
10	Total Borrowings	NIL	NIL	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)
11	Trust funds (including charitable) disclosure note	No	No	The council acts as sole trustee for and is responsible for managing trust funds or assets. (Readers should note that the figures above do not include any trust transactions.)