

Sevenoaks TOWN Council



Budget 2019/20

version
Final

Sevenoaks Town Council
 2019/20 Revenue Budget Proposal
 Finance & General Purposes Committee
 Recommendation to committee 21st January 2019

Assumptions	2016/17	2017/18	2018/19	2019/20
General Inflation	2%	2%	3%	3%
Payroll	2%	2%	2%	3%
Income-Fees & Charges	2%	3%	3%	3%

Sevenoaks Town Council
 Summary of 2019/20 Draft Proposals

FINANCIAL & GENERAL PURPOSES COMMITTEE SUMMARY

	Ref.	Actual 2015/16 £	Actual 2016/17 £	Actual 2017/18 £	Budget 2018/19 £	Actual 2018/19 YTD £	Forecast 2018/19 £	Budget 2019/20 £	% mvmt on previous budget
Vine Café	28	19,935	23,371	22,956	(5)	11,907	24,235	12,170	
Bat & Ball Station Building	30	-	-	-	7,312	-	7,312	(1,134)	
Central Services	31	396,182	550,354	629,373	633,480	269,170	656,018	673,540	6%
Finance Costs	31	(3,333)	(1,651)	(8,225)	(6,000)	(5,208)	(7,500)	(6,000)	0%
General	32	27,474	31,586	22,597	26,200	7,223	23,090	30,200	15%
Council Offices	33	24,148	23,502	32,458	39,311	17,567	34,923	47,485	21%
Community Grants	38	66,452	68,119	44,010	57,000	28,811	49,171	57,000	0%
Community Centre	36	(15,074)	(13,898)	(13,503)	(5,728)	(19,926)	(8,861)	(12,432)	117%
Letting of Non-operational Property	39	(15,350)	(7,797)	(5,728)	(39,600)	(12,356)	(19,550)	(7,900)	-80%
Sevenoaks Town Partnership	40	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0%
Business Hub	41	-	-	-	-	-	-	(9,280)	
Youth Café	50	2,694	7,047	4,010	13,660	7,543	22,060	29,620	117%
Markets	60	(4,644)	(7,500)	-	-	-	-	-	
		503,485	678,132	732,949	730,630	309,731	785,899	818,268	
% Mvmt on previous budget									11%

OPEN SPACES & LEISURE COMMITTEE SUMMARY

	Ref.	Actual	Actual	Actual	Budget	Actual	Forecast	Budget	% mvmt on previous budget
		2015/16	2016/17	2017/18	2018/19	2018/19 YTD	2018/19	2019/20	
		£	£	£	£	£	£	£	
General	21	178,484	213,202	219,453	263,375	115,956	229,360	260,002	-1%
Greatness Cemetery	22	16,487	14,957	1,575	20,200	7,597	22,063	11,724	-42%
Allotments	23	-	(276)	1,328	3,420	(1,809)	2,793	135	-96%
Street Lighting and General	26	16,904	15,272	16,719	21,447	18,878	13,448	21,626	1%
Vine Grounds	29	22,404	17,554	14,516	21,953	10,886	19,671	20,000	-9%
		234,279	260,709	253,591	330,395	151,508	287,336	313,487	
% Mvmt on previous budget									-5%

REVENUE FUND SUMMARY

	Ref.	Actual	Actual	Actual	Budget	Actual	Forecast	Budget	% mvmt on previous budget
		2015/16	2016/17	2017/18	2018/19	2018/19 YTD	2018/19	2019/20	
		£	£	£	£	£	£	£	
Planning Committee	1	31,848	33,287	32,082	34,880	16,897	33,904	35,630	2%
Open Spaces & Leisure Committee	2	234,279	260,709	253,591	330,395	151,508	287,336	313,487	-5%
Finance/General Purposes Committee	3	503,485	678,132	732,949	730,630	309,731	785,899	818,268	12%
		769,612	972,127	1,018,622	1,095,905	478,136	1,107,139	1,167,385	
Less: Government Revenue Support Grant			-	-	-	-	-	-	
Add: Appropriation to/(from) Balances			-	-	(7,312)		(17,312)	(26,000)	
		769,612	972,127	1,018,622	1,088,593	478,136	1,089,827	1,141,385	
Precept									5%
% Mvmt on previous budget									
Council Tax Base i.e. Band D equivalents		9,055	9,226	9,315	9,470			9,638	
Council Tax per year		£88.69	£105.53	£110.53	£114.95			£118.43	
Increase (£)			£16.84	£5.00	£4.42			£3.48	
% increase		16.73%	18.99%	4.74%	4.00%			3.03%	
Council Tax per week		£1.71	£2.03	£2.13	£2.21			£2.28	
Increase per week (£)			£0.32	£0.10	£0.08			£0.07	

Note:

The number of Band D households information was received from Sevenoaks District Council in December 2018

Sevenoaks Town Council
2019/20 Forecasts

PLANNING COMMITTEE (including Licensing) Cost Centre 11

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross Pay - Administration	4010	30,086	30,688	31,301	31,920	15,960	31,920	33,200	4%
Computer/database	6240	405	292	299	510	334	334	530	4%
Professional Fees	6630	1,058	1,974	42	2,000	453	1,500	1,600	-20%
Books and Periodicals	6720	149	183	290	300		0	300	0%
Sevenoaks Conservation Council	7500	150	150	150	150	150	150	-	-100%
		31,848	33,287	32,082	34,880	16,897	33,904	35,630	
% Mvmt on previous budget									2%

Sevenoaks Town Council
2019/20 Forecasts
OPEN SPACES - SPORTS PITCHES, PARKS ETC. Cost Centre 21

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross Pay	4010	119,084	140,166	137,425	162,000	73,046	146,092	170,090	5%
Employers Pension Contribution	4270	6,370	10,193	7,663	10,510	4,245	8,490	11,380	8%
Graffiti and gum removal	5013	1,259	1,122	1,469	1,500	-	800	1,000	-33%
Lr St Johns WCs (rates, cleaning, water, repairs)	5025	7,655	8,000	5,588	8,350	5,646	11,292	7,152	-14%
Greatness Rec WCs (rates, cleaning, water, repairs)	5026	-	-	-	6,000	868	1,736	4,000	-33%
Footpaths, bridleways, ROW	5040	-	-	-	150	-	0	-	-100%
Seats & Litter Bins (Exc Vine)	5050	2,610	3,091	4,043	2,600	2,175	4,350	2,700	4%
Tree Sev Common	5060	1,402	3,381	2,737	3,500	(315)	(630)	3,600	3%
Tree Safety Survey	5065	2,400	3,500	4,150	3,600	-	0	3,700	3%
Woodlands	5070	3,895	3,121	4,284	3,200	420	840	3,300	3%
Raleys/ Knole Paddock and Pavilion	5110	2,759	2,040	264	2,080	152	304	2,080	0%
Raleys/K P Pitch and ground maintenance	5120	6,561	4,749	5,396	4,845	967	1,934	5,000	3%
Misc. Open Spaces and play areas	5310	7,331	11,630	60,464	20,000	19,114	24,500	20,000	0%
Greensands Common	5310	-	-	-	1,500	-	1,500	1,500	0%
Skate Park maintenance	5316	2,550	4,000	2,089	2,550	42	2,550	2,500	-2%
Raleys car park	5317	830	632	506	480	488	488	480	0%
Fertilisers	5320	674	790	1,389	1,200	(265)	935	1,200	0%
Grass Seed	5330	1,907	2,074	1,095	1,950	885	1,770	2,000	3%
Plants	5340	2,069	2,600	3,089	2,700	1,157	2,314	2,700	0%
Repairs and general maintenance	5410	1,218	592	1,498	1,500	424	1,670	1,500	0%
Equipment - Hired & New	5500	7,050	14,874	6,857	8,000	2,096	8,000	8,000	0%
Equipment Maintenance (incl tractor)	5525	7,171	7,650	8,448	8,000	2,628	8,000	8,000	0%
Vehicle expenses (incl vans)	5550	2,437	3,324	2,681	3,400	2,174	4,348	4,500	32%
Fuel	5700	5,691	8,303	5,500	6,000	3,367	5,334	6,200	3%
Rent, Rates & Water	6000	902	2,500	1,250	1,500	(397)	706	1,600	7%
Light Heat and Cleaning	6010	1,064	1,482	2,240	2,040	1,283	2,316	2,100	3%
Telephone	6101	211	173	206	200	105	188	200	0%
Mobile Telephone	6104	75	65	154	300	75	160	300	0%
Printing and stationery	6200	67	-	-	-	-	-	-	0%
Postage & courier	6210	22	-	-	-	-	-	-	0%
Furniture/equipment	6281	66	-	-	-	-	-	-	0%
Recruitment Costs	6315	88	-	-	-	-	-	-	0%
Staff Training	6320	2,470	2,433	2,078	2,500	-	2,500	2,500	0%
Welfare/hospitality	6330	249	174	114	200	79	158	200	0%
Subscriptions and professional fees	6730	45	177	141	200	141	141	200	0%
Road Dues - Oakhill Rd/Woodside	6812	1,888	1,440	1,447	2,000	-	1,500	2,000	0%
Bus Shelter Maintenance	6851	-	-	317	170	41	100	170	0%
Sundry Expenses	6900	(1,594)	22	107	100	-	100	100	0%
Health & Safety/ Risk Assessments	6922	315	843	664	1,500	12	824	1,500	0%
Alarm maintenance	6930	748	873	812	700	99	818	720	3%
CCTV Maintenance	6931	675	1,000	770	1,200	(250)	1,050	1,200	0%
Waste collection - Dog bins	6934	1,747	2,384	2,457	2,700	1,893	2,700	2,800	4%
Waste collection and disposal - Bins	6935	3,405	4,053	4,631	4,000	1,105	3,526	4,100	3%
Protective clothing	6952	1,379	1,455	1,331	1,400	775	1,350	1,400	0%
Letting and Hire of Facilities	1022	(25,010)	(23,653)	(30,694)	(20,000)	(5,290)	(20,547)	(30,000)	50%
Raleys car park	1316	(1,171)	(1,654)	(1,823)	(1,030)	(5)	(1,810)	(1,750)	70%
Grant Income	1350	-	(13,630)	(28,933)	-	-	-	-	0%
Income from other depts.	1470	-	-	-	-	(13)	(26)	-	0%
insurance Claims	1550	(596)	-	(3,011)	-	-	-	-	0%
Log Sales	1850	(969)	(997)	(832)	(1,200)	(918)	(918)	(1,200)	0%
Sundry Income	1990	(516)	(1,769)	(608)	(720)	(2,093)	(2,093)	(720)	0%
		178,484	213,202	219,453	263,375	115,956	229,360	260,002	
% Mvmt on previous budget									-1%

Notes on Open Spaces - Forecasts

Items not within the precept but added to the rolling capital programme:

Capital Expenditure, Repairs & General Maintenance

	2018/19		2019/20
	£		£
Rolling Capital Programme-refer separate list			
Capital Required	14000	58,300	69,218
Income from CL		(19,000)	(7,000)
Income from grants		(8,600)	(19,000)
Income from RCP reserves		(23,837)	(3,718)
	- 14,000	- 6,863	39,500

Sevenoaks Town Council
2019/20 Forecasts
GREATNESS CEMETERY Cost Centre 22

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross Pay - Administration	4010	56,290	53,935	60,706	60,000	31,108	62,216	64,920	8%
Employers Pension Contribution	4270	5,516	6,129	5,234	5,900	2,937	5,874	6,084	3%
Cem - Chapel and Office	5210	163	126	292	170	-	170	200	18%
Workshop/messroom maintenance	5230	163	171	131	170	1,039	(10)	170	0%
Repairs & General Maint	5410	2,600	-	1,809	1,000	465	1,000	1,000	0%
Equipment - Hired & New	5500	1,831	1,868	2,044	2,140	809	2,018	2,200	3%
Equipment Maintenance	5525	2,310	2,356	2,340	2,400	2,107	4,214	2,500	4%
Fuel	5700	893	730	796	900	522	850	950	6%
Rent, Rates and Water	6000	5,500	5,610	4,585	5,700	3,225	6,450	5,900	4%
Light Heat & Cleaning	6010	1,200	1,224	845	1,200	212	848	1,200	0%
Telephone	6101	704	624	733	730	264	528	740	1%
Mobile Telephone	6104	30	50	83	40	33	66	100	150%
Printing Postage and Stationery	6200	50	33	9	200	369	369	400	100%
Computer - cemetery database	6240	367	374	1,248	380	-	-	390	3%
Training	6320	1,530	989	870	1,500	-	1,000	1,500	0%
Welfare/hospitality	6330	153	62	145	150	88	150	150	0%
Goods for Resale	6500	-	-	-	200	-	-	200	0%
Professional fees	6630	103	105	-	100	90	5,180	100	0%
Subscriptions	6730	-	90	68	100	90	100	100	0%
Trees, Turf & Fertilisers	6802	1,250	1,275	2,623	1,500	692	2,768	3,000	100%
Roads, Paths and Boundaries	6822	530	457	1,126	550	157	314	600	9%
Lawn/ Wall of Remembrance	6832	357	368	147	100	-	100	100	0%
Sundry expenses	6900	50	82	203	50	33	50	50	0%
Health & Safety/ Risk Assessment	6922	269	98	-	970	-	970	970	0%
Alarm Maintenance	6930	750	699	573	1,150	612	1,124	1,150	0%
Cemetery security	6932	4,437	5,277	4,659	5,100	2,200	4,600	5,250	3%
Waste collection and disposal	6935	1,117	1,092	1,122	1,200	573	971	1,200	0%
Protective Clothing	6952	664	434	282	600	166	533	600	0%
Cem. Lodge water contribution	1011	(205)	-	-	-	-	0	-	0%
Cemetery Income	1700	(72,135)	(69,300)	(91,098)	(74,000)	(40,195)	(80,390)	(90,000)	22%
Insurance Claims	1550	-	-	-	-	-	0	-	0%
		16,487	14,957	1,575	20,200	7,597	22,063	11,724	
% Mvmt on previous budget									-42%

Notes on Open Spaces - Greatness Cemetery

Capital Expenditure, Repairs & General Maintenance

	Budget	Actual	Forecast	Budget
	2018/19	2018/19	2018/19	2019/20
	£	YTD	£	£
		£		
Items not included in precept but added to the rolling capital programme				
2019/20 Rolling Capital Programme-refer separately approved list				
Capital Required	7,000		11,500	36,000
Income from CL			(5,500)	(26,500)
Income from grants				-
Income from RCP reserves				-
	-	7,000	-	6,000
				9,500

Sevenoaks Town Council
2019/20 Forecasts
ALLOTMENTS Cost Centre 23

Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget	
	£	£	£	£	£	£	£		
Gross Pay - Administration	4010	-	-	2,390	3,300	2,260	4,520	3,500	32%
Employers Pension Contribution	4270	-	-	-	500	-	-	210	-58%
General Maintenance	5410	422	125	981	1,590	1,178	2,356	1,200	-25%
Equipment-Hired & New	5500					195			
Rent Rates & Water	6000	250	245	1,393	1,760	407	1,315	1,700	-3%
QH Allotment Costs	6002			669		707			0%
Health & Safety/ Legal Advice	6922			-	300	-	-	300	0%
BV Rental Income	1010	(672)	(647)	(894)	(880)	(875)	(877)	(938)	7%
QH Rental Income	1047			(3,211)	(3,150)	(5,682)	(5,203)	(5,837)	85%
Capital Expenditure	B/S								
		0	(276)	1,328	3,420	(1,809)	2,793	135	
% Mvmt on previous budget									-96%
% Mvmt on 2018/19 Forecast									-95%

Notes on Open Spaces - Allotments

Capital Expenditure & Repairs & General Maintenance

	Budget	Actual	Forecast	Budget
	2018/19	2018/19	2018/19	2019/20
Items not included in precept but added to the rolling capital programme	2018/19	YTD	2018/19	2019/20
To be funded from capital receipts	£	£	£	£
Removal of asbestos QH allotments				
Power supply-QH allotments				
Water butt-QH Allotments		843		
Notice boards-QH allotments		966		
steel pallet-QH allotments		341		
Income from allotment reserves		-2150		
	<u>-</u>	<u>-</u>		<u>-</u>

1010 Allotments income

* Cost/rod set annually in September for one year in advance. Invoice year commences 1st of October
£4 per rod for the year commencing 1st October 2019

Bradbourne (BV Allotment)

April to September Based on £3.50 per rod and October to March based on £4 per rod

No of Rods: 280

Occupancy level: 80% (down from the previous year)

Quakers Hall (QH Allotment)

April to September Based on £3.50 per rod and October to March based on £4 per rod

£3,205 based on

No of Rods: 1626

Occupancy level: 92% (up from previous year)

4010 QH allotment administrative hours at 4 hours per week @12/hour plus open spaces staff salary allocation

Sevenoaks Town Council
2019/20 Forecasts

STREET LIGHTING AND GENERAL Cost Centre 26

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Public Clock Maintenance	6861	370	654	314	1,000	119	538	800	-20%
Street Lighting	6862	12,153	9,540	13,208	12,644	4,648	5,996	13,023	3%
In Bloom Costs	6865	8,805	10,205	13,687	16,224	15,391	15,391	16,260	0%
Street Lighting - recharges	1263/148	(3,429)	(4,577)	(6,660)	(7,197)	-	(7,197)	(7,197)	0%
In Bloom - Contributions	1990/126	(995)	(550)	(3,830)	(1,224)	(1,280)	(1,280)	(1,260)	3%
Capex	B/S								
		16,904	15,272	16,719	21,447	18,878	13,448	21,626	1%
% Mvmt on previous budget									

**Notes on Open Spaces - Street Lighting and General
Capital Expenditure & Repairs & General Maintenance**

	Budget	Actual	Forecast	Budget
	2018/19	2018/19	2018/19	2019/20
	£	YTD	£	£
		£		
Items not included in precept but added to the rolling capital programme				
To be funded from capital receipts				
LED Upgrade				30,000
Income from allotment reserves				
Income from grants				
	<u>-</u>	<u>-</u>		<u>30,000</u>

Sevenoaks Town Council
2019/20 Forecasts
CENTRAL SERVICES - VINE CAFÉ Cost Centre 28

Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget	
	£	£	£	£	£	£	£		
Gross pay - general	4010	24,573	52,119	46,735	43,800	28,893	48,786	43,300	-1%
Employers Pension Contribution - general	4270	408	1,417	893	1,700	817	1,634	2,640	55%
Repairs & General Maintenance	5410	23	500	877	500	346	692	500	0%
Equipment Hired & New	5500	3,056	2,312	2,457	1,800	2,489	2,639	1,800	0%
Equipment Maintenance	5525				500	653	653	500	0%
Rent, rates & water	6000	256	1,051	641	1,200	396	792	1,200	0%
Light, heat & cleaning	6010	1,592	3,063	(956)	1,600	1,034	1,768	1,600	0%
Telephone/broadband	6101		300	257	300	162	324	300	0%
Printing & Stationery	6200		29		30	22	44	30	0%
Postage & Courier	6210		90	-	160	60	120	160	0%
Computer/Database/WPs	6240	639	-	104	150	-	150	150	0%
Staff Training	6320	693	136	143	300	135	300	300	0%
Publicity	6460		-	130	250	123	130	250	0%
Goods for Resale	6500	9,554	21,207	18,325	29,000	13,119	19,600	20,000	-31%
Copyright Fees/Royalties	6533		173	155	300	-	155	300	0%
Professional Fees Licensing	6635	256	131	433	100	-	433	100	0%
Sundry Expenses	6900		180	241	180	182	200	200	11%
Health & Safety/ Legal Advice	6922	254	-	200	500	-	500	500	0%
Alarm Maintenance	6930	52	442	458	500	185	500	500	0%
Vine CafeWaste collection and disposal	6935	429	1,210	936	2,100	558	1,116	2,000	-5%
Vine Café Credit card charges	6976	195	309	525	550	350	700	550	0%
Sale of Goods	1211	(22,045)	(61,299)	(47,743)	(57,000)	(35,944)	(57,000)	(61,710)	8%
Events Management	1212			(1,855)	(28,525)	(1,673)	(2,000)	(3,000)	-89%
Capital Expenditure	B/S								

19,935	23,371	22,956	(5)	11,907	24,235	12,170
				5%		

% Mvmt on previous budget

Sevenoaks Town Council
2019/20 Forecasts
OPEN SPACES & LEISURE -VINE GROUNDS Cost Centre 29

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross pay - general	4010	8,393	7,513	7,994	8,250	4,325	8,650	8,600	4%
Employers Pension Contribution - general	4270	438	454	476	500	247	494	520	4%
Vine Area -Gen. Maintenance	5010	2,562	2,281	4,127	3,400	3,770	4,000	3,500	3%
Maintenance - Vine Club	5015	540	-	-	-	-	0	-	0%
Vine Public Conveniences	5020	6,117	9,696	1,376	12,000	2,643	5,286	8,000	-33%
Equipment Hired & New	5500	2,165	-	-	-	-	-	-	0%
Rent, rates & water	6000	128	-	634	700	308	616	720	3%
Light & heat	6010	53	-	80	65	157	236	250	285%
Printing & Stationery	6200	280	-	-	-	-	-	-	0%
Recruitment costs	6315	525	-	-	-	-	-	-	0%
Staff Training	6320	72	-	-	-	-	-	-	0%
Food Fair	6324	484	-	941	-	-	-	-	0%
Welfare / Hospitality	6330	17	-	-	-	-	-	-	0%
Goods for resale	6500	400	-	-	-	-	-	-	0%
Publicity	6460	-	240	574	250	93	186	250	0%
Professional Fees Licensing	6635	70	70	-	100	70	140	100	0%
Summer concerts	6868	3,730	4,091	4,067	3,000	2,514	5,029	3,100	3%
Special Events	6869	766	-	-	-	-	-	-	0%
CCTV Maintenance	6931	556	749	833	620	749	1,499	640	3%
Protective Clothing	6952	422	-	-	-	-	-	-	0%
Health & Safety/Risk Assessments	6922	25	-	998	-	-	-	-	0%
Insurance	1020	106	-	-	-	-	-	-	0%
Arts & Crafts stalls income (was CC26)	1022	(50)	-	(2,400)	-	-	-	-	0%
Other events net income	1208	(1,544)	(3,512)	(1,337)	(3,152)	(1,673)	(3,346)	(2,000)	-37%
Sale of Goods/Income other events	1211	(316)	(10)	-	-	-	-	-	0%
Rental income - Pavilion & Kiosk (was CC39)	1805	(2,316)	(3,090)	(3,090)	(3,180)	(2,318)	(3,118)	(3,180)	0%
Rental income - Band Practice Rm (was CC39)	1806	-	-	-	-	-	-	-	0%
Vine Club Insurance Contrib. (was CC21)	1870	(1,219)	(928)	(340)	(600)	-	-	(500)	-17%
Other Income	1990	-	-	(417)	-	-	-	-	
Capital Expenditure	B/S	-	-	-	-	-	-	-	
		22,404	17,554	14,516	21,953	10,886	19,671	20,000	
% Mvmt on previous budget					-6%			-9%	

Sevenoaks Town Council
2019/20 Forecasts
CENTRAL SERVICES -BAT & BALL STATION (Café & Hall Hire) Cost Centre 30

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross pay - general	4010	-	-	-	15,216		15,216	101,200	
Employers Pension Contribution - general	4270	-	-	-	5,214		5,214	6,400	
Repairs & General Maintenance	5410	-	-	-	750		750	1,540	
Equipment Hired & New	5500	-	-	-	-		-	-	
Equipment Maintenance	5525	-	-	-	-		-	-	
Rent, rates & water	6000	-	-	-	3,870		3,870	4,950	
Light & heat	6010	-	-	-	3,498		3,498		
Electricity	6011							5,170	
Gas	6012							2,000	
Cleaning (inc. materials)	6013							15,748	
Water	6014							2,990	
Insurance Cost	6020	-	-	-	1,002		1,002	2,060	
Telephone/broadband	6101	-	-	-	210		210	650	
Printing & Stationery	6200	-	-	-	-		-	200	
Staff Training	6320	-	-	-	-		-	250	
Publicity	6460	-	-	-	2,802		2,802	4,568	
Goods for Resale	6500	-	-	-	6,528		6,528	65,396	
Copyright Fees/Royalties	6533	-	-	-	308		308	550	
Professional Fees Licensing	6635	-	-	-	270		270	550	
Sundry Expenses	6900	-	-	-	-		-	600	
Health & Safety/ Risk Assessment	6922	-	-	-	482		482	1,020	
Alarm Maintenance	6930	-	-	-	600		600	1,230	
CCTV Maintenance	6931	-	-	-	300		300	620	
Waste collection and disposal	6935	-	-	-	600		500	1,230	
Credit card charges	6976	-	-	-	-		100	500	
Letting and Hire of Facilities	1022	-	-	-	(18,017)		(18,017)	(57,074)	
Sale of Goods	1211	-	-	-	(16,321)		(16,321)	(163,482)	
Events Management	1212	-	-	-	-		-	-	
		0	0	0	7,312	0	7,312	(1,134)	
% Mvmt on previous budget									-116%

Sevenoaks Town Council
2019/20 Forecasts
CENTRAL SERVICES Cost Centre 31

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross Pay - Administration	4010	224,995	258,234	283,094	297,000	153,991	307,982	319,640	8%
Employers Pension Contribution	4270	18,199	26,870	28,318	35,000	15,693	31,386	40,520	16%
Pension Contribution - Deficiency	4271	57,000	60,000	68,000	68,000	35,000	70,000	71,000	4%
Equipment Hired and New	5500	749	785	4,442	2,500	3,044	6,088	2,500	0%
Insurance Cost	6020	17,877	22,135	14,286	17,000	12,524	25,048	20,000	18%
Telephone	6101	1,140	2,477	5,009	2,500	2,931	5,862	5,900	136%
Facsimile Costs	6103		-	114	100		-	100	0%
Printing & Stationery	6200	9,559	12,397	16,604	14,600	7,396	14,792	15,000	3%
Postage and Courier	6210	2,239	5,629	6,207	5,000	2,494	4,988	5,000	0%
Computer/Database/WP's	6240	9,529	10,381	14,478	13,580	11,594	14,188	13,000	-4%
Website costs	6241	23	815	1,500	880	2,600	2,800	2,000	127%
IT infrastructure development	6242	5,001	4,552	6,456	5,200	-	6,456	6,500	25%
Office Furniture/ Machinery	6281	102	1,358	968	1,400	288	1,000	1,400	0%
Computers Accountancy	6300	2,972	2,281	3,170	4,000	1,799	3,170	3,300	-18%
Recruitment costs	6315	2,958	-	4,424	4,000	348	696	4,000	0%
Staff Training	6320	2,809	3,691	3,063	5,000	250	3,000	5,000	0%
Investors in People	6321		775	775	790	-	790	800	1%
Welfare / Hospitality	6330	2,084	2,343	3,354	1,970	831	1,970	1,900	-4%
Civic Expenses/Annual Reception/Xmas Council	6410	1,110	793	1,530	1,650	707	1,414	1,650	0%
Gifts/Hospitality	6415	351	232	401	400	413	400	400	0%
Annual Parish Meeting	6420		100	(100)	100	-	100	100	0%
Honours Board, Badges, Insignia	6421	2,030	347	250	250	-	250	250	0%
Members' Expenses and Allowces.	6435	2,765	1,912	3,030	3,930	2,526	2,700	4,000	2%
Mayoral Allowances	6437	2,186	5,067	3,958	5,200	1,483	5,200	5,360	3%
Mayoral Car/Travel Allowances	6438	5,418	2,230	2,300	2,340	-	2,340	2,400	3%
Press Notices	6440	1,164	1,889	1,779	1,500	624	1,500	1,500	0%
Bye Laws	6450		100	-	100	-	100	100	0%
Publicity/Democratic notices	6460	2,995	3,798	1,788	2,400	3,643	5,000	2,900	21%
Banner Costs	6461			2,160	1,020	1,050	1,500	1,500	47%
Audit Fees - Internal and external	6610	2,580	3,235	4,818	5,200	(60)	4,900	4,000	-23%
Irrecoverable VAT	6619	5,609	7,482	7,400	6,000	-	6,000	6,000	0%
Legal Expenses	6620	4,648	5,068	5,099	5,000	339	5,000	5,000	0%
Professional Fees Licensing	6635	570	640	1,335	1,980	1,105	1,400	1,800	-9%
Bad Debts	6650					125		-	0%
Conference Fees & Expenses	6710	770	2,024	2,674	2,300	895	2,300	2,300	0%
Books and Periodicals	6720	211	167	239	380	371	380	380	0%
Subscriptions	6730	3,672	2,804	4,073	3,500	3,093	3,500	4,000	14%
Special Events	6868	-	-	-	-	-	-	-	0%
Waste Sacks Exp	6889			1,476	1,400	1,301	1,400	1,450	4%
Sundry Expenses	6900	401	613	776	490	440	490	500	2%
Health & Safety/risk assessments	6922	2,712	2,250	2,607	3,000	(324)	2,500	3,000	0%
Bank Charges	6975	1,381	1,658	1,520	1,390	1,010	1,500	1,500	8%
Credit card charges	6976	339	852	642	500	303	650	700	40%
Election Expenses	7010	1,900	3,000	3,000	3,000	-	3,000	3,000	0%
Development Costs	7611		92,584	120,200	108,330	3,391	108,330	108,330	0%
Stag Reserve	7614	1,000	1,000	1,000	1,000	-	1,000	1,000	0%
Banner income	1231			(4,740)	(4,500)	(1,676)	(3,352)	(4,640)	3%
Grant income	1350	(2,000)	-	(189)		(500)	(500)	-	0%
Waste Sacks Income	1889			(1,113)	(1,200)	(1,279)	(1,500)	(1,500)	25%
Sundry Income	1990	(2,866)	(4,214)	(2,800)	(1,700)	(593)	(1,700)	(1,000)	-41%
Capital Expenditure	B/S								
		396,182	550,354	629,373	633,480	269,170	656,018	673,540	
% Mvmt on previous budget					2%			6%	
% Mvmt on 2018/19 Forecast					1%			3%	

Sevenoaks Town Council
2019/20 Forecasts

FINANCE COSTS Cost Centre 31

Ref.	Actual 2015/16 £	Actual 2016/17 £	Actual 2017/18 £	Budget 2018/19 £	Actual 2018/19 YTD £	Forecast 2018/19 £	Budget 2019/20 £		
Interest - on deposits	1115	(3,333)	(1,651)	(8,225)	(6,000)	(5,208)	(7,500)	(6,000)	0%
		(3,333)	(1,651)	(8,225)	(6,000)	(5,208)	(7,500)	(6,000)	
% Mvmt on previous budget					-31%				0%

1115 *Interest on deposits*

reflects amounts available to invest and the estimated return on investments.

Sevenoaks Town Council
2019/20 Forecasts

F&GP - GENERAL Cost Centre 32

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Repairs & maintenance	5410			-	-		-	-	0%
Equipment new and hired	5500	168		-	-		-	-	0%
Telephone & Broadband	6101	4		-	-		-	-	0%
Christmas Lights Switch On	6490	22,447	38,912	24,004	26,000	1,496	26,000	26,000	0%
Remembrance Day/Civic Services	6491	2,059	2,205	3,220	2,700	688	2,700	2,700	0%
No 8 bus costs	6495	17,733	36,056	36,056	36,056	19,583	36,056	37,138	3%
Subscriptions	6730	105		-	-		-	-	0%
Events	6869	6,111	7,038	2,908	6,500	5,609	6,500	6,500	0%
Protective clothing	6952			-	-		-	-	0%
Grant income	1350		510	-	-		-	-	0%
Contributions to Christmas Lights Switch On	1490		(16,699)	(7,535)	(5,000)	(570)	(5,000)	(5,000)	0%
No 8 bus income	1495	(17,733)	(36,056)	(36,056)	(36,056)	(19,583)	(39,166)	(37,138)	3%
Fundraising	1500			-	-		-	-	0%
Sundry Income	1990	(3,420)	(380)	-	(4,000)	-	(4,000)	-	-100%
Capital Expenditure	B/S			-	-		-	-	0%
		27,474	31,586	22,597	26,200	7,223	23,090	30,200	
% Mvmt on previous budget					1496%			15%	

Sevenoaks Town Council
2019/20 Forecasts

COUNCIL OFFICES Cost Centre 33

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross pay	4010	5,533	7,172	11,836	18,900	7,374	14,748	27,660	46%
Employers Pension Contribution	4270	400	468	277	570	344	688	1,490	161%
Repairs & Gen. Maintenance	5410	2,508	854	1,142	2,000	606	1,212	2,060	3%
Rent and rates	6000	22,552	23,280	24,872	23,500	11,799	23,598	24,205	3%
Light Heat & Cleaning	6010	4,561	7,039	7,242	6,000	3,168	6,336	6,180	3%
Telephone & Broadband	6101	192		-	-		0	-	0%
Catering Expenses	6510		515	-	130	-	130	150	15%
Sundry Expenses	6900		35	-	90	22	90	100	11%
Health & Safety/Risk Assessments	6922		245	114	300	-	300	300	0%
Alarm Maintenance	6930	989	580	851	1,400	668	1,400	1,400	0%
Waste Bin Disposal	6935	317		456	740	433	740	740	0%
Healthcare services	6939			-	-		-	-	0%
Letting and Hire of Facilities	1022	(12,903)	(16,687)	(14,332)	(14,319)	(6,847)	(14,319)	(16,800)	17%
		24,148	23,502	32,458	39,311	17,567	34,923	47,485	
% Mvmt on previous budget		-3%		26%	46%			21%	

Sevenoaks Town Council
2019/20 Forecasts
COMMUNITY CENTRE Cost Centre 36

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross Pay	4010	31,038	30,145	31,794	32,200	15,701	31,402	8,000	-75%
Employers Pension Contribution	4270	403	960	1,023	1,500	750	1,500	450	-70%
Buildings Repairs & Maint.	5410	1,863	1,997	4,967	2,900	958	2,900	500	-83%
Equipment Hired and New	5500			-	-		0	-	0%
Rates and water	6000	5,559	6,120	6,348	6,700	4,514	6,700	5,175	-23%
Electricity	6011	1,961	2,786	3,355	2,700	1,300	2,700	675	-75%
Gas	6012	1,779	1,858	589	1,800	207	1,800	465	-74%
Cleaning (Incl. Materials)	6013	599	45	-	800		0	210	-74%
Telephone	6101	492	433	496	400	264	400	100	-75%
Mobile Phone	6104	42	56	25	80	33	80	80	0%
Printing and Stationery	6200	3	1	64	70	-	70	-	-100%
Postage & Courier	6210	3		-	-		0	-	0%
Office Furniture/ Machinery	6230			557	600	-	600	-	-100%
Computers	6240		60	-	300	-	300	-	-100%
Furnishings, Furniture & Equipment	6281	36	170	1,139	320	10	320	-	-100%
Training	6320			191	200	-	200	100	-50%
Publicity/Democratic notices	6460			-	500	-	0	-	-100%
Refreshments For Resale	6520	707	551	680	700	231	700	175	-75%
Copyright Fees/Royalties	6533	563	674	563	470	-	563	565	20%
Professional fees - licensing	6635	180	180	180	210	180	210	220	5%
Bad debts	6650			-	-		-	-	0%
Grounds Maintenance	6842			12	500	-	300	-	-100%
Sundry Expenses	6900		21	75	50	69	100	50	0%
Health & Safety/ Risk assessments	6922	307	-	1,932	300	(978)	(978)	-	-100%
Alarm Maintenance	6930	1,998	1,759	2,225	2,000	336	2,000	500	-75%
CCTV Maintenance	6931	279	286	340	300	300	300	78	-74%
Waste Disposal	6935	1,282	1,463	1,554	1,800	680	1,800	450	-75%
Healthcare Services	6939	1,036	150	1,042	1,900	94	1,900	475	-75%
Letting and Hire of Facilities	1022	(62,128)	(60,607)	(69,663)	(62,300)	(43,335)	(62,000)	(30,000)	-52%
Sale of Refreshments	1250	(1,885)	-	-	-		0	-	0%
Grant income	1350			-	-		0	-	0%
Outdoor Activities	1445	(115)	(41)	(105)	-		0	-	0%
Indoor Activities	1457	(1,076)	(2,967)	(2,886)	(2,728)	(1,240)	(2,728)	(700)	-74%
Capital Expenditure	B/S								
		(15,074)	(13,898)	(13,503)	(5,728)	(19,926)	(8,861)	(12,432)	
% Mvmt on previous budget					37%			117%	

Sevenoaks Town Council
2019/20 Forecasts

COMMUNITY GRANTS Cost Centre 38

Ref.	Actual 2015/16	Actual 2016/17	Actual 2016/17	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget	
	£	£	£	£	£	£	£		
Grant subsidies for SCC	6937	583	250	740	1,000	125	940	1,000	0%
Grant subsidies for Council Chamber	6938	1,631	1,711	1,369	1,000	881	1,000	1,000	0%
Local Organisations and Youth Grants	7500	16,183	18,157	8,731	16,500	-	8,731	16,500	0%
Sevenoaks Summer Festival	7502	5,000	5,000	5,000	5,000	-	5,000	5,000	0%
Twinning Support	7520	500	500	500	1,000	-	1,000	1,000	0%
	7550/7								
Youth Outreach	552	15,000	15,000	170	5,000	739	5,000	5,000	0%
Youth Council	7555	554	500	500	500	66	500	500	0%
Stag Community Arts Centre	7556	27,000	27,000	27,000	27,000	27,000	27,000	27,000	0%
Capital Expenditure	B/S								
	66,452	68,119	44,010	57,000	28,811	49,171	57,000		
% Mvmt on previous budget					0%			0%	

Sevenoaks Town Council
2019/20 Forecasts

LETTING OF NON-OPERATIONAL PROPERTY Cost Centre 39

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Vine Band Practice Room	5012	120	-	-	-	-	-	-	0%
Cem. Lodge Maintenance	5211	618	-	-	-	-	-	-	0%
Repairs and General Maintenance	5410	91	-	1,881	100	-	-	100	0%
Rent, Rates & Water	6000	-	-	1,049	-	-	-	-	
Light Heat & Cleaning	6010	-	-	87	-	-	-	-	
Rental income - Lodge	1012	(9,332)	-	-	-	-	-	-	0%
Rental income - Bungalow	1013	-	-	-	-	-	-	-	0%
Rental income - Red Cross	1014	(200)	(200)	(50)	-	-	-	-	0%
Rental income - Raleys Centre	1016	-	-	(10)	-	-	-	-	0%
Knole Paddock ground rents, wayleaves	1044	-	-	-	(19,250)	(8,663)	(11,550)	-	-100%
Vine ground rents, wayleaves	1045	-	-	-	(11,550)	-	-	-	-100%
SCC ground rents, wayleaves	1046	(2,742)	(2,907)	(1,500)	(3,900)	(750)	(3,000)	(3,000)	-23%
Open Spaces rents and wayleaves	1469	(3,905)	(4,690)	(7,185)	(5,000)	(2,943)	(5,000)	(5,000)	0%
Capital Expenditure	B/S	-	-	-	-	-	-	-	
		(15,350)	(7,797)	(5,728)	(39,600)	(12,356)	(19,550)	(7,900)	
% Mvmt on previous budget									-80%

Sevenoaks Town Council
2019/20 Forecasts
SEVENOAKS TOWN PARTNERSHIP Cost Centre 40

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Telephone	6101			19	100	12	80	100	0%
Printing & Stationery	6200		-	-	100	-	20	100	0%
Computer/Database and other costs	6240	38	587	575	500	933	490	500	0%
Information Screens	6244		3,922	1,434	1,500	325	650	1,500	0%
Business Awards	6322	6,661	7,357	5,885	7,500	7,030	7,500	7,500	0%
Business Show	6323	3,277	-	1,945	2,500	1,538	2,500	2,500	0%
Professional Fees	6630			5,000				-	
Conference Fees & Exps	6710		-	-	700	-	700	700	0%
Special Events	6869			-	-	-	-	-	0%
Sundry expenses	6900	2,714	2,420	649	600	27	600	600	0%
Christmas gift guide expenses	7607	1,050		-	-	-	-	-	0%
Friends of Bat & Ball	7608			(926)	1,000	-	1,000	1,000	0%
Park & Panto	7615			-	-	-	-	-	0%
Wellbeing Show	7616	181	-	1,389	2,500	1,073	2,500	2,500	0%
Business Awards	1206	(6,102)	(6,726)	(6,445)	(7,000)	(6,750)	(6,750)	(7,000)	0%
Business Show	1207	(5,871)	(1,756)	(4,120)	(3,000)	(3,230)	(3,230)	(3,000)	0%
Wellbeing Show Income	1209	1,568	(1,302)	(1,830)	(3,500)	(2,390)	(2,390)	(3,500)	0%
Grant income	1350		(1,000)	-	(1,000)	-	(1,000)	(1,000)	0%
Christmas gift guide income	1436	(940)	-	-	-	-	-	-	0%
Pak & Panto income	1437			-	-	-	-	-	0%
Sundry income	1990			(5,000)	-	(2,987)	(2,987)	-	0%
Income and Donations receivable	7610			-	-	-	-	-	0%
Capital Expenditure	B/S								
		2,577	3,503	(1,425)	2,500	(4,419)	(317)	2,500	0%
Movement in STC reinvestment funds	7000/40	2,340	(5,742)	6,425	2,500	13,059	4,855	2,500	0%
Vintage bus reinvestment fund (to Park&Panto income 2015)					-			-	0%
Friends of Bat & Ball reinvestment fund	7608/40				-			-	0%
Vintage Bus Expenses	7609	11,250	19,201	9,865	10,000	6,420	6420	10,000	0%
Vintage Bus income	1435	(11,166)	(11,963)	(9,865)	(10,000)	(5,641)	(5,641)	(10,000)	0%
		5,000	5,000	5,000	5,000	5,000	5,000	5,000	
% Mvmt on previous budget					0%			0%	

Sevenoaks Town Council
2019/20 Forecasts

YOUTH CAFÉ Cost Centre 50

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross Pay	4010	41,675	42,571	41,112	40,000	15,194	30,388	27,200	-32%
Employers Pension Contribution	4270	227	317	296	500	258	516	1,100	120%
Repairs and General Maintenance	5410	461	1,104	1,259	1,000	361	722	1,000	0%
Cleaning	6010	614	296	500	500	(455)	500	500	0%
Telephone	6101	319	393	503	560	263	526	560	0%
Printing & Stationery	6200	104	126	4	500	441	500	500	0%
Postage & courier	6210			-	-		-	-	0%
Computer/Database/WPS	6240	197	67	1,464	750	931	931	750	0%
Furnishings, furniture/Eqpt	6281	154	865	4,461	500	830	900	500	0%
Recruitment Costs	6315	472	54	-	-	-	-	-	0%
Staff Training	6320	279	225	-	400	155	400	400	0%
Welfare/Hospitality	6330	35	4	-	-	-	-	-	0%
Staff Uniforms	6340			220	200	50	100	200	0%
Publicity/Democratic notices	6460	492	131	644	500	282	500	500	0%
Goods for resale	6500	2,375	2,173	1,856	2,700	287	574	1,700	-37%
Catering Expenses	6510			-	-	-	-	-	0%
Soundwaves Expenditure	6550	200		-	-	-	-	-	0%
Course Material	6568			-	-	-	-	-	0%
Music Equipment	6571			-	-	-	-	-	0%
IT Equipment	6572			-	-	-	-	-	0%
Youth Magazine Expenditure	6573			-	100	-	-	-	-100%
New Blood DJ workshops	6574			-	-	-	-	-	0%
Professional fees licensing	6635	98	103	226	200	260	260	200	0%
Subscriptions	6730	113		-	-	-	-	-	0%
Special Events	6869			-	-	-	-	-	0%
Sundry Expenses	6900	107	116	104	150	189	189	150	0%
Health & Safety/Legal Advice	6922		(0)	14	400	-	400	400	0%
Protective clothing	6952			-	-	-	-	-	0%
Bank charges	6975			-	-	-	-	-	0%
Letting and Hire of Facilities	1022	(3,882)	(2,665)	(3,755)	(3,900)	(565)	(3,470)	(3,740)	-4%
Soundwaves Income	1242	(39)	-	-	-	-	-	-	0%
Sale of Goods	1211	(2,679)	(3,108)	(2,700)	(3,315)	(938)	(1,876)	(2,300)	-31%
Grant Income	1350	(38,333)	(35,607)	(33,184)	(10,000)	(10,000)	(10,000)		-100%
Educational kits income	1351		-	-	-	-	-	-	0%
Fundraising	1500		(79)	(9,014)	(18,085)	-	-	-	-100%
Sundry Income	1990	(295)	(38)	-	-	-	-	-	0%
		2,694	7,047	4,010	13,660	7,543	22,060	29,620	117%
Tfr of annual grant allocation from Youth Outreach	1350/50	-	-	-	-	-	-	-	0%
		2,694	7,047	4,010	13,660	7,543	22,060	29,620	
% Mvmt on previous budget					0%			117%	

Sevenoaks Town Council
2019/20 Forecasts

MARKETS Cost Centre 60

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Gross Pay	4010	2,734	2,329	2,374	2,900	1,125	2,900	2,900	0%
Employers Pension Contribution	4270		-	-	-		-	-	0%
Repairs & general maintenance	5410	347		-	100	262	100	103	3%
Saturday Market Charges	5420	13,248	13,328	13,802	13,500	7,000	14,000	14,420	7%
Wednesday Market Charges	5421	19,363	19,479	19,938	21,000	12,789	25,500	26,265	25%
Vine Farmers Market	5422		2,146		-		-	-	0%
Friday Market Charges	5423				13,500	-	-	14,420	7%
Equipment new and hired	5500	654		-	-		-	-	0%
Blighs market rent	6001	12,676	15,922	10,383	10,370	7,045	12,000	18,615	80%
Light, Heat & Cleaning	6010	2,154		(300)	500	47	500	500	0%
Equipment Maintenance	5525			-	-		-	-	0%
Furnishings, furniture/Eqpt	6281			-	-		-	-	0%
Publicity/Democratic notices	6460	1,162	982	220	3,500	1,178	3,500	3,500	0%
Subscriptions	6730			-	-		-	-	0%
Sundry Expenses	6900	254		-	-	(130)	-	-	0%
Rental Income Sat Market	1017	(22,915)	(24,148)	(23,760)	(24,337)	(11,228)	(22,456)	(22,456)	-8%
Rental Income Weds Market	1018	(18,946)	(18,873)	(14,469)	(21,212)	(6,887)	(13,774)	(13,774)	-35%
Rental Income Blighs Market	1019	(15,374)	(18,493)	(16,436)	(18,278)	(7,687)	(15,374)	(24,480)	34%
Vine Farmers Market Income	1021		(2,475)		-		-	-	0%
Rental Income Friday Market	1024				(18,500)		-	(13,774)	-26%
Other income	1990			(166)	-		-	-	0%
Capital Expenditure	B/S								
		(4,644)	(9,803)	(8,414)	(16,957)	3,514	6,896	6,239	
Movement in general reinvestment fund	7000		2,303	8,414	16,957	(3,514)	(6,896)	(6,239)	-137%
		(4,644)	(7,500)	-	-	-	-	-	
% Mvmt on previous budget					0%			0%	

Sevenoaks Town Council
2019/20 Forecasts

FINANCIAL & GENERAL PURPOSES COMMITTEE SUMMARY

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Vine Café	28	19,935	23,371	22,956	(5)	11,907	24,235	12,170	-231724%
Bat & Ball Station Building	30	-	-	-	7,312	-	7,312	(1,134)	
Central Services	31	396,182	550,354	629,373	633,480	269,170	656,018	673,540	6%
Finance Costs	31	(3,333)	(1,651)	(8,225)	(6,000)	(5,208)	(7,500)	(6,000)	0%
General	32	27,474	31,586	22,597	26,200	7,223	23,090	30,200	15%
Council Offices	33	24,148	23,502	32,458	39,311	17,567	34,923	47,485	21%
Community Grants	38	66,452	68,119	44,010	57,000	28,811	49,171	57,000	0%
Community Centre	36	(15,074)	(13,898)	(13,503)	(5,728)	(19,926)	(8,861)	(12,432)	117%
Letting of Non-operational Property	39	(15,350)	(7,797)	(5,728)	(39,600)	(12,356)	(19,550)	(7,900)	-80%
Sevenoaks Town Partnership	40	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0%
Business Hub	41	-	-	-	-	-	-	(9,280)	
Youth Café	50	2,694	7,047	4,010	13,660	7,543	22,060	29,620	117%
Markets	60	(4,644)	(7,500)	-	-	-	-	-	
		503,485	678,132	732,949	730,630	309,731	785,899	818,268	
% Mvmt on previous budget					6%			12%	

Sevenoaks Town Council
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OPEN SPACES & LEISURE COMMITTEE SUMMARY

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
General	21	178,484	213,202	219,453	263,375	115,956	229,360	260,002	-1%
Greatness Cemetery	22	16,487	14,957	1,575	20,200	7,597	22,063	11,724	-42%
Allotments	23	-	(276)	1,328	3,420	(1,809)	2,793	135	-96%
Street Lighting and General	26	16,904	15,272	16,719	21,447	18,878	13,448	21,626	1%
Vine Grounds	29	22,404	17,554	14,516	21,953	10,886	19,671	20,000	-9%
		234,279	260,709	253,591	330,395	151,508	287,336	313,487	
% Mvmt on previous budget					9%				-5%

Sevenoaks Town Council
2019/20 Forecasts

REVENUE FUND SUMMARY

	Ref.	Actual 2015/16	Actual 2016/17	Actual 2017/18	Budget 2018/19	Actual 2018/19 YTD	Forecast 2018/19	Budget 2019/20	% mvmt on previous budget
		£	£	£	£	£	£	£	
Planning Committee	1	31,848	33,287	32,082	34,880	16,897	33,904	35,630	2%
Open Spaces & Leisure Committee	2	234,279	260,709	253,591	330,395	151,508	287,336	313,487	-5%
Finance/General Purposes Committee	3	503,485	678,132	732,949	730,630	309,731	785,899	818,268	12%
		769,612	972,127	1,018,622	1,095,905	478,136	1,107,139	1,167,385	7%
Less: Government Revenue Support Grant			-	-	-	-	-	-	
Add: Appropriation to/(from) Balances			-	-	(7,312)		(18,546)	(26,000)	
Precept		769,612	972,127	1,018,622	1,088,593	478,136	1,088,593	1,141,385	5%
% Mvmt on previous budget									
Council Tax Base ie. Band D Equivalents		9,055	9,226	9,315	9,470			9,638	
Council Tax % increase		£88.69 16.73%	£105.53 18.99%	£110.53 4.74%	£114.95 4.00%			£118.43 3.03%	
Council Tax per year								£3.48	
Council Tax per week increase per week		£1.71	£2.03 £0.32	£2.13 £0.10	£2.21 £0.08			£2.28 £0.07	

Note:
Number of Band D households (1916) provided by SDC