

13th November 2017

RALEYS CAR PARK

Raleys car park was originally created to support the adjacent sports facilities, Sevenoaks Town Council is also keen to use the facility to enable town workers (lower paid) to use the car park.

The car park is to be shared amongst the following users:-

- 1) Area for Sevenoaks Lawn Tennis Club (as per original planning permission)
- 2) Permits for dedicated sports clubs.
- 3) Area for drop off zone – 15 minutes.
- 4) 35 permits for town workers for Monday – Friday only.
- 5) Other parking to be limited to 4 hours

Please find herewith application form for a parking permit for Raleys car park for the period commencing 1st January 2018 to 31st December 2018. A maximum of 35 permits will be issued to Sevenoaks Town workers from independent retail premises on lower salaries who meet the following criteria.

- i) Car registration specific
- ii) Town worker from independent retail premises on lower salaries
- iii) Co-signing of application for permit by employer confirming salary
- iv) Starting date 01.01.2018
- v) Applications to be received by post
- vi) £50 per annum

Application forms must be completed in full and be accompanied by a declaration from your employer and a cheque for £50.00 made payable to Sevenoaks Town Council.

Applications to be returned to Sevenoaks Town Council, by post, no later than **Friday 2nd December 2017**.

Envelopes should be marked APPLICATION FOR RALEYS PARKING PERMIT

Linda Larter MBE
Chief Executive/Town Clerk
osl@sevenoakstown.gov.uk

RALEYS CAR PARK PLYMOUTH DRIVE SEVENOAKS

Town worker from independent retail premises on lower salary application form for parking permit for Raleys car park for 12 months commencing 1st January 2018

Application Form to be completed by Applicant

Name.....

Home Address.....

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Email..... Tel.....

Employer.....

Address.....

.....

Applicant's Job Title.....

Annual Salary (FTE).....

Make of Vehicle.....

Registration No.....

Declaration to be completed by Employer

Employer's Name.....Job Title.....

Company Name.....

Address.....

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I understand that the person listed below is applying for a registration specific Parking Permit for Raleys car park Mon-Fri commencing 1st January 2018 and confirm their annual salary is the amount listed below.

Name of Applicant.....

Job Title.....Annual Salary £.....(Full time equivalent)

Signed.....

Date.....