

23rd January 2019



You are requested to attend a meeting of the **Youth Services Sub Committee** to be held in Council Chamber, Sevenoaks TN13 3QG, on **Wednesday 30th January 2019 @ 7.00 pm** following a meeting of Sevenoaks Youth Council.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording meetings is available online at sevenoakstown.gov.uk or by request. Members of the public addressing the Committee but not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.

Town Clerk
AGENDA

Youth Services Sub Committee Members:

Cllr Mrs R E Parry – Chairman

Cllr E Parson – Vice Chairman

Cllr J M Canet

Cllr R J Parry

Cllr S G Raikes

Cllr O Schneider

Cllr E Waite

Cllr Mrs P C Walshe

Cllr S G Raikes (Chairman of F&GP) **OR** Cllr A Eyre (Vice Chairman F&GP)

Youth Councillor Volunteers: to be confirmed at the Youth Council's first meeting in December 2018

HITB Youth Café: Charlotte Marchant, Manager

KCC Ms Sarah Gaunt

SAYT – Mrs Caroline Berry

KENWARD Trust – Mr John Shanley and Mr Andy Watson

WEST KENT COMMUNITIES – Mr Mark Murison, Community Development Manager and Mr Charlotte Edge, Youth Services Manager

SDC - Ms Kelly Webb, Ms Maxine Quinton

PUBLIC QUESTION TIME

To enable members of the public to make representation or to put questions to the Committee on any matters on this agenda.

1 **APOLOGIES FOR ABSENCE.**

To receive and note apologies for absence.

Town Council Offices
Bradbourn Vale Road
Sevenoaks Kent TN13 3QG

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2 REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011)

3 DECLARATIONS OF INTEREST

To receive any disclosures of interest from Members in respect of items of business included on the agenda for this meeting.

4 MINUTES

a) Youth Services Sub Committee

To receive, note and sign the amended minutes of the Youth Services Sub Committee's held on 7th November 2019, which were corrected at the meeting of the Finance & General Purposes Committee held on 26th November 2018 as follows:

- previous Minute Nos 303 to 309 to be replaced with Minute Nos 323 to 329
- previous Page Numbers 291 to 293 to be replaced with page Nos 302 to 304

b) Youth Council

- To receive and note the minutes of the meetings of the Youth Council held on 7th November and 4th December 2018 [copies previously circulated and attached hereto].

5 HOUSE IN THE BASEMENT [HiTB] YOUTH CAFE

To receive and discuss the following reports:

- a) HiTB report for November and December 2018 [copy attached]
- b) HiTB statistics for November and December 2018 [copy attached]

6 KCC YAG MINUTES

To receive and note the Minutes of the KCC Youth Advisory Group meeting held on 18th November 2018 [copy attached].

7 REPORTS FROM CO-OPTED PARTNERS

- a) Kent County Council
- b) Kenward Trust
- c) SAYT
- d) SDC - Community Safety Team
- e) West Kent Communities

8 PRESS RELEASES

To consider any agenda item considered appropriate for a press release.

**MINUTES OF THE YOUTH SERVICES SUB COMMITTEE
MEETING HELD AT SEVENOAKS TOWN COUNCIL OFFICES
ON WEDNESDAY 7th NOVEMBER 2018 AT 7 P.M.**

Meeting Commenced: 7:00 p.m.

Meeting Concluded: 7:45pm

Cllr J M Canet	Present
Cllr A Eyre	Apologies
Cllr Mrs R E Parry (Chairman)	Present
Cllr R J Parry	Present
Cllr E Parson (Vice Chairman)	Present
Cllr S G Raikes	Present
Cllr O Schneider	Absent
Cllr E Waite	Absent
Cllr Mrs P C Walshe	Apologies
Mr Shane Mochrie-Cox	Apologies
Mrs Caroline Berry	Apologies
Mr Mark Murison	Apologies
Ms Charlotte Marchant	Apologies

(5)

ALSO IN ATTENDANCE:

Mrs Sarah Gaunt, KCC Youth Hub Delivery
 Ms Maxine Quinton, SDC Community Safety Unit
 Mrs Linda Larter MBE, Chief Executive Officer/Town Clerk
 Mrs Michèle MacDonald, Committee Clerk.

PUBLIC QUESTION TIME

No members of the public were present.

323 APOLOGIES FOR ABSENCE:

RESOLVED: to agree and accept apologies for absence received from:

Mrs Caroline Berry, SAYT/Churches Together in Sevenoaks & District
 Mr Shane Mochrie-Cox, KCC Youth & Community Worker
 Miss Charlotte Marchant, Manager of HOUSE in the Basement,
 Mr Mark Murison, Community Development Manager, West Kent Communities,

324 REQUESTS FOR DISPENSATION

None received.

325 DECLARATIONS OF INTEREST

None Received.

326 MINUTES

RESOLVED:

- a) Youth Services Sub Committee
 to adopt and sign the minutes of the Youth Services Sub Committee meeting held on 19th September 2018 as a true record of events subject to the following amendment:
 Minute 251 a and Minute 252: date to be written in *dd mm format* in future and not a previously stated *yyyy mm dd*.

b) Youth Council

to receive and note that 25 Youth Councillors were elected, including five previous youth councillors, at the Annual General Meeting of the Youth Council held prior to this meeting, noting that the following were elected to positions:

Chairman – Youth Councillor Tasha Dambacher

Vice Chairman – Youth Councillor Charlotte Foulds

Treasurer – Youth Councillor Matthias Jammot

The Committee congratulated the Committee and Town Clerk for community engagement with the local schools.

327 HOUSE IN THE BASEMENT [HiTB] YOUTH CAFÉ

RESOLVED: to receive and note the following reports:

a) HiTB report for October 2018. It was noted that HiTB:

- i. is currently trying to recruit Youth Workers
- ii. now provides free Sanitary products

b) HiTB Stats for September and October 2018. It was noted that both the Japanese and Halloween evenings were successful

328 REPORTS FROM CO-OPTED MEMBERS

RESOLVED: to receive and note the following:

a) KCC – Mrs Sarah Gaunt advised that:

- i. the KYCC Elections had taken place recently
- ii. the KCC will assist Knole Academy with PHSE lesson the week before Christmas
- iii. there is currently not much Youth Worker presence in Sevenoaks and that recruitment is underway.

b) **Kenward Trust** – no representative was present

c) **SAYT** - Mrs Caroline Berry submitted the following report in her absence:

“Beth Holgate our new full-time youth worker is settling well into her role and finding her way round Sevenoaks and surroundings.

Sadly Bill Lattimer is giving up being a Trustee so we seriously need to find a Trustee to replace him.

*As an opportunity to meet Beth and catch up on SAYT activities we have an ‘open’ breakfast (cooked!) at Vine Evangelical church on **Saturday November 24th 8.30 am till 10** to which all are welcome.*

*Churches Together in Sevenoaks District has its AGM at St Johns URC church at 8pm on **Thursday 15th November**. An opportunity to hear what is going on in the various churches and social action groups. Again, all welcome”.*

It was noted that Cllr Mrs Parry as Chairman and Cllr Parson as Vice Chairman of the Youth Services Committee were pleased to accept the breakfast invitation to meet with Beth on 24th November 2018.

d) **Community Safety Team** –Maxine Quinton, Community Safety Officer informed the Committee:

- i. Community & Voluntary awards 2019 with results on 16th December 2018
- ii. There will be scam training at the end of November
- iii. That SDC will be launching a new scam website soon
- iv. Of an Internet Safety Day in February 2019
- v. Youth engagement will take place in schools with NatWest re money management. The Committee Clerk advised that NatWest will be attending Youth Council in the New Year.

e) **West Kent Communities [WKC]**– no one was present. It was noted that Roxanne had resigned and recruitment was taking place.

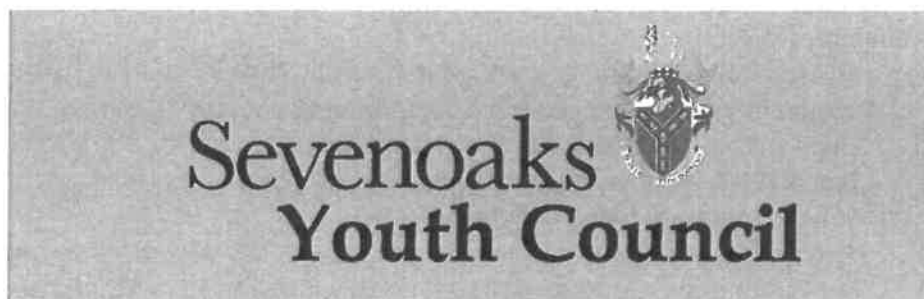
329 **PRESS RELEASE**

RESOLVED: to issue a press release relating to the Youth Council Annual General Meeting.

There being no further business the Chairman closed the meeting at 7:46pm.

Signed
Chairman

Dated



**MINUTES PLANNING MEETING
HELD ON 4th DECEMBER 2018
HOUSE in the BASEMENT**

Roshni Agarwal	Present	Ola Kujawska	Present
Eva Azazoglu	Apologies	Emily Mahoney	Present
Alexander Black	Present	Megan Ng	Present
Samuel Crawford	Present	Louisa Phillips	
Tasha Dambacher, Chairman	Present	Michael Roberts	Present
Ronnie Day		Rose Spurling	Present
Charlotte Foulds, Vice Chairman		Gabby Tan	Present
Oscar Goodwin	Present	Loic Thiry	Present
Matthias Jammot Treasurer	Present	Amy Vickers	Apologies
Meera Jassi	Present	Jacob Watson	Present
Tom Chapman	Absent	Sam Chard	Present
Phoebe Crichtlow	Present	Amber Warrender	Present
Katie Willis	Present		

Also, In Attendance

Linda Larter MBE, Chief Executive/Town Clerk

Michèle MacDonald, Committee Clerk

Charlotte Marchant, Manager HOUSE in the Basement Youth Cafe

The Town Clerk gave a summary of the existence of the HOUSE in the Basement Youth Café [HiTB] and informed all that the Youth Councillors had raised £150,000 to open the venue on 4th July 2012. A video would be shown at a future meeting of the Sevenoaks Youth Council.

The venue is a pop in café where young people may meet friend for 10 minutes, do homework, use the internet if they wish free of charge. Food and drinks are deliberately kept low cost. HiTB is open Wednesday, Friday and Saturdays and hopes to open on Thursdays in the New Year. A Tuesday Club for those living with disabilities was held in the past, to give young people over time the confidence to mingle with other young people on other days of the week. The Town Council is looking at re-opening the Tuesday Club.

Part of the Youth Council's mandate is to act as a development Board of HiTB which includes promoting the venue being involved in activities and menu choices.

HiTB offers an 8-week volunteer course, which has shown universities/colleges/employers that young people are interested in volunteering activities and community engagement outside their peer educational curriculum.

The Town Council is linked to the Stag Community Arts Centre and thus room hire and assistance can be open to the Youth Council for any events they plan. For example, when the ~~Open Mic Nights take off, the Plaza Suite could be available to be used for Soundwaves as in earlier years.~~

The Town Clerk asked the Youth Council to spread the word in their schools, with their peers at home, and if able to hold assemblies with their year groups.

Youth Councillor Tasha Dambacher took over as Chairman to start the meeting.

10) **APOLOGIES**

RESOLVED: to agree and accept apologies received from Youth Councillors Amy Vickers and Eva Azazoglu.

11) **MINUTES**

RESOLVED: the notes of the meeting of the Youth Council meeting held on 7th November 2018 be received and adopted.

12) **FINANCE REPORT**

The Chairman confirmed the balance the balance of accounts remains unchanged at £944.32.

13) **PLANNING TWO YEAR TERM OF YOUTH COUNCIL**

Five questions were posed at the Annual General Meeting for the new Youth Councillors to answer using Post It Notes and the answers circulated with the minutes.

The Youth Councillors discussed the answers to the five questions:

- a. What one improvement would you make for Sevenoaks Town if you could?
- b. What is the main problem for young people in the Sevenoaks area?
- c. If money was no problem, what facilities would you like?
- d. What would do in the next year?
- e. What would you do in the next two years?

The Chairman invited all to give suggested items to work on. To summarise, the following suggestions were considered as the way forward:

a. **What one improvement would you make for Sevenoaks Town if you could?**

- i. ***Environmental matters*** – separate bins. The Town Clerk asked Youth Councillors would be willing to assist in promoting an anti-letter campaign digitally

potentially including an App. It was hoped that new litter bins with separate sections would be installed in 2019.

The Town Clerk advised that the Sevenoaks Town Partnership [Town Council and local town businesses] will shortly promote the fill up your bottle as other areas do and would welcome the Youth Council's help to campaign for this to happen in Sevenoaks.

- ii. ***Mental Health for young people*** – it was suggested that peer mentoring system be set up by Youth Councillors with help from the Town Council and Sevenoaks MIND. The HiTB Manager suggested an evening relaxation event. The Committee Clerk advised that the HiTB is open out of school hours and at the weekend and can be used to help young people requiring some help to pop in for the staff to signpost to those who are trained to assist.
- iii. ***Get to know community better*** – Youth Councillors wished to learn more about their local town
- iv. ***Train discount for 16-18year olds*** - a former Youth Council had linked up with the British Youth Council to nationally survey the idea to ask Govt to expand this now that the School age had increased from 16-18. This could easily be resurrected by this Youth Council.
- v. ***Student discounts*** – youth councillors were interested to learn that the Stag operates "Friends of the Stag" whereby discounts on some shows, three free cinema tickets and a price reduction in the Stag Café for a one off annual payment of £20.
- vi. ***Zebra Crossings and Road signs*** – The Town Clerk advised that the KCC and District Council are the providers and that are so many rules and cost factors to consider. A map of the town would be provided at a letter meeting to discuss problem areas.
- vii. ***Spread the word about the HiTB Youth Café*** – Youth Councillors suggested they write newsletters and promote via Instagram etc
- viii. ***Work Experience*** - Youth Councillors were keen to find employers offering places. The Town Clerk advised that the Town Council, HiTB, The Stag Community Arts Centre, Sevenoaks District Council and the Sevenoaks Town Partnership have spaces available and should be contacted. The Town Clerk agreed to bring the subject up at the Chamber of Commerce meeting the following day asking companies to update the Committee Clerk. The Town Clerk agreed that a list be drawn up of Work Experience Placements with contact and website information and placed on the Youth Council website.
- ix. ***Marketing and Advertising Sevenoaks Youth Council*** – The Town Clerk advised that notice boards around the town could be used to market events. Youth Councillor Emily Mahoney volunteered to set up Instagram, Snapchat and social media for Sevenoaks Youth Council. The Committee agreed that the way forward be
 - a. To set up the social media platforms – Emily offered to set up Instagram and Oscar offered to set up a What's App Group. Since the meeting is was noted that for those youth councillors younger that these sites permitted, the Committee Clerk would email out the same information to include everyone.

- b. To advertise the Youth Council by word of mouth amongst their school peers and promote to pupils in other schools to interconnect with local schools
- c. Then arrange events once these sites have audiences. The Town Clerk advised that the Stag give free cinema tickets as prizes
- x. **Revamping HiTB** – Youth Councillors agreed that the HiTB needs revamping and offered to meet up with the Manager to make it a minimalistic venue with plants and re-arrange the contents. The Town Clerk advised that the HiTB is their venue and the Youth Council has £900 in the bank which could be used to attract other young people if it remains open and suitable for all.
- xi. **Culture/Art** – the Stag Café has a wall which is available to hire out free of charge and could be used by the Youth Council to have art events outside their schools for the local people to enjoy. Youth Councillors were keen to include young person's art in HiTB.
- xii. **Free Music lesson and Open Mic Nights** – Youth Councillors offered to promote the forthcoming event on 14th December 2018 and add to the social media sites soonest. Wagamama provide Free tasters at these events.
- xiii. **Book Club** – the HiTB cabinet was suggested as a "Swap Book", for young people to donate books they have read to build up a book club.
- xiv. **Chess Club** – Youth Councillor Jacob Watson, who plays for Kent and is part of the England team, would be happy to run a chess club at HiTB

b. What is the main problem for young people in the Sevenoaks area?

- i. **Art Culture** - The Youth Councillors discussed the lack of art galleries locally and aim to set up a mini gallery for school art using the Stag Wall Art and social media to promote this.
 - a. The HiTB Manager advised that there are 5 spaces to partake in a six-week art project.
 - b. Youth Cllr suggested a mural could be painted on a HiTB wall.
- c. **If money was no problem, what facilities would you like?**
 Various ideas were discussed and the following agreed upon:
 - i. Larger **multi-screen cinema**
 - ii. **Bowling alley** - to have a draw factor for the town of Sevenoaks
 - iii. **Cycle Paths** - The Town Clerk advised that in the forward planning for the Norther Area of Sevenoaks, the local youth had been consulted and cycle paths from the Bat & Ball Station to Dunton Green and around the Leisure Lake [deriving from the quarry] will be implemented and the Town Council is currently looking at how to set up electric bikes for hire.
 - iv. **Traffic**
 - a. There is no Motorway Turn off to Sevenoaks. Local village roads are not suitable or wide enough for large lorries
 - b. Buses to school are over crowded
 - c. Benches should be placed at all bus stops for the elderly
 - d. One-way system with London Road and High Street
 - e. Pedestrianised Zones in the town

The Town Clerk advised that the Youth Council have the opportunity for their voice to be heard by Town Councillors and any ideas can be discussed and Members involved.

d. What would do in the next year?

- i. Ask for the next firework display to use silent fireworks. The Committee Clerk will ask the Roundtable.
- ii. Train Youth Councillors for peer mentoring so that Youth Councillors may help at the HiTB for local youth's mental health issues. The Samaritans to be asked to assist.

e. What would you do in the next two years?

- i. Marketing – Youth Council and HiTB
- ii. Peer Mentoring
- iii. Social Media first – then events and campaigns. HiTB Manager to message all with Facebook Page.
- iv. School Assemblies
- v. Word of Mouth – peers – other schools – brownies – scouts – guides – cadets etc
- vi. Shape HiTB – cool venue to draw young people in – minimalistic style - art in HiTB – White Board Walls

14) DATE OF NEXT MEETING

To receive and note that the next meeting of Youth Council will be held in the **Council Chamber at 6pm on Wednesday 30th January 2019.**

If any Youth Councillor has items for the Agenda, please email to the Committee Clerk, ten working days in advance of the meeting to be included in the Agenda.



HOUSE IN THE Basement

Report – November and December 2018

House in the Basement [HiTB] is open on Wednesdays and Fridays from 4-8pm and Saturdays from 3-8pm. During the school holidays and half terms, we open an hour earlier for each day.

Due to staff shortages there has needed to be several closures over the past couple of months.

Staffing has now hopefully been resolved. Interviews took place in January and were successful. Simeon and Paula should both be starting in February. Simeon being the main Youth Worker and Paula on a Tuesday and Friday.

We are hoping to start a Tuesday Club for special needs again, as Paula has considerable experience in this type of Youth Work.

We managed to hold a successful Halloween party, as well as a Christmas meal (also suitable for vegetarians).

Open Mic Nights are back with Simeon and a colleague of his, working at the HiTB on the last Fridays in the month, which are scheduled for:

- 22nd February 2019
- 29th March 2019
- 26th April 2019

with free music lessons from 5:30-6:30pm, followed by the Open Mic Night from 6:30-8:30pm. Wagamama is again sponsoring free sample food.

Sevenoaks has lost Tesco, due to this we no longer receive the amount of donations we would usually receive from Fairshare. Still collecting from Waitrose.

The Manager has recently been to a few assemblies to get the word out about HiTB and been working in organisation with SAYT and the Arts Society to set up a 6-week project relating to self-beauty.

Early discussions are taking place with Youth Councillor Jacob Watson to recommence the weekly Chess Club.

A new electronic piano has been donated to the Youth Café. Grant funding is currently being sought for new Kitchen vinyl flooring and carpet.

Interest is building for taking part in the Volunteer Programme.

Date	Number Of Sessions	Hours Opened	Attendance Male	Attendance Female	Cash Amount Banked	Activities	Emotional issues
02/11/2018	2	4	5	0	21.6	Rayman legends Smashbros PC games Pool General discussion	na
14/11/2018	2	4	5	1	16.1	Raymen Legends Discussion - about drugs and alcohol. PC Games PS4 Andy Watson - prison ladies. Discussed why they were in prison. deep discussion about life choices.	NA
16/11/2018	2	4.5	3	6	4.6	Live performances Ukulele lessons	NA
21/11/2018	2	4	5	1	18.45	Table tennis Pool Guitar cleaning PC Games Piano Ukulele	NA
23/11/2018	2	4	3	1	15.55	Piano Air Hockey Table tennis Pool Piano	Spoke to one YP about some involvement with the police and his issues. Advised him on things he could do to avoid trouble and focus on GCSES
28/11/2018	2	4	3	0	7.9	PS4 Uno PC games Wrapping Case study - William (12)	NA
November Totals	12	24.5	24	9	84.2		
Date	Number Of Sessions	Hours Opened	Attendance Male	Attendance Female	Cash Amount Banked	Activities	Emotional issues
05/12/2018	2	4.15	6	2	16.95	Pool PC games Uno Monopoly Table tennis Air hockey PS4 - Fortnite	NA
07/12/2018	2	4	6	0	12.7	Nintendo Switch Smash bros pool Dirtly Wii Minecraft Table tennis	NA
08/12/2018	3	5.15	15	2	9	Clay, YP made Donald Trump and North Korean leader. PS4 - Fortnite Guitar Nintendo switch Slime PC games	NA
12/12/2018	2	4	4	0	13.9	Music Fareshare - Waitrose. Me and Beth (SAYT) collected. Used some for cooking and other bits were given out to YP + Ahmed Pool Clay = pig and Geisha TV	NA
14/12/2018	2	4.5	4	5	3.5	Pixies Bohemian like you John Mayer Performance Ukulele lessons	NA
19/12/2018	2	4.5	6	1	16.6	Charades - Chicken run The case The walking dead Star Wars The Kings speech South Park The voice The shape of water Sung and improvised with lyrics - group Hot dog pasta bake Music Star pc games Guitar	NA
21/12/2018	2	4	9	4	38.1	Made Christmas Dinner PC Games Crackers Nintendo Pass the brussel	NA
December Totals	15	30.3	50	14	110.75		



Meeting:	YAG – Youth Advisory Group Meeting
Location, Date & time of meeting:	Swanley Youth Hub
Chairman	Peter Lake (PL)
Minutes:	Lynn Cartwright – Business Development Officer

Attendees:	Name	Title	Present	Apologies
	Cllr Roger Gough (RG)	KCC Member		✓
	Christine Kiely (CK)	KCC District Manager (Sevenoaks) Early Help and Preventative Services 0-25		✓
	Sarah Gaunt (SG)	KCC, Youth Hub Delivery Manager	✓	
	Cheryl Banks (CB)	West Kent Communities		✓
	Lisanne Fry (LF)	Kent Police -Youth Engagement Officer		✓
	Mark Murison (MM)	West Kent Communities		✓
	Cllr David Brazier (DB)	KCC, Member	✓	
	Cllr Crabtree, Margaret (MC)	KCC, Member		✓
	Cllr Nick Chard (NC)	KCC, Member		✓
	Jo Galvin (JG)	KCC, Information Intelligence	✓	
	Cllr Michael Horwood (MH)	KCC, Member		✓
	Kelly Webb (KW)	Sevenoaks District Council		✓
	Linda Larter (LL)	Sevenoaks Town Council		✓
	Jackie Marks (JM)	KCC, District Partnership Manager		✓
	Paula Desai (PD)	KCC, Youth Justice Unit North Area		✓
	Natalie Wilbourn (NW)	Orchards Academy - Head Teacher		✓
	Mary Boyle (MB)	Knole Academy – Head Teacher		✓
	Nick Moor (NM)	KCC, Head of Service – North		✓
	Mr M Pawson (MP)	Trinity School, Sevenoaks		✓
	Hannah Patton (HP)	Kent Youth County Council		✓
	Charlotte Ede (CE)	West Kent Communities		✓
	Emily Seaborn (ES)	Get It Lead (Metro)		✓
	Olivia Williams (OW)	Edenbridge Youth Forum Member		✓
	Ryan Everett (RE)	Volunteer, Edenbridge House		✓
	Tony Waite	Porchlight		✓
	Graysen Hall	BU Project (Porchlight)	✓	
	Jane Rees	KCC, CSWS IFSM Dartford & Sevenoaks		✓
	Jo Tonkin	KCC, Public Health		✓
	Michelle Ellis	School Health Team Co-ordinator (North)	✓	
	Michelle MacDonald (MMac)	Sevenoaks Town Youth Council		✓

Item	Agenda Item	Actions
1.	<p>Welcome, Introductions & Apologies PL opened the meetings, attendees introduced themselves and apologies were noted.</p>	
2.	<p>Minutes from Previous Meeting. Minutes and actions were agreed and signed as correct.</p> <ul style="list-style-type: none"> • SG & CE are working together to find a new venue for a youth club in the Bat & Ball area. Sevenoaks TC have declined use of the Community Centre and the new café at the station. Hope Church have offered use of a room, but the previous group who attended didn't find it comfortable and young people are still gathering around the station area. <p>Action: PL to attend the next Youth Town Council Meeting and Youth Sub-committee meeting</p>	<p>PL</p>
3.	<p>Action Plan Update. The Action Plan has been agreed and the targets are;</p> <ul style="list-style-type: none"> • Improve mental health & emotional wellbeing. • Reduce bullying on school transport. • Relationship and sex education <p>Mental Health & Emotional Wellbeing.</p> <ul style="list-style-type: none"> • School Health offer a single point of access for emotional & mental health referrals via their website School Health (Kent) in conjunction with CXK. They also offer a variety of support services online Kent Youth Health, via text and drop in clinics all year. They support those educated at home and in PRUs via an outreach team. A "Happy questionnaire" is sent out to year 10 pupils and they can then request advice on any issues. Services are stretched and there are peaks at the end of the school year. • SG sits on the Kent PH group on LGBTQ+. Porchlight are delivering the BU project to offer support. • October was mental health month and the youth groups explored; bullying, anxiety and stress. A noticeboard is being developed to promote services and will be shared with partners. • There is no shortage of support but there is a lack of co-ordination. School nursing have a database, the new KCC front door system is making people aware and The BeYou Project also has a resource directory. Plans are in place to promote services via social media campaigns to young people. • The Youth Hub will be promoted as the ones stop shop for information as practitioners have the knowledge to signpost to the most appropriate service. <p>Action: SG to share information with partners, including councils, schools, churches and voluntary organisations.</p> <ul style="list-style-type: none"> • SG is arranging dates for this to be delivered to Senior Members • The School Health Year 6 questionnaire highlighted issues with bullying and self-esteem/body image. Each school is advised of the top 3 issues and offered support or signposting. <p>Action: GH to liaise with ME regarding LGBTQ+ training for School Nurses.</p>	<p>SG</p> <p>GH/ME</p>

6.	<p>Update from the Local Children's Partnership Group meeting.</p> <ul style="list-style-type: none"> • Discussion about the research project run by DASCO into persistent absence at primary school. • Information update from Addaction about their services. • Presentation on the Serious Case Review for Child D. • Information on the new CHYMPS structure and provision. • Information from Kent Police 	
7.	<p>Safeguarding.</p> <ul style="list-style-type: none"> • There was a recent knife incident at Swanley Youth Hub and the Violence in the Workplace Policy has been updated. • A new Serious Case Review has been published for Child G. Language has now changed in recording missed appointments from "Did not attend" to "Not brought". 	
8.	<p>Any Other Business.</p> <ul style="list-style-type: none"> • PL voiced his concern about the level of attendance. 	
9.	<p>Next Meeting. Date: Thursday 7th February 2019 Time: 17:00 to 19:00 Venue: Eden Centre, Four Elms Road, Edenbridge, TN8 6BY</p>	