

## Sevenoaks Town Partnership Meeting

To be held at Sevenoaks Town Council Chamber

**6:30pm: Wednesday 15<sup>th</sup> January 2020**

### Executive Board

Representing	Number	Current Member	Current Organisation
Sevenoaks Town Council	3	Cllr Simon Raikes Cllr Victoria Granville-Baxter CEO / Town Clerk	
Sevenoaks District Council	1	Cllr Avril Hunter	
Transport	2	Tony Clayton Austin Blackburn	Sevenoaks Rail Travellers Association Go Coach
Leisure Facilities	3	Jane Parish CEO Andrew Eyre (Chairman) Knole	Sencio Stag Hannah Kay
Chamber of Commerce	1	Julie Phillips	
Blighs Meadow	1		Savills, agent for Bligh's owners Standard Life Investments
Sevenoaks Chronicle	1		
Sevenoaks Society	1	Roger Walshe	
Large Business	2	Maxine Morgans (Vice Chairman) Elizabeth Dolding	Specsavers Warners Solicitors
Small Independent Business	2	Roberta Ware Glenn Ball	Francis Jones Jewellers Local Architect
Resident Association	1		
Round Table	1		
Police	1		
	20		

### AGENDA

#### Presentation for Proposals Sevenoaks Business Awards 2020 Event.

#### 1. Apologies for Absence

**2. Declaration of Interest**

**3. Minutes**

To receive and approve the minutes of the Sevenoaks Town Partnership Meeting held on the 13<sup>th</sup> November 2019 (copy attached)

**4. Sevenoaks Town Partnership Projects** (report attached)

Update on recent projects:

- Small Business Saturday
- Hygiene Bank Collection
- Refill Scheme

Update on future schemes:

- Business Show
- Wellbeing Show
- Business Awards

**5. Members Organisations**

To receive updates from partnership members on their organisation's activities

**6. Date of next meeting**

To set date(s) for future meetings of the Town Partnership Executive Board.  
Wednesday 26<sup>th</sup> February 2020 and 8<sup>th</sup> April 2020.

**7. Press Release**

**Minutes of Sevenoaks Town Partnership Meeting held at Sevenoaks Town Council  
on Wednesday 13<sup>th</sup> November 2019 at 6.30pm.**

**Executive Board**

Representing	Number	Current Member	Current Organisation	
Sevenoaks Town Council	3	CEO / Town Clerk Cllr Tony Clayton Cllr Simon Raikes		Apologies  Present Present
Sevenoaks District Council	1	Cllr Avril Hunter		Present
Transport	2	Tony Clayton  Austin Blackburn	Sevenoaks Rail Travellers Association  Go Coach	Present  Present
Leisure Facilities	3	Jane Parish CEO  Andrew Eyre (Chairman)  Knole	Sencio  Stag  Hannah Kay	Apologies  Present  Apologies
Chamber of Commerce	1	Julie Phillips	CEO Sevenoaks & District Chamber of Commerce	Present
Bligh's Meadow	1		Savills, agent for Bligh's owners Standard Life Investments	Apologies
Sevenoaks Chronicle	1			Apologies
Sevenoaks Society	1	Roger Walshe		Present
Large Business	2	Maxine Morgans (Vice Chairman) Elizabeth Dolding	Specsavers  Warners Solicitors	Present  Present
Small Independent Business	2	Roberta Ware Glenn Ball	Francis Jones Jewellers Local Architect	Present Apologies
Resident Association	1			
Round Table	1			Apologies
Police	1			Apologies
	20			

**Also in Attendance:**

Alison Futitt - Senior Committee Clerk

Stephanie Harrison – Committee Clerk & Pink Week

Cllr Dr Merilyn Canet – Sevenoaks Town Council & Sevenoaks District Seniors Action Forum

Cllr Victoria Granville-Baxter – Sevenoaks Town Council

Cllr R Parry – Sevenoaks District Council & Sevenoaks Town Council

John Levett – Sevenoaks Summer Festival

Dennis Grasspool – Sevenoaks District Council

Jean Taylor - Waitrose

Stellios Vascilly - Waitrose

Becca Test – Waitrose  
Steven Clarke – Member of Public  
Matthew Scott – Police Commissioner  
Neil Parker – Force Liaison and Staff Officer

Cllr Parry left the meeting at 7.30pm  
John Levett left the meeting at 7.30  
Cllr Granville Baxter and Cllr Clayton left the meeting at 7.45  
Julie Phillips left the meeting at 7.50

**Police Commissioner:** Police Commissioner Matthew Scott gave a frank and honest presentation and answered all of the questions asked of him from the committee members and members of the general public. He has promised to follow-up on some of the reported incidents and has asked to be invited back for an update next year. He emphasised the importance of reporting all crimes to the police.

**1. Apologies for Absence**

As noted above.

**2. Declaration of Interest**

There were no declaration of interests.

**3. Minutes**

The minutes of the Sevenoaks Town Partnership meeting held on 8<sup>th</sup> October were received and agreed subject to the following amendment:

Minute 12: Sevenoaks Society update should state a petition has been started requesting a compulsory purchase order on the Farmers site.

**4. Member Organisations**

**Specsavers** – Were experiencing a busy time and were starting to prepare for Christmas.

**Go-Coach** – From Monday 18<sup>th</sup> November all buses would be renumbered from 1 to 8.

**Senior Actions Forum** – It was reported that they were very busy. As well as looking for homes for older people, there were worries regarding transportation for the elderly. Isolation and loneliness were also high on the agenda of things to tackle.

**Sevenoaks Society** – Reported the petition was going well in regards the Farmers Pub site in Tubbs Hill.

**Chamber of Commerce** – They recently experienced their busiest event with an attendance of over 90 people. They would be holding a Member Feedback Forum to

help identify the services most needed by their members. Their Christmas Lunch would be held at Knole Park Golf Club on the 12<sup>th</sup> December.

**Knole** – Would be holding a Book Festival on the weekend of the 16<sup>th</sup> and 17<sup>th</sup> November. This will result in the car park being closed to the general public as all parking would be reserved for ticket holders of the event. Go-Coach would provide a free shuttle bus which would run from all the town car parks to Knole.

**Francis Jones** – Reported they were busy and preparing for Christmas.

**Warners** – Business was generally very busy in the run up to Christmas.

**Pink Week** – An approximate figure of £14,000 was expected to be raised for 2019. Money was still coming in and a final figure should be available by the end of November.

**Sevenoaks Town Council** – November had been a busy time with STC supporting the Round Table's Torchlight Parade. Remembrance Day and Armistice Day proved to be very well supported by the people of Sevenoaks. Also the team was very busy preparing for the Christmas Lights Switch-On on the 29<sup>th</sup> November.

**Stag** – The beautiful Stag at the entrance to the Stag Plaza had now been named. A competition to choose a name, which was run by the Stag, with the help of Sevenoaks Community, resulted in Oakley being the most popular choice. The Arts Festival held in September went very well, as did the recent production of Jesus Christ Superstar. The film 'Joker' had been a huge success. The Panto 'Aladdin' would see Director Jamie Wilson taking the role of Abanazar.

#### **5. Date of next meeting**

The next STP meeting was scheduled for Wednesday 15<sup>th</sup> January 2020.

#### **6. Press Release**

Press releases to be issued on the Police Commissioners advice and on Go-Coach renumbering all the buses in Sevenoaks.

There being no further business the Chairman closed the meeting at 8.26 pm.

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## **Sevenoaks Town Partnership Projects**

Update on recent projects:

- **Small Business Saturday**

The Small Business Saturday initiative, held on the 7<sup>th</sup> December 2019, was not well received by independent traders. Despite many promises of special offers and deals the response was very poor. Maybe six or seven traders came up with ideas, but many felt it a waste of time and were not excited about offering special deals because of a day set aside. Some businesses thought the bus which came into the town was just a stunt and as it only worked with four businesses wasn't helpful. We have discussed doing something on a bigger level with our own initiative.

- **Hygiene Bank Collection**

Just before Christmas we joined forces with Lizzy Hall, Sevenoaks resident and founder of The Hygiene Bank, for their Christmas campaign. We called upon residents and staff members to contribute towards this initiative and we were happily surprised by just how popular it proved to be. Lizzy was thrilled to come and collect the items and was overawed by just how much was collected in such a short space of time. We hope to be involved in more of the Hygiene banks initiatives in 2020.



- **Refill Scheme**

Our refill scheme is now very popular within the town, with 15 businesses already taking part and more looking to join-up. The scheme is most popular during the summer months, so we hope to get more of the businesses to stock the Sevenoaks Town Partnership bottle prior to this summer.



# Sevenoaks Refill Scheme

**Our new refill scheme aims to cut plastic waste and save you money!**

You can now refill your own water bottle from one of our participating businesses. Look out for the logo to see where you can REFILL your Water Bottle for FREE. You can now purchase your own Sevenoaks Reusable Water Bottle. For more information email [admin.tp@sevenoakstown.gov.uk](mailto:admin.tp@sevenoakstown.gov.uk)

**List of Businesses**

- Cafe at the Station
- Cafe on the Vine
- COOK
- Eat'n Mess
- Hollybush Cafe
- Liquorbox and Pantry (Lunches)
- Malabar
- Rafferty's
- Sevenoaks District Council
- Sevenoaks Wildlife Reserve
- The Cafe & Sandwich Bar
- The Royal Oak (New Ash Green)
- The Stag Theatre
- The White Horse
- The Peacock Rooms

**Download the FREE Refill app to your phone to show you the nearest FREE REFILL point, wherever you are in the UK or for more information visit [refill.org.uk](http://refill.org.uk)**

@sevenoaksTP

Update on future schemes:

- **Business Show**

This year's show will be held on Friday 24<sup>th</sup> April at the Stag Plaza. Initial thoughts are for us to speak with schools to get this year's school leavers along for career's advice. We are in the process of speaking to businesses and initial conversations are positive. We plan to hold shorter talks within the Plaza, rather than in the House in the Basement, as we feel that people leave the venue, rather than returning. We hope to encourage the business owners to have more interactive promotions at their stalls, as this will encourage people to spend more time at the venue.





- **Wellbeing Show**

This year's show will take place on Friday 15<sup>th</sup> May at the Stag Plaza. As with the Business Show, we hope to have more interactive treatments available to visitors of the show. We are already receiving requests from potential contributors and sponsors.



- **Business Awards**

This year's awards will be held on Friday 25<sup>th</sup> September (venue to be announced) We will be making some changes to the event, which we hope will increase attendance. With some changes to the categories and structure of the event we hope to make it a more exciting and fun evening.

