

25th September 2019

You are summoned to attend a meeting of the **OPEN SPACES & LEISURE COMMITTEE** to be held in the Council Chamber at the address below on Monday 30<sup>th</sup> September 2019 at 7pm. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording meetings is available online at [sevenoakstown.gov.uk](http://sevenoakstown.gov.uk) or by request. Members of the public addressing the Committee but not wishing to be recorded should put this request to the Town Clerk at the earliest possible opportunity.

Town Clerk

**Committee Members**

Cllr Dr J M Canet – **Vice Chairman**

Cllr A Eyre – **Chairman**

Cllr K Bonin

Cllr S Camp

Cllr A Clayton

Cllr R Hogarth

Cllr L Michaelides

Cllr T Morris

Cllr R Piper

Cllr S G Raikes

Cllr E Waite

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

PUBLIC QUESTION TIME

Town Council Offices  
Bradbourne Vale Road  
Sevenoaks Kent TN13 3QG

tel: 01732 459 953 fax: 01732 742 577  
email: [council@sevenoakstown.gov.uk](mailto:council@sevenoakstown.gov.uk)  
web: [sevenoakstown.gov.uk](http://sevenoakstown.gov.uk)

Town Clerk

To enable members of the public to make representation or put questions to the Committee on any matters on this agenda.

1 APOLOGIES FOR ABSENCE

Apologies for absence.

2 REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011)

3 DECLARATIONS OF INTEREST

To receive any Declaration of Interest from members in respect of items of business included in the agenda for this meeting

4 MINUTES

To receive and sign the minutes of the meeting of the Open Spaces & Leisure Committee held on 22<sup>nd</sup> July 2019 (copy attached).

5 OPEN SPACES & CEMETERY MANAGER'S REPORT

To receive and consider the Open Spaces & Cemetery Manager's report. (copy attached).

6 STATEMENT OF ACCOUNTS

To receive and consider the Statement of Accounts for 31<sup>st</sup> July 2019 (copy attached).

7 DRAFT PROPOSED CHARGES FOR 2020

- i. To receive and consider the general charges (copy attached)
- ii. To receive and consider current and proposed increased charges for services for the Cemetery (copy attached)
- iii. To receive and consider current and proposed increased charges for sports facilities (copy attached).

8 SUMMER PLAY DATES

To receive an update on Summer Play Dates 2019 (report attached)

9 ALLOTMENT REPORT (report attached)

10 LETTER FROM SAHA RELATING TO ELECTRICITY PROVISION (report attached)

11 SEVENOAKS IN BLOOM 2019 (Report attached).

12 VISIT TO KING HENRY'S GARDEN (Report attached)

13 CURRENT MATTERS

To receive and consider current matters (report attached).

366VI	Vine & Cycle racks	Work would start in the new year once work for the chair storage unit had commenced
221	Lamp posts outside Lloyds bank	Funding has now been received from KCC Cllr Margaret Crabtree and repainting has now been completed.
223	Renovation of St Nicholas War Memorial	Initial conversations had taken place with St Nicholas Church. Grant pre application form submitted and successful at first round, next round of funding decisions in March 2019.
226	Anti-Litter Campaign	Several litter picking days had taken place and a new recycling bin would be installed at Greatness Recreational Ground shortly.
314	Greatness Cemetery Faculty	A faculty was applied for during January and this has now been received and completed.
319	Proposed outdoor gym at Julian's Meadow.	A grant had been obtained and equipment installation

		delayed until September 2019.
176 IV	Burial land at Greatness Cemetery	Analysis completed. Approximately space for burials for 65 years at current rate-40 per year (not including re-opening)
176/5 V	Sevenoaks Common	Mayor to plant tree
176/5 VI	Hillingdon Rise Green	Leaflet drop to be arranged regarding parking on grass.
176/5 VII	Tree Planting	Open Spaces Manager to liaise with tarmac in relation to offer of trees.
178	Friends of Greatness Cemetery	To be launched in autumn 2019.
181	Steps in Millpond Wood	To be refurbished.
182	Upper High St Gardens	Review space for fixed tables to be installed.

14 PRESS RELEASE

To consider any agenda item which would be appropriate for a press release