

15 April 2020

REPORT TO PLANNING COMMITTEE

20 APRIL 2020

Arrangements During COVID 19

Sevenoaks Town Council is endeavouring where possible to continue with its day-to-day activities, including providing recommendations on planning applications. Unfortunately, face-to-face meetings are suspended until June and decisions and planning recommendations are delegated to ward members, committee chairs and the Chief Executive.

Details of planning applications being considered will be published in the normal manner and timescale - Comments on planning applications are welcome by email. Please submit your comments by 12noon on 20th April 2020 to: planning@sevenoakstown.gov.uk

It is hoped in the near future that we will be able to hold virtual meetings and details will be published.

Cllr K Bonin	Cllr N Busvine OBE (Mayor, ex-officio)
Cllr S Camp (Chairman)	Cllr Dr M Canet
Cllr A Clayton	Cllr A Eyre
Cllr V Granville-Baxter	Cllr R Hogarth
Cllr L Michaelides	Cllr T Morris Brown
Cllr Mrs R Parry	Cllr R Parry
Cllr R Piper (Vice Chairman)	Cllr S Raikes
Cllr C Shea	Cllr E Waite

1. <u>DECLARATIONS OF INTEREST</u>

To receive any disclosures of interest from Members in respect of items of business included in this report.

2. NOTES ON PLANNING REPORT

To receive and agree the Notes on the Planning Report of 6th April 2020.

3. BT CONSULTATION ON THE REMOVAL OF PUBLIC CALL BOXES

[Minute nos. 480, 550]. To note that Sevenoaks District Council (SDC) has issued final decisions regarding the proposed removal of each of the public payphones listed in the table below.

INFORMATIVE: The District Council's final decision (and reasons given) match its draft decision issued on 26-02-20 in all cases [minute no. 550].

Town Council Offices Bradbourne Vale Road Sevenoaks Kent TN13 3QG





Application Ref.	Location of Public Payphone	Ward/ Cllr Allocation	Sevenoaks Town Council's Recommendation 10.02.2020 [Minute no. 480]	Update from Town Councillor 09-03-2020 [Minute no. 550]	SDC Final Decision 09-04-2020	Reasons for SDC Final Decision
SE/20/00113/CAN	Outside 83 Bradbourne Vale Road	Northern/ Cllr Shea	Agree.	N/A	No objection	Used irregularly Operates at a loss Good to excellent mobile coverage
SE/20/00114/CAN	East Of Gas Compound, Grange Road	Kippington/ Cllr Piper	Agree, but recommend that SDC consult with Kippington Grange Nursing Home to determine if they have a payphone facility, as it is within 100 yards.	Cllr Piper advised that he had spoken with Kippington Grange Nursing Home, noting, however, that the District Council did not appear to have done so? The Nursing Home confirmed that they had an internal phone for use by residents. Cllr Piper therefore continued to recommend approval for removal.	No objection	Used irregularly Operates at a loss Good mobile coverage
SE/20/00115/CAN	Outside 11 to 15 Otford Road	Northern/ Cllr Dr Canet	Agree, as it is not often used and temptation of antisocial activity. INFORMATIVE: The Committee agree that the installation of a taxi phone at Bat And Ball Station would be beneficial.	N/A	No objection	Used irregularly Operates at a loss Good to excellent mobile coverage
SE/20/00116/CAN	Lea Road	Kippington/ Cllr Parry	Agree	Cllr Parry advised that that he continued to recommend approval for removal.	No objection	Used irregularly Operates at a loss Good mobile coverage
SE/20/00117/CAN	Outside 14 Hillingdon Rise	Eastern/ Cllr Clayton	Agree	Cllr Clayton observed that this payphone was only used 3 times in the past year and therefore continued to recommend approval for removal.	No objection	Used irregularly Operates at a loss Good mobile coverage

4. COVID-19: PLANNING COMMITTEE ARRANGEMENTS

- a) To note that face-to-face Planning Committee meetings at the Town Council Offices will continue to be suspended while Social Distancing measures remain in place.
- b) To note that all arrangements are subject to review.

5. NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) UPDATE

- a) To note that public consultation has finished and the next step of collating responses in the format required for the NDP process has begun.
- b) To note that the Town Council can continue to progress the Neighbourhood Plan towards the referendum within the current Local Plan instead of waiting for further updates.

6. PLANNING APPLICATIONS

To consider planning applications received during the two weeks ending 14th April 2020, for which the comments will be forwarded to the District Council as a Ward Councillor, Chairman of Planning Committee and Town Clerk delegated decision.

7. PRESS RELEASES

To consider any item in this report which would be appropriate for a press release.



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Sevenoaks Town Council

NOTES ON REPORT TO PLANNING COMMITTEE

MONDAY 6TH APRIL 2020

Cllr Keith Bonin	Cllr Nicholas Busvine OBE, Mayor (ex-officio)
Cllr Sue Camp (Chairman)	Cllr Dr Merilyn Canet
Cllr Tony Clayton	Cllr Andrew Eyre
Cllr Victoria Granville-Baxter	Cllr Roderick Hogarth
Cllr Lise Michaelides	Cllr Tom Morris Brown
Cllr Richard Parry	Cllr Robert Piper (Vice-Chairman)
Cllr Simon Raikes	Cllr Edward Waite
Cllr Claire Shea	

The Councillors listed above were consulted electronically, facilitated by the Town Clerk/Chief Executive, Planning Committee Clerk and Planning Assistant.

There were no representations received from Members of the Public.

1 <u>DECLARATIONS OF INTEREST</u>

None.

2 MINUTES

Councillors received and agreed the Minutes of the Planning Committee meeting held on 23rd March 2020.

3 COVID-19: PLANNING COMMITTEE ARRANGEMENTS

- a) It was noted that face-to-face Planning Committee Meetings would be suspended while social distancing measures remained in place.
- b) Councillors received and noted a report setting out how the Town Council would continue to:
 - Follow the normal date cycle with regards to Planning Committee Meetings.
 - Fulfil its function as a statutory consultee on planning applications.

INFORMATIVE: It was acknowledged that the Report system was the best basis for meeting the Town Council's obligations as a statutory consultee until current guidance and legislation changes.

c) It was noted that all changes were subject to review.

4 PLANNING APPEALS

Councillors received notice that the following appeal has been dismissed:

Appeal Ref: W/4000581 19/01911/FUL- Land to the Rear of 138-140 High Street

INFORMATIVE: Sevenoaks Town Council made the following comment at Planning Committee on 15th July 2019:

Sevenoaks Town Council recommended approval, subject to the Planning Officer being satisfied that the loss of light to the existing flats in 140A and 142A High Street is within acceptable levels.

5 PLANNING APPLICATIONS

Councillors considered planning applications received during the two weeks ending 31st March 2020. It was agreed that the attached comments would be forwarded to the District Council.

6 PRESS RELEASES

The Town Clerk agreed to prepare a press release which would incorporate points raised by Members regarding the Town Council's continued commitment to exercising its responsibilities and delivering its obligations during the COVID-19 period, including the procedures which have been put in place to ensure that it fulfils its function as a statutory consultee on planning applications.

Council Meeting 23rd March 2020 Minute 567 ii)

RESOLVED: To agree emergency measures that if it was not possible to convene a meeting of the Council or Committee in reasonable time or where restrictions are in place, the Town Clerk (and Deputy Town Clerk) shall have delegated authority under s.101 of the Local Government Act 1972 to make decisions on behalf of the Council where such decision cannot be reasonably deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The Town Clerk will further consult with the Mayor for guidance as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decision made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations.

Applications considered on 6-4-20

1	Plan Number	Planning officer	Town Councillor	Agent
	20/00109/HOUSE	Ronald Tong 08-04-2020	Cllr Granville-Baxter	N/A
Applic	cant	House Name	Road	Locality
Mr M Le	elean		36 Orchard Close	Northern
Town	,	County	Post Code	Application date
				18/03/20

Erection of a garden gazebo.

20/00109/HOUSE - Amended plan

Revised drawings received. Proposal description amended as follows:

Erection of a garden gazebo and associated development.

Comment

Sevenoaks Town Council recommended refusal, unless the Planning Officer is satisfied that there is no loss of amenity to the adjacent property.

2	Plan Number	Planning officer	Town Councillor	Agent
	20/00249/HOUSE	S Simmons 07/04/2020	Cllr Eyre	Mrs Austin 07866 962268
Applic	ant	House Name	Road	Locality
Mr & Mr	s Rowland		15 Kippington Road	Kippington
Town		County	Post Code	Application date
				23/03/20

Rear single storey extension. Alterations to side roof areas.

20/00249/HOUSE - Amended plan

Plans to show retention of chimney and amended stairwell window.

Comment

Sevenoaks Town Council recommended approval.

3	Plan Number	Planning officer	Town Councillor	Agent
	20/00409/FUL	Emma Gore 22-04-2020	Cllr Piper	Mr Draper 07855 426262
Applio	cant	House Name	Road	Locality
Mr S Tu	rrell		7 Yeomans Meadows	Kippington
Town		County	Post Code	Application date
				30/03/20

Demolition of existing bungalow and erection of three storey detached house, with basement and garage.

Comment

Sevenoaks Town Council recommended refusal, on the following grounds:

- Over development of the site.
- Loss of amenity due to overlooking, particularly Beacon Rise and Wood Drive.
- Unsympathetic design, at odds with the Residential Character Area Assessment.

Applications considered on 6-4-20

4	Plan Number	Planning officer	Town Councillor	Agent
	20/00759/HOUSE	Ray Hill 11-04-2020	Cllr Dr Canet	Ms de Linde 0797362809
Applio	cant	House Name	Road	Locality
Mr Norr	is		33 Robyns Way	Northern
Town	1	County	Post Code	Application date
				17/03/20

Demolition of rear conservatory. Double height rear extension and two new dormas which incorporate rooflights. Landscaping works to faciliate a new decking area to the rear.

Comment

Sevenoaks Town Council recommended approval.

5	Plan Number	Planning officer	Town Councillor	Agent
	20/00771/FUL	Emma Gore 09-04-2020	Cllr Bonin	N/A
Applic	cant	House Name	Road	Locality
Mr & M	rs Fernandes	Flat 1	120 London Road	Town
Town)	County	Post Code	Application date
				19/03/20

Demolition of rear extension. Erection of new extension. Construction of a wall to the front of the building to incorporate part of the walkway over the cellar into flat 1. Change of use from B1 (office) to residential.

Comment

Sevenoaks Town Council recommended approval.

6	Plan Number	Planning officer	Town Councillor	Agent
	20/00810/HOUSE	S Simmons 17-04-2020	Cllr Eyre	Mr Garland 01892 72454
Applio	cant	House Name	Road	Locality
Mr S Ar	nold		67 The Rise	Kippington
Town	1	County	Post Code	Application date
				25/03/20

Demolition of existing x 2 buildings, Single storey side, front and rear extensions with new garage, alterations to existing house elevations, new roof finish and external works to patio and drive and alterations to fenestration.

Comment

Sevenoaks Town Council recommended approval.

Applications considered on 6-4-20

7	Plan Number	Planning officer	Town Councillor	Agent
	20/00817/HOUSE	Ronald Tong 18-04-2020	Cllr Waite	Mr B Best 455029
Applic	cant	House Name	Road	Locality
Mr J Da	lton		14 Park Lane	Eastern
Town		County	Post Code	Application date
				26/03/20

Demolition of chimney and erection of a single storey front extension, conversion of existing garage. Raising of existing roof by 2.000m (sic) to form additional living accommodation.

Comment

Sevenoaks Town Council recommended approval, provided:

- -The extension is undertaken in materials in keeping with the existing house.
- -The Planning Officer is satisfied that there is no loss of light or privacy to the neighbouring properties.
- -The SDC Conservation Officer does not consider it detrimental to the Sevenoaks Vine Conservation Area.

8	Plan Number	Planning officer	Town Councillor	Agent
	20/00820/HOUSE	Ronald Tong 18-04-2020	Cllr Clayton	Mr Marshall 07718122255
Appl	licant	House Name	Road	Locality
Mrs J	McCanna		33 Pinewood Avenue	Eastern
Tow	n	County	Post Code	Application date
				26/03/20

Proposed two storey side and single storey rear extensions. Roof alterations.

Comment

Sevenoaks Town Council recommended approval, provided the Planning Officer is satisfied there is no loss of amenity to neighbours.

9	Plan Number	Planning officer	Town Councillor	Agent
	20/00823/HOUSE	Alexis Stranyer 18-04-2020	Cllr Piper	Mrs Morris 07903356558
Applic	cant	House Name	Road	Locality
Mr & Mr	s Manning		28 Grange Road	Kippington
Town		County	Post Code	Application date
				26/03/20

Demolish existing rear conservatory and part of single storey rear/side extension. Proposed two storey front extension, single storey side and rear extension and double storey rear extension. Alteration to fenestration.

Comment

Sevenoaks Town Council recommended refusal, unless the side window to bed 4 is obscure-glazed as it faces a similar window 2 metres away, next door.

Applications considered on 6-4-20

10	Plan Number	Planning officer	Town Councillor	Agent		
	20/00842/HOUSE	Holly Pockett 22-04-2020	Clir Parry	Mr B Best 455029		
Applio	cant	House Name	Road	Locality		
Mr Majo	or		9 Oak Warren	Kippington		
Town		County	Post Code	Application date		
				30/03/20		
Single storey rear extension and rooflights.						

Comment

Sevenoaks Town Council recommended refusal, on the grounds that if the application were allowed, it would result in over-development of the property.

11	Plan Number	Planning officer	Town Councillor	Agent
	20/00848/HOUSE	Holly Pockett 22-04-2020	Cllr Piper	Mr Knight 02084 645147
Applio	cant	House Name	Road	Locality
Mr Johr	nson		16 Croft Way	Kippington
Town	1	County	Post Code	Application date
				30/03/20

The mounting of an Air Source Heat Pump to the south west facing side elevation.

Comment

Sevenoaks Town Council recommended approval.

12	Plan Number	Planning officer	Town Councillor	Agent		
	20/00850/MMA	S Simmons 19-04-2020	Cllr Morris Brown	Miss Burnham 07824387		
Applio	cant	House Name	Road	Locality		
Mr & Mr	rs Patterson	The Old School House	4 Vine Court Road	Eastern		
Town	1	County	Post Code	Application date		
				27/03/20		
Amendment to application 19/03504/HOUSE						

Comment

Sevenoaks Town Council recommended approval

13	Plan Number	Planning officer	Town Councillor	Agent
	20/00875/HOUSE	Alexis Stanyer 23-04-2020	Cllr Michaelides	Mr Bennett 01227 314170
Applio	cant	House Name	Road	Locality
CCH Bu	uild Solutions Ltd		31 Granville Road	Town
Town	,	County	Post Code	Application date
				31/03/20

Alterations and lower ground floor rear and side extensions with garage, patio, terrace and alterations to fenestration.

Comment

Sevenoaks Town Council recommended approval, subject to:

- The Conservation Officer being satisfied that the materials being used are acceptable.
- The character of this locally listed property being preserved.



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Planning Applications received to be considered on 20 April 2020

1	Plan Number	Planning officer	Town Councillor	Agent		
	20/00307/FUL	Rebecca Fellows 29-04-2020	Cllr Bonin	Greenhayes Planning 01424 253		
Case	Case Officer					
Applicant		House Name	Road	Locality		
Mr C Sı	mith & J McMillan		138 High Street	Town		
Town		County	Post Code	Application date		
				06/04/20		
Conversion of upper floors to 2 flats.						
Web	Web link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q56SDRBKI7S00					

2	Plan Number	Planning officer	Town Councillor	Agent		
	20/00651/FUL	Rebecca Fellows 26-04-2020	Cllr Parry	Carmen Austin Architecture Ltd 0		
Case	Officer					
Appli	cant	House Name	Road	Locality		
Mr & M	Irs Nel	Holly Bank	Fig Street	Kippington		
Towr	1	County	Post Code	Application date		
				03/04/20		
Demolition of existing house and garage, construction of new house and garage.				and garage.		
Web		https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q6OHQQBKL0400				

3	Plan Number	Planning officer	Town Councillor	Agent
	20/00874/HOUSE	S Simmons 30-04-2020	Cllr Eyre	Peach Land & Homes Ltd 01892
Case	e Officer			
Applicant		House Name	Road	Locality
Mr & Mrs Pettett		Solefields Lodge North	Solefields Road	Kippington
Town	า	County	Post Code	Application date
				07/04/20
Erect	ion of front porch	n and verandah and sin	gle storey rear extension	n.
Web	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q7PJ24BKMVD00			

4	Plan Number	Planning officer	Town Councillor	Agent	
	20/00878/HOUSE	S Simmons 25/04/2020	Cllr Morris Brown	Cobden 455029	
Case	Officer				
Appli	icant	House Name	Road	Locality	
Mr J H	all		2A Serpentine Road	Eastern	
Town	า	County	Post Code	Application date	
				02/04/20	
			on of single storey side/r tion of a first floor front		
Web	Web link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q7QX0MBK0LO00				

Planning Applications received to be considered on 20 April 2020

•	Plan Number	Planning officer	Town Councillor	Agent	
	20/00879/HOUSE	Sean Mitchell 02-05-2020	Cllr Bonin	Cobden 455029	
Case	Officer				
Appli	icant	House Name	Road	Locality	
Mr I Cl	utton		28 London Road	Town	
Town	า	County	Post Code	Application date	
				09/04/20	
Removal of existing first and second floor front elevation windows. Installation of new windows.					

Web link https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=Q7QXE8BK0LO00

6	Plan Number	Planning officer	Town Councillor	Agent	
	20/00880/LBCALT	Sean Mitchell 02-05-2020	Cllr Bonin	Cobden 455029	
Case	Case Officer				
Appl	icant	House Name	Road	Locality	
Mr I C	lutton		28 London Road	Town	
Tow	n	County	Post Code	Application date	
				09/04/20	
Removal of existing first and second floor front elevation windows. Installation of new windows.					

https://pa.sevenoaks.gov.uk/online-Web link

applications/applicationDetails.do?activeTab=documents&keyVal=Q7QXJCBK0LO00

7	Plan Number	Planning officer	Town Councillor	Agent		
	20/00884/HOUSE	S Simmons 25-04-2020	Cllr Piper	N/A		
Case	e Officer					
Appl	icant	House Name	Road	Locality		
Mr D 0	Greenaway	6 Clenches Farm	Clenches Farm Road	Kippington		
Tow	n	County	Post Code	Application date		
				02/04/20		
Fraction of two-storey side extension with rooflights						

https://pa.sevenoaks.gov.uk/online-Web link

applications/applicationDetails.do?activeTab=documents&keyVal=Q7RDQ6BKMYK00

8	Plan Number	Planning officer	Town Councillor	Agent
	20/00886/HOUSE	Ronald Tong 24-04-20	Cllr Shea	Keith Chandler Ltd 07764578781
Case	Officer			
Applio	cant	House Name	Road	Locality
H Cutm	ore		9 The Meadway	Northern
Town		County	Post Code	Application date
				01/04/20

Part demolition of existing garage and extension, two storey side extension with single storey element to side with forward projection forming canopy roof for porch.

https://pa.sevenoaks.gov.uk/online-Web link

applications/applicationDetails.do?activeTab=documents&keyVal=Q7RDQHBKMYO00

9	Plan Number	Planning officer	Town Councillor	Agent
	20/00895/HOUSE	S Simmons 30-04-2020		Montpelier Joinery Ltd 01384 27

Planning Applications received to be considered on 20 April 2020

Case Officer					
Applicant	House Name	Road	Locality		
Lady S Gough		12 Victoria Road	Town		
Town	County	Post Code	Application date		
			07/04/20		
Single storey orangery extension.					
	link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q7T8E3BKN2X00				

10	Plan Number	Planning officer	Town Councillor	Agent	
	20/00904/FUL	Emma Gore 06-05-2020	Cllr Parry	Stephen Langer Assoc.01892 52	
Case	Officer				
Applicant		House Name	Road	Locality	
Mr Locke		Kipp Cottage	61 Kippington Road	Kippington	
Town		County	Post Code	Application date	
				14/04/20	
Propo	Proposed new dwelling and associated landscape works including extension to existing drive.				
Web	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q80K9EBKFNM00				

11	Plan Number	Planning officer	Town Councillor	Agent
	20/00906/HOUSE	Holly Pockett 25-04-2020	Cllr Eyre	Architecturall Ltd 01689 851290
Case	Officer			
Appli	cant	House Name	Road	Locality
Mr J Lawrence		Crossmead	Ashgrove Road	Kippington
Town		County	Post Code	Application date
				02/04/20
Propo	osed new carport		*	N .
Web	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q80KAPBKFNQ00			

12	Plan Number	Planning officer	Town Councillor	Agent
	20/00920/HOUSE	Alexis Stanyer 25-04-2020	Cllr Raikes	Bellamy Wallace Partnership 018
Case	Officer			
Appli	icant	House Name	Road	Locality
Mrs J L	in	Beechwood House	12 St Georges Road	St Johns
Town		County	Post Code	Application date
				02/04/20
Propo roofli		fill extension between m	ain dwelling and first f	loor studio over garage with
Web link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&kevVal=Q82EXTBKFQY00				

13	Plan Number	Planning officer	Town Councillor	Agent
	20/00940/HOUSE	Holly Pockett 30-04-2020	•	Rayner Davies Architects 01634

Planning Applications received to be considered on 20 April 2020

Case Officer					
Applicant	House Name	Road	Locality		
Mr & Mrs Vincent		18 Braeside Avenue	Kippington		
Town	County	Post Code	Application date		
			07/04/20		
Two storey rear extension with rooflight.					
	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q8649NBKFW900				

14	Plan Number	Planning officer	Town Councillor	Agent
	20/00947/HOUSE	Ray Hill 01-05-2020	Cllr Waite	Upton Design Consultancy Ltd 0
Case	e Officer			
Applicant		House Name	Road	Locality
Mrs C	Circuit		60 Quakers Hall Lane	Eastern
Towi	า	County	Post Code	Application date
				08/04/20
Demo porci	_	side extension and the	e erection of a two storey	side extension and new
Web	Web link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q864CDBKFWN00			

15	Plan Number	Planning officer	Town Councillor	Agent		
	20/00983/HOUSE	S Simmons 06-05-2020	Cllr Clayton	Andrew Wells Planning & Design		
Case	Officer					
Appli	cant	House Name	Road	Locality		
Mr & Mrs Fraser		Finchcocks	5 Wildernesse Mount	Eastern		
Town)	County	Post Code	Application date		
				14/04/20		
Erecti	Erection of a two storey rear extension.					
Web	Web link https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=Q8DIYSBKG6X00					

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