

Sevenoaks Town Council
Minutes of the Open Spaces & Leisure Committee held on 23rd July 2018
In the Council Chamber commencing at 7.00 p.m.

Committee Members present:

Cllr S Arnold	Apologies	Cllr O Schneider	Present
Cllr N Busvine OBE, Vice Chairman	Apologies	Cllr P E Towell	Present
Cllr J M Canet	Present	Cllr E Waite	Present
Cllr A Eyre	Present	Cllr Mrs P C Walshe	Apologies
Cllr R J Parry, Chairman	Present	Cllr S G Raikes	Present

In Attendance: Town Clerk, Open Spaces Manager, Committee Clerk, Cllr Robert Piper and one member of the Public

167. Apologies for Absence

As noted above.

168. Requests for Dispensations

There were no requests for dispensations.

169. Declaration of Interests

There was one declaration of interest from Cllr Canet as a plot holder at Quaker's Hall Allotments.

170. Minutes of the Open Spaces & Leisure Committee held on 19th February 2018

RESOLVED: That the Minutes be accepted and signed as a true record.

Sevenoaks Common

It was noted that the volunteer day at Sevenoaks Common by Sevenoaks District Council did not take place due to bad weather.

Contaminated land at Woodside Road

Minutes of the de-brief meeting to be circulated to Councillors separately.

171. Open Spaces & Cemetery Manager's report

A report was received and discussed.

The Vine

It was noted that the eye style Heron decoy had been stolen. Staff will monitor the number and size of the goldfish to see if a replacement is needed.

CCTV at Greatness Recreation Ground

It was noted that the current CCTV system was not as advanced as it needed to be and would need upgrading in the near future.

RESOLVED: For the Open Spaces Manager to research different options regarding CCTV at Greatness Recreation Ground and report back to the next meeting for discussion and inclusion in the next budget.

Dog Attacks at Greatness Recreation Ground

It was noted that the court case was ongoing and no further information could be released at this time.

RESOLVED: Cllr Eyre and the Town Clerk to prepare an appropriate statement to be placed on the noticeboard at Greatness Recreation Ground to reassure the public about the safety of the open space.

Upper High Street Gardens

It was noted that several complaints had been received regarding proposals for Otto's to use the area for events.

RESOLVED: The proposals for the use of Upper High Street Gardens by Ottos be put on hold until such time as it can be demonstrated that the public concerns have been addressed.

172. Statement of Accounts for May 2018

RESOLVED: To note the report.

173. Allotments

The Committee received and agreed the management reports for both Quaker Hall Allotments and Bradbourne Vale Road Allotments.

It was noted that the pothole at Quakers Hall had been filled and water butts would be ordered this week for installation within a month.

174. South East in Bloom

A report was received and noted. Thanks were given by the Chairman to the Open Spaces Manager, Deputy Town Clerk and Committee Clerk for their hard work with the project. Thanks were given to all the volunteer groups and schools that were involved with the project and for helping the town to look at its best for judging day and beyond.

It was agreed that the standard of planting was much higher this year compared to last and the Open Spaces team would use additional resources to continue to work to this high standard going forward.

It was suggested that further floral planting be added in the Town during Winter. This would be dependent on funds available.

175. Summer Play Dates

RESOLVED: Report was received and noted.

176. Parking issues at Greatness Recreation Ground

The Town Clerk provided an update. A complaint had been received from a local resident and the Greatness Resident Association regarding the amount of parking at Greatness Recreation Ground by members and spectators of the Football Club.

It was noted that the Football Club had put in place measures to help with parking such as extra marshals and use of parking sites away from the Football Club.

RESOLVED: Open Spaces Manager to investigate using grass areas for parking or potential use of bollards to control parking in the area. A report would be brought to the next meeting.

177. Current Matters

The Committee received and noted a report detailing the following matters:

Minute number	Subject	Update
127	Kippington Meadow Play Equipment	New play equipment was installed with an opening event held on 29 th May. Due to bad weather on the day a further play day will take place on Friday 3 rd August 11am till 1pm
228	Julian's Meadow	Bollards completed using local contractors.
233	Summer Play Dates	3 Summer Play Dates will take place during August. 8 th August 2-5pm at the Vine Gardens 15 th August 2-5pm at Greatness Recreation Ground 22 nd August 2-5pm at Pontoise Close Play Area
236	Warren Clock	For the Town Clerk to discuss the proposal with the current owner and to obtain a legal agreement regarding ownership and building owner permission.

		It was also requested that the Town Clerk investigate the possibility of listing the clock or registering it as a community asset. Currently awaiting communication from family.
366VI	Vine & Cycle racks	It was noted that the current cycle racks might be better used in a new location. It is also intended to install some additional cycle racks with site to be agreed.
368	Quaker's Hall Allotments Capital Projects	As noted in report
369	Greatness Recreation Ground Public Toilet	Toilet had been installed along with a public noticeboard on the side of the Pavilion
372	Vine Pavilion Ramp	Funding received, work to begin after the Cricket Season
	BT Telephone Box to house defibrillator at the Vine Gardens	BT telephone box and defibrillator installed.
489	Knole Paddock Rugby Club	Sevenoaks Town Council staff had started the work and would complete before the season starts.
490	Sevenoaks Common Management Plan	<ol style="list-style-type: none"> 1. Accepted the document as a working document and noted to be reviewed annually. 2. Initial research had been carried out regarding re introduction of Red Squirrels and it was noted that Kent had not been selected as a potential area at the present time.
494	Contaminated land at Woodside Road	Minutes of the de-brief meeting to be circulated to Councillors.
	Pavement Plaque outside Sevenoaks School	Loose plaque had been removed and would be reinstalled shortly.

178. Press Release

RESOLVED: To issue a press release regarding Ribbon of Poppies crossing into Europe by a member of the public (subject to their agreement) taking a knitted poppy to place on the War Grave of their family member.

There being no further business the Chairman closed the meeting at 8.00 p.m.

.....

Dated

Chairman