

**MINUTES OF THE MEETING
HELD ON 30th JANUARY 2019
Council Chamber at 6pm**

Roshni Agarwal	Present	Ola Kujawinska	Present
Eva Azazoglu	Absent	Emily Mahoney	Apologies
Alexander Black	Absent	Megan Ng	Present
Samuel Crawford	Present	Louisa Phillips	Absent
Tasha Dambacher, Chairman	Apologies	Michael Roberts	Present
Ronnie Day	Apologies	Rosie Spurling	Apologies
Charlotte Foulds, Vice Chairman	Apologies	Gabby Tan	Present
Oscar Goodwin	Present	Loic Thiry	Absent
Matthias Jammot Treasurer	Apologies	Amy Vickers	Present
Meera Jassi	Present	Jacob Watson	Apologies
Tom Chapman	Present	Sam Chard	Present
Phoebe Crichtlow	Present	Amber Warrender	Present
Katie Willis	Present		(14)

Also, In Attendance

Clr Eyre

Clr Raikes

Mr Shane Mochrie-Cox, Senior Early Help Worker (Open Access Youth Work) | Chair – Unison (Kent) | Early Help and Preventative Services 0-25 | Children, Young People and Education

Linda Larter MBE, Chief Executive/Town Clerk

Michèle MacDonald, Committee Clerk

Youth Councillor Oscar Goodwin was unanimously elected as Chairman for this meeting in the absence of the Chairman, Vice Chairman and Treasurer.

15) **APOLOGIES**

RESOLVED: to agree and accept apologies received from Youth Councillors: Tasha Dambacher, Charlotte Foulds, Matthias Jammot, Emily Mahoney, Rosie Spurling and Jacob Watson.

16) **MINUTES**

RESOLVED: the notes of the meeting of the Youth Council meeting held on 7th November 2018 be received and adopted. It was noted that a Skatepark Jam event will be held at Greatness Recreation Ground on 3rd August 2019 between 12:00 and 17:00 free of charge with professional displays.

17) **FINANCE REPORT**

The Chairman confirmed the balance the balance of accounts totals £759.20

18) **HOUSE IN THE BASEMENT [HiTB]**

The HiTB report for November and December was received and noted. The Town Clerk advised that:

- a) staffing had been difficult recently, but new additional support staff are to start in February which will result in the HiTB opening regular hours
- b) the music night is popular
- c) January figures are showing an average attendance of 15 per night
- d) Youth Cllr Jacob Watson is setting up a Chess Club, initially for 6 weeks starting on 13th March 2019 and ending on 17th April 2019. A flyer was circulated and attached [APPENDIX 1]. The set-up cost is £400.
 - Youth Councillor Amber Warrender proposed that the Youth Council contribute towards the set-up cost. **RESOLVED** unanimously that a donation of £100 be made and that a grant for the remaining £300 be sought.
 - Youth Councillor Ola Kujawinska will post the Chess Flyer to her website "*what to do in Sevenoaks*".
 - Youth Councillor Amy Vickers will arrange a cake sale at her school and donate the proceeds towards the Chess Club.

19) **ENVIRONMENTAL MATTERS**

- a) **Anti- Litter Campaign** - The Youth Council received and noted the report. The Town Council's Action Plan was discussed and attached here to [APPENDIX 2] **RESOLVED** to participate in the Anti- Litter Campaign and voted upon a Keep Sevenoaks Tidy logo – [APPENDIX 3]
 - join in with the Volunteer Clear Up Days proposed for the following locations and dates:
 - Friday 22nd March 10am till 1pm – Bradbourne Vale Road
 - Thursday 28th March 10am till 1pm – Rear of Tesco Metro & Library Area
 - Thursday 4th April 10am till 1pm – Greatness Recreation Ground
 - Saturday 6th April 10am till 1pm - Stag and walkway to Rockdale
 - Wednesday 10th April 12 noon till 3pm - Upper High Street Gardens and Six Bells Lane
 - the Head of Sevenoaks School already expressed an interest in the school taking part
 - Youth Councillor Ola Kujawinska agreed to ask her school to arrange to go to a local park to collect litter
 - Cllr Eyre agreed to follow up with the district Council it's recycling policy
 - Youth Councillors indicated their preferred logo for the campaign

- b) Electric Cars – Youth Councillor Oscar Goodwin put forward a case that Sevenoaks Town Council be pro-active and install electric charging points to be at the forefront of technology in the local Town of Sevenoaks as the statistics published by the Kent Messenger from the latest department of Transport showed that:

- December 2017 there were 2299 electric vehicles in Kent – a rise of 773 compared to the year before [meaning there are 25 drivers for every charging point in the County].
- Sevenoaks District Authority has the most registered electric cars with 289
- Tunbridge wells borough Council has 261
- Tonbridge and Malling Borough Council has 260

Cllr Eyre advised that all new builds in the district are to have charging points installed and advised that the Local Plan Consultation is still open. It was noted that the Town Council were installing electric cycle charging points at the Community Centre.

RESOLVED that a recommendation to Sevenoaks District Council for the Local Plan be put forward from the Youth Council for electric charging points to be included within any new commercial and housing developments in Sevenoaks Town.

- c) Plastic – anti plastic bag and anti-plastic straw campaign.

RESOLVED that Youth Councillor Gabby Tan raise the topic for starting the possibility of an anti-single use plastic campaign. The Town Clerk stated that she had recently drafted a report for the Town Council setting out recommendations to address the matter locally and would be pleased to incorporate Gabby's idea and the excellent logo she had prepared if they could be emailed to her.

20) YOUTH COUNCIL CHARITY

Youth Councillor Amber Warrender put forward a proposal to choose a youth council charity, which all agreed.

RESOLVED that Youth Councillors discuss on the What's App Group to put forward some charities that the Sevenoaks Youth Council can support to bring forward to the next meeting for selection

21) GRANT APPLICATION WORKSHOPS

It was noted that a workshop was held on Monday 28th January 2019 in the Council Chamber [APPENDIX 4 – notes of discussion]. It was noted that many schools have counselling available. It was felt that relaxation methods were sought by young people to destress and that the HOUSE in the Basement Youth Café HiTB is a venue already available.

Youth Councillor Amber Warrender advised that lots of events happen at [HiTB], but it is difficult to attract footfall/advertise the venue. It was thus thought a revamp of HiTB would be a sustainable way to make it more attractive and to refresh the décor in neutral colours to appeal to all. From Appendix 4 the date was originally set for 13th February.

RESOLVED that youth councillors

- distribute the attached form [APPENDIX 5] amongst their friends ready to bring results to the next meeting on 13th March 2019.
- visit the HiTB on **Wednesday 6th February 2019 at 4:30pm** to review a revamp the HiTB and make a list of requirements, so that Grant Funding and volunteers could be sought to assist in a makeover. Youth Councillors: Amber Warrender, Meera

Jassi, Roshni Agarwal, Gabby Tan and Oscar Goodwin confirmed their attendance at 4:30pm and will meet up with the Manager, Charlotte Marchant. Other Youth Councillors are also welcome to attend.

22) **ART CULTURE**

The Art Culture opportunity offered at the Stag was noted. Andrew Eyre confirmed that should the Youth Council wish to go ahead with a booking there would be no commission chargeable.

RESOLVED that under 16s could display their work for sale, as a forum to raise money for themselves and their art projects and be charged a nominal 10% commission to be put forward to the Youth Council's Charity/funds.

Agreed that a date be sought for a 3-week period so that schools/young people could prepare.

23) **HERITAGE LOTTER FUNDING BAT & BALL – ACTIVITY PLAN**

The volunteering opportunities regarding the Bat & Ball station for youth councillors was discussed. It was noted that two youth councillors had volunteered to attend an event:

- 07.02.2019 – YAG Meeting at Edenbridge
- 16.02.2019 – Volunteer at Bat & Ball Station Open Day
- 21.02.2019 – volunteer at Queen Victoria dress Making

24) **YOUNG PERSONS BOOK CLUB**

Phoebe and Katie would meet with the Town Clerk to discuss setting up a Book Club at HiTB.

25) **DATE OF NEXT MEETING**

To receive and note that the next meeting of Youth Council will be held in the **Council Chamber at 6pm on Wednesday 13th March 2019.**

If any Youth Councillor has items for the Agenda, please email to the Committee Clerk, ten working days in advance of the meeting to be included in the Agenda.

FREE

CHESS CLUB

to run initially for six weeks on
for 11-18 year olds

WEDNESDAY EVENINGS



starting on
13th March 2019

from 5pm to 7pm at the HiTB
Basement of the Stag, London Road TN13 1ZZ

 **HOUSE** IN THE
Basement

 Sevenoaks
Youth Council

 Sevenoaks
TOWN council

Sevenoaks Anti-Litter Campaign Action Plan

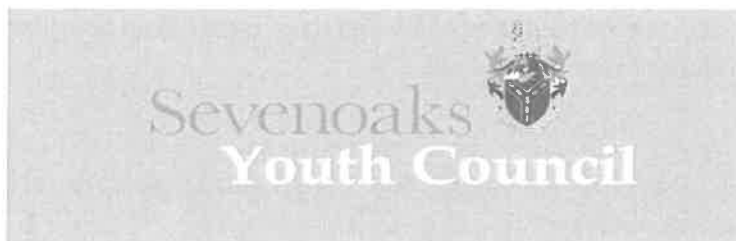
No	Action	Comment	Cost	By Whom
1	Removal of recycling waste from litter bins via Sevenoaks District Council	Sevenoaks District Council will only remove card & paper on a commercial level. Currently in conversation regarding hosting plastic and glass recycling point at Knole Paddock and if we could recycle our waste there as well as the public	TBC – could be issue with noise near the new houses and issues with access at busy parking times	Open Spaces Manager and Committee Clerk
2	Removal of recycling waste via private company such as Veolia	Talk to Veolia for quote to take away glass and plastic waste	Glass 240 bin every 2 weeks £7 + VAT Mixed Plastic 240 bin every 2 weeks £10 + VAT	Committee Clerk
3	New recycling litter bins	Quotes obtained for new recycling litter bins to be installed (places to be agreed)	Glasdon Nexus City 140 Mixed bin - £435.99 Broxap Derby Standard 120 - £299 Tammy the trash train recycling bin - £105	Committee Clerk
4	Anti-Litter campaign posters and logos	Posters to be displayed at all STC owned parks, on STC noticeboards and social media	Kall Kwik design cost (logo) tbc Artwork design by STC staff to liaise with Youth Councillors	Committee Clerk

No	Action	Comment	Cost	By Whom
5	App/mobile friendly website	Youth Council to design app for Anti-Litter campaign	Can be linked to current Youth Council/STC website	Youth Council
6	Organise clear up days at different locations around the town	Dates during Keep Britain Tidy campaign dates. Volunteers to be recruited.	<p>Friday 22nd March 10am till 1pm – Bradbourne Vale Road</p> <p>Thursday 28th March 10am till 1pm – Rear of Tesco and Library Area</p> <p>Thursday 4th April 10am till 1pm – Greatness Recreation Ground</p> <p>Saturday 6th April 10am till 1pm Stag and walkway to Rockdale</p> <p>Wednesday 10th April 12 noon till 3pm Upper High Street Gardens and Six Bells Lane</p>	Committee Clerk

No	Action	Comment	Cost	By Whom
7	Encourage school children to become Litter Heroes	If children are unable to make organised dates encourage them to create their own events with their friends that can be advertised on our website and via the app	Prepare stickers/certificates to be send from the Mayor as a "thank you" eg. The Town thanks you...	Committee Clerk to contact schools
8	Funding for projects	Look for grant funding https://www.naturesave.co.uk/naturesave-trust/funding-guidelines/ https://www.naturesave.co.uk/naturesave-trust/		Committee Clerk

Youth Council
30-1-19
Appendix
3





In response to: Youth Council Planning Meeting December 2018:

- i. **Mental Health [MH] for young people** – it was suggested that peer mentoring system be set up by Youth Councillors with help from the Town Council and Sevenoaks MIND. The HiTB Manager suggested an evening relaxation event. The Committee Clerk advised that the HiTB is open out of school hours and at the weekend and can be used to help young people requiring some help to pop in for the staff to signpost to those who are trained to assist.

An initial project Meeting was held at 5pm for all Youth Councillors on Monday 28th January 2019

Attendees:

Youth Councillors Amber Warrender, Rosie Spurling and Tasha Dambacher [alpha order]
Michèle MacDonald

The following survey form was discussed:

FOR FUNDING APPLICATIONS- QUESTIONS FOR YOUTH COUCNILLORS – FOLLOWED BY THE OFFICE REVIEWING WHO CAN ASSIST US AND HOW MUCH THE COST WOULD BE

1. What are the stresses young people face?
2. Why do you think they need help from the Youth Council/HOUSE in the Basement Youth Café? - there are lots of other resources out there (e.g. Samaritans) – is there a need for additional resources?
3. How do you think this additional help will be best delivered? Drop in sessions – on line website
4. Frequency?
5. Other comments?

Comments made:

- Mental Health still has a stigma attached and thus unsure if YP would want to be seen at any organised MH event
- Schools offered peer mentoring by older pupils for younger pupils
- Suggestions made were to have evenings of playing games and watching films – HiTB currently does this
- Decision then made that HiTB was an indirect mental health resource already established for young people to destress in
- Suggestion made, following on from the minutes, that HiTB be advertised more and be revamped
- Amber, Rosie and Tash will visit Charlotte on 13.02.2019 to view HiTB [others also welcome] and discuss how to revamp and put together a list of items required for grant funding applications - Relaxation – decorating, planning and proceeding with advertising progress is therapeutic in itself and thus relaxing – also makes it a MY SPACE
- Form to be revamped by Amber, Rosie and Tasha on google.docs

- **Anonymous – it would be helpful to know first name/age/school and whether male/female – otherwise no identification is required.**

Linda advised that initially we will need to use Form 1 attached – to show how decision to revamp HiTB is arrived at as a stress relief

Then form 2 – to use google docs for further input

Both to be submitted with grant application funding

