

**Minutes of the Sevenoaks Town Council Meeting
Held on 1st April 2019
in the Town Council Chamber**

Meeting Started: 7:04p.m.

Meeting Concluded: 7:32 p.m.

Cllr R M C Hogarth, Mayor	Present	Cllr N J L Busvine OBE, Deputy Mayor	Present
Cllr S L Arnold	Apologies	Cllr E Parson	Present <i>[arrived 7:19pm]</i>
Cllr R J Parry	Present	Cllr R L Piper	Present
Cllr J M Canet	Present	Cllr S G Raikes	Present
Cllr M A Chakowa	Present	Cllr O Schneider	Present
Cllr A S Clayton	Present	Cllr P E Towell	Present
Cllr A Eyre	Present	Cllr E T Waite	Present <i>[arrived 7:24pm]</i>
Cllr Mrs R E Parry	Present	Cllr Mrs P C Walshe	Apologies

(14)

Public Question Time There were no members of the public present.

1. **APOLOGIES FOR ABSENCE**
RESOLVED: to receive and note apologies received from Cllr Arnold and Cllr Mrs Walshe.
2. **REQUESTS FOR DISPENSATIONS**
There were no requests for dispensations.
3. **DECLARATION OF INTERESTS**
There were no Declaration of Interests
4. **MINUTES OF THE TOWN COUNCIL MEETING HELD ON 21ST JANUARY 2019**
RESOLVED: To accept and sign the Minutes as a true record of the meeting, noting the correct spelling of Cllr P E Towell.
5. **FINANCE AND GENERAL PURPOSES COMMITTEE**
RESOLVED:
 - a) to receive and adopt the minutes of the meeting of the Finance and General Purposes Committee meeting held on 4th March 2019.

- b) The committee discussed the Capital Projects Cashflow and borrowing requirements in accordance with Minute No 474, reiterated here below:

CAPITAL PROJECTS CASHFLOW AND BORROWING REQUIREMENTS

The Committee receive and considered the documents providing information relating to capital project funding and borrowing requirements.

UNANIMOUSLY RECOMMENDED to Town Council the recommendations of the Responsible Financial Officer and Town Clerk that after the review of capital receipt, reserves and cashflow for planned projects, it was prudent for Councillors to approve the borrowing of a fixed repayment annuity loan in the region of £1.5m over a 25-year period.

RESOLVED an informal meeting be held 6:30pm prior to the Town Council on 1st April 2019 to discuss the borrowing papers prior to the Town Council meeting.

Cllr S Raikes requested a recorded vote, seconded by Cllr R J Parry and proposed the following:

Responsible Finance Officer's and Chief Executive's recommendation is that in reviewing the capital receipt reserve and cashflow for planned capital projects, it is prudent for Councillors to approve borrowing of a fixed repayment annuity load loan of £1.4m over a 25-year period.

- i. Amendment proposed by Cllr A S Clayton and seconded by Cllr J M Canet to borrow a fixed repayment annuity loan of £1.4m over a 20-year period

Name	Recorded Vote @ 7:24pm		
	For	Against	Abstain
Cllr N J L Busvine OBE		✓	
Cllr J M Canet	✓		
Cllr M A Chakowa		✓	
Cllr A S Clayton	✓		
Cllr A Eyre		✓	
Cllr R Hogarth		✓	
Cllr Mrs R E Parry		✓	
Cllr R J Parry		✓	
Cllr E Parson		✓	
Cllr R L Piper		✓	
Cllr S G Raikes		✓	
Cllr O Schneider		✓	
Cllr P E Towell			✓
Cllr E T Waite	Not Present		

The motion was lost.

- ii. The original proposal to borrow an amended fixed repayment annuity loan of £1.4m [instead of £1.5m Minute No 474 refers] over a 25-year period was put to the vote:

Cllr E T Waite arrived 7:24 pm.

Name	Recorded Vote @ 7:28pm		
	For	Against	Abstain
Cllr N J L Busvine OBE	✓		
Cllr J M Canet	✓		
Cllr M A Chakowa	✓		
Cllr A S Clayton	✓		
Cllr A Eyre	✓		
Cllr R Hogarth	✓		
Cllr Mrs R E Parry	✓		
Cllr R J Parry	✓		
Cllr E Parson	✓		
Cllr R L Piper	✓		
Cllr S G Raikes	✓		
Cllr O Schneider	✓		
Cllr P E Towell			✓
Cllr E T Waite			✓

RESOLVED: that the Responsible Finance Officer and Chief Executive proceed with the arrangements to borrow a fixed repayment annuity loan of £1.4m over a 25-year period from the Public Works Loan Board.

It was noted that Cllr Waite did not vote as he had not been present for the debate.

Cllr Mrs R E Parry left at 7:29pm.

6. PLANNING COMMITTEE

Councillors received and considered the Minutes of the Planning Committee held on

- a) 28th January 2019
- b) 11th and 25th February 2019
- c) 11th March 2019
- d) 25th March 2019.

RESOLVED: To accept and sign the Minutes as a true record of the meetings.

7. PERSONNEL COMMITTEE

Councillors received and considered the minutes of the meeting of the Personnel Committee held on 4th February 2019.

RESOLVED: To accept and sign the Minutes as a true record of the meeting.

8. OPEN SPACES & LEISURE COMMITTEE

RESOLVED: that the Open Spaces and Leisure Committee meeting due to have been held on 18th February 2019 was cancelled. Cllr Parry requested that councillors let the Chief Executive/Town Clerk know if they are unable to attend a meeting and nominate a substitute.

9. MAYOR'S ENGAGEMENTS

Councillors received and noted the

a) functions attended by the Mayor or his representatives from May 2018 to current date.

b) forthcoming Civic Events being organised by the Mayor during 2018/2019.

The Mayor was congratulated by the Committee on the large numbers of engagements undertaken in support of the town.

10. PRESS RELEASE

It was agreed not to issue a Press Release.

There being no further business the Mayor closed the Meeting at 7:32pm.

Signed

Mayor of Sevenoaks

Dated