

**Minutes of the Community Infrastructure Committee
Held on 3rd February 2020 at Sevenoaks Town Council**

Meeting Commenced: 7.00 p.m.

Meeting Concluded: 8.23 p.m.

Committee Members Present:

Cllr R J Parry, Chairman	Present	Cllr A Clayton, Vice Chairman	Present
Cllr R Hogarth	Present	Cllr Dr J M Canet	Present
Cllr R Piper	Present	Cllr C Shea	Present

In Attendance: Cllr Eyre, Town Clerk, Committee Clerk

*There were no members of the public present.
The meeting was recorded.*

470. Apologies for Absence

None received.

471. Requests for Dispensation

There were no requests for dispensations.

472. Declaration of Interests

There were no declarations of interest.

473. Minutes of the Meeting held on 14th October 2019

RESOLVED: To receive and sign the Minutes of 14th October 2019 as a true record of the previous meeting.

474. Community Investment Projects Cash Flows

The Committee received and noted the Community Investment Project Cash Flows Summary, as at 23rd January 2020. Noted that current commitment, including contingencies, resulted in a predicted final balance of £403,130.

475. 2019 Community Investment Plan

1) Bat & Ball Centre

The Committee noted that building works were continuing satisfactorily and on schedule. Unfortunately, UK Power Network had advised that a considerably larger electricity supply than originally estimated was required which would entail digging up the road, requiring notice of 12 weeks for the road closure. It was hoped that this would not substantially delay the project.

It was noted that:

- a review of the wood cladding was being undertaken, with samples due to be received by the Town Clerk this week
- a second hard hat tour was taking place in March 2020 for past users of the Community Centre

- prior to the official opening event scheduled for Friday 4th December, preview STC events would take place
- car park provision was original 73. following refurbishment 68, and after moving the tennis court 75
- It was agreed that naming of the main rooms be considered at the next meeting following consultation with all councillors.

The Committee received and noted the updated Bat and Ball Centre Revenue Business Plan which aimed long term towards generating income to meet the Public Works Loan Board repayment and the venue being cost neutral: noted that a conservative approach had been taken to the revenue estimate.

2) Multi Use Games Area

Tenders to be sought during February and March 2020 for construction to commence June 2020.

3) Neighbourhood Development Plan

Noted that the Neighbourhood Development Plan Steering Group had signed off the new draft of the Plan and the six- week public consultation period commenced 31st January 2020.

4) Cultural Quarter

Noted that an open meeting had been held on 23rd January 2020 regarding the proposed arts/cultural quarter. Some more immediate issues had been raised and a need to progress discussion towards strategic long-term view identified.

5) Sevenoaks Business Hub

Unfortunately, Sevenoaks District Council had decided not to review the application for CIL funding in respect of the Business Hub. It was agreed to defer further consideration until construction of the Bat & Ball Centre was completed. The need to ensure the building remains waterproof to reduce deterioration was identified as a priority.

6) Community Rail Partnership

There was disappointment with the delays in progressing this project. The Committee agreed that, with the agreement of the other parishes, the move towards setting up a Community Interest Company be accelerated.

7) Tarmac Site Community Development

Tarmac had provided a presentation to the Planning Committee in January, which had been shared via the NDP website. It was noted that first phase of development could be within 5 years and consideration would need to be given to the development and future use of the Oast House.

There being no further business the Chairman closed the meeting.

Signed
Chairman

Dated