

**Sevenoaks Town Council**  
**Minutes of the Open Spaces & Leisure Committee held on Monday 17<sup>th</sup> February 2020**  
**In the Council Chamber commencing at 7.00 p.m.**

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**Committee Members present:**

Cllr Dr M Canet (Chairman)	Present	Cllr K Bonin	Present
Cllr A Eyre (Vice Chairman)	Present	Cllr S Camp	Apologies
Cllr N Busvine OBE	Present	Cllr R Hogarth	Present (7.10pm)
Cllr V Granville- Baxter	Present	Cllr Raikes	Present
Cllr L Michaelides	Present	Cllr R Parry	Present
Cllr T Morris Brown	Present		

**Attendance:** Cllr Piper, Town Clerk, Open Spaces Manager and Committee Clerk.

**Note:** The meeting was not recorded.

**Public Question Time**

There were no members of the public present.

**348. APOLOGIES FOR ABSENCE**

As noted above.

**349. REQUESTS FOR DISPENSATION**

There were no requests for dispensations.

**350. DECLARATIONS ON INTEREST**

Cllr Parry declared an interest in agenda item 9, as a member of Knole Squash Club.  
Cllr Canet declared an interest in Agenda item 10, as she plays walking football at STFC.

**351. MINUTES OF THE OPEN SPACES AND LEISURE COMMITTEE HELD ON 11<sup>th</sup> November 2019**

**RESOLVED:** The minutes of the Open Spaces and Leisure Committee held on 11<sup>th</sup> November 2019 were signed as a true record subject to the following amendments:  
The £27,351 from CIL and £6,000 from the Rolling Budget Programme.

**352. OPEN SPACES & CEMETERY MANAGERS REPORT**

The report of the Open Spaces and Cemetery Manager was received and discussed, and the following matters noted.

**i) Staff**

The Open Spaces Manager reported on:

- Training for new staff
- Hand Arm Vibration Syndrome
- Tree Planting
- Sevenoaks Greensands Project

**ii) Buckhurst Play Area at the Environmental Park**

Work had started on the cleaning of the recently reported vandalism at Buckhurst Play Area. Work has started to improve the Buckhurst site after the construction of the multi storey car park, with further clearing around the steps ready for planting and the complete dismantling of the rooting steps and rebuilding. All steps were removed along with the handrails and new sleepers installed along with timber posts and fencing alongside. The steps have been finished with Hi Viz nosing's and new concrete laid for the treads. This has been an in-house project which the staff involved have enjoyed undertaking.

**iii) Replacement Town Wardens Van**

Several options were considered regarding the replacement of the Town Wardens Van.

**RESOLVED:**

- To recommend to the Finance and General Purpose Committee for the purchase outright of the Nissan electric van. To request the RFO to prepare a report relating to the following – 8 years running costs of the electric vehicle compared to diesel vehicle and identify the budget heading for the expenditure.
- When purchased to brand and promote that it was STC's first vehicle.
- To investigate the costs of installing at 'Fast Charging System'

**353. STATEMENT OF ACCOUNTS RESOLVED:**

**RESOLVED:** To receive and note the accounts for December 2019.

**354. SEVENOAKS IN BLOOM MINUTES OF MEETING HELD ON 28<sup>th</sup> JANUARY 2020**

Cllr Canet congratulated everyone on the work so far and was excited that community involvement was increasing. It was hoped this would help with the scoring as community, environment and horticulture scored higher. There was enthusiasm for the possibility of a permanent fir tree in Blighs, which could then be used as a Christmas tree. Sevenoaks School will be working on a garden this year and

more schools will be taking part. A request has been sent to the owners of Tesco to allow Sevenoaks Town Council to allocate cycle-planters and window posters at their site. It was noted that Sevenoaks had been made a finalist for the first time in the national Britain in Bloom competition.

**RESOLVED:** To note minutes.

**355. ALLOTMENT REPORT**

The Allotment offices report was received and considered. A working party was planned, as some of the allotments were not in the best condition, which made it difficult to re-let them. Some unusable areas would be allocated for tree planting. Relationships with allotment holders is very good at present. Cllr Eyre congratulated the team on the quick removal of a fallen tree. It was suggested that a response be sent to the Otford Allotment association regarding it's inaccurate comments.

**356. PROPOSED DIVERSION OF PUBLIC RIGHT OF WAY (PROW)**

**RESOLVED:** Sevenoaks Town Council resolved that the proposed PROW was not in the public interest and would create a precedent for changing historic PROW. The proposed route was considered too steep and unlikely to be used. If there were H&S issues relating to golf balls and pedestrians, the golf course should be adapted and not the PROW.

**357. GREATNESS FOOTBALL PAVILION PROPOSALS**

**RESOLVED:** To defer the matter to the next meeting to be held on 6<sup>th</sup> July 2020 and invite the Sevenoaks Town Football Club to attend and address the meeting. To notify the club prior to the meeting of the concerns relating to the size and location of the proposed pavilion.

**358. OPEN SPACES AND LEISURE COMMITTEE'S ROLLING CAPITAL PROJECT REVIEW**

**RESOLVED:** That the agreed list of capital projects for the Open Spaces and Leisure Committee be included in Sevenoaks Town Councils Financial review for the next five years.

**359. CURRENT MATTERS**

MINUTE NO.	SUBJECT	UPDATE
366 VI	Vine & Cycle Racks	Cycle planter to be installed.
221 (2018)	Lamp post outside Lloyds Bank	Completed.
223 (2018)	Renovation of St Nicholas War Memorial	Grant received.
226 (2018)	Anti-Litter Campaign	Ongoing. Dates for March to be announced.

<b>319</b>	<b>(2018)</b>	Proposed outdoor gym at Julian's Meadow	Installed. Mayor opened.
<b>176 IV</b>	<b>(2019)</b>	Burial Land at Greatness	Noted 60-year provision.
<b>176/5 V</b>	<b>(2019)</b>	Sevenoaks Common	Mayor planted tree.
<b>176/5 VI</b>	<b>(2019)</b>	Hillingdon Rise Green	CLLrs to canvass public about parking on the grass.
<b>176/5 VII</b>	<b>(2019)</b>	Tree Planting	Open Spaces Manager to liaise with Enover.
<b>178</b>	<b>(2019)</b>	Friends of Greatness Cemetery	To be launched early March
<b>181</b>	<b>(2019)</b>	Steps in Millpond Wood	Work completed.
<b>182</b>	<b>(2019)</b>	Upper High Street Gardens	Noted insufficient space for tables. Install seat(s) with arms.
<b>352</b>		Greatness Cemetery Messroom	Awaiting quotes
<b>352/1</b>		Pointoise Recreation Ground	Awaiting final payment
<b>355</b>		Quaker Hall Allotments	Working party planned.
<b>353</b>		St Johns Toilets	Awaiting survey
<b>353 /1</b>		Jubilee Clock	Forwarded to F & GP

**360. PRESS RELEASE**

None suggested.

There being no further business the Chairman closed the meeting at 8.46pm

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**Chairman**

**Dated** .....