**Sevenoaks Town Council**

**Finance & General Purposes Committee**

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| **Agenda** | **Pages** |
| 1. Apologies for absence
2. Declarations of interest
3. Requests for dispensations
 |  |
| 1. Minutes
 | 4-7 |
| 1. Sub Committees
	1. Youth Council
	2. Sevenoaks Community Centre User Group
 | 8-1314-16 |
| 1. Management Accounts
	1. To receive and consider the Management Accounts together with the Responsible Finance Officer’s report and variance analysis for the periods
		* 1st to 31st October 2018
		* 1st to 30th November 2018
 | 17-64 |
| 1. Supplier’s accounts
2. Payroll Account
3. Petty Cash Account
4. Charges Bat & Ball plus Town Clerk’s report
5. Bank Mandates
6. Hospitality and Gifts Register
 | 65-7879-8283-8889-107108109 |
| 7. Revenue Estimates and Precept Proposal for 2019-201. Recommendation from F&GP held on 26.11.2018
2. Revenue Estimates and Precept Proposals for 2019-20
 | 109-113114-143 |
| 1. Review of internal Controls
	1. Risk Assessment
	2. Investment Strategy
	3. Reserves Policy
	4. Financial Regulations 2019-2020
 | 144-160161-165166-169170-188 |
| 1. Grant Application and funds available history
 | 189-197 |
| 1. Current Matters and Priorities
	1. Current matters
	2. Priorities
 | 198-199200-212 |
| 1. Press Release
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