

Sevenoaks Job Club is currently closed. Meetings are normally based around the following topics of discussion and offer people a chance to share their experiences in the search for employment:-

- **Skills analysis** session defining what skills members have, specific goals or focus they wish to attain and what type of job they are searching for.
- **Interview skills** and mock interview sessions. Focus on presentation and communication. Investigating question presentation, attitude, handling difficult situations and making positive presentations. Honest feedback given in a positive way is an essential part of the interview process.

Share and evaluate responses and collectively discuss improvements

- **CV workshop** to provide advice and guidance on CVs. On a group basis and also one-to-one where required
- **Career Presentations** given by guest speakers. Subjects to be chosen by group. Also individuals in the group may wish to contribute a session on their own profession giving insight to other members
- **Issues** to discuss problems that individuals have encountered through unemployment and arranging for advice from CAB, Sevenoaks District Council, Voluntary Action West Kent to try and find solutions on a group and one-to-one basis
- **Volunteering** to gain experience through volunteering and the benefits it can offer

If you would like to register your interest in attending a Job club in Sevenoaks, please email ann.white@sevenoakstown.gov.uk