

30 November 2010

You are summoned to attend a Meeting of the SEVENOAKS TOWN COUNCIL to be held in the Council Chamber at the address below on Monday 6 December 2010 at 7.00 pm. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

### **DEPUTY TOWN CLERK**

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

### **AMENDED AGENDA**

Apologies for absence

#### PUBLIC QUESTION TIME

To enable any members of the public present to draw the attention of the Town Council to any matter.

#### 1 DECLARATIONS OF INTEREST

To receive any declaration of interest from members in respect of items of business included in the agenda for this meeting.

#### 2 MINUTES

To receive, adopt and if correctly entered to sign the minutes of the meeting of the Sevenoaks Town Council held on 22 November 2010 (copy previously circulated).

#### 3 PERSONNEL COMMITTEES

i). To receive and adopt the minutes of the meeting of the Town Council Personnel Committee held on 22 November 2010 (copy previously circulated)

ii). To receive and note the minutes of the meeting of the Stag Community Arts Centre Personnel Committee held on 22 November 2010 (copy previously circulated).

#### 4 STAG COMMUNITY ARTS CENTRE

To receive and note the minutes of the meeting of the Stag Arts Centre Trustees held on 22 November 2010 (copy to follow).

- 5 PLANNING COMMITTEE  
To receive and adopt the minutes of the meeting of the Planning Committee held on 29 November 2010 (copy to follow).
- 6 NALC – FUTURE JOBS FUND  
To receive and note a letter received from the Department for Work and Pensions dated 8 November 2010 in response to NALC's letter dated 13 October 2010 (copy to follow).
- 7 CHRISTMAS LIGHTS 2010  
To receive a verbal update from the Town Clerk.
- 8 ROYAL WEDDING 2011  
To consider ideas to commemorate the Royal Wedding in 2011.
- 9 RALEY'S CENTRE  
To authorise the Town Mayor and Town Clerk to sign and seal a lease between Sevenoaks Town Council, Barnies Limited and Ann Windsor relating to Raley's Centre.
- 10 PACT (PARTNERS AND COMMUNITIES TOGETHER)  
To receive and consider a report concerning the formation of a PACT group for the Greatness and Hillingdon areas of Sevenoaks (report to follow).
- 11 SEVENOAKS RUGBY FOOTBALL CLUB  
To receive verbal update from the Town Clerk
- 12 TOWN MAYOR'S ENGAGEMENTS  
To receive and note the functions attended by the Town Mayor or his representative from May 2010 until November, 2010 (list to follow).
- 13 PRESENTATION OF PAINTING  
To receive a painting presented by the Town Mayor to the Council.
- 14 PRESENTATION OF CHEQUE  
The Town Mayor, Councillor Simon Raikes will present a cheque to Mr Edward Prentice for Help for Heroes for the sum of £764.67 following the concert held on Armed Forces Day, 27 June 2010.
- 15 PRESS RELEASE  
To consider any agenda item, which would be appropriate for a press release.