

10 January 2012



**Sevenoaks**  
**TOWN COUNCIL**

You are summoned to attend a Meeting of the SEVENOAKS TOWN COUNCIL to be held in the Council Chamber at the address below on Monday 16 January 2012 following the meeting of the Finance & General Purposes Committee. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

  
**Deputy Town Clerk**

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

**A G E N D A**

Apologies for absence

**PUBLIC QUESTION TIME**

To enable any members of the public present to draw the attention of the Town Council to any matter.

1 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.

2 **MINUTES**

To receive, adopt and if correctly entered, to sign the minutes of the meeting of the Sevenoaks Town Council held on 5 December 2011 (copy previously circulated).

3 **PLANNING**

- a) To receive and adopt the minutes of the meetings of the Planning Committee held on 12 December 2011 (copy previously circulated) and 9 January 2012 (copy to follow)
- b) to receive and note that the following comments on Tree Works were forwarded to Sevenoaks District Council under Chairman's actions on 5 January 2012 :

11/03268/FUL - Hillbury Woodland Rise [Cllr Mrs Crabtree]

Fell 1 Cupressus tree C/A

//Chairman's Action//

Sevenoaks Town Council recommended refusal unless the Arboricultural Offices is satisfied the felling is absolutely necessary; If not, request a TPO be placed on the tree.

11/3254/WTPO - 106 Mount Harry Road [Cllr Raikes]

Various works to trees TPO

//Chairman's Action//

Sevenoaks Town Council recommended refusal unless the Arboricultural office is satisfied the works represent prudent tree management

Town Council Offices  
Bradbourne Vale Road  
Sevenoaks, Kent TN13 3QG  
Tel: 01732 459953 Fax: 01732 742577

Email: [council@sevenoakstown.gov.uk](mailto:council@sevenoakstown.gov.uk)  
Website: [www.sevenoakstown.gov.uk](http://www.sevenoakstown.gov.uk)

Town Clerk



- 4 FINANCE & GENERAL PURPOSES COMMITTEE  
To receive and adopt the minutes of the Special meeting of the Finance and General Purposes Committee held on 19 December 2011 (copy previously circulated).
- 5 PRECEPT  
To consider the recommendations of the Finance & General Purposes Committee regarding the estimates of expenditure for 2012/13 and the amount of Precept to be levied on the Sevenoaks District Council.
- 6 STAG COMMUNITY ARTS CENTRE TRUSTEES  
To receive and note the minutes of the meetings of the Stag Community Arts Centre Trustees held on 12 December 2011 (copy previously circulated) and 9 January 2012 (copy to follow).
- 7 COMMUNITY GOVERNANCE REVIEW  
To receive and consider a Community Governance Review consultation document to be carried out by Sevenoaks District Council (copy previously circulated to members only).
- 8 CIVIC EVENTS AND INFORMATION
  - a) Town Mayor's Engagements 2011 to date  
To receive and note the functions attended by the Town Mayor, Deputy Town Mayor or representative from May to December 2011 (copy to follow).
  - b) Proposed Civic Events 2012  
To receive and note the forthcoming Civic Events during 2012 being organised by the Town Mayor (copy to follow).
- 9 PRESS RELEASE  
To consider any agenda item which would be appropriate for a press release.