

Minutes of the Town Council Meeting held at Sevenoaks Town Council Offices, Bradbourne Vale Road, Sevenoaks on Monday 21 November 2011 at 7:00pm.

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## PRESENT

Cllr Mrs M E Crabtree – Town Mayor  
Cllr R J Parry – Deputy Town Mayor

Cllr S L Arnold	Cllr Mrs M A London
Cllr C L L Baker	Cllr R L Piper
Cllr J M Canet	Cllr S G Raikes
Cllr A S Clayton (arr'd 7:15)	Cllr P E Towell
Cllr A Eyre	Cllr Mrs P C Walshe
Cllr R M C Hogarth	(14)

### In Attendance

Chief Executive/Town Clerk  
Deputy Town Clerk  
Committee Clerk

### Also in Attendance

Cllr John London, Freeman of the Town of Sevenoaks  
Mr Rob Marsh  
Ms Caroline Berry

### Apologies for absence were received from:

Cllr Mrs A Dawson

Prior to the commencement of the meeting, the Town Mayor asked Cllr S G Raikes to the dais to present a cheque to his charity for the magnificent sum raised during his mayoral year 2010/2011. Cllr Raikes presented a cheque for £2, 574.82 to Mr Rob Marsh, Chairman of Sevenoaks Area Youth Trust (SAYT) and Ms Caroline Berry Secretary to the Trustees, who sincerely thanked the Town Council for their support. They invited councillors to attend their 10<sup>th</sup> anniversary celebrations on 15 April 2012. The Chairman of SAYT referred to the Youth Café and looked forward to working with the Town Council on this exciting project.

### PUBLIC QUESTION TIME

No other members of the public were present at the meeting.

### 241 DECLARATIONS OF INTEREST

The following disclosures of interest from Members in respect of items of business included on the agenda were received:-

Cllr R J Parry, being a Member of Kent County Council, stated he would reconsider matters to be discussed at this meeting at County level, taking into account all relevant evidence and representations at Kent County Council.

Cllr R J Parry, being a member of Kent & Medway Fire & Rescue, stated that he would reconsider matters to be discussed at this meeting at the Authority, taking into account all relevant evidence and representations at Kent and Medway Fire and Rescue Authority.

Cllrs A Eyre, R M C Hogarth, R L Piper, S G Raikes and P E Towell being Members of Sevenoaks District Council stated that they would reconsider matters to be discussed at this meeting at District level, taking into account all relevant evidence and representations at Sevenoaks District Council.

Cllrs S L Arnold, S G Raikes and Mrs P C Walshe declared a personal interest in any items relating to the Stag Community Arts Centre being members of a user group.

242 MINUTES

**It was RESOLVED that** the Minutes of the Meeting of the Sevenoaks Town Council held on 26 September 2011 be received, adopted and signed as a true record.

243 PLANNING

**It was RESOLVED that** the Minutes of the meetings of the Planning Committee meetings held on 3, 17 and 31 October and 14 November 2011 be received and adopted.

244 FINANCE & GENERAL PURPOSES COMMITTEE

a) **It was RESOLVED that** the minutes of the meeting of the Finance & General Purposes held on 7 November 2011 be adopted subject to the following two amendments:

(i) Minute 218 (a) ii to read

*Members asked officers to review the figures and produce proposals for Members to consider reducing the budget by 5% to 10%. Cutbacks are to be made primarily from backroom and officers are to use best endeavours to preserve frontline services.*

(ii) Minute 220 to read

IT STRATEGY REVIEW UPDATE

**It was RESOLVED that** the recommendation by the Responsible Finance Officer, approved by the IT Strategy Review team, to proceed with Option 1 in the sum of £50,218.24 over a five year period be approved.

b) Town Centre Partnership

**It was NOTED that** following the Finance and General Purposes Meeting held on 7 November 2011 pledges of £100 had been received from Sencio plus a further £2,500 received from Knole in response to Minute No 224 b.

245 PERSONNEL COMMITTEE

**It was RESOLVED that** the minutes of the meeting of the Personnel Committee held on 26 September 2011 be received and adopted.

246 OPEN SPACES & LEISURE COMMITTEE

**It was RESOLVED that** the minutes of the meeting of the Open Spaces and Leisure Committee held on 24 October 2011 be received and adopted.

247 STAG COMMUNITY ARTS CENTRE

**It was RESOLVED that** the minutes of the

- a) Stag Community Art Centre Personnel meeting held on 26 September 2011
  - b) Stag Community Art Centre Trustee meetings held on 3 October 2011 and 14 November 2011
  - c) Stag Community Art Centre Annual General Meeting held on 15 October 2011
- be received and noted.

248 HELP FOR HEROES

**It was RESOLVED that** an informative thank you letter from Help for Heroes for the sum of £1,554.31 raised by the concert organised by the Town Council, on 25 June 2011 be received and noted. The Town Council congratulated Eynsford Concert Band on their wonderful performance.

249 CIVIC EVENTS AND INFORMATIONa) Town Mayor's Engagements 2011 to date

The functions attended by the Town mayor, Deputy Town Mayor or representatives during October and November 2011 were received and noted.

b) Proposed Civic Events 2011/2012

The forthcoming Civic Events during 2011 and 2012 being organised by the Town Mayor were received and noted.

250 PRESS RELEASE

The presentation cheque to Sevenoaks Area Youth Trust was considered appropriate for a press release.

The Meeting closed at 7:16 pm

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TOWN MAYOR