

15.12.2011

You are requested to attend a SPECIAL meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE to be held in the Council Chamber at the address below on Monday 19 December 2011 at 7.00pm. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Proper Officer

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members:

Cllr R L Piper (Chairman)

Cllr R M C Hogarth

Cllr A Eyre (Vice Chairman)

Cllr R J Parry

Cllr J M Canet

Cllr S G Raikes

Cllr G R S Clack

Cllr P W Towell

Cllrs A S Clayton

Cllr Mrs P C Walshe

Cllr Mrs A E Dawson

AGENDA

Apologies for absence.

- 1 PUBLIC QUESTION TIME
To enable members of the public to make representation or put questions to the Committee on any Financial or General Purposes matters.
- 2 DECLARATIONS OF INTEREST
To receive any declaration of interest from members in respect of items of business included in the agenda for this meeting.
- 3 MINUTES
To receive and sign the minutes of the meeting of the Finance & General Purposes Committee held on 7 November 2011 (copy previously circulated).
- 4 SEVENOAKS SUMMER FESTIVAL
 - a) To receive and note a report on the 2011 Summer Festival
 - b) To receive and consider a grant application for the 2012 Sevenoaks Summer Festival (copies attached).
- 5 HSBC
To receive and adopt HSBC's resolution for a banking mandate (copy attached) [*Minute 217 (e) refers*].

To resolve under the Public Bodies (admission of Meetings) Act 1960 to exclude the public and press for the following item by reason of the confidential nature of the business.

- 6 2012/2013 DRAFT REVENUE ESTIMATES
To consider options to reduce the budget by 5-10% with a view to submitting revised 2012/2013 Revenue Estimates at the next Finance & General Purposes meeting to be held on 16 January 2012 (copy attached).[Minute 218 (a) ii refers] [members only]

- 7 MILL POND
To note that the freehold of The Millpond has been offered to the Town Council with a dowry of £6,000. The Chairmen of Open Spaces and Leisure and Finance and General Purposes Committees were given executive authority, together with the Town Clerk, to negotiate on behalf of the Town Council at the meeting of the Open Spaces Committee held on 14 March 2011.

- 8 YOUTH CAFÉ
To receive and consider a report from the Town Clerk regarding the Youth Cafe (copy attached). [members only]

- 9 PRESS RELEASE
To consider any agenda items, which would be appropriate for a press release.