

Minutes of the Town Council Meeting held at Sevenoaks Town Council Offices, Bradbourne Vale Road, Sevenoaks on Monday 28 February 2011 at 7pm.

PRESENT

Cllr S G Raikes – Town Mayor
Cllr J F London – Deputy Town Mayor

Cllr J M Canet	Cllr R J Parry
Mrs M E Crabtree	Cllr R L Piper
Mrs A E Dawson	Cllr M G Short
Cllr A Eyre	Cllrs Mrs P C Walshe
Cllr Mrs M A London	(11)

In Attendance

Chief Executive/Town Clerk
Responsible Finance Officer
Committee Clerk
6 Members of the Public

Apologies for absence were received from Cllrs J G Brigden, A Clayton and P E Towell.

PUBLIC QUESTION TIME

No questions were posed by the members of the public who were present.

PRESENTATION - ST JOHNS' LIBRARY – REPLACEMENT SERVICE

Gill Bromley, Strategic Manager KCC Libraries and Archives updated the Town Council on the new service to be provided. Following public consultation, a report will be submitted to KCC Democratic Service on 31 March 2011.

312 DECLARATIONS OF INTEREST

The following disclosures of interest from Members in respect of items of business included on the agenda were received:-

Cllrs London and Parry, being Members of Kent County Council, stated they would reconsider matters to be discussed at this meeting at County level, taking into account all relevant evidence and representations at Kent County Council.

Cllrs London and Parry, being members of Kent & Medway Fire & Rescue, stated that they would reconsider matters to be discussed at this meeting at the Authority, taking into account all relevant evidence and representations at Kent and Medway Fire and Rescue Authority.

Cllr R L Piper being a Member of Sevenoaks District Council stated that he would reconsider matters to be discussed at this meeting at District level, taking into account all relevant evidence and representations at Sevenoaks District Council with particular regard to the Stag Community Arts Centre.

Cllrs Raikes and Mrs Walshe declared a personal interest in any items relating to the Stag Community Arts Centre being members of a user group.

Cllr Mrs A E Dawson being a Member of Sevenoaks District Council stated that she would reconsider matters to be discussed at this meeting at District level, taking into account all relevant evidence and representations at Sevenoaks District Council.

Cllr J London declared a personal interest in Sevenoaks Rugby Football Club.

313 MINUTES

It was **RESOLVED that** the Minutes of the Meeting of the Sevenoaks Town Council held on 17 January 2011 be received, adopted and signed as a true record.

314 PLANNING

It was **RESOLVED that** the Minutes of the meeting of the Planning Committee meeting held on 24 January, 7 and 17 February 2011 be received and adopted.

315 FINANCE & GENERAL PURPOSES COMMITTEE

It was **RESOLVED that** the Minutes of the meeting of the Finance & General Purposes meeting held on 17 January 2011 be received and adopted.

316 PERSONNEL COMMITTEE

It was **RESOLVED that** the Minutes of the meeting of the Town Council Personnel Committee held on 31 January 2011 be received and adopted.

317 STAG COMMUNITY ARTS CENTRE

It was **RESOLVED that** the minutes of the Shadow Charitable Trustees for the Stag Community Arts Centre held on 19 January and 14 February 2011 be noted.

318 STANDING ORDERS

An initial draft of the revised Town council's Standing Orders were received, noted and discussed. It was **RESOLVED that** a recommendation be made to the Annual General Meeting to adopt the revised Standing Orders subject to the following amendments:

- i) Standing Order 1's' be amended to instruct members to request a recorded vote prior to the vote
- ii) Standing Order 1'u' Seek advice relating to long term absence and how this relates to the 6 month rule
- iii) Standing Order 7 Remains within Sevenoaks Town Council Standing Orders
- iv) Standing Order 29 be amended to invite District, County of Unitary Councillors via email

319 CIVIC EVENTS AND INFORMATION

a) Town Mayor's Engagements 2010 to date

The functions attend by the Town Mayor, Deputy Town Mayor or representatives in December 2010 and January 2011 were received and noted.

b) Proposed Civic Events 2010/2011

The forthcoming Civic Events during March and April 2011 were received and noted.

320 PRESS RELEASE

Details relating to the presentation from the Library Services was considered appropriate for a press release.

The Meeting closed at 8:05pm

TOWN MAYOR