

11 March 2009

You are summoned to attend a Meeting of the SEVENOAKS TOWN COUNCIL to be held in the Council Chamber at the address below on Monday 16 March 2009 to be followed by a meeting of the Planning Committee. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Chief Executive / Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

A G E N D A

Apologies for absence

PUBLIC QUESTION TIME

To enable any members of the public present to draw the attention of the Town Council to any matter.

1 DECLARATIONS OF INTEREST

To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.

2 MINUTES

To receive, adopt and if correctly entered to sign the minutes of the meeting of the Sevenoaks Town Council held on 19 January 2009. (copies previously despatched to members)

3 PLANNING COMMITTEE

To receive, adopt and if correctly entered to sign the minutes of the meetings of the Planning Committee held on 12 January, 9 and 16 February and 2 March 2009. (copies previously despatched to members).

- 4 FINANCE & GENERAL PURPOSES COMMITTEE
To receive and if correctly entered to sign the minutes of the meeting of the Finance & General Purposes Committee held on 9 January. (copy previously despatched to members) and 9 March 2009. (copy to be circulated to members)
 - 5 OPEN SPACES & LEISURE COMMITTEE
To receive and if correctly entered to sign the minutes of the meeting of the Open Spaces & Leisure Committee held on 9 February 2009. (copy previously despatched to members)
 - 6 PERSONNEL COMMITTEE
To receive and if correctly entered to sign the minutes of the meeting of the Personnel Committee held on 23 February 2009. (copy previously despatched to members)
 - 7 STAG COMMUNITY ARTS CENTRE SHADOW TRUSTEES
To receive and if correctly entered to sign the minutes of the meeting of the Stag Community Arts Centre Shadow Trustees held on 23 February 2009. (copy previously despatched to members)
 - 8 TOWN MAYOR'S ENGAGEMENTS
To receive and note the functions attended by the Town Mayor or her representative during January and February 2009. (list attached)
- It was RESOLVED under the Public Bodies (Admission of Meetings) Act 1960 to exclude the public and press for the following items by reason of the confidential nature of the business.**
- 9 To receive a report and recommendation from the Personnel Committee Chairmen's report relating to the Chief Executive/Town Clerk's annual appraisal.
 - 10 PRESS RELEASE
To consider any agenda item which would be appropriate for a press release.

**EVENTS AT WHICH SEVENOAKS TOWN COUNCIL
HAS BEEN OFFICIALLY REPRESENTED
DURING JANUARY AND FEBRUARY 2009**

Day	Date	Event	Name
Sat	24 Jan	Stag Theatre – Cinderella	TM & Mr Walshe
Sat	24 Jan	Mayor of Tonbridge & Malling Quiz	TM & Mr Walshe
Sun	25 Jan	Sevenoaks Debt Advice Centre	TM & Mr Walshe
Thurs	29 Jan	Summer Festival Sponsors Lunch	Cllr Piper
Thurs	5 Feb	Launch of Friends of The Stag	TM & Mr Walshe
Sat	7 Feb	Sevenoaks Town Mayor's Quiz	TM & Mrs Walshe
Sun	15 Feb	Sevenoaks Symphony Orchestra Concert	TM & Mrs Magda Sweetland
Fri	22 Feb	Riverhead Parish Council Reception	TM & Mr Walshe
Sun	22 Feb	Kent International Piano Courses Final Concert & Prizegiving	TM & Mr Walshe
Thurs	26 Feb	Chains Evening Trinity Arts Theatre	TM & Mr Walshe
Fri	27 Feb	The Abbeyfield Kent Society Appeal Launch	TM & Mr Walshe
Sat	28 Feb	Cllr Avril Hunter-Fairtrade Lunch	TM & Mr Walshe