

16 April 2009

You are summoned to attend a Meeting of the SEVENOAKS TOWN COUNCIL to be held in the Council Chamber at the address below on Monday 20 April 2009 at 7.00 pm to be followed by a meeting of the Planning Committee. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Chief Executive / Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

A G E N D A

To Resolve under the Public Bodies (Admission of Meetings) Act 1960 to exclude the public and press for the following item by reason of the confidential nature of the business.

1. To consider staffing matters for the Town Council and the Stag Community Arts Centre.

To reconvene the meeting to the public at 7.45 pm.

Apologies for absence

PUBLIC QUESTION TIME

To enable any members of the public present to draw the attention of the Town Council to any matter.

- 2 DECLARATIONS OF INTEREST
To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.

- 3 MINUTES
To receive, adopt and if correctly entered to sign the minutes of the meeting of the Sevenoaks Town Council held on 16 March 2009. (copies previously despatched to members)

- 4 PLANNING COMMITTEE
To receive, adopt and if correctly entered to sign the minutes of the meetings of the Planning Committee held on 16 March and 30 March 2009. (copies previously despatched to members).

- 5 STAG COMMUNITY ARTS CENTRE SHADOW TRUSTEES
To receive and if correctly entered to sign the minutes of the meeting of the Stag Community Arts Centre Shadow Trustees held on 30 March 2009. (copy previously despatched to members)

- 6 TOWN MAYOR'S ENGAGEMENTS
To receive and note the functions attended by the Town Mayor or her representative during March 2009. (list attached)

- 7 SEVENOAKS COMMUNITY ARTS CENTRE
To give authority for the opening of a bank account for the Sevenoaks Community Arts Centre.

- 8 NEW SIGNATORY TO ACCOUNT
To give authority for the Town Clerk, Linda Larter MBE to be added to the signatories for the account held in the name of Sevenoaks Town Council.

- 9 PRESS RELEASE
To consider any agenda item which would be appropriate for a press release.