

20 July 2010

You are summoned to attend a Meeting of the SEVENOAKS TOWN COUNCIL to be held in the Council Chamber at the address below on Monday 26<sup>th</sup> July 2010. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

### **Town Clerk**

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

### **A G E N D A**

Apologies for absence

#### **PUBLIC QUESTION TIME**

To enable any members of the public present to draw the attention of the Town Council to any matter.

#### **1 DECLARATIONS OF INTEREST**

To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.

#### **2 MINUTES**

To receive, adopt and if correctly entered to sign the minutes of the meeting of the Sevenoaks Town Council held on 17 May 2010 (copies previously circulated).

#### **3 FINANCE & GENERAL PURPOSES COMMITTEE**

To receive and adopt the minutes of the meeting of the Finance and General Purposes Committee held on 28 June 2010 (copies previously circulated).

4 PLANNING COMMITTEE

To receive and adopt the minutes of the Planning Committee Meetings held on 24 May 2010, 7<sup>th</sup> and 21<sup>st</sup> June 2010 and 5<sup>th</sup> and 19<sup>th</sup> July 2010 (copies previously circulated).

5 OPEN SPACES & LEISURE COMMITTEE

To receive and adopt the minutes of the Open Spaces & Leisure committee meeting held on 12<sup>th</sup> July 2010 (copy previously circulated).

6 STAG COMMUNITY ARTS CENTRE

To receive and adopt the minutes of the Trustees for the Stag Community Arts Centre held on 19<sup>th</sup> May 2010 and 16<sup>th</sup> June 2010 (copies previously circulated).

7 POWER OF WELLBEING

It is RECOMMENDED that Sevenoaks Town Council having met the prescribed statutory criteria required to qualify as an eligible town council, namely:-

- o 2/3<sup>rd</sup> elected Members
- o 80% of Councillors trained in Power of Wellbeing
- o A qualified clerk who has passed S7 of CICLA
- o A published Community Engagement Statement (copy attached)
- o Resolves to adopt the Power of Wellbeing

8 BLUE SKY DAY REPORT

- a. To receive and consider the 'Blue Sky Day' report held on 20 February 2010. (copy attached)
- b. To agree to a second 'Blue Sky Day' meeting to be arranged for Councillors on a Saturday to discuss the items raised as priorities for 2010/2011 prior to adoption into structure of Council management

9 CASUAL VACANCY

To note that a Casual Vacancy occurred on the Town Council following the death of Paul Allen a former Town Councillor. The Public Notice was displayed on 5 for the period of 14 days expiring on Thursday 22<sup>nd</sup> July. Sevenoaks District Council have confirmed that they have received a request from ten electors for a poll. Presuming that there is more than one candidate for the casual vacancy an election will take place on 2<sup>nd</sup> September 2010.

10 STANDING ORDERS

To consider forming a working party to update and regularise the Standing Orders of the Town Council and to set a date for an initial meeting.

11 BUSINESS CONTINGENCY PLAN

To receive and consider the draft Business Contingency Plan. (copy attached)

- 12 LEASE OF INDOOR CRICKET SCHOOL  
To authorise the Town Mayor and Town Clerk to sign and seal a 3 year lease with break clauses for the Indoor Cricket School
- 13 SEVENOAKS RUGBY CLUB PAVILION LEASE  
To authorise the Town Mayor and Town Clerk to sign and seal a 49 year lease for Sevenoaks Rugby Club Pavilion.
- 14 NHS HEALTH PROFILE 2010  
To consider the implications of the report in relation to Sevenoaks achieving the worst GCSE results in state schools in the UK.  
*Agenda Item requested by Cllr R L Piper.*
- 15 PRESS RELEASE  
To consider any agenda item which would be appropriate for a press release.