

8th September 2009

You are summoned to attend an Extra Ordinary Meeting of the SEVENOAKS TOWN COUNCIL to be held in the Council Chamber at the address below on Monday 14th September 2009 at 8.15 pm following a meeting of the Planning Committee. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Town Mayor

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the Agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

AGENDA

1. Apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.

3. MINUTES

To receive, adopt and if correctly entered to sign the minutes of the Minutes of the Shadow Trustees of the Stag Community Arts Centre held on 6th May and 1st July 2009. (copies previously distributed)

4. STAG COMMUNITY ARTS CENTRE

25 Year Lease

To consider agreement of the proposed Heads of Terms for the 25 Year Lease. (As per attached, background papers previously circulated)

5. CHARITABLE TRUST

- i) To reconfirm the creation of the charitable status for the Stag Community Arts Centre using the Company by Limited Guarantee with charitable status method.
- ii) To consider the creation of a dedicated reserve to cover potential winding up costs for the Stag Community Arts Centre, should be necessary and this be reviewed annually.
- iii) To consider the provision of Indemnity Insurance to protect Charitable Trustees liabilities.