



HOUSE IN THE Basement

HIRE / BOOKING FORM

Date Required	
Start Time	
Finish Time	
Number of Hours	
Agreed cost	£
Name of Organisation:	
Address for Invoicing:	
Contact's Name:	
Telephone Number (s):	
Email:	
Type of event:	
Number expected to attend:	
HOUSE in the Basement includes use of the main room, corridor and toilets. Keys for the building will not be provided to hirers	
Additional Facilities required	Music system Computers Kitchen facilities *Pool Table *written permission to be obtained in advance

I agree to the terms and conditions for the hire of the HOUSE in the Basement Youth Café.

Signed Dated

Printed.....

Please retain a copy of this form for your own records.