

5th August 2020

REPORT TO PLANNING COMMITTEE

10 AUGUST 2020

Arrangements During COVID 19

Sevenoaks Town Council is endeavouring where possible to continue with its day-to-day activities, including providing recommendations on planning applications. Unfortunately, face-to-face meetings are suspended until June and decisions and planning recommendations are delegated to ward members, committee chairs and the Chief Executive.

Details of planning applications being considered will be published in the normal manner and timescale - Comments on planning applications are welcome by email. Please submit your comments **by 12noon on 10**th **August 2020** to: planning@sevenoakstown.gov.uk

It is hoped in the near future that we will be able to hold virtual meetings and details will be published.

Cllr K Bonin	Cllr N Busvine OBE (Mayor)
Cllr S Camp (Chairman)	Cllr Dr M Canet
Cllr A Clayton	Cllr A Eyre
Cllr V Granville-Baxter	Cllr R Hogarth
Cllr L Michaelides	Cllr T Morris Brown
Cllr Mrs R Parry	Cllr R Parry
Cllr R Piper (Vice Chairman)	Cllr S Raikes
Cllr C Shea	Cllr E Waite

1. DECLARATIONS OF INTEREST

To receive any disclosures of interest from Members in respect of items of business included in this report.

2. NOTES ON PLANNING REPORT

To receive and agree the Notes on the Planning Report of 27th July 2020.

3. COVID-19: PLANNING COMMITTEE ARRANGEMENTS

- a) To note that face-to-face Planning Committee meetings at the Town Council Offices will continue to be suspended while Social Distancing measures remain in place.
- b) To note that all arrangements are subject to review.

Town Council Offices Bradbourne Vale Road Sevenoaks Kent TN13 3QG





4. FORMER GASHOLDER SITE

- a) To note that the Town Council have been contacted on behalf of SGN Place who are bringing forward proposals for the former Gasholder site in Northern Ward.
- b) To receive a briefing note summarising the plans
- c) To decide whether a meeting should be organised between SGN Place and the Town Council to discuss the plans.

5. INVITATION FOR A25 AND A224 DIVERSION ROUTE GROUP

To receive and note the invitation from Highways England to join correspondence regarding the use of the A25 and A224 as a diversion route for full closures on the Highways England network.

6 SEVENOAKS GRAMMAR ANNEXE KCC APPLICATION

- a) To receive and note KCC Application: SE/0142/2020, Sevenoaks Grammar Annexe, Seal Hollow Road, Sevenoaks, Kent TN13 3SN
- b) To note that the full planning application documents can be found using the following link:

 $\underline{\text{https://www.kentplanningapplications.co.uk/Planning/Display/KCC/SE/0142/2020?cuu}} id = 623 \text{EAB6D-EDBF-4B97-BD01-CA5451CB8517}$

c) To note that the deadline for representation on this application is Tuesday 25th August 2020.

7 LOCAL HOUSING NEEDS SURVEY

a) To receive correspondence about the Local Housing needs Survey 5 year programme.

Informative: This was previously circulated to Councillors via email on 28 July 2020.

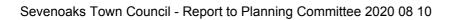
b) To receive a copy of the 5 year programme.

8. <u>PLANNING APPLICATIONS</u>

To consider planning applications received during the two weeks ending 4th August 2020, for which the comments will be forwarded to the District Council as a Ward Councillor, Chairman of Planning Committee and Town Clerk delegated decision.

9. PRESS RELEASES

To consider any item in this report that would be appropriate for a press release.



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Sevenoaks Town Council

NOTES ON REPORT TO PLANNING COMMITTEE

MONDAY 27th JULY 2020

Cllr Keith Bonin	Cllr Nicholas Busvine OBE, Mayor
Cllr Sue Camp (Chairman)	Cllr Dr Merilyn Canet
Cllr Tony Clayton	Cllr Andrew Eyre
Cllr Victoria Granville-Baxter	Cllr Roderick Hogarth
Cllr Lise Michaelides	Cllr Tom Morris Brown
Cllr Mrs Rachel Parry	Cllr Richard Parry
Cllr Robert Piper (Vice-Chairman)	Cllr Simon Raikes
Cllr Claire Shea	Cllr Edward Waite

The Councillors listed above were consulted electronically, facilitated by the Town Clerk/Chief Executive and Planning Committee Clerk.

Representation was received from a member of the public in relation to [plan no. 4] 100 Weald Road and circulated to all Town Councillors.

105 APOLOGIES FOR ABSENCE

None.

106 <u>DECLARATIONS OF INTEREST</u>

None.

107 NOTES ON PLANNING REPORT

Councillors received and agreed the Notes on the Report To Planning Committee of 13^{th} July 2020.

108 COVID-19: PLANNING COMMITTEE ARRANGEMENTS

- a) It was noted that face-to-face Planning Committee meetings at the Town Council Offices would continue to be suspended while Social Distancing measures remained in place.
- b) It was noted that all arrangements were subject to review.

109 ALLINGTON (IWMF) PUBLIC CONSULTATION

The committee received notification of the consultation on the proposed extension of the Allington Integrated Waste Management Facility (IWMF).

The Councillors welcomed this development due to the latest technology being employed to manage the nonrecyclable waste and resulting gases. It was also noted that there will be considerable electricity generated which will be beneficial to the area.

110 PLANNING APPLICATIONS

Councillors considered planning applications received during the two weeks ending 21st July 2020. It was agreed that the attached comments would be forwarded to the District Council, as a Ward Councillor, Chairman of Planning Committee and Town Clerk delegated decision.

111 PRESS RELEASES

None.

Council Meeting 23rd March 2020 Minute 567 ii)

RESOLVED: To agree emergency measures that if it was not possible to convene a meeting of the Council or Committee in reasonable time or where restrictions are in place, the Town Clerk (and Deputy Town Clerk) shall have delegated authority under s.101 of the Local Government Act 1972 to make decisions on behalf of the Council where such decision cannot be reasonably deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The Town Clerk will further consult with the Mayor for guidance as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decision made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations.

Applications considered on 27-7-20

1	Plan Number	Planning officer	Town Councillor	Agent
	20/01286/HOUSE	Ronald Tong 29/07/2020	Cllr Michaelides	MW designs
Applic	cant	House Name	Road	Locality
Mr Bear	ne		17 Gordon Road	Town
Town	1	County	Post Code	Application date
				08/07/20

Demolition of existing extension, rear infill extension, conversion of attic with L shape rear dormer.

20/01286/HOUSE - Amended Plan

Amended Plans received with regard to the application, the Applicant/agent states that the change would comprise the following:

-The chimney stack was found missing on the side elevations as shown on proposed drawings.

-Updated plans received to show the chimney stack on the proposed drawings which the agent/applicant are intending to maintain.

Comment

Sevenoaks Town Council recommended approval.

2	Plan Number	Planning officer	Town Councillor	Agent
	20/01348/FUL	Sean Mitchell 03-08-20	Cllr Michaelides	DHA Planning
Appli	cant	House Name	Road	Locality
Mr J Ba	ateman		9 Pembroke Road	Town
Town)	County	Post Code	Application date
				13/07/20

Demolition of the existing offices and erection of a five storey replacement office complex with basement.

20/01348/FUL - Amended Plan

Revised transport technical note, further landscaping, window details and further CGI.

Comment

Sevenoaks Town Council recommended approval.

Applications considered on 27-7-20

3	Plan Number	Planning officer	Town Councillor	Agent
	20/01354/HOUSE	Emma Gore 03-08-2020	Cllr Parry	Louis de Soissons Archite
Applic	cant	House Name	Road	Locality
Mrs L C	lark	Otia Tuta	Grassy Lane	Kippington
Town	1	County	Post Code	Application date
				13/07/20

Demolition of single storey. Proposed single and two storey extensions. New window and door openings. Alterations to detached garage. Addition of two dormer windows and new window opening to garage. Alterations to driveway and parking area.

20/01354/HOUSE - Amended Plan

Amended Plans for rear and side extensions.

Comment

Sevenoaks Town Council recommended approval.

4	Plan Number	Planning officer	Town Councillor	Agent
	20/01600/HOUSE	S Simmons 30-07-2020	Cllr Parry	JAT-Surv
Applio	cant	House Name	Road	Locality
Seager			100 Weald Road	Kippington
Town	1	County	Post Code	Application date
				09/07/20

Demolition of single storey rear extension and erection of single storey side and rear extension.

20/01600/HOUSE - Amended Plan

Certificate B signed.

Comment

Sevenoaks Town Council recommended refusal on the grounds that the proposed development is not sympathetic to the dwelling because of the dwelling's inclusion in the Local List.

5	Plan Number	Planning officer	Town Councillor	Agent
	20/01870/HOUSE	Scott Fisher 30-07-2020	Cllr Granville Baxter	Mr S Coxon
Applicant		House Name	Road	Locality
Mr M Dorman & Miss J Coxon			31 Robyns Way	Northern
Town		County	Post Code	Application date
				09/07/20

Removal of existing roof. Rear extension and construction of new roof with front and rear dormers to create additional living space.

Comment

Sevenoaks Town Council recommended refusal on the grounds of overshadowing of number 29 and overdevelopment.

Applications considered on 27-7-20

6	Plan Number	Planning officer	Town Councillor	Agent
	20/01871/HOUSE	Alexis Stanyer 30-07-2020	Cllr Bonin	Carmen Austin Architectu
Applio	cant	House Name	Road	Locality
Mr and	Mrs Neale	Uplands House	The Vine	Town
Town	1	County	Post Code	Application date
				09/07/20

Demolition of two front staircases and existing garage. Erection of a single storey side extension. Existing North elevation side roof to be altered and reduced in height, new dormer to rear, alterations to fenestration, reconstruct chimneys to match original and reinstatement of basement window.

Comment

Sevenoaks Town Council recommend approval subject to the Conservation Officer being satisfied with the plans and materials.

7	Plan Number	Planning officer	Town Councillor	Agent
	20/01877/HOUSE	Hannah Donnellan 29/07/2020	Cllr Parry	Offset Architects
Applic	cant	House Name	Road	Locality
Mr & Mr	rs Bowen		25 Downsview Road	Kippington
Town	1	County	Post Code	Application date
				08/07/20

Two storey rear extension, single storey side extension, removal of existing garage & internal alterations.

Comment

Sevenoaks Town Council recommended approval.

8	Plan Number	Planning officer	Town Councillor	Agent
	20/01879/HOUSE	Hannah Donnellan 30-07-2020	Cllr Eyre	Stewart Mumford Architec
Applic	cant	House Name	Road	Locality
Mr and I	Mrs K Ritchie		89 Weald Road	Kippington
Town		County	Post Code	Application date
				09/07/20
Erecti	on of a garden ro	om to the rear of the prop	ertv.	

Comment

Sevenoaks Town Council recommended approval.

9	Plan Number	Planning officer	Town Councillor	Agent
	20/01880/HOUSE	Scott Fisher 30-07-2020	Cllr Waite	Harringtons 2006
Applic	cant	House Name	Road	Locality
Mrs K B	Brown	The Dutch House	53 Bayham Road	Eastern
Town	1	County	Post Code	Application date
				09/07/20

Converting the triple garages into a gym and a storage area with pitched roof and roof lights and changing elevational finish to painted render.

Comment

Sevenoaks Town Council recommended approval subject to the planning and conservation officers being satisfied that the design and fabric of the conversion will be in keeping with the main property.

Applications considered on 27-7-20

10	Plan Number	Planning officer	Town Councillor	Agent
	20/01881/LBCALT	Scott Fisher 30/07/2020	Cllr Waite	Harringtons 2006
Appli	cant	House Name	Road	Locality
Mrs K E	Brown	The Dutch House	53 Bayham Road	Eastern
Town)	County	Post Code	Application date
				09/07/20

Converting the triple garages into a gym and a storage area with pitched roof and roof lights and changing elevational finish to painted render.

Comment

Sevenoaks Town Council recommended approval subject to the planning and conservation officers being satisfied that the design and fabric of the conversion will be in keeping with the main property.

11	Plan Number	Planning officer	Town Councillor	Agent	
	20/01883/MMA	Alexis Stanyer 29-07-2020	Cllr Mrs Parry	Mrs A Bakunowicz	
Appli	cant	House Name	Road	Locality	
Mr & M	Irs P Bakunowicz	Tanglewood	Parkfield	Wildernesse	
Towr	า	County	Post Code	Application date	
				08/07/20	
Amendment to 19/02137/FUL.					

Comment

Sevenoaks Town Council recommended approval.

12	Plan Number	Planning officer	Town Councillor	Agent
	20/01892/HOUSE	S Simmons 03-08-2020	Cllr Bonin	Harringtons 2006
Applio	cant	House Name	Road	Locality
Mr & Mı	rs Thompson		79 London Road	Town
Town	,	County	Post Code	Application date
				13/07/20

Proposed single storey rear extension, replacement of timber cladding with tile hanging, repair works and internal alterations and changes to fenestration.

Comment

Sevenoaks Town Council recommended approval subject to the Conservation officer being satisfied.

13	Plan Number	Planning officer	Town Councillor	Agent
	20/01893/LBCALT	S Simmons 03-08-2020	Cllr Bonin	Harringtons 2006
Applic	cant	House Name	Road	Locality
Mr & Mr	rs Thompson		79 London Road	Town
Town	1	County	Post Code	Application date
				13/07/20

Proposed single storey rear extension, replacement of timber cladding with tile hanging, repair works and internal alterations and changes to fenestration.

Comment

Sevenoaks Town Council recommended approval subject to the Conservation officer being satisfied.

Applications considered on 27-7-20

14	Plan Number	Planning officer	Town Councillor	Agent		
	20/01902/MMA	Alexis Stanyer 11-08-2020	Cllr Clayton	n/a		
Appli	cant	House Name	Road	Locality		
Mr J W	alters		2 Park Lane	Eastern		
Town)	County	Post Code	Application date		
				21/07/20		
Minor material amendment to 19/03489/HOUSE.						

Comment

Sevenoaks Town Council recommended approval, provided Conservation and planning officers are content with design and materials

15	Plan Number	Planning officer	Town Councillor	Agent
	20/01905/MMA	Guy Martin 04-08-2020	Cllr Eyre	N/A
Appli	cant	House Name	Road	Locality
Mr C Sa	andell	Barberries	7 Beaconfields	Kippington
Town	1	County	Post Code	Application date
				14/07/20
Amen	dment to 19/0341			

Comment

Sevenoaks Town Council recommended approval.

. •	Plan Number	Planning officer	Town Councillor	Agent
	20/01911/HOUSE	Ronald Tong 04-08-2020	Cllr Eyre	Church Lukos
Appli	cant	House Name	Road	Locality
Mr J Me	ercer	Garnetts	Grassy Lane	Kippington
Town)	County	Post Code	Application date
				14/07/20
Single	storov around f	loor rear extension. Win	dow replacements	

Comment

Sevenoaks Town Council recommended approval.

	Planning officer	Town Councillor	Agent
20/01915/HOUSE	S Simmons 04-08-2020	Cllr Mrs Parry	Harringtons 2006
ant	House Name	Road	Locality
ıllagher	Whitecraigs	Parkfield	Wildernesse
	County	Post Code	Application date
			14/07/20
1	ant Illagher	House Name Whitecraigs County	Ant House Name Road Illagher Whitecraigs Parkfield

Erection of pair of gates on brick piers with metal railings to sides.

Comment

Sevenoaks Town Counil recommended approval.

Applications considered on 27-7-20

18	Plan Number	Planning officer	Town Councillor	Agent
	20/01932/HOUSE	S Simmons 04-08-2020	Cllr Piper	Kent Building Control Ltd
Appli	cant	House Name	Road	Locality
Mr and	Mrs T Hanlon		25 Brattle Wood	Kippington
Town)	County	Post Code	Application date
				14/07/20

Two story front extension and single storey front extension, alterations to fenestration, alterations to cladding, alterations to existing conservatory.

Comment

Sevenoaks Town Council recommended approval.

19	Plan Number	Planning officer	Town Councillor	Agent
	20/01938/HOUSE	Holly Pockett 11-08-2020	Cllr Piper	Resi
Appli	cant	House Name	Road	Locality
Mr A Te	ebbenham		12 Lea Road	Kippington
Town		County	Post Code	Application date
				21/07/20

Proposed ground floor rear extension, windows fenestration alteration at front elevation, floor plan redesign and all associated works.

Comment

Sevenoaks Town Council recommended approval.

20	Plan Number	Planning officer	Town Councillor	Agent
	20/01950/FUL	Alexis Stanyer 05-08-2020	Cllr Michaelides	F J Thompson & Co
Applio	cant	House Name	Road	Locality
Destiny	Properties International		128A High Street	Town
Town	1	County	Post Code	Application date
				15/07/20

Change of use of 1st and second floor from residential to Office use.

Comment

Sevenoaks Town Council recommended approval subject to the conservation officer being satisfied that the plans enhance and improve this listed building and the surrounding street scene.

21	Plan Number	Planning officer	Town Councillor	Agent
	20/01970/HOUSE	Alexis Stanyer 06-08-2020	Cllr Morris Brown	Harringtons 2006
Applio	cant	House Name	Road	Locality
Mr P Fo	oyle		21 Quakers Hall Lane	Eastern
Town	1	County	Post Code	Application date
				16/07/20

Demolish the conservatory and erect a single storey side and rear extension with a pitched roof and roof lights.

Comment

Sevenoaks Town Council recommended approval.

12

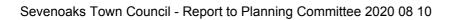
Applications considered on 27-7-20

22	Plan Number	Planning officer	Town Councillor	Agent
	20/02069/MMA	Alexis Stanyer 11-08-2020	Cllr Clayton	n/a
Appl	icant	House Name	Road	Locality
Mr J W	/alters		2 Park Lane	Eastern
Tow	n	County	Post Code	Application date
				21/07/20
Mino	r material amendi	ment to 19/03490/LBCAL	T.	l e e e e e e e e e e e e e e e e e e e

Comment

Sevenoaks Town Council recommended approval, provided Conservation and Planning officers are satisfied with design and materials.

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The Sevenoaks Gasholder Site



The Site

The site area is approximately 0.9 ha and is located between the A225 Otford Road to the west and Crampton's Road to the east. To the north/east/southeast are residential properties and the retail estate containing Wickes, Currys PC World and Carpetright is immediately to the south.

For over 120 years the Sevenoaks Gasholders dominated the skyline on a prominent bend on the Otford Road approaching Sevenoaks. At 30m in height and 31-33m in diameter, the structures have formed a significant landmark

Having stood disused since being decommissioned in the late 1990s, the structures were finally demolished in 2019 due to safety concerns and ongoing maintenance costs.

The site is less than a 10-minute walk from the Bat & Ball Station which has trains to London Blackfriars. There are two bus stops just south of the site connecting to Swanley, Shoreham and Sevenoaks.

A tightly fenced public footpath that bisects the site and runs between the two former gasholder structures.

Planning Policy Background

- The site (Ref: ST2 (9) Sevenoaks Gasholders) is allocated as residential with a capacity of 98 homes.
- The public footpath that bisects the site is being retained and enhanced with new landscaping to one or both sides.
- The height of the existing gasholder structures will be used as an appropriate height datum for the tallest building proposed (approx.27.5m) and it will be located to the west of the site furthest from residential properties to the east.

Density

Planning policy supports increasing densities on brownfield site that are non-Greenbelt. Developments on similar sites have achieved densities of 149-183 dwellings/hectare.

• This proposal aims for the lower end of that density range, currently achieving between 70 - 152 dwellings/ha.

Affordable Housing

Planning policy requires 30% affordable housing

• This proposal aims for 30% but this would be subject to viability in relation to site remediation costs given this is a former gas works.

Housing Mix

• This proposal aims for an approximate mix of 40% 1 Bed, 40% 2 Bed and 20% 3+ Bed, aligning with National Housing Standard sizes.

Indicative Layout and Landscape Strategy



As the applicant and developer SGN Place are committed to developing the scheme with a high quality of design.

We will engage constructively with the local community, the council and stakeholders as we progress the planning process.

Hi there

My name is Viki Millsom and I work for Highways England. My remit is around overseeing the planning of roadworks in the South East region and how this may impact our customers and stakeholders.

I have recently been contacted for input into correspondence regarding use of the A25 and A224 as a diversion route for full closures on the Highways England network. Myself and a number of colleagues including our service provider for the M25 and Kent County Council, have got together to discuss how we can potentially manage this better. We are very keen to include parish councils who have raised concerns on behalf of residents, which is the reason for my email.

Firstly, would your Parish Council be interested in joining a call to discuss managing road closures and these diversion routes as a group. If so, can you please let us know who the correct contact would be and we will arrange a call to introduce ourselves. This will be via Microsoft Teams, if you cannot access this please let me know. We can either look at alternatives or send you a dial in option and email any content that might be shared during the call.

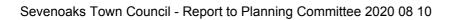
As a recently established group, we are very keen to provide assurance to you that we are taking this issue seriously. We want to work with you to see how best we can manage use of this route for the residents. If you have any questions, please feel free to contact me or my colleague Tracey.Hick@highwaysengland.co.uk Otherwise, I look forward to receiving a reply and setting up an introduction call shortly.

Kind regards, Viki

Victoria Millsom, Senior Network Planner (Occupancy) – South East Highways England | Bridge House | 1 Walnut Tree Close | Guildford | Surrey | GU1 4LZ

Telephone: 07712 543 050





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Sevenoaks Town Council Town Council Offices Bradbourne Vale Road Sevenoaks Kent TN13 3QG Planning Applications Group First Floor, Invicta House County Hall Maidstone Kent ME14 1XX

Tel: 03000 411200

Website: www.kent.gov.uk/planning

Email: planning.applications@kent.gov.uk

Direct Dial/Ext: 03000 413353 Text Relay: 18001 03000 417171 Ask For: Mrs Lidia Cook

Your Ref:

Our Ref: KCC/SE/0142/2020 Date: 28 July 2020

TOWN AND COUNTRY PLANNING GENERAL REGULATIONS 1992

Dear Sir/Madam

APPLICATION NO: KCC/SE/0142/2020

PROPOSAL: Planning application for proposed design amendments to

permission reference SE/14/13 (as subsequently amended under s73 permission reference SE/15/2417) involving additional storey and associated design alterations to Phase 2 of the Grammar Annexe

building, and associated landscape works

LOCATION: Sevenoaks Grammar Annexe, Seal Hollow Road, Sevenoaks, Kent

TN13 3SN

The above application for planning permission has been received in this department and falls to be determined by the County Planning Authority.

I would be glad to receive any observations that you may wish to make on the application so that these may be taken into account when the County Planning Authority formally considers the proposals.

To view the planning application documents and comment on the application, please use the following link:

https://www.kentplanningapplications.co.uk/Planning/Display/KCC/SE/0142/2020?cuuid=623EA B6D-EDBF-4B97-BD01-CA5451CB8517

Could you please let me have a reply by <u>25 August 2020</u>, but should you for any reason be unable to comply with this timescale, a telephone call or email to that effect would be much

As part of the Council's commitment to equalities if you have any concerns or issues with regard to access to this information please contact us for assistance.

appreciated. Unless I hear to the contrary within this timescale I will assume you have no comments to make.

Under the Local Government (Access to Information) Act 1985, any letters received are not confidential and must be available for inspection by the applicant and any interested third party as background papers taken into account in determining the application. In the event of any appeal to the Planning Inspectorate in relation to the above, copies of your reply will be forwarded to the Inspectorate and to the appellant.

Yours faithfully

Sharon Thompson

SAMME

Head of Planning Applications Group

Local Housing Needs Correspondence

Dear Parish/Town Council,

The Sevenoaks District Housing Strategy 2017, the current Core Strategy 2011 and emerging Local Plan, recognise the critical importance of affordable homes for local people. The District is predominantly a rural landscape and here local people face even greater challenges as property prices are higher and opportunities to develop new homes is limited. A lack of affordable housing can impact on the viability of community shops, pubs and schools. It can hold back the true potential of a local community - stifling life chances of young people, inhibiting growth and investment, unpicking close family bonds, and increasing isolation and loneliness.

During Rural Housing Week (which took place earlier this month), the Leader of Sevenoaks District Council, Cllr Peter Fleming, contributed to a video presentation exploring the importance and benefits of affordable homes in rural areas. The video was produced by the District Council's rural specialist housing provider, English Rural HA. You will see Peter is in illustrious company! Please see the link attached. https://www.youtube.com/watch?v=K3IN0oY7upE

Rural exceptions housing (also known as "local needs housing") provides a way of delivering new, affordable homes on small sites, which would otherwise not be permitted for residential development, i.e. due to planning constraints such as Green Belt and AONB. These homes are owned by a housing association in perpetuity, so that they remain available to meet the needs of people with a very strong local connection to the parish. Local connection is considered before housing need, as assessed under the Sevenoaks District Housing Register.

Under the Core Strategy and emerging Local Plan, a policy is included for rural exceptions housing (SP4 and H3). Attached is a document showing the rural exceptions housing schemes which currently exist within the District.

The first stage in meeting the strict requirements of rural exceptions housing policy, is to identify whether a local housing need exists. The need must be independently assessed and across Kent, this is carried out by the Rural Housing Enabler (RHE). Our RHE service is provided by Action With Communities in Rural Kent and many of you will have already met Tessa O'Sullivan.

Previously, the District Council has funded the RHE to undertake a small number of surveys each year, as and when Parish/Town Councils have approached us. However we do not believe this ad hoc method is the correct approach. The emerging Local Plan therefore includes a commitment to undertake a 5 year rolling programme of surveys across all 31 Parish/Town Councils. This will provide comprehensive and comparable data on housing need, at the very local level, both rural and urban. Not only will this inform potential rural exceptions housing schemes, but it will also help us in negotiating appropriate affordable housing provision on standard housing developments within each Parish (under Core Strategy Policy SP3).

In April 2020, the District Council's Cabinet formally approved a 5 year programme of surveys and funding was secured. This means the cost of the survey programme will be met by the District Council, i.e. there will be no cost to the Parish/Town Councils in delivering the agreed programme*.

Please find attached a copy of the 5 year programme. It shows when each Parish is scheduled for survey, together with background information on how the programme has been drawn up. The RHE will undertake the programme for us. If you would like to discuss the timetable, please contact us.

The RHE's role, as funded by the District Council*, will be as follows:

- Initial liaison with the Parish/Town Council,
- Use of template survey form,
- Distribution and collection of completed surveys,
- Data entry & analysis, authoring of survey reports,
- Presentation of findings to the Parish/Town Council and lodging a report with them and Sevenoaks District Council,
- Writing to all landowners identified by the Parish/Town Council and selected housing association, following the local call for sites, in order to ascertain the availability of land for rural exceptions housing.

For those Parishes in Year One, the RHE and myself will contact you later in August 2020, to discuss and agree the exact timing of your survey. At this stage, if you wish to make limited refinements to the survey (i.e. to reflect specific local concerns) these can be considered. However please be aware this would be on the basis of any additional costs being met by the Parish*.

If you wish to discuss the programme, please contact Gavin Missons, Housing Policy Manager, or myself. We look forward to working with you on this exciting project, which we hope will culminate in the delivery of new, affordable homes for local people in your Parish.

Kind regards.

Liz Crockford Housing Enabling Officer Housing Policy Team - People & Places

(part time - Mondays, Tuesdays and Wednesdays only)

01732 227482

Sevenoaks District Council Council Offices Argyle Road Sevenoaks Kent TN13 1GN

liz.crockford@sevenoaks.gov.uk

www.sevenoaks.gov.uk

373	Cowden	2731	Ash-Cum-Ridley	524	Sevenoaks Weald	635	Farningham	846	Eynsford	734	Well Hill	Crockenhill/	640	Brasted	255	Badgers Mount	Parish and number of homes
	Z	N	Z		Z		Z		Z			Z		Z		Z	Current survey
	Υ	1	1		Υ		Υ		Y			Υ		Υ		Υ	Fully exempt Parish*
	1	1	<		-		Ī		ı			-		-		-	Partially exempt Parish*
	ı	1	•		1		Ī		ı			1		-		-	No exemption*
2009	~	Z	Z		Z		خ		٠-٧			Z		Z		Z	Previously surveyed
	Z		~		N		Z		Z			N		N		Υ	Designation of Neighbourhood Area
Year 2	Survey in	Year 2	Survey in	Year 1	Survey in	Year 1	Survey in	Year 1	Survey in		Year 1	Survey in	Year 1	Survey in	Year 1	Survey in	Timing of survey

		2015					
Year 3		2005					235
Survey in	N	Υ	-	-	Υ	Z	Fawkham
Year 3		2015					4294
Survey in	~	~	1	~	•	Z	Edenbridge
Year 2		2005					592
Survey in	~	~	ı	ı	~	z	Shoreham
		2017					
Year 2		2010				2017	1133
Survey in	~	~	1	ı	~	~	Seal
		2014					
Year 2		2009					729
Survey in	Z	Υ	-	-	Υ	Z	Penshurst
Year 2		2017				2017	778
Survey in	Z	~	•	ı	~	~	Leigh
							1598
Year 2		2005					South Darenth
Survey in	Z	~	1	1	~	Z	Horton Kirby &
Year 2							1791
Survey in	Υ	N	1	Υ	•	Z	Hextable
Timing of survey	Designation of Neighbourhood Area	Previously surveyed	No exemption*	Partially exempt Parish *	Fully exempt Parish *	Current survey	Parish and number of homes

		2018					
Year4		2005				2018	703
Survey in	~	~	ı	ı	~	~	Halstead
Year 4		2018				2018	1549
Survey in	Z	~	ı	~	•	~	Dunton Green
		2018					
		2015					
Year 4		2005				2018	517
Survey in	Z	~	ı	1	~	~	Chiddingstone
Year 4		2018				2018	1173
Survey in	~	~	ı	~	•	~	Chevening
							2049
Year 3							Crockham Hill
Survey in	N	Z	-	Υ	I	Z	Westerham &
		2017					
Year 3		2009				2017	2455
Survey in	N	Υ	1	Υ	•	Υ	West Kingsdown
Year 3		2014					7431
Survey in	Υ	Υ	-	Υ	-	Z	Swanley
	Area	Previous surveyed	No exemption	Partially exempt Parish*	Fully exempt Parish*	Current survey	
survey	Neighbourhood	-	on*				homes

exceptions" tests under Core Strategy Policy SP4. Right to Acquire and they choose to buy their home, the affordable home is not available to meet local needs in perpetuity. This would fail one of the "rura *The "parish exemption" columns refer to the status of the Parish under the Housing Act 1996, in terms of the statutory Right to Acquire. If a tenant has a

However housing needs will undoubtedly exist in these parishes and local needs housing could be secured in these parishes through local lettings plans. parishes are not exempt, i.e. tenants have the Right to Acquire, and therefore cannot be considered for rural exceptions housing through Policy SP4 produced by the Ministry for Housing, Communities and Local Government (MHCLG) – please ask the Housing Policy Team for details. The remaining housing. Other parishes are partially exempt, which means rural exceptions housing can only be delivered in certain locations, as defined by maps Some parishes are fully exempt under the Act, i.e. tenants do not have the Right to Acquire, meaning these parishes can deliver rural exceptions These plans could remain in place for as long as the stock is available for letting, i.e. unless/until the tenant exercises their Right to Acquire

Since 2013 we have been exploring with MHCLG how to extend the Right to Acquire exemption to three additional parishes – Otford, Hartley and Kemsing. Our advice is that this will require a Statutory Instrument and it will therefore need to fall within the available Parliamentary timetable.

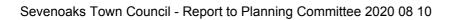
Timing of survey explained:

- Year 1 = fully exempt parish and never surveyed or surveyed many years ago
- Year 2 = fully exempt or partial exemption, and either never surveyed or current survey will be out of date by this time;
- Year 3 = fully exempt or partial exemption, and either never surveyed or current survey will be out of date by this time.
- Year 4 = Current survey will be out of date by this time;
- Year 5 = Current survey will be out of date by this time or no exemption

for these Parishes remain current and up to date, so that surveys can be used to support any planning applications submitted under Policy SP4 We have also taken into account those Parishes who are currently proactively working with us to secure new local needs housing. It is important needs data

Survey programme

- Year 1 = September 2020 July 2022
- Year 2 = September 2021 July 2022
- Year 3 = September 2022 July 2023
- Year 4 = September 2023 July 2024
- Year 5 = September 2024 July 2025



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Planning Applications received to be considered on 10 August 2020

1	Plan Number	Planning officer	Town Councillor	Agent
	20/01600/HOUSE	S Simmons 13-08-2020	Cllr Parry	JAT-Surv
Case	Officer			
Applio	cant	House Name	Road	Locality
Seager			100 Weald Road	Kippington
Town		County	Post Code	Application date
				23/07/20

Demolition of single storey rear extension and erection of single storey side and rear extension.

20/01600/HOUSE - Amended Plan

Certificate B signed.

20/01600/HOUSE - Amended Plan:

Boundary line on existing and proposed block plans corrected.

Web link

https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=QBO1KMBKLEW00

2	Plan Number	Planning officer	Town Councillor	Agent
	20/01823/HOUSE	Ronald Tong 21-08-2020	Cllr Morris Brown	AK-Studios
Case	Officer			
Appli	cant	House Name	Road	Locality
Riley			58 Bethel Road	Eastern
Town)	County	Post Code	Application date
				31/07/20

Single storey side extension and loft conversion.

20/01823/HOUSE - Amended Plan:

Amended plan received with regard to the application, the Applicant/agent states tat the change would comprise the following:

- The correct existing drawings showing the chimneys
- Additional wording on the proposed floor plan showing the word Hall at the poposed side extension.

Web link

https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=QCQXM0BKMRC00

3	Plan Number	Planning officer	Town Councillor	Agent
	20/01923/HOUSE	Scott Fisher 17-08-2020	Cllr Shea	Cobden
Case	Officer			
Applio	cant	House Name	Road	Locality
Mr D OI	liver		1 Robyns Way	Northern
Town	1	County	Post Code	Application date
				27/07/20

Loft conversion with rear dormer with roof lights and juliet balcony.

Web link https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=QD5DLCBK0LO00

29

Planning Applications received to be considered on 10 August 2020

4	Plan Number	Planning officer	Town Councillor	Agent
	20/01943/HOUSE	Ronald Tong 12-07-2020	Cllr Parry	N/A
Case	Officer			<u> </u>
Applicant		House Name	Road	Locality
S McL	ean		4 Stafford Way	Kippington
Towi	า	County	Post Code	Application date
				22/07/20

bedrooms.

https://pa.sevenoaks.gov.uk/online-Web link

applications/applicationDetails.do?activeTab=documents&keyVal=QD7LMQBKFOU00

5	Plan Number	Planning officer	Town Councillor	Agent
	20/01951/HOUSE	Ronald Tong 19-08-2020	Cllr Michaelides	D Taylor
Case	Officer			
Appli	cant	House Name	Road	Locality
Mr D Jo	ohn		35A St Botolphs Road	Town
Towr	1	County	Post Code	Application date
				29/07/20
Propo	osed garage conv	version and new porch.	#	
Woh	https://pa.sever	noaks.gov.uk/online-		

applications/applicationDetails.do?activeTab=documents&keyVal=QD9G9ZBKFPT00

6	Plan Number	Planning officer	Town Councillor	Agent
	20/02050/HOUSE	Hayley Nixon 12-08-2020	Cllr Piper	Cobden
Case	Officer			
Applio	cant	House Name	Road	Locality
Mr R Da	ay		3 The Middlings	Kippington
Town)	County	Post Code	Application date
				22/07/20

2 storey front side extension with juliet balcony to the rear and porch.

https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=QDRT0LBK0LO00

7	Plan Number	Planning officer	Town Councillor	Agent
	20/02052/HOUSE	Ronald Tong 13-08-2020	Cllr Hogarth	Cobden
Case	e Officer			,
Appli	icant	House Name	Road	Locality
Mr T C	rooks		28 Camden Road	St Johns
Town	า	County	Post Code	Application date
				23/07/20

Demolition of existing detached garage and erection of a single storey and two 2 storey side extension.

https://pa.sevenoaks.gov.uk/online-Web link

applications/applicationDetails.do?activeTab=documents&keyVal=QDRTMRBK0LO00

30

Planning Applications received to be considered on 10 August 2020

8	Plan Number	Planning officer	Town Councillor	Agent
	20/02055/HOUSE	S Simmons 13-08-2020	Cllr Dr Canet	Mr P Hobbs
Case	e Officer			
Appl	licant	House Name	Road	Locality
Archvi	ew Projects Ltd		19 Mount Close	Northern
Tow	n	County	Post Code	Application date
				23/07/20

Raising the roof in order to add a first floor gable loft extension with rear dormer and addition of rooflights to front elevation.

Web link

https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=QDRY3LBK0LO00

9	Plan Number	Planning officer	Town Councillor	Agent
	20/02060/HOUSE	Hannah Donnellan 14/08/2020	Cllr Shea	Sevenoaks Plans Ltd
Case	Officer			
Applicant		House Name	Road	Locality
Mr & Mrs Spindler			25 Bosville Road	Northern
Town		County	Post Code	Application date
				24/07/20
Dom	alition of existing	conservatory at rear Prov	accod ground floor ro	ar extension with rooflight

Demolition of existing conservatory at rear. Proposed ground floor rear extension with rooflight.

Web link

https://pa.sevenoaks.gov.uk/onlineapplications/applicationDetails.do?activeTab=documents&keyVal=QDRYYXBKGR000

10	Plan Number	Planning officer	Town Councillor	Agent
	20/02136/HOUSE	Alexis Stanyer 19-08-2020	Cllr Granville Baxter	AK-Studios
Case Officer				
Applicant		House Name	Road	Locality
Heslin			98 Seal Road	Northern
Town		County	Post Code	Application date
				29/07/20

Double storey rear extension, chimney stack removal.

Web link ht

https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=QE4XL5BKHJR00

11	Plan Number	Planning officer	Town Councillor	Agent
	20/02162/HOUSE	Alexis Stanyer 21-08-2020	Cllr Raikes	Coleman Anderson Architects
Case	Officer			
Applicant		House Name	Road	Locality
A & A Barclay			8 Bosville Road	St Johns
Town		County	Post Code	Application date
				31/07/20

The erection of a part single storey side, part two storey side extension and a store.

Web link https://pa.sevenoaks.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=QE8MYMBKHTZ00

12	Plan Number	Planning officer	Town Councillor	Agent
	20/02181/HOUSE	S Simmons 24-08-2020	CIIr Morris Brown	Eden Verandas

Planning Applications received to be considered on 10 August 2020

Case Officer				
Applicant	House Name	Road	Locality	
Mr Lightfoot		33 The Crescent	Eastern	
Town	County	Post Code	Application date	
			24/08/20	
Addition of a sing	gle storey glass roof to the	rear elevation of the pro	operty.	
https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEAHN5BKI0N00				