

4th February 2021

You are summoned to attend a virtual meeting of the **PLANNING COMMITTEE** to be held via Zoom on **Monday 8th February 2021**. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: https://youtu.be/F0WZZH_9I7k and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request.

Members of the public wishing to address the Committee should notify the Town Council by 12noon on the day of the meeting. Zoom joining instructions will then be provided. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members

Cllr Bonin
Cllr Busvine OBE
Cllr Camp – **Chairman**
Cllr Canet
Cllr Clayton
Cllr Eyre
Cllr Granville-Baxter
Cllr Hogarth

Cllr Michaelides
Cllr Morris Brown
Cllr Mrs Parry
Cllr Parry
Cllr Piper – **Vice Chairman**
Cllr Raikes
Cllr Shea
Cllr Waite

At 7pm, prior to the start of the meeting, there will be a presentation from Tarmac Ltd. The presentation will run for 20 minutes, followed by a Q & A session of 10 minutes.

PUBLIC QUESTION TIME

To enable members of the public to make representation or to put questions to the Committee on any planning matters, with the exception of individual planning applications which will be considered under a later agenda item.

AGENDA

1 APOLOGIES FOR ABSENCE

To receive and note apologies for absence.

2 REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).

3 DECLARATIONS OF INTEREST

To receive any disclosures of interest from Members in respect of items of business included on the agenda for this meeting.

4 MINUTES

To receive and agree the minutes of Planning Committee meeting held on 25th January 2021.

5 COVID-19: PLANNING COMMITTEE ARRANGEMENTS

- a) To note that face-to-face Planning Committee meetings at the Town Council Offices will continue to be suspended while Social Distancing measures remain in place.
- b) To note that Planning Committee meetings will be held via Zoom and available to stream on YouTube from October 2020.
- c) To note that all arrangements are subject to review.

6 BLIGHS DESIGN GUIDE

To receive and note the Blighs Design Guide provided by SDC.

7 CONSULTATION ON PROPOSALS TO REFORM STRAND 2

- a) To note that MHCLG is currently consulting on proposals to reform Strand 2 (land owned by a local authority or certain other public bodies) of the Right to Contest under the Local

Government, Planning and Land Act 1980 operated by the Ministry of Housing, Communities and Local Government.

b) To note and receive the attached list of the consultation questions.

c) To note that further information can be found at the following link:

<https://www.gov.uk/government/consultations/right-to-regenerate-reform-of-the-right-to-contest/right-to-regenerate-reform-of-the-right-to-contest>

d) To note that deadline MHCLG deadline is 13th March 2021.

8 KCC VISION ZERO: ROAD SAFETY STRATEGY 2020 – 2026 CONSULTATION

a) To note that KCC have launched a consultation on a draft five year Road Safety Strategy for Kent called Vision Zero.

b) To note that further information can be found at the following link:

<https://kccconsultations.inconsult.uk/consult.ti/visionzero/consultationHome>

c) To note that the KCC consultation closes at 23:59 on 15 March 2021.

9 KCC CONSULTATION AMENDMENT 36 MINOR PARKING PROPOSALS

a) SDC gave launched the formal statutory consultation on proposed traffic regulation orders.

b) To receive and note various documents outlining the proposed TRO

c) To note that the closing date for this consultation is Friday 19th February 2021.

10 KENT RAIL STRATEGY REPORT

To note that the full Kent Rail Strategy 2021 Consultation Report can be found online at the following link:

<https://www.sevenoakstown.gov.uk/ UserFiles/Files/ Other/117308-Kent Rail Strategy 2021 Consultation Report.pdf>

11 PLANNING APPLICATIONS

a) The meeting will be adjourned to enable members of the public, by prior arrangement, to speak on individual planning applications which are on the current agenda.

Members of the public wishing to speak and address the Planning Committee must register to do so with the Town Council by 12noon on the date of the meeting, stating that they wish to speak.

- b) The meeting will be reconvened to consider planning applications received during the two weeks ending 2nd February 2021.

12 PRESS RELEASES

To consider any item in this report that would be appropriate for a press release.

Minutes of the PLANNING COMMITTEE meeting held on Monday 25th January 2021 at 7:00pm
via Zoom available to view on YouTube: <https://www.youtube.com/watch?v=-drpnJlOxeo>

Present:

Committee Members

Cllr Bonin	Present	Cllr Michaelides	Present
Cllr Busvine OBE	Present	Cllr Morris Brown	Apologies
Cllr Camp - Chairman	Present	Cllr Mrs Parry	Present – left 7:40pm
Cllr Canet	Present	Cllr Parry	Present
Cllr Clayton	Present	Cllr Piper – Vice Chairman	Present
Cllr Eyre	Present	Cllr Raikes	Present
Cllr Granville-Baxter	Present	Cllr Shea	Present
Cllr Hogarth	Present	Cllr Waite	Present – joined 7:15pm

Also in attendance:

Town Clerk
Planning Committee Clerk
2 Members of the Public

PUBLIC QUESTION TIME

None.

396 **REQUESTS FOR DISPENSATIONS**

No requests for dispensations had been received.

397 **DECLARATIONS OF INTEREST**

None.

398 **DECLARATIONS OF LOBBYING**

Representation was received and circulated to all Cllrs objecting to the following application:

[Plan no. 13] 20/03804/FUL Greatness Playing Fields Mill Lane

Cllr Raikes declared he had been lobbied on the following application:

[Plan no. 8] 20/03751/FUL Alpine Residential Home 8A – 10 Bradbourne Park Road

399 **MINUTES**

(a) The committee received the minutes of the Planning Committee meeting held 11th January 2021. **It was RESOLVED** that the minutes be approved.

400 **COVID-19: PLANNING COMMITTEE ARRANGEMENTS**

a) It was noted that meetings will commence virtually via Zoom from October 2020

b) It was noted that all arrangements were subject to review.

401 AMENDED APPLICATION CONSULTATION PROCESS

The committee received email from correspondence from SDC clarifying the amended application

RESOLVED: To note the information supplied.

402 SEVENOAKS NEIGHBOURHOOD DEVELOPMENT PLAN (NDP)

The consultant provided a summary of the draft NDP's status. It was suggested that discussion of the NDP be deferred to an upcoming planning meeting to allow more time to consider the feedback received from the Steering Committee.

RESOLVED: To defer the item.

403 APPEAL

The Committee noted that the following had been submitted

- APP/G22456/D/20/3263352/ - SE/20/02279/HOUSE: 19 Argyle Road Sevenoaks

RESOLVED: To note the information

404 PLANNING APPLICATIONS

(a) The committee received and noted comments made on applications considered under Chairman's Action, submitted to Sevenoaks District Council.

(b) The Committee considered planning applications received during the two weeks ending 19th January 2021. **It was RESOLVED that** the comments listed on the attached schedule be forwarded to Sevenoaks District Council.

405 PRESS RELEASES

None.

Finished: 8:30pm

Signed
Chairman

Dated

Planning Applications Considered

Applications considered on 25-1-21

1	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03246/HOUSE	Michael Clawson 05-02-2021	Cllr Waite	Studio Briner
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr & Mrs Walsh			7 Knole Road	Eastern
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				15/01/21
Erection of a side extension with roof lights, steps and adjustments to front wall for enlarged drive. 20/03246/HOUSE - Amended plan Amended plans received which omit changes to the front wall and creation of an additional parking space. Proposal now includes the erection of a side extension only. Amended proposal description: Erection of a side extension with roof lights and steps.				

Comment

Sevenoaks Town Council recommended approval subject to the Planning Officer being satisfied there will be no loss of amenity to no. 6 Knole Road.

2	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03275/FUL	Alexis Stanyer 01-02-2021	Cllr Camp	Ingleton Wood LLP
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr David Pittaway		Sevenoaks Hospital	Hospital Road	St Johns
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				11/01/21
The installation of 6no of condenser units, 4 at ground floor and 2 at first floor level.				

Comment

Sevenoaks Town Council recommended approval subject to the units being suitably attenuated to reduce any noise to a minimum.

Planning Applications Considered

Applications considered on 25-1-21

3	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03289/HOUSE	Anna Horn 04-02-2021	Cllr Piper	A N Ghosh Architects
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr R Rudd		Riftwood	Oak Avenue	Kippington
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				14/01/21

Erection on an annexe. Demolition of existing garage.

20/03289/HOUSE - Amended plan

An amended design has been received with the following changes:

- Reduced roof height to be in line with that of the existing garage
- Altered roof design to reduce the roof bulk and mass
- Reduced length of the proposed annexe.

Comment

Sevenoaks Town Council recommended refusal unless:-

- The planning officer is satisfied that there is no overlooking of the front door and windows of Ashley
- The 2 dormer windows at the front of the bungalow are obscure glazed up to 1.7m
- There are appropriate plans to protect the vegetation, particularly the mature trees, along Oak Avenue, particularly during construction.

4	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03292/FUL	Alexis Stanyer 01-02-2021	Cllr Parry	N/A
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mrs Amanda McDowell		Ashgrove Cottage	Gracious Lane	Kippington
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				11/01/21

Replace a dilapidated stable in the field attached to the garden of Ashgrove Cottage and build two stables and a feed store.

Comment

Sevenoaks Town Council recommended approval.

5	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03643/HOUSE	Anna Horn 29-01-2021	Cllr Eyre	Offset Achitects
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr S Yamold		Redwood House	41 Kippington Road	Kippington
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				08/01/21

Garage side extension with first floor storage space over.

20/03643/HOUSE - Amended plan

An amended scheme has been received.

Comment

Sevenoaks Town Council recommended approval.

Planning Applications Considered

Applications considered on 25-1-21

6	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03689/MMA	Alexis Stanyer 27-01-2021	Cllr Mrs Parry	Mrs A Bacunowicz
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr & Mrs P Bacunowicz		Tanglewood	Parkfield	Wilderness
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				06/01/21
Minor material amendment to 19/02137/FUL				

Comment

Sevenoaks Town Council recommended approval.

7	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03749/HOUSE	Anna Horn 04-02-2021	Cllr Hogarth	Liversedge Design Collecti
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr Hugh Le Trobe			24 Bradbourne Park Road	St Johns
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				14/01/21
Two storey timber and brick side extension, conversion of garage, a rear single storey conservatory and erection of a timber shed to front garden with new timber fence.				

Comment

Sevenoaks Town Council recommended refusal on the grounds that the use of exterior materials conflicts with the Residential Character Area Assessment Design Guidance (N12). Specifically, that the unity of the 1950s houses should be respected. If the exterior materials were consistent (ie Brick), then the rest of the design would be acceptable.

8	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03751/FUL	Sean Mitchell 01-02-2021	Cllr Raikes	Tetlow King Planning
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Regal Care Trading Ltd		Alpine Residential Home	8A - 10 Bradbourne Park Road	St Johns
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				11/01/21
The demolition of the existing 24 person capacity care home and neighbouring detached dwelling and subsequent construction of 47 number C2 extra care retirement apartments.				

Comment

A motion for refusal (full text below) was put forward, seconded and LOST at the vote: Recommend refusal being out of character with this part of the road, detrimental to the street scene and overdevelopment of the site.

Informative:

The Planning Officer needs to be satisfied that there can be no unacceptable overlooking of the school building immediately behind, that the parking provision is adequate for the type of facility, that landscaping and any loss of trees is acceptable and there is adequate provision for bats and other protected species

A motion for approval (full text below) was put forward, seconded and PASSED at the vote: Sevenoaks Town Council recommended approval.

Informative:

The Planning Officer needs to be satisfied that there can be no unacceptable overlooking of the school building immediately behind, that the parking provision is adequate for the type of facility, that landscaping and any loss of trees is acceptable and there is adequate provision for bats and other protected species

Planning Applications Considered

Applications considered on 25-1-21

9	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03768/FUL	Emma Gore 28-01-2021	Cllr Piper	Offset Architects
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr & Dr Tait		Magnolia House	26 Kippington Road	Kippington
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				07/01/21
Demolition of existing dwelling and erection of new 6 bedroom house with associated outbuildings and swimming pool. Landscaping alterations. Also includes amended plan (for information only) received from SDC 08-01-2021: Small alterations to windows and additional roof lights.				

Comment

Sevenoaks Town Council recommended approval.

10	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03773/HOUSE	Anna Horn 01-02-2021	Cllr Mrs Parry	Open Architecture
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Leighton Thomas		Fairlawn	Parkfield	Wilderness
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				11/01/21
Erection of a two storey rear extension including various internal alterations, a glazed garage link, garage conversion, pool and landscape proposals.				

Comment

Sevenoaks Town Council recommended approval.

11	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03780/HOUSE	S Simmons 01-02-2021	Cllr Clayton	Brooks Design Service
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Ms S Lakeman		Quarry Glen	Seal Hollow Road	Eastern
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				11/01/21
Formation of new roof structure to accommodate loft conversion with new rear dormer.				

Comment

Sevenoaks Town Council recommended approval.

12	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03787/HOUSE	Michael Clawson 29-01-2021	Cllr Clayton	Harringtons 2006
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr Catt			7 Wickenden Road	Eastern
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				08/01/21
Erection of a single storey rear extension.				

Comment

Sevenoaks Town Council recommended approval, provided the planning officer is satisfied there is no loss of light or amenity to neighbours at No 5.

Planning Applications Considered

Applications considered on 25-1-21

13	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03804/FUL	Emma Gore 02-02-2021	Cllr Granville-Baxter	Offset Architects
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Sevenoaks Town Football Club	Greatness Playing Fields	Mill Lane	Northern	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			12/01/21	
Construction of new covered stands, club house and changing room facilities and associated landscaping works.				

Comment

Following receipt and consideration of legal advice Sevenoaks Town Council declined to comment.

14	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00007/HOUSE	S Simmons 03-02-2021	Cllr Canet	n/a
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
P Wackett		9 Broomfield Road	Northern	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			13/01/21	
Demolish single storey side and single storey rear extension. Replace with a single storey rear and side extension with single storey open front porch.				

Comment

Sevenoaks Town Council recommended approval.

15	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00012/HOUSE	Anna Horn 03-02-2021	Cllr Piper	Carmen Austin Architectur
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mr and Mrs Slater	Fairways	48 Oakhill Road	Kippington	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			13/01/21	
Demolition of existing garage, side extension and conservatory. Double storey side and rear extension.				

Comment

Sevenoaks Town Council recommended approval.

16	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00059/HOUSE	Michael Clawson 05-02-2021	Cllr Waite	Anglian Home Improveme
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mrs L Allen		11 Wickenden Road	Eastern	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			15/01/21	
Replacement of existing rear conservatory roof.				

Comment

Sevenoaks Town Council recommended approval.

Planning Applications Considered

Applications considered on 25-1-21

17	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00070/HOUSE	S Simmons 09-02-2021	Cllr Mrs Parry	Offset Architects
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr and Mrs Silva		Silverley	Woodland Rise	Wildernesse
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				19/01/21
Construction of rear single storey extensions, first floor side extension, loft conversion and internal alterations to floors. Alterations to fenestration and roof-lights. Demolition of front porch and erection of new double height porch.				

Comment

Sevenoaks Town Council recommended approval.

SE/00/00635

30 July 1999

Sevenoaks (Retail) Limited

BLIGH'S MEADOW, SEVENOAKS

Tenant Design Guide
Shopfronts and Shopfitting

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SEVENOAKS DISTRICT COUNCIL
REC'D
10 MAR 2000
STRATEGIC SERVICES DEPT.

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ARCHITECTS & PLANNERS
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34-42 CLEVELAND STREET
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Associates Offices
Barcelona Valencia Istanbul Lisbon
Represented in England Reg No: 2756457

Section 8

Shopfitting works

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- 8.3 Working hours
- 8.4 Site dimensions
- 8.5 Hoarding
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- 8.9 Storage and mixing
- 8.10 Materials handling
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- 8.21 As-built drawings
- 8.22 Opening for business
- 8.23 Landlord's access

Section 9

Shopfitting works concurrent with construction work by the Principal Contractor for the Centre

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Section 2

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Bernard Eagle Architects & Planners
34-42 Cleveland Street
London W1P 6JD

1219 Bligh's Meadow
Tenant Design Guide
30 July, 1999

BLIGH'S MEADOW, SEVENOAKS
Tenant Design Guide: Shopfront and shopfitting.

Section 1 Use of the Guide

This Guide provides information on the requirements and procedures that must be adopted during the preparation of shop fitting designs and the process of design approvals which the Tenant must obtain prior to the commencement of work on site. It also sets out the procedures that must be adopted during the course of the related construction works.

The Tenant must ensure that any designers and contractors, commissioned by them are aware of the requirements of this Guide which should form part of their appointment document.

The Tenant and Tenant Design Team and contractor must familiarise themselves with all aspects of this Guide and undertake to comply with all technical, operational and statutory requirements.

The objective is to ensure that individual shop fitting works are undertaken smoothly without adversely affecting the Landlord's Building Contractor, other fitting-out contractors, or other Tenants.

Section 2 Requirements to be met prior to the Tenant taking possession of the shop unit for shop fitting

2.1 General

No unit (in shell form) shall be handed over to a Tenant until all necessary approvals and consents as described below have been obtained from the Landlord and all the appropriate Statutory Authorities.

The Tenant must give at least 24 hours written notice to the Landlord before starting work on site and the Tenant's Contractor must report to the Landlord before commencing work.

2.2 Documentation required

Landlord's approval to the shopfront design as described in section 6.

Landlord's Consultant's written approval to the Tenant's works as described in section 5.

Copies of all Statutory Approvals which need to be obtained by the Tenant as described in section 3.2.

Written evidence (where appropriate) that the Tenant has served on the relevant Statutory Authorities all necessary notices in connection with the shop fitting works and has paid all associated fees.

2.2.5 Written and drawn proposals for the erection of hoardings at the unit during the shop fitting period as described in section 8.5.

2.2.6 Written method statement as to the Tenant's proposals for complying with the requirements of this document.

2.2.7 A copy of all Tenant's shopfitters insurance policies, including details of Public Liability Insurance plus Insurer, Policy Number, renewal date, limit of indemnity (to be not less than £1 million for any one occurrence), confirmation that insurance will be maintained for the full term of the fitting out contract and that no reduction in the limit of the indemnity or cancellation of the insurance will take place without thirty days prior written notice being given to the Landlord.

2.2.8 Written evidence that the Tenant's shopfitters have received this Guide.

2.2.9 A programme of works.

Section 3 Statutory Consents

3.1 Consents obtained by the Landlord

The Landlord will obtain the appropriate consents for the building shell works.

3.2 Consents to be obtained by the Tenant:

Planning permission including external shopfronts, signage, illumination and externally mounted plant.

Building Regulation Approval in respect of the fitting out.

Fire Service approval and any necessary certificates.

Any other necessary Statutory consent occasioned by the Tenant's occupancy or use of the property.

Section 4 Prohibited materials

4.1 All Tenant's fitting out works materials used and workmanship are to be in accordance with current British Standard specifications and Codes of Practice wherever applicable.

4.2 The following materials are not to be used:

4.2.1 High alumina cement in structural elements

4.2.2 Woodwork slabs as permanent formwork to concrete or in structural elements

4.2.3 calcium chloride in admixtures for use in reinforced concrete

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- 4.2.4 aggregates for use in reinforced concrete which do not comply with British Standard 882: 1983; aggregates for use in concrete which do not comply with the provisions of British Standard 8110: 1985
- 4.2.5 Calcium silicate bricks or tiles
- 4.2.6 Asbestos, or asbestos based products
- 4.2.7 Lead products which may be ingested inhaled or absorbed except where copper alloy fittings containing lead are specifically required in drinking water pipework by any relevant statutory requirement
- 4.2.8 Urea formaldehyde foam or materials which may release formaldehyde in quantities which may be hazardous with reference to the limits set from time to time by the Health & Safety Executive
- 4.2.9 slipbricks
- 4.2.10 vermiculite plaster
- 4.2.11 materials which are generally composed of mineral fibres either man-made or naturally occurring which have a diameter of 3 microns or less and a length of 200 microns or less or which contain any fibres not sealed or otherwise stabilised to ensure that fibre migration is prevented
- 4.2.12 other substances generally known to be deleterious at the time of use and/or specification including without limitation substances which have been publicised in the Building Research Establishment Digest as being deleterious to health and safety or to the durability of the property in the particular circumstances in which they are used
- 4.2.13 any other materials or substances not in accordance with British Standards and Codes of Practice.

Section 5 Landlord's Approvals

5.1 Tenant's shop fitting layout

The Tenant is to submit to the Landlord drawings sufficient to illustrate the proposed layout and arrangement of the fitting out works with particular reference to details of the staircase, refuse storage, fire separation and means of escape and other proposals that affect the Landlord's shell works. The proposals are to include the shop front and signage, which are covered in greater detail in section 6. The Tenant is to obtain the Landlord's Architect's written approval to these proposals.

5.2 Tenant's services installation

The Tenant is to submit to the Landlord drawings and specification sufficient to illustrate the proposed installations prepared by an approved contractor and showing connections to the Landlord's systems. The Tenant is required to obtain the Landlord's Services Consultant's written approval to these proposals.

The quality, surface texture and colours of all materials are to be specified on the drawings.

A specification of all materials to be used.

The Tenant will be notified in writing of the Landlord's approval to the final shop fitting proposals. The Landlord and his agents accept no responsibility for delays in approving shop fitting and other works. No work whatsoever is to be carried out beyond the demise line without prior written approval.

6.2 Planning Consents

Planning Approval is required from Sevenoaks District Council for Tenants' shopfronts and external signage.

6.3 Public considerations

The Tenant's shop fitters should be aware generally of the following considerations:

The requirements of disabled persons, ie wheelchair users, blind and partially sighted in accordance with Part M of the Building Regulations.

The installation of safety glazing in accordance with the relevant section of Part N of the Building Regulations.

Where large uninterrupted areas of clear glazing could be a hazard to the public, 'manifestation' may be necessary in the form of carefully applied broken or solid lines, patterns or Company logos to prevent the public walking into the glass in accordance with the relevant section of Part N of the Building Regulations.

Section 7 Shopfront design

7.1 Policy

Bligh's Meadow Shopping Centre is located in a Conservation Area in Sevenoaks Town Centre. There are a number of listed buildings immediately adjacent to the site. Bligh's Meadow has been designed as an extension of the existing Town Centre in both scale and character.

The Centre has been designed to provide an environment that will encourage and enhance shop designs of individuality, flair and variety, having attractive displays and graphics, creating a lively and stimulating shopping environment.

It is important that the Tenant's shopfront design relates to both the Landlord's elevations and to the location in Sevenoaks Town Centre. Both traditional and modern designs that respect these constraints are acceptable.

While it may be appropriate for some of the larger shop units to have shop fronts consisting largely of un-broken areas of glass, it is desirable that the shop fronts of the smaller units, specifically SU7 to SU13, should be divided into smaller areas to reflect the scale of the Landlord's elevations. Blanked-off shop fronts will not be permitted.

7.2

Shopfront Materials - Preferred

The design of the shopfront is to relate to the building and also be suitable for the choice of materials to be used is the priority must be given to ensuring that installed to a high standard of detailing.

The following materials are preferred for compliance with any relevant Building Regulations.

Glass; clear, coloured, etc.

Factory polished hardwood

Spray painted hardwood

Hardwood veneered sheets

Painted softwood

Powder coated aluminium

Polished or brushed stainless steel

Mild steel, either vitreous coated

Stainless steel

Polished aluminium

Brass

Natural stone

Terrazzo

Mosaic

Quarry, terracotta or ceramic tiles

The Landlord reserves the right to require giving approval.

7.3

Shopfront Materials - Not Permitted

The following materials will not be permitted within the shopfront.

Bricks

Plastic; acrylic and perspex sheets in fascias, soffits and panels

Natural and bronze anodised aluminium

Painted, stained or polished

7.2

Shopfront Materials - Preferred

The design of the shopfront is to relate to the elevation of the Landlord's building and also be suitable for the context of the Conservation Area. The choice of materials to be used is therefore of critical importance and a high priority must be given to ensuring that the materials chosen are of high quality, installed to a high standard of detailing and finish.

The following materials are preferred for use in the shop front subject to compliance with any relevant Building Regulation:

Glass; clear, coloured, etched, cut, screen printed or sign written

Factory polished hardwood

Spray painted hardwood

Hardwood veneered sheet with polished finish

Painted softwood

Powder coated aluminium

Polished or brushed stainless steel

Mild steel, either vitreous or stove enamelled finish

Stainless steel

Polished aluminium

Brass

Natural stone

Terrazzo

Mosaic

Quarry, terracotta or ceramic tiles

The Landlord reserves the right to request samples of materials from the tenant before giving approval.

7.3

Shopfront Materials - Not Permitted

The following materials will not be permitted to be used on any visible surface within the shopfront.

Bricks

Plastic; acrylic and perspex sheet other than part of signage. Their use in fascias, soffits and panels will not be permitted.

Natural and bronze anodised aluminium

Painted, stained or polished plywood

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- Mirror or mirror finish
- Luminescent paint
- Self adhesive tapes and graphic symbols
- Plastic laminates other than solid colours
- Simulated versions of brick, stone or wood

7.4

Lighting

The Landlord's lighting concept and lighting levels within the malls vary in response to the design of the building elevations. It is not the Landlord's intention to provide an even level of illumination to the mall floor areas - rather to create a visually pleasing and variable experience. The Tenant is required to embrace this principal with their own lighting design concept and execution.

All lighting schemes will be subject to scrutiny with regard to energy efficiency by both the Building Control Officer and the Landlord.

No Tenant's lighting is permitted outside the demise line, except for lighting to signs. Creative lighting to signage is encouraged.

All lighting within a two metre depth from the inside line of the demise must be on its own independent lighting circuit operated by a programmable time clock. Tenants will be required to maintain illumination to their signs and shopfront displays during evenings. Retailers are required to consider the lit appearance of their shop unit during out of shop open hours and also ensure that adequate lighting is provided for security.

Lighting must avoid glare when viewed from the mall. Subjective sparkle is permitted when relevant to the overall design concept.

Exposed fluorescent strip lights, flashing or stroboscopic lights and surface wiring will not be accepted. Where fluorescent luminaires or cold cathode tubes are used for back lighting the number or position of the tubes must not be visible.

It is anticipated that lighting to shop units will be between 800 and 1400 lux in the shopfront display areas and 1000 to 1400 lux at the shopfront entrance floor.

The Tenant is required to have a maintenance regime that ensures the replacement and refocusing of lamps within not more than forty-eight hours of failure.

7.5

Floor finishes

Floor levels of individual shop units vary across the site. Ground floor datum levels are scheduled in part 3.1.2 of the Landlord's Specification.

Where the external paving is laid to a slope the Tenant must give particular attention to ensuring a smooth transition to the internal floor finish. To ensure disabled people may safely gain access to the building the Tenant's design must comply in all respects with the recommendations of Approved Document M.

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A stall riser should be an integral part of the design of the fixed shopfront. Only in exceptional cases will alternatives be considered.

Special attention should be given to the junction between the tenant's floor finish and the Landlord's paving. If at any point the line of the shop front is set back from the back edge of paving then the Landlord's external paving material, whether paving brick or paving slab, must be taken up to meet the stallriser.

If wished, the Landlord's external paving brick or paving slab finish may also be taken into the shop doorway.

7.6 Doorways

The design of the door should reflect the style and detailing of the shopfront as a whole.

Doorways must be recessed. Outward opening entrance doors will not be permitted to swing beyond the shopfront demise line.

The tenant's attention is particularly drawn to the need to comply with Approved Document M which provides guidance on designing access for disabled people and also Approved Document N which provides guidance on protection against impact and manifestation of glazing.

7.7 Soffites and ceilings

The Tenant must install a suspended ceiling in his unit. Where the structural soffit projects beyond the line of the shop front, the Tenant must submit proposals for cladding the soffit as part of the shop front design.

7.8 Fascias and pilasters

A shop front fascia constructed of painted timber is provided as part of the Landlord's shell. The soffit of the fascia is generally at 3,000 above finished floor level. For fixing signage to the fascia see section 7.11.

The pilaster between each shop front is clad as part of the external finish to the shop units. No fixings may be applied to the pilasters with the exception of bracket signs, which may be installed only with the express approval of the Landlord.

Tenants are not permitted to dismantle or modify the fascia or pilasters.

7.9 Security Shutters

Where security shutters are installed they must be either glazed or polycarbonate powder coated metal open weave. Bare metal or galvanised shutters will not be accepted.

Shutters must be located behind the shop front glazing.

7.10 Fixings

The shopfront should be fixed to the Landlord's structure only. No fixings are permitted into the Landlord's external facing materials, whether they are brick, cast stone, render or timber and the shopfront must be installed in such a manner that no damage is caused to the Landlord's external finishes. Attention

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must be given to the junction between the shopfront and the Landlord's finishes to ensure a neat detail with no exposed fixings.

Due allowance should be made in the design of the fixings for deflection in the structure.

7.11 Materials Generally

Materials selected should be durable and of sufficient strength to withstand the anticipated wear. Pinths and stall-risers should be of materials that are able to withstand wear from Landlord's cleaning machines used for sweeping and washing the external paving.

Shopfront glazing must comply with Part N of the Building Regulations. On large areas of clear glazing a visibility line is required.

7.12 Signs and canopies

Attractive and innovative designs for signage and graphics are encouraged. Subject to all design guidance contained herein, signs may be of any colour or type face and may incorporate the Tenant's logo, but may not incorporate a brand name as a promotion, unless the brand name is also the trading name.

The signage design should relate to the surrounding structure and Landlord's finishes and be within the following guidelines:

A Landlord's fascia is provided as part of the building enclosure to all Shop Units. Subject to suitability Tenants are permitted to install signage on these fascias in the form of individually halo lit or internally illuminated letters, or by fret or router cut letters mounted on spacers or directly bonded to the fascia. Sign writing directly onto the fascia or the rear of the shop front glazing may be either; painting, gilding, silk-screen, acid etch, sandblasting or vinyl cut letters.

Fascias set back behind the shop front glazing are acceptable.

Light boxes mounted across the face of the Landlord's fascia, or projecting in front of the fascia, will not be accepted. Internally illuminated box signs which are illuminated over their entire surface will not be accepted. Light boxes will be accepted only when used to illuminate cut out letters or logos.

Fascias that are externally lit by bracket lights are acceptable.

7.12.2 Hanging signs

Subject to approval, Tenants are permitted to erect hanging bracket signs fixed to the Landlord's plaster. Details of the fixings would be required.

Decorative brackets and signs which illustrate the nature of the retailer would be welcomed.

Bracket signs may be illuminated by externally mounted luminaires but may not be internally illuminated.

7.12.3 Signs not permitted

The following signs are not permitted:

Exposed bulbs forming letters or shapes

Moving, flashing or noise making signs

Freestanding pavement signs

Paper or cardboard stickers to the shopfront.

Roller blinds

7.12.4

Landlords Approval will be required for the erection of retractable canvas blinds of the traditional flat roller type. Considerations would include; relationship to the design of the landlords frontage, relationship to adjoining tenancy and width of the public space in front of the shop.

7.13

Colours

Colours should be appropriate for use within the Sevenoaks Town Centre Conservation Area. Subtle colours, preferably from the colours marketed by manufacturers as being traditional or heritage ranges are preferred. Brash, insensitive or garish colours are unacceptable. House colours may be used if sensitively applied.

Colour should be used to enhance the detailing and character of the shopfront.

7.14

Fixtures

The Fireman's Switch and intruder alarm, where required, should be incorporated into the Tenant's shopfront design and not fixed to the Landlord's external facing materials.

No mechanical plant or servicing equipment will be permitted to be installed on the shop front.

All shop fronts are required to incorporate a letter flap.

Section 8 Shop fitting works

8.1

Access

The Landlord will afford reasonable access for shop fitting purposes provided that the Tenant has complied with the requirements of this Guide.

Access for delivery of goods and materials will be from Pembroke Road. The exact unloading point and access route within the site must be agreed with the Landlord.

No access will be permitted to the shop units for fitting out from the public areas except for the installation of shopfront glazing, unwieldy shopfitting materials, etc, and only after having given 48 hours prior notice to the Landlord.

All necessary protection to the Landlord's external finishes and paving must be provided and maintained by the Tenant at his own cost.

Access to the roof will be restricted to identified access routes and to those areas that have been designated for the installation of the Tenant's own roof top plant.

8.2 Notices

The Tenant must serve the Statutory Authorities with all the necessary Notices and must also pay all the associated fees.

8.3 Working hours

Working hours are to be subject to the approval of the Landlord. Shopfitting outside the hours of 8.00am and 8.00pm, Monday to Friday, must be agreed with the Landlord who will require 24 hours notice and the Tenant must reimburse the Landlord for any expense incurred in providing attendance for such out of hours working. No delivery or loading or unloading of materials may be made outside the hours of 7.00am to 7.00pm.

Working hours may also be subject to restrictions in any Planning Consent obtained by the tenant.

8.4 Site measurements

Tenant's and their shop fitters are responsible for taking all necessary site measurements and levels and for checking all services to satisfy themselves of the location and dimensions before shop fitting commences. No claim for inaccuracies or want of knowledge will be entertained by the Landlord.

8.5 Hoarding

The Tenant shall, on taking possession of a shop Unit, erect a hoarding to the frontage to a location and design to be determined by the Landlord. At the time of the opening of the Centre to the public the Landlord will provide any vacant Shop Units with a full height hoarding. All hoardings are to be kept clean, safe, tidy and free from posters, signage and graffiti.

8.6 Noise

Noise levels of machines, equipment, manpower, etc. must be kept to an absolute minimum. No radios, tape playing machines, etc. will be allowed within the Shop Units or the Landlord's areas during fitting out.

8.7 Advertising

Tenants must display their trading name on their hoarding. The Tenant's shopfitters, contractors or agents will not be permitted to display any advertisement or site board on or about the Centre.

8.8 Security

The Landlord will have no responsibility for any loss, theft or damage to any plant, equipment or materials within the Unit.

8.9 Storage and mixing

Storage, preparation and mixing of materials must be contained within the shop unit. No storage of any plant or materials will be permitted on the shop roofs or outside the demise without the prior approval of the Landlord.

Any materials unloaded must be removed from the service areas and access routes immediately.

8.10 **Materials handling**

All off-loading, distribution and handling of materials is to be carried out by the Tenant. No craneage or lifting facilities will be provided by the Landlord.

When unloading loose materials the service area floor must be protected by means of suitable polythene sheet or tarpaulin and the roadway cleaned immediately after removal. Loose materials are not to be washed into the Landlord's drains.

8.11 **Scaffolding**

No scaffolding may be erected by the Tenant's contractor in the Landlord's areas without the prior written approval of the Landlord.

8.12 **Temporary services**

The Tenant will be responsible for obtaining temporary electrical and water supplies in accordance with the agreement to Lease.

8.13 **Construction (Design & Management) Regulations**

It is the Tenant's responsibility to comply with all CDM Regulations including notification to the Health and Safety Executive, appointment of a competent Planning Supervisor, preparation of a Health and Safety Plan and completion of a Health and Safety File.

It is also the Tenant's responsibility to provide welfare for their operatives.

Hand held fire extinguishers must be available at each floor of the Shop Unit during shop fitting.

Any substances classified under the COSHH Regulations brought onto the site for use in any work process must be notified to the Landlord. Such substances will only be permitted when those using them can satisfy Centre Management that proper consideration has been given to the regulations which govern their use.

The Tenant, his agent and contractor are to limit the creation of dust, fumes and smoke as much as possible. The Tenant is to be liable for all cleaning and other costs should dust spread from his unit, however caused.

8.14 **Rubble, waste, and refuse.**

All rubble, waste and refuse from shop fitting works must be stored within the unit until removed for disposal. The Tenant is to provide refuse skips at a position determined by the Landlord for the use of shop fitters and the Tenant will be responsible for ensuring that his Agents and Contractors place all their rubbish in the skips.

No debris or surplus materials will be placed in the Landlord's refuse bins which are purely for the purpose of removing trading Tenant's refuse. The Landlord reserves the right to remove unauthorised rubble, waste and refuse and charge the costs incurred to the Tenant responsible.

8.15

Hot work

Before the commencement of any work involving the use of gas or electric welding and/or cutting apparatus, blow lamps/torches a Hot Work Permit shall be issued by the Tenant to his contractor and a copy issued to the Landlord.

8.16

Vehicle parking

Under no circumstances will the Tenant's contractors or shop fitters vehicles be allowed access to, or parking facilities on, the site except for the specific purpose of loading or unloading materials or plant, and then only during the permitted working hours.

8.17

Damage to Landlords structure services, finishes or roofing.

Tenant's contractors, shop fitters or agents damaging the Centre or other Tenant's construction or finishes will be required to reimburse all costs involved and any consequential costs and will not be permitted to carry out their own making good.

8.18

Cleaning on completion

On completion of the shop fitting works the Tenant will be required to clean the Landlord's areas and surfaces adjacent to his shop.

All drains must be cleaned and rodded out by the Tenant's contractor before the Unit opens for trading.

8.19

Landlord's liability

The Landlord accepts no responsibility for loss or damage to the Tenant's Contractor, shop fitter's or agent's property or injury to their personnel while on site.

8.20

Tenant's liability

The Tenant's shop fitter, contractor and agents are to satisfy the Landlord in respect of Public Liability and Building Insurance during the shop fitting period. Copies of certificates to be sent to the Landlord prior to the commencement of work.

8.21

As Built drawings

Three sets of As Built drawings are to be submitted within four weeks of completion of the shop fitting works to the Landlord together with copies of any appropriate test certificates.

8.22

Opening for business

The Tenant will be required to inform in writing the Landlord at least five days in advance of his intention to open for business so that the shop fitting work may be inspected.

8.23

Landlord's access

During the shop fitting works the Landlord shall be allowed access to the Shop Unit to carry out inspections and the Landlord reserves the right to inform the Tenant if any works do not comply with the relevant standards.

Section 9

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Section 9 Tenant's fit-out contractors guide where the works are concurrent with construction by the Principal Contractor for the Centre.

Additional obligations will be placed on Tenant's contractors fitting out shop units prior to the opening of the Centre and while the site is under the control of the Landlord's Principal Contractor.

9.1 The Tenant's contractor must provide the Landlord's contractor with the following:

written evidence that the Health and Safety Executive and all other relevant Statutory Authorities have been served all necessary notices with regard to the shopfitting works and have paid all associated fees,

written proposals for the erection of hoardings at the unit during the shopfitting period,

a detailed method statement including:

security during the shopfitting period,

storage, preparation and mixing of materials within the shop unit,

storage of any plant during the shopfitting works

off-loading, distribution and handling of materials within the Centre.

9.2 Deliveries and distribution of materials are to take place only at times agreed with the Landlord's Contractor.

9.3 Rubble, waste and refuse arising from the shopfitting works is to be removed from the Centre at the end of each working day. There will be no long term parking available at the Centre. The use of skips will not be permitted for the same reason.

9.4 The Tenant's contractor is to provide details of the fire precautions that will be taken during the shopfitting works.

9.5 The Tenant's contractor is to provide details of any hot work for which a hot work permit will be required from the Landlord.

9.6 The Tenant's contractor is to provide details of any temporary works carried out during the shop fitting works.

9.7 The Landlord's Principal Contractor will require written evidence that:

the Tenant's contractor has received a copy of the Tenant Specification and Design Guide and are complying with all the requirements of this document,

the design for the shopfitting works has been approved by all the Landlord's Design Consultants

the landlord has given unfettered permission for the shopfitting works to proceed,

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9.8

The Tenant's contractor will be required to produce evidence that the work is being carried out in accordance with a fully developed and approved Health and Safety Plan and to give a written undertaking that a fully documented Health and Safety File will be provided on completion of the works, all in accordance with the provisions of the CDM Regulations.

9.9

Confirmation will be required that the Tenant's contractor will conform with all of the Landlord's Principal Contractor's Site Health and Safety Regulations and all other site working practice requirements.

9.10

The Tenant's contractor will be required to give a written undertaking to provide protection to the Landlord's works whether complete or not at the Tenant's own cost.

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Agenda Item 7

Consultation on Proposals to Reform Strand 2: Annex B: Summary of the consultation questions

Q1: Do you consider the Right to Contest useful?

Yes/No – please provide a reason for your answer.

Q2: Do you think there are any current barriers to using the right effectively, and if so, how would you suggest they be overcome?

Yes/No – please provide details.

Q3: Would a definition of unused or underused land be useful, and, if so, what should such a definition include?

Yes/No – please provide details.

Q4: Should the right be extended to include unused and underused land owned by town and parish councils?

Yes/No – please provide a reason for your answer.

Q5: Should the government incentivise temporary use of unused land which has plans for longer term future use?

Yes/No – please provide a reason for your answer.

Q6: Should the government introduce a requirement for local authorities to be contacted before a request is made?

Yes/No - Please provide a reason for your answer.

Q7: Should the government introduce a presumption in favour of disposal of land or empty homes/garages where requests are made under the right?

Yes/No- Please provide a reason for your answer

Q8: Do you agree that the government should require these publicity measures where requests are made under the right?

Yes/No- Please provide a reason for your answer

Q9: Should government offer a 'right of first refusal' to the applicant as a condition of disposal?

Yes/No – Please provide a reason for your answer. Please also include what you believe would be a reasonable timeframe for the expiration of the right of refusal.

Q10: Should the government impose conditions on the disposal of land? And if so, what conditions would be appropriate?

Yes/No - Please provide a reason for your answer.

Q11: Do you have any additional suggestions regarding reforms that could improve the effectiveness of the Right to Contest process?

Please explain your answer.

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Agenda Item 8

Consultation Questionnaire

We are keen to hear your thoughts on our draft Vision Zero Road Safety Strategy for Kent as we further develop it during formal consultation. We have provided this feedback questionnaire for you to give your comments.

What information do you need before completing the questionnaire?

We recommend that you view the draft strategy online at www.kent.gov.uk/visionzero before responding to this questionnaire.

If you have any questions regarding these proposals or require hard copies of the strategy and/or questionnaire, please email visionzero@kent.gov.uk.

This questionnaire can be completed online at www.kent.gov.uk/visionzero

Alternatively, fill in this paper form and return to: Casualty Reduction Team, Kent County Council, Invicta House, Maidstone ME14 1XX.

Please ensure your response reaches us by midnight on 15 March 2021.

Privacy: Kent County Council (KCC) collects and processes personal information in order to provide a range of public services. KCC respects the privacy of individuals and endeavours to ensure personal information is collected fairly, lawfully, and in compliance with the General Data Protection Regulation and Data Protection Act 2018. Read the full Privacy Notice at the end of this document.

Alternative formats: If you require any of the consultation material in an alternative format or language, please email: alternativeformats@kent.gov.uk or call: 03000 42 15 53 (text relay service number: 18001 03000 42 15 53). This number goes to an answering machine, which is monitored during office hours

Zero Strategy KCC Consultation

Q6. Was the draft Vision Zero Road Safety Strategy easy to understand?

[Yes / No / Don't know]

Q6a. Please add any comments below.

Chapter One – Introduction

Q7. To what extent do you agree or disagree with Vision Zero?

[Strongly agree / Tend to agree / Neither agree nor disagree / Tend to disagree / Strongly disagree / Don't know]

Q7a. Please provide any comments on Vision Zero below.

Q8. To what extent do you agree or disagree that the Safe Systems approach is important to achieving better road safety outcomes in Kent?

[Strongly agree / Tend to agree / Neither agree nor disagree / Tend to disagree / Strongly disagree / Don't know]

Q8a. Please provide any comments on the Safe Systems below.

Q9. To what extent do you agree or disagree with the Community Circle approach?

[Strongly agree / Tend to agree / Neither agree nor disagree / Tend to disagree / Strongly disagree / Don't know]

Q9a. Please provide any comments on the Community Circle approach below.

Q10. To what extent do you agree or disagree with the actions for Chapter One? Please select *one* option for *each* row.

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
1. Promote 'Vision Zero' objectives to stakeholders and the public.						

2. Collaborate with Highways, Transport and Waste, Public Health, Active Travel, Fleet, Education and other teams within KCC where road safety can help deliver objectives.						
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Q10a. Please provide any comments on the actions for Chapter One below.

Q11. Is there anything else you would like to tell us about Chapter One?

Chapter Two: Data and Risk

Q12. To what extent do you agree or disagree with the Data and Risk actions?

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
3. Formulate a 'risk score' for Kent's highway network based on number of personal injury collisions, length of road and traffic volumes.						
4. Align this risk score with factors such as community concerns on speed, air quality and noise to strengthen the case for carrying out an intervention.						
5. Create a 'data store platform' and dashboard for ease of interpretation.						

Q12a. Please provide any comments on the actions for Data and Risk below.

Q13. Is there anything else you would like to tell us about Chapter Two?

Chapter Three – Safer Road and Streets**Q14. To what extent do you agree or disagree with the Safer Roads and Streets actions?***Please select **one** option for **each** row.*

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
6. Review criteria for cluster sites where there have been high incidences of collisions and fatalities. Research the viability of a route-based approach.						
7. Develop a Safer Junctions Programme for Kent's urban area.						
8. Develop a Safe Rural Network Programme (roads & villages).						
9. Develop a Safer Powered Two-wheeler Programme.						
10. Develop a Safer Walking and Cycling Programme.						
11. Develop a Safer Young People Programme, e.g. School Streets, Safe Routes to School.						
12. Establish processes so Highways teams can better incorporate road safety and walking and cycling						

measures into maintenance programmes at low cost.						
13. Engagement with communities at cluster sites where there are concentrations of traffic accidents and fatalities to improve compliance and support for Vision Zero.						

Q14a. Please provide any comments on the actions for Safer Roads and Streets below.

Q15. Is there anything else you would like to tell us about Chapter Three?

Chapter 4 – Safer Speed

Q16. To what extent do you agree or disagree with the Safer Speed actions? Please select *one* option for *each* row.

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
14. Research the criteria for installing new safety camera systems to include community demand, so cameras can be used where the community feels speeding is an issue, rather than just reacting to collisions that cause injury. We will pilot an average speed camera corridor along a stretch of road for evaluation.						
15. Evaluate and learn from the pilot 20mph speed limit towns (Faversham and						

Tonbridge) and analyse impacts and success of measures to improve compliance.						
16. Research impacts of reducing the 60mph national speed limit. We will engage with rural communities, survey attitudes and evaluate impact on collisions and journey times. Findings to be presented to central Government to review potential of lowering national speed limit.						
17. Research and pilot measures to slow traffic around schools where traffic speed is a reported problem.						
18. Work with Kent Police to enhance the 'visible presence' of enforcement at crash hotspots.						
19. Support Kent Police enforcement activities with campaigns that target the highest risk areas and motorists.						

Q16a. Please provide any comments on the actions for Safer Speed below:

Q17. Is there anything else you would like to tell us about Chapter Four?

Chapter Five – Safer Behaviours

Q18. To what extent do you agree or disagree with the Safer Behaviours actions? Please select *one* option for *each* row.

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
20. Create a 30-year communications plan to increase support for Vision Zero objectives.						
21. Produce a five-year behaviour change delivery plan aligned with walking, cycling and public health requirements and responsibilities.						
22. Produce a promotional process for use when new engineering schemes (such as a new pedestrian crossing) are introduced to tell people what and why it is being done, and how to use it.						
23. Develop a support forum for those who have been affected by crashes.						
24. Support teenagers and older people with training and education designed to maintain safe mobility. Include alternatives to driving, as well as driver training.						

25. Research and test the impact of new road infrastructure, including electronic road signs (variable message signage) and flashing light studs on driver behaviour.						
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Q18a. Please provide any comments on the actions for Safer Behaviours below:

Q19. Is there anything else you would like to tell us about Chapter Five?

Chapter Six – Safer Vehicles

Q20. To what extent do you agree or disagree with the Safer Vehicles actions? Please select *one* option for *each* row.

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
26. Develop driver policy that encompasses rules, procedures, training and driver assessment for all KCC drivers.						
27. Research likely impact of Intelligent Speed Assistance (ISA) and other new driving technologies on road safety and driver behaviours.						
28. Implement Fleet Operator Recognition Scheme (FORS) or equivalent which stipulates minimum driver training						

and vehicle safety features for goods vehicles for KCC's fleet and research opportunity for FORS or equivalent for all new contracts where deliveries are made to KCC.						
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Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
29. Research opportunities to implement Construction Logistics and Community Safety (CLOCs) standards, or equivalent, that stipulates construction logistics plans and minimum vehicle safety standards for KCC led construction projects.						
30. Develop a rewards and training programme, using telematics to monitor the council's Highways, Transport and Waste drivers and research opportunities to extend vehicle telematics to other KCC drivers and teams.						
31. Work with Highways England's Driving for Better Business to promote the safest vehicles and safest driving techniques to all fleet managers in Kent and promote Euro New Car Assessment Programme (NCAP) safer car						

information to fleet managers and to the public.						
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Q20a. Please provide any comments on the actions for Safer Vehicles below.

Q21. Is there anything else you would like to tell us about Chapter Six?

Chapter Seven – Collision Response

Q22. To what extent do you agree or disagree with the Collision Response actions? Please select *one* option for *each* row.

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
32. Work with the CRP Casualty Reduction Partnership (Kent Police, Ambulance, Fire & Rescue Services) to support swift post-collision response process.						
33. Work with CRP partners to improve our post KSI (Killed or Serious Injury) auditing process by assessing behaviours, enforcement, and road layout to prevent further casualties.						
34. Work with partners to ensure victims of road collisions get support.						

Q22a. Please provide any comments on the actions for Collision Response below:

Q23. Is there anything else you would like to tell us about Chapter Seven?

Chapter Eight – Governance and Monitoring

Q24. To what extent do you agree or disagree with the Governance and Monitoring actions? Please select *one* option for *each* row.

Actions	Strongly agree	Tend to agree	Neither agree nor disagree	Tend to disagree	Strongly disagree	Don't know
35. Organise a national, high-profile launch event and form an expert steering group to advise on delivery and best practice.						
36. Annual reviews to update action plans and monitor KPIs (key performance indicators)						
37. Work within the Casualty Reduction Partnership (CRP) framework.						
38. Expand the remit of the Safer Camera Partnership (KMSCP) to include community speed watch. KMSCP will report to the Casualty Reduction Partnership.						

Q24a. Please provide any comments on the actions for Governance and Monitoring below.

Q25. Is there anything else you would like to tell us about Chapter Eight?

Q26. Finally, do you have any other comments to make on the draft strategy and Vision Zero?

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THE KENT COUNTY COUNCIL (VARIOUS ROADS IN THE DISTRICT OF SEVENOAKS) (PROHIBITION AND RESTRICTION OF WAITING AND LOADING AND UNLOADING AND ON-STREET PARKING PLACES) (AMENDMENT 36) ORDER 2021

IS HEREBY GIVEN that the Kent County Council intends to make an Order under Section 1, 2, 35, 36, 45, 46, 47, 49, 53, 124 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, the effects of which will be to amend Appendix 10 - Eynsford, Appendix 16 - Hextable, Appendix 25 - Sevenoaks and Appendix 31 - West Kingsdown of "The Kent County Council (Various Roads in the District of Sevenoaks) (Prohibition and Restriction of Waiting and Loading and Unloading and On-Street Parking Places) (Consolidation) Order 2013" and subsequent amendment Orders thereto (hereafter known as the 2013 Consolidation Order), by making the following changes:

In the Parish of Eynsford

Road		Proposed changes
Riverside	Southwest side, west of the bridge/ford crossing	Supplement sections of existing double yellow line (no waiting at any time) restrictions with a prohibition on loading/unloading operating between 8.30am and 6.30pm
	Southwest side, opposite nos. 28-34	

In the Parish of Hextable

Road		Proposed changes
Main Road (B258)	East side, in layby fronting nos. 9-15	Replace limited wait 20 minutes maximum stay (no return within 40 minutes) Monday to Saturday, 8.30am to 6.30pm restriction with limited wait 1 hour maximum stay (no return within 2 hours) Monday to Saturday, 8.30am to 6.30pm restriction

In the Town of Sevenoaks

Road		Proposed changes
Permit Zone A: Argyle Road, Eardley Road, Gordon Road, Granville Road, London Road (A224 - known as Tubs Hill) & South Park	ALL shared use parking bays (limited wait 2 hours maximum stay (no return within 1 hour) Monday to Saturday, 8.30am to 6.30 pm, and Zone A permits) on both sides	Increase No Return Period from 1 hour to 4 hours: Replace limited wait 2 hours maximum stay (no return within 1 hour) Monday to Saturday, 8.30am to 6.30pm (except for Zone A permits) restriction with limited wait 2 hour maximum stay (no return within 4 hours) Monday to Saturday, 8.30am to 6.30pm (except for Zone A permits) restriction
Bethel Road	Both sides, at junction with Holly Bush Lane (adjacent to 28 & 30 Holly Bush Lane)	New double yellow line (no waiting at any time) restrictions
Greatness Road	Both sides, at junction with Seal Road (A25)	New double yellow line (no waiting at any time) restrictions
Hartslands Road	West and north sides, outside nos. 37a, 37b, 39a, 39b & 43	New double yellow line (no waiting at any time) restrictions
London Road (A224) known as Tubs Hill	Southwest side, outside no. 139	New double yellow line (no waiting at any time) restrictions
Sandy Lane	West side, outside nos. 1/3	New double yellow line (no waiting at any time) restrictions
	East side, adjacent to 43 Hartslands Road	

In the Parish of West Kingsdown

Road		Proposed changes
Church Road	West side, outside no. 22	New disabled persons parking bay. Note: The proposal is to include an existing marked parking bay in the 2013 Consolidation Order.

A copy of the draft Order together with plans and a statement of reasons for proposing to make the Order may be inspected on the Sevenoaks District Council website at www.sevenoaks.gov.uk/parkingconsultations

Any person wishing to object to the making of the Order or support it can complete a survey via the link above, or can send their views in writing to Sevenoaks District Council, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG or by email to parking@sevenoaks.gov.uk quoting "TRO 2013 Amendment 36", giving their full name and address, by no later than noon on Friday, 19 February 2021.

Simon Jones

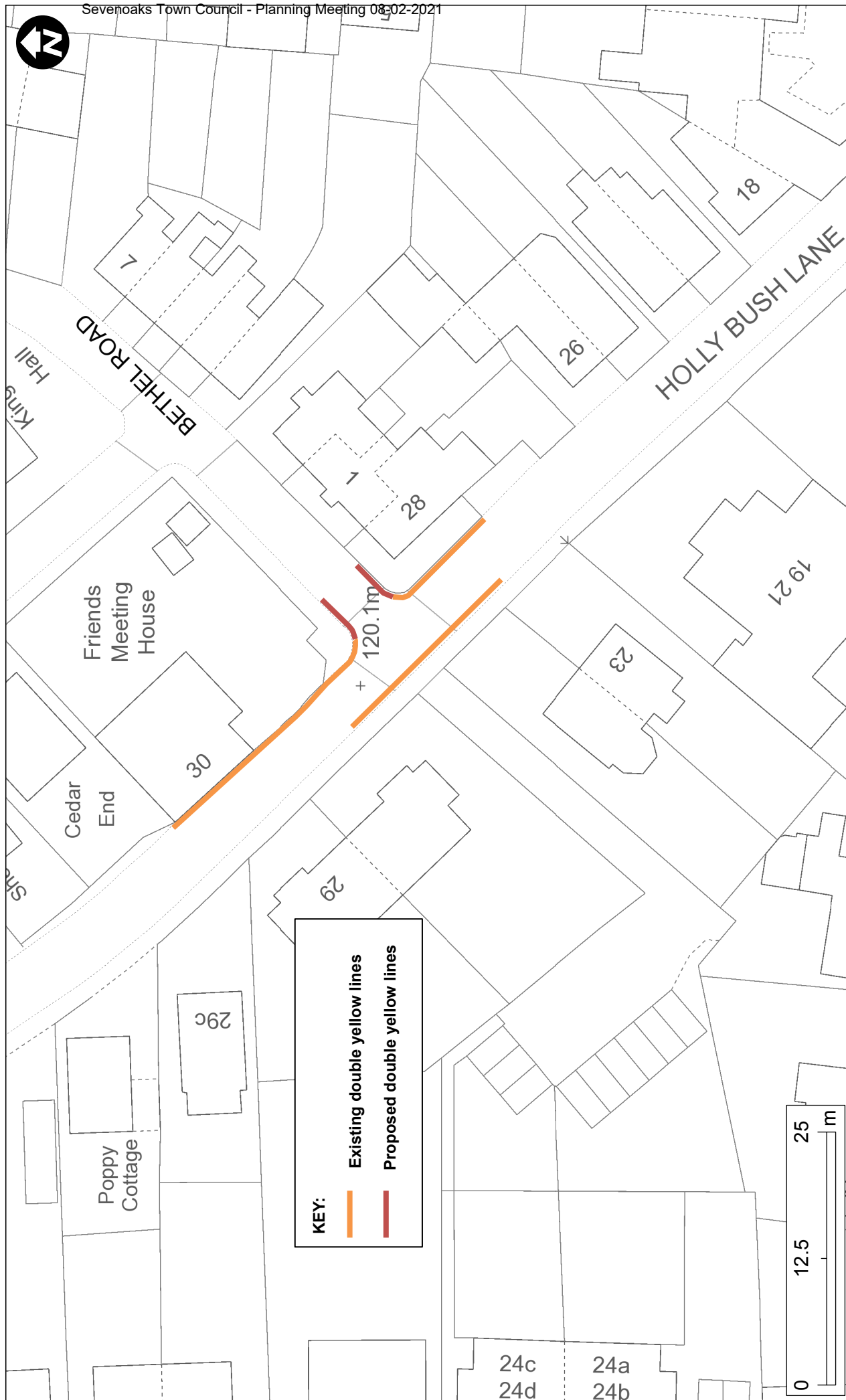
Director

Highways, Transportation & Waste

Kent County Council

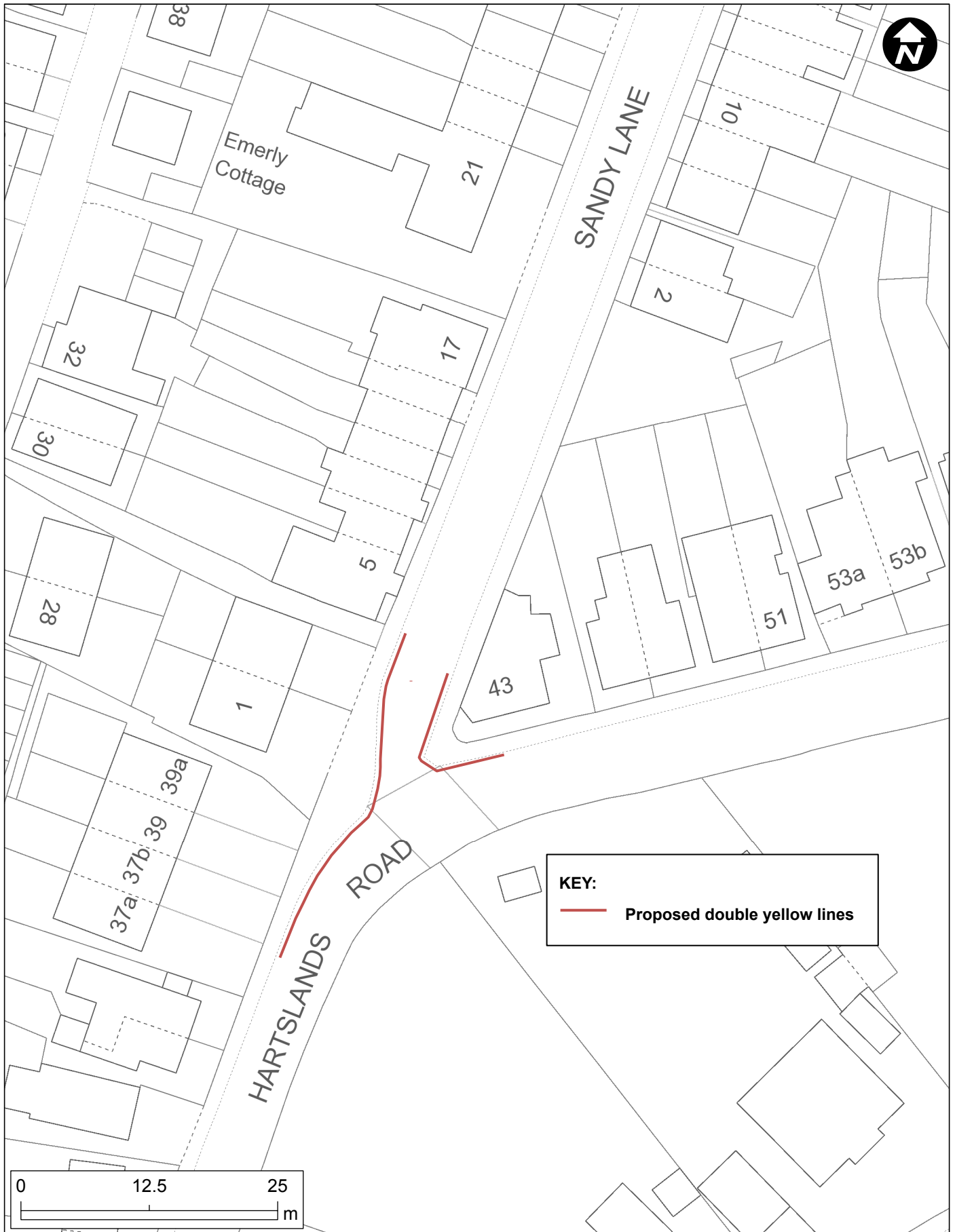
County Hall | Maidstone | Kent ME14 1XQ

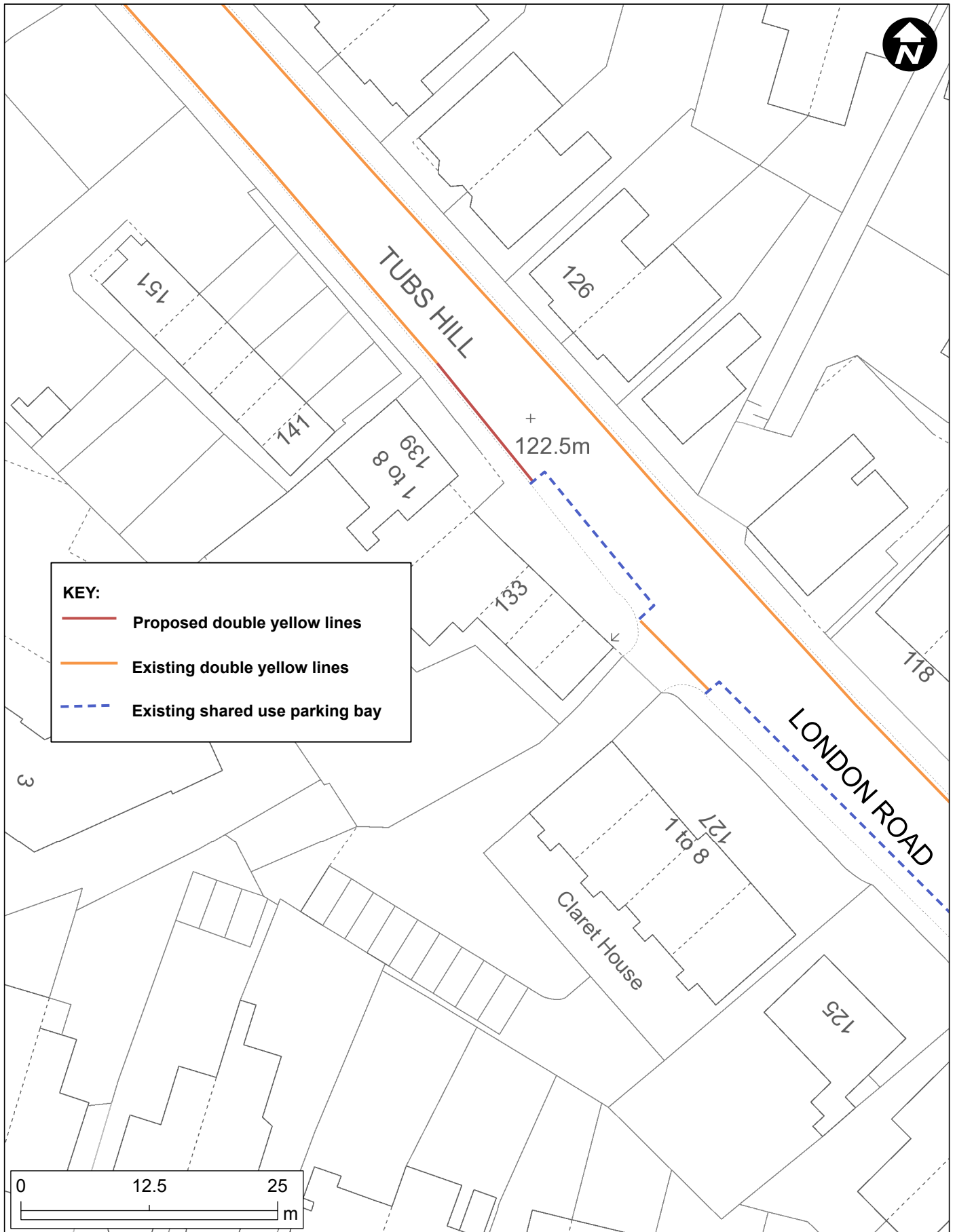
Dated 28 January 2021

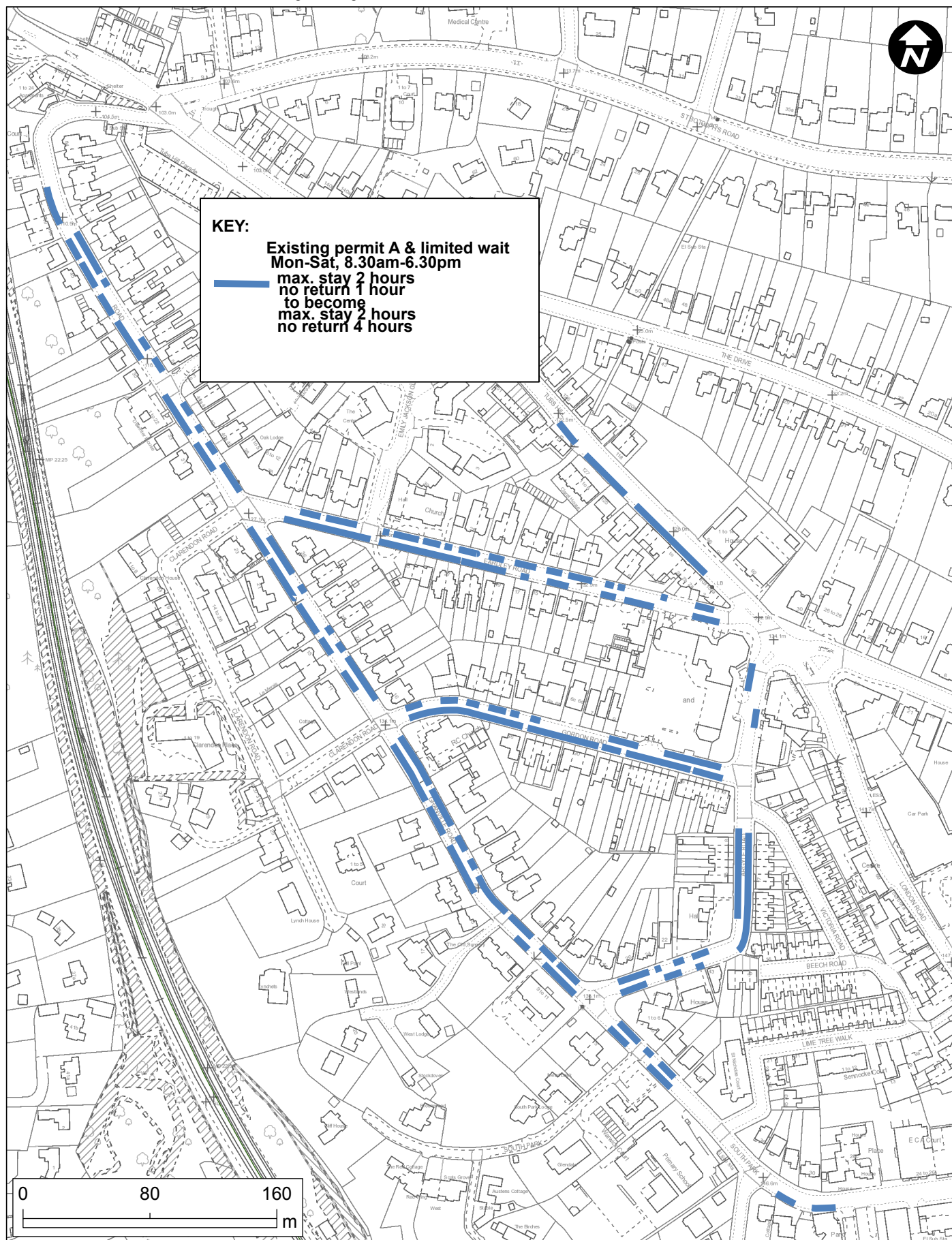


Proposed Double Yellow Lines - Bethel Road, Sevenoaks









Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

1	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03300/HOUSE	Michael Clawson 22-02-2021	Cllr Eyre	Coleman Anderson Architects
<i>Case Officer</i>				
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr & Mrs Richardson		Hathaway Cottage	76 Oakhill Road	Kippington
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				01/02/21
Loft conversion & internal works.				
20/03300/HOUSE - Amended plan				
Certificate B has now been signed.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJWF59BKLDG00			

2	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03370/HOUSE	S Simmons 10-02-2021	Cllr Shea	Inka Architecture
<i>Case Officer</i>				
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr P Shilson			27 Orchard Close	Northern
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				20/01/21
Erection of a two storey rear extension, single storey side extension, alterations to the existing first floor window positions and additional (sic) of render to external brickwork.				
20/03370/HOUSE - Amended plan				
Plans amended to reinstate original windows on front elevation of house. Original brickwork to be retained on external elevations of house and render excluded from the scheme.				
Materials confirmed via email.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QK1Z2CBKLNH00			

3	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03395/FUL	Anna Horn 11-02-2021	Cllr Michaelides	Colin Smith Planning Ltd
<i>Case Officer</i>				
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr M Smith			40 High Street	Town
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				21/01/21
Conversion of building from office to residential use by the creation of 4 flats (3 x 1 bedroom and 1 x 2 bedroom). Creation of basement flat and internal alterations. Removal of bay window to front elevation and replacement with a new window.				
20/03395/FUL - Amended plan				
Amended drawings submitted with changes listed below:				
- The velux in the roofslope serving the neighbouring bedroom is shown on the plans				

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

- The proposed roof terrace has been removed from the scheme
- The doors onto the flat roof extension have been removed and replaced with a window (it is not proposed to use this flat roofed area as a balcony, the railings are required to be retained for health and safety purposes when maintenance is required)
- The window to the rear elevation is noted as fixed and obscure glazed
- The basement bedroom window is increased in height and width, and the corresponding lightwell is increased in width, to allow maximum light into the bedroom
- In order to facilitate the increased lightwell width, the doors to the ground floor bedroom have been replaced with a window

Web link <https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QK9DONBKLXK00>

4	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03396/LBCALT	Anna Horn 11-02-2021	Cllr Michaelides	Colin Smith Planning Ltd
<i>Case Officer</i>				
<i>Applicant</i>		<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr M Smith			40 High Street	Town
<i>Town</i>		<i>County</i>	<i>Post Code</i>	<i>Application date</i>
				21/01/21

Conversion of building from office to residential use by the creation of 4 flats (3 x 1 bedroom and 1 x 2 bedroom). Creation of basement flat and internal alterations. Removal of bay window to front elevation and replacement with a new window.

20/03396/LBCALT - Amended plan

Amended drawings submitted with changes listed below:

- The velux in the roof slope serving the neighbouring bedroom is shown on the plans
- The proposed roof terrace has been removed from the scheme
- The doors onto the flat roof extension have been removed and replaced with a window (it is not proposed to use this flat roofed area as a balcony, the railings are required to be retained for health and safety purposes when maintenance is required)
- The window to the rear elevation is noted as fixed and obscure glazed
- The basement bedroom window is increased in height and width, and the corresponding lightwell is increased in width, to allow maximum light into the bedroom
- In order to facilitate the increased lightwell width, the doors to the ground floor bedroom have been replaced with a window

Web link <https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QK9DP3BKLXL00>

5	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	20/03713/FUL	Mark Mirams 18-02-2021	Cllr Bonin	N/A

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

Case Officer			
Applicant	House Name	Road	Locality
Perfect Start Day Nurseries	Perfect Start Day Nursery, The	Emily Jackson Close	Town
Town	County	Post Code	Application date
			28/01/21
Removal of natural grass surface and replacement with artificial grass in two garden areas.			
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLHTR0BKGE400		

6	Plan Number	Planning officer	Town Councillor	Agent
	21/00016/HOUSE	Alexis Stanyer 16-02-2021	Cllr Eyre	N/A
Case Officer				
Applicant		House Name	Road	Locality
Mr P Marr-Johnson		Fairfield	Grassy Lane	Kippington
Town		County	Post Code	Application date
				26/01/21
Demolition of an existing side-addition and erection of a replacement structure.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMG2JBK0LO00			

7	Plan Number	Planning officer	Town Councillor	Agent
	21/00037/FUL	Emma Gore 18-02-2021	Cllr Michaelides	LJM Drafting & Design
Case Officer				
Applicant		House Name	Road	Locality
Knole Park Golf Club		The Greenkeepers Barn Northeas	Seal Hollow Road	Town
Town		County	Post Code	Application date
				28/01/21
Proposed mezzanine floor installed to existing barn, with one external window, one external door and one air-conditioning unit externally mounted.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMIV1ABKHRD00			

8	Plan Number	Planning officer	Town Councillor	Agent
	21/00045/ADV	Anna Horn 11-02-2021	Cllr Busvine	Real Design
Case Officer				
Applicant		House Name	Road	Locality
Ms Melanie Moynes			55 High Street	Town
Town		County	Post Code	Application date
				21/01/21
Window and car park signage and illuminated front sign.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMKPPIBKHU600			

9	Plan Number	Planning officer	Town Councillor	Agent
	21/00062/HOUSE	Alexis Stanyer 11-02-2021	Cllr Hogarth	Coleman Anderson Architects Ltd

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

<i>Case Officer</i>			
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr & Mrs Kijima		39 St Georges Road	St Johns
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>
			21/01/21
Ground and first floor extension to chalet bungalow, alterations to fenestration and cladding and landscaping works.			
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMMKE1BKHXL00		

10	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00062/HOUSE	Alexis Stanyer 17-02-2021	Cllr Hogarth	Coleman Anderson Architects Ltd
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mr & Mrs Kijima		39 St Georges Road	St Johns	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			27/01/21	
Ground and first floor extension to chalet bungalow, alterations to fenestration and cladding and landscaping works.				
21/00062/HOUSE - Amended plan				
Proposed plans are now available to view on the SDC Planning Portal. (Previously not available due to a computer error).				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMMKE1BKHXL00			

11	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00120/HOUSE	S Simmons 16-02-2021	Cllr Mrs Parry	Open Architecture
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mr & Mrs Sangster	The Beeches	Blackhall Lane	Wildernesse	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			26/01/21	
Replace existing open porch with an enclosed porch; render the central bay with a through-colour render; replace existing rooflight.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMZJ2LBKIH00			

12	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00124/HOUSE	Alexis Stanyer 12-02-2021	Cllr Shea	Sevenoaks Plans Ltd
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Ashby		37 Lambarde Road	Northern	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			22/01/21	
Driveway relocation with existing wall blocked and new driveway at front of house. Garage demolished				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QMZJ31BKIH00			

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

13	Plan Number	Planning officer	Town Councillor	Agent
	21/00129/HOUSE	S Simmons 12-02-2021	Cllr Camp	Mr Wyatt Glass
Case Officer				
Applicant				
Mr Peter Haine				
House Name				
Knocklofty				
Road				
Hitchen Hatch Lane				
Locality				
St Johns				
Town				
County				
Post Code				
Application date				
22/01/21				
Demotion of existing conservatory and erection of an orangey.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=details&keyVal=QN4N59BK0RX00			

14	Plan Number	Planning officer	Town Councillor	Agent
	21/00138/HOUSE	Anna Horn 12-02-2021	Cllr Clayton	David Salisbury Joinery
Case Officer				
Applicant				
Mr & Mrs King				
House Name				
Road				
1 Hollybush Close				
Locality				
Eastern				
Town				
County				
Post Code				
Application date				
22/01/21				
Timber orangey to replace existing conservatory.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QN532UBKIPB00			

15	Plan Number	Planning officer	Town Councillor	Agent
	21/00139/FUL	Alexis Stanyer 17-02-2021	Cllr Bonin	N/A
Case Officer				
Applicant				
Mr S Wallinger				
House Name				
Road				
3A Lime Tree Walk				
Locality				
Town				
Town				
County				
Post Code				
Application date				
27/01/21				
Change of use from part office, part residential to all residential.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QN532ZBKIPD00			

16	Plan Number	Planning officer	Town Councillor	Agent
	21/00165/HOUSE	S Simmons 17-02-2021	Cllr Waite	Prime Folio
Case Officer				
Applicant				
Mr Lee Aldridge				
House Name				
Road				
22 Sandy Lane				
Locality				
Eastern				
Town				
County				
Post Code				
Application date				
27/01/21				
Replacement of 2 porches, side extension, infill to west side, new wall, alterations to fenestration and internal alterations.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QN6XSHBKISZ00			

17	Plan Number	Planning officer	Town Councillor	Agent
	21/00169/HOUSE	Alexis Stanyer 22-02-2021	Cllr Piper	Open Architecture

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

Case Officer			
Applicant	House Name	Road	Locality
Mr E Foster	Santillana	Solefields Road	Kippington
Town	County	Post Code	Application date
			01/02/21
Two storey extension and ground floor rear extensions, alterations to fenestration and additional internal alterations. Enlarging existing driveway.			
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QN8SDZBKIVT00		

18	Plan Number	Planning officer	Town Councillor	Agent
	21/00170/HOUSE	Michael Clawson 16-02-2021	Cllr Raikes	Frances Whittingham
Case Officer				
Applicant	House Name	Road	Locality	
Mr Walker		28 Amherst Road	St Johns	
Town	County	Post Code	Application date	
			26/01/21	
Extension to loft, reconfiguration of side entrance and replacements of windows.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QN8SE6BKIVV00			

19	Plan Number	Planning officer	Town Councillor	Agent
	21/00176/HOUSE	Anna Horn 18-02-2021	Cllr Clayton	Mr A Sheret
Case Officer				
Applicant	House Name	Road	Locality	
Mr J Sheret		1 Little Wood	Eastern	
Town	County	Post Code	Application date	
			28/01/21	
Double storey side extension and single storey rear extension.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QN8SF1BKIW700			

20	Plan Number	Planning officer	Town Councillor	Agent
	21/00177/HOUSE	S Simmons 16-02-2021	Cllr Mrs Parry	Harringtons 2006
Case Officer				
Applicant	House Name	Road	Locality	
Mr J Ringer	The Granary, Blackhall Place	Blackhall Lane	Wilderness	
Town	County	Post Code	Application date	
			26/01/21	
To convert one bay of the garage to a home office and the internal log store area of the garage to a gym area and w.c. with roof lights over.				
Web link	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QN8SF3BKIW900			

21	Plan Number	Planning officer	Town Councillor	Agent
	21/00189/HOUSE	Alexis Stanyer 23-02-2021	Cllr Hogarth	N/A

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

<i>Case Officer</i>			
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr C Merrett	Rustlings	8 Merlewood	St Johns
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>
			02/02/21
Erection of raised decking and boundary fencing			
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNAN2EBKIZG00		

22	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00198/FUL	S Mitchell 23-02-2021	Cllr Michaelides	Lovell Design Architects
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mr & Mrs S Adkin		4 Bank Street	Town	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			02/02/21	
Change of use from retail to part retail and conversion of upper floors to C3 residential use, and associated internal and external alterations.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNCHQJBKJ2V00			

23	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00207/HOUSE	Michael Clawson 19-02-2021	Cllr Parry	Mr P Hobbs
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mr Benfield & Mr Quine		7 Garvock Drive	Kippington	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			29/01/21	
Removal of existing gate and posts. Construction of brick piers with automated timber gates.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNHX49BK0LO00			

24	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00212/LBCALT	Anna Horn 19-02-2021	Cllr Bonin	N/A
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
The National Trust	Knole House	Knole Lane	Town	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			29/01/21	
Repairs and partial reconstruction to a garden wall within Queens Court.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNI1QQBKJ9C00			

25	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00219/HOUSE	Alexis Stanyer 19-02-2021	Cllr Waite	Sevenoaks Plans Ltd

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

<i>Case Officer</i>			
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Mr & Mrs Huppach		41 Hillingdon Rise	Eastern
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>
			29/01/21
Proposed new position of rooflights; solar panels at the front; first floor flue; balcony at second floor; alterations to fenestration; chimney removed; rooftop heating unit.			
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNI1RUBKJ9Q00		

26	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00226/HOUSE	S Simmons 19-02-2021	Cllr Canet	Home Design Network Ltd
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mrs S Duce		47 Lambarde Road	Northern	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			29/01/21	
Single storey rear extension. Change to fenestration to northern and southern elevations. New 1.8m close board fence to side garden.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNI1T3BKJA400			

27	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00237/HOUSE	S Simmons 22-02-2021	Cllr Clayton	Mr Neil Smith
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mr J Williams		25 The Crescent	Eastern	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			01/02/21	
Single storey extension to the rear of the property. Existing outbuilding are to be demolished. (sic)				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNJWF7BKJDY00			

28	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00240/HOUSE	Michael Clawson 23-02-2021	Cllr Waite	Robinson Escott Planning
<i>Case Officer</i>				
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>	
Mr & Mrs B May		3 Holly Bush Lane	Eastern	
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>	
			02/02/21	
Upgrading appearance of existing annexe building within rear garden incorporating removal of first floor balcony to allow extension to ancillary accommodation at first floor level and alterations to existing terrace area at garden level.				
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNL1R1EBKJHF00			

29	<i>Plan Number</i>	<i>Planning officer</i>	<i>Town Councillor</i>	<i>Agent</i>
	21/00244/LBCALT	Mark Mirams 23-02-2021	Cllr Busvine	E2 Architecture + Interiors

Planning Applications to be Considered

Planning Applications received to be considered on 08 February 2021

<i>Case Officer</i>			
<i>Applicant</i>	<i>House Name</i>	<i>Road</i>	<i>Locality</i>
Gregory Tyson	County Perry	75 London Road	Town
<i>Town</i>	<i>County</i>	<i>Post Code</i>	<i>Application date</i>
			02/02/21
Change of use from Class E(c)ii - Professional Services to Class C3 Dwellinghouses. Reinstatement of ground floor historic plan form with the features fenestration, joinery and finishing materials. Part infill lightwell extension. Conservation works.			
<i>Web link</i>	https://pa.sevenoaks.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QNLR35BKJHM00		