

18th April 2023

You are hereby summoned to attend a meeting of the **SEVENOAKS TOWN COUNCIL** to be held in the **Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG** on **Monday 24th April 2023 at 7pm**. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: <https://youtube.com/live/iYgvj4QhKWU> and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request.

Members of the public wishing to address the Council Meeting should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

AGENDA

PUBLIC QUESTIONS

To enable any questions previously submitted by members of the public on any matter to be drawn to the attention of the Town Council.

1	<u>APOLOGIES FOR ABSENCE</u> To receive and note apologies for absence.	—
2	<u>REQUESTS FOR DISPENSATIONS</u> To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).	—
3	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest from members in respect of any items of business included in this report.	—

Town Council Offices
Bradbourne Vale Road
Sevenoaks Kent TN13 3QG

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email: council@sevenoakstown.gov.uk
web: sevenoakstown.gov.uk

4	<p><u>MINUTES OF PREVIOUS MEETING</u></p> <p>To receive, adopt and sign the Minutes of the Meeting of the Sevenoaks Town Council held on 27th February 2023 as a true record.</p>	Attached
5	<p><u>MINUTES OF COMMITTEES</u></p> <p>Council is asked to consider and adopt the Minutes of the following Committee meetings:</p> <p><u>Finance & General Purposes Committee</u> 16th January 2023 27th February 2023</p> <p><u>Planning Committee</u> 6th March 2023 20th March 2023 3rd April 2023 17th April 2023</p> <p><u>Youth Services Committee</u> 22nd March 2023</p> <p><u>Personnel Committee</u> 27th March 2023</p>	Copies previously circulated and available on request
6	<p><u>DELEGATED POWERS</u></p> <p>To agree emergency measures that between 4th and 15th May 2023 the Town Clerk (and Deputy Town Clerk) shall have delegated authority under s.101 of the Local Government Act 1972 to make decisions on behalf of the Council where such decision cannot be reasonably deferred and must be made in order to comply with a commercial or statutory deadline.</p>	Attached
7	<p><u>MEETING SCHEDULE 2023/2024</u></p> <p>To receive and adopt schedule of meetings for 2023/2024</p>	Attached
8	<p><u>MAYOR'S ENGAGEMENTS</u></p> <p>To receive and note:</p> <ul style="list-style-type: none"> a) the functions attended & planned to attend by the Mayor or her representative up to 30th April 2023 b) the forthcoming Civic Events being organised by the Mayor during 2022/2023 	<p>Attached</p> <p>Attached</p>
9	<p><u>PRESS RELEASE</u></p> <p>To consider any agenda item which would be appropriate for a press release.</p>	—

Sevenoaks Town Council

Minutes of the Town Council Meeting held on 27th February 2023 in the Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available to view on YouTube until approved by Council:

<https://youtube.com/live>

Meeting Commenced: 7.00 p.m.

Meeting Concluded: 7.10 p.m.

Cllr Rachel Parry, Mayor	Present	Cllr Claire Shea, Deputy Mayor	Apologies
Cllr Libby Ancrum	Present	Cllr Keith Bonin	Present
Cllr Nicholas Busvine	Present	Cllr Sue Camp	Present
Cllr Dr Marilyn Canet	Present	Cllr Tony Clayton	Present
Cllr Andrew Eyre	Present	Cllr Victoria Granville-Baxter	Present
Cllr Roderick Hogarth	Present	Cllr Lise Michaelides	Apologies
Cllr Tom Morris Brown	Apologies	Cllr Richard Parry	Present
Cllr Robert Piper	Apologies	Cllr Simon Raikes	Present

In Attendance: Town Clerk, Responsible Finance Officer (remote attendance) and Senior Committee Clerk

Representations received from Members of the Public: None

602 Apologies for Absence: as shown above

603 Requests for Dispensations: none received.

604 Declarations of Interest: none received.

605 Minutes of the Meeting of Sevenoaks Town Council held on 16th January 2023
RESOLVED: to accept and sign the Minutes of the Meeting of Sevenoaks Town Council held on 16th January 2023 as a true record.

606 Minutes of Committees

606.1 Planning Committee

RESOLVED: To receive and adopt the minutes of the meetings of the Planning Committee held on 23rd January 6th February and 20th February as true records.

606.2 Youth Services Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Youth Services Committee held on 18th January 2023 as a true record.

606.3 Community Infrastructure Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Community Infrastructure Committee held on 30th January 2023 as a true record.

Sevenoaks Town Council

606.4 Open Spaces and Leisure Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Open Spaces and Leisure Committee held on 13th February 2023 as a true record.

607 Mayor's Engagements

RESOLVED: To note and accept the reports relating to Mayoral activities:

- a) the functions attended by the Mayor or her representative up to 21st February 2023
- b) the forthcoming Civic Events being organised by the Mayor during 2022-23

608 Press Release

It was agreed that a Press Release would be issued expressing the Town Council's concern at the recent and on-going anti-social behaviour and vandalism at Vine Gardens, setting out plans to address the matter and encouraging residents to report incidents to the police.

There being no further business the Mayor closed the meeting.

Signed

Mayor

Dated

Sevenoaks Town Council Meeting - 24th April 2023

Delegated Powers

The Sevenoaks Town Council elections are due to take place on the 4th May 2023. The electoral count is due to take place on the evening of Friday 5th May 2023 and there then follows a long Bank Holiday weekend in relation to the Coronation.

In addition to the known current Councillors who are standing down there may be a significant change to the current elected membership.

The agenda for the first meeting of the new Town Council will be distributed on Tuesday 9th May 2023, an informal meeting has also been arranged at 7 p.m. on that day.

The first meeting of the new Town Council to formalise Mayor, Deputy Mayor, Chairman of Committees etc will take place on Monday 15th May 2023.

During this period of time, it is recommended that the Town Council formalises a power of Delegation to the Town Clerk, in addition to operational current delegated powers, to enable urgent and emergency decisions if required.

RECOMMENDED:

- i) To agree emergency measures that between 4th and 15th May 2023 the Town Clerk (and Deputy Town Clerk) shall have delegated authority under s.101 of the Local Government Act 1972 to make decisions on behalf of the Council where such decision cannot be reasonably deferred and must be made in order to comply with a commercial or statutory deadline. This will be carried out where possible by consultation with members by electronic means or telephone. The Town Clerk will further consult with the Mayor and Deputy Mayor for guidance as necessary. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decision made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations.
- ii) To meet statutory deadlines the Town Clerk will liaise with the elected Ward Councillor prior to submitting recommendations.

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DRAFT Meeting Schedule 2023-24

Agenda Item 7

MAY 2023		
Mon 01	Bank Holiday – May Day	
Tues 02	Planning	
Thu 04	COUNCIL ELECTIONS & STNP REFERENDUM	
Mon 08	Bank Holiday – King’s Coronation	
Tues 09	Informal Meeting of New Council	
Mon 15	Annual Council & Mayor Making	
Mon 22	Planning	
Mon 29	Bank Holiday – Spring	
Weds 31	Stag Trustees	
JUNE 2023		
Mon 05	Planning	
Mon 12	Finance & GP	Town Council
Mon 19	Planning	
Weds 21	Sevenoaks Town Team	
Mon 26	Community Infrastructure	
Wed 28	Youth Council	Youth Services
JULY 2023		
Mon 03	Planning	
Mon 10	Open Spaces & Leisure	
Mon 17	Planning	
Mon 24	Town Council	Finance & GP
Mon 31	Planning	
AUGUST 2023		
Wed 02	Sevenoaks Town Team	
Thu 03	Stag Trustees	
Mon 07	No meeting	
Mon 14	Planning	
Mon 21	No meeting	
Mon 28	Summer Bank Holiday	
Tues 29	Planning	
SEPTEMBER 2023		
Mon 04	No meeting	
Weds 06	Youth Services	
Mon 11	Planning	
Wed 13	Youth Council at HitB	
Mon 18	Open Spaces & Leisure	
Mon 25	Planning	
Thu 28	Stag Trustees	
OCTOBER 2023		
Mon 02	Town Council	Finance & GP
Mon 09	Planning	
Wed 11	Sevenoaks Town Team AGM	
Mon 16	No meeting	
Wed 18	Bat & Ball Centre Users Group	
Mon 23	Planning	
Mon 30	Community Infrastructure	Personnel
NOVEMBER 2023		
Mon 06	Planning	
Wed 08	Youth Council	Youth Services
Mon 13	Open Spaces & Leisure	

Mon 20	Planning	
Mon 27	Town Council	Finance & GP
Tues 28	Stag Trustees	
DECEMBER 2023		
Mon 04	Planning	
Wed 06	Sevenoaks Town Team	
Mon 11	Town Council - Christmas	
Mon 18	Planning	
Mon 25	Bank Holiday - Christmas	
Tues 26	Bank Holiday – Boxing Day	
Monday 25 th Dec to Mon 1st Jan – STC Closed		
JANUARY 2024		
Mon 01	Bank Holiday -New Year	
Mon 08	Planning	
Mon 15	Finance & GP	
Wed 17	Youth Council at HitB	
Mon 22	Planning	
Wed 24	Youth Services	
Mon 29	Community Infrastructure	
Tues 30	Stag Trustees	
FEBRUARY 2024		
Mon 05	Planning	
Mon 12	Open Spaces & Leisure	
Mon 19	Planning	
Wed 21	Sevenoaks Town Team	
Mon 26	Town Council	Finance & GP
MARCH 2024		
Mon 04	Planning	
Wed 06	Bat & Ball Centre Users Group	
Mon 11	Annual Town Meeting – B&B Centre	
Mon 18	Planning	
Wed 20	Youth Council	Youth Services
Mon 25	Personnel	
Tues 26	Stag Trustees	
Fri 29	Bank Holiday – Good Friday	
APRIL 2024		
Mon 01	Bank Holiday – Easter Monday	
Tues 02	Planning	
Mon 08	No meeting	
Wed 10	Sevenoaks Town Team	
Mon 15	Planning	
Mon 22	Town Council	Finance & GP
Mon 29	Planning	
MAY 2024		
Mon 06	Bank Holiday – May Day	
Mon 13	Annual Council & Mayor Making	
Wed 15	Youth Council at HitB	
Mon 20	Planning	
Wed 22	Youth Services	
Mon 27	Bank Holiday - Spring	
Thu 30	Stag Trustees	

F&GP Meetings commence at conclusion of Town Council Meetings (or vice versa as agenda items require)

Sevenoaks Town Team commences at 6.30pm Youth Council commences at 6pm All other meetings commence at 7pm

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Sevenoaks Town Council – 24th April 2024**Events Attended – 2022/2023**

Mayor: Councillor Mrs Rachel Parry

Day & Time	Date	Organisation & Event/Venue	Attending
Wed 12.00	11 May	Women of Kent Luncheon	Mayor
Mon 9.00	16 May	McDonalds Restaurant Otford – Spring Clean Litter Event	Mayor & Consort
Mon 2.00	16 May	Mayor of Swale – Afternoon Tea and Tour of the Old Forge War Time House	Mayor & Consort
Tues 11.00	24 May	Mayor of Tunbridge Wells – Visit the Amelia Centre followed by Lunch	Mayor & Consort
Wed 10.15	25 May	Service of Thanksgiving and Celebration for the life of Dorothy Ann Allen MBE at Canterbury Cathedral	Mayor & Consort
Tues 10.30	31 May	Judging of the Best Dressed Window Competition for the Platinum Jubilee with Dawn Blee and Mike Reid	Mayor & Deputy Mayor
Thur 11.40	2 Jun	Emily Jackson House – Planting a Tree for the Queen’s Platinum Jubilee	Mayor
Thurs 8.45	2 June	Beacon Lighting for the Queen’s Platinum Jubilee	Mayor
Fri 12.00	3 June	Big Picnic Lunch to Celebrate Queen’s Platinum Jubilee at the Vine Gardens	Mayor & Consort
Sat 10.30	4 June	Prize Giving for the Best Dressed Window Competition for the Platinum Jubilee	Mayor
Mon 1.45	6 June	Kippington Nursing Home – Planting a tree for the Queens Platinum Jubilee	Mayor
Tues 11.00	6 June	Welcome SERCAF members to the meeting at Bat and Ball Station	Mayor
Tues 7.30	7 June	The League of Friends of Sevenoaks Hospital – Annual General Meeting in the Hospital Dining Room	Mayor & Consort
Wed 7.00	8 June	SAYT Trustees’ Meeting – The Chairman’s house, Otford	Mayor & Consort
Fri 6.30	10 June	Sevenoaks Business Awards at the Bat and Ball Centre	Mayor & Consort
Thur 6.30	16 June	Kent Armed Forces Briefing 2022 at Regimental Headquarters, Maidstone	Mayor & Consort
Sun 9.30	12 June	900 th Anniversary Celebrations - St Nicholas Church	Mayor & Consort
Sat 11.00	18 June	Opening of the Sevenoaks Festival in Bligh’s Meadow	Mayor
Sat 11.30	18 June	Sevenoaks Festival – Manned the STC stall for two hours	Mayor & Consort
Sat 8.00	18 June	Concert in aid of Sevenoaks Samaritans at St Luke’s Church	Mayor & Consort
Sun 7.30	19 June	Sevenoaks Philharmonic Choir – “The Armed Man” at the Stag	Mayor & Consort
Sun	19 June	Blue Flamingo Music – Vanity Ball in the Plaza Suite, Stag Theatre	Mayor & Consort

Day & Time	Date	Organisation & Event/Venue	Attending
Mon 9.45	20 June	Armed Forces Day Flag Raising Ceremony at Sessions Square, County Hall, Maidstone	Mayor & Consort
Mon 10.15	20 June	Chairman SDC – Fly the Flag for Armed Forces Day	Deputy Mayor
Wed 10.00	22 June	900 Years of Sevenoaks – Exhibition at the Kaleidoscope Gallery	Mayor & Consort
Wed 7.30	22 June	Sevenoaks Historical Society Event at St Nicholas Church	Mayor & Consort
Sat 9.50	25 June	Armed Forces Day – Flag raising ceremony at the Vine Flagpole	Mayor & Consort
Sat 6.30	25 June	Sevenoaks Three Arts Festival Concert at the Ship Theatre, Walthamstow Hall Senior School	Mayor & Consort
Sun 11.00	26 June	Civic Service at St Nicholas Church	Mayor & Consort
Wed 11.30	29 June	Photocall for the Stag town Take over Event	Mayor
Wed 12.30	29 June	West Heath School – Celebration in honour of HM Queen Elizabeth II Platinum Jubilee	Mayor & Consort
Fri 7.30	1 July	Sevenoaks Festival performance at the Stag of Mrs Churchill - My Life with Winston	Mayor & Consort
Sat 6.30	2 July	Chance to Dance – Summer Performance at the Stag Theatre	Mayor & Consort
Sun 6.30	3 July	Mayor of East Grinstead – Civic Service	Mayor & Consort
Sun 7.30	3 July	Festival Finale – Swinging at the Cotton Club	Deputy Mayor
Sat 7.00	9 July	Eynsford Concert Band Concert inspired by life and times of Winston Churchill	Mayor & Consort
Sun 3.30	10 July	Time 2 Shine Project – Musical event fundraising to support a project with people from Ukraine	Mayor & Consort
Wed 11.00	13 July	Mayor of Medway – “Call the Midwife” tour at Chatham Historic Dockyard	Mayor & Consort
Thurs 1.30	14 July	Prize Giving Ceremony at West Heath School	Mayor & Consort
Fri 9.00	15 July	South East in Bloom – Judging at the Stag	Mayor & Consort
Tues 10.35	19 July	Trinity School – Celebration Service and Chapel Dedication	Mayor & Consort
Tues 7.00	19 July	Mayor of Folkestone – Night at the Museum	Mayor & Consort
Wed 2.00	20 July	The Lord Mayor of Canterbury – Afternoon Tea on the terrace	Mayor & Consort
Sat 3.00	23 July	Chairman SDC – Civic Service at St Mary’s Kippington	Mayor & Consort
Thur 7.00	28 July	Mayor of Dartford – BBQ at the Malt Shovel	Deputy Mayor & Guest
Fri 4.30	29 July	Unveiling of the New Statue in Blighs Meadow, Sevenoaks	Mayor & Consort
Sat 7.30	30 July	The Lydian Orchestra – Concert at Tonbridge Parish Church	Mayor & Consort
Mon 1.00	1 Aug	Peppercorn Rent Ceremony at the Vine Cricket Ground with Lord Sackville	Mayor & Consort
Wed 6.30	3 AUG	Cote Restaurant – Meal to entertain Bloom Judges and ‘thank you’ to the Bloom Steering Group	Mayor & Consort
Sat 2.00	6 Aug	Shrievalty Association of Canterbury – Hog Roast at Strode Park	Mayor & Consort
Thur 10.00	11 Aug	Family Fun Day at Greatness Recreation Ground	Mayor & Consort

Day & Time	Date	Organisation & Event/Venue	Attending
Fri 10.00	12 Aug	Arts & Crafts Workshop at Bat and Ball Station	Mayor & Consort
Fri 5.30	12 Aug	Mayor of Dartford – Bowls Evening	Mayor & Consort
Wed 2.00	17 Aug	Family Fun Day at the Vine Gardens	Mayor & Consort
Thurs 10.45	18 Aug	Opening of the re-furbished Hillingdon Rise Play Area	Mayor & Consort
Thur 5.30	18 Aug	Mayor of Gravesham – Meopham Valley Vineyard	Mayor & Consort
Fri 10.45	19 Aug	Opening of the re-furbished Julian's Meadow Play Area	Mayor & Consort
Mon 11.30	22 Aug	Opening of the Kent Blaxill store on the Vestry Estate	Mayor & Consort
Wed 1.50	24 Aug	The Gingerbread Man – Free Theatre Show at Pontoise Play Area	Mayor & Consort
Thurs 1.50	25 Aug	The Gingerbread Man & Free Theatre Show at the Bat and Ball Centre	Mayor & Consort
Thurs 7.00	25 Aug	Westerham Sea Cadets – Barbecue at Chipstead Sailing Club	Mayor & Consort
Fri	26 Aug	Visit to Sevenoaks Day Nursery	Mayor & Consort
Fri 6.30	26 Aug	Mayor of Swanley – Jubilee Firework Event	Mayor & Consort
Sat 6.00	27 Aug	The Stag's Town take Over – Aretha Franklin, Vine Gardens	Mayor & Consort
Mon 2.00	29 Aug	The Stag's Town Take Over – The West End Live on the Vine	Mayor & Consort
Sat 10.00	3 Sept	Merchant Navy Day Flag Raising Ceremony on the Vine	Mayor & Consort
Sun 11.30	4 Sept	Mayor of Tenterden – Civic Service	Mayor & Consort
Wed 2.45	7 Sept	Mayor of Maidstone – Garden Party at the Orangery, Turkey Mill.	Mayor & Consort
Fri 9.00	9 Sept	Chairman Sevenoaks DC – Fly the Flag for Emergency Services Day	Deputy Mayor
Fri 10.45	9 Sept	Mayors of New Romney & Lydd – Trip on the world's smallest railway.	Mayor & Consort
Sat 10.00	10 Sept	Service of Thanksgiving for Her Majesty Queen Elizabeth II at St Nicholas Church	Mayor & Consort
Sat 10.00	10 Sept	Open the Autumn Vegan Market at the Vine	Mayor & Consort
Sat 11.45	10 Sept	Open the Sevenoaks Players 100 Years of Theatre Exhibition at the Kaleidoscope Gallery.	Mayor & Consort
Sat 6.00	10 Sept	Annual General Meeting of Sevenoaks District Scout Council	Mayor & Consort
Sun 3.15	11 Sept	Reading of the Proclamation of the Accession of King Charles III at the Vine War Memorial	Mayor & Consort
Wed 2.00	14 Sept	Visit to Emily Jackson House to speak to residents following the death of Her Majesty Queen Elizabeth II also to sign Book of Condolence	Mayor & Consort
Thurs 11.00	15 Sept	Visit to Hollybush Day Centre (AGE UK) to speak to attendees following the death of Her Majesty Queen Elizabeth II also to sign Book of Condolence	Mayor & Consort
Thurs 2.30	15 Sept	Visit to Kippingtons Nursing Home to speak to residents following the death of Her Majesty Queen Elizabeth II also to sign Book of Condolence	Mayor & Consort

Day & Time	Date	Organisation & Event/Venue	Attending
Fri 11.00	16 Sept	Visit to Weald Heights Care Home to speak to residents following the death of Her Majesty Queen Elizabeth II also to sign Book of Condolence	Mayor & Consort
Fri 2.30	16 Sept	Visit to Gloucester House Care home to speak to residents following the death of Her Majesty Queen Elizabeth II also to sign Book of Condolence	Mayor & Consort
Sat 10.30	17 Sept	Visit to Rockdale Residential Care Home to speak to residents following the death of Her Majesty Queen Elizabeth II also to sign Book of Condolence	Mayor & Consort
Sun 7.55	18 Sept	Vigil at the Vine Flagpole on the eve of the funeral of Her late Majesty Queen Elizabeth II	Mayor & Consort
Tues 11.30	20 Sept	Present of the Parklets by Warners outside the Post Office	Mayor & Consort
Fri 8.30	23 Sept	South and South East In Bloom Awards at Farnham	Mayor & Nicholas Cave
Fri 10.30	23 Sept	League of Friends of Sevenoaks Hospital – Opening of Tea Room	Deputy Mayor
Fri 6.00	23 Sept	Royal British Legion Kent County Centenary Dinner at Mercure Great Danes Hotel	Mayor & Consort
Sat 7.30	23 Sept	Mayor of Bromley – A Night of Classic movie Themes at the Palace Cancelled	Mayor & Consort
Sun 1.30	24 Sept	Tea Dance at the Plaza Suite in aid of SAYT	Mayor & Consort
Sat 2.00	1 Oct	Open Day at Halstead Primary School	Mayor & Consort
Tues 10.30	4 Oct	Judging Christmas Lights Competition in Town Council Chamber	Mayor & Deputy Mayor
Wed 7.00	5 Oct	Sevenoaks Counselling – Annual Open Meeting	Mayor & Consort
Thurs 10.45	6 Oct	Mayor of New Romney – Selebrate September on Romney Marsh – Mayor’s Train Journey	Mayor & Consort
Fri 12.00	7 Oct	D’Vine Singers 8 th Birthday celebration	Mayor & Consort
Fri 7.00	7 Oct	Henry Desmond Orchestra Concert to mark the 100 th Anniversary of Royal British Legion	Mayor & Consort
Sat 6.30	8 Oct	Lord Mayor of Canterbury – Murder Mystery Dinner Cancelled	Mayor & Consort
Mon 12.00	10 Oct	Britain in Bloom Awards Ceremony	Mayor
Thurs 6.30	13 Oct	SERFCA – Presentation of Awards Ceremony at Salomons Estate	Mayor & Consort
Fri 9.45	14 Oct	Sevenoaks Business Show	Mayor & Consort
Sat 7.00	15 Oct	Pre-recorded BBC Radio Kent Interview via zoom to talk about the 1987 Storm and the damage it caused at the Vine	Mayor
Fri 6.30	4 Nov	Guide Dogs for the Blind Cheese and Wine Evening	Mayor & Consort
Sat 6.00	5 Nov	Sevenoaks Round Table Fireworks event	Mayor & Consort
Fri 11.00	11 Nov	Armistice Day – Lay Crosses on the War Graves at Greatness Cemetery.	Mayor & Consort
Fri 7.30	11 Nov	Sevenoaks Players – Performance of HMS Pinafore at the Stag	Mayor & Consort
Sun 10.45	13 Nov	Remembrance Day Service and Parade at the Vine War Memorial	Mayor & Consort

Day & Time	Date	Organisation & Event/Venue	Attending
Sun 3.00	13 Nov	Sevenoaks Symphony Orchestra – Classical Music Concert at the Stag	Mayor & Consort
Wed 7.00	16 Nov	Mayor of Gravesham – Chinese Meal at Twin Dynasty	Mayor & Consort
Thur 2.00	17 Nov	Mayor of Faversham – Visit to the Kent Police Museum followed by afternoon tea	Mayor & Consort
Thur 1.30	24 Nov	Rededication Service for P C Farrell At St Mary's Church, Riverhead. (Not a Mayoral Event – Representing Sevenoaks Town Council)	Mayor & Consort
Thur 6.00	24 Nov	Open the Brushworks exhibition at the Kaleidoscope Gallery	Mayor & Consort
Fri 5.45	25 Nov	Christmas Lights Switch On	Mayor & Consort
Sat 7.00	26 Nov	Sevenoaks Lions Club 53 rd Anniversary Charter Dinner	Mayor & Consort
Tues 2.00	29 Nov	Mayor of Margate – Tour of Hornby Hobbies in Margate	Mayor & Consort
Fri 10.00	2 Dec	Tree Planting Event at Littlewood in support of Wild in 7oaks and the Queens Green Canopy	Mayor & Consort
Sat 7.30	3 Dec	Time to Shine Charity event at Walthamstow Hall	Mayor & Consort
Tues 10.30	6 Dec	Judging the Best Dressed Christmas Window with Dawn Blee of the Chamber of Commerce	Mayor & Consort
Tues 1.45	6 Dec	West Heath School – Wintersong Event	Mayor & Consort
Wed 10.55	7 Dec	Planting of the sixth Oak Tree in a stand of seven on Sevenoaks Common	Mayor & Consort
Thurs 10.30	8 Dec	Presenting Awards for the Best Dressed Christmas Window	Mayor & Consort
Fri 7.30	9 Dec	Holly Party at Bat & Ball Centre	Mayor & Consort
Sun 11.30	11 Dec	Mayor of East Grinstead – Carols with the Choir	Deputy Mayor
Sun 12.00	11 Dec	Sevenoaks Hockey Club – President's Cocktail Party	Mayor & Consort
Sun 5.45	11 Dec	Mencap get together to celebrate Christmas	Mayor & Consort
Sun 8.00	11 Dec	The Listening Room - Jazz Christmas Concert at Walthamstow Hall in support of Sevenoaks Samaritans	Deputy
Tues 12.00	13 Dec	Call in to the Bat & Ball Centre to wish staff a Merry Christmas at their Christmas Staff Meeting	Mayor & Consort
Wed 10.00	14 Dec	Opening of the Forget-me-not café at Bat & Ball Station	Mayor & Consort
Fri 7.45	16 Dec	William Sennocke Masonic Lodge – Carol Service	Mayor & Consort
Sat 6.00	17 Dec	Mayor of Reigate – Carols by Candlelight Service	Mayor & Consort
Sun 4.00	18 Dec	Mayor of Swanley – Civic Carol Service	Mayor & Consort
Mon 1.00	19 Dec	Sevenoaks Almshouse Charity – Christmas Lunch at Sevenoaks School	Mayor & Consort
Wed 7.15	21 Dec	The Lydian Orchestra – Annual Winter Concert at the Pamoja Hall	Mayor & Consort
Fri 6.00	23 Dec	Turn on the winning design in the Christmas Light Competition and then call in and wish the HitB Christmas Party attendees a Merry Christmas	Mayor & Consort

Day & Time	Date	Organisation & Event/Venue	Attending
Sat 11.05	24 Dec	Christmas Eve “Midnight” Service at St Nicholas Church	Mayor & Consort
Sun 9.00	8 Jan	Mayor of Margate – Blessing of the Seas Ceremony	Mayor & Consort
Tues 12.00	17 Jan	Chairman of Kent County Council – Charity Ladies Lunch at St Augustine’s, Westgate on Sea	Mayor
Fri 7.00	20 Jan	Mayor of Bexley – West End Night Live	Mayor & Consort
Sun 11.00	22 Jan	Dartford Chinese School – Spring Festival at Walthamstow Hall School	Mayor & Consort
Sun 4.30	22 Jan	Chance to Dance – First performance of 2023 at the Stag	Mayor & Consort
Sat 7.00	28 Jan	Mayor of Bromley – Whiskey Tasting Evening	Deputy Mayor & Guest
Fri 11.00	3 Feb	Visit to St Thomas’s R C School	Mayor & Consort
Fri 3.00	3 Feb	Weald Heights Care Home – Meet resident who celebrates her 100 th Birthday.	Mayor & Consort
Thur 12.00	9 Feb	Friends of Pontoise Members New Year Lunch	Mayor & Consort
Sun 9.30	19 Feb	Mayor of Broadstairs Civic Service	Mayor & Consort
Tues 12.30	21 Feb	Mayor of Hillingdon – Tour of Battle of Britain Bunker and Afternoon Tea	Mayor & Consort
Sun 12.30	26 Feb	Pancake Race in the Vine Gardens	Mayor & Consort
Sat 6.30	4 March	The Lord Mayor of Canterbury – Lord Mayor’s Banquet at Leros Barracks	Mayor & Consort
Sun 10.30	5 March	Sevenoaks Young Musician of the Year Competition at Walthamstow Hall	Mayor & Consort
Tues 12.30	7 Mar	Soroptimist Presidents Lunch at Nizels Golf & Country Club	Mayor & Consort
Wed 12.00	8 Mar	International Women’s Day Lunch at the Bat and Ball Centre	Mayor & Consort
Wed 4.00	8 Mar	Bowls match between Sevenoaks Indoor Bowls Club & Chelsea Pensioners	Mayor & Consort
Fri 6.30	10 Mar	Mayor of Ashford’s Murder Mystery Evening	Mayor & Consort
Sat 7.00	11 Mar	Quiz Night at the Bat & Ball Centre	Mayor & Consort
Sun 2.30	12 Mar	Sevenoaks Symphony Orchestra – Orchestral Concert at the Stag	Mayor & Consort
Mon 10.00	13 Mar	Commonwealth Day – Flag Raising ceremony at the Vine Flagpole	Mayor & Consort
Thur 6.30	16 Mar	St Michael’s School – Performance of Aladdin	Mayor & Consort
Wed 10.30	22 Mar	Zoom meeting – re application for membership of the City Sanctuary local authority network	Mayor
Thurs 1.00	23 Mar	Visit to Shoreham Village School to open the Early Years Play area	Mayor & Consort
Fri 2.00	24 Mar	Chair of KCC Mrs Lesley Game’s Bluebell Walk at Trosley Country Park	Deputy Mayor
Sat 7.30	25 Mar	Sevenoaks Philharmonic Choir – Simply Schubert	Mayor & Consort

Day & Time	Date	Organisation & Event/Venue	Attending
Mon 9.15	27 Mar	McDonald's Restaurant – Litter Picking Event	Mayor & Consort
Wed 10.00	29 Mar	Tour of Knole House and lunch at Bat and Ball Station	Mayor & Consort
Thur 10.00	30 Mar	Mayor of Bromley – Tour of Biggin Hill Airport	Mayor & Consort
Fri 6.45	31 Mar	Mayor Bexley – West End Live	Mayor & Consort
Sat 10.00	1 Apr	Vegan Market in the Vine Gardens	Mayor & Consort
Sat 3.00	1 Apr	10 th Anniversary of House in the Basement	Mayor & Consort
Thur 10.00	6 Apr	Guide Dogs for the Blind – Blindfold Walk	Mayor & Consort
Wed 7.00	19 Apr	End of Year Reception Town Council Chamber	Mayor & Consort
Thurs 5.00	20 Apr	Guided Tour of Squerries Winery	Mayor & Consort
Fri 7.00	21 Apr	Mayor of Gravesham – An Evening with Bond	Mayor & Consort
Sat 1.30	22 Apr	Kentish Opera – Performance of Yeomen of the Guard	Mayor & Consort
Sun 2.15	23 Apr	Sevenoaks District Scouts – St George's Day Parade	Mayor & Consort
Sun 6.45	23 Apr	Eynsford Concert Band – For England and St George Concert	Mayor & Consort
Wed 10.30	26 Apr	Mayor of Maidstone – Scenic Cruise and Tour of Allington Castle	Mayor & Consort
Thurs 2.00	27 Apr	Mayor of Swanley – The Swanley New Barn Railway	Dep Mayor & Guest
Fri 7.00	28 Apr	The Sevenoaks Players – Sweet Charity at The Stag	Mayor & Consort
Sat 10.30	29 Apr	Climate Fair – The Vine	Mayor & Consort
Sat pm	29 Apr	Sevenoaks Scouts Camp Mag 7 Mid Afternoon	Mayor & Consort
Sat 6.45	29 Apr	Mayor of East Grinstead – Dinner & Dance	Mayor & Consort
Sun 5.00	30 Apr	Sevenoaks Scouts Camp - camp close 5.00	Mayor & Consort



2022 – 2023

The Mayor of Sevenoaks Councillor Mrs Rachel Parry
Provisional Dates for Mayoral Events

<p>May/June 2022</p> <p>25th June Armed Forces Day</p> <p>26th June Civic Service</p>	<p>July 2022</p>	<p>August 2022</p>
<p>September 2022</p> <p>3rd September Merchant Navy Day</p> <p>15th September Battle of Britain Day</p> <p>16th September Cocktail Party <small>The above events cancelled due to National Mourning</small></p>	<p>October 2022</p>	<p>November 2022</p> <p>3rd November Luncheon at Chevening</p> <p>11th November Armistice Day</p> <p>13th November Remembrance Day</p> <p>Tree Planting</p>
<p>December 2022</p>	<p>January 2023</p>	<p>February 2023</p>
<p>March 2023</p> <p>8th March International Women's Day Lunch</p> <p>11th March Quiz Night</p> <p>13th March Commonwealth Day</p> <p>29th March Tour of Knole House</p>	<p>April 2023</p> <p>19th April End of Term Reception</p>	<p>May 2023</p> <p>10th May An Evening with Gloria Hunniford</p>