

12th September 2023

You are hereby summoned to attend a meeting of the **OPEN SPACES AND LEISURE COMMITTEE** to be held at the **Sevenoaks Town Council Chamber**, Bradbourne Vale Road, Sevenoaks, TN13 3QG on **Monday 18th September 2023 at 7.00 pm**. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: https://youtube.com/live/3AR_a7rl29c?feature=share and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request.

Members of the public wishing to address the Committee should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



Town Clerk

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members:

Cllr Dr Merilyn Canet – Chair	Cllr Nick Varley
Cllr Victoria Granville – Vice Chair	Cllr Nigel Wightman
Cllr Peter Dixon	Cllr Gareth Willis
Cllr Sally Layne	Cllr Lionel O'Hara
Cllr Lise Michaelides	

AGENDA

PUBLIC QUESTIONS

To enable any questions previously submitted by members of the public on any matter to be drawn to the attention of the Town Council.

1	<u>APOLOGIES FOR ABSENCE</u> To receive and note apologies for absence.	Town Council Offices Bradbourne Vale Road Sevenoaks Kent TN13 3QG
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tel: 01732 459 953 fax: 01732 742 577
email: council@sevenoakstown.gov.uk
web: sevenoakstown.gov.uk

2	<u>REQUESTS FOR DISPENSATIONS</u> To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).	-
3	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest from members in respect of any items of business included in the agenda for this meeting.	—
4	<u>MINUTES</u> To receive and note the minutes of the meeting of the Open Spaces & Leisure Committee held on Monday 10 th July 2023.	Attached
5	<u>OPEN SPACES & CEMETERY MANAGER'S REPORT</u> To receive and consider the Open Spaces & Cemetery Manager's report: <ul style="list-style-type: none"> • Staff • Sevenoaks Lawn Tennis Club Proposed Entry Barrier • Knole Paddock & Raleys Fields • Sevenoaks Greensands Common Legacy Proposal • Greatness Recreation Ground Skatepark • Woodside Road Proposed Project • Drinking Fountains 	Attached
6	<u>STATEMENT OF ACCOUNTS</u> To receive and consider the Statement of Accounts for July 2023: <ul style="list-style-type: none"> • General • Greatness Cemetery • Allotments • Streetlighting & General • Vine Grounds 	Attached
7	<u>ALLOTMENTS REPORT</u> To receive and consider the Allotment Officer's Report.	Attached
8	<u>SEVENOAKS IN BLOOM</u> To note that the results and award ceremony will take place on Friday 29 th September 2023.	—
9	<u>RALEYS FIELD - FOOTBALL ASSOCIATION GRASS PITCH FUNDING</u> To note funding received to improve and maintain Raleys Field.	Attached
10	<u>ST JOHN'S HILL PUBLIC TOILETS</u> To consider proposed refurbishment of St John's Hill Public Toilets.	Attached
11	<u>PLANTING OF TREES</u> To consider proposals for planting of trees.	Attached
12	<u>GREATNESS RECREATION GROUND</u> 1) To receive and consider public survey results to date. 2) To consider applying for a Premises Licence to enable events in excess of 499 attendance to take place.	Attached —

13	<u>REQUESTED IMPROVEMENTS TO CEMETERY CHAPEL</u> To consider proposed improvements to the Cemetery Chapel.	Attached
14	<u>CURRENT MATTERS</u> To consider updates on current matters.	Attached
15	<u>PRESS RELEASE:</u> To consider any agenda item, which would be appropriate for a press release.	–

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Sevenoaks Town Council

Minutes of the Open Spaces & Leisure Committee meeting held on 10th July 2023 at 7.00pm in Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available to view on YouTube until approved by Council:

<https://youtube.com/live/CUJ4McSREj8?feature=share>

Meeting commenced: 19:00

Meeting Concluded: 20:52

Present:

Cllr Dr Marilyn Canet, Chair	Present	Cllr Lise Michaelides	Present
Cllr Victoria Granville, Vice-Chair	Apologies	Cllr Nick Varley	Present
Cllr Peter Dixon	Present	Cllr Nigel Wightman	Apologies
Cllr Sally Layne	Apologies	Cllr Gareth Willis	Present

Substitute		For
Cllr Claire Shea	Present	Cllr Victoria Granville, Vice-Chair
Cllr David Skinner	Present	Cllr Nigel Wightman

In attendance: Town Clerk, Open Spaces & Cemetery Manager (remote attendance), outgoing Allotment Manager, newly appointed Allotment Manager, and Committee Clerk

Representations received from Members of the Public:

Michael Wakefield and Patrick Michaels, in respect of the requests made regarding Woodside Road Open Space, as set out at Agenda Item 13. [See Minute 213 below]

200. Chair and Vice-Chair

It was noted that at the Annual Council meeting held on 15th May 2023, the following appointments were made:

- 1) Chair of Open Spaces and Leisure Committee – Cllr Dr Marilyn Canet
- 2) Vice-Chair of Open Spaces and Leisure Committee – Cllr Victoria Granville

201. Apologies for Absence

Apologies for absence were submitted and received as noted above.

203. Requests for Dispensations

There were no requests for dispensations.

204. Declarations of Interest

Cllr Skinner stated a Declaration of Interest in matters relating to Sevenoaks Welcomes Refugees.

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205. Minutes of the Open Spaces & Leisure Committee on 13th February 2023

RESOLVED: that the Minutes of the Open Spaces & Leisure Committee meeting held on 13th February 2023 be received and agreed as a true record.

206. Open Spaces & Cemetery Manager's Report

The report of the Open Spaces & Cemetery Manager was received and the following matters were discussed:

206.1 Staff

Open Spaces gardener Lewis Sutton was leaving and he had been thanked for his four years' service. This leaves three vacancies to fill including the post of Open Spaces Supervisor.

206.2 Sevenoaks Greensands Common Project

The project which had run for four years and benefitted Sevenoaks Common was coming to an end and a request had been received to continue funding for an additional four years.

A review of the works carried out to date had shown several other sites had received a greater amount of conservation work and it was hoped that regular reviews would take place to ensure that Sevenoaks Common received an equal amount of time and resources in future.

RESOLVED: To recommend to Finance & General Purposes Committee to consider in future budgets to contribute £5,000 p.a. for four years to continue funding the project.

206.3 Green Flag – The Vine

Following the successful Mystery Shop in October 2022, a full evaluation had been carried out in May 2023 and The Vine had retained its Green Flag standard.

206.4 Greatness Cemetery

It was noted that due to several factors the Open Spaces team had fallen behind on grass cutting and that outside firms would be contracted to assist if necessary.

206.5 Skateboard Park at Greatness Recreation Ground

It was noted that the skatepark has regular maintenance but needs fundamental repairs. Three options had been given to the Youth Services Committee for review. Following consideration, the option of a complete renovation had been selected. It was noted that the estimated cost of £40,000 would be reviewed at the next Finance & General Purposes Committee meeting.

206.6 Councillor Tour of STC Open Spaces

It was noted that the Councillor tour of Open Spaces would take place on 15th July and that an additional tour would be scheduled in September.

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207. Statement of Accounts

RESOLVED: that the accounts to 31st May 2023 be received and noted.

208. Allotment Manager's Report

The Committee noted the Allotment Manager's report.

208.1 Allotment Rents

RESOLVED:

- (1) To recommend to the Finance & General Purposes Committee that 2024/2025 allotment rents for Quakers Hall Allotments be increased by no more than 10% ie to 23p per square metre, slightly more than the rate of inflation.
- (2) To recommend to the Finance & General Purposes Committee that 2024/2025 allotment rents for Bradbourne Vale Allotments be increased by 0.2p to round up to 22p per square metre.
- (3) That any increase be communicated to the tenants in September along with their renewal letter and invoice, with the increase effective from 1st October 2024.

208.2 Water Tank Installation at BVA

The Allotment Manager thanked the Open Spaces team for assisting during the installation of the tanks.

208.3 Allotment Manager

The Committee thanked the outgoing Allotment Manager, Ruth King, for her excellent work.

The newly appointed Allotment Manager, Anna Rosinska, was welcomed.

208.4 Provision of Allotment to Sevenoaks Welcomes Refugees

RESOLVED: to provide one allotment Free of Charge to Sevenoaks Welcomes Refugees, to be reviewed on an annual basis.

209. Sevenoaks In Bloom

The Mayor, Cllr Shea, expressed thanks to all who presented on judging day with special thanks to the Town Clerk, the Open Spaces Manager, and the Town Team Officer.

The Committee thanked Sevenoaks Town Council staff, particularly the Open Spaces Team, as well as the Soroptimists and other volunteers who had worked hard to prepare the Town.

The result will be announced in September.

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210. **Sevenoaks Sports Strategy Review**

Further to the successful implementation of the first Sevenoaks Town Council Sports Strategy which resulted in more than £1.2 million being invested into sports provisions within Sevenoaks Town, it was noted that representatives of local sports' organisations and schools were being invited to participate in the design and preparation of the second local Sports Strategy.

The timeline for production of the second Sports Strategy would be dependent on items raised during the consultation.

The first meeting is scheduled to take place 4th October 2023.

211. **SRFC Liaison Group & Raleys/Knole Paddock User Group**

RESOLVED: to expand the role of Councillors nominated as "Representatives to Outside Bodies" to include Sports Clubs who are Tenants of Sevenoaks Town Council.

212. **Sevenoaks Rugby Football Club – Liaison Meeting**

The Committee noted the notes from the Liaison Meeting.

213. **Woodside Road Open Space**

It was proposed by a local resident to enable the area to become a wildlife habitat and to remove dead trees. The open space is re-wilding itself naturally, but it was agreed that the proposed suggestions would be beneficial to wildlife and enhance the appearance of the space. Due to previous contamination, an Environmental Health report should be commissioned prior to any plan of action being implemented. Ash Trees showing signs of Ash Back would be added to a list of tree works planned this summer.

RESOLVED:

- (1) Officers to prepare a consultation leaflet to be circulated by Ward Councillors.
- (2) To commission an updated Environmental Health report on the land to ensure there is no contamination.
- (3) To develop a plan of action to be implemented in the Autumn, subject to local support and result of Environmental Health report.

The Committee thanked Sevenoaks resident Michael Wakefield for the handmade bird boxes donated for the open space.

214. **Mill Pond Wood – steps from Seal Road**

The Woods attract many users and the Committee had considered improvements which could be made to the steps to permit easier access without detracting from the wood's natural state and character.

RESOLVED:

- (1) To continue to monitor the use and erosion of the steps.
- (2) To obtain quotes to install handrails to the existing steps.

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215. Raleys Car Park Permit Scheme

RESOLVED: to expand the criteria to open applications to independent businesses alongside independent retailers.

216. Wednesday Market at Buckhurst Lane

It was noted that issues related to the proposed move of the Wednesday Market were complex and had many planning and trading issues which needed to be considered.

RESOLVED:

- (1) To recommend that the Town Council review the current policy for persuading Sevenoaks District Council to move the Wednesday Market from Buckhurst Lane to the High Street (same location as Saturday market) at its meeting scheduled for 24th July 2023.
- (2) Officers to assist where possible to provide any additional information requested by Councillors for the review at the Town Council.

217. Current Matters

The updates on current matters were noted as set out below.

NB: updates in green

176/5 (vii) 22.07.2019	Tree Planting	<p>Open Spaces Manager to liaise with Enover in relation to offer of trees. So far, there has not been a reply from the new management team at Enover.</p> <p>Total number of trees planted in 2022/23 by STC is 34 standard trees and 70 whips/saplings. As part of The Queen's Green Canopy Project, the Mayor planted an Avalon Plum tree at the Bat & Ball Centre in March. Two Sakura cherries have also been planted, one in memory of Cllr Waite.</p> <p>Adopt a Tree 2022/23 – 13 trees planted.</p>
152 (iv) 05.07.2021	St Nicholas Church – Quinquennial Report	<p>Quotes from qualified stone masons for works mentioned in the Quinquennial report of 12.03.2021 have been obtained and will be reviewed by Officers.</p> <p>Two most competitive have been invited to requote with plan to complete works 2023/24.</p> <p>Work scheduled to commence September 2023.</p>
156 05.07.2021	Greatness Recreation Ground Management and Improvement Plan	<p>Meeting with stakeholders was held on 08.10.2021. It was agreed that a survey would be produced in 2022.</p>

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		<p>The survey will be part of the professional consultant's work required by the Football Foundation to progress the proposed new pavilion.</p> <p>STFC and STC jointly appointed consultant for public consultation in January 2023.</p> <p>Pending update.</p>
353 08.11.2021	Kent Association of Local Councils – Fire Hydrant Initiative	<p>Awaiting information from KALC/KFRS with guidance on progressing scheme. Pending information from KFRS.</p> <p>STC liaising with representative from Sevenoaks Fire Station.</p>
522 14.02.2022	Sevenoaks Lawn Tennis Club-parking barrier in Raleys Car Park	<p>Club advised of resolution:</p> <p>RESOLVED: to support the SLTC proposal subject to the following:</p> <ul style="list-style-type: none"> • SLTC to proceed only if the tennis club meet the full cost, including planning permission; • Should the items become damaged or unused, they be removed from the site completely, including removal of the key pad and kerbed area and the reinstatement of the area to its former condition at SLTC's expense; • That there be no loss of parking spaces to the Town Council; and • That officers seek reassurance that emergency access provision be taken into account during the planning process. <p>STC is aware that SLTC is ready to submit planning application.</p>
194.3 (i) 04.07.2022	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC)</p> <p><i>Additional ambulance access at pitch 1 access point</i></p>	<p>(i) <u>Additional ambulance access at pitch 1 access point</u></p> <ul style="list-style-type: none"> • Ambulance service to be consulted regarding the need for the access, and whether this proposal was of significant benefit • Robust gate design would be required to address risk of unauthorised access to the site • Application to drop kerb would need to be submitted to Sevenoaks District Council

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		<ul style="list-style-type: none"> Discussions required with Rugby Club regarding funding of the works Consideration to be given to impact on car parking <p>RESOLVED: That the Open Spaces Manager be asked to investigate these issues with the Rugby Club and report back to a future meeting.</p> <p>Awaiting information from SRFC regarding Ambulance Service access requirements and funding options.</p> <p>Gate design to be partly dependent on Ambulance Service requirements. KCC advised vehicle crossover application would be required & SDC to be consulted regarding planning permission for dropped kerb.</p> <p>SRFC to investigate points and report back to us before planning permission applied for.</p> <p>No further update.</p>
194.3 (ii) 04.07.2022	Knole Paddock, Sevenoaks Rugby Club (SRFC) <i>Club Signs at top of Plymouth Drive and by access point to the field by pitch 1</i>	(ii) <u>Club Signs advertising home games at top of Plymouth Drive and by access point to the field by pitch 1</u> <ul style="list-style-type: none"> More detailed proposal required of what is intended, what is the purpose, has the placement on the side of existing building been considered Advice from Sevenoaks District Council required on whether planning permission needed Consideration to be given to the range of uses of the land, implications of clearly branding it as Rugby Club, and to putting something up explaining the variety of uses at Raleys Field Current Public Realm Wayfinding project looking at signage throughout the Town, including sports clubs, to be taken into account Noted, that Vine Cricket Club do have a

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		<p>provision and that they lease the land.</p> <p>RESOLVED: That the Open Spaces Manager discuss the options with the Rugby Club and obtain detailed proposal for consideration at a future meeting.</p> <p>SRFC would hope to attract more spectators by advertising upcoming matches on roadside signs</p> <p>KCC responsible for road signs - SRFC was advised to consult KCC about signage at top of Plymouth Drive</p> <p>Suggested to SRFC placement of sign on pavilion – SRFC preference is sign by hatched entrance</p> <p>Awaiting more information from SRFC detailing proposed signage</p> <p>No further update.</p>
194.3 (iii) 04.07.2022	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC)</p> <p><i>Pitch 1 Match Day Sponsorship Boards – request to keep up during season</i></p>	<p>(iii) <u>Pitch 1 Match Day Sponsorship Boards, request to keep up on pitch barriers during season (September to April)</u></p> <ul style="list-style-type: none"> • Planning permission implications to be considered regarding advertising • Concern that it would visually appear to be a barrier and impede passage across public open space <p>RESOLVED: that, in principle, the installation of sponsorship boards be permitted on match days and at other times the Rugby Club is using the pitches, subject to clarification of any planning permission required. At all other times the sponsorship boards to be removed.</p> <p>SDC advised that planning permission is required for any sponsorship boards - and retrospective planning application can be submitted for existing signage.</p> <p>As Knole Paddock is within the green belt additional factors need to be considered when making planning application.</p> <p>SRFC explained difficulty in finding volunteers</p>

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		<p>/members to place and remove sponsorship boards between match days.</p> <p>No further update.</p>
194.3 (iv) 04.07.2022	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC) <i>1st XV Match Entrance Charge</i></p>	<p>(iv) <u>1st XV Match Entrance Charge</u></p> <ul style="list-style-type: none"> • Covenant on the land to be checked to see whether this permissible • Details required of how it can practically be achieved without impeding public access to the open space <p>RESOLVED that:</p> <ol style="list-style-type: none"> 1) the covenant on the land be checked to clarify whether this is permissible 2) the Rugby Club be asked to provide details of how a charging scheme could be introduced whilst also ensuring that the general public still had free access to the public open space <p>SRFC advised that it does not intend to impede public access to the open space and proposed setting up a table in the car park asking for a donation from spectators. They explained that supporters of teams at this level are accustomed to paying a small donation/entrance charge.</p> <p>The covenants are not clear either way. As a principle, charging is not made for entry to public open space.</p> <p>It is recommended that sale of programme is used to generate funds from spectators.</p> <p>No further update.</p>
194.3 (v) 04.07.2022	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC) <i>Additional Point of Sale: outdoor hot food facility</i></p>	<p><u>(v) Additional Point of Sale – Outdoor Hot Food Facility</u></p> <ul style="list-style-type: none"> • Town Council to consider whether it wants a concession on that site • Green belt land, planning permission would be required • Utilities would need to be installed

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		<ul style="list-style-type: none"> Costs of building and managing project to be considered <p>RESOLVED: That the Open Spaces Manager look in more detail at the proposal to consider whether it is a practical proposal that would stand up to planning and other scrutiny</p> <p>A meeting has been held with SRFC and discussion about information needed regarding costs associated with building and maintaining any structure, Health and Safety considerations, and Food Hygiene considerations for an outdoor Point of Sale, for STC to consider at a later date.</p> <p>No further update.</p>
414.2 07.11.2022	Boundary Wall between the Closed Churchyard at St Nicholas Church and The Chantry house	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1) Officers carry out additional preparatory work required; and 2) obtain legal opinion regarding ownership of the boundary wall <p>Legal opinion has been received and a shared ownership agreement has been sent to the owner.</p> <p>Shared ownership agreement being finalised.</p>
582.4 13.02.2023	Vine - Condition of Grass	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To rule out the placement of a path down the middle of the grass; 2) To seed and temporarily fence off an area of the grass to allow it time to recover; and 3) To consider what can be installed in the garden to celebrate the Coronation. <p>King Charles Coronation Roses to be planted in Vine Garden.</p>
582.5 13.02.2023	Vine - Anti-social behaviour	<p>RESOLVED that Officers:</p> <ol style="list-style-type: none"> 1) Review additional security arrangements to be taken; 2) Continue and intensify communication with the Police; and 3) Report back at the next Committee meeting.

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		<p>Item was reported to Youth Service Committee.</p> <p>Enhanced CCTV was installed and existing/damaged toilet doors were replaced with more robust/steel doors.</p> <p>SDC consulting on PSPO, may be complicated due to Premises Licences.</p>
582.7 13.02.2023	Vine- Borehole	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) Officers to explore and consult fully about: <ol style="list-style-type: none"> a) SVCC plans to fund a borehole installation; b) Location of related infrastructure; and c) The opinion of local and relevant authorities and agencies. 2) Officers to report back at the next Committee meeting. <p>Pending reply from Environmental Agencies.</p>
213 10.07.2023	Woodside Road Open Space	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) Officers to prepare a consultation leaflet to be circulated to local residents by Ward Councillors. 2) To commission an updated Environmental Health report on the land to ensure there is no contamination. 3) To begin implementing a plan of action in the Autumn subject to local support and result of Environmental Health report.
214 10.07.2023	Mill Pond Wood – steps from Seal Road	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To continue to monitor the use and erosion of the steps. 2) To obtain quotes to install handrails to the existing steps.
216 10.07.2023	Wednesday Market at Buckhurst Lane	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To recommend that the Town Council review the current policy for persuading Sevenoaks District Council to move the Wednesday Market from Buckhurst Lane to the High Street (same location as Saturday market) at its meeting scheduled for 24th July 2023.

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		2) Officers to assist where possible to provide any additional information requested by Councillors for the review at the Town Council.
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218. PRESS RELEASE

No press releases were requested.

There being no further business the Chair closed the Meeting.

Chair **Dated**

**Sevenoaks Town Council
Open Spaces & Leisure Committee – 18th September 2023**

Open Spaces and Cemetery Manager's Report

Staff

We have recently been joined by Glenn Blake who has filled the post of Open Spaces Gardener. Glenn has extensive experience principally with tractor driving and has worked previously in nature conservation, so should prove an asset to the department. Unfortunately, the post of Open Spaces Supervisor remains unfilled.

Sevenoaks Lawn Tennis Club Proposed Entry Barrier

The tennis club has now submitted a planning application for this barrier. It is intended that the barrier will sit in line with the existing bollards and signage (see photo 1,2) which occupies a space of around 1100mm in width; the proposed barrier will be enclosed by a curb to help prevent damage and this will occupy a slightly greater width of 1700mm on the solar panel and barrier mechanism side and 1000mm on the other side. This can be accommodated with no loss of parking provision by a slight adjustment of parking bay width as currently the last two spaces on each side before the barrier following on from a speed hump are unusually wide at 3,000mm and 2,900mm compared with the more usual 2,400mm.



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Officers' recommendation is to allow the installation providing the width of adjacent parking spaces is not reduced to less than 2,400mm.

Knole Paddock and Raleys Fields

Another Cricket season has recently finished with an increase in number of games year on year since the very poor level of use in 2020.

The first team rugby pitch is in very good condition this season, with excellent grass cover and little weed; unfortunately pitch 2 and 3 have less grass than ideal, and with SRFC training again on pitch 3 it likely that it will be bare of grass again in places by December.

SRFC are aware of this and are looking to move mid-week training to another venue in 2024/25, this will allow us greater time to weed kill and reseed and allow the new grass to really root and knit together before it is trained on again.

Sevenoaks Greensands Commons Legacy Proposal.

At the last meeting I reported that a proposal had been made to continue the good work of the Heritage Lottery funded project in a simpler form based on a single project officer employed by Kent Wildlife Trust for a further 4 years to run practical volunteer days and educational events. This is to be funded by Sevenoaks District Council, Squerryes Estate and three other parishes. At the last F&GP meeting on 24-07-23 it was agreed in principle to consider funding of £5000 pa for the project as part the 2024/2025 budget setting process.

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Because all funding is not securely in place it means that Kent Wildlife Trust may not be able to recruit a project officer immediately which is naturally a disappointment but they have decided to start a steering committee with the first meeting this coming Thursday 21st of September, when we plan to be present.

Greatness Recreation Ground Skatepark

Following consideration by the Youth Services Committee (28.06.23) and the Finance & General Purposes Committee (24.07.23), it was agreed that the Skateboard Park be refurbished, and £40,000 CIL funding was allocated for this purpose.

It has only been possible to obtain one quotation for the work and the company has recommended that the specification be increased to install 3mm stell sheets as the undersurface so that the Skatelite can be attached with rivets rather than screws, enabling greater longevity and reducing maintenance.

The increased specification is £14,509 in excess of the agreed funding.

At the Extra-ordinary meeting of the Community Infrastructure Committee held on 11th September, it was agreed that the quotation of £54,509 net from Kings Ramps be accepted, and the additional £14,509 be funded from CIL.

Woodside Road Proposed Project.

Since the last meeting we have tidied the front fence to assess it's condition prior to considering its complete renewal, and requested a quote for the cost of felling the 5 worst affected Ash trees. There are several more Ash trees showing very early stages of die back but at this stage it would be premature to remove them.

We have approached an Environmental consultant and the SDC environmental health team to discuss the necessary work to ensure there is no contamination likely to pose a risk to health if the site was dug over or disturbed in any way, but we are currently awaiting their quote.

Once we are ready to proceed, the prepared draft consultation questionnaire (attached as Appendix) can be distributed to local residents.

Drinking Fountains

In the last week the two drinking fountains have been installed at Greatness Recreation ground and the Vine Café. People have already been calling at the Vine café asking for cups to fill, and they will be gently encouraged to purchase lifetime water bottles to help reduce plastic waste.

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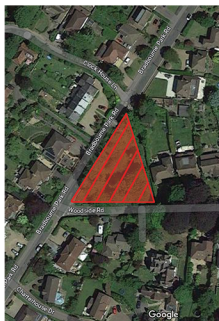


Woodside Road Open Space

PUBLIC CONSULTATION

Sevenoaks Town Council owns and maintains a small site on the corner of Woodside Road and Bradbourne Park Road known as Woodside Road Open Space. The triangular shaped area contains many trees and is preserved as a natural site, albeit mown grass. The edges are left to allow wildflowers to flourish.

We are running this survey for local residents to express their views on a proposal to improve this area.



CURRENT PROPOSALS:

- Removal of all the ash trees with dieback disease along with tidying of some of the other species. Creation of a 'bug hotel'.
- Planting of wildlife friendly shrubs, plants and trees.
- Set aside an area of the grass as a wildflower meadow.
- Installation of additional birdboxes.
- Installation of a new fence bordering the land.
- Ask pupils of nearby primary schools to be involved in some of the task.

We would be grateful for your opinion as to whether you like, or dislike the current proposals for the parcel of land on Woodside Road. Or alternatively, if you have any other feelings on the matter. You can leave your response online via the provided QR Code (below) or post/hand the form in to the address below.

☐

I **SUPPORT** the planned proposals

☐

I **DO NOT SUPPORT** the planned proposals

Name:

Postcode:

Comments:

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.....
.....

If returning the form by post, please address it to: **Freepost: Sevenoaks Town Council, Bradbourne Park Road, Sevenoaks., TN13 3QG**

For further information, please contact: **Open Spaces Clerk** Email: osl@sevenoakstown.gov.uk Phone: **01732 459953**

This consultation runs in compliance with Sevenoaks Town Council's GDPR Privacy Policy. Find out more at: https://www.sevenoakstown.gov.uk/General_Data_Protection_Regulation_GDPR_21380.aspx

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Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>21 O/ Spaces & Leisure - General</u>										
1022 Letting & Hire of Facilities	1,269	2,648	1,379	5,616	7,062	1,446	28,250		0	
1030 Electricity recharge	0	0	0	(0)	965	965	3,861		0	
1316 Raleys Car Park Permits	79	0	(79)	1,679	1,672	(7)	1,672		0	
1350 Revenue Grant income	0	0	0	5,000	0	(5,000)	0		0	
1550 Insurance Claims	0	0	0	326	0	(326)	0		0	
1850 Log Sales	0	0	0	0	0	0	754		0	
1853 Adopt a Tree income	0	0	0	124	0	(124)	0		0	
1990 Other Income	0	0	0	251	88	(163)	262		0	
O/ Spaces & Leisure - General :- Income	1,347	2,648	1,301	12,995	9,787	(3,208)	34,799			0
4010 Gross Pay	12,765	15,496	2,731	52,086	61,984	9,898	185,959		133,873	
4011 Mileage	178	0	(178)	434	0	(434)	0		(434)	
4012 Expenses	0	0	0	60	0	(60)	0		(60)	
4270 Employers Pension Contribution	881	1,183	302	3,656	4,732	1,076	14,196		10,540	
5010 Vine Area General Maintenance	0	0	0	23	0	(23)	0		(23)	
5013 Graffiti Removal	602	352	(250)	602	652	50	1,357		755	
5020 Vine Public Convenience	0	0	0	760	0	(760)	0		(760)	
5025 Lower St Johns Toilets	1,182	1,328	146	6,259	5,312	(947)	15,935		9,676	
5026 Greatness Rec Convenience	253	258	5	1,022	1,032	10	3,100		2,078	
5030 St Nicholas Burial Ground	456	0	(456)	456	0	(456)	0		(456)	
5050 Seats And Litter Bins	0	0	0	2,124	572	(1,552)	2,289		165	
5060 Sevenoaks Common	0	1,565	1,565	0	1,565	1,565	4,694		4,694	
5065 Tree Safety Survey	0	0	0	3,783	0	(3,783)	0		(3,783)	

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
5070 Other Woodlands	612	978	366	2,123	1,956	(167)	3,912		1,789	
5110 Knole Paddock & Pavilion	0	330	330	4,523	660	(3,863)	3,304		(1,219)	
5120 Knole Paddock Pitch & Grnd Mt	180	190	10	407	760	353	2,280		1,873	
5130 Knole Paddock Storage Compound	0	0	0	34	0	(34)	0		(34)	
5310 Miscellaneous Open Spaces	222	408	186	384	1,632	1,248	4,890		4,506	
5311 Security Open Spaces	2,165	2,077	(88)	8,520	8,308	(212)	24,927		16,407	
5316 Skatepark Maintenance	0	500	500	0	1,500	1,500	2,052		2,052	
5317 Raleys Car Park	0	0	0	486	422	(64)	422		(64)	
5320 Fertilizers	97	0	(97)	339	0	(339)	294		(45)	
5330 Grass Seed	0	0	0	0	0	0	2,000		2,000	
5340 Plants	0	0	0	812	690	(122)	2,758		1,947	
5410 Repairs & General Maintenance	0	145	145	847	580	(267)	1,745		898	
5412 Capital Refurbishments	0	0	0	0	0	0	1,200		1,200	
5500 Equipment Hired and New	23	640	617	3,095	2,560	(535)	7,676		4,581	1,823
5525 Equipment Maintenance	71	985	914	920	2,955	2,035	8,374		7,454	
5550 Vehicle Expenses	249	352	103	1,215	1,408	193	21,371		20,156	
5700 Fuel	389	490	101	1,872	1,960	88	5,877		4,005	
6010 Light Heat & Cleaning	0	671	671	0	2,684	2,684	8,053		8,053	
6013 Cleaning	146	0	(146)	184	0	(184)	0		(184)	
6014 Water	269	234	(35)	461	468	7	935		474	
6101 Telephone	10	12	2	40	48	8	145		105	
6104 Mobile Telephone	18	27	9	73	108	35	322		249	
6105 Broadband wi-fi service	25	0	(25)	100	0	(100)	0		(100)	
6320 Staff Training	140	0	(140)	140	750	610	3,000		2,860	

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6330 Welfare/Hospitality	0	33	33	378	132	(246)	392		14	
6460 Publicity & Democratic notices	0	618	618	0	618	618	618		618	
6635 Professional Fees Licensing	295	189	(106)	295	189	(106)	189		(106)	
6730 Subscriptions	0	0	0	164	172	8	172		8	
6812 Road Dues	0	0	0	0	0	0	1,076		1,076	
6900 Sundry Expenses	0	7	7	0	28	28	88		88	
6922 Health&Safety/Risk Assessments	0	0	0	0	0	0	1,685		1,685	
6930 Alarm Maintenance	0	200	200	0	200	200	817		817	
6931 CCTV Maintenance	0	0	0	0	0	0	562		562	
6934 Waste Bin Collection-Dog Bins	655	0	(655)	655	655	(0)	2,620		1,965	
6935 Waste Bin Disposal-Waste Bins	161	226	65	812	904	92	2,718		1,906	
6952 Protective Clothing	40	124	84	301	496	195	1,484		1,183	
O/ Spaces & Leisure - General :- Indirect Expenditure	22,086	29,618	7,532	100,444	108,692	8,248	345,488	0	245,044	1,823
Net Income over Expenditure	(20,739)	(26,970)	(6,231)	(87,449)	(98,905)	(11,456)	(310,689)			
8001 plus Transfer from EMR	0			1,823						
Movement to/(from) Gen Reserve	(20,739)			(85,627)						
Grand Totals:- Income	1,347	2,648	1,301	12,995	9,787	(3,208)	34,799			
Expenditure	22,086	29,618	7,532	100,444	108,692	8,248	345,488	0	245,044	
Net Income over Expenditure	(20,739)	(26,970)	(6,231)	(87,449)	(98,905)	(11,456)	(310,689)			
plus Transfer from EMR	0			1,822						
Movement to/(from) Gen Reserve	(20,739)			(85,627)						

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>22 O/ Spaces & Leisure - Cemetery</u>										
1700 Cemetery Income	3,263	6,268	3,005	14,494	25,072	10,578	75,214		0	
O/ Spaces & Leisure - Cemetery :- Income	3,263	6,268	3,005	14,494	25,072	10,578	75,214			0
4010 Gross Pay	7,335	7,760	425	29,319	31,040	1,721	93,114		63,795	
4011 Mileage	0	0	0	26	0	(26)	0		(26)	
4012 Expenses	0	0	0	13	0	(13)	0		(13)	
4270 Employers Pension Contribution	614	646	32	2,473	2,584	111	7,747		5,274	
5210 Cemetery Chapel & Office	50	0	(50)	144	0	(144)	65		(79)	
5230 Cemetery Wshop/Messroom Mtce	0	0	0	34	175	141	701		667	
5410 Repairs & General Maintenance	0	96	96	1,182	384	(798)	1,147		(35)	
5412 Capital Refurbishments	0	0	0	0	0	0	1,328		1,328	
5500 Equipment Hired and New	475	310	(165)	500	1,240	740	3,722		3,222	
5525 Equipment Maintenance	0	317	317	99	1,268	1,169	9,489		9,390	
5700 Fuel	74	97	23	337	388	51	1,166		829	
6000 Rent & Rates	848	875	27	3,587	3,500	(87)	10,499		6,912	
6010 Light Heat & Cleaning	0	357	357	0	1,428	1,428	4,287		4,287	
6013 Cleaning	0	0	0	175	0	(175)	0		(175)	
6014 Water	0	88	88	231	352	121	1,058		827	
6101 Telephone	181	48	(133)	305	192	(113)	580		275	
6104 Mobile Telephone	0	8	8	0	8	8	16		16	
6105 Broadband wi-fi service	10	10	0	40	40	0	123		83	
6240 Computer/ Data Base/WP's	36	56	20	145	224	79	666		521	
6320 Staff Training	0	0	0	0	375	375	1,500		1,500	

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
6330 Welfare/Hospitality	27	18	(9)	217	72	(145)	222		5	
6500 Goods for Resale	0	10	10	0	40	40	125		125	
6720 Books and Periodicals	0	0	0	0	0	0	51		51	
6730 Subscriptions	0	0	0	0	200	200	200		200	
6802 Trees Plants Turf & Fertilizer	96	0	(96)	570	827	257	3,309		2,739	
6822 Roads Path & Boundaries	53	204	151	442	408	(34)	814		372	
6832 Lawn/Wall of Remembrance	0	0	0	17	29	12	116		99	
6922 Health&Safety/Risk Assessments	139	0	(139)	139	372	234	1,489		1,351	
6930 Alarm Maintenance	411	0	(411)	1,029	620	(409)	883		(146)	
6932 Cemetery Security	503	490	(13)	2,010	1,960	(50)	5,882		3,872	
6935 Waste Bin Disposal-Waste Bins	81	106	25	474	424	(50)	1,272		798	
6952 Protective Clothing	40	54	14	217	216	(1)	644		427	
7611 Contingency provision	0	(1,342)	(1,342)	0	(5,368)	(5,368)	(16,104)		(16,104)	
O/ Spaces & Leisure - Cemetery :- Indirect Expenditure	10,972	10,208	(764)	43,726	42,998	(728)	136,111	0	92,385	0
Net Income over Expenditure	(7,709)	(3,940)	3,769	(29,232)	(17,926)	11,306	(60,897)			
Grand Totals:- Income	3,263	6,268	3,005	14,494	25,072	10,578	75,214			
Expenditure	10,972	10,208	(764)	43,726	42,998	(728)	136,111	0	92,385	
Net Income over Expenditure	(7,709)	(3,940)	3,769	(29,232)	(17,926)	11,306	(60,897)			
Movement to/(from) Gen Reserve	(7,709)			(29,232)						

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>23 O/ Spaces & Leisure- Allotment</u>										
1010 Rental Income	0	0	0	(33)	0	33	1,417		0	
1047 QH Allotments Income	(6)	0	6	54	0	(54)	7,907		0	
O/ Spaces & Leisure- Allotment :- Income	<u>(6)</u>	<u>0</u>	<u>6</u>	<u>21</u>	<u>0</u>	<u>(21)</u>	<u>9,324</u>			<u>0</u>
4010 Gross Pay	487	267	(220)	1,486	1,068	(418)	3,202		1,716	
4270 Employers Pension Contribution	14	11	(3)	55	44	(11)	128		73	
5410 Repairs & General Maintenance	0	339	339	464	678	214	1,355		891	
6002 QH Allotments Costs	1,117	0	(1,117)	998	912	(86)	3,649		2,651	
6014 Water	(444)	0	444	(227)	220	447	880		1,107	
6300 Computer Software	0	0	0	14	0	(14)	13		(1)	
6730 Subscriptions	0	0	0	0	0	0	58		58	
6922 Health&Safety/Risk Assessments	0	0	0	0	68	68	68		68	
O/ Spaces & Leisure- Allotment :- Indirect Expenditure	<u>1,174</u>	<u>617</u>	<u>(557)</u>	<u>2,789</u>	<u>2,990</u>	<u>201</u>	<u>9,353</u>	<u>0</u>	<u>6,564</u>	<u>0</u>
Net Income over Expenditure	<u>(1,180)</u>	<u>(617)</u>	<u>563</u>	<u>(2,768)</u>	<u>(2,990)</u>	<u>(222)</u>	<u>(29)</u>			
Grand Totals:- Income	(6)	0	6	21	0	(21)	9,324			
Expenditure	1,174	617	(557)	2,789	2,990	201	9,353	0	6,564	
Net Income over Expenditure	<u>(1,180)</u>	<u>(617)</u>	<u>563</u>	<u>(2,768)</u>	<u>(2,990)</u>	<u>(222)</u>	<u>(29)</u>			
Movement to/(from) Gen Reserve	<u>(1,180)</u>			<u>(2,768)</u>						

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>26 Open Spaces-Street Lighting/Ge</u>										
1480 Streetlighting income	0	0	0	0	0	(0)	11,255		0	
1990 Other Income	0	0	0	0	0	0	200		0	
Open Spaces-Street Lighting/Ge :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(0)</u>	<u>11,455</u>			<u>0</u>
6861 Public Clock Maintenance	(21)	0	21	27	0	(27)	142		116	
6862 Street Lighting	506	1,412	906	7,009	5,648	(1,361)	16,939		9,930	(638)
6865 In Bloom Costs	2,857	4,118	1,261	9,034	7,824	(1,210)	14,000		4,966	
Open Spaces-Street Lighting/Ge :- Indirect Expenditure	<u>3,342</u>	<u>5,530</u>	<u>2,188</u>	<u>16,069</u>	<u>13,472</u>	<u>(2,597)</u>	<u>31,081</u>	<u>0</u>	<u>15,012</u>	<u>(638)</u>
Net Income over Expenditure	<u>(3,342)</u>	<u>(5,530)</u>	<u>(2,188)</u>	<u>(16,069)</u>	<u>(13,472)</u>	<u>2,597</u>	<u>(19,626)</u>			
8001 plus Transfer from EMR	0			(638)						
Movement to/(from) Gen Reserve	<u>(3,342)</u>			<u>(16,707)</u>						
Grand Totals:- Income	0	0	0	0	0	(0)	11,455			
Expenditure	3,342	5,530	2,188	16,069	13,472	(2,597)	31,081	0	15,012	
Net Income over Expenditure	<u>(3,342)</u>	<u>(5,530)</u>	<u>(2,188)</u>	<u>(16,069)</u>	<u>(13,472)</u>	<u>2,597</u>	<u>(19,626)</u>			
plus Transfer from EMR	0			(638)						
Movement to/(from) Gen Reserve	<u>(3,342)</u>			<u>(16,707)</u>						

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>29 O/Spaces & Leisure-Vine Ground</u>										
1208 Other Events Income	0	234	234	660	936	276	1,407		0	
1805 Tea Kiosk Rental & Pavilion	875	875	0	1,750	1,750	0	3,500		0	
1870 Vine Club Insurance Contrib.	0	0	0	0	367	367	367		0	
O/Spaces & Leisure-Vine Ground :- Income	875	1,109	234	2,410	3,053	643	5,274			0
4010 Gross Pay	2,080	1,744	(336)	7,587	6,976	(611)	20,932		13,345	
4270 Employers Pension Contribution	72	105	33	269	420	151	1,256		987	
5010 Vine Area General Maintenance	10	210	200	1,754	840	(914)	2,515		761	
5015 Vine Pavilion maintenance	972	0	(972)	972	133	(839)	133		(839)	
5020 Vine Public Convenience	1,106	1,000	(106)	7,558	4,000	(3,558)	12,000		4,442	4,500
5410 Repairs & General Maintenance	0	65	65	32	260	228	782		750	
5500 Equipment Hired and New	0	334	334	1,823	1,336	(487)	2,006		184	1,823
6014 Water	(91)	35	126	3	140	137	423		420	
6460 Publicity & Democratic notices	0	0	0	0	0	0	62		62	
6635 Professional Fees Licensing	0	135	135	70	210	140	210		140	
6868 Summer Concerts	813	1,183	370	813	1,183	370	3,549		2,736	
6869 Special Events	0	0	0	340	139	(201)	139		(201)	
6922 Health&Safety/Risk Assessments	0	0	0	1,050	0	(1,050)	0		(1,050)	
6931 CCTV Maintenance	0	0	0	1,885	0	(1,885)	730		(1,155)	
6935 Waste Bin Disposal-Waste Bins	81	72	(9)	209	288	79	868		659	
O/Spaces & Leisure-Vine Ground :- Indirect Expenditure	5,043	4,883	(160)	24,365	15,925	(8,440)	45,605	0	21,240	6,323
Net Income over Expenditure	(4,168)	(3,774)	394	(21,955)	(12,872)	9,083	(40,331)			
8001 plus Transfer from EMR	0			6,323						
Movement to/(from) Gen Reserve	(4,168)			(15,633)						

Detailed Income & Expenditure by Phased Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	Transfer to/from EMR
Grand Totals:- Income	875	1,109	234	2,410	3,053	643	5,274			
Expenditure	5,043	4,883	(160)	24,365	15,925	(8,440)	45,605	0	21,240	
Net Income over Expenditure	<u>(4,168)</u>	<u>(3,774)</u>	<u>394</u>	<u>(21,955)</u>	<u>(12,872)</u>	<u>9,083</u>	<u>(40,331)</u>			
plus Transfer from EMR	0			6,322						
Movement to/(from) Gen Reserve	<u>(4,168)</u>			<u>(15,633)</u>						

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**Sevenoaks Town Council
Open Spaces & Leisure Committee – 18th September 2023**

Report to the Open Spaces & Leisure Committee, 18th September 2023

The waiting list for QHA currently stands at 8 (8 in July) with 5 vacant plots (1x half plots and 4x quarter plots).

The waiting list for BVA is 5 (5 in July) and the site is full. However, we do have 6 half plots being returned to us on 1st October.

Tenancy Renewals

The invoices for the next allotment year starting on 1st October will be posted before the end of this month. Total revenue is approximately £9100 .

Allotment Tours

We have hosted two allotment tours, one at QHA and one at BVA for our new councillors on two consecutive Tuesday evenings, which were well supported.

The councillors noted that plots 12 and 13 at BVA have been neglected for many years and a discussion took place about the practicalities of removing the asbestos and other rubbish from the sites to enable the plots to be rented.

This project has been on the pipeline for many years, but a lack of resources has prevented it from progressing further.

Mayor Visit to QHA

We have welcomed the Mayor to QHA to view a plot for possible use by the local charity Sevenoaks Welcomes Refugees. The Mayor will now approach SWR to gauge if there is any interest and will report back to OSL in due course.

Anna Rosińska
Allotments Officer

05 September 2023

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**Sevenoaks Town Council
Open Spaces & Leisure Committee – 18th September 2023**

Raleys Field - Football Association Grass Pitch Funding

Sevenoaks Town Council has applied for and received funding from the Football Foundation to improve and maintain Raleys Field.

1. Funding

- STC be entitled to £12,800 over a 6-year period which will be tapered as set out below.
- STC will contribute from year 3 onwards.
- The key part to note is the percentage rather than the amount. The amount is indicative but you are not prescribed to spend that amount each year on the pitch. You only need to spend what is required to sustain the pitch at “good” which should be a lot less once the first two years of “heavy lifting” have been done to move the pitch up.
- The Football Foundation will then reimburse 67% in year 3 and 4 and 33% in year 5 and 6 of the amount you spend on maintenance (excluding mowing and line marking). The first two years will be upfront.

	Grant	Applicant Contribution	Total	%
Year 1	£ 3,200.00	£ -	£ 3,200.00	100%
Year 2	£ 3,200.00	£ -	£ 3,200.00	100%
Year 3	£ 2,133.34	£ 1,066.66	£ 3,200.00	67%
Year 4	£ 2,133.34	£ 1,066.66	£ 3,200.00	67%
Year 5	£ 1,066.69	£ 2,133.31	£ 3,200.00	33%
Year 6	£ 1,066.69	£ 2,133.31	£ 3,200.00	33%
Total	£ 12,800.06	£ 6,399.94	£ 19,200.00	67%

Funding Year 1

£3,200 awarded once funding is approved. Receipts must be submitted at the end of the first year as evidence of spend.

Funding Year 2 and onwards

Money is not awarded in advance – money we spend maintaining the pitch is reimbursed, up to % indicated in table above.

Power Pitch Assessment requirement – twice yearly

Funding requires recipient to provide twice yearly updates on the condition of the pitch using the Pitch Power Assessment tool. The cycle is:

Assessment 1 – between November and March (ideal to report when pitch is at worst)

Assessment 2 – either April-June or September-October (not during July-August)

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Sevenoaks Town Council
Open Spaces & Leisure Committee - 18th September 2023

St John's Hill Public Toilets

Following a period of consultation relating to SDC proposed closure of public toilets in St John's Hill and Dartford Road, residents confirmed that even with an increase to STC Precept they would want the St John's Hill's public toilets retained.

The operation of the public toilets was transferred to STC, although the building remains in the freehold of SDC. At the point of transfer the toilets were usable, however it has been a long-term aim to refurbish them. Original quotations were circa £80,000. Various refurbishment options and quotations have been obtained over the past couple of years.

When last discussed Councillors were concerned that they were not sufficiently used to warrant considerable expenditure and Town Councillors agreed that they wanted to hold their own survey relating to number of people using the facilities; it is understood that this was not carried out.

At present STC has the following funds set aside for the refurbishment of St John's Public Toilets:

£2,391	Capital Receipts Reserve
£15,000	CIL
£7,591	CIL
£24,982	Total

The last resolution was to obtain quotations for a lower specification for the refurbishment to two accessible toilets.

Current Situation

Via Government Contract Finder we received the two following quotations for this work. Confirmation is being sought that they are still valid, and some aspects of the specification will need to be reviewed to provide the facilities we want, which will require further funding.

Quote 1	£22,973.50
Quote 2	£17,604.00

RECOMMENDED:

- i) To proceed with the refurbishment of St John's Hill Public Toilets to create two unisex accessible toilets.
- ii) To use budget within earmarked reserves
- iii) and an additional £15,000 from CIL providing an overall budget of £40,000 including contingency.

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**Sevenoaks Town Council
Open Spaces & Leisure Committee - 18th September 2023**

Planting of Trees

Sevenoaks Town Council currently has a policy to plant trees throughout the town and to include fruit and nut trees where possible.

It also operates an Adopt a Tree programme which encourages people to consider the purchase or adoption of a tree as a gift for a significant occasion or as a memorial for a loved one.

As background Sevenoaks Town Council also manages 38 hectares of public open space (with trees), and 6 hectares of woodland, 7 play areas, 6 sports pitches and a busy cemetery. This is managed with a team of 12 staff (currently one vacancy).

Details of the trees planted between 2019 and April 2023 are set out in the Appendix to this report,

Cllr Nigel Wightman has requested the following items relating to trees be placed on the Open Spaces and Leisure Committee for consideration to enable planting of a considerable number of new trees in the next four years.

Planting Trees along every suitable road verge in the town.

It is noted to plant trees along every suitable road verge in the town will require the co-operation or at least acquiescence of KCC. The plan would therefore be to approach them with a test project, fully thought through, that with their approval we would carry out this winter. It is suggested to start with the bottom of Seal Hollow Road and the whole of Blackhall Lane with 60 - 80 trees. Preferably with whips, of different types depending on the exact site and of medium eventual height, sourced from the Woodland Trust at modest or zero cost. Councillors would consult with the residents about the benefits of trees as a way of absorbing traffic noise and pollution.

In parallel with the test project Councillors could draw up a list of all suitable verges in the town so that over subsequent winters there can be planting of many hundreds more trees. A very obvious place would be Hillingdon Avenue (which we might even include in phase one).

Inventory of STC Land

The second initiative would be to work through the inventory of all Town Council land (excluding the already fully planted woods) to assess the scope for more planting. Possibly a different tree mix (to include some that eventually will be large) but conversations obviously required with anyone currently using the space plus neighbours. Again, it would be very good if this could start this winter.

**Sevenoaks Town Council
Open Spaces & Leisure Committee - 18th September 2023**

RECOMMENDED:

1. To contact KCC and enquire about planting trees on road verges.
2. To contact KCC and request permission to plant trees at the bottom of Seal Hollow Road and the whole of Blackhall Lane with 60 - 80 trees.
3. To contact KCC and request permission to plant trees at Hillingdon Avenue.
4. Councillors to be provided with consultation leaflets to consult with local residents where appropriate.
5. Work through the inventory of all Town Council land (excluding the already fully planted woods) to assess the scope for more tree planting.
6. Consider extra resources to irrigate the trees each summer for the first three years.

Sevenoaks Town Council
Open Spaces & Leisure Committee – 18th September 2023

Total number of trees planted 2019-April 2023

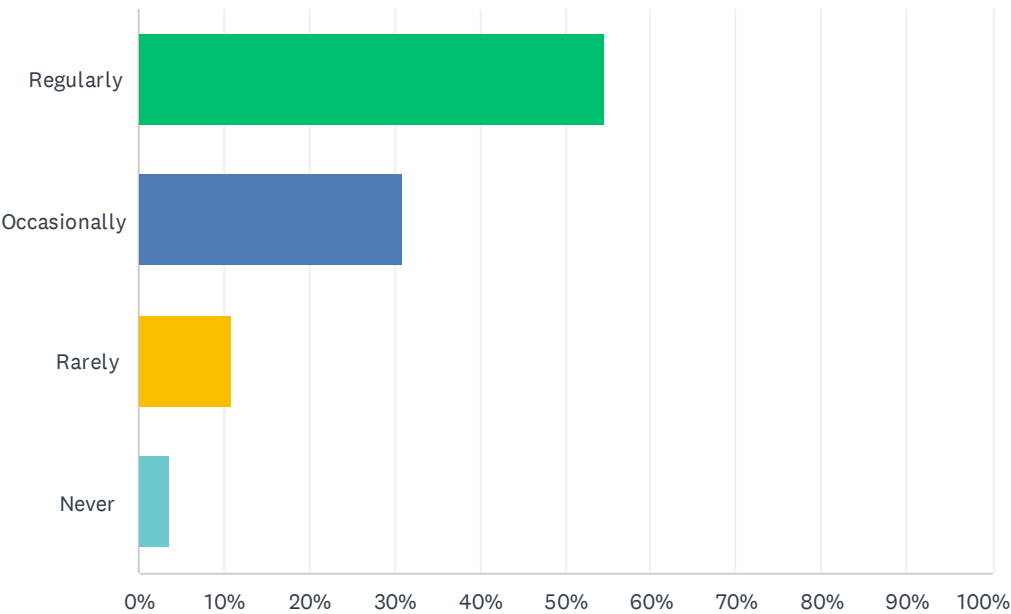
2019	27 trees (25 Beechmont Road, Sevenoaks Common 3 Greatness Rec) 1-Mayor's tree	
2020	420 tree saplings/tree shelters from Woodland Trust planted in Brittain's Common/Braeside border 1-Mayor's tree	
2021/22	360 yew plants for hedging at B&B Centre	
	10 trees at B&B Centre 1-Mayor's tree	
	21 standard trees – 2021/22 Adopt a Tree 390 whips/saplings 1-Mayor's tree	
2022/23	13 - 2022/23 Adopt a tree 1-Mayor's tree 70 whips/saplings from Littlewood 1 Oak and 1 Rowan in Littlewood	
Totals	Trees: 78 Yew Plants: 360 Whips/saplings: 880	

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Q1 How often do you use Greatness Recreation Ground?

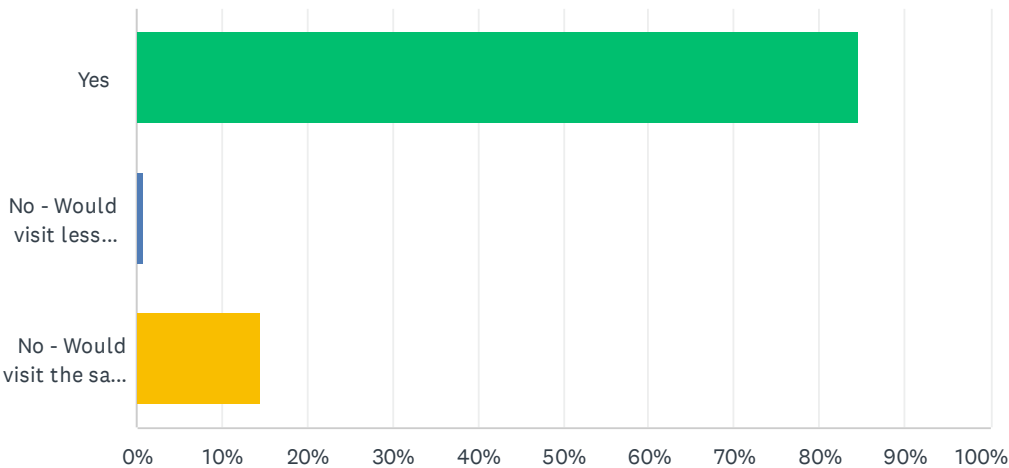
Answered: 110 Skipped: 0



ANSWER CHOICES	RESPONSES	
Regularly	54.55%	60
Occasionally	30.91%	34
Rarely	10.91%	12
Never	3.64%	4
TOTAL		110

Q2 If the facilities were improved or updated, would you visit more often?

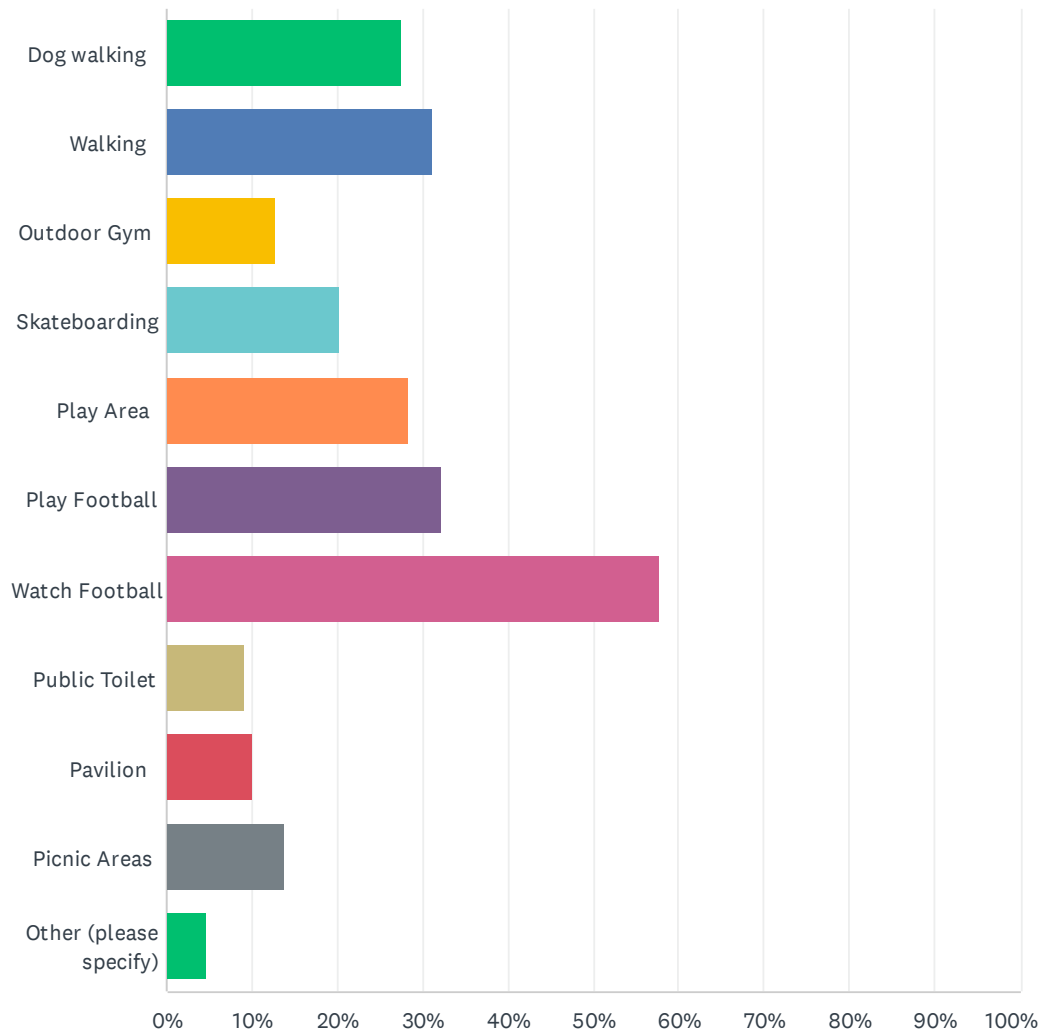
Answered: 110 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		84.55%	93
No - Would visit less often		0.91%	1
No - Would visit the same amount		14.55%	16
TOTAL			110

Q3 What is the purpose normally when you visit? Please tick all that apply.

Answered: 109 Skipped: 1



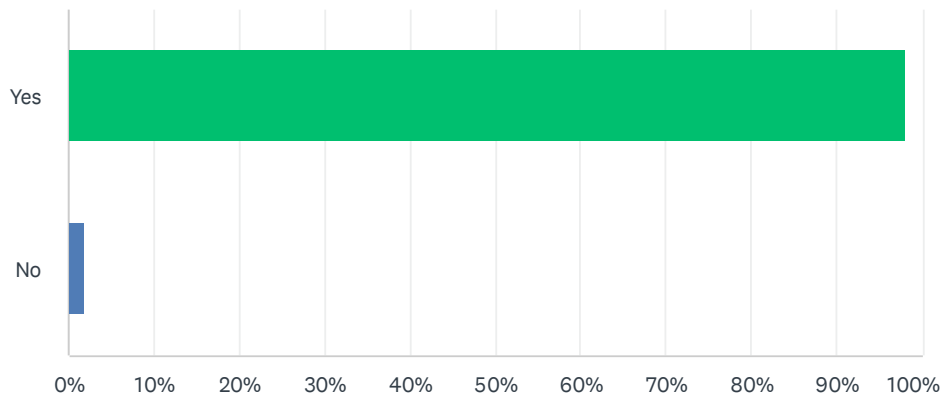
Greatness Recreation Ground Survey - current use and future improvements

ANSWER CHOICES	RESPONSES	
Dog walking	27.52%	30
Walking	31.19%	34
Outdoor Gym	12.84%	14
Skateboarding	20.18%	22
Play Area	28.44%	31
Play Football	32.11%	35
Watch Football	57.80%	63
Public Toilet	9.17%	10
Pavilion	10.09%	11
Picnic Areas	13.76%	15
Other (please specify)	4.59%	5
Total Respondents: 109		

#	OTHER (PLEASE SPECIFY)	DATE
1	Scout activities	9/12/2023 10:29 AM
2	Running	8/27/2023 4:32 PM
3	Parkour, scootering, climbing trees, blackberry picking	8/27/2023 12:14 PM
4	Take children to weekday football training, watch weekend junior football on grass football pitch	8/25/2023 8:28 PM
5	foraging blackberries	8/23/2023 9:31 AM

Q4 Sevenoaks Town Football Club have plans to create a new community pavilion at Greatness Park, aimed at improving provision for all Greatness Recreation Ground users. This will include improved toilets, changing and catering facilities. Is this something that you are generally supportive of?

Answered: 110 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	98.18%	108
No	1.82%	2
TOTAL		110

Q5 The existing pavilion building which is used by Sevenoaks Town Football Club, will become available for other uses once the new Facility is completed. What would you like to see it used for?

Answered: 85 Skipped: 25

#	RESPONSES	DATE
1	Parties, community events	9/12/2023 10:29 AM
2	Cafe, toilets	9/11/2023 1:08 PM
3	Youth clubs	9/11/2023 7:50 AM
4	Community meetings and events, children's parties, keep fit classes, delivery of training classes	9/10/2023 3:29 PM
5	Trading courses. Cafe	9/10/2023 2:47 PM
6	Affordable community group use.	9/9/2023 11:51 AM
7	A little cafe maybe	9/9/2023 9:53 AM
8	Hall for meeting. Perhaps catering facilities would allow it to be uses as a "non alcoholic hut" as this would be a good community facility.	9/6/2023 1:34 PM
9	Baby cafe	9/5/2023 9:01 PM
10	A baby cafe with toys / affordable, healthy food options and baby-changing facilities. In the evenings it could become a cultural events space.	9/5/2023 8:30 PM
11	Cafe. Community space for yoga and community meetings	9/5/2023 1:03 PM
12	Not sure, what it would be used for... Changing facilities is needed for the 2nd pitch	9/5/2023 11:52 AM
13	Day nursery Pre school	9/4/2023 9:09 PM
14	Community get togethers and projects	9/4/2023 7:43 AM
15	Activities for kids Clubs	9/3/2023 12:39 PM
16	This depends on what facilities are available to residents in the football Pavillion. My understanding was that the new building wasn't for community use. If this is the case, then decent toilets and a cafe would be useful.	9/1/2023 1:57 PM
17	sports shop	8/31/2023 10:26 AM
18	Coffee shop open normal hours	8/30/2023 11:02 AM
19	Cafe, play group?	8/29/2023 9:34 PM
20	Parent and child activities, classes, clubs etc.	8/29/2023 2:08 PM
21	Using cafe and toilets	8/29/2023 1:49 PM
22	Community events	8/29/2023 10:24 AM
23	Hire for birthday parties and other celebration's, youth clubs/baby groups and a dancing venues	8/29/2023 9:29 AM
24	Cafe, gym, toilets,	8/28/2023 6:46 PM
25	Reasonably priced hire facility for community groups	8/28/2023 4:14 PM
26	Activities for local community groups.	8/28/2023 8:50 AM
27	Hire for parties, health classes (yoga, Pilates) meeting space (book club, wi etc)	8/27/2023 10:12 PM

Greatness Recreation Ground Survey - current use and future improvements

28	Youth club after school / holidays and facilities for elderly residents to meet / exercise	8/27/2023 9:25 PM
29	Children classes	8/27/2023 4:32 PM
30	Youth centre	8/27/2023 2:25 PM
31	All local various organisations	8/25/2023 7:03 PM
32	Community Uses, Meeting Hall, Fitness Classes	8/25/2023 5:10 PM
33	affordable childcare	8/25/2023 3:49 PM
34	Whatever is most suitable	8/25/2023 3:44 PM
35	To run courses, such as mental health courses, first aid courses	8/25/2023 2:29 PM
36	Perhaps a community center or games hub for esports/table top games.	8/25/2023 1:33 PM
37	Community Events, fitness, meetings	8/25/2023 12:55 PM
38	Community wellbeing and education / young persons facility.	8/25/2023 10:37 AM
39	The local community	8/25/2023 9:19 AM
40	Recreation , social ,	8/25/2023 7:53 AM
41	Gym classes	8/25/2023 7:08 AM
42	Community uses	8/25/2023 6:03 AM
43	Clubs and classes for children and teenagers and adults	8/24/2023 11:36 PM
44	Nursery, during the day, Different types of clubs in the evening children's parties at the weekend	8/24/2023 10:55 PM
45	Community groups and a youth cafe.	8/24/2023 10:50 PM
46	Health, Social activities	8/24/2023 10:19 PM
47	Yoga, painting, fitness training, adult upskilling classes ie carpentry, language etc	8/24/2023 10:17 PM
48	A nursery	8/24/2023 9:57 PM
49	Classes, yoga	8/24/2023 9:49 PM
50	Coffee shop	8/24/2023 9:42 PM
51	social events	8/24/2023 9:24 PM
52	Fitness and other classes	8/24/2023 9:15 PM
53	Sen support groups/ stay and play sessions for Sen family's	8/24/2023 9:15 PM
54	Catering	8/24/2023 9:02 PM
55	Yoga. Coffee.	8/24/2023 9:01 PM
56	Hall hire space along with the ability to use the outside area.	8/24/2023 8:59 PM
57	Yoga. Community events like parties. Courses and/ or support groups such as mental health/ first aid/ drama for kids, 'knit n natter' for senior citizens etc etc.	8/24/2023 8:55 PM
58	Public activities associated with sport	8/24/2023 8:54 PM
59	Community based classes and functions, Especially for younger people as there is not much available in the local area.	8/24/2023 8:48 PM
60	Social activities, more training	8/24/2023 8:41 PM
61	Coffee shop	8/24/2023 8:41 PM
62	community classes/groups	8/24/2023 8:37 PM
63	Café	8/24/2023 8:11 PM
64	Community activities	8/24/2023 1:54 PM

Greatness Recreation Ground Survey - current use and future improvements

65	Free activities for parents and children; nature-based activities; gardening; Please don't let the football club fence off more land and reduce the open area further; instead, plant fruit trees in islands accessible to all, happy to provide suggestions.	8/23/2023 9:31 AM
66	Indoor play area/ cafe	8/19/2023 6:42 PM
67	Soft play area for under 5 year olds Arts and crafts spaces and coffee shop	8/17/2023 9:05 AM
68	Toilets, youth centre	8/15/2023 8:29 PM
69	Activities during school holidays	8/15/2023 9:48 AM
70	Socialising	8/14/2023 10:46 PM
71	Community space. Pub?	8/14/2023 6:45 PM
72	Cafe	8/14/2023 3:45 PM
73	Village Community Hall	8/14/2023 2:37 PM
74	Youth groups	8/14/2023 12:27 PM
75	Community events Private hire?	8/12/2023 12:22 PM
76	It would be great if there was a little cafe?	8/11/2023 9:44 AM
77	Community hire	8/10/2023 7:08 PM
78	open a café or restaurant in the pavilion, providing a cozy place for community members to gather, socialize, and enjoy meals together.	8/10/2023 3:08 PM
79	A cafe would be perfect!	8/10/2023 10:58 AM
80	Public coffee shop/cafe	8/9/2023 2:47 PM
81	For the good of the community- mother and baby groups , people with disabilities, arts and craft groups etc	8/9/2023 11:22 AM
82	Fitness classes	8/9/2023 8:11 AM
83	A public cafe	8/8/2023 6:05 PM
84	Family gatherings, parties, religious occasions for all faiths, local community group meetings/social events, other sporting events on tv, general function room for the local community.	8/8/2023 5:05 PM
85	Youthactivities	8/3/2023 3:34 PM

Q6 We are looking to refresh the play area; is there any specific equipment that you would like to see installed?

Answered: 66 Skipped: 44

#	RESPONSES	DATE
1	Pirate ship, sandpit, splash park	9/12/2023 10:29 AM
2	Something for older children too, plus a larger dedicated area.	9/11/2023 1:08 PM
3	N/A	9/11/2023 7:50 AM
4	Not really	9/10/2023 3:29 PM
5	More swings	9/10/2023 2:47 PM
6	No I have no kids	9/9/2023 9:53 AM
7	Items for older children. Weald have a lovely creative play area which is worth getting ideas from. Zip line? Slide.	9/8/2023 10:42 PM
8	Bigger castle, slide	9/5/2023 9:01 PM
9	That's great news! Nothing specific, but please can you not install metal monstrosities such as the ones recently installed at the Garden Road playground at the bottom of Quaker Hall allotments. Wooden equipment makes it a much more beautiful environment for everyone.	9/5/2023 8:30 PM
10	Another outdoor gym for senior citizens	9/5/2023 1:03 PM
11	N/A	9/5/2023 11:52 AM
12	Something natural and designed for kids not cheapness, and IMPORTANTLY has both young-kids and younger-kids areas (like Hollybush used to, but doesn't any more). Please don't repeat the TERRIBLE job recently done at Hollybush. So many great playgrounds in Tun Wells (esp Grosvenor&Hibbert - that should be the template! wood, sand, climbing, cycling), and also Tonbridge (big, mixed amenities). Or smaller good playgrounds at Igham, Weald, Brasted. Why does Sevenoaks keep installing 'hard' primary-colour-painted-steel playgrounds (Julians, Hollybush, etc)? Seriously, Hollybush is a massive wasted opportunity, chipstead is woeful, Knole is tiny and broken, and the little community ones (Garden Rd, Bradborne) are just embarrassments.	9/4/2023 2:37 PM
13	Slides, roundabouts, climbing equipment, zip wires, imaginative play equipment	9/4/2023 7:43 AM
14	Instead of a self contained play area, play equipment to be dispersed around the park. The existing play area could then be turned into additional parking.	9/1/2023 1:57 PM
15	no	8/31/2023 10:26 AM
16	bicycle parking	8/30/2023 11:02 AM
17	Castle or something more exciting. Unfortunately whenever we go to the play area with our grandchildren we have to spend time clearing broken glass and vape canisters from the play area.	8/29/2023 9:34 PM
18	Skateboarding park really needs updating and repairing as it's not safe to use at the moment	8/29/2023 1:49 PM
19	Suitable for older ages similar to Westerham Park please	8/29/2023 10:24 AM
20	A basket swing and a zip line.	8/29/2023 9:29 AM
21	German style playground. Wooden materials, monkey bars, climbing frame.	8/29/2023 7:29 AM
22	Very supportive of this idea, it is much used but slightly tired. Maybe add a roundabout but just generally refresh it.	8/28/2023 6:46 PM
23	Equipment for older children eg zip wire	8/27/2023 10:12 PM

Greatness Recreation Ground Survey - current use and future improvements

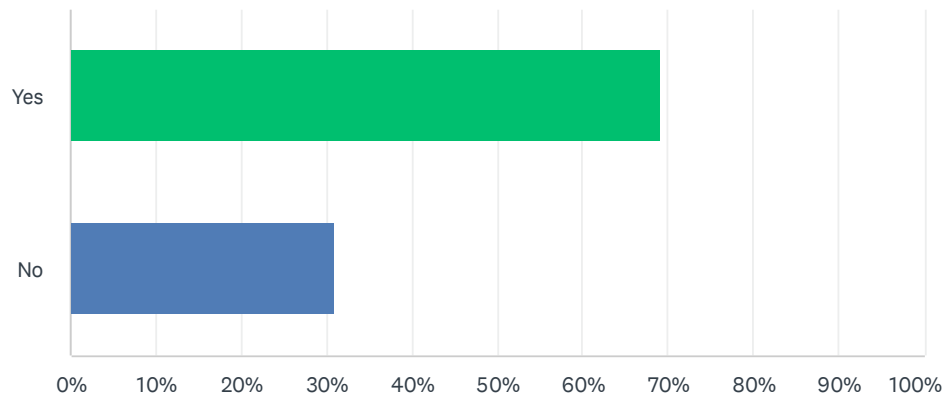
24	Equipment for older children. Please place in a safe area of the park. Gym Equipment is in an unsafe area of a park. I feel unsafe walking down to this area by myself as a lone woman.	8/27/2023 9:25 PM
25	Wooden climbing frames; activities suitable for under 3yo as well as older. Alternatively thought of doing a cycle park for young children in the area as that's missing in sevenoaks	8/27/2023 4:32 PM
26	More for older children - more climbing, slides, fireman's pole. Zip wire would be great	8/27/2023 12:14 PM
27	Yes	8/27/2023 3:42 AM
28	Skate Park	8/25/2023 7:03 PM
29	No	8/25/2023 3:44 PM
30	NA	8/25/2023 12:55 PM
31	Larger wooden climbing frames with wood chip floor for older children, like at Bedgebury.	8/25/2023 12:05 PM
32	Not relevant to me	8/25/2023 9:19 AM
33	Not really	8/25/2023 7:53 AM
34	More climbing frames	8/25/2023 7:08 AM
35	Treehouse climbing frame type things	8/24/2023 11:36 PM
36	None really, perhaps something additional to make it bigger for children	8/24/2023 10:55 PM
37	Na	8/24/2023 10:19 PM
38	Slides and swings. Zip wire	8/24/2023 9:49 PM
39	All the usual things a play area has, make it more aesthetically pleasing	8/24/2023 9:42 PM
40	pull up bars	8/24/2023 9:24 PM
41	Slides, swings more a a mix for all ability's.	8/24/2023 9:15 PM
42	Monkey bars Slide Swing with oversized rope in middle that kids can do sideways leg pushes on. My two 7&5 year olds love it elsewhere.	8/24/2023 9:02 PM
43	Disabled friendly equipment	8/24/2023 8:59 PM
44	High but Straight monkey bars (not on an arch- makes it too hard) and a tall, rotating rope pyramid for older kids to climb up etc. Pull-up/ chin up/ dangle bars. Parallel bars. None over at gym and all children like to dangle right way up and upside down!	8/24/2023 8:55 PM
45	No	8/24/2023 8:54 PM
46	A zip wire would be a great addition in a separate area from the toddler area.	8/24/2023 8:48 PM
47	outdoor gym, cafe	8/24/2023 8:37 PM
48	No	8/24/2023 1:54 PM
49	What is sorely needed more than anything is better maintenance of the existing facilities; and better enforcement against littering, especially with dog poo.	8/23/2023 9:31 AM
50	Bigger slides, climbing wall	8/19/2023 6:42 PM
51	Yes! Better play equipment for all ages - tranpoliene in ground.	8/19/2023 7:11 AM
52	As long as the flooring is resin mix and there is space between the apparatus! Planning the layout is essential so little ones are protected from swings etc. slides should not be enclosed. Climbing walls should not be accessible to under three year olds. Kids like to move in a circuit of apparatus.	8/17/2023 9:05 AM
53	Better skate park for tweens and teens	8/15/2023 8:29 PM
54	Challenging climbing frame, zip line	8/15/2023 9:48 AM
55	No	8/14/2023 10:46 PM
56	Skate boarding area	8/14/2023 8:23 PM

Greatness Recreation Ground Survey - current use and future improvements

57	Swings, slide, use playground at Otford as exemplar.	8/14/2023 6:45 PM
58	No	8/14/2023 2:37 PM
59	Climbing frames	8/14/2023 12:27 PM
60	zip wire	8/12/2023 12:22 PM
61	Maybe a slightly bigger slide/tube slide/different ways to climb up etc.	8/11/2023 9:44 AM
62	N/A	8/10/2023 3:08 PM
63	There is enough space for several playgrounds - similar to the Grosvenor & Hibbet park in Tunbridge Wells. Big wooden play structures, sand pit, basketball / football enclosure etc.	8/9/2023 6:17 AM
64	N/a	8/8/2023 6:05 PM
65	Barriers at the side of all playing areas to separate player & parent/spectators	8/8/2023 5:05 PM
66	Shade from sun , very important for the protection of children.	8/3/2023 3:34 PM

Q7 Sevenoaks Town Council is considering the location of the play equipment. Would you support a change of location? And if so, where would you suggest?

Answered: 97 Skipped: 13



ANSWER CHOICES	RESPONSES
Yes	69.07% 67
No	30.93% 30
TOTAL	97

#	IF YES, PLEASE SPECIFY ANY PROPOSED LOCATION(S):	DATE
1	Same zone, push pack for extended parking.	9/11/2023 1:08 PM
2	The area adjacent to the main stadium pitch, it is currently used for 5-a-side football and additional parking on match days. This would then free up the play area to extend the car park.	9/10/2023 3:29 PM
3	Larger area with some shade	9/9/2023 11:51 AM
4	None	9/9/2023 9:53 AM
5	Near the outdoor gym?	9/8/2023 10:42 PM
6	It could be moved away from the traffic (onto the grass area behind the houses)	9/5/2023 8:30 PM
7	Relocate / upgrade outdoor gym to adjacent to pavilion	9/5/2023 1:03 PM
8	Where the exercise equipment is	9/4/2023 9:09 PM
9	Anything is better than what is there. Just do it properly, and make sure there are different bits for different age groups. And that it is natural NOT just painted steel.	9/4/2023 2:37 PM
10	Anywhere away from the road	9/4/2023 7:43 AM
11	Where is the little stadium (barely used) closer to the Scouts Club	9/3/2023 12:39 PM
12	Not near housing. Closer to skatepark and pavilions	9/1/2023 1:57 PM
13	Yes and no. The gym equipment which I have never seen used needs to be by the play area and skate park so all ages can use the equipment simultaneously or be insight of each other for families to make the most use.	8/29/2023 9:34 PM
14	Near outdoor gym equipment	8/29/2023 8:46 PM

Greatness Recreation Ground Survey - current use and future improvements

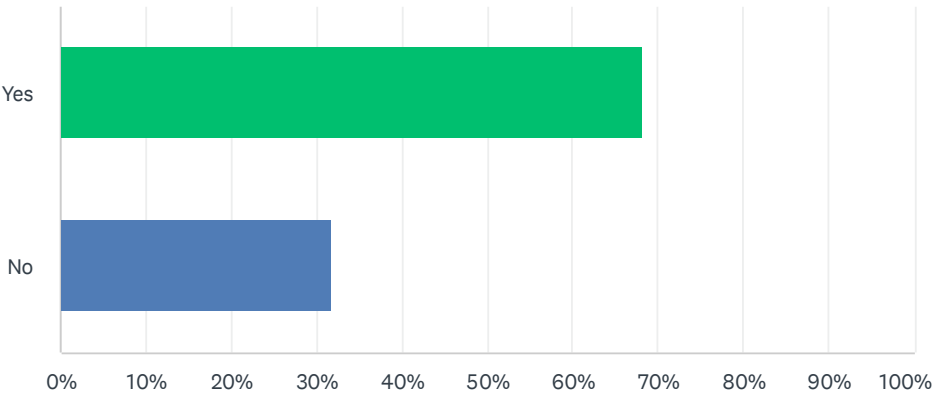
15	I don't mind either way	8/29/2023 1:49 PM
16	Further into the park please! So parents can watch children in park easier/safer	8/29/2023 10:24 AM
17	Next to the gym area	8/29/2023 9:29 AM
18	Less on the main road	8/29/2023 7:29 AM
19	no - next to car park is v.convenient	8/28/2023 6:46 PM
20	Just not too far from the road otherwise it effects accessibility	8/28/2023 9:08 AM
21	Away from car park near the cemetry	8/27/2023 10:12 PM
22	The other side of the car park where the small football posts are. Current playground could be more parking. As a local resident match days see silly parking on our local road and elsewhere. Adult gym equipment should be placed close to the playground which would be a safer area than it is currently placed.	8/27/2023 9:25 PM
23	Where current gym equipment is. Current location is too close to the road	8/27/2023 4:32 PM
24	Nearer the entrance	8/27/2023 2:25 PM
25	Don't know	8/27/2023 12:14 PM
26	Oxted master park	8/27/2023 3:42 AM
27	close to areas where food and beverages can be sold.	8/25/2023 3:49 PM
28	Unsure	8/25/2023 12:55 PM
29	Away from the car park	8/25/2023 10:37 AM
30	Near the skate park	8/25/2023 9:19 AM
31	Away from the car park	8/25/2023 7:08 AM
32	Up where the gym is so kids don't have to cross a busy car park to go to the park who are watching family friends play football don't have to cross a bust car park. Move the skate park where the park is as generally older kids use this	8/24/2023 9:57 PM
33	Near the outdoor gym	8/24/2023 9:49 PM
34	The other end of the field, next to the gym equipment; or further along next to existing down Mill Lane	8/24/2023 9:42 PM
35	dont mind	8/24/2023 9:24 PM
36	Just swap it with the car park so chn not crossing car park to get to it and parents can relax and watch matches on the grass pitches while younger siblings play.	8/24/2023 8:55 PM
37	As per STFC proposals	8/24/2023 8:54 PM
38	Where the skate park is - extend this and use current park as additional parking	8/24/2023 8:41 PM
39	Near the skate park	8/24/2023 8:41 PM
40	within the park	8/24/2023 8:37 PM
41	Please don't let the football club fence off more land.	8/23/2023 9:31 AM
42	Closer to skate park	8/19/2023 6:42 PM
43	Not near houses backing on to park	8/19/2023 7:11 AM
44	Nearer the current pavilion (or possibly the new pavilion) so that it is further away from the road and the right side of the car park in relation to the grass areas so that you can keep an eye on all children whether they are playing inside or outside the play area	8/18/2023 11:54 AM
45	The cafe area and playground should be within easy access and not across a car park .	8/17/2023 9:05 AM
46	No preference	8/15/2023 9:48 AM
47	No preference. Equally not attached to it staying where it is.	8/14/2023 6:45 PM

Greatness Recreation Ground Survey - current use and future improvements

48	Away from the car park	8/14/2023 3:14 PM
49	Don't know	8/12/2023 12:22 PM
50	Anywhere that will allow a much much bigger playground.	8/9/2023 6:17 AM
51	Same location (Greatness Park) just under a different layout. The children's play area should be within the grounds of the general field, rather than having to walk through the car park to get to it.	8/8/2023 5:05 PM

Q8 Car Parking - Do you think some of the grassed areas should be converted to additional car parking?

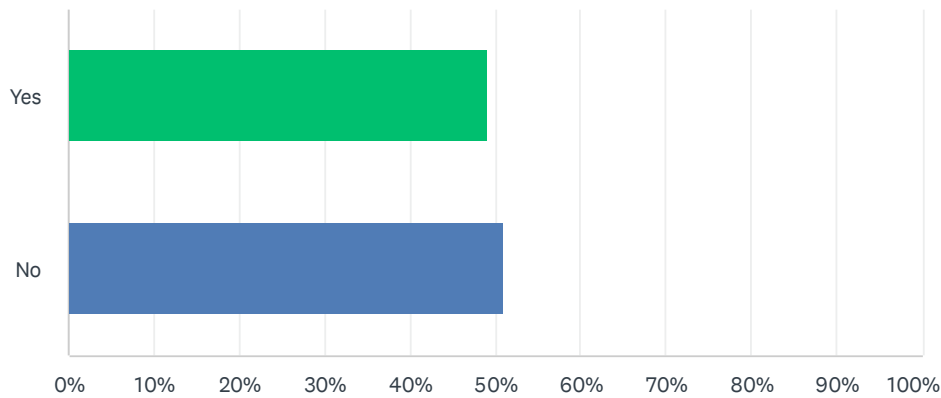
Answered: 110 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	68.18%	75
No	31.82%	35
TOTAL		110

Q9 Greatness Recreation Park has an increasingly important part to play in the health and wellbeing of our local community. Would you like to help shape and support its continued improvement by joining Friends of Greatness Recreation Ground?

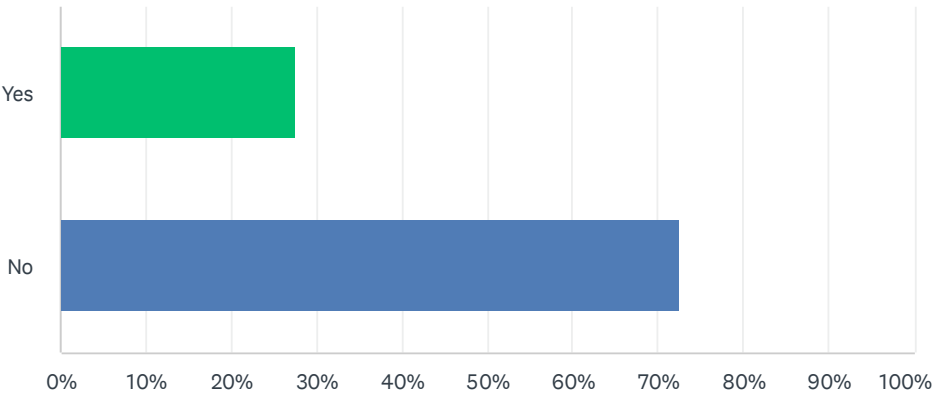
Answered: 110 Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		49.09%	54
No		50.91%	56
TOTAL			110

Q10 Would you be interested in being involved in volunteering for gardening and wildlife projects with the local community?

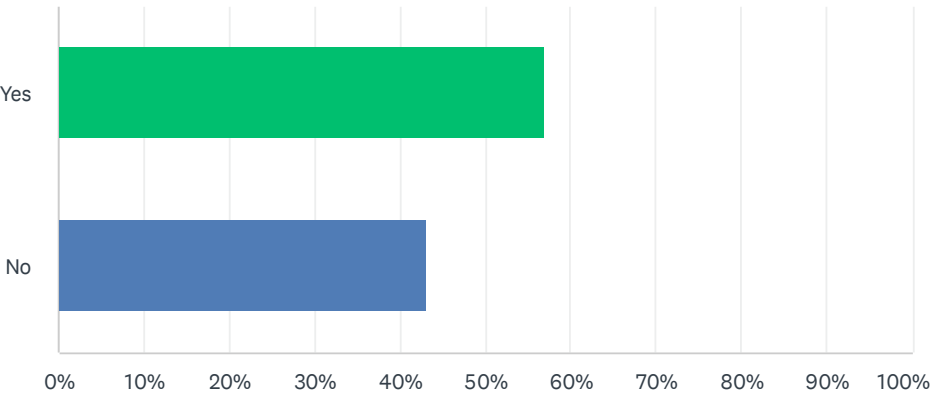
Answered: 109 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	27.52%	30
No	72.48%	79
TOTAL		109

Q11 Would you like to be kept informed of community football sessions taking place at Greatness Recreation Ground?

Answered: 109 Skipped: 1



ANSWER CHOICES		RESPONSES	
Yes		56.88%	62
No		43.12%	47
TOTAL			109

Q12 Please add any further comments that you may have regarding the proposed developments to Greatness Recreation Ground

Answered: 52 Skipped: 58

#	RESPONSES	DATE
1	The skatepark needs improving - it's terrible, it would be great to have one like the one at Swanley. It would be wonderful if there could be sessions put on there to get kids active and to make it feel like a fun and safe place to be.	9/12/2023 10:29 AM
2	The skatepark needs to be rebuilt to a similar standard as Tonbridge Park or Mote Park. Concrete, not plywood.	9/11/2023 1:08 PM
3	Sevenoaks Town do a great job in the community and deserve better facilities to match the level of the main pitch. The club house is a bit of an embarrassment on match days.	9/10/2023 3:29 PM
4	I used to walk around the site more frequently when I was younger. More people using the site would mean that it would be less likely to be regarded as intended just for walking around. I note that the cemetery has several times been extended on top of the site. It is time to call a halt to this - if cemetery is full, we need a new cemetery. The park is the only suitable place in Sevenoaks for kids to learn to ride a bike, hence need to stop encroachment on to the site. There used to be a track/miniature steam engines. Could this be put back? This would need consultation with model engineering society of Tonbridge Wells (very important). Implement the proposed pedestrian crossing over the main road. NB. I may reconsider answer to Q9 if I knew more about what would be involved.	9/6/2023 1:34 PM
5	If you are thinking about extending parking please also add cycle parking to encourage more bicycle use.	9/5/2023 9:01 PM
6	Please can you add a zebra crossing on Seal Road between Mill Pond Close and Mill Lane. Currently it feels very dangerous crossing with little children there, and there are no other crossings nearby.	9/5/2023 8:30 PM
7	Can the car park be secured by a pedestrian gate so that dogs and Children are kept secure	9/5/2023 1:03 PM
8	I feel "the centre" should be used as a gym, a place to provide classes for exercise, for the community to meet, a place to meet for watching football (TV) as well as the club. I would like to be able to hire the pitch and for Sevenoaks juniors to use it frequently for games.	9/5/2023 11:52 AM
9	The opportunity to create a fantastic thriving social hub is enormous. It needs parking, a pleasant CAFE, and a GREAT PLAYGROUND. Get those bits and you solve so many issues for Sevenoaks. And it will be paid for by the cafe and other amenities like bat&ball does.	9/4/2023 2:37 PM
10	More trees and vegetation is needed to isolate the car park and play area from Mill Lane. This will ensure a less disturbing life for the local residents (less noise, less dust and pollution and less visibility towards hundreds of cars that are using the car park daily)	9/3/2023 12:39 PM
11	Given the significant increase in housing, it is important to maintain the already limited green space at the Rec. The only exception to this is to	9/1/2023 1:57 PM
12	Create a second 3G pitch where the current grass pitch is. This will enable the more teams to train/play concurrently, avoid cancellations of matches in winter and enable the club to rent out the facility and make money, therefore making it more self sufficient.	8/31/2023 10:26 AM
13	It is a wonderful space and needs careful thought and planning. On football days there is not enough parking. The gym equipment is in completely the wrong place - no thought in placement at all. STFC need a pavilion by the main pitch rather than all the odd buildings/containers at present. Definitely in favour of greatness being developed and designed properly.	8/29/2023 9:34 PM
14	Skateboarding park is the most important thing for my children as they would love to go skateboarding there	8/29/2023 1:49 PM

Greatness Recreation Ground Survey - current use and future improvements

15	Can we have a splash pool like Swanley park please? And a cafe please so we can get coffee 100%	8/29/2023 10:24 AM
16	Maybe an outdoor splash park may bring in other people from the community	8/29/2023 9:29 AM
17	This is a huge opportunity to repurpose the whole GP Area including relocating play / skate park, improving park and creating a state of the art all purpose facility. Will the new facility compete with the existing Clubhouse for daytime use, local community activities etc?	8/28/2023 8:50 AM
18	Skate park need enlarging and resurfacing.	8/27/2023 10:12 PM
19	The mill pond used to enhance the park. The regeneration has taken a ridiculous amount of time and makes the area look forgotten as no improvements seem to have been made for months.	8/27/2023 9:25 PM
20	More outdoor gym machines would be great	8/27/2023 12:14 PM
21	<i>Response redacted as per respondent's request</i>	8/25/2023 8:28 PM
22	This is so important for the future generations of our local area	8/25/2023 7:03 PM
23	As a parent of a child who plays for the club, I feel the improved facilities will help the club attract more players at grassroots level.	8/25/2023 4:45 PM
24	There are quite a few large dogs running around scaring children and adults and owners not cleaning up their dog's poo. More signage encouraging owners to keep their dogs under control and cleaning up after them, would be welcome.	8/25/2023 12:05 PM
25	The existing car parking facilities are of poor quality and are struggle to support existing use. They could be improved by resurfacing, marked bays to maximise the use of the space, bike racks out of the car park, crossings and/or footpaths particularly supporting safety around the playground if it is not moved under these proposals. The proposed clubhouse would offer a better experience for users and a more aesthetic and professional look to the facility reflecting better on the town itself.	8/25/2023 10:37 AM
26	I think the proposed developments are a brilliant idea and would really benefit the local community aswell as hundreds of children, parents and volunteers who have a massive impact on Sevenoaks Town FC. I think this could be an exciting project that could really develop and build greatness park and the local communities reputation.	8/24/2023 9:57 PM
27	A running track would be a great addition.	8/24/2023 9:47 PM
28	I am concerned about the increased traffic flow, which is already problematic on training and match days. Additional parking of only 6 cars onto the field is unnecessary and the additional spaces could and should be achieved elsewhere. Suggestion of boundary trees for residential boundaries, to ensure privacy. To consult with residents about time estimates for development works.	8/24/2023 9:42 PM
29	Can you review how this survey is distributed. I got it 2nd hand.	8/24/2023 9:02 PM

Greatness Recreation Ground Survey - current use and future improvements

30	I am very keen for More wildlife areas in Greatness Park however I cannot volunteer as I am a full time professional gardener and sadly just don't have time at the moment. But Bat boxes, hedgehog homes, bee boxes, bird houses and bug Hotels- Plus another (smaller) pond with a bridge over it, would all be brilliant and a wildflower meadow with a path/ crossing paths mown through. We need to be MUCH hotter/stricter on those (numerous) people who let their dogs foul- those with multiple dogs are the worst offenders- it's a massive problem in the park now. I regularly conduct dog business and litter picks as I don't like to see the litter/ Toxic waste building up. Let's put up more reminder signs so no one can miss them (with emotive messages about chn falling in it etc- which does happen all the time and 'get off your phone and watch where your dog is doing it's business!' Etc) and even more bins, pls.	8/24/2023 8:55 PM
31	I think the current facilities at Greatness Park are generally for the local football club and are very outdated with portacabins as changing rooms and toilets. Also the car park is just a large gravel area with potholes and no linemarkings which leads to cars parking wherever they can, this can also be dangerous especially in the winter months with young children using the unlit carpark.	8/24/2023 8:48 PM
32	This re development work is fantastic - will improve the club hugely	8/24/2023 8:41 PM
33	this development would be a huge boost to the area	8/24/2023 8:37 PM
34	Please don't sacrifice more openly accessible land for private use, either by fencing off for football club, or more construction / building / car parks. Instead, plant islands of vegetation with fruit trees on the open space. Also enforce against littering - there is dog poo everywhere as well as bags of dog poo.	8/23/2023 9:31 AM
35	N/A	8/19/2023 6:42 PM
36	Our garden backs on to the park so it would be good to keep local residents approved. Also we have had issues with travellers so proper lock up of facilities is required	8/19/2023 7:11 AM
37	This is an amazing much needed project thank you	8/17/2023 9:05 AM
38	Please please please include a skatepark as part of the plans	8/15/2023 9:48 AM
39	Extra car parking would be good as lots of cars park on footpaths and verges during football games causing hazards. It would also be good to get regular maintenance of the bushes on the side of the road into the car park as they often get overgrown, meaning an obstruction for prams, pushchairs, wheelchairs etc.	8/14/2023 6:45 PM
40	The skate park is a fabulous addition & my 12 year olds favourite place to be. It's the only thing he wants to do at the moment, but it really needs a refurb	8/14/2023 3:45 PM
41	I think it's a little sad that the focus is all about football. The skate park is a hugely beneficial facility for local teenagers. Yes there are a few who cause trouble, but many visit this to socialise and to keep fit and exercise with friends. Better lighting and safer ramps would be excellent. Not all children like football and at the end of the day, you can play football on any piece of grass. Scooting requires specific ramps and facilities.	8/14/2023 3:14 PM
42	Seen the fantastic work the council has done with the Skate Park at Swanley and would love to see something similar at Greatness.	8/14/2023 2:37 PM
43	I am a skate instructor and would love to work with local young people on a new and exciting skate park.	8/14/2023 12:27 PM
44	There are two small gaps in the fence surrounding the park - it would be brilliant if gates could be placed in these gaps for safety to stop small children or dogs running out of the park as the road outside is very busy. The space is an amazing, safe space for off lead dog walking - lots of the local dog owners come together before work/during lunch breaks and it's a brilliant and convenient space to walk our dogs - whilst I'm very much supportive of sprucing the area, I'd really hate to see any development that restricts the dog walking function. Thank you.	8/11/2023 9:44 AM
45	This development is much needed if the football club is continue to expand and serve the Sevenoaks community, particularly local children	8/10/2023 7:08 PM
46	As i am a supporter of Sevenoaks town to see the plans to develop to the stadium was a great relief. our average attendance for the first team is less than 200 which compared to a lot of the teams in the same league as doesn't compare. I feel the use of the ground as a whole would be improved should the stadium be built and also that the amount of people attending games	8/10/2023 3:08 PM

Greatness Recreation Ground Survey - current use and future improvements

would increase. as mentioned above in the survey S.T.F.C helps near to a thousand people of all different ages to develop their football skills and while we have a 3G pitch that was only installed in 2017 the rest of facilities do not really match in quality such. In a nutshell building the stadium would increase footfall and attendees for games and also I feel that it would increase the amount of people that would want to use the better facilities!

47	It would be very helpful for those with dogs or small children to install gates separating the car park areas from the main park.	8/10/2023 10:58 AM
48	My son has played for STFC since he was 5 and absolutely love's football. STFC have been fundamental in encouraging him to compete at a good standard and behave himself through the strong guidance of the coaching staff. My son and I regularly watch the 1st team play at Greatness. The club is a fantastic asset to the Town and community and the proposed improvements can only benefit the club and community.	8/9/2023 8:11 AM
49	This space has so much potential. We should aim to include play, riding, basketball, exercise, orchard, herb garden etc	8/9/2023 6:17 AM
50	The car parking is dire. Need to offer additional facilities for bikes to encourage non car usage.	8/8/2023 6:05 PM
51	Q.8 - I'm not against more parking over current grassed areas, but not too much. I think the layout of the whole site could be planned better to increase parking spaces, but improve the location of certain areas so they're not impacted by any increase in parking.	8/8/2023 5:05 PM
52	Keep the openness for informal use by local people.	8/3/2023 3:34 PM

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Greatness Cemetery

Recently the Chair of Open Spaces & Leisure Committee met with an interested resident/user of Greatness Cemetery to discuss some simple improvements to the chapel to help enhance the experience for visitors.

New Artificial silk flowers have been purchased for the vases which stand either side of the dais.

Two interpretation boards similar to those displayed at the last Open Day have been produced and framed and are currently being installed in the foyer of the chapel to help explain the unique features of the park.

After meeting with our IT specialists we have received a quote to have two monitors placed, one either side of the dais steps, to allow the showing of still and video images during a service. This will be linked to a control unit allowing the connection of a lap top or similar to share images from.

The cost of this equipment is £3530.96 plus electrician's charges for the additional sockets.

Estimated total cost £4,000 + Vat

There are insufficient funds in the revenue budget so

Officer's Recommendation is that this project is submitted to the Finance & General Purposes Committee for further approval.

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Current Matters

NB: updates shown in green

176/5 (vii) 22.07.2019	Tree Planting	<p>Total number of trees planted in 2022/23 by STC is 34 standard trees and 70 whips/saplings.</p> <p>As part of The Queen's Green Canopy Project, the Mayor planted an Avalon Plum tree at the Bat & Ball Centre in March. Two Sakura cherries have also been planted, one in memory of Cllr Waite.</p> <p>Adopt a Tree 2022/23 – 13 trees planted. 2023/24 Adopt a Tree scheme now open.</p> <p>See Agenda Item 11</p>
152 (iv) 05.07.2021	St Nicholas Church – Quinquennial Report	<p>Quotes from qualified stone masons for works mentioned in the Quinquennial report of 12.03.2021 have been obtained and will be reviewed by Officers.</p> <p>Two most competitive have been invited to requote with plan to complete works 2023/24. Work scheduled to commence September 2023.</p>
156 05.07.2021	Greatness Recreation Ground Management and Improvement Plan	<p>Meeting with stakeholders was held on 08.10.2021. It was agreed that a survey would be produced in 2022.</p> <p>The survey will be part of the professional consultant's work required by the Football Foundation to progress the proposed new pavilion. STFC and STC jointly appointed consultant for public consultation in January 2023. Pending update.</p> <p>Public Consultation regarding current use and improvements to Greatness Recreation Ground commenced on 8 August and was due to close on 15 September 2023 but extended for one week to enable residents receiving notification via the Town Crier time to respond.</p>
353 08.11.2021	Kent Association of Local Councils – Fire Hydrant Initiative	<p>Awaiting information from KALC/KFRS with guidance on progressing scheme. Pending information from KFRS.</p> <p>STC liaising with representative from Sevenoaks Fire Station.</p> <p>KFRS advised that an online provision for reporting faulty hydrants is available via KCC website- Report a Fault.</p> <p>Recommend removing this item from future Current Matters report.</p>

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<p>522 14.02.2022</p>	<p>Sevenoaks Lawn Tennis Club-parking barrier in Raleys Car Park</p>	<p>Club advised of resolution: RESOLVED: to support the SLTC proposal subject to the following:</p> <ul style="list-style-type: none"> • SLTC to proceed only if the tennis club meet the full cost, including planning permission; • Should the items become damaged or unused, they be removed from the site completely, including removal of the key pad and kerbed area and the reinstatement of the area to its former condition at SLTC's expense; • That there be no loss of parking spaces to the Town Council; and • That officers seek reassurance that emergency access provision be taken into account during the planning process. <p>STC is aware that SLTC is ready to submit planning application.</p> <p>See Agenda Item 5</p>
<p>194.3 (i) 04.07.2022</p>	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC) <i>Additional ambulance access at pitch 1 access point</i></p>	<p>(i) <u>Additional ambulance access at pitch 1 access point</u></p> <ul style="list-style-type: none"> • Ambulance service to be consulted regarding the need for the access, and whether this proposal was of significant benefit • Robust gate design would be required to address risk of unauthorised access to the site • Application to drop kerb would need to be submitted to Sevenoaks District Council • Discussions required with Rugby Club regarding funding of the works • Consideration to be given to impact on car parking <p>RESOLVED: That the Open Spaces Manager be asked to investigate these issues with the Rugby Club and report back to a future meeting.</p> <p>Awaiting information from SRFC regarding Ambulance Service access requirements and funding options.</p> <p>Gate design to be partly dependent on Ambulance Service requirements.</p>

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		<p>KCC advised vehicle crossover application would be required & SDC to be consulted regarding planning permission for dropped kerb.</p> <p>SRFC to investigate points and report back to us before planning permission applied for.</p> <p>No further update or response for 1 year. Recommend removing from Current Matters report.</p>
194.3 (ii) 04.07.2022	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC)</p> <p><i>Club Signs at top of Plymouth Drive and by access point to the field by pitch 1</i></p>	<p>(ii) <u>Club Signs advertising home games at top of Plymouth Drive and by access point to the field by pitch 1</u></p> <ul style="list-style-type: none"> • More detailed proposal required of what is intended, what is the purpose, has the placement on the side of existing building been considered • Advice from Sevenoaks District Council required on whether planning permission needed • Consideration to be given to the range of uses of the land, implications of clearly branding it as Rugby Club, and to putting something up explaining the variety of uses at Raleys Field • Current Public Realm Wayfinding project looking at signage throughout the Town, including sports clubs, to be taken into account • Noted, that Vine Cricket Club do have a provision and that they lease the land. <p>RESOLVED: That the Open Spaces Manager discuss the options with the Rugby Club and obtain detailed proposal for consideration at a future meeting.</p> <p>SRFC would hope to attract more spectators by advertising upcoming matches on roadside signs</p> <p>KCC responsible for road signs - SRFC was advised to consult KCC about signage at top of Plymouth Drive Suggested to SRFC placement of sign on pavilion – SRFC preference is sign by hatched entrance</p> <p>Awaiting more information from SRFC detailing proposed signage</p> <p>No further update or response for 1 year. Recommend removing from Current Matters report.</p>

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<p>194.3 (iii) 04.07.2022</p>	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC) <i>Pitch 1 Match Day Sponsorship Boards – request to keep up during season</i></p>	<p>(iii) <u>Pitch 1 Match Day Sponsorship Boards, request to keep up on pitch barriers during season (September to April)</u></p> <ul style="list-style-type: none"> • Planning permission implications to be considered regarding advertising • Concern that it would visually appear to be a barrier and impede passage across public open space <p>RESOLVED: that, in principle, the installation of sponsorship boards be permitted on match days and at other times the Rugby Club is using the pitches, subject to clarification of any planning permission required. At all other times the sponsorship boards to be removed.</p> <p>SDC advised that planning permission is required for any sponsorship boards - and retrospective planning application can be submitted for existing signage.</p> <p>As Knole Paddock is within the green belt additional factors need to be considered when making planning application.</p> <p>SRFC explained difficulty in finding volunteers /members to place and remove sponsorship boards between match days.</p> <p>No further update or response for 1 year. Recommend removing from Current Matters report.</p>
<p>194.3 (iv) 04.07.2022</p>	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC) <i>1st XV Match Entrance Charge</i></p>	<p>(iv) <u>1st XV Match Entrance Charge</u></p> <ul style="list-style-type: none"> • Covenant on the land to be checked to see whether this permissible • Details required of how it can practically be achieved without impeding public access to the open space <p>RESOLVED that:</p> <ol style="list-style-type: none"> 1) the covenant on the land be checked to clarify whether this is permissible 2) the Rugby Club be asked to provide details of how a charging scheme could be introduced whilst also ensuring that the general public still had free access to the public open space <p>SRFC advised that it does not intend to impede public access to the open space and proposed setting up a table in the car park asking for a donation from spectators. They explained that supporters of teams at this level are accustomed to paying a small donation/entrance charge.</p>

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		<p>The covenants are not clear either way. As a principle, charging is not made for entry to public open space.</p> <p>It is recommended that sale of programme is used to generate funds from spectators.</p> <p>No further update or response for 1 year. Recommend removing from Current Matters report.</p>
194.3 (v) 04.07.2022	<p>Knole Paddock, Sevenoaks Rugby Club (SRFC)</p> <p><i>Additional Point of Sale: outdoor hot food facility</i></p>	<p><u>(v) Additional Point of Sale – Outdoor Hot Food Facility</u></p> <ul style="list-style-type: none"> • Town Council to consider whether it wants a concession on that site • Green belt land, planning permission would be required • Utilities would need to be installed • Costs of building and managing project to be considered <p>RESOLVED: That the Open Spaces Manager look in more detail at the proposal to consider whether it is a practical proposal that would stand up to planning and other scrutiny</p> <p>A meeting has been held with SRFC and discussion about information needed regarding costs associated with building and maintaining any structure, Health and Safety considerations, and Food Hygiene considerations for an outdoor Point of Sale, for STC to consider at a later date.</p> <p>No further update or response for 1 year. Recommend removing from Current Matters report.</p>
414.2 07.11.2022	<p>Boundary Wall between the Closed Churchyard at St Nicholas Church and The Chantry house</p>	<p>RESOLVED that:</p> <ol style="list-style-type: none"> 1) Officers carry out additional preparatory work required; and 2) obtain legal opinion regarding ownership of the boundary wall <p>Legal opinion has been received and a shared ownership agreement has been sent to the owner.</p> <p>Shared ownership agreement being finalised.</p>
582.4 13.02.2023	<p>Vine - Condition of Grass</p>	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To rule out the placement of a path down the middle of the grass; 2) To seed and temporarily fence off an area of the grass to allow it time to recover; and

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		<p>3) To consider what can be installed in the garden to celebrate the Coronation.</p> <p>King Charles Coronation Roses to be planted in Vine Garden in Autumn. Grass to be renovated again after the Vegan Market taking place on 23.09.2023.</p>
582.5 13.02.2023	Vine - Anti-social behaviour	<p>RESOLVED that Officers:</p> <ol style="list-style-type: none"> 1) Review additional security arrangements to be taken; 2) Continue and intensify communication with the Police; and 3) Report back at the next Committee meeting. <p>Item was reported to Youth Service Committee.</p> <p>Enhanced CCTV was installed and existing/damaged toilet doors were replaced with more robust/steel doors.</p> <p>SDC consulting on PSPO, may be complicated due to Premises Licences. Consultation closes Sunday 24 September 2023.</p>
582.7 13.02.2023	Vine- Borehole	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) Officers to explore and consult fully about: <ol style="list-style-type: none"> a) SVCC plans to fund a borehole installation; b) Location of related infrastructure; and c) The opinion of local and relevant authorities and agencies. 2) Officers to report back at the next Committee meeting. <p>Pending reply from Environmental Agencies.</p>
206.2 10.07.2023 254.2 F&GP 24.07.2023	Sevenoaks Greensands Common Project	<p>RESOLVED: To recommend to Finance & General Purposes Committee to consider in future budgets to contribute £5,000 p.a. for four years to continue funding the project.</p> <p>Finance & General Purposes Committee RESOLVED: that it be agreed in principle that funding of £5,000 per annum for the Sevenoaks Greensands Common Project be considered as part of the 2024/2025 budget setting process.</p>
206.5 10.07.2023 255	Skateboard Park at Greatness Recreation Ground	<p>It was noted that the skatepark has regular maintenance but needs fundamental repairs.</p> <p>Finance & General Purposes Committee RESOLVED that:</p>

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F&GP 24.07.2023		<p>1) Option 1 set out in the report (replace all existing boards and resurface, retaining and strengthening existing frames) as recommended by the Youth Services Committee be approved; and</p> <p>2) £40,000 of CIL funding be allocated to this project.</p> <p>See update at Agenda Item 5</p>
208.1 10.07.2023	Allotment Rents	<p>RESOLVED that:</p> <p>1) allotment rents for Quakers Hall Allotments be increased by no more than 10% i.e., to 23p per square metre, slightly more than the rate of inflation, with effect from 1st October 2024;</p> <p>2) that allotment rents for Bradbourne Vale Allotments be increased by 0.2p to round up to 22p per square metre, with effect from 1st October 2024.</p> <p>It has been noted that the 23p for QHA should have read 24p as the calculation was 21.8p + 2.2p.</p> <p>As this error has now been minuted as discussed and reported the increase for QHA 2024-25 will actually be 5.5% and not 10%.</p>
210 10.07.2023	Sevenoaks Sports Strategy Review	<p>The timeline for production of the second Sports Strategy is dependent on items raised during the consultation.</p> <p>The first meeting is scheduled to take place 4th October 2023.</p>
213 10.07.2023	Woodside Road Open Space	<p>RESOLVED:</p> <p>1) Officers to prepare a consultation leaflet to be circulated to local residents by Ward Councillors.</p> <p>2) To commission an updated Environmental Health report on the land to ensure there is no contamination.</p> <p>3) To begin implementing a plan of action in the Autumn subject to local support and result of Environmental Health report.</p> <p>Meeting on site with EHO and 3rd party Environmental Consultancy will be agreed to confirm the extent and location of the trench and to look at access, any other local restrictions so that a</p>

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		<p>quotation may be provided for the proposed works below:</p> <p><i>To attend site with a small mechanical digger, a skip, some heras fencing and an engineer to turn over the soil in the trench that was dug and adjacent near surface soil. The phosphorus of concern if remaining on site will identify itself by reacting with air and this can then be placed into the skip to finish reacting whilst the soil is replaced. On completion of this exercise we should then be able to confirm by virtue of having turned the soil over that the issue has been dealt with.</i></p> <p>See Agenda Item 5</p>
214 10.07.2023	Mill Pond Wood – steps from Seal Road	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To continue to monitor the use and erosion of the steps. 2) To obtain quotes to install handrails to the existing steps. <p>Quotes being obtained for handrails.</p>
215 10.07.2023	Raleys Car Park Permit Scheme	<p>RESOLVED: to expand the criteria to open applications to independent businesses alongside independent retailers.</p> <p>All permits for 2023/24 have now been awarded.</p>
216 10.07.2023	Wednesday Market at Buckhurst Lane	<p>RESOLVED:</p> <ol style="list-style-type: none"> 1) To review the current policy for persuading Sevenoaks District Council to move the Wednesday Market from Buckhurst Lane to the High Street (same location as Saturday market) at the Town Council meeting scheduled for 24th July 2023. 2) Officers provide any additional information requested by Councillors for the review at the Town Council. <p>The Town Council had been considering the location of the Wednesday market but had been advised by Sevenoaks District Council today that there was no possibility of relocating to the High Street. It was agreed therefore that opportunities to expand the market in its current location at Buckhurst Lane be pursued. At its Blue-Sky meeting in September the Town Council would be reviewing the town centre, including detailed consideration of the future of the markets.</p>
244 Town Council 24.07.2023		