

Sevenoaks Town Team Executive Board Meeting

6:30pm: Wednesday 21st June 2023

To be held at
The Council Chamber, Sevenoaks Town Council, Bradbourne Vale Road TN13 3QG

Executive Board

Representing	Number	Current Member	Current Organisation
Sevenoaks Town Council	4	Cllr Chloe Gustard Cllr Victoria Granville-Baxter Linda Larter MBE Mike Reid	CEO / Town Clerk Town Team Facilitator
Sevenoaks District Council	1	Cllr Graham Clack	
Kent County Council	1	Cllr Streatfeild MBE	
Transport	3	Cllr Tony Clayton Austin Blackburn Gemma Louro	Sevenoaks Rail Travellers Association Go Coach Southeastern
Leisure Facilities	3	tbc Cllr Andrew Eyre Hannah Kay	Leisure Centre Stag Knole
Chamber of Commerce	1	Dawn Blee CEO	
Blighs Meadow	1	Stephen Butler	Workman plc
Sevenoaks Chronicle	1	None available	
Sevenoaks Society	1	Roger Walshe or Geraldine Tucker	
Large Business	2	Maxine Morgan (Vice-Chair) Elizabeth Dolding	Specsavers Warners Solicitors
Small Independent Business	2	Roberta Ware Glenn Ball	Francis Jones Jewellers Local Architect
Residents Associations	3	Elizabeth Purves Helen O'Sullivan Byron Brown Avril Hunter	Hollybush RA Eardley Road RA Bradbourne RA Redlands RA
Round Table	1	Vacant	
Police	1	Vacant	Kent Police
	26		

AGENDA

1. Election of the Town Team Chair

The Town Team Terms of Reference require that the Chair is an elected Sevenoaks Town Council member. Having stood down as a Councillor, this means that Andrew Eyre has automatically retired from the Chair, though he continues as a Board member.

2. Apologies for Absence

3. Minutes

To receive and approve the minutes of the Town Team Executive Board Meeting of 22nd February 2023.

4. Policing in Sevenoaks with special reference to Business Crime



A presentation on behalf of Kent Police given by Acting Assistant Chief Constable Neil Loudon who is the Divisional Commander responsible for the West Division which covers Sevenoaks.

5. Spring Vegan Market

A brief report from Mike Reid.

6. Coronation Events



A round-up report will be given by Linda Larter.

7. Coronation Childrens High Street Safari

A copy of the report is attached. Numbers were slightly down on the Christmas Safari for no obvious reason. What has been good is the receptiveness of businesses in taking part.

8. Sevenoaks Business Show

By the time of this meeting the Show will have been held and a report will be given.

9. Sevenoaks Business Hub

The Chamber of Commerce has relocated to new premises and the office they previously occupied has been let to a new hirer with an increase in the rent being received.

A new advert has been designed and is being used.

Work continues to consider ways to improve the energy efficiency of the building and make further improvements. Glenn Ball will be asked for an update.

While Town Team had initiated a liaison to work in tandem with Lime Tree Work Shop and Help VA to jointly promote co-working facilities in Sevenoaks, work is now beginning to move forwards financed by the Levelling Up Fund. There are no details yet – it is work in progress.

10. Wayfinding project

The outcome of the local elections has briefly stalled progress as two of the working group have had to be replaced. The broad design is developing well and an invitation to create new imagery representing the town or its people is being considered.

11. Shop, café, restaurant, and pub occupancy survey

At the last meeting the headline results were given and discussed by the Board. As an outcome it was felt that the survey would be a very useful marker in monitoring shopping trends if the more detailed analysis detailed the numbers of business types in a location. This is appended to this agenda.

12. South and South East in Bloom



Sevenoaks has once again entered the competition. This year we have new main sponsors being Knocker & Foscett Solicitors.

13. DVCRP: Sevenoaks and Bat & Ball Station Bridge Mural Designs

Darent Valley Community Rail Partnership have commissioned London based mural artist Olga Sielicka to design two murals for Sevenoaks Railway Bridge and Bat & Ball Station Railway Bridge; both murals will be paid for by DVCRP. These are to be consulted by DVCRP Steering Group and undergo public consultations also. Designs to be circulated at TT meeting.

14. Public loos at the bus station

New signs for the location of public loos around the town have been created and installed, and any progress towards upgrading the facilities at the bus station will be discussed.

15. Reports from Town Team Members**16. Date of Next Meeting – Wednesday 2nd August 2023**