

Sevenoaks Town Sports Strategy (STSS) Working Group

(Meeting open to members of the public, and membership open to any sporting organisation/group within Sevenoaks Town)

Wednesday 4th October 2023 6:30pm

Sevenoaks Town Council Chamber, Bradbourne Vale Road, TN13 3QG

Agenda

1. Welcome and Introduction

2. Apologies for absence

3. Terms of Reference

To receive and accept the draft Terms of Reference which outline the purpose and role of the STSS Group. These as signed off by the Planning Committee on 11th September 2023.

4. Election of Chair

This to be an elected member of Sevenoaks Town Council, as per the Terms of Reference.

5. Election of Vice Chair

This to be an elected member of Sevenoaks Town Council, as per the Terms of Reference.

6. Sevenoaks Town Sports Strategy – A review

a) To note copy of the first Sevenoaks Town Sports Strategy, which is an Appendix to the adopted Sevenoaks Town Neighbourhood Plan. Available via the following link:

<https://sevenoaksndp.files.wordpress.com/2023/09/sevenoaks-town-council-sports-strategy-2015.pdf>

b) To receive a report detailing the achievements of the first Sevenoaks Town Sports Strategy which was completed in 2015.

7. Formation of STSS Group Membership

8. Declarations of interest

Any personal or financial interests which may conflict or coincide with the topics being considered as part of the STNP must be declared, after which a document listing any relevant interests will be prepared for signing at the next meeting.

9. Topics for consideration

To discuss and agree the key topics for consideration of the STSS Group, to be added to

the Terms of Reference and agreed by the Planning Committee.

10. Dates of future meetings

To discuss potential dates for future Monitoring and Action Group meetings.

Terms of Reference for Sevenoaks Town Sports Strategy (STSS) Working Group

For a second Sevenoaks Town Sports Strategy, to form part of the evidence base for the Sevenoaks Town Neighbourhood Plan and to establish sporting needs within Sevenoaks Town for the next 10 years.

1. Naming and role

1.1 The Working Group shall be referred to as the Sevenoaks Town Sports Strategy Group (STSS).

1.2 Topics for consideration by the Working Group are as follows:

[To be discussed at initial meeting of the Working Group]

1.3 Additional topics may be added to the Working Group's brief provided that they are within the scope of the Sports Strategy process and do not conflict or duplicate the work being carried out by another Sevenoaks Town Council (STC) Committee or Working Group.

1.4 Any proposed modification to the list of topics to be considered by the Working Group must be approved by the STC Planning Committee before they may take effect.

2. Membership

2.1 Excluding elected Councillors, members of the STSS shall be limited to representatives of Sports organisations within Sevenoaks Town.

2.2 Members of the STSS shall be, as far as possible, representative of the demographics within Sevenoaks Town.

2.3 The formal list of members of the STSS and all related General Data Protection Regulation (GDPR) matters will be maintained and controlled by the Planning Committee.

2.4 Meetings of the STSS will be open to all members of the public who wish to attend.

2.5 Members of the public in attendance at a STSS meeting shall be free to contribute to the discussions taking place however will not hold voting rights.

2.6 Members of the STSS must disclose any personal or financial interests which may conflict or coincide with the topics being considered by the Sub Committee.

3. Governance and decision making.

3.1 The STSS will be presided over by a Chair or Vice Chair who must be an elected member of Sevenoaks Town Council.

3.2 If the Chair is not able to be present, meetings shall be chaired by the Vice Chair. If neither are present, members shall elect a Chair for the meeting from those present.

3.3 Decisions will be made by the consensus of formal members present at the STSS meeting. When a vote is tied the Chair will have the casting vote.

3.4 Recommendations made by the STSS will be considered as purely advisory and hold no weight unless explicitly ratified by Sevenoaks Town Council's Planning Committee.

4. Meetings

4.1 It is for the individual STSS to determine frequency of meetings, however the frequency should be adequate to allow the STSS to meet deadlines set by the Planning Committee.

4.2 It is recommended that as soon as possible a schedule of STSS meeting dates is agreed and circulated to members.

4.3 Sevenoaks Town Council must be notified at least 5 working days in advance of any proposed meetings to allow them to be publicised adequately.

5. Record Keeping

5.1 Sevenoaks Town Council will endeavour to have an Officer present at meetings of STSS who will be responsible for the production of the minutes.

5.2 Minutes of meetings will be publically available and will be publicised on Sevenoaks Town Council's website.

5.3 Agendas for the STSS will be circulated via email to all who have expressed an interest in the second Sevenoaks Town Sports Strategy process. Paper copies will be made available at the meeting.

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Sevenoaks Sports Strategy Review

The Sevenoaks Town Neighbourhood Plan (STNP) will require a lot of work in implementing its policies and aims. It also needs the supporting statements reviewed as they were created at the beginning of the process, although as the Planning Inspector stated the fundamental principles have not changed.

The Sports Strategy is one of the supporting statements requiring review, originally created in consultation with 40 sports organisations. Expressions of interest to be involved in the review of the strategy are currently being sought via the advert overleaf launched at the Sports and Wellbeing Showcase Event on 2nd July.

The final document was published in 2015 and can be viewed as an appendix to the Sevenoaks Town Neighbourhood Development Plan (STNP) – see Appendix D on page 185 of the STNP via the following link: [4166_20230302-sevenoaks-neighbourhood-plan-march-2023-compressed.pdf \(wordpress.com\)](https://www.sevenoaks.gov.uk/wp-content/uploads/2023/03/4166_20230302-sevenoaks-neighbourhood-plan-march-2023-compressed.pdf)

The Sevenoaks Town Council Sports Strategy resulted in over £1.2m being invested into sports provision within Sevenoaks town including the following projects (see overleaf for additional details). In addition, the new Bat & Ball Centre to enable floor-based sports e.g., Marshall Arts, Zumba, and outdoor tennis, netball and 5 aside football:

Greatness Recreation Ground – 3G Pitch, new public toilet, outdoor gym facility, planning progression for new pavilion project. Vine – disabled ramp for pavilion, resurfacing cricket outfield, refurbishing exterior of Vine pavilion. Knole Paddock – improvements to drainage of pitches, decking to SRFC clubhouse, new floodlights for rugby training, planning fees for 3G pitch (unsuccessful), new overflow car park. Hollybush Recreation Ground – improved 3G hockey pitch. Bat & Ball Centre – MUGA for tennis, netball, 5 aside

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Sports Strategy – time for a review






In 2013 Sevenoaks Town Council commenced consultation with 40 organisations involved in sports within the town with the aim of producing a Sports Strategy. The final document was published in 2015 and can be viewed as an appendix to the Sevenoaks Town Neighbourhood Development Plan (STNP) – Scan the QR code or click [here](#) and see Appendix D on page 185.

The Sevenoaks Sports Strategy resulted in over £1.2m being invested into sports provision within Sevenoaks town on the following projects:

Greatness Recreation Ground: 3G Pitch, new public toilet, outdoor gym facility, planning progression for new pavilion project. **Vine:** disabled ramp for pavilion, resurfacing cricket outfield, refurbishing exterior of Vine pavilion. **Knole Paddock:** improvements to drainage of pitches, decking to SRFC clubhouse, new floodlights for rugby training, planning fees for 3G pitch (unsuccessful), new overflow car park. **Hollybush Recreation Ground:** improved 3G hockey pitch. **Free sports:** outdoor gyms, outdoor table tennis, play equipment, skateboard park. Investment into gymnastic facilities. Policies included in the STNP for future school sports provision to meet governing bodies standards and cycling strategy. And £150k reserved for indoor cricket facilities.

Also £3m on **Bat & Ball Centre:** MUGA for tennis, netball, 5 aside. Floor based sports including martial arts, zumba, and dance etc.

Having accomplished so much of the first Sevenoaks Town Council's Sports Strategy, it is time to look to the future.

We are looking for representatives of local sports organisations who are willing to invest time in helping us to prepare the second local Sports Strategy.

If you are interested, please contact Georgie Elliston at planning@sevenoakstown.gov.uk by the end of July 2023. The intention is for the first meeting to take place in September 2023.

Sevenoaks Town Council, Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG.
www.sevenoakstown.gov.uk

	Location	Project	Update	£
A1	Greatness Recreation Ground	New Sports Pavilion including café and toilets.	Sevenoaks Town Football Club / Sevenoaks Town Council have obtained planning permission and moving forward to obtain football foundation funding.	
A2	Greatness Recreation Ground	Current pavilion repurposed as community facility – installation of public toilet.	Awaiting completion of new pavilion. New public toilet built.	£25,000
A3	Greatness Recreation Ground	Outdoor Gym Facility - Free Sports	Installation completed	£15,000

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A4	Greatness Recreation Ground	3G Pitch Enabling football to be played all year round	Installation completed	£500,000
A5	Greatness Recreation Ground	Improvements to Environ	Consultation to take place as part of new sports pavilion project.	
B1	Vine	Refurbish Vine Pavilion to enable disabled access. Refurb of external of Vine Pavilion	Access ramp installed.	£35,000 £70,000
B2	Vine	Make building more energy efficient		
B3	Vine	Upgrade public toilets. Used by runners, cyclists, cricket players, walkers. Cycle Friendly recognised café. Green Flag Award	Completed	£20,000
B4	Vine	Outdoor cricket nets to be removed and make good.	Completed	
B5	Vine	Outdoor storage required for cricket equipment.	Cricket club continue to use STC's Tea Hut. STC regularly maintain.	
B6	Vine	Cricket outfield, post covid.	Complete restoration of cricket outfield, post covid. STC contributed £16,000	£25,000
C1	Knole Paddock	Improve drainage to sports pitches.	Works undertaken in 2015 and 2022. Pitch 1 completed. 2 x £35,000	£70,000
C1(a)	Knole Paddock	Make buildings more energy efficient.		
C2	Knole Paddock	Installation of 3G pitch	STC invested resources into planning applications to appeal stage – however planning permission not granted. New floodlighting	£17,000 £18,500
C3	Knole Paddock	Installation of MUGA	Due to planning issues installed at Bat & Ball Centre	
C4	Knole Paddock	Improved SRFC facilities for spectators.	Completed decking area and moving of main pitch	£20,000

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C5	Knole Paddock	Retention of Cricket Pitch	Retained although reduced to accommodate Rugby. Planning Permission obtained for practice nets.	
C6	Knole Paddock	Retention of Football Pitch	Retained – programme of improvement to commence 2023.	TBC
C7	Knole Paddock	Enable long term sustainability of Lawn Tennis Club	STC lease land to club.	
C8	Knole Paddock	Raleys Gym to be closed and area redeveloped. Investment into Sencio gym facilities.	Completed	
C9	Knole Paddock	Remove some strain on parking issues – grass crete for 46 spaces as overflow car park.	Planning permission obtained and project completed.	£15,000
D1	Hollybush Recreation Ground	Indoor Bowls Club – consideration adaption to enable shared use with other sports provision = shared costs.	Owned by SDC	
D2	Hollybush Recreation Ground	Additional tennis facilities	Provided via SDC & private organisation	
D3	Hollybush Recreation Ground	Improved 3G facility	Completed with STC financial contribution	£50,000
D4	Hollybush Recreation Ground	Partnership provision with adjacent schools.	Schools now have a coordinated sports programme involving local sports clubs.	
D5	Hollybush Recreation Ground	Footbridge across Seal Hollow Road for link to Knole Paddock and improved pedestrian access.		
D6	Hollybush Recreation Ground	Expansion and improvement of lodge with public toilets, children nursery and community facilities.	Recommended to SDC for preparation of strategic plan for open space.	
D7	Hollybush Recreation Ground	Hollybush Park	Recommended to SDC for preparation of strategic plan for open space	

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D8	Hollybush Recreation Ground	Consider provision of cricket at Hollybush Park	Considered and not progressed – objections from local residents.	
D9	Hollybush Recreation Ground	Open space for running, children play, dog walking etc to remain.		
E1	Community Centre (Now Bat & Ball Centre)	Convert to two storeys to enable. <ul style="list-style-type: none"> • Gymnastics • Martial arts • Dancing • Tennis • Netball • Tai chi • Exercise classes • Zumba • Basket ball • Cross fit 	Planning permission not agreed for two storeys. Sports accommodated except indoor basketball and cross fit.	£3,000,000
E2	Community Centre (Now Bat & Ball Centre)	Retain outdoor multi sports facility	New facility with floodlights installed – free to use.	£100,000
F1	Former Wilderness School Site	Two new schools with sports provision	Provided by KCC	
F2	Former Wilderness School Site	Two new multi-use games area	Provided by KCC	
F3	Former Wilderness School Site	Upgraded Sencio facilities	Provided by KCC	
G1	Sencio Leisure Centre	Support the long-term sustainability of the facility.	2023 new management to be put in place	
G2	Sencio Leisure Centre	Disability basketball – improve facilities	Completed with adjustable hoops.	
G3	Sencio Leisure Centre	Incorporate gymnastics from Raleys	Completed – STC donated funds	£95,000
H	Informal Free Access Sports	Outdoor gyms Table Tennis Running Tracks Jogging Cycling	Additional outdoor gym installed at Julians Meadow. Outdoor Table Tennis – Hillingdon Rise No progress Improved facilities including public toilets	£15,000 £5,000

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		Skateboard Park Walking Dance Play Equipment	– also 2 Cycle Friendly locations. Ongoing maintenance Improved facilities Bat & Ball Centre / Stag New facility at Buckhurst Lane Refurbished <ul style="list-style-type: none"> • Hillingdon Rise • Julians Meadow • Pontoise 	£120,000 £40,000 £40,000 £25,000
I	Traditional school sports lessons	Encourage schools to pay and use current sports organisations in partnership with sports lessons.	Schools now have a coordinated sports programme involving local sports clubs.	
J	Spectators	Good facilities needed.	Improved facilities at SRFC pavilion. Accessible ramp at Vine Pavilion.	
K	School Sites	Work in partnership with schools to provide sports provision to meet Sports governing bodies standards.	STNP – school sports facilities to meet governing body requirement to enable community use.	
L	Partnerships with Neighbouring and or other authorities	Exchange information work together and avoid duplication.	Ongoing	
M	New Sports Sites	New sports sites within Sevenoaks town are extremely limited due to land availability.	Blue Skies thinking – purchase and repurpose land?	
N	New Sports Sites	Land adjacent to Greatness Recreation Ground available following completion of Tarmac operation.	Formal land sports not suitable due to topography. Water sports possible in restored lake. Allocation within STNP.	
O	Access for disabled and vulnerable people	All facilities to be reviewed to address.	Included within new projects. Adaptions made to current provision.	
P	Cycling provision	Work with the adopted Cycling Strategy	Being progressed subject to funding.	

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Q	Golf	To support Golf Clubs encouraging young members for sustainability	Ongoing	
	Indoor Cricket	SDC requested s.106 funding for future indoor cricket provision.	STC provided to SDC	£150,000
	Key sports provision need identified but without resolution at the time.	<p>Outdoor Basketball free</p> <p>Indoor Basketball Courts with spectator area.</p> <p>Outdoor netball courts with floodlights and facilities.</p> <p>Outdoor Archery provision</p> <p>Hockey 2 x 3G pitches and clubhouse</p> <p>School sports facilities to meet sport's governing bodies standards.</p> <p>Indoor tennis courts provision</p> <p>Badminton Court provision.</p>	<p>1 hoop installed at Bat & Ball Centre</p> <p>1 court at Bat & Ball Centre</p>	