













**Sevenoaks Town Council**  
**Sevenoaks Town Neighbourhood Plan: Monitoring and Action Strategy**

**Revision History**

Version	Status	Notes
Version 1	Draft	Presented to Planning Committee 11-09-2023 Approved by Planning Committee 11-09-2023

**The purpose of this Monitoring and Action Strategy:**

Although there is no formal requirement to monitor or review neighbourhood plans, it is good practice and helps to ensure that the neighbourhood plan remain relevant and effective. A Monitoring and Action group will therefore be set up in order to measure how well the policies and aims are delivering their intended purposes, and to organise the actioning of any aims which were set out in the Plan or additional projects identified throughout its lifetime.

This intention is stated on Page 85 of the Sevenoaks Town Neighbourhood Plan, as recommended by the Independent Examiner of the STNP in PM17 of his Report. This Report as well as the STNP and its supporting documents can be viewed on the following website, dedicated to the STNP.

<https://sevenoaksndp.wordpress.com/>

An annual report will be prepared by this Group at the end of each financial year, which will feed into the 5 yearly review process, whereby the Town Council in consultation with the Monitoring and Action Group will update the Plan in order to ensure that its policies and aims remain relevant, effective, and reflective of the present climate.

**This document is organised into the following four sections:**

- **Use of the STNP when making recommendations on planning applications** – Planning Committee guidance in making recommendations with relevant reference to the STNP,
- **Actioning of further studies/projects** – In delivery of projects and actions set out in the STNP
- **Monitoring successful application of policies against planning applications and appeals** – In keeping track of decisions made on planning applications by the Local Planning Authority, and whether the Plan’s aims and policies are being achieved
- **Review and revision of the STNP** – In how annual reports will feed into the 5 year review of the STNP, and how policies and aims will be kept relevant and effective via any necessary revisions which the two previous sections may have identified.





































