

Tuesday 17<sup>th</sup> February 2026

You are hereby summoned to attend a meeting of the **Sevenoaks Town Council** to be held in the **Council Chamber, Town Council Offices, Bradbourne Vale Road, TN13 3QG on Monday 23<sup>rd</sup> February 2026 at 7pm.** Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note, proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: <https://youtube.com/live/FOn28Qlx9BY> and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at [sevenoakstown.gov.uk](http://sevenoakstown.gov.uk) or by request.

Members of the public wishing to address the Council Meeting should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.



**Town Clerk**

To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

**Committee Members – Quorum minimum of six members**

Cllr Libby Ancrum	Cllr Sally Layne
Cllr Sue Camp	Cllr Lise Michaelides
Cllr Dr Marilyn Canet	Cllr Lionel O'Hara
Cllr Tony Clayton, <b>Mayor and Chair</b>	Cllr Claire Shea, Leader
Cllr Catherine Daniell, Deputy Leader	Cllr David Skinner OBE
Cllr Dr Peter Dixon	Cllr Nicholas Varley
Cllr Victoria Granville, <b>Deputy Mayor &amp; Vice Chair</b>	Cllr Gareth Willis
Cllr Chloe Gustard	Cllr Nigel Wightman

**PUBLIC QUESTIONS**

To enable any questions previously submitted by members of the public on any matter to be drawn to the attention of the Town Council.

**AGENDA**

<b>1</b>	<b>APOLOGIES FOR ABSENCE</b> To receive and note apologies for absence.
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2	<p><b>REQUESTS FOR DISPENSATIONS</b> To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 &amp; s.33 of the Localism Act 2011).</p>								
3	<p><b>DECLARATIONS OF INTEREST</b> To receive any declarations of interest from members in respect of any items of business included in this report.</p>								
4	<p><b>MINUTES OF MEETING OF MEETING OF SEVENOAKS TOWN COUNCIL HELD ON 12TH JANUARY 2026 (attached)</b> To receive, adopt and sign the Minutes of the Meeting of Sevenoaks Town Council held on 12th January 2026 as a true record.</p>								
5	<p><b>MINUTES OF COMMITTEES (circulated separately)</b> Council is asked to consider and adopt the Minutes of the following Committee meetings:</p> <p><b>Planning &amp; Environment Committee</b></p> <ul style="list-style-type: none"> <li>• 19th January 2026</li> <li>• 2nd February 2026</li> <li>• 16th February 2026</li> </ul> <p><b>Finance &amp; Delivery Committee</b></p> <ul style="list-style-type: none"> <li>• 12th January 2026</li> </ul> <p><b>Community Assets (Open Spaces) Committee</b></p> <ul style="list-style-type: none"> <li>• 26th January 2026</li> </ul>								
6	<p><b>INTERNAL AUDIT FOR YEAR ENDING 31ST MARCH 2026: SECOND INTERIM REPORT (attached)</b> To receive and note the report and any matters identified therein.</p>								
7	<p><b>OUTCOME OF COMPLAINT PANEL HEARING</b> To note outcome of Complaint Panel Hearing:</p> <table border="1" data-bbox="292 1624 1348 1899"> <thead> <tr> <th data-bbox="292 1624 432 1742">Date complaint received</th> <th data-bbox="432 1624 552 1742">Date of Hearing</th> <th data-bbox="552 1624 834 1742">Subject</th> <th data-bbox="834 1624 1348 1742">Outcome</th> </tr> </thead> <tbody> <tr> <td data-bbox="292 1742 432 1899">19.12.25</td> <td data-bbox="432 1742 552 1899">02.02.26</td> <td data-bbox="552 1742 834 1899">The MUGA is in a very poor condition not suitable for tennis coaching</td> <td data-bbox="834 1742 1348 1899">The Panel acknowledged the difficulties faced by the complainant following the loss of the courts he previously used for coaching.</td> </tr> </tbody> </table>	Date complaint received	Date of Hearing	Subject	Outcome	19.12.25	02.02.26	The MUGA is in a very poor condition not suitable for tennis coaching	The Panel acknowledged the difficulties faced by the complainant following the loss of the courts he previously used for coaching.
Date complaint received	Date of Hearing	Subject	Outcome						
19.12.25	02.02.26	The MUGA is in a very poor condition not suitable for tennis coaching	The Panel acknowledged the difficulties faced by the complainant following the loss of the courts he previously used for coaching.						

			The charges for booking / hire by a tennis coach are excessive.	The complaint was not upheld, as the facility is a multi-use games area, with its primary purpose being free community access rather than dedicated tennis provision.
<b>8</b>	<b>DRAFT SEVENOAKS TOWN COUNCIL'S STRATEGY 2026-2027 (attached)</b> To receive, consider and adopt the draft Sevenoaks Town Council's Strategy 2026-2027.			
<b>9</b>	<b>KENT LOCAL GOVERNMENT REORGANISATION CONSULTATION</b>  <ol style="list-style-type: none"> <li>1. To receive notice that the Ministry of Housing, Communities and Local Government is seeking views on the proposals submitted by councils for the reorganisation of local government in Kent and Medway. (Summary document attached)</li> <li>2. To note that full details on the consultation are available via the following link, and that the survey will remain open until 11:59pm on 26 March 2026: <a href="#">Local government reorganisation in Kent and Medway - GOV.UK</a></li> <li>3. To receive copy of the consultation questionnaire (see attached) and to agree whether the Town Council submit a formal response.</li> </ol>			
<b>10</b>	<b>REPORTS TO COUNCIL - STC REPRESENTATIVES ON OUTSIDE BODIES</b> To receive reports from representatives on external organisations.			
<b>11</b>	<b>MAYOR'S ENGAGEMENTS</b> To receive and note: <ol style="list-style-type: none"> <li>a. Functions attended by the Mayor or his representative up to 8th February 2026</li> <li>b. Forthcoming Civic Events being organised by the Mayor during 2025/2026</li> </ol>			
<b>12</b>	<b>PRESS RELEASE:</b> To consider any agenda item, which would be considered appropriate for a press release.			

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**Sevenoaks Town Council**  
**Minutes of the meeting of Sevenoaks Town Council held on 12<sup>th</sup> January 2026**  
**Council Chamber, Town Council Offices, TN13 3QG**

Livestreamed and available to view on YouTube until approved by Council:  
<https://youtube.com/live/322Y7KUhxOM>

Meeting commenced: 20:00

Meeting Concluded: 20:23

**Present:**

CLlr Tony Clayton, <b>Mayor</b>	Present	CLlr Sally Layne	Present
CLlr Victoria Granville, <b>Deputy Mayor</b>	Present	CLlr Lise Michaelides	Present
CLlr Libby Ancrum	Present	CLlr Lionel O’Hara	Apologies
CLlr Sue Camp	Present	CLlr Claire Shea, Leader	Present
CLlr Dr Marilyn Canet	Present	CLlr David Skinner OBE	Present
CLlr Catherine Daniell, Deputy Leader	Apologies	CLlr Nick Varley	Apologies
CLlr Dr Peter Dixon	Present	CLlr Gareth Willis	Apologies
CLlr Chloe Gustard	Apologies	CLlr Nigel Wightman	Present

**In attendance:** Town Clerk, Deputy Town Clerk and Responsible Finance Officer and Senior Committee Clerk.

**Members of public present:** 4

**Presentation of Cheque by Bob Ogley**

It was noted that prior to the meeting of the Finance & Delivery Committee which immediately preceded the Town Council meeting, Bob Ogley presented a cheque to the Mayor, a £1000 donation to the Mayor’s Charities from the proceeds of his book, The Story of Knole Park. The Mayor thanked Bob for the donation which would greatly benefit his charities – Sevenoaks Area Youth Trust and Citizen’s Advice North West Kent. Bob thanked the Mayor and the Town Council team for arranging the memorable book launch held in the Great Hall at Knole House.

**CLlr Richard Streatfeild, Sevenoaks District Council & Kent County Council (KCC),** advised that:

- Key issues recently have been bad weather, which had resulted in more potholes, and a blocked drain in Tonbridge Road
- He had been undertaking case work at 16 Dartford Road in relation to adult social care provision
- KCC had decided to retain Sessions House and not refurbish Invicta House
- Flu cases had risen sharply before Christmas but have declined now due to vaccine take up
- The significant water issues experienced in Tunbridge Wells were now spreading to other areas in Kent; there was a motion to Council for a short, focused enquiry
- There was a need to understand the emergency planning in place for Sevenoaks

## Sevenoaks Town Council

### Minutes of the meeting of Sevenoaks Town Council held on 12<sup>th</sup> January 2026

- KCC published its draft budget last week, proposing a 3.9% increase to Council Tax
- The Local Government Finance Settlement in December, following the Fair Funding Review, resulted in an extra £30m for KCC, however this had been based on a 5% precept
- The KCC precept of 3.9% will sacrifice £9m next year from Reserves and subsequent years going forward
- KCC had £79m reserves but the projected outturn for this year was a deficit of £70m

#### 582 - APOLOGIES FOR ABSENCE

**RESOLVED:** To receive and accept apologies for absence as shown previously.

#### 583 - REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

#### 584 - DECLARATIONS OF INTEREST

Councillors noted section 4.8 of the Finance Regulations which stated that any member with Council Tax unpaid for more than two months was prohibited from voting on the budget or precept – no declarations were made.

#### 585 - MINUTES OF MEETING OF SEVENOAKS TOWN COUNCIL HELD ON 8TH DECEMBER 2025

**RESOLVED:** To receive, adopt and sign the Minutes of the meeting of Sevenoaks Town Council held on 8th December 2025 as a true record.

#### 586 - MINUTES OF COMMITTEES

**RESOLVED:** To receive and adopt the Minutes of the following Committee meetings:

##### Planning & Environment Committee

- 15th December 2025
- 22nd December 2025
- 5th January 2026

**Sevenoaks Town Council**  
**Minutes of the meeting of Sevenoaks Town Council held on 12<sup>th</sup> January 2026**

**587 - SEVENOAKS TOWN COUNCIL PRECEPT RECOMMENDATION FOR 2026 – 2027**

The Town Council received and considered the recommendations unanimously agreed at the meeting of the Finance & Delivery Committee meeting held immediately prior to this Council meeting [*Minute 575, F&D 12.01.26 refers*] regarding the Budget and Precept for 2026-2027.

**RESOLVED:** That Sevenoaks Town Council approves and adopts:

- 1) the Sevenoaks Town Council Budget 2026-2027, with a total budget of £2,117,684 (attached as an Appendix); and
- 2) The precept of £1,624,084 for 2026-2027 which is a 4.9% increase to the 2025-2026 Band D equivalent resulting in a Band D equivalent household rate of £161.19 per year, which equates to £3.10 per week and a 14p increase per week.

**588 - SEVENOAKS TOWN COUNCIL STRATEGY 2023-2027**

Council considered the Town Council Strategy 2020 - 2024, noting the priorities and strategic aims and progress to date. It was agreed that a Working Group be established to review and make recommendations for the 2023-2027 Strategy.

**RESOLVED:**

- 1) That a Working Group be established to review the Sevenoaks Town Council Strategy, comprising the following members: Cllr Dr Canet, Cllr Clayton, Cllr Shea, Cllr Skinner and Cllr Wightman.
- 2) That the Working Group submit its recommendations to the next meeting of the Town Council, on 23<sup>rd</sup> February 2026.

**589 - REPORTS TO COUNCIL - STC REPRESENTATIVES ON OUTSIDE BODIES**

Cllr Ancrum reported that she and Cllr Dr Canet had attended the meeting of the Police Independent Advisory Group on 8<sup>th</sup> January 2026. The key messages had been that the Police were keen to get a good flow of information about what was happening in Sevenoaks, to ensure that all sections of the community were engaging with them, and to share what the Police were doing, the successes and challenges. They hoped to encourage more people to sign up to receive updates via: [My Community Voice | Kent Police](#)

**590 - MAYOR'S ENGAGEMENTS**

The Mayor reminded Councillors of forthcoming fundraising events for his charities:

- Mayor's Quiz Night – 7<sup>th</sup> February 2026 at 7pm, Bat & Ball Centre

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- Mayor’s Charity Concert, Swing into Spring – 19<sup>th</sup> March 2026 at 7.30pm, Stag Theatre

**RESOLVED:** To receive and note:

- a. Functions attended by the Mayor or his representative up to 24th December 2025
- b. Forthcoming Civic Events being organised by the Mayor during 2025/2026

**591 - PRESS RELEASE:**

**RESOLVED:** That a press release be issued in respect of the 2026-2027 Budget and Precept Recommendation.

There being no further business the Mayor closed the Meeting.

Signed

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Chair

Dated .....

## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>11</b>	<b><u>Planning - General</u></b>									
4010	Gross Pay	29,000	34,968	37,040	28,636	37,638	0	40,301	0	0
4012	Expenses	0	5	0	0	0	0	0	0	0
4270	Employers Pension Contribution	1,200	1,250	1,522	1,001	1,315	0	1,500	0	0
6240	Computer/ Data Base/WP's	650	878	800	513	769	0	700	0	0
6320	Staff Training	0	50	0	0	0	0	0	0	0
6330	Welfare/Hospitality	0	19	0	7	11	0	0	0	0
6460	Publicity & Democratic notices	0	0	0	380	570	0	0	0	0
6630	Professional Fees	900	427	922	621	545	0	800	0	0
6730	Subscriptions	600	750	615	625	625	0	650	0	0
	<b>Overhead Expenditure</b>	<b>32,350</b>	<b>38,346</b>	<b>40,899</b>	<b>31,783</b>	<b>41,473</b>	<b>0</b>	<b>43,951</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(32,350)</b>	<b>(38,346)</b>	<b>(40,899)</b>	<b>(31,783)</b>	<b>(41,473)</b>		<b>(43,951)</b>		
<b>20</b>	<b><u>Community Bus</u></b>									
6020	Insurance Cost	0	0	0	4,707	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,707</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	0	0	4,707	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>		
<b>21</b>	<b><u>O/ Spaces &amp; Leisure - General</u></b>									
1022	Letting & Hire of Facilities	29,663	31,468	28,000	22,297	28,633	0	29,120	0	0
1030	Electricity recharge	4,054	1,795	3,800	2,117	1,796	0	3,800	0	0
1316	Raleys Car Park Permits	1,672	1,862	1,739	1,900	1,900	0	1,809	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1350	Revenue Grant income	0	0	0	2,666	2,666	0	0	0	0
1550	Insurance Claims	0	2,718	0	8,488	0	0	0	0	0
1850	Log Sales	754	0	0	227	0	0	815	0	0
1853	Adopt a Tree income	100	479	102	479	500	0	108	0	0
1990	Other Income	270	1,224	276	1,821	1,700	0	292	0	0
2003	Asset/equipment sales	0	1,000	0	0	0	0	0	0	0
<b>Total Income</b>		<b>36,513</b>	<b>40,547</b>	<b>33,917</b>	<b>39,995</b>	<b>37,195</b>	<b>0</b>	<b>35,944</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	198,977	166,237	204,378	149,671	197,480	0	254,240	0	0
4011	Mileage	0	648	800	602	859	0	0	0	0
4012	Expenses	0	0	0	25	38	0	0	0	0
4270	Employers Pension Contribution	15,190	10,188	16,558	8,736	12,000	0	16,430	0	0
5010	Vine Area General Maintenance	0	24	0	0	0	0	0	0	0
5013	Graffiti Removal	1,357	200	1,000	248	372	0	1,000	0	0
5020	Vine Public Convenience	0	18	0	0	0	0	0	0	0
5025	Lower St Johns Toilets	14,000	26,088	14,350	12,623	18,327	0	15,000	0	0
5026	Greatness Rec Convenience	3,100	4,143	3,177	2,698	3,548	0	3,304	0	0
5030	St Nicholas Burial Ground	100	7,853	102	107	107	0	108	0	0
5050	Seats And Litter Bins	2,300	0	2,357	303	1,000	0	2,451	0	0
5060	Sevenoaks Common	5,000	2,454	5,125	1,147	2,500	0	5,000	0	0
5065	Tree Safety Survey	4,000	4,601	4,100	0	4,100	0	4,500	0	0
5070	Other Woodlands	4,000	3,796	4,100	10,787	11,260	0	4,600	0	0
5110	Knole Paddock & Pavilion	3,500	775	3,587	1,874	2,811	0	3,730	0	0
5120	Knole Paddock Pitch & Grnd Mt	2,500	4,207	2,562	1,873	2,810	0	2,664	0	0
5310	Miscellaneous Open Spaces	5,200	12,661	5,300	5,289	7,000	0	5,512	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5311	Security Open Spaces	25,000	29,036	28,000	24,774	33,054	0	31,000	0	0
5316	Skatepark Maintenance	2,000	84	2,050	8	1,500	0	2,000	0	0
5317	Raleys Car Park	422	0	439	550	825	0	457	0	0
5320	Fertilizers	1,500	1,274	1,537	2,076	2,500	0	2,300	0	0
5330	Grass Seed	2,500	3,441	2,562	3,904	4,200	0	3,000	0	0
5340	Plants	3,000	3,285	3,075	3,104	3,500	0	3,198	0	0
5410	Repairs & General Maintenance	1,800	457	1,845	383	478	0	1,845	0	0
5412	Capital Refurbishments	10,000	7,000	8,000	0	0	0	4,000	0	0
5500	Equipment Hired and New	7,000	3,685	7,175	1,615	2,129	0	6,175	0	0
5525	Equipment Maintenance	8,000	5,793	8,000	3,409	5,042	0	8,000	0	0
5550	Vehicle Expenses	21,500	5,002	12,037	2,938	3,796	0	14,000	0	0
5700	Fuel	5,900	4,478	6,047	3,138	4,374	0	6,289	0	0
6010	Light Heat & Cleaning	8,500	2,342	8,712	0	0	0	0	0	0
6011	Electricity	0	1,923	0	8,765	12,000	0	7,000	0	0
6013	Cleaning	600	233	615	415	596	0	649	0	0
6014	Water	1,000	535	1,025	960	1,367	0	1,066	0	0
6016	Contractor Payments	0	0	0	2,113	2,500	0	0	0	0
6101	Telephone	145	138	149	0	150	0	155	0	0
6104	Mobile Telephone	340	325	348	143	170	0	362	0	0
6105	Broadband wi-fi service	300	330	307	258	344	0	319	0	0
6210	Postage & Courier	0	5	0	0	0	0	0	0	0
6240	Computer/ Data Base/WP's	0	598	0	0	0	0	0	0	0
6315	Recruitment Costs	0	2,800	0	0	0	0	0	0	0
6320	Staff Training	3,000	3,565	3,075	1,127	1,000	0	2,000	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6330	Welfare/Hospitality	625	876	640	208	300	0	666	0	0
6460	Publicity & Democratic notices	0	0	0	260	390	0	0	0	0
6635	Professional Fees Licensing	300	295	308	10	15	0	320	0	0
6730	Subscriptions	180	164	185	430	430	0	192	0	0
6812	Road Dues	1,100	1,365	1,128	0	1,300	0	1,420	0	0
6851	Bus Shelter Maintenance	200	0	205	0	0	0	213	0	0
6900	Sundry Expenses	80	0	82	0	82	0	86	0	0
6922	Health&Safety/Risk Assessments	1,700	4	1,700	1,234	1,671	0	1,700	0	0
6930	Alarm Maintenance	880	1,061	902	741	741	0	952	0	0
6931	CCTV Maintenance	600	0	615	0	0	0	615	0	0
6934	Waste Bin Collection-Dog Bins	3,000	2,766	3,075	2,184	2,184	0	3,198	0	0
6935	Waste Bin Disposal-Waste Bins	2,700	3,540	2,767	2,268	2,533	0	4,000	0	0
6952	Protective Clothing	1,575	1,523	1,600	627	941	0	1,600	0	0
6975	Bank Charges	0	161	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>374,671</b>	<b>331,976</b>	<b>375,701</b>	<b>263,627</b>	<b>354,324</b>	<b>0</b>	<b>427,316</b>	<b>0</b>	<b>0</b>
	<b>21 Net Income over Expenditure</b>	<b>-338,158</b>	<b>-291,429</b>	<b>-341,784</b>	<b>-223,632</b>	<b>-317,129</b>	<b>0</b>	<b>-391,372</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	-8,549	0	-7,920	0	0	0	0	0
8002	less Transfer to EMR	0	0	0	8,488	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(338,158)</b>	<b>(299,978)</b>	<b>(341,784)</b>	<b>(240,040)</b>	<b>(317,129)</b>		<b>(391,372)</b>		
<b>22</b>	<b><u>O/ Spaces &amp; Leisure - Cemetery</u></b>									
1700	Cemetery Income	78,975	82,397	78,000	79,226	90,000	0	81,000	0	0
	<b>Total Income</b>	<b>78,975</b>	<b>82,397</b>	<b>78,000</b>	<b>79,226</b>	<b>90,000</b>	<b>0</b>	<b>81,000</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4010	Gross Pay	99,632	109,810	105,490	78,525	104,697	0	107,762	0	0
4011	Mileage	0	135	0	116	139	0	0	0	0
4012	Expenses	0	13	0	124	166	0	0	0	0
4270	Employers Pension Contribution	8,290	9,760	8,818	7,299	9,722	0	10,000	0	0
5210	Cemetery Chapel & Office	150	232	153	0	0	0	159	0	0
5213	Memorial Stone Testing	0	5,921	0	0	0	0	0	0	0
5230	Cemetery Wshop/Messroom Mtce	700	0	717	13	500	0	717	0	0
5340	Plants	0	26	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	1,200	2,199	1,230	2,728	3,000	0	1,298	0	0
5500	Equipment Hired and New	4,000	1,978	4,100	1,459	2,188	0	4,000	0	0
5525	Equipment Maintenance	9,000	3,127	9,000	1,215	4,000	0	7,000	0	0
5700	Fuel	1,200	604	1,230	631	777	0	1,000	0	0
6000	Rent & Rates	10,500	8,668	10,500	8,818	10,683	0	11,100	0	0
6010	Light Heat & Cleaning	2,100	0	0	0	0	0	0	0	0
6011	Electricity	0	3,875	2,152	1,695	2,000	0	3,000	0	0
6013	Cleaning	1,000	547	1,025	496	532	0	600	0	0
6014	Water	1,100	417	1,127	390	585	0	1,172	0	0
6016	Contractor Payments	0	0	0	147	220	0	0	0	0
6101	Telephone	800	703	820	662	875	0	852	0	0
6104	Mobile Telephone	25	0	26	0	30	0	27	0	0
6105	Broadband wi-fi service	150	120	154	90	120	0	130	0	0
6200	Printing & Stationery	0	86	0	0	0	0	0	0	0
6210	Postage & Courier	0	8	0	0	0	0	0	0	0
6240	Computer/ Data Base/WP's	670	0	686	1,331	1,661	0	713	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6320	Staff Training	1,500	1,011	1,537	269	404	0	1,000	0	0
6330	Welfare/Hospitality	300	552	307	157	236	0	319	0	0
6460	Publicity & Democratic notices	0	25	0	0	0	0	0	0	0
6500	Goods for Resale	125	224	128	666	933	0	135	0	0
6720	Books and Periodicals	50	0	52	0	0	0	54	0	0
6730	Subscriptions	200	195	205	125	188	0	213	0	0
6802	Trees Plants Turf & Fertilizer	3,000	2,357	3,000	1,492	2,238	0	3,120	0	0
6822	Roads Path & Boundaries	850	0	871	0	0	0	871	0	0
6832	Lawn/Wall of Remembrance	120	95	123	0	0	0	128	0	0
6922	Health&Safety/Risk Assessments	1,500	846	1,500	3,828	4,000	0	1,300	0	0
6930	Alarm Maintenance	1,700	1,451	1,742	995	1,000	0	1,812	0	0
6932	Cemetery Security	6,000	6,867	6,150	5,719	7,625	0	6,900	0	0
6935	Waste Bin Disposal-Waste Bins	1,300	1,290	1,332	948	1,024	0	1,600	0	0
6952	Protective Clothing	700	628	700	183	274	0	728	0	0
	<b>Overhead Expenditure</b>	<b>157,862</b>	<b>163,769</b>	<b>164,875</b>	<b>120,121</b>	<b>159,817</b>	<b>0</b>	<b>167,710</b>	<b>0</b>	<b>0</b>
	<b>22 Net Income over Expenditure</b>	<b>-78,887</b>	<b>-81,372</b>	<b>-86,875</b>	<b>-40,895</b>	<b>-69,817</b>	<b>0</b>	<b>-86,710</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	2,299	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(78,887)</b>	<b>(79,073)</b>	<b>(86,875)</b>	<b>(40,895)</b>	<b>(69,817)</b>		<b>(86,710)</b>		
<b>23</b>	<b><u>O/ Spaces &amp; Leisure- Allotment</u></b>									
1010	Rental Income	1,559	1,224	1,636	1,469	1,500	0	1,700	0	0
1047	QH Allotments Income	8,342	8,057	8,759	8,407	8,500	0	8,977	0	0
	<b>Total Income</b>	<b>9,901</b>	<b>9,281</b>	<b>10,395</b>	<b>9,876</b>	<b>10,000</b>	<b>0</b>	<b>10,677</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4010	Gross Pay	3,800	6,644	6,000	5,459	7,207	0	6,787	0	0
4270	Employers Pension Contribution	180	814	400	706	937	0	840	0	0
5410	Repairs & General Maintenance	0	1,097	0	130	195	0	0	0	0
5500	Equipment Hired and New	0	0	0	97	0	0	0	0	0
6002	QH Allotments Costs	0	1,409	0	1,080	478	0	0	0	0
6014	Water	950	253	973	441	568	0	1,011	0	0
6300	Computer Software	20	803	25	0	0	0	0	0	0
6620	Legal Expenses	0	1,500	0	0	0	0	0	0	0
6730	Subscriptions	60	0	62	0	0	0	64	0	0
6900	Sundry Expenses	0	280	0	0	0	0	0	0	0
6922	Health&Safety/Risk Assessments	70	0	73	0	0	0	76	0	0
6935	Waste Bin Disposal-Waste Bins	0	0	0	7	10	0	0	0	0
	<b>Overhead Expenditure</b>	<b>5,080</b>	<b>12,800</b>	<b>7,533</b>	<b>7,919</b>	<b>9,395</b>	<b>0</b>	<b>8,778</b>	<b>0</b>	<b>0</b>
	<b>23 Net Income over Expenditure</b>	<b>4,821</b>	<b>-3,520</b>	<b>2,862</b>	<b>1,957</b>	<b>605</b>	<b>0</b>	<b>1,899</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	2,041	0	1,132	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>4,821</b>	<b>(1,479)</b>	<b>2,862</b>	<b>3,089</b>	<b>605</b>		<b>1,899</b>		
<b>26</b>	<b><u>Open Spaces-Street Lighting/Ge</u></b>									
1480	Streetlighting income	12,043	8,428	9,000	0	9,000	0	8,000	0	0
1550	Insurance Claims	0	6,272	0	4,485	4,485	0	0	0	0
1990	Other Income	1,000	3,789	1,000	0	0	0	1,040	0	0
1997	In Bloom Income	0	1,000	0	2,850	2,850	0	0	0	0
	<b>Total Income</b>	<b>13,043</b>	<b>19,489</b>	<b>10,000</b>	<b>7,335</b>	<b>16,335</b>	<b>0</b>	<b>9,040</b>	<b>0</b>	<b>0</b>

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5410	Repairs & General Maintenance	3,251	7,081	0	0	0	0	0	0	0
6861	Public Clock Maintenance	200	862	205	2,528	1,500	0	732	0	0
6862	Street Lighting	17,000	8,302	11,000	9,041	11,000	0	9,000	0	0
6865	In Bloom Costs	14,000	12,679	14,350	16,559	16,600	0	15,022	0	0
	<b>Overhead Expenditure</b>	<b>34,451</b>	<b>28,923</b>	<b>25,555</b>	<b>28,128</b>	<b>29,100</b>	<b>0</b>	<b>24,754</b>	<b>0</b>	<b>0</b>
	<b>26 Net Income over Expenditure</b>	<b>-21,408</b>	<b>-9,434</b>	<b>-15,555</b>	<b>-20,793</b>	<b>-12,765</b>	<b>0</b>	<b>-15,714</b>	<b>0</b>	<b>0</b>
8002	less Transfer to EMR	0	4,669	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(21,408)</b>	<b>(14,103)</b>	<b>(15,555)</b>	<b>(20,793)</b>	<b>(12,765)</b>		<b>(15,714)</b>		
<b>28</b>	<b><u>O/ Spaces &amp; Leisure-Vine Cafe</u></b>									
1211	Sale of Goods	0	40,307	0	37,037	38,000	0	0	0	0
1213	Event catering	0	1,782	0	523	785	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>42,089</b>	<b>0</b>	<b>37,560</b>	<b>38,785</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	0	36,754	0	25,113	31,500	0	0	0	0
4270	Employers Pension Contribution	0	1,805	0	1,265	1,727	0	0	0	0
5340	Plants	0	83	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	0	395	0	617	925	0	0	0	0
5500	Equipment Hired and New	0	733	1,580	4,555	5,000	0	0	0	0
5525	Equipment Maintenance	0	2,433	0	2,201	3,075	0	0	0	0
6000	Rent & Rates	0	736	0	736	882	0	0	0	0
6010	Light Heat & Cleaning	0	196	0	175	225	0	0	0	0
6011	Electricity	0	4,551	0	1,471	2,207	0	0	0	0
6014	Water	0	1,007	0	1,600	2,181	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6016	Contractor Payments	0	0	0	372	326	0	0	0	0
6101	Telephone	0	559	0	459	612	0	0	0	0
6200	Printing & Stationery	0	115	0	39	39	0	0	0	0
6210	Postage & Courier	0	28	0	42	42	0	0	0	0
6320	Staff Training	0	35	0	0	0	0	0	0	0
6330	Welfare/Hospitality	0	0	0	49	74	0	0	0	0
6500	Goods for Resale	0	15,337	0	10,675	12,500	0	0	0	0
6505	Cafe consumables	0	966	0	697	944	0	0	0	0
6635	Professional Fees Licensing	0	544	0	550	550	0	0	0	0
6900	Sundry Expenses	0	42	0	6	9	0	0	0	0
6922	Health&Safety/Risk Assessments	0	1,638	0	1,379	2,069	0	0	0	0
6930	Alarm Maintenance	0	505	0	516	516	0	0	0	0
6935	Waste Bin Disposal-Waste Bins	0	1,683	0	697	818	0	0	0	0
6976	Credit card charges	0	1,242	0	1,194	1,698	0	0	0	0
	<b>Overhead Expenditure</b>	0	71,388	1,580	54,408	67,919	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	0	(29,299)	(1,580)	(16,848)	(29,134)		0		
<b>29</b>	<b><u>O/Spaces &amp; Leisure-Vine Ground</u></b>									
1208	Other Events Income	1,500	1,280	1,538	440	660	0	1,000	0	0
1211	Sale of Goods	0	0	0	24	0	0	0	0	0
1350	Revenue Grant income	0	9,228	0	0	0	0	0	0	0
1805	Tea Kiosk Rental & Pavilion	3,500	3,500	3,587	4,000	3,500	0	4,000	0	0
1870	Vine Club Insurance Contrib.	367	462	382	666	666	0	670	0	0
	<b>Total Income</b>	5,367	14,470	5,507	5,130	4,826	0	5,670	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

	<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4010 Gross Pay	22,398	24,124	25,505	19,467	25,913	0	27,500	0	0
4270 Employers Pension Contribution	1,344	866	1,427	681	905	0	1,638	0	0
5010 Vine Area General Maintenance	2,500	2,565	2,565	6,897	8,000	0	2,667	0	0
5015 Vine Pavilion maintenance	200	0	205	0	0	0	213	0	0
5020 Vine Public Convenience	12,000	12,039	14,000	7,395	10,593	0	14,000	0	0
5410 Repairs & General Maintenance	800	23	820	207	311	0	820	0	0
5500 Equipment Hired and New	2,006	0	2,056	315	473	0	2,056	0	0
6011 Electricity	0	529	0	0	0	0	0	0	0
6014 Water	500	344	512	254	339	0	532	0	0
6200 Printing & Stationery	0	385	0	0	0	0	0	0	0
6460 Publicity & Democratic notices	0	375	0	619	929	0	0	0	0
6635 Professional Fees Licensing	210	70	215	70	105	0	215	0	0
6868 Summer Concerts	3,600	3,596	3,690	3,740	3,740	0	3,838	0	0
6869 Special Events	140	0	143	0	0	0	143	0	0
6873 Vine Lighting Project	0	24,135	0	0	0	0	0	0	0
6922 Health&Safety/Risk Assessments	1,100	0	1,000	0	500	0	500	0	0
6931 CCTV Maintenance	730	0	748	0	0	0	748	0	0
6935 Waste Bin Disposal-Waste Bins	960	835	984	483	627	0	780	0	0
<b>Overhead Expenditure</b>	<b>48,488</b>	<b>69,886</b>	<b>53,870</b>	<b>40,128</b>	<b>52,435</b>	<b>0</b>	<b>55,650</b>	<b>0</b>	<b>0</b>
<b>29 Net Income over Expenditure</b>	<b>-43,121</b>	<b>-55,416</b>	<b>-48,363</b>	<b>-34,998</b>	<b>-47,609</b>	<b>0</b>	<b>-49,980</b>	<b>0</b>	<b>0</b>
8001 plus Transfer from EMR	0	10,923	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(43,121)</b>	<b>(44,493)</b>	<b>(48,363)</b>	<b>(34,998)</b>	<b>(47,609)</b>		<b>(49,980)</b>		
<b>30 F &amp; G P - Bat &amp; Ball Station</b>									

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1010	Rental Income	0	0	0	626	1,100	0	5,000	0	0
1022	Letting & Hire of Facilities	12,000	15,171	16,000	12,118	15,867	0	16,000	0	0
1211	Sale of Goods	0	35,525	0	15,059	15,059	0	0	0	0
1213	Event catering	0	10,305	0	5,702	5,544	0	0	0	0
1221	Commissions Earned	0	367	0	0	0	0	0	0	0
1350	Revenue Grant income	0	1,000	0	0	0	0	0	0	0
1861	Recharge Income	0	0	0	1,774	1,000	0	3,000	0	0
1990	Other Income	0	0	0	0	0	0	5,700	0	0
	<b>Total Income</b>	<b>12,000</b>	<b>62,368</b>	<b>16,000</b>	<b>35,279</b>	<b>38,570</b>	<b>0</b>	<b>29,700</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	19,000	72,523	20,637	41,193	47,000	0	16,978	0	0
4270	Employers Pension Contribution	1,000	2,408	1,040	1,283	1,600	0	1,000	0	0
5340	Plants	0	58	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	7,000	10,208	6,000	5,281	6,000	0	6,240	0	0
5500	Equipment Hired and New	1,000	610	1,025	801	1,202	0	1,025	0	0
5525	Equipment Maintenance	0	506	0	359	539	0	0	0	0
6000	Rent & Rates	4,000	1,004	1,500	1,406	1,686	0	1,760	0	0
6011	Electricity	7,500	8,311	8,500	7,481	9,000	0	9,000	0	0
6012	Gas	1,420	2,644	1,455	1,119	914	0	2,500	0	0
6013	Cleaning	3,500	3,738	3,587	2,788	3,649	0	3,887	0	0
6014	Water	3,000	252	1,500	213	292	0	650	0	0
6016	Contractor Payments	0	0	0	1,483	1,416	0	0	0	0
6020	Insurance Cost	1,000	0	1,000	0	0	0	0	0	0
6101	Telephone	500	537	512	459	612	0	532	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6200	Printing & Stationery	0	38	0	31	47	0	0	0	0
6210	Postage & Courier	0	28	0	0	0	0	0	0	0
6240	Computer/ Data Base/WP's	0	8	0	0	0	0	0	0	0
6241	Website Costs	400	335	410	345	518	0	360	0	0
6330	Welfare/Hospitality	0	1,299	0	1,349	1,800	0	0	0	0
6460	Publicity & Democratic notices	0	277	0	19	29	0	0	0	0
6500	Goods for Resale	0	19,048	0	7,243	7,243	0	0	0	0
6501	Goods for Resale - DVCRP	0	3,675	0	0	0	0	0	0	0
6505	Cafe consumables	0	795	0	333	333	0	0	0	0
6520	Refreshments for Resale	0	0	0	162	162	0	0	0	0
6630	Professional Fees	0	3,450	0	0	0	0	0	0	0
6635	Professional Fees Licensing	600	295	615	295	295	0	640	0	0
6730	Subscriptions	0	300	0	0	0	0	0	0	0
6869	Special Events	0	1,618	0	300	300	0	0	0	0
6900	Sundry Expenses	0	8	0	59	0	0	0	0	0
6922	Health&Safety/Risk Assessments	1,300	2,002	1,332	1,678	2,000	0	1,332	0	0
6930	Alarm Maintenance	700	799	717	438	717	0	800	0	0
6931	CCTV Maintenance	170	280	174	207	0	0	280	0	0
6935	Waste Bin Disposal-Waste Bins	800	1,542	820	1,230	1,293	0	2,000	0	0
6976	Credit card charges	0	1,162	0	563	844	0	0	0	0
	<b>Overhead Expenditure</b>	<b>52,890</b>	<b>139,756</b>	<b>50,824</b>	<b>78,116</b>	<b>89,491</b>	<b>0</b>	<b>48,984</b>	<b>0</b>	<b>0</b>
	<b>30 Net Income over Expenditure</b>	<b>-40,890</b>	<b>-77,388</b>	<b>-34,824</b>	<b>-42,837</b>	<b>-50,921</b>	<b>0</b>	<b>-19,284</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	47,507	0	0	0	0	0	0	0
8002	less Transfer to EMR	0	-137	0	0	0	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Movement to/(from) Gen Reserve</b>		<b>(40,890)</b>	<b>(29,744)</b>	<b>(34,824)</b>	<b>(42,837)</b>	<b>(50,921)</b>		<b>(19,284)</b>		
<b>31</b>	<b><u>F &amp; G P - Establishments</u></b>									
1115	Interest on Deposits	30,000	72,504	50,000	60,584	70,000	0	57,000	0	0
1200	Sale of Stationery	0	6	0	0	0	0	0	0	0
1230	Roadside Advertising-Charities	400	750	416	360	450	0	750	0	0
1231	Banner Income	1,000	810	1,025	330	495	0	800	0	0
1232	Town Crier Advertising	600	1,375	1,000	1,200	1,800	0	1,400	0	0
1350	Revenue Grant income	0	2,000	0	0	0	0	0	0	0
1889	Waste Sacks Income	5,500	7,549	0	4,982	5,000	0	0	0	0
1990	Other Income	0	18,195	0	2,022	1,973	0	0	0	0
	<b>Total Income</b>	<b>37,500</b>	<b>103,189</b>	<b>52,441</b>	<b>69,478</b>	<b>79,718</b>	<b>0</b>	<b>59,950</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	360,410	411,339	400,529	329,867	438,584	0	449,000	0	0
4011	Mileage	559	488	572	541	644	0	604	0	0
4012	Expenses	1,000	1,111	1,025	783	1,019	0	1,082	0	0
4270	Employers Pension Contribution	41,700	45,374	44,006	32,644	43,335	0	46,826	0	0
4271	Pension Deficiency	80,000	79,956	80,000	61,289	80,000	0	0	0	0
5340	Plants	0	0	0	67	100	0	0	0	0
5500	Equipment Hired and New	1,000	2,463	1,025	3,604	4,000	0	1,066	0	0
6016	Contractor Payments	0	0	0	766	300	0	0	0	0
6020	Insurance Cost	19,295	19,510	20,000	22,275	26,982	0	25,000	0	0
6101	Telephone	5,490	4,716	5,627	4,168	5,519	0	5,852	0	0
6200	Printing & Stationery	17,000	25,946	19,000	17,906	25,713	0	24,000	0	0
6210	Postage & Courier	4,000	5,016	4,100	5,235	7,828	0	5,000	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6240	Computer/ Data Base/WP's	18,000	32,685	24,000	17,997	24,279	0	27,000	0	0
6241	Website Costs	600	423	615	578	777	0	600	0	0
6242	I.T. Infrastructure	11,000	9,229	8,000	2,937	3,842	0	8,320	0	0
6300	Computer Software	5,500	7,816	5,637	10,173	13,169	0	9,000	0	0
6315	Recruitment Costs	2,000	2,000	2,000	0	0	0	2,000	0	0
6320	Staff Training	3,300	5,078	4,000	2,245	2,500	0	4,040	0	0
6321	Investors in People	1,000	0	1,000	0	1,000	0	1,000	0	0
6330	Welfare/Hospitality	4,000	3,574	4,100	3,339	4,108	0	4,264	0	0
6340	Staff Uniforms	0	209	0	175	262	0	0	0	0
6410	Civic Exps/Annual Reception	2,100	3,427	2,152	1,602	2,152	0	3,000	0	0
6415	Gifts/hospitality	1,200	582	1,200	436	495	0	1,200	0	0
6421	Honour Bd. Badges & Insignia	200	1,220	350	95	143	0	364	0	0
6435	Members Expenses	3,500	1,545	3,587	0	2,000	0	3,730	0	0
6460	Publicity & Democratic notices	500	1,748	1,000	1,454	1,747	0	1,600	0	0
6461	Banner Costs	1,300	2,352	1,600	2,182	2,500	0	1,600	0	0
6610	Audit Fees	5,500	4,923	5,125	401	5,000	0	4,500	0	0
6620	Legal Expenses	2,000	1,050	2,050	3,550	1,005	0	2,132	0	0
6630	Professional Fees	0	2,242	5,950	21,125	21,500	0	0	0	0
6635	Professional Fees Licensing	1,500	1,050	1,000	570	855	0	1,000	0	0
6710	Conference Fees & Expenses	2,500	3,897	3,000	3,781	4,157	0	3,120	0	0
6720	Books and Periodicals	400	26	416	149	0	0	416	0	0
6730	Subscriptions	6,600	7,187	6,765	7,706	10,000	0	7,200	0	0
6889	Waste Sacks	3,300	5,252	0	2,580	3,000	0	0	0	0
6900	Sundry Expenses	500	806	500	219	193	0	520	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6922	Health&Safety/Risk Assessments	5,200	5,054	5,330	4,403	6,600	0	5,543	0	0
6952	Protective Clothing	0	0	0	447	670	0	0	0	0
6975	Bank Charges	1,600	2,612	1,640	2,520	3,391	0	1,705	0	0
6976	Credit card charges	800	1,562	820	1,285	1,424	0	1,200	0	0
7010	Election Expenses	5,000	1,000	6,000	0	6,000	0	6,000	0	0
7611	Contingency provision	32,435	6,000	54,470	0	30,000	0	72,165	0	0
7614	Stag reserve	1,000	0	1,000	0	1,000	0	1,000	0	0
7617	PWLB Loan Repayment	71,602	71,602	71,602	71,602	71,602	0	71,602	0	0
	<b>Overhead Expenditure</b>	<b>724,591</b>	<b>782,067</b>	<b>800,793</b>	<b>642,694</b>	<b>859,395</b>	<b>0</b>	<b>804,251</b>	<b>0</b>	<b>0</b>
	<b>31 Net Income over Expenditure</b>	<b>-687,091</b>	<b>-678,878</b>	<b>-748,352</b>	<b>-573,215</b>	<b>-779,677</b>	<b>0</b>	<b>-744,301</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	36,697	0	-2,500	0	0	0	0	0
8002	less Transfer to EMR	0	17,177	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(687,091)</b>	<b>(659,358)</b>	<b>(748,352)</b>	<b>(575,715)</b>	<b>(779,677)</b>		<b>(744,301)</b>		
<b>32</b>	<b><u>F &amp; G P - General</u></b>									
1208	Other Events Income	0	0	0	828	828	0	0	0	0
1350	Revenue Grant income	0	1,610	0	0	0	0	0	0	0
1490	Christmas Lights Switch On	6,000	8,845	6,000	9,845	9,385	0	8,000	0	0
1496	Special events income	0	80	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>6,000</b>	<b>10,535</b>	<b>6,000</b>	<b>10,673</b>	<b>10,213</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>0</b>
5410	Repairs & General Maintenance	0	5	0	0	0	0	0	0	0
6490	Christmas Lights Switch On	28,000	28,783	28,000	33,330	29,000	0	28,000	0	0
6491	Remembrance Day/Civic Serv.	5,000	5,380	5,125	5,139	4,872	0	5,330	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6869	Special Events	20,000	12,766	10,500	11,602	11,602	0	12,000	0	0
	<b>Overhead Expenditure</b>	53,000	46,934	43,625	50,070	45,474	0	45,330	0	0
	<b>32 Net Income over Expenditure</b>	-47,000	-36,399	-37,625	-39,397	-35,261	0	-37,330	0	0
8001	plus Transfer from EMR	0	0	0	2,705	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<u>(47,000)</u>	<u>(36,399)</u>	<u>(37,625)</u>	<u>(36,692)</u>	<u>(35,261)</u>		<u>(37,330)</u>		
<b>33</b>	<b><u>F &amp; G P - Council Offices</u></b>									
1022	Letting & Hire of Facilities	12,429	9,387	10,500	18,008	22,953	0	16,000	0	0
1030	Electricity recharge	0	2,328	0	514	771	0	0	0	0
1213	Event catering	0	126	0	0	0	0	0	0	0
	<b>Total Income</b>	12,429	11,841	10,500	18,522	23,724	0	16,000	0	0
4010	Gross Pay	4,369	4,336	8,215	3,692	4,920	0	45,000	0	0
4270	Employers Pension Contribution	340	356	348	221	292	0	2,772	0	0
5340	Plants	0	28	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	5,200	12,388	717	877	1,202	0	1,000	0	0
5500	Equipment Hired and New	0	0	0	487	550	0	0	0	0
6000	Rent & Rates	28,000	28,392	28,700	28,860	34,632	0	33,000	0	0
6010	Light Heat & Cleaning	4,754	1,373	3,500	811	983	0	1,000	0	0
6011	Electricity	3,000	1,237	4,000	5,304	7,000	0	3,245	0	0
6012	Gas	3,000	1,702	2,000	1,248	1,310	0	2,000	0	0
6013	Cleaning	0	0	0	11	16	0	0	0	0
6014	Water	2,349	1,971	2,407	920	1,353	0	2,541	0	0
6016	Contractor Payments	0	0	0	904	904	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6104	Mobile Telephone	75	158	100	122	183	0	156	0	0
6635	Professional Fees Licensing	0	295	0	295	295	0	0	0	0
6900	Sundry Expenses	0	60	0	0	0	0	0	0	0
6922	Health&Safety/Risk Assessments	900	1,455	922	195	293	0	958	0	0
6930	Alarm Maintenance	1,000	673	1,000	921	921	0	1,000	0	0
6935	Waste Bin Disposal-Waste Bins	1,400	1,118	1,435	908	1,002	0	1,514	0	0
6952	Protective Clothing	100	46	100	0	0	0	104	0	0
	<b>Overhead Expenditure</b>	<b>54,487</b>	<b>55,587</b>	<b>53,444</b>	<b>45,776</b>	<b>55,856</b>	<b>0</b>	<b>94,290</b>	<b>0</b>	<b>0</b>
	<b>33 Net Income over Expenditure</b>	<b>-42,058</b>	<b>-43,746</b>	<b>-42,944</b>	<b>-27,253</b>	<b>-32,132</b>	<b>0</b>	<b>-78,290</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	3,780	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(42,058)</b>	<b>(39,966)</b>	<b>(42,944)</b>	<b>(27,253)</b>	<b>(32,132)</b>		<b>(78,290)</b>		
<b>36</b>	<b><u>F &amp; G P - Bat &amp; Ball Centre</u></b>									
1022	Letting & Hire of Facilities	108,000	109,693	115,000	124,279	130,000	0	120,000	0	0
1030	Electricity recharge	169	442	173	149	223	0	500	0	0
1213	Event catering	0	832	400	360	540	0	0	0	0
1445	Outdoor Activities	200	338	500	86	128	0	216	0	0
1457	Indoor Activities	5,293	6,682	6,000	5,193	6,892	0	6,000	0	0
1550	Insurance Claims	0	0	0	3,200	3,200	0	0	0	0
1989	Facilities Damage Income	0	0	0	2,139	2,139	0	0	0	0
1990	Other Income	0	528	0	374	425	0	0	0	0
	<b>Total Income</b>	<b>113,662</b>	<b>118,516</b>	<b>122,073</b>	<b>135,779</b>	<b>143,547</b>	<b>0</b>	<b>126,716</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	82,100	88,998	91,154	72,407	97,037	0	94,000	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4012	Expenses	0	24	0	2	3	0	0	0	0
4270	Employers Pension Contribution	3,300	3,084	3,552	2,187	2,917	0	3,300	0	0
5318	SCC Car Park	0	0	0	456	684	0	0	0	0
5320	Fertilizers	0	119	0	22	33	0	0	0	0
5340	Plants	200	31	205	44	66	0	205	0	0
5410	Repairs & General Maintenance	2,000	8,836	6,000	23,277	17,889	0	8,000	0	0
5500	Equipment Hired and New	1,000	2,558	1,025	5,580	7,000	0	1,066	0	0
5525	Equipment Maintenance	0	64	0	30	44	0	0	0	0
6000	Rent & Rates	6,000	5,302	6,150	6,487	7,784	0	8,000	0	0
6011	Electricity	14,000	14,109	14,350	7,433	12,000	0	14,924	0	0
6012	Gas	1,764	1,948	1,808	1,603	1,939	0	2,300	0	0
6013	Cleaning	2,000	2,536	2,050	2,409	3,059	0	2,132	0	0
6014	Water	3,197	370	2,000	362	1,000	0	1,500	0	0
6016	Contractor Payments	0	0	0	455	1,000	0	0	0	0
6101	Telephone	600	617	615	462	616	0	649	0	0
6104	Mobile Telephone	240	117	246	67	75	0	246	0	0
6200	Printing & Stationery	0	11	0	140	210	0	0	0	0
6240	Computer/ Data Base/WP's	400	21	410	0	0	0	0	0	0
6330	Welfare/Hospitality	500	604	512	573	858	0	532	0	0
6520	Refreshments for Resale	1,000	3,639	3,000	2,798	2,636	0	3,000	0	0
6630	Professional Fees	0	2,937	0	0	0	0	0	0	0
6635	Professional Fees Licensing	500	686	520	443	443	0	541	0	0
6900	Sundry Expenses	50	79	52	90	0	0	54	0	0
6922	Health&Safety/Risk Assessments	2,000	3,726	2,500	4,433	5,500	0	2,600	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6930	Alarm Maintenance	902	398	924	763	763	0	800	0	0
6931	CCTV Maintenance	400	4,191	410	240	360	0	410	0	0
6935	Waste Bin Disposal-Waste Bins	2,100	1,772	2,152	1,382	1,482	0	2,500	0	0
6952	Protective Clothing	250	94	250	0	0	0	250	0	0
	<b>Overhead Expenditure</b>	<b>124,503</b>	<b>146,872</b>	<b>139,885</b>	<b>134,145</b>	<b>165,398</b>	<b>0</b>	<b>147,009</b>	<b>0</b>	<b>0</b>
	<b>36 Net Income over Expenditure</b>	<b>-10,841</b>	<b>-28,356</b>	<b>-17,812</b>	<b>1,634</b>	<b>-21,851</b>	<b>0</b>	<b>-20,293</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	5,731	0	7,370	0	0	0	0	0
8002	less Transfer to EMR	0	-137	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(10,841)</b>	<b>(22,489)</b>	<b>(17,812)</b>	<b>9,004</b>	<b>(21,851)</b>		<b>(20,293)</b>		
<b>38</b>	<b><u>F &amp; G P - Grants</u></b>									
7500	Local Organisations Grants	15,000	15,000	22,900	11,840	22,900	0	24,000	0	0
7502	Sevenoaks Summer Festival	5,000	5,000	5,000	5,000	5,000	0	5,000	0	0
7520	Twinning Support	1,000	950	1,000	0	1,000	0	1,000	0	0
7552	Youth Outreach	8,000	7,360	8,200	3,188	8,200	0	10,000	0	0
7553	West Kent Housing - Youth Prov	0	15,000	0	0	0	0	0	0	0
7556	Stag Community Arts Centre	27,000	27,000	27,000	27,000	27,000	0	27,000	0	0
7557	Community Rail Partnership	3,000	3,000	3,000	3,000	3,000	0	3,000	0	0
7558	Green Sands Common	4,000	432	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>63,000</b>	<b>73,742</b>	<b>67,100</b>	<b>50,028</b>	<b>67,100</b>	<b>0</b>	<b>70,000</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	12,055	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(63,000)</b>	<b>(61,687)</b>	<b>(67,100)</b>	<b>(50,028)</b>	<b>(67,100)</b>		<b>(70,000)</b>		
<b>39</b>	<b><u>F &amp; G P - Property</u></b>									

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1469	O/S Ground Rents & Wayleaves	6,500	6,424	6,662	6,579	6,662	3,700	6,662	0	0
	<b>Total Income</b>	6,500	6,424	6,662	6,579	6,662	3,700	6,662	0	0
6014	Water	0	14	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	0	14	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	6,500	6,410	6,662	6,579	6,662		6,662		
<b>40</b>	<b><u>Town Team</u></b>									
1204	Holly Party	0	1,006	0	1,581	1,228	0	0	0	0
1206	Business Awards	7,426	3,385	7,450	5,983	5,983	0	7,450	0	0
1207	Business Show	4,377	4,605	5,000	6,725	6,725	0	5,000	0	0
1350	Revenue Grant income	0	6,767	0	0	0	0	0	0	0
1990	Other Income	0	450	0	0	0	0	0	0	0
	<b>Total Income</b>	11,803	16,213	12,450	14,290	13,936	0	12,450	0	0
6101	Telephone	108	0	110	0	0	0	110	0	0
6200	Printing & Stationery	110	183	114	0	0	0	114	0	0
6240	Computer/ Data Base/WP's	827	350	847	0	0	0	847	0	0
6241	Website Costs	282	25	289	310	310	0	289	0	0
6244	Information Screens	1,345	480	1,000	360	360	0	1,000	0	0
6322	Business Awards	8,116	5,592	8,318	5,966	5,735	0	8,318	0	0
6323	Business Show	2,992	4,529	3,687	4,400	4,400	0	3,687	0	0
6325	Holly Party Expense	0	2,377	0	3,583	4,000	0	0	0	0
6326	Health & Wellness Initiative	0	0	0	24	0	0	0	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6461	Banner Costs	807	0	827	0	0	0	827	0	0
6730	Subscriptions	589	150	603	150	225	0	603	0	0
6900	Sundry Expenses	786	4,000	805	10	800	0	805	0	0
7000	Reinvestment	841	0	850	0	0	0	850	0	0
7607	Christmas events	0	314	0	76	0	0	0	0	0
<b>Overhead Expenditure</b>		<b>16,803</b>	<b>17,999</b>	<b>17,450</b>	<b>14,879</b>	<b>15,830</b>	<b>0</b>	<b>17,450</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>		<b>(5,000)</b>	<b>(1,787)</b>	<b>(5,000)</b>	<b>(589)</b>	<b>(1,894)</b>		<b>(5,000)</b>		
<b>41</b>	<b><u>Business Hub</u></b>									
1022	Letting & Hire of Facilities	1,300	1,605	1,332	443	664	0	1,406	0	0
1026	Hot Desking Facility	5,200	4,298	5,330	2,930	4,042	0	5,624	0	0
1029	Office Pods	16,471	15,615	16,882	11,797	15,160	0	17,815	0	0
1031	Chamber of Commerce	5,451	6,300	5,587	4,413	5,813	0	5,896	0	0
<b>Total Income</b>		<b>28,422</b>	<b>27,817</b>	<b>29,131</b>	<b>19,582</b>	<b>25,679</b>	<b>0</b>	<b>30,741</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	6,700	8,268	8,525	7,373	9,858	0	9,000	0	0
4270	Employers Pension Contribution	243	0	274	124	145	0	263	0	0
5410	Repairs & General Maintenance	300	1,129	307	1,990	2,500	0	324	0	0
5500	Equipment Hired and New	500	697	512	352	527	0	541	0	0
6000	Rent & Rates	3,000	1,647	2,000	1,647	1,975	0	2,100	0	0
6010	Light Heat & Cleaning	16,211	220	13,000	405	516	0	0	0	0
6011	Electricity	0	8,636	0	3,700	3,500	0	9,000	0	0
6013	Cleaning	0	0	0	0	0	0	600	0	0
6014	Water	0	0	0	0	0	0	500	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6105	Broadband wi-fi service	1,800	1,698	1,845	1,274	1,698	0	1,918	0	0
6200	Printing & Stationery	0	6	0	0	0	0	0	0	0
6900	Sundry Expenses	1,000	1,248	1,025	886	1,180	0	1,082	0	0
6922	Health&Safety/Risk Assessments	170	946	177	1,174	1,761	0	184	0	0
6930	Alarm Maintenance	300	159	312	260	260	0	324	0	0
6931	CCTV Maintenance	160	159	164	166	166	0	173	0	0
6976	Credit card charges	350	362	358	283	377	0	379	0	0
	<b>Overhead Expenditure</b>	<b>30,734</b>	<b>25,176</b>	<b>28,499</b>	<b>19,633</b>	<b>24,463</b>	<b>0</b>	<b>26,388</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(2,312)</b>	<b>2,642</b>	<b>632</b>	<b>(51)</b>	<b>1,216</b>		<b>4,353</b>		
<b>42</b>	<b><u>Sevenoaks Town Mayor</u></b>									
1500	Fundraising	0	1,983	0	2,988	2,027	0	0	0	0
1752	Quiz Night Income	0	4,243	0	884	4,300	0	0	0	0
1754	Knole Tour Income	0	1,104	0	356	534	0	0	0	0
1755	Chevening Visit Income	0	1,856	0	1,139	1,709	0	0	0	0
1756	Int'l Women's Day Event Income	0	3,450	0	1,200	0	0	0	0	0
1759	Autumn Colours Income	0	480	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>13,117</b>	<b>0</b>	<b>6,567</b>	<b>8,570</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
6443	Mayors Allowance 2024/2025	6,044	5,992	0	0	0	0	0	0	0
6444	Mayors Car Allowance 2024/2025	2,715	2,335	0	0	-1	0	0	0	0
6445	Autumn Colours Expenditure	0	383	0	0	0	0	0	0	0
6446	Mayors Allowance 2025/2026	0	0	6,044	3,169	6,044	0	6,044	0	0
6447	Mayors Car Allowance 2025/2026	0	0	2,715	0	2,715	0	2,715	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
7100	Mayoral Charity Donations	0	5,331	0	6,185	6,185	0	0	0	0
7202	Quiz Night Expenditure	0	1,941	0	0	0	0	0	0	0
7204	Knole Tour Expenditure	0	0	0	466	466	0	0	0	0
7205	Chevening Visit Expenditure	0	0	0	2,416	2,416	0	0	0	0
7206	Int'l Women's Day Event Exp.	0	2,318	0	234	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>8,759</b>	<b>18,300</b>	<b>8,759</b>	<b>12,468</b>	<b>17,825</b>	<b>0</b>	<b>8,759</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(8,759)</b>	<b>(5,183)</b>	<b>(8,759)</b>	<b>(5,902)</b>	<b>(9,255)</b>		<b>(8,759)</b>		
<b>43</b>	<b><u>Youth Council</u></b>									
7555	Youth Council Support	500	0	500	0	0	0	500	0	0
	<b>Overhead Expenditure</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	-500	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(500)</b>	<b>(500)</b>	<b>(500)</b>	<b>0</b>	<b>0</b>		<b>(500)</b>		
<b>45</b>	<b><u>BID</u></b>									
6630	Professional Fees	1,414	18,677	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>1,414</b>	<b>18,677</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	18,677	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(1,414)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>		
<b>50</b>	<b><u>Youth Cafe</u></b>									
1022	Letting & Hire of Facilities	3,100	5,662	4,000	4,647	5,954	0	4,000	0	0
1211	Sale of Goods	2,000	3,064	2,000	2,508	3,336	0	2,500	0	0
1213	Event catering	0	125	0	0	0	0	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1350	Revenue Grant income	0	19,612	0	11,375	11,375	0	0	0	0
1990	Other Income	0	3,378	0	0	0	0	0	0	0
<b>Total Income</b>		<b>5,100</b>	<b>31,840</b>	<b>6,000</b>	<b>18,530</b>	<b>20,665</b>	<b>0</b>	<b>6,500</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	52,100	63,773	62,000	56,797	75,264	0	70,000	0	0
4012	Expenses	0	819	0	0	0	0	0	0	0
4270	Employers Pension Contribution	1,900	2,887	2,090	2,292	3,139	0	2,500	0	0
5410	Repairs & General Maintenance	4,980	4,512	1,025	1,844	1,844	0	1,066	0	0
5500	Equipment Hired and New	4,724	5,648	520	1,735	2,603	0	541	0	0
6010	Light Heat & Cleaning	200	285	205	269	308	0	300	0	0
6101	Telephone	700	552	717	459	612	0	757	0	0
6105	Broadband wi-fi service	200	407	400	295	394	0	416	0	0
6200	Printing & Stationery	200	901	205	53	80	0	213	0	0
6210	Postage & Courier	0	28	0	56	63	0	0	0	0
6240	Computer/ Data Base/WP's	300	2,471	500	645	645	0	520	0	0
6241	Website Costs	200	222	205	108	84	0	213	0	0
6281	Furnishings,Furniture/Eqpt	500	0	515	0	0	0	535	0	0
6320	Staff Training	100	160	100	610	270	0	104	0	0
6330	Welfare/Hospitality	0	0	0	40	60	0	0	0	0
6340	Staff Uniforms	200	328	205	134	201	0	205	0	0
6460	Publicity & Democratic notices	0	35	0	506	759	0	0	0	0
6500	Goods for Resale	2,000	2,947	2,050	2,460	2,879	0	2,163	0	0
6505	Cafe consumables	0	37	0	9	7	0	0	0	0
6635	Professional Fees Licensing	450	302	461	672	672	0	350	0	0
6730	Subscriptions	0	2,000	0	0	0	0	0	0	0

Continued on next page

## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6900	Sundry Expenses	400	197	400	344	101	0	416	0	0
6922	Health&Safety/Risk Assessments	1,000	1,131	1,250	645	931	0	1,200	0	0
6935	Waste Bin Disposal-Waste Bins	0	120	0	0	0	0	0	0	0
6952	Protective Clothing	0	0	0	103	155	0	0	0	0
6976	Credit card charges	0	0	0	39	29	0	0	0	0
9029	Youth Cafe toilet refurb	0	0	0	200	200	0	0	0	0
	<b>Overhead Expenditure</b>	<b>70,154</b>	<b>89,761</b>	<b>72,848</b>	<b>70,316</b>	<b>91,300</b>	<b>0</b>	<b>81,499</b>	<b>0</b>	<b>0</b>
	<b>50 Net Income over Expenditure</b>	<b>-65,054</b>	<b>-57,921</b>	<b>-66,848</b>	<b>-51,786</b>	<b>-70,635</b>	<b>0</b>	<b>-74,999</b>	<b>0</b>	<b>0</b>
8001	plus Transfer from EMR	0	315	0	399	0	0	0	0	0
8002	less Transfer to EMR	0	18	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>(65,054)</b>	<b>(57,624)</b>	<b>(66,848)</b>	<b>(51,388)</b>	<b>(70,635)</b>		<b>(74,999)</b>		
<b>60</b>	<b><u>Markets</u></b>									
1017	Rental Income Sat Market	20,567	22,742	21,081	16,987	22,997	0	22,000	0	0
1018	Rental Income Wed Market	12,506	13,185	12,818	8,462	11,366	0	12,818	0	0
1019	Rental Income Blighs Market	18,512	19,745	18,974	15,645	21,740	0	19,732	0	0
1033	Rental income Christmas Market	0	3,525	0	3,362	855	0	0	0	0
1208	Other Events Income	0	1,138	0	480	480	0	0	0	0
1211	Sale of Goods	0	131	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>51,585</b>	<b>60,466</b>	<b>52,873</b>	<b>44,936</b>	<b>57,438</b>	<b>0</b>	<b>54,550</b>	<b>0</b>	<b>0</b>
4010	Gross Pay	2,031	1,988	2,139	1,606	2,141	0	2,285	0	0
5410	Repairs & General Maintenance	200	47	205	20	30	0	205	0	0
5420	Saturday market charges	17,345	14,938	16,000	13,075	15,601	0	16,640	0	0

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5421	Wednesday Market charges	11,244	8,335	15,500	13,075	15,601	0	16,120	0	0
5424	Vegan Market Expenditure	0	1,131	0	41	42	0	0	0	0
5426	Christmas Market	0	50	0	0	0	0	0	0	0
6001	Blighs Market Charges	12,000	8,258	9,000	6,872	8,309	0	9,500	0	0
6010	Light Heat & Cleaning	200	83	205	0	0	0	213	0	0
6011	Electricity	0	392	0	347	450	0	0	0	0
6200	Printing & Stationery	0	0	0	20	30	0	0	0	0
6461	Banner Costs	0	0	0	156	234	0	0	0	0
6635	Professional Fees Licensing	200	0	205	0	0	0	0	0	0
6650	Bad debts	0	25	0	0	0	0	0	0	0
6730	Subscriptions	100	0	102	0	0	0	102	0	0
	<b>Overhead Expenditure</b>	<b>43,320</b>	<b>35,246</b>	<b>43,356</b>	<b>35,211</b>	<b>42,438</b>	<b>0</b>	<b>45,065</b>	<b>0</b>	<b>0</b>
	<b>60 Net Income over Expenditure</b>	<b>8,265</b>	<b>25,219</b>	<b>9,517</b>	<b>9,725</b>	<b>15,000</b>	<b>0</b>	<b>9,485</b>	<b>0</b>	<b>0</b>
8002	less Transfer to EMR	0	-141	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>8,265</b>	<b>25,360</b>	<b>9,517</b>	<b>9,725</b>	<b>15,000</b>		<b>9,485</b>		
<b>61</b>	<b><u>Longspring Woods</u></b>									
1854	Longspring Woods Donations	0	300	0	0	0	0	0	0	0
	<b>Total Income</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
8002	less Transfer to EMR	0	300	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>		
<b>70</b>	<b><u>Precept</u></b>									

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## Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1995	Precept	1,437,614	1,437,614	1,545,147	1,158,861	1,545,148	0	1,624,084	0	0
	<b>Total Income</b>	1,437,614	1,437,614	1,545,147	1,158,861	1,545,148	0	1,624,084	0	0
	<b>Movement to/(from) Gen Reserve</b>	1,437,614	1,437,614	1,545,147	1,158,861	1,545,148		1,624,084		
	<b>Total Budget Income</b>	1,866,414	2,108,512	1,997,096	1,718,197	2,171,011	3,700	2,117,684	0	0
	<b>Expenditure</b>	1,897,057	2,167,219	1,997,096	1,704,155	2,189,033	0	2,117,684	0	0
	<b>Net Income over Expenditure</b>	-30,643	-58,707	0	14,042	-18,022	3,700	0	0	0
	plus Transfer from EMR	0	130,975	0	5,893	0	0	0	0	0
	less Transfer to EMR	0	21,750	0	8,488	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	(30,643)	50,518	0	11,446	(18,022)		0		

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Mrs G Jackson  
Sevenoaks Town Council  
Town Council Offices  
Bradbourne Vale Road  
Sevenoaks  
Kent  
TN13 3QG

12 January 2026

Dear Georgina

**Re: Sevenoaks Town Council**  
**Internal Audit for Financial Year Ended 31 March 2026 – Interim Audit report**

**Executive summary**

Following completion of our interim internal audit on 12 January 2026 we enclose our report for your kind attention and presentation to the council. This is a second interim internal audit visit, and this report should be read in conjunction with the report issued following the first interim internal audit conducted on 8 September 2025.

The audit was conducted in accordance with current practices and guidelines, and testing was risk based. Whilst we have not tested all transactions, our samples have where appropriate covered the entire year to date.

Our report is presented in the same order as the assertions on the internal auditor report within the published Annual Governance and Accountability Return (AGAR). The start of each section details the nature of the assertion to be verified. Testing requirements follow those detailed in the audit plan previously sent to the council, a copy of which is available on request. The report concludes with an opinion as to whether each assertion has been met or not at this point in the year. **Recommendations for action are shown in bold text and are summarised in the table at the end of the report.**

Our sample testing did not uncover any errors or misstatements that require reporting to the external auditor at this time, nor did we identify any significant weaknesses in the internal controls such that public money would be put at risk.

It is clear the council takes governance, policies and procedures seriously and I am pleased to report that overall, the systems and procedures you have in place are fit for purpose and whilst my report may contain recommendations to change these are not indicative of any significant failings, but rather are pointers to improving upon an already well-ordered system.

It is therefore our opinion that the systems and internal procedures at Sevenoaks Town Council continue to be well established and followed.

**Regulation**

The Accounts and Audit Regulations 2015 require smaller authorities, each financial year, to conduct a review of the effectiveness of the system of internal control and prepare an annual governance statement in accordance with proper practices in relation to accounts. In addition to this, a smaller authority is required by Regulation 5(1) of the Accounts and Audit Regulations 2015 to “undertake an effective internal audit to evaluate the effectiveness of its risk management, control and governance processes, taking into account public sector internal auditing standards or guidance.”

Internal auditing is an independent, objective assurance activity designed to improve an organisation’s operations. It helps an organisation accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes. The purpose of internal audit is to review and report to the authority on whether its systems of financial and other internal controls over its activities and operating procedures are effective.

Internal audit’s function is to test and report to the authority on whether its specific system of internal control is adequate and working satisfactorily. The internal audit reports should therefore be made available to all Members to support and inform them when they considering the authority’s approval of the annual governance statement.

**Independence and competence**

Your audit was conducted by Andy Beams of Mulberry Local Authority Services Ltd, who has over 35 years’ experience in the financial sector with the last 15 years specialising in local government.

Your auditor is independent from the management of the financial controls and procedures of the council and has no conflicts of interest with the audit client, nor do they provide any management or financial assistance to the client.

**Engagement Letter and inherent risk assessment**

An engagement letter was previously issued to the council covering the 2025/26 internal audit assignment, which includes the scope and plan of works and fee structure. Copies of this document are available on request from [anna@mulberrylas.co.uk](mailto:anna@mulberrylas.co.uk)

In summary, our work will address each of the internal control objectives as stated on the Annual Internal Audit Report of the AGAR.

It is our opinion that the inherent risk of error or misstatement is low, and the controls of the council can be relied upon and as such substantive testing of individual transactions is not required. Testing to be carried out will be “walk through testing” on sample data to encompass the period of the council year under review.

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## **A. BOOKS OF ACCOUNT**

### ***Internal audit requirement***

*Appropriate accounting records have been kept properly during the year.*

### **Audit findings**

Tested at first interim internal audit.

## **B. FINANCE REGULATIONS, GOVERNANCE AND PAYMENTS**

### ***Internal audit requirement***

*This authority complied with its Finance Regulations, payments were supported by invoices, all expenditure was approved, and VAT was appropriately accounted for.*

### **Audit findings**

Audit testing conducted at first interim internal audit. These comments relate to follow up actions, and additional testing conducted at the second interim internal audit.

At the date of the first interim internal audit, the External Auditor's Report and Certificate had been received by the council but not yet published on the council website. I was able to confirm that this has now been added to the council website along with the Notice of Conclusion of Audit form.

## **C. RISK MANAGEMENT AND INSURANCE**

### ***Internal audit requirement***

*This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.*

### **Audit findings**

Tested at first interim internal audit.

## **D. BUDGET, PRECEPT AND RESERVES**

### ***Internal audit requirement***

*The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.*

### **Audit findings**

In accordance with the timetable outlined by the council at the first interim internal audit, the final version of the budget and precept is an agenda item for approval at the council meeting scheduled for this evening

This follows the formation of a draft budget with input from officers and committees with budgetary responsibility, review by the Finance & Delivery committee and council in prior months and demonstrates that the council has in place an appropriate method for determining the budget and precept.

## E. INCOME

### **Internal audit requirement**

*Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.*

### **Audit findings**

Tested at first interim internal audit.

Additionally at this interim internal audit, a review of the burial records was conducted at the cemetery office. I was able to trace a sample burial through the pre-payment and burial record books, and that all appropriate information has been recorded in the books and a suitable audit trail of information has been retained.

## F. PETTY CASH

### **Internal audit requirement**

*Petty cash payments were properly supported by receipts; all petty cash expenditure was approved and VAT appropriately accounted for.*

### **Audit findings**

Tested at first interim internal audit.

## G. PAYROLL

### **Internal audit requirement**

*Salaries to employees and allowances to members were paid in accordance with the authority's approvals, and PAYE and NI requirements were properly applied.*

### **Audit findings**

The payroll record for December 2025 shows that the council had 43 employees at that time. Time sheets completed for part time, and any full-time claiming overtime.

Payroll is processed in house using the SAGE payroll software package. Staff members are required to complete a timesheet to show any part-time or additional hours, and this is signed by their line manager and the Town Clerk/CEO.

I was able to confirm that HMRC and pensions payments are up to date and that the council is correctly not claiming the employment allowance for national insurance contributions.

There is a councillor allowance system in place, with payments to eligible (elected) members correctly processed through payroll and assessed for tax and national insurance.

## H. ASSETS AND INVESTMENTS

### **Internal audit requirement**

*Asset and investments registers were complete and accurate and properly maintained.*

### **Audit findings**

Tested at first interim internal audit.

## I. BANK AND CASH

### **Internal audit requirement**

*Periodic bank account reconciliations were properly carried out during the year.*

### **Audit findings**

At the first interim internal audit, I recommended that the council considers amending the Financial Regulations to include the NALC recommended wording which states ‘...*The member shall sign and date the reconciliations and the original bank statements (or similar document) as evidence of this. This activity, including any exceptions, shall be reported to and noted by the council {Finance Committee}*’

I note that the council has now updated the Financial Regulations to match the recommended NALC template in this area, and the council is now fully compliant with this internal control objective.

## J. YEAR END ACCOUNTS

### **Internal audit requirement**

*Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), supported by an adequate audit trail from underlying records and, where appropriate, debtors and creditors were properly recorded.*

### **Audit findings**

To be tested at the final internal audit.

## K. LIMITED ASSURANCE REVIEW

### **Internal audit requirement**

*IF the authority certified itself as exempt from a limited assurance review in the previous year, it met the exemption criteria and correctly declared itself exempt.*

### **Audit findings**

The council did not certify itself exempt in 2024/25 due to exceeding the income and expenditure limits and this test does not apply.

## L: PUBLICATION OF INFORMATION

### **Internal audit requirement**

*The authority publishes information on a free to access website/webpage, up to date at the time of the internal audit in accordance with relevant legislation*

### **Audit findings**

The council is reminded that the following requirements apply.

For councils with a turnover over £25,000, it is recommended best practice to follow the Local Government Transparency Code 2015, but not a statutory requirement and therefore not subject to verification during the internal audit.

All councils are required to follow The Accounts and Audit Regulations which include the following requirements:

- 13(1)** An authority must publish (which must include publication on that authority’s website)
- (a) the Statement of Accounts together with any certificate or opinion entered by the local auditor in accordance with section 20(2) of the Act; and
  - (b) the Annual Governance Statement approved in accordance with regulation 6(3)

- 13(2)** Where documents are published under paragraph (1), the authority must
- (a) keep copies of those documents for purchase by any person on payment of a reasonable sum; and
  - (b) ensure that those documents remain available for public access for a period of not less than five years beginning with the date on which those documents were first published in accordance with that paragraph.

Testing for publication to meet this requirement will be completed at the final internal audit.

## **M: EXERCISE OF PUBLIC RIGHTS - INSPECTION OF ACCOUNTS**

### **Internal audit requirement**

*The authority, during the previous year, correctly provided for the exercise of public rights as required by the Accounts and Audit Regulations.*

### **Audit findings**

Tested at first interim internal audit.

## **N: PUBLICATION REQUIREMENTS**

### **Internal audit requirement**

*The authority complied with the publication requirements for the prior year AGAR.*

Under the Accounts and Audit Regulations 2015, authorities must publish the following information on the authority website / webpage.

*Before 1 July 2025 authorities must publish:*

- *Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited*
- *Section 1 - Annual Governance Statement 2024/25, approved and signed, page 4*
- *Section 2 - Accounting Statements 2024/25, approved and signed, page 5*

*Not later than 30 September 2025 authorities must publish:*

- *Notice of conclusion of audit*
- *Section 3 - External Auditor Report and Certificate*
- *Sections 1 and 2 of AGAR including any amendments as a result of the limited assurance review.*

*It is recommended as best practice, to avoid any potential confusion by local electors and interested parties, that you also publish the Annual Internal Audit Report, page 3.*

### **Audit findings**

I was able to confirm that the Notice of the Period of Public Rights and Section 1 (Annual Governance Statement) and Section 2 (Accounting Statement) were published on the council's website before 1 July 2025.

I was able to confirm that the Notice of Conclusion of Audit and External Auditor Report and Certificate were published on the council's website before 30 September 2025.

The council has therefore met the publication requirements for 2024/25.

## **O. TRUSTEESHIP**

### **Internal audit requirement**

*Trust funds (including charitable) – The council met its responsibilities as a trustee.*

### **Audit findings**

The council has no trusts, and testing for this internal control objective is not applicable.

**Achievement of control assertions at final internal audit date**

Based on the tests conducted during the interim audit, our conclusions on the achievement of the internal control objectives to date are summarised in the table below.

	<b>INTERNAL CONTROL OBJECTIVE</b>	<b>YES</b>	<b>NO</b>	<b>NOT COVERED</b>
A	Appropriate accounting records have been properly kept throughout the financial year	✓		
B	This authority complied with its Finance Regulations, payments were supported by invoices, all expenditure was approved, and VAT was appropriately accounted for	✓		
C	This authority assesses the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these	✓		
D	The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E	Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for	✓		
F	Petty cash payments were properly supported by receipts, all petty cash expenditure was approved, and VAT appropriately accounted for			✓
G	Salaries to employees and allowances to members were paid in accordance with the authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H	Asset and investments registers were complete and accurate and properly maintained.	✓		
I	Periodic bank account reconciliations were properly carried out during the year.	✓		
J	Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), supported by an adequate audit trail from underlying records and, where appropriate, debtors and creditors were properly recorded.	To be tested at final internal audit		
K	If the authority certified itself as exempt from a limited assurance review in the previous year, it met the exemption criteria and correctly declared itself exempt.			✓
L	The authority publishes information on a free to access website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	To be tested at final internal audit		
M	The authority, during the previous year correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations.	✓		
N	The authority complied with the publication requirements for prior year AGAR.	✓		
O	Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

Should you have any queries please contact me directly on [andy@mulberrylas.co.uk](mailto:andy@mulberrylas.co.uk) or 07428 647069.

Yours sincerely



**Andy Beams**

**Director, Mulberry Local Authority Services Ltd**

**Second Interim Internal Audit - Points Carried Forward**

Audit Point	Interim Audit Findings	Council comments
None		

## Draft Sevenoaks Town Council's Strategy 2026 - 2027

### 1. Introduction

Sevenoaks Town Council has worked since publication of its last Strategic Plan to deliver the aims of its then strategy agreed, cross party. This renewed Strategy builds on the achievements since then and recognises new challenges.

### 2. Aims

Sevenoaks Town Council aims to offer community leadership to ensure Sevenoaks remains one of the best market towns in Kent to live, visit and do business in.

### 3. Challenges

- i) Climate Change – e.g. *Carbon Reduction, impact of droughts and flooding.*
- ii) Financial challenges both for the town council and local businesses via significant rates increases and inflation. Potential loss of CIL currently used for capital projects and maintenance of community assets
- iii) Local Government Reorganisation and uncertainty around ownership of key assets and provision of community services.
- iv) Significant population and housing development creating additional strain on current services.

### 4. Priorities

- i) ***Climate Change*** – *Using the Town Council's Green Community Investment Plan and Carbon Reduction Action Plan climate change initiatives to publicise and involve the local community and progress practical delivery under the following five themes:*

*Theme 1 Buildings*

*Theme 2 Transport & Movement*

*Theme 3 Making Sevenoaks Greener*

*Theme 4 Consumption*

*Theme 5 Information & Access to information*

**Draft Sevenoaks Town Council’s Strategy 2026 - 2027**

- ii) **Community Voice & Engagement:** Increasing opportunities for **all** residents **enabling inclusive and equitable opportunities** to influence decisions through enhanced communication channels (social media, newsletters), "listening" at events, and stronger volunteering opportunities.
- iii) **Neighbourhood Planning & Environment:** Implementing the 2023 adopted Sevenoaks Neighbourhood Plan and working towards its renewal in 2028 to enable recommendations and policies to carry weight alongside Sevenoaks District Council’s / new Unitary Council’s Local Plans - to guide local development, improve public spaces, and protect heritage with a focus to biodiversity and protecting the natural environment.
- iv) **Economic & Health Support:** Supporting and promoting local businesses and collaborating with partners to provide mental and physical health support, particularly in response to the cost of living crisis.
- v) **Sustainability & Public Realm:** Investing Community Infrastructure Levy (CIL) funds into green spaces and community assets and promoting sustainability through Sevenoaks Town Council’s [Green Community Investment Plan](#).
- vi) **Community Grants:** Support voluntary groups, prioritising those in need and continuing with activities relating to Town of Sanctuary.
- vii) **Good Governance:** Retain good governance and robust financial management.
- viii) **Community Assets:** Be custodians of community assets for current and future generations. Invest in new leisure, sporting facilities, green spaces or the expansion or enhancement of existing facilities including the Stag Community Arts Centre, those items identified in its [Community Investment Plan](#).

**5. Resources**

To achieve these ambitious aims the Council requires a financial strategy to raise additional income and capital. This strategy would combine the following elements, rather than treat the precept as a first recourse to funding:

- i) Ensuring rents, fees and charges are within limits set by the market, in line with trends, and to meet core objectives.
- ii) Using grants and other resources to support community organisations, for pump-priming, in most cases.

**Draft Sevenoaks Town Council's Strategy 2026 - 2027**

- iii) Contracting out facilities and services, where appropriate.
- iv) Considering the disposal of assets, where appropriate and as per legislation, which are not relevant to strategic objectives.
- v) Borrowing for major capital projects or purchases.
- vi) Applying, where appropriate, for external funding to underwrite town projects.
- vii) Consider entering into agency agreements to carry out contracts on behalf of other organisations for the benefit of the town – either through new initiatives, an improved service and/or cost saving.

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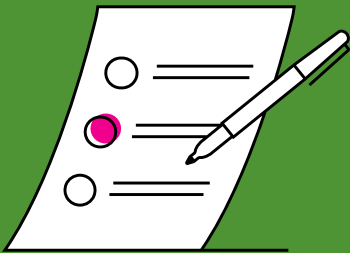
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# Local Government Reorganisation Consultation

## *Summary of Proposal*

**What does it mean for you?**

**The consultation runs from  
*5<sup>th</sup> February to 26<sup>th</sup> March***



## Government Consultation on Local Government Reorganisation- Summary of proposal

Proposals for the preferred number of new councils needed for Kent and Medway, and the geographical areas they should cover, have been submitted to the government today (Friday 28 November).

In the biggest shake up of local government in 50 years, ministers asked councils to come up with plans to create unitary councils.

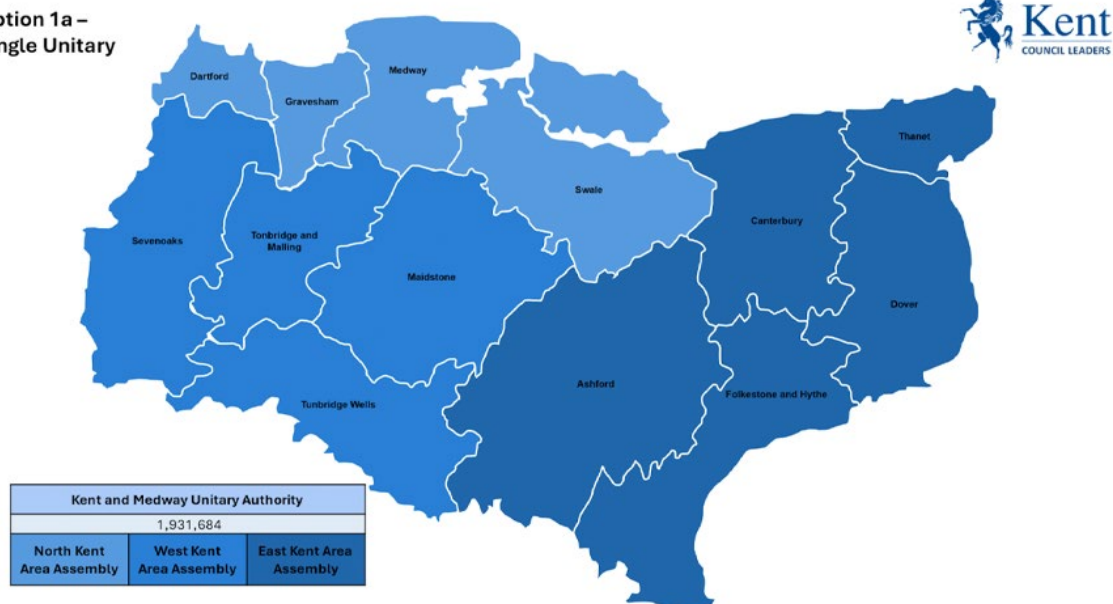
Under the current system Kent County Council (KCC) delivers some services such as education, social services and roads, and district or borough councils deliver others like emptying your bins and providing housing services.

Under the proposed system, unitary councils would deliver all council services in one area. Medway Council operates in that way today.

During November, councillors across the Kent and Medway have been meeting to decide their preference.

### Option 1a

Option 1a –  
Single Unitary



- [View Business Case 1A: https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/KCC-LGR-Strategic-Business-Case.pdf](https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/KCC-LGR-Strategic-Business-Case.pdf)
- [View Appendix 1: https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/Appendix-1-KCC-Evidence-Base-and-Options-Appraisal.pdf](https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/Appendix-1-KCC-Evidence-Base-and-Options-Appraisal.pdf)
- [View Appendix 2: https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/Appendix-2-Joint-Options-Appraisal.pdf](https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/Appendix-2-Joint-Options-Appraisal.pdf)
- [View Appendix 3: https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/Appendix-3-Other-Appendices.pdf](https://kentcouncilladers.org.uk/wp-content/uploads/2025/11/Appendix-3-Other-Appendices.pdf)

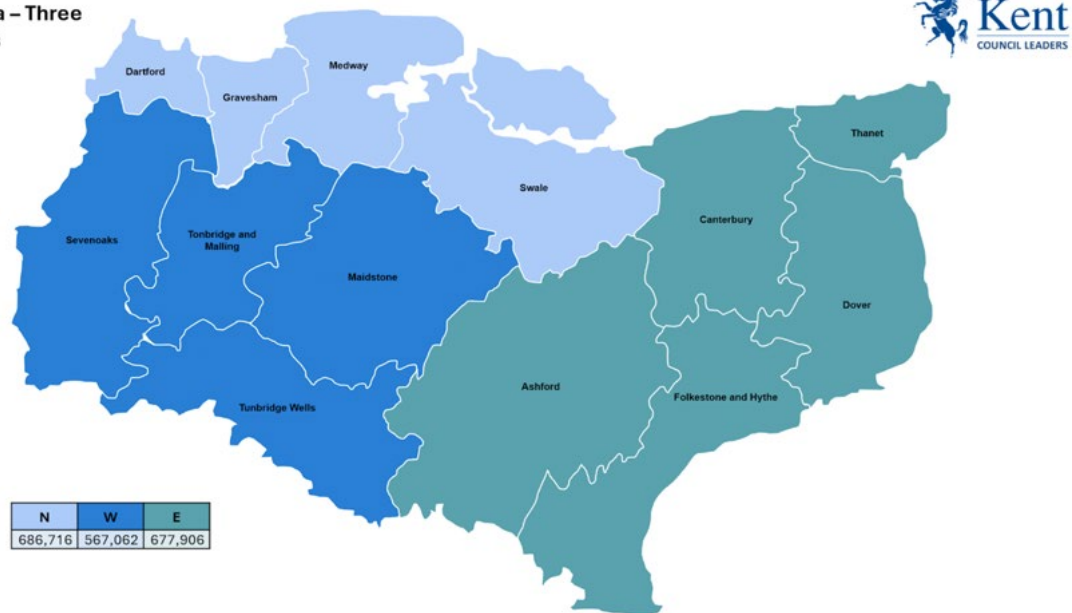
- [View EqlA: https://kentcouncilleaders.org.uk/wp-content/uploads/2025/11/Supporting-document-Equality-Impact-Assessment.pdf](https://kentcouncilleaders.org.uk/wp-content/uploads/2025/11/Supporting-document-Equality-Impact-Assessment.pdf)

The proposal for a single unitary council covering Kent and Medway to include three area assemblies covering the north, east and west of the county has been supported by:

- Kent County Council

### Option 3a

**Option 3a – Three Unitaries**



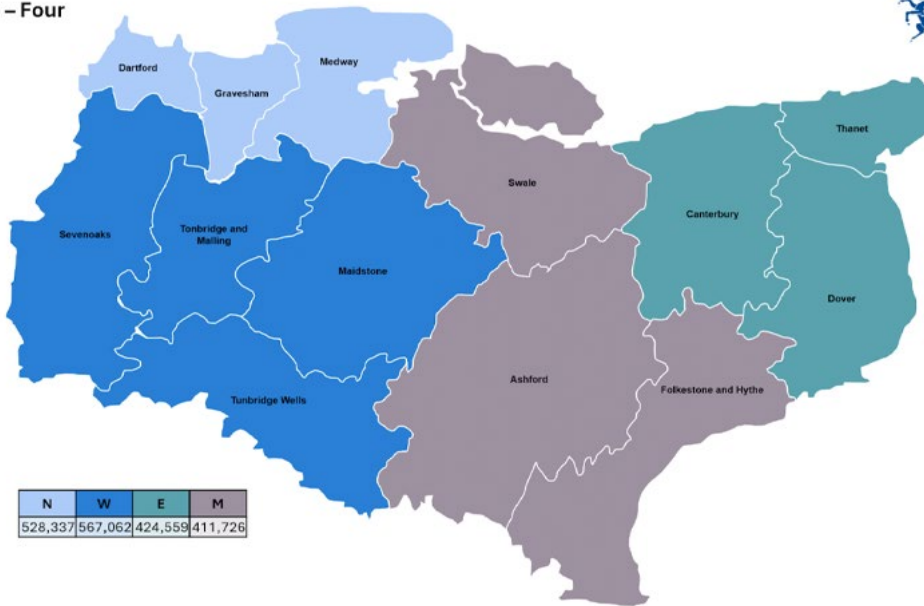
[View Business Case 3a: https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-3A.pdf](https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-3A.pdf)

The three unitary option, consisting of Dartford, Gravesham, Medway and Swale in the north; Sevenoaks, Tonbridge and Malling, Maidstone and Tunbridge Wells in the west and Ashford, Canterbury, Thanet, Dover and Folkestone and Hythe in the east has been supported by:

- Folkestone & Hythe District Council
- Maidstone Borough Council
- Sevenoaks District Council
- Tonbridge & Malling Borough Council
- Tunbridge Wells Borough Council

## Option 4b

### Option 4b – Four Unitaries



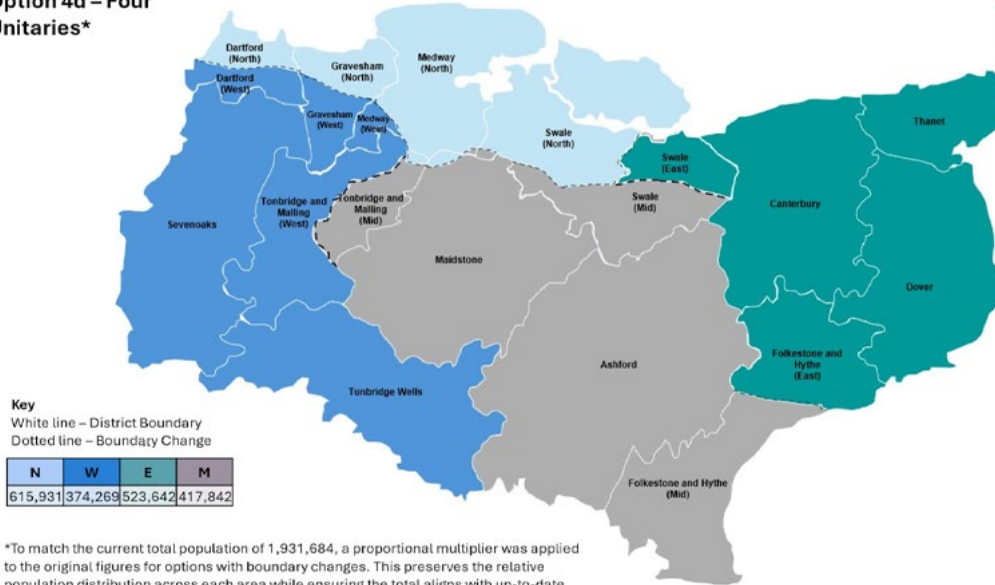
[View Business Case 4b: https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-4B.pdf](https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-4B.pdf)

The four unitary council option which stuck to existing boundaries and consisted of Dartford, Gravesham and Medway in the north; Sevenoaks, Tonbridge and Malling, Maidstone and Tunbridge Wells in the west; Swale, Ashford and Folkestone and Hythe in the middle of Kent and Canterbury, Thanet and Dover in the east has been supported by:

- Dover District Council
- Swale Borough Council
- Thanet District Council

## Option 4d

### Option 4d – Four Unitaries\*



[View Business Case 4d: https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-4D.pdf](https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-4D.pdf)

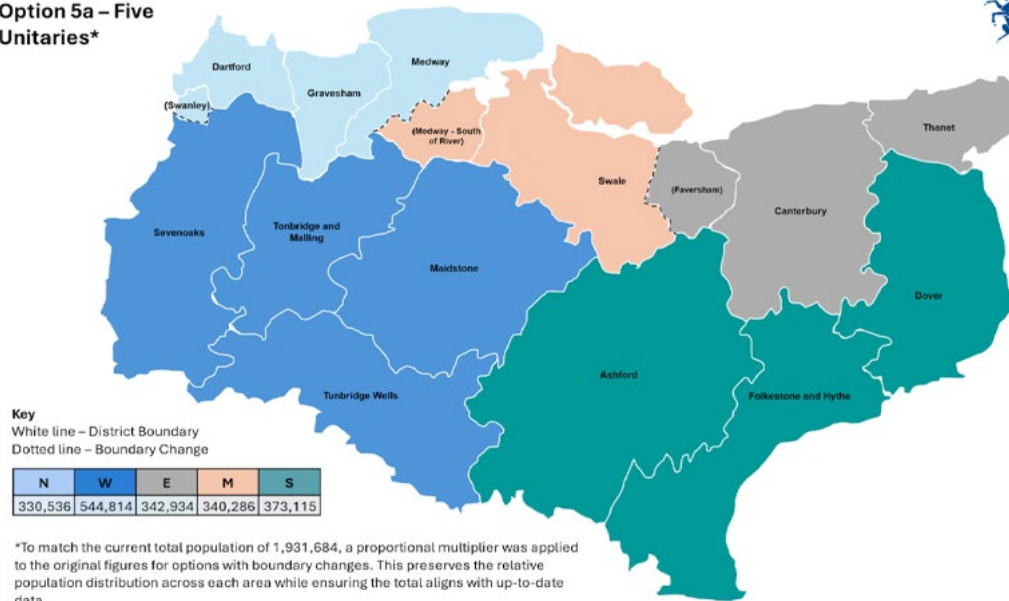
Option 4d would reorganise Kent and Medway into four new unitary councils. North Kent would bring together Medway, Gravesham, Dartford, most of Swale, and small parts of Tonbridge & Malling and Maidstone. East Kent would combine Canterbury, Thanet, Dover, eastern Swale and part of Folkestone & Hythe. West Kent would unite Tunbridge Wells, Tonbridge & Malling and Sevenoaks. Mid Kent would cover Maidstone, Ashford, southern Swale, parts of Tonbridge & Malling and part of Folkestone & Hythe.

It has been supported by:

- Medway Council
- Ashford Borough Council
- Canterbury City Council

## Option 5a

### Option 5a – Five Unitaries\*



[View Business Case 5a: https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-5A.pdf](https://kentcouncilleaders.org.uk/wp-content/uploads/large/Kent-Local-Government-Reorganisation-Business-Case-Option-5A.pdf)

Option 5a proposes five unitary authorities for Kent. It would see a council for north west Kent that would take in the existing Gravesham and Dartford boroughs and Swanley which currently sits under Sevenoaks District Council. It would also extend eastwards, taking in areas currently under Medway Council up to the River Medway, and southwards to Snodland. Mid Kent would be formed of the rest of Medway and the rest of Swale. West Kent would combine Sevenoaks, excluding Swanley, Tonbridge & Malling, Maidstone and Tunbridge Wells. East Kent would be made up of the Faversham part of Swale, Canterbury and Thanet. South Kent would combine Ashford, Folkestone & Hythe and Dover.

It has been supported by:

- Dartford Borough Council
- Gravesham Borough Council

Ministers are now expected to analyse the proposals and launch a public consultation early in the new year.

A decision by the government on the final structure of unitary councils is expected in the summer.

# Consultation on the Proposals for Local Government Reorganisation in Kent and Medway

## SURVEY QUESTIONS

**This consultation is on the 5 proposals received for Kent and Medway. Respondents will be invited to provide a separate response for every proposal made in respect of the given area.**

### Question 1

To what extent do you agree or disagree that the proposal suggests councils that are based on sensible geographies and economic areas?

### Question 2

To what extent do you agree or disagree that the proposed councils will be able to deliver the outcomes they describe in the proposal?

### Question 3

To what extent do you agree or disagree that the proposed councils are the right size to be efficient, improve capacity and withstand financial shocks?

### Question 4

To what extent do you agree or disagree that this proposal will put local government in the area as a whole on a firmer footing, particularly given that some councils in the area are in receipt of exceptional financial support?

As of 5 February 2026, within the Kent and Medway area, Medway Council had received in-principle Exceptional Financial Support to support their 2025/26 budget. This council will not necessarily be in receipt of Exceptional Financial Support in future financial years. Updates on Exceptional Financial Support can be found on the [Exceptional Financial Support gov.uk page](#)

### Question 5

To what extent do you agree or disagree that the proposed councils will deliver high quality, sustainable public services?

### Question 6

To what extent do you agree or disagree that the proposal has been informed by local views and will meet local needs?

### Question 7

To what extent do you agree or disagree that establishing the councils in this proposal will support devolution arrangements?

**Sevenoaks Town Council – 23<sup>rd</sup> February 2026****Question 8**

To what extent do you agree or disagree that the proposal enables stronger community engagement and gives the opportunity for neighbourhood empowerment?

**Question 9**

If you would like to, please use the free text box to explain the answers you have provided to questions 1-8 referring to the question numbers as part of your answer. You may also use the box to provide any other comments you have on the proposal.

Where a proposal includes a request that the Secretary of State modifies a proposal to achieve boundary change, or the proposal affects wider public services, such as fire and rescue authorities, you will be asked an additional question:

**Question 10**

This is a proposal that is accompanied by a request that the Secretary of State considers boundary change or that affects wider public services. To what extent do you agree or disagree that the proposal sets out a strong public services and financial sustainability justification for boundary change?

**Question 11**

If you would like to, please use this free text box to explain your answer to question 10.

For each question, you can provide the following answers:

- strongly agree
- somewhat agree
- neither agree nor disagree
- somewhat disagree
- strongly disagree
- don't know

You will also be invited to explain your answers to questions 1 to 8 using a free text box at question 9. If a question on boundary change is included at question 10, you will be invited to explain your answer in a free text box at question 11.

Sevenoaks Town Council – 23<sup>rd</sup> February 2026

Events Attended – 2025/2026

**Mayor: Councillor Tony Clayton**  
**Deputy Mayor: Councillor Victoria Granville**  
**& Mayors Representatives**

Day & Time	Date	Organisation & Event/Venue	Attended by	
Sun 7.30	18 May	Sevenoaks Symphony Orchestra – Concert in the Pamoja Hall at Sevenoaks School	Mayor & Mayoress	1
Thurs 7.00	22 May	Mayor of Dartford Turkish Night	Mayor & Mayoress	2
Fri 9.30	23 May	Lady Boswell’s School – 350th Anniversary of inception of the school	Mayor & Mayoress	3
Sun 10.30	25 May	Sevenoaks Bowling Club – Open Day	Mayor	4
Thurs 2.00	29 May	Cherry themed luncheon – Wildernesse House	Mayor	5
Thurs 5.45	29 May	Meet and Greet the Friends of Pontoise at the Bat and Ball Centre	Mayor & Mayoress	6
Fri 7.00	30 May	Friends of Pontoise Gala Dinner in the Harry Garrett Hall	Mayor & Mayoress	7
Sat 10.00	31 May	Friends of Pontoise v Sevenoaks – Best Bakery Challenge	Mayor & Mayoress	8
Wed 12.00	4 June	Celebration of the Darent Valley Partnership Scheme	Mayor & Mayoress	9
Thurs 7.00	5 June	League of Friends of Sevenoaks Hospital – AGM	Deputy Mayor & Cllr Michaelides	10
Fri 10.00	13 June	The Sevenoaks Business Show	Mayor	11
Fri 12.30	13 June	The 5th Anniversary of the Sevenoaks Medical Centre	Mayor	12
Fri 3.00	13 June	Memorial Service for Roger Walshe	Mayor	13
Sun 3.15	15 June	Mayor of Medway – Choral Evensong at Rochester Cathedral	Mayor & Mayoress	14
Mon 10.00	16 June	Raising the Refugee Flag on the Vine	Mayor	15
Mon 11.00	16 June	OPENING OF Premier Alarms new premises at 9 London Road	Mayor	16
Mon 5.00	16 June	SWR – Desperate Journeys	Mayor	17
Sat 11.00	21 June	Open the Sevenoaks Festival	Mayor	18
Sun 10.30	22 June	Civic Service at the Drive Methodist Church	Mayor & Mayoress	19
Mon 10.20	23 June	SDC – Fly the Flag for Armed Forces Day	Mayor	20
Wed 2.00	25 June	Chairman SDC – Tour of Castle Farm, Shoreham	Mayor & Mayoress	21
Sat 10.00	28 June	Sevenoaks Society – Community Open Day	Mayor	22
Sat 7.30	28 June	Sevenoaks Philharmonic Society and Sevenoaks Symphony Orchestra – Concert at the Stag Theatre	Deputy Mayor & Consort	23
Sat 7.00	28 June	Armed Forces Day Concert at the Stag Theatre	Mayor & Mayoress	24
Sun 6.30	29 June	Sevenoaks Three Festival – The Festival Cup Winners Concert	Mayor & Mayoress	25

Sevenoaks Town Council – 23<sup>rd</sup> February 2026

Day & Time	Date	Organisation & Event/Venue	Attended by	
Thurs 12.00	3 July	Photo shoot Vine Gardens – South East in Bloom With flowers then planting	Mayor & Deputy	26
Thurs 2.00	3 July	Present Awards to the winners of the Best Dressed Window competition	Mayor	27
Thurs 4.00	3 July	Photoshoot with girl and her mother – Post Box cover	Mayor	28
Thurs 5.00	3 July	Birketts Office Warming drinks	Mayor	29
Thurs 7.00	3 July	Mayor of Dartford – Chinese Meal at the Peking Garden Restaurant	Deputy Mayor & Consort	30
Fri 2.00	4 July	Sevenoaks Senior Action Forum AGM at Sevenoaks Indoor Bowls Centre- Hollybush	Mayor	31
Sat 11.30	5 July	Peppercorn Rent Ceremony at The Vine Cricket Pavilion	Mayor	32
Mon 4.00	7 July	Dorothy Parrott meeting – Town Council Chamber	Mayor	33
Wed 2.00	9 July	Mayor of the Borough of Maidstone’s Annual Garden Party	Cllr Michaelides + 1	34
Wed 6.00	9 July	Sevenoaks Youth Council Meeting	Deputy Mayor	35
Thurs 1.00	10 July	West Heath School – Prize Giving and Art Exhibition	Deputy Mayor & Cllr Canet	36
Thurs 6.00	10 July	Chamber of Commerce – Summer Soiree at Penshurst Place and Gardens	Deputy Mayor and Consort	37
Thurs 10.00 13.00	11 July	Britain in Bloom Judging Day HITB	Deputy	38
Sun 3.00	13 July	Chairman SDC – Civic Service- St Edmund King & Martyr, Fawkham Road, West Kingsdown, Sevenoaks, TN15 6AX	Mayor and Mayoress	39
Thurs 6.00	17 July	Sevenoaks Camera Club Annul Exhibition 2025 Private View	Deputy Mayor.	40
Sun 14:30	20 July	Opening of Sevenoaks Bandstand	Deputy Mayor	41
Fri 11.00	25 July	Greatness Skate Park Event	Deputy + Local Members	42
Fri 14.00	25 July	Save the Date- Mayor of Swale - Guided Tour of Shurland Castle	Cllr Ancrum and Cllr Skinner	43
Sat 7:30pm	26 July	Lydian Orchestra’s Summer Concert- Unity Hall, Southborough	Deputy Mayor	44
Mon 7.00 for 7.30pm	28 July	Mayor of Swanley- Indian Meal- Namaste Swanley	Deputy Mayor & Consort	45
Tues 2.00	29 July	Chairman SDC – Tour and Afternoon Tea at Chevening House £60pp	Cllr Michaelides  Cllr Camp	46
Mon 10.30	4 Aug	Family Fun Day at Greatness Recreation Ground	Local Cllrs	47

Sevenoaks Town Council – 23<sup>rd</sup> February 2026

Day & Time	Date	Organisation & Event/Venue	Attended by	
Tues 17.00	05 Aug	Launch of summer programme- Millwall FC Community Trust- Greatness Rec	Deputy Mayor	48
Wed 2.00	06 Aug	Scouting & Guiding – Kent International Jamboree at Kent County Showground, Detling	Cllr Gustard	49
Wed 4.30	06 Aug	Ightham Mote – IM40 Garden Party – 40 years since it was gifted to the National Trust	Deputy Mayor + Lesley Lee	50
Tues 9.00	12 Aug	Britain in Bloom Judging Day	Deputy Mayor	51
Wed 12.00-3pm	13 Aug	Tour of Lullingstone Castle- SDC Chairman	Deputy Mayor & Consort	52
Fri 11.00	15 Aug	VJ Day Flag Raising – The Vine	Mayor & Cllrs	53
Tues 2.00	19 Aug	Unveil Plaque – Weald Heights Care home	Mayor	54
Tues 2.00	19 Aug	Free Children’s Theatre Show - Fungi Frida & the Myco Heroes	Ward Cllrs	55
Wed 2.00	20 Aug	Bat & Ball Centre		
Thurs 2.00	21 Aug	Pontoise Play Area	Mayor & Mayoress & Deputy	
Fri 2.00	22 Aug	Greatness Rec Centre		
	22 Aug	Vine Gardens		
Wed 10.00	20 Aug	Thameswater Visit with Cllrs	Mayor& Cllrs	56
Wed 1.30	20 Aug	Launch of Chatty Café scheme at Café on the Vine	Mayor	57
Fri 6.00	22 Aug	Swanley Town Council’s 1812 Night at Swanley Park- BACS arranged	Cllr Canet + Clare Cheveley	58
Sat 11.00	30 Aug	Mayor of Faversham – International Hop Festival	Cllr Michaelides & Cllr Ancrum	59
Mon 6.30	1 Sept	Gideons Presentation in the Council Chamber	Mayor	60
Wed 9.45	3 Sept	Flag Raising for Merchant Navy Day at District Council Offices	Mayor	61
Wed 11.00	3 Sept	RBLI 106 <sup>th</sup> Tommy Tea Birthday event	Mayor & Mayoress	62
Wed 5.30	3 Sept	Mayor of Gravesham – Wine Tasting	Mayor & Mayoress	63
Thurs 10.00	4 Sept	Medway NEUROTECH 25 at The Pilkington Building Universities at Medway	Mayor & Cllr Varley	64
Sun 3.00	7 Sept	Closing Summer Bandstand	Mayor	65
Tues 9.30	9 Sept	Fly a Flag for 999 day at SDC offices	Mayor	66
Tues 10.30	9 Sept	Visit to the Kent Air Ambulance Base at Rochester City Airport.	Deputy Mayor & Consort	67
Tues 1.15	9 Sept	Anniversary Party of the Forget-me-not Café	Mayor & Mayoress	68
Thurs 9.15	11 Sept	Protection Against Stalking Conference in Tunbridge Wells	Mayor	69
Sat 1.00	13 Sept	Mayor of Folkestone – Afternoon Tea	Mayor & Mayoress	70
Sun	14 Sept	3 <sup>rd</sup> Sevenoaks Scouts – The Riverhead Carnival	Mayor & Mayoress	71
Thurs 10.00	18 Sept	Speaker of Lewisham – Tales & Tours at Beckenham Palace Park	Mayor & Mayoress	72
Thurs 2.00	18 Sept	Ashdown Travel – Grand Opening of new Travel Agent in Sevenoaks	Mayor	73

Sevenoaks Town Council – 23<sup>rd</sup> February 2026

Day & Time	Date	Organisation & Event/Venue	Attended by	
Thurs 3.00	18 Sep	Lord Mayor of Canterbury – Garden Party at Whitstable Castle	Cllr O’Hara	74
Sun 3.30	21 Sept	Annual Meeting of Sevenoaks District Council	Mayor	75
Mon 2.00	22 Sept	Judging the Christmas Lights competition in the Council Chamber	Mayor & Cllr. Layne	76
Wed 10.00	24 Sept	Sevenoaks Primary School – Literary Festival	Mayor	77
Thur 9.00	25 Sept	Ride the Change	Mayor	78
Thur 10.00	25 Sept	Guide Dogs for the Blind – Blindfold Walk around the town	Mayor	79
Thur 7.00	25 Sept	Mayor of Tonbridge – Quiz Night	Mayor + 5	80
Sun 5.30	5 Oct	Stag Cinema Youth Theatre Films	Mayor & Mayoress	81
Tues 5.30	7 Oct	Lord Mayor of Canterbury – Evensong Civic Service	Mayor & Mayoress	82
Wed 12.15	8 Oct	Lady Boswell’s School – 350 <sup>th</sup> Anniversary Service of Thanksgiving	Mayor & Mayoress	83
Fri 11.00	10 Oct	The Justice Service of The High Sheriff of Kent at Canterbury Cathedral	Deputy	84
Tues 9.20	14 Oct	Folkestone & Hythe – Triennial Tour	Deputy Mayor & her Consort & Cllr Michaelides	85
Thur 12.00	16 Oct	Beams Fundraising Team – Business Lunch at Shampan Restaurant	Deputy Mayor + 1	86
Sat 7.30	25 Oct	Kentish Opera – Concert in the Pamoja Hall	Cllr Ancrum Cllr Skinner	87
Fri 12.00	31 Oct	Britain in Bloom Awards Ceremony	Mayor + 9	88
Sat 3.00	1 Nov	Official Opening of Lilia’s Kitchen	Mayor	89
Sat 5.00	1 Nov	Rochester Cathedral Festival of Remembrance	Mayor & Mayoress	90
Sun 4.00	2 Nov	Loved and Remembered Service at the Drive Methodist Church	Mayor & Mayoress	91
Tues 2.00	4 Nov	Visit to Kippington Care Home	Mayor	92
Fri 11.00	7 Nov	Cross-Channel Geopark Festival at the Great Tower, Dover Castle	Mayor & Mayoress	93
		Business Show	Mayor & Mayoress	94
Sun 9.45	9 Nov	Remembrance Sunday	Mayor & Mayoress	95
Tues 10.30	11 Nov	Armistice Day – Mayor will be laying Crosses on the War Graves in Greatness Cemetery	Mayor & Mayoress	96
Thurs 12.30	13 Nov	Sevenoaks Branch Guide Dogs for the Blind- Lunch at Hope Church	Mayor	97
Fri 10.10am	14 Nov	Lady Boswell’s – Britain in Bloom presentation	Mayor & Cllr Canet	98
Fri 6.30pm	14 Nov	Sevenoaks Business Awards	Mayor & Mayoress	99
Sun 3.00	16 Nov	Sevenoaks Symphony Orchestra- The Stag	Mayor & Mayoress	100

**Sevenoaks Town Council – 23<sup>rd</sup> February 2026**

<b>Day &amp; Time</b>	<b>Date</b>	<b>Organisation &amp; Event/Venue</b>	<b>Attended by</b>	
Sun 6.00	16 Nov	Bangladeshi Community Sevenoaks Annual Gathering 2025	Mayor & Mayoress	101
Wed 6.00	19 Nov	Welcome the new Youth Councillors	Mayor	102
Fri 2.00	21 Nov	Visit to Ightham Mote – Christmas Launch & Staff Farewell	Mayor & Mayoress	103
Sat 6.00	22 Nov	Clarendon Fine Art - The Upside Down Opening Party	Mayor & Mayoress	104
Wed 6.00	26 Nov	1 <sup>st</sup> Youth Council meeting after the election	Mayor	105
Fri 7.30	28 Nov	SW Season celebration at St John’s UR Church	Mayor & Mayoress	106
Fri 3.00	29 Nov	Christmas Lights Switch on	Mayor & Mayoress	107
Fri 7.00	29 Nov	Sevenoaks Lions Club Dinner at Wildernesse Golf Club	Mayor & Mayoress	108
Sun 3.00	30 Nov	Sevenoaks Philharmonic Choir – Concert at the Pamoja Hall	Mayor & Mayoress	109
Sun 4.45	30 Nov	Mayor of Tonbridge – Civic Reception at Tonbridge Castle	Mayor & Town Clerk	110
Tues 11.30	2 Dec	Chamber Christmas Lunch at Wildernesse House	Mayor & Deputy Town Clerk	111
Tues 4.00	2 Dec	Bob Ogley’s Book Launch at Knole House	Mayor & Mayoress	112
Tues 7.00	2 Dec	Community Carols at St Luke’s Church	Mayor & Mayoress	113
Thurs 4.15	4 Dec	Switching on Competition Christmas Lights	Mayor & Cllr Ancrum	114
Fri 3.45	5 Dec	Interview in the Chamber with Youth Councillor Lukas Abromavicius	Mayor	115
Fri 7.30	5 Dec	Holly Party at the Bat & Ball Centre	Mayor + 5	116
Sat 7.00	6 Dec	Sevenoaks Sings Christmas Concert at St Nicholas Church	Mayor & Mayoress	117
Sun 2.30	7 Dec	Sevenoaks School Winter Party for Local Refugee Children	Mayor & Mayoress	118
Mon 4.00	8 Dec	West Heath School – Wintersong – Students will be performing as part of the Festive Celebrations	Mayor & Mayoress	119
Mon 7.00	8 Dec	Christmas Council at the Bat & Ball Centre	Mayor & Mayoress	120
Tues 2.00	8 Dec	Judging the Best Dressed Christmas window	Mayor & Dawn Blee	121
Wed 12.00	10 Dec	Visit to Eagle Heights	Deputy Mayor & Consort	122
Wed 6.30	10 Dec	St Michael’s School – Carol Service at Shoreham Church	Mayor & Mayoress	123
Thurs 12.30	11 Dec	Almshouse Christmas Lunch at the Recital Room, Pamoja Hall	Mayor & Mayoress	124
Thurs 3.00	11 Dec	Waitrose Tasting Evening	Mayor & Mayoress	125
Sun 2.00	14 Dec	Sevenoaks Hockey Club – President’s Cocktail Party at the Vine Pavilion	Mayor & Mayoress	126
Sun 11.30	14 Dec	Opening the new SAHA gazebo	Mayor	127
Sun 4.00	14 Dec	Eynsford Concert Band – Christmas Festivity Concert at The Space, Sevenoaks School	Mayor & Mayoress	128

Sevenoaks Town Council – 23<sup>rd</sup> February 2026

Day & Time	Date	Organisation & Event/Venue	Attended by	
Tues 6.15	16 Dec	SAYT Christmas Party at Bat & Ball Centre	Mayor & Mayoress	129
Fri 5.00	19 Dec	House in the Basement Christmas Party	Mayor	130
Sun 7.30	21 Dec	Lydian Orchestra's Winter Concert	Mayor & Mayoress	131
Wed 11.15	24 Dec	Midnight Service at St Nicholas Church.	Mayor & Mayoress	132
Sat 2.30	10 Jan	Mayor of Swanley – Indoor Bowls	Mayor & Cllr.Canet	133
Mon 7.00	12 Jan	Presentation of a cheque by Bob Ogley	Mayor	134
Wed 10.00	14 Jan	Meeting with CAB at Bat & Ball Station re how the CAB hub advice video kiosk works	Mayor	135
Thurs 7.00	15 Jan	Sevenoaks Sea Cadets Awards evening at Chipstead Sailing Club	Mayor	136
Thurs 1.30	22 Jan	Kent Air Ambulance Charity, Rochester City Airport	Mayor	137
Fri 10.00	23 Jan	South East Railway photocall at Sevenoaks Station	Mayor	138
Sat 2.00	24 Jan	Sevenoaks Inter Cadet Air Rifle Competition	Mayor	139
Sat 6.30	24 Jan	Sevenoaks Air Cadets - ~Burns Night Donner	Mayor & Mayoress	140
Mon 4.20	26 Jan	Interview with Corrine Wells from Investors in People	Mayor	141
Thurs 1.30	29 Jan	Café on the Vine to listen to Seal Primary School pupils Stories about the 1987 storm	Mayor	142
Thurs 6.30	5 Feb	Mayor of Faversham – Brewery Tour & Dinner	Mayor & Mayoress	143
Fri 7.00	6 Feb	Friends of Rheinbach New Year's Dinner	Mayor & Mayoress	144
Sat 7.00	7 Feb	Quiz Night at the Bat & Ball Centre	Mayor & Mayoress	145
Sun 10.00	8 Feb	Dartford Chinese School Spring Festival celebration at Walthamstow Hall	Mayor	146



## 2025 – 2026

The Mayor of Sevenoaks Councillor Tony Clayton  
Provisional Dates for Mayoral Events

<p style="text-align: center;"><b>May/June 2025</b></p> <p style="text-align: center;">Civic Service</p> <p style="text-align: center;">Sunday 22nd June Civic Service</p> <p style="text-align: center;">Armed Forces Day</p>	<p style="text-align: center;"><b>July 2025</b></p> <p style="text-align: center;">Saturday 5<sup>th</sup> July Peppercorn Rent Ceremony</p>	<p style="text-align: center;"><b>August 2025</b></p>
<p style="text-align: center;"><b>September 2025</b></p> <p style="text-align: center;">3rd September Merchant Navy Day</p>	<p style="text-align: center;"><b>October 2025</b></p>	<p style="text-align: center;"><b>November 2025</b></p> <p style="text-align: center;">Sunday 9th November Remembrance Day</p> <p style="text-align: center;">Tuesday 11th November Armistice Day</p> <p style="text-align: center;">Tree Planting</p>
<p style="text-align: center;"><b>December 2025</b></p> <p style="text-align: center;">Bob Ogley Book Launch &amp; Talk Tuesday 2<sup>nd</sup> December</p>	<p style="text-align: center;"><b>January 2026</b></p>	<p style="text-align: center;"><b>February 2026</b></p> <p style="text-align: center;">Quiz Night Saturday 7th February</p>
<p style="text-align: center;"><b>March 2026</b></p> <p style="text-align: center;">Friday 6<sup>th</sup> March International Women’s Day Lunch</p> <p style="text-align: center;">Thursday 19<sup>th</sup> March Mayor’s Concert at Stag Theatre</p> <p style="text-align: center;">10th March Commonwealth Day</p>	<p style="text-align: center;"><b>April 2026</b></p> <p style="text-align: center;">Mayor’s Volunteers Thank You Reception Wednesday 8<sup>th</sup> April</p> <p style="text-align: center;">Wednesday 22<sup>nd</sup> April Tour of Knole House</p>	<p style="text-align: center;"><b>May 2026</b></p> <p style="text-align: center;">May Luncheon at Chevening House</p>

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