

Tuesday, 24 March 2026

You are hereby summoned to attend a meeting of the **Youth Services Committee** to be held in the **Council Chambers** on **Wednesday 1 April 2026 which commences at 19:00 pm**. Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note, proceedings of this meeting will be streamed live to YouTube for the public to watch via the following link: <https://youtube.com/live/n9FYvJoHQN4?feature=share> and may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording of meetings is available online at sevenoakstown.gov.uk or by request.

Members of the public wishing to address the Council Meeting should notify the Town Council by 12 noon on the day of the meeting. Members of the public not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.

Town Clerk



To assist in the speedy and efficient despatch of business, members wishing to obtain factual information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

Committee Members – Quorum minimum of three members

CLlr Chloe Gustard (Chair)	CLlr Catherine Daniell (Vice-Chair, Deputy-Leader)
CLlr Libby Ancrum	CLlr Dr Marilyn Canet
CLlr Tony Clayton (Mayor)	CLlr Gareth Willis

Co-opted Members	
Sevenoaks Youth Council: Vacant	Sevenoaks District Council: Maxine Quinton Kelly Webb
Kent Family Hub: Ellen Shaw	House in the Basement: Daren Mountain Holly Brazier
Sevenoaks Area Youth Trust: Peter Robinson Dawn Hallam (Chair of SAYT)	National Trust: Amy Sabine
KCC Early Help: Debbie Bell	

PUBLIC QUESTIONS

To enable any questions previously submitted by members of the public on any matter to be drawn to the attention of the Town Council.

AGENDA

1	<p>APOLOGIES FOR ABSENCE To receive and note apologies for absence.</p>
2	<p>REQUESTS FOR DISPENSATIONS To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).</p>
3	<p>DECLARATIONS OF INTEREST To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.</p>
4	<p>MINUTES OF THE YOUTH SERVICES WORKING GROUP HELD ON 11th FEBRUARY 2026 To receive, adopt and sign the minutes of the meeting of the Youth Services Working Group held on the 11th February 2026.</p>
5	<p>MINUTES OF THE YOUTH COUNCIL To receive and adopt the minutes of the Youth Council meetings held on:</p> <ul style="list-style-type: none"> • Wednesday 11th February 2026 • Wednesday 18th March 2026
6	<p>HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE To receive and discuss the following report:</p>
6.1	<p>HiTB Manager's Update Report</p>
6.2	<p>Finance Cost Centre Reports January- February 2026</p>
7	<p>Vine Public Spaces Protection Order To receive and note the attached statistics and to receive and note the response from the youth council meeting held on the 18th March 2026:</p> <p>" 7 - THE VINE PUBLIC SPACES PROTECTION ORDER The Youth Council received the report from Kent Police regarding the renewal of the Vine Public Spaces Protection Order and was asked what their thoughts were on renewing it for another two years. They were informed this had been put in place two years ago due to a spate of Anti-Social Behaviour at the Vine. It was mentioned that since it was put in place, the police have rarely enforced it. Many of the youth councillors were in favour of the renewal of the Protection order; some asked if similar Protection orders could be applied to other green spaces in the town, like Buckhurst Environmental Park by Knole, due to concerns that placing it solely at the Vine could and has displaced the gatherings to these areas that are harder to police.</p>

	<p>It was noted that the youth council would like to know the number of people that would be counted as a gathering. The Youth Council also thought that there should be posters on the Vine about littering and smashing bottles.</p> <p>RESOLVED: To recommend the renewal of the PSPO for the Vine Garden for another two years. "</p>			
8	SKATE PARK EVENT 2026 To consider holding another Skate Park event for 2026 with Kings Ramps			
9	STC YOUTH PROVISION SOCIAL VALUE REPORT To receive and note the STC social value report.			
10	REPORTS FROM CO-OPTED PARTNERS For Discussion			
10.1	SDC- Community Safety Team			
10.2	Kent Family Hub			
10.3	SAYT			
10.4	National Trust- Knole			
11	UPCOMING EVENTS			
	Event Title	Date of Event	Time	Location
	Great British Spring Clean	27 March 2026	10.30 am	Pontoise Close TN13 3ES
			2 pm	Millpond Wood TN14 5AF
	Vegan market	4 April 2026	10.30 am - 4 pm	The Vine Gardens
	Open Mic Night	24 April 2026	5.30 pm- 7.30 pm	House in the Basement Youth Cafe
	Climate Fair	2 May 2026	10 am - 4 pm	The Vine Gardens
	Rock Painting for South and Southeast in Bloom	3 May 2026	12.30 pm -2 pm	The Vine Gardens
	Professor Slugs House of Bugs Theatre show		2 pm - 4 pm	
	Health and Well-Being Fair	30 May 2026	9.30 am- 4 pm	The Vine Gardens

	<i>Sevenoaks Business Show</i>	5 June 2026	10 am- 2 pm	Bat & Ball Centre TN14 5DN
	<i>Open Mic Night</i>	26 June 2026	5.30 pm- 7.30 pm	House in the Basement Youth Cafe
	<i>Art on the Vine</i>	27 June 2026	10 am	The Vine Gardens
	<i>Family Fun Day</i>	4 August 2026	10.30 am- 1.30 pm	Greatness Recreation Ground
	<i>Street Food Festival</i>	29 August 2026	10 am- 4 pm	The Vine Gardens
12	PRESS RELEASE To consider any agenda item, which would be appropriate for a press release. All reports attached.			
	Date of next meeting:			

Sevenoaks Town Council

Minutes of the meeting of the Youth Services Committee Held on Wednesday 25 February 2026 in the Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available to view on YouTube until approved by Council:
https://www.youtube.com/watch?v=8jcaeZnoAP8&list=PLbrDGZbi-tsxD-6vQ191_iYF7s3dMqGp&index=3

Meeting commenced: 19:00

Meeting Concluded: 19:45

Present:

Cllr Chloe Gustard (Chair)	Present	Cllr Catherine Daniell (Vice-Chair, Deputy-Leader)	Present
Cllr Libby Ancrum	Apologies	Cllr Dr Merilyn Canet	Present
Cllr Tony Clayton (Mayor)	Apologies	Cllr Gareth Willis	Present

Co-opted Members			
Sevenoaks Youth Council: Vacant		Sevenoaks District Council: Maxine Quinton	Apologies
Kent Family Hub: Ellen Shaw	Apologies	House in the Basement: Daren Mountain	Present
Sevenoaks Area Youth Trust: Peter Robinson	Present	National Trust: Amy Sabine	Apologies
KCC Early Help: Debbie Bell	Apologies		

In attendance: Town Clerk and Youth Committee Clerk.

674 - APOLOGIES FOR ABSENCE

RESOLVED: To receive and noted the Apologies for Absence as above.

675 - REQUESTS FOR DISPENSATIONS

REOLVED: To note there were no requests for dispensations.

676 - DECLARATIONS OF INTEREST

RESOLVED: To note there were no declarations of interest.

677 - MINUTES OF THE YOUTH SERVICES COMMITTEE HELD ON WEDNESDAY 19th NOVEMBER 2025

RESOLVED: It was agreed to adopt the minutes of the Youth Services Committee held on Wednesday, 19th of November 2025, as a true record.

678 - MINUTES OF THE YOUTH COUNCIL HELD ON WEDNESDAY 26th NOVEMBER 2025

The Committee noted that the Youth Council had elected new Social Media officers to promote the Youth Council's Instagram page @Sevenoaks_youthcouncilofficial
https://www.instagram.com/sevenoaks_youthcouncilofficial/

RESOLVED: It was agreed to adopt the minutes of the Youth Services Committee held on Wednesday, 26th of November 2025, as a true record.

Sevenoaks Town Council

679 - GRANT REPORTS

The Youth Services Committee noted they had received the following grant requests:

1. Sevenoaks Three Arts Festival- Towards cost of hiring venue with numerous performance spaces, pianos & practice rooms & has a piano of competition standard.
2. Kent Youth Jazz Orchestra- Towards the costs of Youth Jazz Workshop & short concert. Free of charge to the young musicians.

The Committee received and noted that the balance of the 2025/26 Youth Outreach budget was £4,612.50.

It was noted that the full amount for the Youth Outreach budget had not been allocated within the financial year. The Committee therefore

RECOMMENDED: to the Finance & Delivery Committee that the balance of £3,512.50 be placed in Earmarked Reserves for youth activities during the summer.

RESOLVED: 1) That grant requests be awarded under the General Power of Competence (Localism Act 2011 Sections 1-8 refers) as follows:

Grant Ref No	Organisation Name & Charity Reg	Purpose of award	Grant Application	Grant approved
6	Sevenoaks Three Arts Festival	Towards the cost of hiring a venue with numerous performance spaces, pianos & practice rooms & has a piano of competition standard.	£600	£600
23	Kent Youth Jazz Orchestra	Towards the cost of a Youth Jazz Workshop & short concert. Free of charge to the young musicians.	£500	£500
			Total awarded	£1,100

680 - HOUSE IN THE BASEMENT (HitB) YOUTH CAFE

680.1 - HITB MANAGER'S UPDATE REPORT

Daren reported that they had been steadily seeing more young people attending House in the Basement. Daren mentioned that some of the young people who had been volunteering had created some TikTok social media posts, which were drawing a lot of young people to HitB.

It was also reported that preparations for In Bloom were underway, with young people helping to clean the walkway to HitB. Daren mentioned that on Thursday evenings, he and some of the Youth workers from SAYT had been carrying out detached youth work at Greatness Recreation Ground using the Town Council's new community bus. It was noted that while the weather had been bad, they had interacted with a few young people.

It was noted that the open mic nights continue to do well. Daren reported that they do see some young people who had not attended before coming just for the open mic nights.

Sevenoaks Town Council

680.2 - FINANCE COST CENTRE REPORTS

RESOLVED: To receive and note the House in the Basement finance cost centre reports.

681 - VINE PUBLIC SPACES PROTECTION ORDER (PSPO)

The Committee received the report from Kent police on the Vine Public Spaces Protection Order. It was noted that the current PSPO ends soon, and Sevenoaks Town Council had been asked to consider whether it would support the renewal of the Order for a further two years. Councillors noted that it was better to have it in place as a just-in-case measure following the issues from two years ago, which have subsequently subsided. The Committee asked that the Youth Council's views be sought.

The Committee also noted that the report only covered the period from January 1st, 2024, to July 16th, 2024, and lacked data from the summer holidays of that year, as well as data from 2025.

The Committee took a vote on the motion that no objection be made to the renewal of the PSPO on the Vine. 3 votes in favour and 1 vote against were received. Cllr Dr Canet asked that her vote against the motion be recorded.

RESOLVED:

- 1) That the Youth Services Committee has no objections to the renewal of the PSPO on the Vine.
- 2) That the Youth Council's views also be sought on the renewal of the PSPO.
- 3) That the Youth Services Committee request regular reports as to how often the PSPO is enforced.

682 - STC YOUTH PROVISION REPORT

The Committee received a report detailing the current youth provision from Sevenoaks Town Council, which also outlined areas where there is a current lack of provision. The Chair issued their thanks to officers for producing the report.

It was noted that the report would be a useful ongoing document with data available to use and show what the Town Council provides.

Councillors asked if Sevenoaks District Council could be asked for the census data for Sevenoaks Town so that it could be added to the report.

RESOLVED: To receive and note the STC Youth Provision Report, and when resources permit, for a social value report to be created.

683 - UK GOVERNMENTS 10 YEAR YOUTH PLAN

RESOLVED: To receive and note the UK Government's proposed 10-year youth plan.

684 - REPORTS FROM CO-OPTED PARTNERS

684.1 - SAYT

Peter Robinson reported that since the last meeting, SAYT had held their Christmas party, which was very well attended, with the Mayor of Sevenoaks, Cllr Tony Clayton, joining them. It was noted they were still carrying on with the Tuesday youth work at the Bat and Ball centre, which has been reasonably well attended. Peter also reported that the number of young people attending the Thursday group had dwindled and had been taken on by the Vine Evangelical Church.

The Committee also heard that they had been helping with the detached work alongside Daren on a Thursday and were hoping that once the Sevenoaks Community Bus becomes available to expand

Sevenoaks Town Council

their outreach days to Wednesday. It was noted that this would be subject to anyone hiring the Community Bus.

Peter also reported that they were looking to hire a new youth worker.

It was noted that there had been an agreement to allow young people to use the new gym facility for free, a few hours a week, once the new pavilion was finished at Greatness Recreation Ground.

685 - PRESS RELEASE

RESOLVED: That press releases be issued on:

- 1) Grant awards made.
- 2) STC Youth Provision Report.

There being no further business the Chair closed the Meeting.

Signed Dated
Chair

Sevenoaks Town Council
Minutes of the meeting of the Youth Council held on Wednesday 11 February 2026
in the Council Chamber, Town Council Offices, TN13 3QG

Meeting commenced: 18:00

Meeting Concluded: 18:55

Youth Council Members Present:

Aahana Verma	Apologies	Kisali Wijesekara	Present
Aalim Saeed-Tirmizi	Present	Lily Court	Present
Adelina Suslikova	Present	Lizzie Hunt, Treasurer	Present
Aditya Srinivasan		Lukas Abromavicius, Vice Chair	Present
Aidan Hirst		Mackenzie Willis	Present
Alex Jin		Mark Bielikov	Apologies
Ali Esad Kutuloglu	Present	Max Oser	
Alice Warren	Present	Max Rowland	
Alicia Ho	Present	Maximilian David	
Allegra Delli Rocioni	Apologies	Megan Philips	Present
Angelos Maroulis	Present	Milly Anscomb	
Arina Evtushenko	Present	Franz Lahura-Sturm	
Aryana Mahdavi Ardestani, Chair	Present	Mirabel Poulson	Present
Audrina Chan	Present	Morgan Ingerfield	
Ayan Motwani		Naima Karki	Apologies
Benjamin	Present	Pendar Ahmadvazir	
Caspar Tillieux	Present	Penelope Muccino	Present
Catherine Barden de Leon	Present	Penelope Rowbotham	
Charlotte Bagoee	Present	Poppy-Grace Dixon-Lyon	Apologies
Chelsey Dai		Reuben Foulkes	
Clement Isong		Rhea Engineer	
Cynthia Chen	Present	Riddley McDermott	Present
Cyrus Tillieux	Present	Riley Ferguson	Present
Dhriti Pasumarty		Russell Street	Present
Ethan Cook	Present	Ryan Zhaeentan	
Eva Wang	Apologies	Sarah Pardasany, Social Media Officer	Apologies
Finn Chadwick	Present	Sayeesha Boysen	
George Kelly		Shinki Yu	Present
Harry King		Shiv Lamba	Present
Henry Thomas		Simi Akintoye	Apologies
Ines Wang Neto		Sofia Vittoria Moschini	Present
Ishwar Sharma	Present	Sophia Yu	
Jasper Barnes	Present	Sophie Sheridan	Present
John Ng	Apologies	Summer Chen	Present
Joshua Maddox Aquino		Susanna Local	Apologies
Joshua Maretlane		Taani Shukla	
Julien Beck	Present	Thomas Heregods	
Karam Kandhari	Apologies	Vihaan Sharma	Present
Katie Lo		Vyom Bhandari	

In attendance: Linda Larter, MBE- CEO & Town Clerk of Sevenoaks Town Council, Alison Futtit- Senior Committee Clerk, Daren Mountain- Manager of House in the Basement Youth Café.

Sevenoaks Town Council
Minutes of the meeting of the Youth Council held on Wednesday 11 February 2026
in the Council Chamber, Town Council Offices, TN13 3QG

1 - APOLOGIES FOR ABSENCE

Apologies for absence, as shown above, were received and accepted.

2 - MINUTES OF THE YOUTH COUNCIL HELD ON 26TH NOVEMBER 2025

The Minutes of the Youth Council Annual General Meeting held on the 26th of November 2025 were agreed as a true record.

3 - MESSAGE FROM LAURA TROTT, MP FOR SEVENOAKS

The Youth Council received a recorded message from Laura Trott Member of Parliament for Sevenoaks:

[Laura Trott MP Message to Sevenoaks Youth Council Feb 2026](#)

She expressed her delight that youth councillors were taking a role in the local area, trying to improve it and make it better, and feeding back to the Town Council what they would like to see changed. She commented on the amazing community in Sevenoaks and that for the youth councillors to be part of it was really important because that could make change, make a difference.

Laura Trott MP invited the Youth Council to visit her at the Houses of Parliament to learn more about the role of an MP. It is hoped a group visit will be arranged later in the year.

4 - FINANCE REPORT

It was noted that the balance of the Youth Council budget for 2025/26 was £1,101.70.

Youth Councillors suggested undertaking some fundraising to increase the budget, perhaps a cake sale, own clothes day or a sustainable second-hand sale.

5 - HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE

Daren Mountain, Manager of House in the Basement, presented his report which included a review of attendance and the wide range of activities during the year. It was noted that during January 2026 more young people had attended the Youth Café than since it first opened 13 years ago.

Daren thanked members of the Youth Council who had attended as volunteers to provide support with homework.

6 - RECOMMENDATIONS ON DEVELOPING HOUSE IN THE BASEMENT YOUTH CAFE (HiTB) FOR YOUNG PEOPLE

The Youth Council made the following suggestions:

- that Youth Councillors help to promote HitB as they felt that a lot of young people were not aware of it, focussing on social media and word of mouth but also to have posters for schools and a flyer to hand out if required

Sevenoaks Town Council
Minutes of the meeting of the Youth Council held on Wednesday 11 February 2026
in the Council Chamber, Town Council Offices, TN13 3QG

- that anyone available to help with subject tuition on weekdays contact Daren, there was a show of hands of youth councillors willing to volunteer for one hour a week
- It was agreed to send out a post on the YC WhatsApp Group
- It was suggested that the view of HitB was as a hang out space, and that maybe promoting the study support would attract people
- It was noted that there might need to be separate spaces or times for hanging out and studying
- The possibility of providing online tuition sessions via Zoom was raised

7 - NOTES FROM WORKSHOP HELD DURING THE ANNUAL GENERAL MEETING

The Youth Council received the notes from the workshop held at the previous meeting to share youth councillors' ideas on:

- the greatest need for young people right now
- what they would like to see in Sevenoaks if money and practical issues were no problem
- topics they would like to focus on over the next two years
- what they would like to achieve in their two years as youth councillors.

Youth Councillors discussed ways to move forwards in some of the areas:

Transport

- To try to influence Kent County Council (KCC), by campaigning on specific issues and meeting with KCC.

Social Media

- Youth Council social media could be used to promote HitB and other organisations, and to advise of campaigns
- Youth Councillors noted the government was considering whether to introduce a social media ban for under 16s
- People to be encouraged to follow Instagram
- Social media to be used to raise the profile of the Youth Council and what it was doing, and what's happening in Sevenoaks.

Mental Health

- Use social media to raise awareness and share resources available
- To arrange a series of community events with specific themes, e.g. mindfulness
- It was felt that outdoor activities, in Knole Park for example, might be more attractive to some people
- An inclusive charity football match in the summer was suggested

Sevenoaks Town Council
Minutes of the meeting of the Youth Council held on Wednesday 11 February 2026
in the Council Chamber, Town Council Offices, TN13 3QG

- A mental health focused event should make the most of spaces available – e.g. HitB, Bat & Ball Centre, Knole Park and West Kent Mind
- To work together with other schools
- There was discussion of whether people experiencing mental health challenges would attend an event or would prefer the anonymity of reaching out via social media
- The idea of developing an App, as a safe platform for communication, was raised. It was noted that this would have to meet safeguarding guidelines.
- It was also noted that resources did already exist and researching and signposting to these would perhaps be more beneficial
- youth councillors emphasised the importance of sharing information with their schools and friendship groups perhaps through school assemblies and school social media accounts
- Publicity material needed to be produced that would engage people

The Town Clerk advised that there were courses available for peer mental health training: If youth councillors were interested this could be arranged

She also advised that a mental health organisation had given a presentation to the previous Youth Council and suggested it would be useful to repeat this.

Youth Councillors commented that whilst many of them had raised their concerns about youth mental health, it was important to identify need. The Town Clerk informed them of the Mental Health Survey undertaken during the previous Youth Council's term of office and it was agreed that it would be useful for this to be considered at the next meeting.

PRIORITY: From the discussion the key priority that emerged was to promote awareness of mental health resources and how to access, and to consider how the Youth Council could be an intermediary to get word out to other young people.

Events

A Health and Wellbeing Fair was being held at Vine Gardens on 30th May: the Youth Council was invited to have a stand there, although it was a Bank Holiday weekend and this might affect people's availability.

Sustainability

- Shops could be asked to reduce their plastic waste
- The Plastic Free Sevenoaks Pledge from a few years ago could be rejuvenated (information on the campaign to be circulated to youth councillors)

Sevenoaks Town Council
Minutes of the meeting of the Youth Council held on Wednesday 11 February 2026
in the Council Chamber, Town Council Offices, TN13 3QG

- It was noted that some shops and businesses had signed up to provide free water bottle refills, youth councillors were unaware of this
- It was understood that an App was available showing refill points around the country
- Youth Councillors suggested that water fountains be included on maps and signposted in town

There being no further business the Chair closed the Meeting.

Signed
Chair

Dated

Sevenoaks Town Council

Minutes of the meeting of the Youth Council Held on Wednesday 18 March 2026 in the Bat and Ball Centre, Crampton's Road, TN14 5DN

Meeting commenced: 18:00

Meeting Concluded: 19:00

Present:

Aahana Verma	Apologies	Kisali Wijesekara	
Aalim Saeed-Tirmizi	Apologies	Lily Court	Apologies
Adelina Suslikova	Apologies	Lizzie Hunt, Treasurer	
Aditya Srinivasan		Lukas Abromavicius, Vice Chair	Apologies
Aidan Hirst	Present	Mackenzie Willis	Apologies
Alex Jin		Mark Bielikov	
Ali Esad Kutuloglu		Max Oser	
Alice Warren		Max Rowland	
Alicia Ho		Maximilian David	
Allegra Delli Rocioli	Present	Megan Philips	
Angelos Maroulis	Present	Milly Anscomb	Present
Arina Evtushenko	Apologies	Franz Lahura-Sturm	
Aryana Mahdavi Ardestani, Chair	Apologies	Mirabel Poulson	
Audrina Chan		Morgan Ingerfield	
Ayan Motwani		Naima Karki	Present
Benjamin		Nelly Schiefer	Present
Caspar Tillieux		Pendar Ahmadvazir	Present
Catherine Barden de Leon		Penelope Muccino	Apologies
Charlotte Bagoee		Penelope Rowbotham	Present
Chelsey Dai		Poppy-Grace Dixon-Lyon	
Clement Isong		Reuben Foulkes	
Cynthia Chen	Apologies	Rhea Engineer	Apologies
Cyrus Tillieux		Riddley McDermott	Present
Dhriti Pasumarty		Riley Ferguson	
Ethan Cook		Russell Street	
Eva Wang, Social Media Officer	Present	Ryan Zhaeentan	
Finn Chadwick	Present	Sarah Pardasany, Social Media Officer	Present
Franz Lahura-Sturm	Present	Sayeesha Boysen	Apologies
George Kelly	Present	Shinki Yu	
Harry King	Present	Shiv Lamba	
Henry Thomas		Simi Akintoye	
Ines Wang Neto	Apologies	Sofia Vittoria Moschini	Present
Ishwar Sharma	Apologies	Sophia Yu	
Jasper Barnes	Present	Sophie Sheridan	Apologies
John Ng		Summer Chen	Apologies
Joshua Maddox Aquino		Susanna Local	Apologies
Joshua Maretlane	Present	Taani Shukla	Apologies
Julien Beck	Present	Thomas Heregods	
Karam Kandhari		Vihaan Sharma	
Katie Lo		Vyom Bhandari	

In attendance: Linda Larter, MBE- CEO & Town Clerk of Sevenoaks Town Council, Holly Braizer- Deputy Manager of House in the Basement, Ieuan Chandler-Wilson, Youth Committee Clerk.

Sevenoaks Town Council

1 – In the absence of the Chair, Vice Chair and Treasurer, the Social Media Officers Eva and Sarah Chaired the meeting.

2- APOLOGIES FOR ABSENCE

It was noted that many of the Sevenoaks School students had exams the following day and would not be attending due to this.

Apologies for absence, as shown, were received and noted.

2 - MINUTES OF THE YOUTH COUNCIL HELD ON WEDNESDAY 11th FEBRUARY 2026

The minutes of the Youth Council meeting held on Wednesday, 11th of February 2026, were agreed as a true record.

3 - FINANCE REPORT

It was noted that the balance of the Youth Council budget for 2025/26 was £1,101.70

It was also noted that the Youth Council budget would increase by £500 at the start of the new financial year (1st April 2026).

The Charity funds raised by the last Youth Council would be paid to their chosen charity, which would reduce this cost heading to £0.

4 - KOOTH MENTAL HEALTH

The Youth Council received a video from Kooth Mental Health outlining who they are and how they support young people. The following points were noted:

- It was noted that Kooth is a website system that is free and anonymous for young people to access.
- It can be accessed by typing [Kooth.com](https://www.kooth.com) into the browser.
- They have a range of different resources to help young people manage their mental health, such as articles, one-to-one talks and forums.
- They run 24/7 for 365 days of the year.
- You can chat to a member of their team from 12 pm -10 pm Monday to Friday and 6 pm- 10 pm Saturday and Sunday

It was noted that many of the Youth councillors present at the meeting had not heard of Kooth before. The Chairs noted that they could help promote Kooth via the Youth Council's social media by sharing their posters and other elements. It was noted that the youth councillors were interested in creating some short-form content for social media to help promote Kooth.

The Youth Councillors also noted that they could take some of the posters into their schools to help promote this. It was agreed this would be via the volunteer group at HitB.

5 – YOUTH COUNCIL MENTAL HEALTH REPORT

The Youth Councillors received the mental health report that was carried out by the previous Youth Council. The youth council discussed ways that they could help to progress some of the ideas put forward in the report. They came up with the following:

- Promoting Kooth to Schools.
- Holding an event during Mental Health Awareness Week. It was suggested this could be held at HitB. However, it was noted that HitB is a small space and might be better to have this somewhere else, like the Bat and Ball Centre, where there is more room.
- Promoting HitB as a safe space for young people to go to after school.

HOUSE IN THE BASEMENT (HiTB) YOUTH CAFE

The Youth Council heard from Holly Braizier, the Deputy Manager for House in the Basement, that the last two months had been very busy, seeing more young people over the course of the month than they had previously.

Holly also reported that the Open Mic Night events had been going well, with the next one set for the 24th of April.

It was noted that on Thursday evenings, Daren, the Manager of House in the Basement and Youth Workers from Sevenoaks Area Youth Trust have been taking the new STC Community Bus to Greatness Recreation Ground for detached youth work.

6 - CLIMATE FAIR

The Youth Councillors heard that last year, the Youth Council had a stall at the Climate fair on Saturday, the 2nd of May 2026, where they handed out bracelets they had made with the message “Stay Green” on, as well as business cards printed on seed paper that had information about the Youth Council.

The Youth Councillors agreed that they would like to have a stall at the event and to carry on with the bracelets with the same message, though it was agreed that it would say “Stay Green 2026” and information would be printed on seed paper.

7 - THE VINE PUBLIC SPACES PROTECTION ORDER

The Youth Council received the report from Kent Police regarding the renewal of the Vine Public Spaces Protection Order and was asked what their thoughts were on renewing it for another two years. They were informed this had been put in place two years ago due to a spate of Anti-Social Behaviour at the Vine. It was mentioned that since it was put in place, the police have rarely enforced it.

Many of the youth councillors were in favour of the renewal of the Protection order; some asked if similar Protection orders could be applied to other green spaces in the town, like

Sevenoaks Town Council

Buckhurst Environmental Park by Knole, due to concerns that placing it solely at the Vine could and has displaced the gatherings to these areas that are harder to police.

It was noted that the youth council would like to know the number of people that would be counted as a gathering.

The Youth Council also thought that there should be posters on the Vine about littering and smashing bottles.

RESOLVED: To recommend the renewal of the PSPO for the Vine Garden for another two years.

8 - STC Youth Services Social Value Report (2024-2026)

The Youth Council noted that at the Annual Town Meeting held on the 9th of March 2026, the question was asked by a young person: “What is the Town Council doing for youth this year?” Linda Larter, the Town Clerk for Sevenoaks Town Council, informed the Councillors that the Youth Services Committee had requested this report to outline all of the different youth activities and Grants from different organisations that the Town Council Supports.

9 - Upcoming events

It was noted that the following events were scheduled to take place:

Event Title	Date of Event	Time	Location
<u>Great British Spring Clean</u>	27 March 2026	10.30 am	Pontoise Close TN13 3ES
		2 pm	Millpond Wood TN14 5AF
<u>Vegan market</u>	4 April 2026	10.30 am - 4 pm	The Vine Gardens
<u>Open Mic Night @ HitB</u>	24 April 2026	5.30 pm- 7.30 pm	House in the Basement Youth Cafe
<u>Climate Fair</u>	2 May 2026	10 am - 4 pm	The Vine Gardens
<u>Rock Painting for South and Southeast in Bloom</u>	3 May 2026	12.30 pm -2 pm	The Vine Gardens
<u>Professor Slugs House of Bugs Theatre show</u>		2 pm - 4 pm	
<u>Health and Well-being Fair</u>	30 May 2026	9.30 am- 4 pm	The Vine Gardens
<u>Sevenoaks Business Show</u>	5 June 2026	10 am- 2 pm	Bat & Ball Centre TN14 5DN

Sevenoaks Town Council

<u>Open Mic Night @ HitB</u>	26 June 2026	5.30 pm- 7.30 pm	House in the Basement Youth Cafe
<u>Art on the Vine</u>	27 June 2026	10 am	The Vine Gardens
<u>Family Fun Day</u>	4 August 2026	10.30 am- 1.30 pm	Greatness Recreation Ground
<u>Street Food Festival</u>	29 August 2026	10 am- 4 pm	The Vine Gardens

There being no further business the Chair closed the Meeting.

Signed
Chair

Dated

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Sevenoaks Town Council
Youth Services Committee- Wednesday 18th March 2026



House in the Basement Youth Café Manager:

January 2026 Figures:

We saw 278 young people attend, with 35 of these being new over-18 sessions. We had 45 SEN young people attend over 4 SEN sessions. We did host one open mic night on Friday, the 30th of Jan. With the new STC Community bus, we are now able to hold detached sessions at Greatness Recreation Ground, this has been done in partnership with Sevenoaks Area Youth Trust.



We have also had our Young Volunteers help to make a start on our In Bloom preparations.



Sevenoaks Town Council
Youth Services Committee- Wednesday 18th March 2026

February 2026 Figures:

Over the February months, we saw 267 young people. 23 of these were new; this was over the course of 16 sessions. We had 4 SEN Sessions, seeing 45 SEN young people. We also carried out 4 detached sessions using the new STC Community Bus in partnership with SAYT.



Detailed Income & Expenditure by Phased Budget Heading 23/03/2026

Month No: 10

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>50 Youth Cafe</u>											
1022 Letting & Hire of Facilities	492	333	(159)	5,139	3,330	(1,809)	4,000			128.5%	
1211 Sale of Goods	258	167	(91)	2,676	1,670	(1,006)	2,000			133.8%	
1350 Revenue Grant income	0	0	0	11,375	0	(11,375)	0			0.0%	
Youth Cafe :- Income	750	500	(250)	19,190	5,000	(14,190)	6,000			319.8%	0
4010 Gross Pay	5,839	5,167	(672)	62,636	51,670	(10,966)	62,000		(636)	101.0%	
4270 Employers Pension Contribution	170	174	4	2,462	1,740	(722)	2,090		(372)	117.8%	
5410 Repairs & General Maintenance	0	85	85	1,844	850	(994)	1,025		(819)	179.9%	
5500 Equipment Hired and New	0	44	44	1,735	440	(1,295)	520		(1,215)	333.7%	399
6010 Light Heat & Cleaning	21	17	(4)	290	170	(120)	205		(85)	141.3%	
6101 Telephone	51	60	9	510	600	90	717		207	71.1%	
6105 Broadband wi-fi service	33	0	(33)	328	400	72	400		72	82.0%	
6200 Printing & Stationery	0	17	17	53	170	117	205		152	26.0%	
6210 Postage & Courier	0	0	0	56	0	(56)	0		(56)	0.0%	
6240 Computer/ Data Base/WP's	0	42	42	645	420	(225)	500		(145)	128.9%	
6241 Website Costs	12	0	(12)	120	205	85	205		85	58.5%	
6281 Furnishings,Furniture/Eqpt	0	0	0	0	387	387	515		515	0.0%	
6320 Staff Training	0	0	0	610	100	(510)	100		(510)	610.2%	
6330 Welfare/Hospitality	0	0	0	40	0	(40)	0		(40)	0.0%	
6340 Staff Uniforms	0	0	0	134	153	19	205		71	65.4%	
6460 Publicity & Democratic notices	0	0	0	506	0	(506)	0		(506)	0.0%	
6500 Goods for Resale	261	171	(90)	2,721	1,710	(1,011)	2,050		(671)	132.7%	
6505 Cafe consumables	5	0	(5)	14	0	(14)	0		(14)	0.0%	

Detailed Income & Expenditure by Phased Budget Heading 23/03/2026

Month No: 10

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6635 Professional Fees Licensing	0	115	115	672	460	(212)	461		(211)	145.8%	
6900 Sundry Expenses	0	33	33	344	330	(14)	400		56	86.0%	
6922 Health&Safety/Risk Assessments	0	0	0	645	1,251	606	1,250		605	51.6%	
6952 Protective Clothing	0	0	0	103	0	(103)	0		(103)	0.0%	
6976 Credit card charges	0	0	0	39	0	(39)	0		(39)	0.0%	
9029 Youth Cafe toilet refurb	0	0	0	200	0	(200)	0		(200)	0.0%	
Youth Cafe :- Indirect Expenditure	6,391	5,925	(466)	76,707	61,056	(15,651)	72,848	0	(3,859)	105.3%	399
Net Income over Expenditure	(5,641)	(5,425)	216	(57,517)	(56,056)	1,461	(66,848)				
8001 plus Transfer from EMR	0	0	0	399	0	(399)	0				
Movement to/(from) Gen Reserve	(5,641)	(5,425)	216	(57,118)	(56,056)	1,062	(66,848)				
Grand Totals:- Income	750	500	(250)	19,190	5,000	(14,190)	6,000			319.8%	
Expenditure	6,391	5,925	(466)	76,707	61,056	(15,651)	72,848	0	(3,859)	105.3%	
Net Income over Expenditure	(5,641)	(5,425)	216	(57,517)	(56,056)	1,461	(66,848)				
plus Transfer from EMR	0	0	0	399	0	(399)	0				
Movement to/(from) Gen Reserve	(5,641)	(5,425)	216	(57,118)	(56,056)	1,062	(66,848)				

Detailed Income & Expenditure by Phased Budget Heading 23/03/2026

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>50 Youth Cafe</u>											
1022 Letting & Hire of Facilities	324	333	9	5,463	3,663	(1,800)	4,000			136.6%	
1211 Sale of Goods	262	167	(95)	2,938	1,837	(1,101)	2,000			146.9%	
1350 Revenue Grant income	0	0	0	11,375	0	(11,375)	0			0.0%	
Youth Cafe :- Income	<u>586</u>	<u>500</u>	<u>(86)</u>	<u>19,776</u>	<u>5,500</u>	<u>(14,276)</u>	<u>6,000</u>			<u>329.6%</u>	<u>0</u>
4010 Gross Pay	6,472	5,167	(1,305)	69,108	56,837	(12,271)	62,000		(7,108)	111.5%	
4270 Employers Pension Contribution	188	174	(14)	2,650	1,914	(736)	2,090		(560)	126.8%	
5410 Repairs & General Maintenance	96	85	(11)	1,940	935	(1,005)	1,025		(915)	189.3%	
5500 Equipment Hired and New	83	44	(39)	1,818	484	(1,334)	520		(1,298)	349.6%	399
6010 Light Heat & Cleaning	0	17	17	290	187	(103)	205		(85)	141.3%	
6101 Telephone	51	60	9	561	660	99	717		156	78.2%	
6105 Broadband wi-fi service	33	0	(33)	361	400	39	400		39	90.3%	
6200 Printing & Stationery	7	17	10	60	187	127	205		145	29.2%	
6210 Postage & Courier	0	0	0	56	0	(56)	0		(56)	0.0%	
6240 Computer/ Data Base/WP's	0	42	42	645	462	(183)	500		(145)	128.9%	
6241 Website Costs	12	0	(12)	132	205	73	205		73	64.4%	
6281 Furnishings,Furniture/Eqpt	0	0	0	0	387	387	515		515	0.0%	
6320 Staff Training	0	0	0	610	100	(510)	100		(510)	610.2%	
6330 Welfare/Hospitality	0	0	0	40	0	(40)	0		(40)	0.0%	
6340 Staff Uniforms	0	0	0	134	153	19	205		71	65.4%	
6460 Publicity & Democratic notices	0	0	0	506	0	(506)	0		(506)	0.0%	
6500 Goods for Resale	17	171	154	2,738	1,881	(857)	2,050		(688)	133.5%	
6505 Cafe consumables	0	0	0	14	0	(14)	0		(14)	0.0%	

Detailed Income & Expenditure by Phased Budget Heading 23/03/2026

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6635 Professional Fees Licensing	0	0	0	672	460	(212)	461		(211)	145.8%	
6900 Sundry Expenses	0	33	33	344	363	19	400		56	86.0%	
6922 Health&Safety/Risk Assessments	0	0	0	645	1,251	606	1,250		605	51.6%	
6952 Protective Clothing	0	0	0	103	0	(103)	0		(103)	0.0%	
6976 Credit card charges	22	0	(22)	61	0	(61)	0		(61)	0.0%	
9029 Youth Cafe toilet refurb	0	0	0	200	0	(200)	0		(200)	0.0%	
Youth Cafe :- Indirect Expenditure	<u>6,980</u>	<u>5,810</u>	<u>(1,170)</u>	<u>83,687</u>	<u>66,866</u>	<u>(16,821)</u>	<u>72,848</u>	<u>0</u>	<u>(10,839)</u>	<u>114.9%</u>	<u>399</u>
Net Income over Expenditure	<u>(6,394)</u>	<u>(5,310)</u>	<u>1,084</u>	<u>(63,911)</u>	<u>(61,366)</u>	<u>2,545</u>	<u>(66,848)</u>				
8001 plus Transfer from EMR	0	0	0	399	0	(399)	0				
Movement to/(from) Gen Reserve	<u>(6,394)</u>	<u>(5,310)</u>	<u>1,084</u>	<u>(63,512)</u>	<u>(61,366)</u>	<u>2,146</u>	<u>(66,848)</u>				
Grand Totals:- Income	586	500	(86)	19,776	5,500	(14,276)	6,000			329.6%	
Expenditure	6,980	5,810	(1,170)	83,687	66,866	(16,821)	72,848	0	(10,839)	114.9%	
Net Income over Expenditure	<u>(6,394)</u>	<u>(5,310)</u>	<u>1,084</u>	<u>(63,911)</u>	<u>(61,366)</u>	<u>2,545</u>	<u>(66,848)</u>				
plus Transfer from EMR	0	0	0	399	0	(399)	0				
Movement to/(from) Gen Reserve	<u>(6,394)</u>	<u>(5,310)</u>	<u>1,084</u>	<u>(63,512)</u>	<u>(61,366)</u>	<u>2,146</u>	<u>(66,848)</u>				

Table 1

TN133UH - ASB Storm codes			
Final Disposal Code & Description	Calendar Year		
	2023	2024	2025
VINE CRICKET GROUND			
355 - Motor vehicle nuisance on road inc noise	0	1	0
361 - Rowdy or nuisance gathering in public / impeding public access	4	0	0
VINE PAVILION			
317 - Fireworks - Noise / Inappropriate use / Offences	0	1	0
361 - Rowdy or nuisance gathering in public / impeding public access	4	0	0
372 - Drunken or rowdy behaviour (exc 735)	1	0	1
Total	9	2	1

Table 2

TN133UH - 228 - Other Offence Requirin Crime Report			
Final Disposal Code & Description	Calendar Year		
	2023	2024	2025
HOLLYBUSH CAFÉ			
228 - Other Offence Requiring Crime Report	1	0	1
VINE CRICKET GROUND			
228 - Other Offence Requiring Crime Report	3	0	0
VINE PAVILION			
228 - Other Offence Requiring Crime Report	3	0	0
Total	7	0	1

Table 3

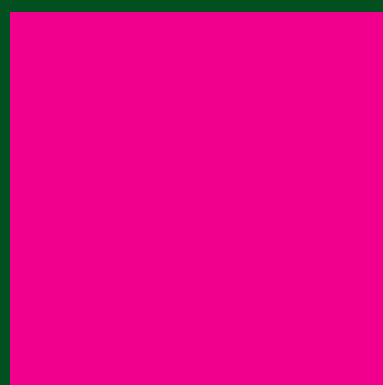
TN13 3UH - DA excluded			
Offence Sub Group	Calendar Year		
	2023	2024	2025
POSSESSION OF DRUGS			
POSSESS OF CONTROL DRUGS (CANNABIS)	1	0	0
PUBLIC ORDER OFFENCES			
STATE OR PUBLIC ORDER	1	0	0
PUBLIC FEAR ALARM OR DISTRESS	0	6	0
VIOLENCE WITH INJURY			
ASSAULT WITH INJURY	2	0	0
ASSAULT WITH INTENT TO CAUSE S HARM	1	0	0
VIOLENCE WITHOUT INJURY			
ASSAULT WITHOUT INJURY	3	0	1
ASSAULT WITHOUT INJURY ON A CONSTABLE	0	2	0
Total	13	8	1

Sevenoaks TOWN council

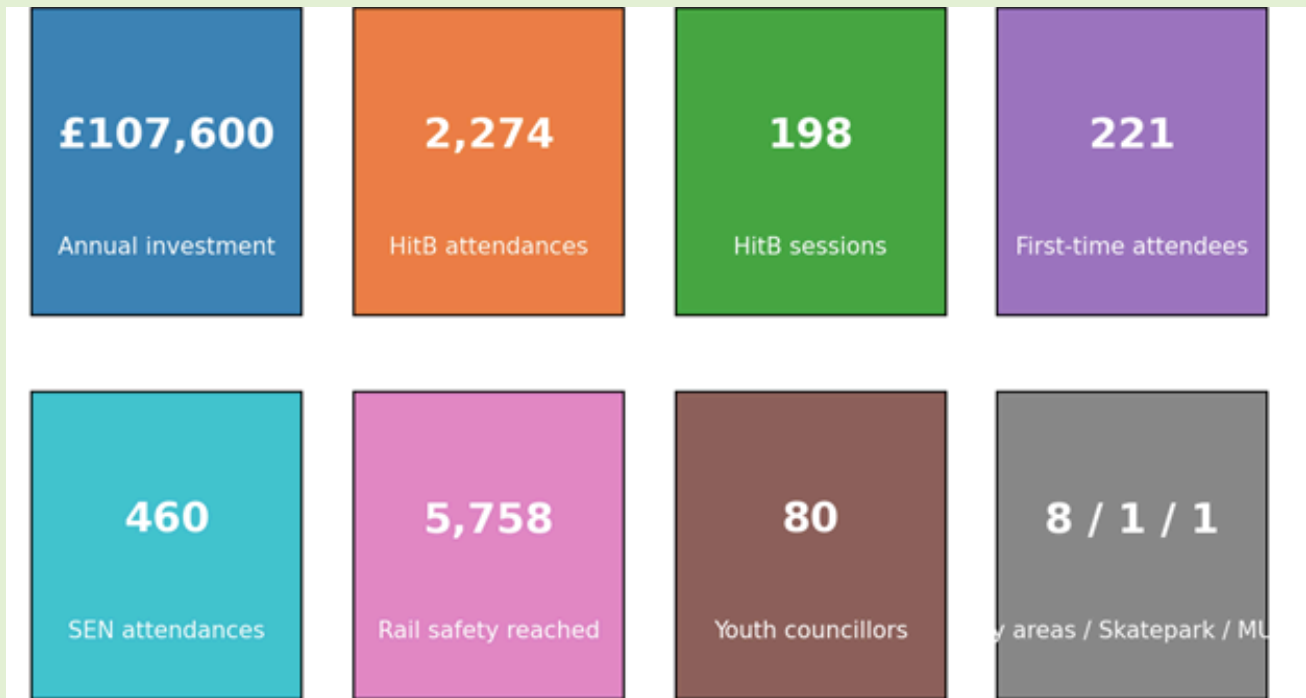


Sevenoaks Town Council Social Value Report – Youth Services (2024–2026)

Prepared from the Youth Services Evidence-
Based Report and aligned to the UK Social Value
Model and National TOMs
03 March 2026



Social Value Impact Summary.



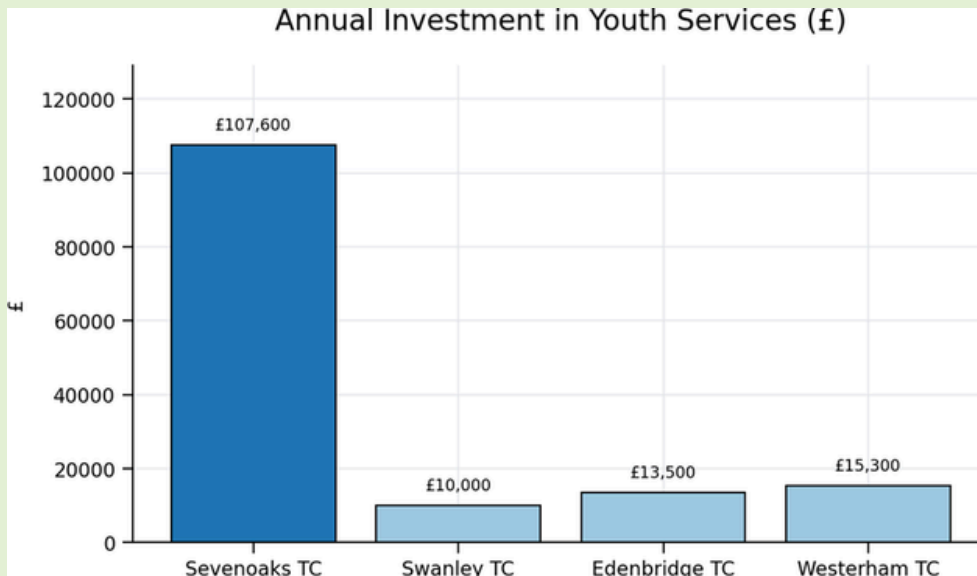
Highlights:

- High utilisation of open-access, youth-led provision at House in the Basement (HitB).
- Strong inclusive offer – with sustained SEN engagement and targeted sessions.
- Active youth voice with a record number of Youth Councillors influencing decisions.
- Partnership programmes delivering measurable community safety and education benefits.
- Extensive free-to-access play facilities supporting health and wellbeing.



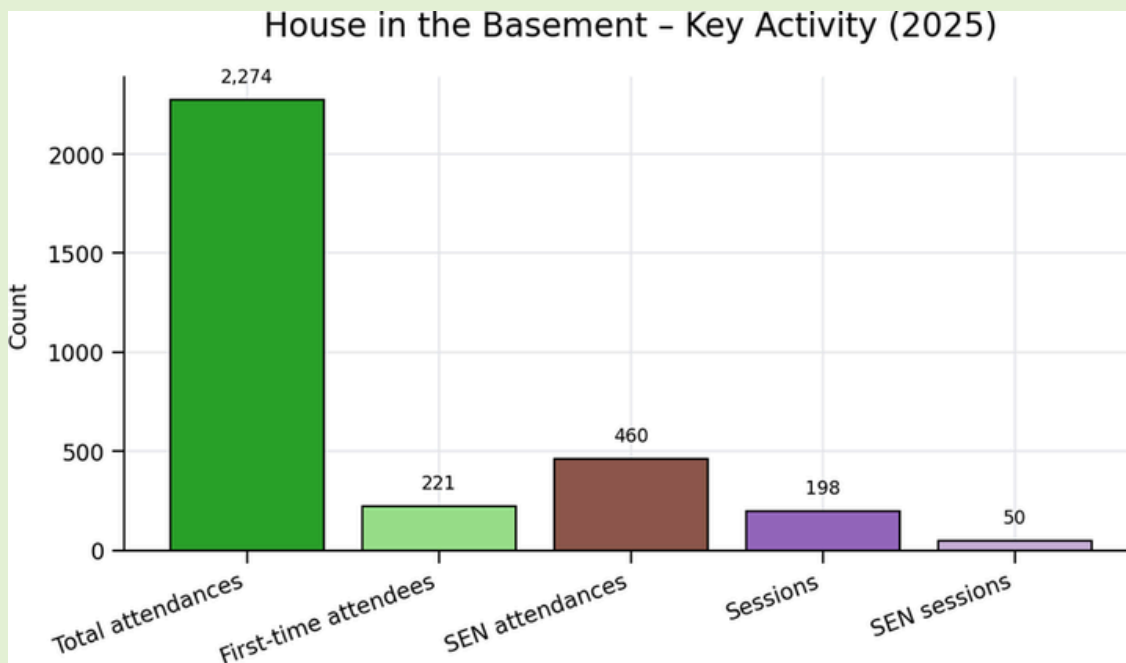
1. Investment and Reach

Sevenoaks Town Council invests significantly in youth services each year. The chart below shows how this commitment compares to neighbouring town councils in the district.

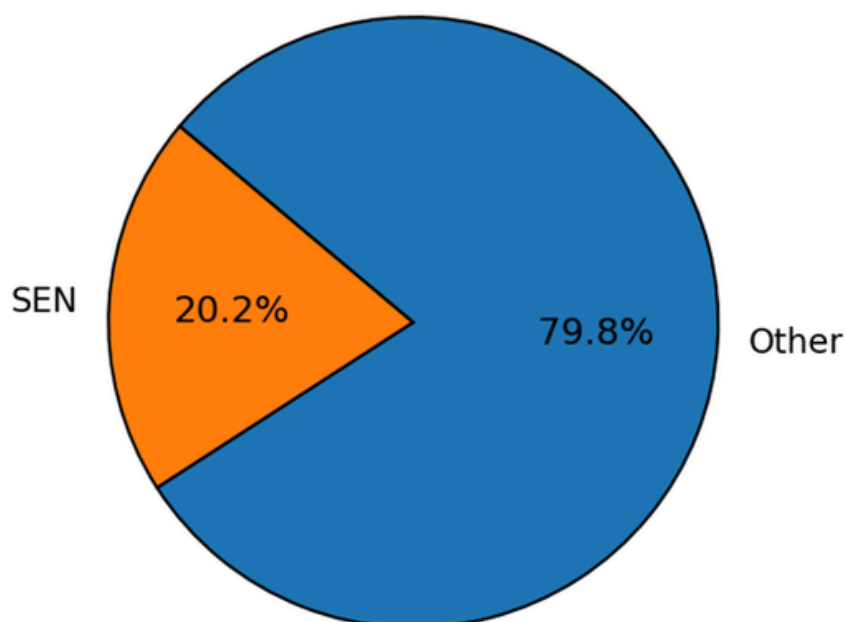


2. House in the Basement (HitB): Activity and Inclusion

HitB provides a safe, youth-led, central space for 11–17 year olds. Key activity indicators for the last full year are shown below:



SEN vs Other Attendances at HitB (2025)



3. Grants, Partnerships and Community Events

- Creative and cultural participation (e.g., Design a Christmas Light, Stag Youth Theatre, music organisations).
- Physical activity and inclusion (e.g., free and girls' skateboarding sessions; community skate events).
- Advice and early help for SEND families (e.g., We Are Beams clinics hosted at HitB).
- Town-wide free and low-cost events (Play Days, Open Theatre) and a network of play areas, skatepark and MUGA.



4. Youth Voice and Public Realm for Young People

The Sevenoaks Youth Council enables democratic participation and leadership opportunities for young people.



Council-managed play areas, skatepark and MUGA provide accessible, free spaces that encourage active lifestyles and community cohesion.



5. Framework Alignment: UK Social Value Model & National TOMs

The programme has been aligned to the UK Government’s Social Value Model (PPN 06/20) and mapped to example National TOMs measures where relevant for youth services.

This mapping is indicative and designed to support commissioning, monitoring and reporting.

<u>STC activity</u>	<u>Social Value Model theme/outcome (PPN 06/20)</u>	<u>Indicative TOMs measures (examples)</u>
House in the Basement – inclusive open access & SEN Club	Social Value Model: Wellbeing – improve health and wellbeing; Equal Opportunity – reduce the disability employment gap (where applicable via volunteering pathways).	Example TOMs: NT11 – hours supporting young people into work; NT8 – school/college visits & safety talks (where applicable).
Rail Safe Friendly Programme (with CRP)	Social Value Model: Wellbeing – improve health and wellbeing; Community integration and safety.	Example TOMs: NT8 – safety talks/school visits (hours).
Youth Council – youth voice & leadership	Social Value Model: Wellbeing – improve community integration; Equal Opportunity – tackling workforce inequality (leadership skills pipelines).	Example TOMs: NT11 – employability support for young people (e.g., mentoring, leadership skills sessions).
Grants to arts/sport/community orgs	Social Value Model: Wellbeing; Tackling Economic Inequality – skills and participation access.	Example TOMs: NT8 (talks/visits), NT9/NT10 (training/apprenticeships – where applicable).

6. Emerging Needs and Opportunities

- Sustained support for 18+ with SEND – clearer pathways post-18.
- Renewed NEET engagement following the Moving Forward project (2023).
- Expand detached youth work to reach non-attenders and hotspot areas, subject to resources.
- Explore revived community-based group models with partners (e.g., adventure/skills programmes).



Methodology and Notes

Figures are taken from Sevenoaks Town Council's internal reporting for 2024–2026 and partner programme summaries. Alignment follows the UK Government Social Value Model (PPN 06/20) and indicative National TOMs examples; it is not a monetised valuation. Charts are illustrative to aid decision-making and communication.