

1

You are hereby summoned to a Meeting of the **Sevenoaks Town Council** to be held in the Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks on Monday 20th January 2020 following a meeting of the **Finance and General Purposes Committee** and the **Personnel Committee** meeting starting at 7pm.

Town Councillors are reminded that they have a duty to state a Declaration of Interest prior to the appropriate agenda item and to consider the Crime and Disorder Act 1998 s.17 when reaching a decision.

Please note that the proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Government Bodies Regulations 2014. A copy of Sevenoaks Town Council's procedure for the recording meetings is available online at sevenoakstown.gov.uk or by request. Members of the public addressing the Committee but not wishing to be recorded should put this request to the Clerk at the earliest possible opportunity.

Town Clerk

1. Lite

To assist in the speedy and efficient despatch of business, members wishing to obtain information on items included on the agenda are asked to enquire of the Town Clerk prior to the day of the meeting.

AGENDA

PUBLIC QUESTION TIME

To enable any members of the public present to draw the attention of the Town Council to any matter.

1 APOLOGIES FOR ABSENCE

- (i) To receive and note apologies for absence.
- (ii) To receive and consider the long-term apology due to ill health for Councillor Rachel Parry (Local Government Act 1972 S.85 (1) and (2))

2 REQUESTS FOR DISPENSATIONS

To consider written requests from Members which have previously been submitted to the Town Clerk to enable participation in discussion and voting on items for which the Member has a Disclosable Pecuniary Interest. (s.31 & s.33 of the Localism Act 2011).

3 DECLARATIONS OF INTEREST

To receive any declarations of interest from members in respect of items of business included in the agenda for this meeting.

Town Council Offices Bradbourne Vale Road Sevenoaks Kent TN13 3QG





4 MINUTES

To receive, adopt and sign the minutes of the meeting of the Sevenoaks Town Council held on 9th December 2019 as a true record (Copy attached)

5 PLANNING COMMITTEE

To receive and adopt the minutes of the meetings of the Planning Committee held on 16th December 2019. (Copy attached)

6 PRECEPT

To consider a Recommended Precept for the 2020/2021 Financial Year of £1,215,276.

The recommended precept considers changes to Sevenoaks household tax base received from the Sevenoaks District Council and equates to an approximate Band D household rate of £125.41 per annum [2019/2020 Band D £118.43] which is approximately £2.41 per week and an increase of 5.89%.

7 MEETING SCHEDULE 2020/2021

To receive and adopt the schedule of meetings for the 2020/2021 year (copy attached).

8 MAYOR'S ENGAGEMENTS

To receive and note:

- a) the functions attended by the Mayor or his representative during December 2019.
- the forthcoming Civic Events being organised by the Mayor during 2019/2020 (Copies attached)

9 PRESS RELEASE

To consider any agenda item, which would be appropriate for a press release.

Sevenoaks Town Council

Minutes of the Town Council Meeting held on 9th December 2019 Held in the Council Chamber

Meeting Commenced: 7.05 p.m.

Meeting Concluded: 7.10pm

Present:

Cllr Keith Bonin	Present	Cllr Lise Michaelides	Present
Cllr Nicholas Busvine OBE,	Present	Cllr Tom Morris Brown	Apologies
Mayor			
Cllr Sue Camp	Present	Clir Rachel Parry	Apologies
Cllr Dr Merilyn Canet, Deputy	Present	Cllr Richard Parry	Present
Mayor			
Cllr Tony Clayton	Present	Cllr Robert Piper	Apologies
Cllr Andrew Eyre	Apologies	Cllr Simon Raikes	Present
Cllr Victoria Granville Baxter	Present	Cllr Claire Shea	Present
Cllr Roderick Hogarth	Present	Cllr Edward Waite	Present

In attendance: Town Clerk, Senior Committee Clerk

Public Question Time: There were 25 members of the public present.

Prior to the beginning of the Meeting the Mayor thanked the following volunteers for their contributions to the Sevenoaks in Bloom success for 2019 and presented them with certificates. The certificates for those not able to attend would be delivered to them.

- Rockdale Housing Association
- Soroptomists International of Sevenoaks
- New Beacon School
- Mr Adrian Cheeseman
- Sevenoaks Living Landscape Project
- West Kent Housing
- West Kent Mind

The meeting was not recorded.

403. Apologies for Absence

As noted above.

404. Requests for Dispensations

There were no requests for dispensations.

405. Declarations of Interest

Cllr. Raikes declared a pecuniary interest in respect of Agenda Item 5 (Request to Rescind Resolution 197(iii) of the Finance and General Purposes Committee 05.08.2019). He took no part in the discussion and did not vote thereon.

406. Minutes of the Town Council Meeting held on 25th November 2019. **RESOLVED:** To accept and sign the Minutes as a true record.

407. Rescindment of Resolution 197(iii) Finance and General Purposes Committee 05.08.19

Further to the request by the Finance and General Purposes Committee, Council agreed to rescind the resolution requiring residents of Heathfield Road to pay outstanding charges for street lights for the last two years.

RESOLVED: that the following Resolution 197(iii) of the Finance and General Purposes Committee held on 5th August 2019 be rescinded:

"To all private roads entering into the scheme to also be charged from the time that the last road entered into the scheme."

- 408. Minutes of the Planning Committee Meeting held on 2nd December 2019 RESOLVED: To accept the Minutes as a true record of the meeting.
- 409. Minutes of the Finance & General Purposes Committee held on 25th November 2019

RESOLVED: To accept the Minutes as a true record of the meeting.

410. Presentation of Paintings by the Mayor

In line with Town Council tradition, the Mayor presented two paintings to add to the Town Council's Art Collection of local scenes by local artists which created a visual social history of Sevenoaks.

411. Mayors Engagements

Council noted the functions attended by the Mayor or his representative during November 2019 and the forthcoming Civic Events being planned by the Mayor during 2019/2020.

RESOLVED: To note and accept the reports relating to Mayoral activities.

The Mayor congratulated all involved in being presented with the National Railway Heritage Award for Bat and Ball Station, which was recently presented by HRH Princess Anne.

412. Press Release

It was agreed not to issue a Press Release.

There being no further business the Chairman closed the Meeting.

Signed		Dated
	Chairman	

Minutes of the PLANNING COMMITTEE meeting held in the Council Chamber, Town Council Offices, Bradbourne Vale Road, Sevenoaks, on Monday 16th December 2019 at 7:02 pm.

Present:

Committee Members

Cllr Bonin	Present	Cllr Michaelides	Present
Cllr Busvine OBE	Apologies	Cllr Morris Brown	Present
Cllr Camp - Chairman	Present	Cllr Mrs Parry	Apologies
Cllr Canet	Present	Cllr Parry	Present
Cllr Clayton	Present	Cllr Piper – Vice Chairman	Present
Clir Eyre	Apologies	Cllr Raikes	Apologies
Cllr Granville-Baxter	Present	Clir Shea	Present
Cllr Hogarth	Apologies	Cllr Waite	Present - Arrived 7.10pm

Also in attendance:

Town Clerk
Planning Committee Clerk
Planning Assistant
4 Members of the Public

PUBLIC QUESTION TIME

None

413 REQUESTS FOR DISPENSATIONS

No requests for dispensations had been received.

414 DECLARATIONS OF INTEREST

Councillor Shea declared a non-pecuniary interest in the following application:

[Plan no. 5]

19/03151/FUL: Alice's Tea Shop, 114 St John's Hill

415 <u>DECLARATIONS OF LOBBYING</u>

Councillor Waite declared that he had been lobbied on the following application:

[Plan no. 3]

19/02971/FUL (AMENDED): Summerhill, Seal Hollow Road

Councillor Piper declared that he had been lobbied on the following application:

[Plan no. 10]

19/03290/HOUSE: 42 The Rise

416 MINUTES

The Committee received the minutes of the Planning Committee meeting held on 2nd December 2019, previously approved at Council on 9th December 2019. **It was RESOLVED that** that the minutes be received and signed.

417 SEVENOAKS TOWN NEIGHBOURHOOD DEVELOPMENT PLAN (STNDP)

The Committee received the minutes of the Sevenoaks Town Neighbourhood Development Plan Steering Committee meeting held on Monday 2nd December 2019.

It was RESOLVED that the minutes be approved and signed.

INFORMATIVES:

The strategic policies of Sevenoaks Town Council's Neighbourhood Development Plan must be in accordance with those of Sevenoaks District Council's emerging Local Plan. The Local Plan has been undergoing an Examination process. However, in October 2019, the Planning Inspectorate took the decision to cancel the remainder of the Examination Hearings, due primarily to concerns around the evidence which the District Council had provided to confirm that it had carried out its Duty To Co-operate (DTC) with neighbouring Local Planning Authorities.

The question was raised as to whether the forthcoming STNDP Public Consultation, to be launched in January 2020, might potentially be rendered invalid, given the likelihood of further delays to the Local Plan, as outlined above. However, the Town Clerk confirmed that, on the advice of its professional Consultant, Sevenoaks Town Council would continue to adhere to its previously agreed schedule. This would ensure that the document would be ready for insertion into the Local Plan. The Town Clerk advised the Committee that the Consultation would remain valid and that in the unlikely event of unforeseen major changes to the Sevenoaks Town component of the Local Plan, Sevenoaks District Council would arrange the statutory public consultation timetable.

418 KENT MINERALS AND WASTE LOCAL PLAN 2013-30

- (a) The Committee received and noted an email from Kent County Council regarding the following consultations and noted that the full supporting documentation for these may be accessed online, via the respective links to the KCC website (below):
 - Consultation on the Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30 https://consult.kent.gov.uk/portal/mwcs/early-partial-review-2017/epr-proposed-modifications?tab=files
 - Consultation on the Proposed Modifications to the Minerals Sites Plan
 https://consult.kent.gov.uk/portal/second call for sites 2016/msp proposed modifications?tab=files

INFORMATIVE: With regards to the **Consultation on the Proposed Modifications to the Minerals Sites Plan**, it was requested that Officers provide Councillors with details of the locations of the three allocated specific sites.

- (b) The Committee received and noted the following associated documents:
 - i. Statement of Representations Procedure
 - ii. Representations Guidance
 - iii. Representations Form Proposed Modifications to the Early Partial Review of the Kent Minerals and Waste Local Plan 2013-30
 - iv. Representations Form Proposed Modifications to the Minerals Sites Plan

(c) The Committee noted that the deadline for submitting representations is midnight on Tuesday 14th January 2020. It was RESOLVED that the item be brought back to the next Planning Committee Meeting, on Monday 13th January 2020.

INFORMATIVE: Please could Councillors email any comments to the Planning Committee Clerk at planning@sevenoakstown.gov.uk

419 FORTHCOMING TARMAC PRESENTATION

The Committee noted that the agenda for the next Planning Committee meeting on 13th January 2020 would include a presentation from Tarmac Ltd on proposals related to the Sevenoaks Town Neighbourhood Development Plan (STNDP) and Sevenoaks District Local Plan, with regards to the Sevenoaks Quarry site.

420 APPEALS

The Committee received notice that the following appeal had been dismissed:

APP/G2245/D/19/3236982 19/01820/HOUSE: 14 Braeside Avenue

INFORMATIVES:

Sevenoaks Town Council recommended approval at Planning Committee on 15th July 2019.

Sevenoaks Town Council was pleased to note that the Planning Inspector had adhered to guidance contained in the Residential Character Area Assessment SPD.

421 DISCOVER GATWICK 2019/20

- (a) The Committee received and noted a further invitation from Community Engagement at Gatwick Airport to forthcoming "behind the scenes" events, on the following dates:
 - Thursday 16th January 2020
 - Thursday 13th February 2020
- (b) Councillors requested places as follows (bookings TBC):

Thursday 16th January: Cllrs Granville-Baxter and Shea

Thursday 13th February: Cllr Parry

422 HOLIDAY PERIOD: ARRANGEMENTS FOR PLANNING APPLICATIONS

- (a) The Committee noted that Sevenoaks Town Council Offices will close for the holiday period at 4pm on Tuesday 24th December 2019 and will re-open at 8.45am on Thursday 2nd January 2020.
- (b) The Committee noted that the next Planning Committee Meeting will take place on Monday 13th January 2020.
- (c) The Committee noted that planning applications received after 10th December 2019 with a comment deadline which falls before, or on, Monday 13th January 2020, will be considered under Chairman's Action.

423 PLANNING APPLICATIONS

Chairman

- (a) The Committee received and noted comments made on applications considered under Chairman's Action, submitted to Sevenoaks District Council.
- (b) The meeting was adjourned to allow members of the public to speak for three minutes on the following applications, by prior arrangement:

[Plan no. 10] 42 The Rise - Against

[Plan no. 3] Summerhill, Seal Hollow Road - Against

INFORMATIVES with regards to Plan no. 3:

- The applicant and agent were unable to attend the meeting. At their request, the Chairman read out a statement in support of the application. This had also been circulated to Councillors via email, prior to the meeting.
- In addition, at the request of the applicant, Councillors were provided with printed copies of the response from a Consultant Arboriculturalist to objections raised over Tree Protection. This had also been circulated to Councillors by email prior to the meeting.
- (c) The meeting was reconvened and the Committee considered planning applications received during the two weeks ending 10th December 2019. It was RESOLVED that the comments listed on the attached schedule be forwarded to Sevenoaks District Council.

424	PRESS RELEASES	
	None.	
<u>Finish</u>	<u>ed: 8.19pm</u>	
Signed	d	Dated

Sevenoaks Town Council Planning Minutes 2019 12 16

Planning Applications Considered

Applications considered on 16-12-19

1	Plan Number	Planning officer	Town Councillor	Agent
_	19/02633/FUL	Emma Gore 17-12-2019	CIIr Bonin	Mr Blunt 01233 713870
Арр	licant	House Name	Road	Locality
Mr &	Mrs Macdonald		3 Clarendon Road	Town
Tow	/n	County	Post Code	Application date
				27/11/19

Proposed replacement detached dwelling, store, retaining wall and widening existing access.

19/02633/FUL - Amended plan

Amended materiality.

Comment

Sevenoaks Town Council recommended approval, subject to the Conservation Officer being satisfied with the new exterior materials proposed.

2	Plan Number 19/02805/LBCALT	3	Town Councillor	Mr R Sonnex 455066
			Clir Bonin	
Applicant		House Name	Road	Locality
Mr D	Shah		43-45 High Street	Town
Town		County	Post Code	Application date
				09/12/19

Conversion of existing redundant commercial building to provide 6 self-contained flats.

Comment

Sevenoaks Town Council recommended approval, subject to the Conservation Officer being satisfied with the plans and materials.

Sevenoaks Town Council Planning Minutes 2019 12 16

Planning Applications Considered

Applications considered on 16-12-19

3	Plan Number	Planning officer	Town Councillor	Agent
	19/02971/FUL	Mark Mirams 27-12-2019	Cllr Waite	Ms J Andrews 456888
Арр	licant	House Name	Road	Locality
Brent	field Homes Ltd	Summerhill	Seal Hollow Road	Eastern
Town		County	Post Code	Application date
				05/12/19

Demolition of existing garage and erection of two single garages to serve plots 1 and 2, to be constructed and occupied only in connection with the two dwellings approved under consent references SE/18/00158/OUT and SE/18/02903/CONVAR.

19/02971/FUL - Amended plan

Revised Tree Protection Plan/Revised Garage Site Plan and email response from applicants to address concerns raised about the existing protected tree.

Comment

Sevenoaks Town Council recommended refusal, on the following grounds:

- -The continued additional risk posed to the mature Oak Tree which has a TPO in place, given that the most recent documentation provided by the applicant is unclear with regards to the exact nature and thickness of the concrete stand of the garage to Plot 2, which is situated within the Root Protection Area.
- -Overdevelopment of the site and density issues.
- -The proposal is not consistent with guidance contained in the Residential Character Assessment SPD.

INFORMATIVE: Cllr Parry abstained from voting.

4	Plan Number Planning officer 19/03127/HOUSE S Simmons 29-12-2019	lan Number Planning officer	Town Councillor	Agent
_		Cllr Morris Brown	Mr D Dennis 240140	
App	licant	House Name	Road	Locality
Mr C	ornwell		14 Bethel Road	Eastern
Town		County	Post Code	Application date
				09/12/19

Small rear extension with roof light, steps at front relocated for improved parking and alterations to fenestration.

19/03127/HOUSE Amended plan

Window design amended on front elevation of dwelling.

Comment

Sevenoaks Town Council recommended refusal, on the following grounds:

- -The proposed windows are not in keeping with the Conservation Area.
- -The proposal is detrimental to the street scene.

INFORMATIVE: Sevenoaks Town Council expressed concern regarding potential loss of light to the rear of the property and to no. 13 Bethel Road.

Planning Applications Considered

Applications considered on 16-12-19

5	Plan Number	Planning officer	Town Councillor	Agent
	19/03151/FUL Rebecca Fellows 24-12	Rebecca Fellows 24-12-2019	-2019 Clir Clayton	Mr Thompson 01689 836
App	licant	House Name	Road	Locality
Mr D	Dennis	Alices Tea Shop	114 St Johns Hill	Eastern
Town		County	Post Code	Application date
				05/12/19

Change of use from A1 (retail) to B1 (office) and associated works including replacement signage.

Comment

Sevenoaks Town Council recommended approval, provided the applicant is able to demonstrate that there is adequate parking to cater for an 150% increase in the number of people working on the site.

INFORMATIVE: Sevenoaks Town Council regrets that the proposal runs contrary to its emerging Sevenoaks Town Neighbourhood Development Plan (STNDP) which seeks to promote Northern St John's as a neighbourhood centre for retail.

6	Plan Number	Planning officer	Town Councillor	Agent
_	19/03252/HOUSE S Simmons 18-12-201	S Simmons 18-12-2019	Cllr Parry	Mr Edwards 366223
Арр	licant	House Name	Road	Locality
Mr W	alsh		83A Oakhill Road	Kippington
Town		County	Post Code	Application date
				28/11/19

Single storey extension with rooflights to the south west elevation, double storey extension to the north west elevation, new dormer window to the south east elevation and alterations to fenestration.

Comment

Sevenoaks Town Council recommended approval.

7	Plan Number	Plan Number Planning officer	Town Councillor	Agent
_	19/03261/HOUSE	S Simmons 20-12-2019	Cllr Granville-Baxter	Mr B Best 455029
App	licant	House Name	Road	Locality
Mr A Gilmour		Gilmour	4 Grove Road	Northern
Town		County	Post Code	Application date
				02/12/19

Comment

Sevenoaks Town Council recommended approval, provided the Planning Officer is satisfied that there is no encroachment onto the adjoining neighbouring property, by ensuring that any guttering, roofing or rainwater run-off remains within the applicant's curtilage.

Planning Applications Considered

Applications considered on 16-12-19

8	Plan Number	Planning officer	Town Councillor	Agent		
	19/03267/HOUSE	S Simmons 24-12-2019	Cllr Parry	Mr Knight 02084 645147		
Applicant		Appl	licant	House Name	Road	Locality
Elliot	Larkin Surveyors		7 Downsview Road	Kippington		
Tow	'n	County	Post Code	Application date		
				04/12/19		

Demolition of existing garage and erection of a double storey side and ground floor rear extension, alterations to front fenestration to include new roof to porch and rear dormer extension with front roof lights.

Comment

Sevenoaks Town Council recommended approval.

9	Plan Number	n Number Planning officer	Town Councillor	Agent
	19/03288/HOUSE	S Simmons 19-12-2019	Cllr Waite	Offset Architects 753333
Applicant		House Name	Road	Locality
Mr & Mrs Lansdale			61 Bayham Road	Eastern
Town		County	Post Code	Application date
				02/12/19

Demolition of existing conservatory and construction of replacement single storey orangery.

Comment

Sevenoaks Town Council recommended approval.

10	Plan Number	Planning officer	Town Councillor	Agent
	19/03290/HOUSE	Alexis Stanyer 28-12-2019	Cllr Piper	Offset Architects 753333
Applicant		House Name	Road	Locality
Mrs O Stead			42 The Rise	Kippington
Town		County	Post Code	Application date
				06/12/19

Demolition of existing conservatory, single garage & summerhouse and construction of a linked single garage to side, part two/part single storey extension to rear and raising the roof to incorporate a second floor accommodation. Alteration to fenestration and construction of a Pool House and swimming pool and associated landscaping works.

Comment

Sevenoaks Town Council recommended approval, subject to:

- -The Arboricultural Officer being satisfied that TPOs have been applied to all significant trees, both along the border and in the garden.
- -The submission of a detailed planting scheme.
- -The Planning Officer being satisfied with the dimensions.

INFORMATIVE: Cllr Morris Brown abstained from voting.

Planning Applications Considered

Applications considered on 16-12-19

11	Plan Number	n Number Planning officer	Town Councillor	Agent
	19/03294/HOUSE	Alexis Stanyer 19-12-2019	Cllr Raikes	Mr Hudson 01892 673158
Applicant		House Name	Road	Locality
Mr & Mrs Deakins			2 St Georges Road	St Johns
Town	n	County	Post Code	Application date
				29/11/19

Erection of a single storey rear extension at lower ground floor level, an extension to the rear terrace with a canopy over part of the terrace and associated external landscaping.

Comment

Sevenoaks Town Council recommended approval.

12	Plan Number	an Number Planning officer	Town Councillor	Agent
	19/03299/HOUSE	Rebecca Fellows 24-12-2019	Clir Bonin	Mr Langer 01892 524555
Applicant		House Name	Road	Locality
Mr & Mrs Chagan		Holly Lodge	3 Pound Lane	Town
Town	า	County	Post Code	Application date
				04/12/19

Demolition of existing single storey extension and erection of a two storey extension. New single storey side extension. Internal and external alterations. Associated landscape works.

Comment

Sevenoaks Town Council recommended approval, subject to the Conservation Officer being satisfied with the plans and materials.

13	Plan Number	Planning officer	Town Councillor	Agent
	19/03300/LBCALT	Rebecca Fellows 24-12-2019	Cllr Bonin	Mr Langer 01892 524555
Applicant		House Name	Road	Locality
Mr & Mrs Chagan		Holly Lodge	3 Pound Lane	Town
Towi	7	County	Post Code	Application date
				04/12/19

Demolition of existing single storey extension and erection of a two storey extension. New single storey side extension. Internal and external alterations. Associated landscape works.

Comment

Sevenoaks Town Council recommended approval, subject to the Conservation Officer being satisfied with the plans and materials.

14	Plan Number	Planning officer	Town Councillor	Agent
	19/03323/MMA	Alexis Stanyer 27-12-2019	Cllr Shea	Mr Gay 07748 778563
Appl	icant	House Name	Road	Locality
Mr & N	/rs Garner		46 Robyns Way	Northern
Tow	ก	County	Post Code	Application date
				05/12/19
A	ndmont to 19/022/	SALHOUSE		

Amendment to 18/02260/HOUSE.

Comment

Sevenoaks Town Council recommended approval.

Sevenoaks Town Council Planning Minutes 2019 12 16

Planning Applications Considered

Applications considered on 16-12-19

15	Plan Number	an Number Planning officer	Town Councillor	Agent		
	19/03332/HOUSE	S Simmons 02-01-2020	Cllr Camp	Mr A Boakes 356972		
Applicant		Applic	icant	House Name	Road	Locality
Mrs P I	Hall		56 St Johns Road	St Johns		
Town	7	County	Post Code	Application date		
				10/12/19		

Comment

Sevenoaks Town Council recommended refusal, on the following grounds:

- -Inadequate sightlines when exiting the parking space onto Camden Road.
- -There is no provision for adequate visibility and this would result in conditions harmful to highway safety.
- -The proposal is detrimental to the street scene.

DRAFT MEETINGS SCHEDULE 2020/21

	MAY 2020			
Mon 04	Planning (Moved back to Monday from 5th as no longer Bank Holiday)	n		
Fri 08	Bank Holiday (moved from 4th for VE			
	Day anniversary)			
Mon 11	Annual Town Council			
Mon 18	Planning			
Mon 25	Bank Holiday - WHITSUN			
	JUNE 2020			
Mon 01	Planning			
Tues 02	STAG Trustees			
Mon 08	F&GP Town Council			
Mon 15	Planning			
Wed 17	STP			
Mon 22	CIC			
Mon 29	Planning			
	JULY 2020			
Wed 01	YC YSC			
Mon 06	OSL			
Mon 13	Planning			
Mon 20	No meeting			
Tues 21	STAG Trustees			
Mon 27	Planning			
	AUGUST 2020			
Mon 03	F&GP Town Council			
Mon 10	Planning			
Mon 17	CIC			
Wed 19	STP			
Mon 24	Planning			
Mon 31	Bank Holiday			
	SEPTEMBER 2020			
Mon 07	Planning			
Wed 09	YC YSC			
Mon 14	F&GP Grants			
Mon 21	Planning			
Mon 28	OSL			
	OCTOBER 2020			
Thur 01	SCAC AGM & STAG Trustees			
Mon 05	Planning			
Wed 07	STP AGM - Bat & Ball Station			
Mon 12	CIC			
Mon 19	Planning			
Mon 26	Personnel			
	NOVEMBER 2020			
Mon 02	Planning			
Wed 04	YC YSC			
Mon 09	OSL			
Mon 16	Planning			
Mon 23	F&GP Estimates Town Council			
	TOO! ESCHIOCOS			

	DECEMBER 2020				
Mon 07	Town Council - Christmas				
Mon 14	Planning				
Wed 16	STP				
Mon 21	Planning				
Mon 28	STC Offices closed				

	JANUARY	
Mon 4		o meeting
Tues 5	STAG Trustees	
Mon 11	Planning	
Wed 13	YC	YSC
Mon 18	F&GP Precept	Town Council
Mon 25	Planning	
	FEBRUARY	2021
Mon 01	CIC	
Mon 08	Planning	
Mon 15	OSL	
Mon 22	Planning	
Wed 24	STP	
	MARCH 2	
Mon 01	F&GP Grants	Town Council
Tues 02	STAG Trustees	
Mon 08	Planning	
Mon 15	Annual Town Mt	g – Bat & Ball Centre
	tbc	
Wed 18	SCC User Group	
Mon 22	Planning	Parkells He
Wed 24	YC	YSC
Mon 29	Personnel	
	APRIL 20	21
Fri 02	Bank Holid	ay – GOOD FRIDAY
Mon 05	Bank Holiday	- EASTER MONDAY
Tues 06	Planning	
Wed 07	STP	
Mon 12	Town Council	F&GP
Mon 19	Planning	
Mon 27	No	meeting
	MAY 202	
Mon 03	May Da	y Bank Holiday
Tues 04	Planning	
Thur 06	STAG Trustees	
Mon 10	Annual Council N	// neeting
Mon 17	Planning	
Wed 19	YC	YSC
Mon 24	No	meeting
Mon 31		Holiday – WHITSUN
	JU	INE 2021
Tues 01	Planning	

Community Centre User Group - Bar Room, TN14 5DN Annual Town Meeting — Bat & Ball Centre 6.00pm F&GP 7pm - Finance & General Purposes Committee Town Council Meetings in Council Chamber at conclusion of F&GP meetings STP 6:30pm - Sevenoaks Town Partnership OSL 7pm - Open Spaces & Leisure Committee CIC 7pm - Community Infrastructure Committee Stag Trustee meetings - 7pm in the Stag Bar - except as marked in the Stag Plaza

Events Accepted/Attended – 2019/2020

Mayor: Councillor Nick Busvine

Day & Time	Date	Organisation & Event/Venue	Attending
Wed 10:30	15 May	Chairman & Vice Chairman Sevenoaks District Council, Chartwell Walk	Mayor
Sat 11:00	18 May	Maidstone's Civic Parade and Service, Maidstone	Mayor
Sun 09:00	19 May	Hill Climb 2019, Friends of Valence School	Deputy Mayor
Sun 7:30	19 May	Sevenoaks Symphony Orchestra, Stag Theatre	Mayor
Fri 7:30	24 May	Kentish Opera, production of Carmen, Stag Theatre	Deputy Mayor
Tues 08:00	28 May	Professionals Networking Breakfast, Rivermere	Deputy Mayor
Wed 10:00	29 May	Love your Local Market, Sevenoaks	Mayor
Thurs – Sun	30 May – 2 June	Friends of Pontoise, visit to Pontoise, France	Deputy Mayor
Fri 3:00	31 May	Bouncy Kingdom, Greatness Recreation Ground	Mayor
Mon 12:00	3 June	Rockdale Housing Association AGM	Deputy Mayor
Tues 7:30	4 June	The League of Friends of Sevenoaks Hospital, Annual General Meeting, Sevenoaks Hospital	Mayor
Thurs 11.00	6 June	D-Day Commemoration Wreath Laying	Mayor
Thurs 6:30	6 June	Annual Exhibition, Sevenoaks Camera Club, Sevenoaks Library	Mayor
Fri 3:00	7 June	Martin Dix Retirement Tea Party, Community Centre	Mayor
Sun 3:00	9 June	Shakespeare's As you Like It, Saint Hill Manor, East Grinstead	Deputy Mayor
Tues 7:00	11 June	Mrs Ann Allen MBE, Civic Reception, Kent County Council, County Hall, Maidstone	Mayor
Thurs 5:30	13 June	Knocker & Foskett, Summer Garden Party	Deputy Mayor
Thurs 6:00	13 June	Kent Armed Forces Briefing 2019, Regimental Headquarters, Maidstone	Mayor
Sun 6:30	15 June	Hospice in the Weald Moonlight Walk, The Vine Gardens TN13 3UH	Mayor & Mayoress
Sun 2.00	16 June	Incoming Mayor of Surrey Heath – Civic Service	Mayor
Tues 8:00	17 June	Sevenoaks Scout Group, AGM, 4 th Sevenoaks Scout Group Headquarters, Mill Lane	Mayor
Wed 10:00	19 June	Spadework, West Malling	Mayor
Wed 2:00	19 June	Sevenoaks Society Heritage Community Exhibition – Kaleidoscope Gallery	Mayor
Wed 3:30	19 June	Vine Ramp Opening	Mayor
Thurs PM	20 June	Lord Lieutenant, Viscount De L'Isle – Farewell Event	Mayor & Mayoress
Sat 11.00	22 June	Open the Sevenoaks Summer Festival	Mayor & Mayoress
Sat 6.30	22 June	Sevenoaks Three Arts Festival – Present the Awards	Mayor
Sun 10:00	23 June	Sevenoaks Festival Eucharist, St Luke's Church	Mayor
Sun 3:00	23 June	Civic Service, St Thomas's	Mayor & Mayoress
Tues 8:00	25 June	Professionals Networking Breakfast, Rivermere	Deputy Mayor
Tues 5:15	25 June	Baldwins Travel Summer Party, Riverhill Gardens	Deputy Mayor
Thurs 6:00	27 June	Summer Reception, Sevenoaks Chamber of Commerce, Wildernesse House	Mayor & Mayoress

Day & Time	Date	Organisation & Event/Venue	Attending 17
Fri 10:30	28 June	Opening Coolings Summer Showcase Flower Exhibition, Coolings Gardeners Garden Centre	Mayor
Fri 12:30	28 June	National Care Home Day, Rivermere	Deputy Mayor
Fri 7:30	28 June	Sevenoaks Welcomes Refugess – Fundraising Guitar Concert at the Vine Baptist Church	Mayor & Mayoress
Sat 10.00	29 June	Armed Forces Day	Mayor
Sat 11:00	29 June	Walthamstow Hall School, Prize Giving	Mayor
Sat 6:30	29 June	Astra 2 Regional Swimming Gala, Sevenoaks Leisure Centre	Deputy Mayor
Sat 7.30	29 June	Fun Quiz Night to raise awareness of Prostate Cancer — Walthamsltow Junior School Hall	Mayor & Mayoress
Sun 3:00	30 June	Celebrate 30 Years of Toddler Group, Vine Evangelical Church, Hitchen Hatch Lane	Deputy Mayor
Sun 7:00	30 June	Chance to Dance, Stag Theatre	Mayor
Wed 8:00	3 July	Sevenoaks Summer Festival Quiz, St Lukes Hall	Mayor & Mayoress
Fri 10:00	5 July	In Bloom Judging Day	Mayor
Fri 3:00	5 July	High Sheriff of Kent, Garden Party, The King's School, Canterbury	Mayor
Sat 2:00	6 July	Summer Lawn Party to celebrate 20 th Anniversary, West Heath School	Mayor
Mon	8 July	Mayor's Cocktail Party	Mayor
Wed 11:15	10 July	The Addams Family production at The Oaks Theatre, Knole Academy	Mayor
Thurs 12.00	11 July	Vine Cricket Club — Chance to Shine Charity Cricket Match and Lunch	Deputy Mayor
Fri 7:15	12 July	Scouts Meeting in Council Chamber	Mayor
Sat 7:00	13 July	Friends of Rheinbach Buffet Supper	Deputy Mayor
Sun 2:30	14 July	Mayor of Margate, Civic Service, Margate	Mayor
Mon 4.00	15 Jul	Dorothy Parrott Meeting in the Town Council Chamber	Mayor
Tues 6.30	16 July	Sevenoaks District Scouts – Silver Awards presentation	Deputy Mayor
Fri 5.00	19 July	Live on the Vine	Mayor
Sun 12:00	21 July	Open Summer Fair, Valence School	Deputy Mayor
Wed 3.00	24 July	Mayor of Maidstone – Garden Party at the Orangery, Turkey Mill	Mayor
Wed 7:00	24 July	The Festival Theatre, Hever Castle	Mayor & Mayoress
Wed 7:30	24 July	AGM, West Kent Mind	Deputy Mayor
Thurs 11.20	25 July	Installation of Archbishop John Wilson as the eleventh Bishop of the ~Roman Catholic Archdiocese of Southwark	Mayor
Sat 2:30	27 July	Chairman's Afternoon Tea, Tandridge District Council, Blanchmans Farm, Warlingham	Mayor & Mayoress
Sat 6.15	27 July	Sevenoaks in Bloom Awards at Coolings Nursery, Knockholt	Mayor & Mayoress
Mon 1.45	29 July	Tour of Eltham Palace and afternoon tea	Deputy Mayor and Guest
Tues 8.00	30 July	Rivermere Networking Breakfast	Deputy Mayor
Wed 2:00	31 July	Greatness Playdate, Greatness Recreation	Mayor
Fri TBA	2 Aug	ABF The Soldiers Charity - Beating Retreat, Royal Military Academy Sandhurst	Mayor

Day & Time	Date	Organisation & Event/Venue	Attending 18
Sat 12:30	3 Aug	Skatepark Jam, Greatness	Mayor
Wed 2:00	7 Aug	Hillingdon Playdate	Mayor
Wed 2:00	28 Aug	Pontoise Playdate	Mayor
Fri 9.40	30 Aug	Chairman SDC – Fly the Red Ensign in advance of Merchant Navy Day	Mayor
Fri 7.00	30 Aug	Sevenoaks District Sports Council – Presentation evening at Hollybush Indoor Bowls Centre	Mayor
Sun	1 Sept	Launch of the Community Rail Partnership	Mayor
Tues 10.00	3 Sept	Merchant Navy Day – Fly the Red Ensign at the Vine Flagpole	Mayor
Tues 2.30	3 Sept	Emerson Grange Care Home – 1st Birthday	Deputy Mayor
Wed 6./30	4 Sept	The Drive Methodist Church – Service to Welcome new Minister	Mayor
Fri 2.00	6 Sept	Soroptimist International Sevenoaks Literacy Event	Mayor
Wed 7:00	11 Sept	An Evening Vineyard Tour with Wine Tasting, Chairman of Sevenoaks District Council, The Mount Vineyard	Mayor & Mayoress
Fri 6:30	13 Sept	Business Awards, Knole Academy	Mayor & Mayoress
Sun 10:00	15 Sept	Ferrari Event at the Vine	Mayor & Mayoress
Sun 8.00	15 Sept	Stag Art Festival – New Writing Night	Mayor
Wed 3.00	18 Sept	Stag Arts Festival/ 10 th Anniversary of the Stag/Unveil statue of Stag	Mayor
Thurs 11.30	19 Sept	Sevenoaks School Foundation – Opening of the new boarding house	Deputy Mayor
Sat 10.00	21 Sept	Heritage Open Day at Bat and Ball Station	Mayor
Sat 7:00	21 Sept	Royal British Legion, Autumn Dinner & Dance, Tenterden	Mayor & Mayoress
Mon 7.30	23 Sept	Sevenoaks Literary Festival – Kate Williams – Rival Queens	Mayor
Tues 7.30	24 Sept	Sevenoaks Literary Festival – Henry Hemmings – Our Man in New York	Mayor
Wed 7.00	25 Sept	Mayor of Bromley – Charity Appeal Dinner	Mayor & Mayoress
Fri 9.30	27 Sept	Thackray Williams – Macmillan Coffee Morning	Mayor
Fri 11.00	27 Sept	Leaders – Macmillan Coffee Morning	Mayor
Fri 1.00	27 Sept	Harry Garrett, Freeman – Funeral	Mayor
Fri 2.00	27 Sept	Mayor of Swanley – Afternoon Tea	Deputy Mayor
Sat 9.30	28 Sept	Mayor of Tenterden – Archive Day	Mayor & Mayoress
Sun 7.00	29 Sept	Sevenoaks Town Partnership – Book Launch at the Stag Plaza Suite	Mayor
Mon 9.30	30 Sept	Opening of the Ramp at Bat and Ball Station	Mayor
Thurs 4.00	3 Oct	Sevenoaks Bookshop – Young Readers Literary Festival	Mayor
Fri 11.00	4 Oct	The High Sheriff of Kent – Justice Service	Mayor
Sat 9.15	5 Oct	Pink Week Run – Start the Run	Mayor
Mon 10.00	7 Oct	Sevenoaks District Seniors Action Forum – Coffee Morning	Deputy Mayor
Wed 7.10	9 Oct	Frank Marshal Award and Presentation	Mayor
Thurs 11.30	10 Oct	Chamber of Commerce AGM	Deputy Mayor
Sat 5.15	12 Oct	Mayor of Faversham – Faversham Carnival	Mayor & Mayoress
Sun 10.00	13 Oct	The Lewis Project – The Abbey Road Event	Mayor
Fri 7.30	18 Oct	SSAFA Kent Choir Concert in Rochester Cathedral	Mayor & Mayoress

Day & Time	Date	Organisation & Event/Venue	Attending 19
Fri 7.00	1 Nov	Final Concert Kent International Piano Courses	Mayor & Mayores
Sat TBA	2 Nov	Fireworks Night	Mayor
Mon 4:00	4 Nov	Dorothy Parrott Meeting in the Town Council Chamber	Deputy Mayor
Fri 7.00	8 Nov	Sevenoaks Players performance of Jesus Christ Superstar at the Stag Theatre	Mayor & Mayores
Sat 7.00	9 Nov	Murder Mystery event at Bat and Ball station	Mayor & Mayoress
Sun	10 Nov	Remembrance Day – The Vine War Memorial	Mayor & Mayores
Sun 2.15	10 Nov	Swanley Town Council – Remembrance Day Service and Parade	Mayor
Mon	11 Nov	Armistice Day - Lay crosses on War Graves at	Mayor
		Greatness Cemetery	
Mon 7.00	11 Nov	Mayor of Dartford – Dinner at JAFFALONG	Mayor & Mayoress
Tues 7.15	12 Nov	Re-launch of the Banana Leaf Restaurant	Mayor & Mayoress
Thurs 7.00	14 Nov	Masonic Province of West Kent – Presentation at	Mayor & Deputy
		Giacomo's Restaurant	Mayor
Sat 3.00	16 Nov	Mayor of Sandwich – Folk & Fizz event	Mayor & Mayoress
Sun 3.00	17 Nov	Sevenoaks Symphony Orchestra – Concert at Stag Theatre	Mayor & Mayoress
Wed 11.00	20 Nov	Rose Planting at Bat and Ball Station	Mayor
Wed 6.30	20 Nov	Cheese and Wine Tasting Evening	Mayor & Mayores
Thurs 6.15	21 Nov	Sevenoaks Brushworks Annual Exhibition	Mayor
Fri 9.00	22 Nov	Armed Forces Breakfast Meeting at Bat and Ball Station	Mayor
Fri 7.00	22 Nov	Guide Dogs for the Blind Cheese and Wine Evening	Mayor & Deputy Mayor
Sat 10.30	23 Nov	The Friars, Aylesford Priory – Christmas Fayre	Mayor
Sat 7.00	23 Nov	Sevenoaks Lions Charter Dinner Dance at Wildernesse Golf Club	Mayor & Mayoress
Sat 7.30	23 Nov	The Henry Desmond Orchestra – An Evening at the Musicals	Deputy Mayor
Sun 12.00	24 Nov	Chairman SDC – Curry Lunch at Rajdani	Deputy Mayor
Thurs 11:00	28 Nov	Tree Planting – 3 rd in stand of 7 at Sevenoaks Common	Mayor
Fri 7.30 am	29 Nov	Emily Jackson House – Breakfast Meeting	Mayor & Deputy Mayor
Fri 2.00	29 Nov	Opening of Hays Travel	Mayor
Fri 7:00	29 Nov	Christmas Light Switch On	Mayor
Sat 7.00	30 Nov	Walthamstow Hall – Performance of Mary Stuart	Mayor
Mon 6.45	2 Dec	Imago – Community Carol Service at St Luke's Church	Mayor and Mayoress
Tues 4.00	3 Dec	Switch on Christmas Lights at Bat and Ball Station	Mayor
Fri 7.00	6 Dec	Mayor of Bexley – Tudor Christmas Evening	Mayor & Mayoress
Sat 12.00	7 Dec	Emily Jackson House – Christmas Fete	Mayor
Sat 7.00	7 Dec	VIP Launch of Aladdin at the Stag Theatre	Mayor
Sun 6.00	8 De	Mencap Sevenoaks – Carols at the Mencap Hall	Mayor
Mon 11.00	9 Dec	Judging Best Dressed Christmas Window	Mayor
Mon 7.00	9 Dec	Christmas Council Meeting Mayor & Mayor	
Fri	13 Dec		

Day & Time	Date	Organisation & Event/Venue	Attending 20
Sat 12.00	14 Dec	Grand Opening of the Kazoku Restaurant	Mayor
Sun 12.00	15 Dec	Sevenoaks Hockey Club – President's Cocktail Party	Mayor & Mayores
Mon 11.00	16 Dec	Present Awards for Best Dressed Window	Mayor
Mon 12.30	16 Dec	Sevenoaks Almshouse Charity – Christmas Lunch at Sevenoaks School	Mayor
Mon 5.00	16 Dec	Tonbridge Grammar School – Annual Prize Giving	Mayor
Mon 6.50	16 Dec	VIP and Media Dinner at the Tamarind Restaurant, Dynes Road, Kemsing	Mayor
Tues 6.30	17 Dec	Knole Academy – Christmas Concert	Mayor & Deputy Mayor
Wed 6.00	18 Dec	Staff Christmas Meal – Pop in and say a few words	Mayor
Fri 5:30	20 Dec	Rivermere Residential Home – Christmas Concert & Buffet Supper Cancelled	Mayor
Sat 7.30	21 Dec	The Lydian Orchestra – Winter Concert in the Pamoja Hall	Mayor & Mayoress
Sun 4.00	22 Dec	Swanley Town Council Civic Carol Service at St Mary's Church	Mayor
Tues 11.15 pm	24 Dec	Midnight Service at St Nicholas Church	Mayor
Wed 10.00	25 Dec	Visit Sevenoaks Hospital to tour wards	Mayor
Wed 12.00	25 Dec	Age UK – Christmas Lunch at Hollybush Court Day Centre	Mayor & Mayoress
2020			1
Wed 9.30	8 Jan	Trinity School – Coffee and Tour of the School with Dr Pawson Headmaster	Mayor & Deputy Mayor
Sun 9.00	12 Jan	Margate Charter Trustees – Blessing of the Seas Ceremony	Mayor
Thurs 3.00	16 Jan	Unveiling of Burling ton Mews	Mayor
Sat 7.00	18 Jan	Air Cadets – Burns Supper at Hever Golf Club	Mayor & Mayoress
Tues 8.00	21 Jan	Mayor of Tonbridge – Charity Theatre Night at Oast Theatre	Mayor & Mayoress
Thurs 6.30	23 Jan	Mayor of Faversham – Brewery Tour	Mayor
Fri 10.00	24 Jan	Meeting with Investors in People in Chamber	Mayor
Fri 12.00	24 Jan	Mayor of Maidstone – Ploughman's Lunch and Historical Tour of the Town Hall	Mayor
Tues 6.30	28 Jan	Mayor of Croydon – Chinese New Year Extravaganza	Mayor
Fri 7.30 am	31 Jan	Emily Jackson – Breakfast Meeting	Mayor
Fri 6.15	31 Jan	Sevenoaks District Scouting awards in the Town Council Mayor Chamber	
Sun 10.30	2 Feb	Sevenoaks Branch of Dartford Chinese School – Chinese New Year Celebrations – Walthamstow Hall	Deputy Mayor
Sun 4.45	2 Feb	Chance to Dance – First performance of 2020	Mayor
Fri 6.30	7 Feb	Mayor of Tunbridge Wells – Quiz Night	Mayor & Mayoress
Sat 6:30	8 Feb	Annual Quiz Night in the Plaza	Mayor & Mayores
Sun 2.00	9 Feb	Mayor of East Grinstead – Charity Concert	Mayor & Mayoress
Thurs TBA	13 Feb	Chairman Sevenoaks DC – Charity Bowls Evening	Mayor

Day & Time	Date	Organisation & Event/Venue	Attending 21
Thurs 7.15	20 Feb	Mayor of Swanley – The Full Monty	Mayor & Mayoress
Fri TBA	21 Feb	Mayor of Tonbridge – Quiz Night	Mayor & Mayoress
Sat 5.30	29 Feb	Ice Chamber Challenge	Mayor
Sun 10.30	8 Mar	Sevenoaks Three Arts Festival – Young Musician of the Year Competition	Mayor & Mayoress Deputy Mayor
Mon 10:45	9 Mar	Fly the Flag for Commonwealth Day – Town Council Offices/The Vine?	Mayor
Tues 6.00	17 Mar	Sevenoaks District Scouting Awards in the Town Council Chamber	Mayor
Wed 10.00	18 Mar	Mayor of Bromley – Tour of Hill Airport and Down House	Mayor
Fri PM	24 Mar	Mayor of Tenterden – Climb to the Top of St Mildred's Church Tower	Mayor
Sat 10.15	11 Apr	Easter Egg Hunt in the Vine Gardens	Mayor
Wed TBA	15 Apr	Mayor of Tonbridge – Meal at the Old Fire Station, Tonbridge	Mayor & Mayoress
Fri 7.30	17 Apr	Mayor of Dartford – Dinner and Dance	Mayor & Mayoress
Tues TBA	21 Apr	Mayor of Maidstone – Scenic Cruise and Visit to Allington Castle	Mayor
Wed 10.00	22 Apr	Tour of Knole House followed by Lunch at Cote Brasserie	Mayor & Mayoress
Fri TBA	24 Apr	Mayor of Tenterden — Climb to the top of St Mildred's Church	Mayor
Sun 2.00	26 Apr	Beavers & Cubs St Georges Day Parade	Mayor



2019 - 2020

The Mayor of Sevenoaks Councillor Nick Busvine OBE Provisional Dates for Mayoral Events

<u> </u>	Provisional Dates for Mayora	Events
May/June 2019	July 2019	August 2019
6 th June	8 th July	
D-Day Commemoration Wreath	Cocktail Party at	
Laying	The Vine	
Laying	THE VIIIE	
23 rd June	19 th July	
Civic Service at	Live on the Vine	
St Thomas's Church		
29 th June		
Raise the Flag for Armed Forces		
Day		
September 2019	October 2019	November 2019
		10 th November
15 th September 2019		Remembrance Day
Ferrari Event at The Vine		The Vine War Memorial
		Cheese & Wine Tasting
		20th November 2019
		22 nd November
		Veterans Breakfast
		28 th November
		Tree Planting
		29 th November
		Christmas Lights Switch On
December 2019	January 2020	February 2020
3 rd December		. 551 441 y 2020
Christmas Lights Switch On	Staff Fundraising Lunch	8 th February
Bat and Ball Station		Quiz Night
March 2020	April 2020	May 2020
		6 th May
9 th March	Tour of Knole House	Luncheon at Chevening
Fly the Flag for Commonwealth	22 nd April	8 th May
Day	·	VE Day 75
		·

Follow the Mayor on Twitter Like Mayor on Facebook @sevenoaksmayor