Sevenoaks Town Partnership
Meeting

To be held at Sevenoaks Town Council Chamber

6:30pm: Wednesday 15th January 2020

Executive Board

<table>
<thead>
<tr>
<th>Representing</th>
<th>Number</th>
<th>Current Member</th>
<th>Current Organisation</th>
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<tbody>
<tr>
<td>Sevenoaks Town Council</td>
<td>3</td>
<td>Cllr Simon Raikes</td>
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<td>Cllr Victoria</td>
<td>Granville-Baxter</td>
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<td>CEO / Town Clerk</td>
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<td>Sevenoaks District Council</td>
<td>1</td>
<td>Cllr Avril Hunter</td>
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<td>Transport</td>
<td>2</td>
<td>Tony Clayton</td>
<td>Sevenoaks Rail Travellers Association</td>
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<td>Austin Blackburn</td>
<td>Go Coach</td>
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<td>Leisure Facilities</td>
<td>3</td>
<td>Jane Parish CEO</td>
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<td>Andrew Eyre (Chairman)</td>
<td>Stag</td>
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<td>Knole</td>
<td>Hannah Kay</td>
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<td>Chamber of Commerce</td>
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<td>Julie Phillips</td>
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<td>Blighs Meadow</td>
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<td>Savills, agent for Bligh’s owners</td>
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<td>Standard Life Investments</td>
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<td>Sevenoaks Chronicle</td>
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<td>Roger Walshe</td>
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<td>Large Business</td>
<td>2</td>
<td>Maxine Morgans (Vice Chairman)</td>
<td>Specsavers</td>
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<td>Elizabeth Dolding</td>
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<td>Francis Jones Jewellers</td>
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<td>Glenn Ball</td>
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<td>Round Table</td>
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AGENDA

Presentation for Proposals Sevenoaks Business Awards 2020 Event.

1. Apologies for Absence
2. Declaration of Interest

3. Minutes
   To receive and approve the minutes of the Sevenoaks Town Partnership Meeting held on the 13th November 2019 (copy attached)

4. Sevenoaks Town Partnership Projects (report attached)
   Update on recent projects:
   - Small Business Saturday
   - Hygiene Bank Collection
   - Refill Scheme

   Update on future schemes:
   - Business Show
   - Wellbeing Show
   - Business Awards

5. Members Organisations
   To receive updates from partnership members on their organisation’s activities

6. Date of next meeting
   To set date(s) for future meetings of the Town Partnership Executive Board.
   Wednesday 26th February 2020 and 8th April 2020.

7. Press Release
Minutes of Sevenoaks Town Partnership Meeting held at Sevenoaks Town Council on Wednesday 13th November 2019 at 6.30pm.

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<td>CEO / Town Clerk Cllr Tony Clayton Cllr Simon Raikes</td>
<td>Apologies Present Present</td>
</tr>
<tr>
<td>Sevenoaks District Council</td>
<td>1</td>
<td>Cllr Avril Hunter</td>
<td>Present</td>
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<td>Specsavers Warners Solicitors Present Present</td>
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<td>John Levett</td>
<td>Sevenoaks Summer Festival</td>
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<td>Dennis Grasspool</td>
<td>Sevenoaks District Council</td>
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<td>Round Table</td>
<td>1</td>
<td>Jean Taylor - Waitrose</td>
<td>Apologies</td>
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<td>Police</td>
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<td>Stellios Vascilly - Waitrose</td>
<td>Apologies</td>
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Also in Attendance:
Alison Futitt - Senior Committee Clerk
Stephanie Harrison – Committee Clerk & Pink Week
Cllr Dr Merilyn Canet – Sevenoaks Town Council & Sevenoaks District Seniors Action Forum
Cllr Victoria Granville-Baxter – Sevenoaks Town Council
Cllr R Parry – Sevenoaks District Council & Sevenoaks Town Council
John Levett – Sevenoaks Summer Festival
Dennis Grasspool – Sevenoaks District Council
Jean Taylor - Waitrose
Stellios Vascilly - Waitrose
Becca Test – Waitrose  
Steven Clarke – Member of Public  
Matthew Scott – Police Commissioner  
Neil Parker – Force Liaison and Staff Officer

Cllr Parry left the meeting at 7.30pm  
John Levett left the meeting at 7.30  
Cllr Granville Baxter and Cllr Clayton left the meeting at 7.45  
Julie Phillips left the meeting at 7.50

**Police Commissioner:** Police Commissioner Matthew Scott gave a frank and honest presentation and answered all of the questions asked of him from the committee members and members of the general public. He has promised to follow-up on some of the reported incidents and has asked to be invited back for an update next year. He emphasised the importance of reporting all crimes to the police.

1. **Apologies for Absence**  
   As noted above.

2. **Declaration of Interest**  
   There were no declaration of interests.

3. **Minutes**  
The minutes of the Sevenoaks Town Partnership meeting held on 8th October were received and agreed subject to the following amendment:

   Minute 12: Sevenoaks Society update should state a petition has been started requesting a compulsory purchase order on the Farmers site.

4. **Member Organisations**

   **Specsavers** – Were experiencing a busy time and were starting to prepare for Christmas.

   **Go-Coach** – From Monday 18th November all buses would be renumbered from 1 to 8.

   **Senior Actions Forum** – It was reported that they were very busy. As well as looking for homes for older people, there were worries regarding transportation for the elderly. Isolation and loneliness were also high on the agenda of things to tackle.

   **Sevenoaks Society** – Reported the petition was going well in regards the Farmers Pub site in Tubbs Hill.

   **Chamber of Commerce** – They recently experienced their busiest event with an attendance of over 90 people. They would be holding a Member Feedback Forum to
help identify the services most needed by their members. Their Christmas Lunch would
be held at Knole Park Golf Club on the 12th December.

**Knole** – Would be holding a Book Festival on the weekend of the 16th and 17th
November. This will result in the car park being closed to the general public as all parking
would be reserved for ticket holders of the event. Go-Coach would provide a free shuttle
bus which would run from all the town car parks to Knole.

**Francis Jones** – Reported they were busy and preparing for Christmas.

**Warners** – Business was generally very busy in the run up to Christmas.

**Pink Week** – An approximate figure of £14,000 was expected to be raised for 2019.
Money was still coming in and a final figure should be available by the end of November.

**Sevenoaks Town Council** – November had been a busy time with STC supporting the
Round Table’s Torchlight Parade. Remembrance Day and Armistice Day proved to be
very well supported by the people of Sevenoaks. Also the team was very busy preparing
for the Christmas Lights Switch-On on the 29th November.

**Stag** – The beautiful Stag at the entrance to the Stag Plaza had now been named. A
competition to choose a name, which was run by the Stag, with the help of Sevenoaks
Community, resulted in Oakley being the most popular choice. The Arts Festival held in
September went very well, as did the recent production of Jesus Christ Superstar. The
film ‘Joker’ had been a huge success. The Panto ‘Aladdin’ would see Director Jamie
Wilson taking the role of Abanazar.

5. **Date of next meeting**
The next STP meeting was scheduled for Wednesday 15th January 2020.

6. **Press Release**
Press releases to be issued on the Police Commissioners advice and on Go-Coach
renumbering all the buses in Sevenoaks.

There being no further business the Chairman closed the meeting at 8.26 pm.
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Sevenoaks Town Partnership Projects

Update on recent projects:

- **Small Business Saturday**

  The Small Business Saturday initiative, held on the 7th December 2019, was not well received by independent traders. Despite many promises of special offers and deals the response was very poor. Maybe six or seven traders came up with ideas, but many felt it a waste of time and were not excited about offering special deals because of a day set aside. Some businesses thought the bus which came into the town was just a stunt and as it only worked with four businesses wasn’t helpful. We have discussed doing something on a bigger level with our own initiative.

- **Hygiene Bank Collection**

  Just before Christmas we joined forces with Lizzy Hall, Sevenoaks resident and founder of The Hygiene Bank, for their Christmas campaign. We called upon residents and staff members to contribute towards this initiative and we were happily surprised by just how popular it proved to be. Lizzy was thrilled to come and collect the items and was overawed by just how much was collected in such a short space of time. We hope to be involved in more of the Hygiene banks initiatives in 2020.
• **Refill Scheme**

Our refill scheme is now very popular within the town, with 15 businesses already taking part and more looking to join-up. The scheme is most popular during the summer months, so we hope to get more of the businesses to stock the Sevenoaks Town Partnership bottle prior to this summer.

![Refill Scheme Image](image)

**Sevenoaks Refill Scheme**

Our new refill scheme aims to cut plastic waste and save you money!

You can now refill your own water bottle from one of our participating businesses. Look out for the logos to see where you can REFILL your Water Bottle for FREE.

You can now purchase your own Sevenoaks Reusable Water Bottle. For more information email admin.tpd@sevenoakstown.gov.uk.

**List of Businesses**

- Cafe at the Station
- Cafe on the Vale
- COOK
- Eel’s Nest
- Herne Bay Gifts
- Locations and Plastry Corner
- Malabir
- Robin’s
- Sevenoaks District Council
- Sevenoaks Institute
- The Cafe & Sandwich Bar
- The Nigel Crt (New Ash Green)
- The Stag Theatre
- The White Horse
- The Piccadilly Rooms

![Sevenoaks Refill Scheme Image](image)

Update on future schemes:

• **Business Show**

This year’s show will be held on Friday 24th April at the Stag Plaza. Initial thoughts are for us to speak with schools to get this year’s school leavers along for career’s advice. We are in the process of speaking to businesses and initial conversations are positive. We plan to hold shorter talks within the Plaza, rather than in the House in the Basement, as we feel that people leave the venue, rather than returning. We hope to encourage the business owners to have more interactive promotions at their stalls, as this will encourage people to spend more time at the venue.
• **Wellbeing Show**

This year’s show will take place on Friday 15\(^{th}\) May at the Stag Plaza. As with the Business Show, we hope to have more interactive treatments available to visitors of the show. We are already receiving requests from potential contributors and sponsors.

![Wellbeing Show Images](image1.png)

• **Business Awards**

This year’s awards will be held on Friday 25\(^{th}\) September (venue to be announced) We will be making some changes to the event, which we hope will increase attendance. With some changes to the categories and structure of the event we hope to make it a more exciting and fun evening.

![Business Awards Images](image2.png)