

## **SEVENOAKS SPORTS STRATEGY MEETING**

**Date:** Tuesday 28<sup>th</sup> July 2015

**Time:** 7.00 p.m.

**Venue:** Sevenoaks Town Council Chamber, Bradbourne  
Vale Road, Sevenoaks, TN13 3QG

### **A G E N D A**

1. Apologies for Absence
2. Notes of the Meeting held on 28<sup>th</sup> April 2015 (copy attached)
3. Sevenoaks Sports Strategy – Review with recommendations
4. Questionnaire for Audit of disabled access facilities and access to sports.



**Notes of meeting held on 28<sup>th</sup> April 2015 at 7.00pm at Sevenoaks Community Centre to discuss a Sports Strategy for Sevenoaks**

<b>Present:</b>	Cllr Andrew Eyre (Chairman)	Sevenoaks Town Council
	Cllr Pam Walshe	Sevenoaks Town Council
	Jim Knight	Sevenoaks Athletics
	Alan Duffy	Sevenoaks Primary School
	Steve Seagrove	Riverhead Angels
	Cllr Roger Walshe	Sevenoaks District Council
	Paul Lansdale	Sevenoaks Football Club
	Jason Crow	Better Body Group
	Gill Chadbon	New Beacon School
	Elizabeth Purves	Sevenoaks District Council
	Jim Purves	Hollybush Residents Association
	N Crabtree	Hollybush Residents Association
	S Campbell	Shonas Runners
	Alison Longhurst	Oak Martial Arts
	Darren Maddison	Sevenoaks Hockey Club
	James Emmitt	Sevenoaks School
	Marcia Deighton	Knole Academy
	Cllr Marilyn Canet	Sevenoaks Town Council
	Adam Perry	Sencio
	Trevor Nicholson	Sevenoaks Rugby
	Edward Oatley	Sevenoaks Sports Council

[21]

**Also Present:**

Linda Larter – Town Clerk  
Bonnie Tarling – Committee Clerk

**Apologies for Absence:**

Alison Carroll

John Heuerman

Helen Whitaker (email comments received)

I was a user at Raleys Gym for a number of years, providing two Pilates classes per week. Raleys was a good venue as it had mirrors. Pilates is best taught using mirrors so that participants are able to see and correct their movement during the class. I have moved to another Council site, the Sevenoaks Community Centre, and there are no mirrors. The class continues, but I would like it minuted that in the new Community Centre that is to be built, mirrors need to be incorporated into the design for users such as me, and any other movement instructors, who use mirrors, e.g. dance, yoga and so on.

Gavan Burden  
 Brian Richardson  
 Hayley Brooks

	<b>Apologies for Absence</b>	<b>Actions of Meeting</b>
1	<p>Councillor Andrew Eyre chaired the meeting.</p> <p>Everyone present was asked to introduce themselves and state what organisation they represented.</p> <p>Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates.</p> <p>The Chairman stated that the aim was to complete the Sport Strategy Working document at the next meeting and integrate into the Neighbourhood Plan. A full copy of the document with appendices would be circulated prior to the next meeting. The Final meeting of the Sport Strategy Group would take place in July 2015.</p>	
2	<p><b>Notes of the Meeting held on 13<sup>th</sup> January 2015</b></p> <p>Report of last meeting was noted.</p>	
3	<p><b>A. Greatness Recreation Ground</b></p> <p>An update was received from Sevenoaks Football Club regarding their current improvement project at Greatness Recreation Ground.</p> <ul style="list-style-type: none"> <li>I. Disabled stand for wheelchair spectators being installed.</li> <li>II. Turnstile and new meeting room being installed.</li> <li>III. There would be a pre-planning meeting on 30<sup>th</sup> April to discuss the new 3G pitch and new pavilion projects which included a café, meeting room and public access toilets.</li> </ul> <p>It was noted that Riverhead Angels Football Club was at full capacity and needed new pitches to accommodate demand.</p>	
	<p><b>B. The Vine</b></p> <p>An update was received from the Town Clerk regarding the Vine Café project. The project was ongoing and opening was planned for August 2015.</p> <p>Drawings for disabled access to the Vine Pavilion would be ready shortly to submit for planning permission and for grant application.</p> <p>There was no update regarding Hockey provision at the present time.</p> <p>There had been issue with the Environmental Health Department regarding the public toilets and staff toilet for cafe. Drawings for the project are yet to be finalised.</p> <p>It was noted that Sevenoaks Cricket Club requested that the practice nets be taken down. Costing for this would be sought by Sevenoaks Town Council.</p>	

	<p><b>C. Knole Paddock</b></p> <p>An update was received by Sevenoaks Rugby Club. The new spectator area was now open and pitch drainage work would be starting in August. The over flow car park was now complete with seeding being done by Sevenoaks Town Council. The proposal for a new 3G pitch was still on going and research was being sought regarding the demand for a 3G pitch in the area. The results would be brought to the next meeting.</p> <p>It was noted that Raleys Gym would close on 31.5.2015</p>	
	<p><b>D. Hollybush Recreation Ground</b></p> <p>It was noted that the Town Council was no longer pursuing the idea of moving the Indoor Cricket Club into the Indoor Bowls facility at Hollybush.</p> <p>It was noted that a Sevenoaks District Council strategy for area users was underway starting with discussing car parking.</p>	
	<p><b>E. Community Centre</b></p> <p>An update was received from the Town Clerk. A RIBA competition had taken place with 5 architects now chosen to display their projects to the public on 15<sup>th</sup> (2-8pm) &amp; 16<sup>th</sup> (10-1pm) May at the Community Centre. After public consultation one architect would be chosen.</p> <p>The retention of the current outdoor multi use games area was uncertain at this point and would depend on the final drawings for the whole project.</p>	
	<p><b>F. Former Wildernesse School Site</b></p> <p>It was noted that this project was currently on hold until after the elections.</p>	
	<p><b>G. Sencio Leisure Centre</b></p> <p>A verbal update was received by Sencio Leisure Centre.</p>	
	<p><b>H. Informal free access to sports</b></p> <p>It was noted that more running tracks and jogging facilities were needed in the area with access to parking and toilets and alongside footpaths.</p> <p>It was noted that outdoor gym equipment at the Environmental Park would be welcomed by Running and Athletic Clubs.</p>	
	<p><b>I. Traditional school sports lessons</b></p> <p>It was noted that Rugby lessons were being introduced in most schools. It was stated that most school sports are done in house with specialist coaches being brought in to teach higher level sport.</p>	
	<p><b>J. Spectators</b></p> <p>Spectator facilities adjacent to the Rugby Club had now been completed. Spectator facilities for Football at Greatness was on going.</p>	
	<p><b>K. School Sites</b></p> <p>Sevenoaks School – An update was received from Sevenoaks School. Facilities are mainly for school children with some facilities being used by outside clubs. The school was aiming to increase bursaries</p>	

	<p>and community use of facilities. An aspiration was for a 3G pitch and floodlights.</p> <p>Knole Academy – An update was received from Knole Academy. Sport facilities are open for community use with a Gym and Dance Studio available for membership</p> <p>New Beacon – An update was received from New Beacon. It was stated that sports facilities were available to local clubs for hire. Planning permission had been granted for a new school hall. It was felt that there was a need for further swimming facilities in the area.</p> <p>Sevenoaks Primary School – An update was received from Sevenoaks Primary School. New building plans were underway with some funding from the Government. The school would need to raise £500,000 to fund part of the project. The aspiration was for the new building to be for community and school use.</p>	
	<p><b>L. Partnerships with Neighbouring and or other authorities</b></p> <p>It was requested that the Tarmac development be invited to provide a presentation at the next meeting alongside a 5 minute presentation from the Senior Action Forum.</p>	
	<p><b>M. New sports sites</b></p> <p>No comments received.</p>	
	<p><b>N. New Sports Sites</b></p> <p>No comments received</p>	
4	<p><b>O. Access for disabled and vulnerable people</b></p> <p>A questionnaire had been emailed to all members and it was requested that this be re-sent and completed by June 2015.</p>	

With no further business to discuss the Chairman closed the meeting at 8:30pm

# SEVENOAKS TOWN SPORTS STRATEGY



Sevenoaks Town Council

Council Offices

Bradbourne Vale Road

Sevenoaks, Kent TN13 3QG







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- 4. Research the feasibility (including funding, land allocation, shared usage and planning requirements) of achieving the sports provisions identified within the Sports Strategy for Sevenoaks.**
- 5. To produce a timetable for delivery – subject to other points identified.**



**Appendices – (all appendices to be attached in final versions)**

- A** Sevenoaks Sports Strategy Questionnaire
- B** Minutes of Meeting held on 25<sup>th</sup> April 2013
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- L** Minutes of meeting held on 28<sup>th</sup> April 2015

### **Aim of the Sevenoaks Sports Strategy**

Sevenoaks Town Council had taken the decision to put in place long term plans for the redevelopment of the Raleys site including the future provision of the Raleys Gym and the Indoor Cricket School. In considering the replacement of the same or similar facilities it seemed sensible to consider the potential for shared use of facilities.

It has also been noted that some sports organisations were either struggling with current facilities and or had ambitious plans for the future which needed to be sustainable.

During 2013 Sevenoaks Town Council facilitated the bringing together of as many sports organisations (including schools) as possible to work together and to consider all of the following aims:-

- 1. To carry out an audit of current sports provision and activities within Sevenoaks**
- 2. To prepare in consultation with sports organisations and the local community a long term Sevenoaks Sports Strategy including aspirations and blue skies thinking, noting flexibility and trends, for future sports provision.**
- 3. To consider how sports organisations can work together to ensure the long term sustainability of current and future sports provision.**
- 4. Research the feasibility (including funding, land allocation, shared usage and planning requirements) of achieving the sports provisions identified within the Sports Strategy for Sevenoaks.**
- 5. To produce a timetable for delivery – subject to other points identified.**

**1. To carry out an audit of current sports provision and activities within Sevenoaks**

The following organisations have been involved with the creation of the Sevenoaks Sports Strategy

Barnies Day Nursery	Sevenoaks School
Henry Cooper Junior Masters Golf Championships	Sevenoaks District Sports Council
Kent County Council	Sevenoaks Town Junior Football Club
Kent Cricket Board	Sevenoaks Ladies Joggers
Kent Sport	Sevenoaks Zumba
Oaks Martial Arts	Sevenoaks Outdoor Bowls Club
Oaks Blokes Joggers	Sevenoaks Indoor Bowls Club
Raleys Gym	Sevenoaks Rugby Football Club
Riverhead Parish Council	Sevenoaks Triathlon
Sencio	Sevenoaks Lawn Tennis Club
West Heath School	Sevenoaks District Council
Sevenoaks Archery	Sevenoaks Vine Cricket Club
Sevenoaks Suns Basketball Club	Sevenoaks Hockey Club
Sevenoaks Town Council	Sevenoaks Tennis Academy
Sevenoaks Primary School	Sevenoaks Vine Pavilion Club
Sevenoaks Swimming Club	Kent Association of Cricket Clubs
Sevenoaks Basketball	Sevenoaks Power Football Club
Hollybush Residents Association	Up and Running
Mojo Running and Fitness	Cross Fit Training
Riverhead Angels	Sevenoaks Athletics

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

During the summer of 2015 an online questionnaire (*Appendix A*) was distributed to enable an audit of current provision and activities to be prepared.

Please see below for responses:-

	Name of sports club / organisation	Needs / aspirations	Current Facilities	Current Activities	Current shared use	Potential shared use	Number of members	Facilities used outside Sevenoaks
1	Oaks Blokes	Free car parking Access to showers Sports hall 1-2 hours per week Support in advertising and marketing	Free car parking in Hollybush and toilets on agreement from coffee shop	Coached running groups. Back to running group	Lodge Coffee shop		80	
2	Sevenoaks Zumba	Dance studio with separate room for consultations re obesity	Use of Sevenoaks Community Centre and hall at Kemsing	Zumba dance fitness classes and workshops Dance performance 100% guaranteed weight loss programme	Other hall users		2000	Kemsing hall
3	Sevenoaks Lawn Tennis Club	Indoor tennis facilities More tennis courts	4 floodlit artificial clay pitches 2 floodlit porous acrylic courts 1 macadam court	Tennis coaching			500 playing 80 non playing	

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

	<b>Name of sports club / organisation</b>	<b>Needs / aspirations</b>	<b>Current Facilities</b>	<b>Current Activities</b>	<b>Current shared use</b>	<b>Potential shared use</b>	<b>Number of members</b>	<b>Facilities used outside Sevenoaks</b>
			Fully equipped club house					
4	Sevenoaks Indoor Bowls Club	Extension of current needs Renewal of facilities	8 rink bowls facility Own centre with 2 x Wi-Fi function rooms 2 x changing rooms	Active bowls club Hire of rooms for community groups			400	
5	Sevenoaks Town Junior Football Club	3g or 4g pitch Purpose built changing facilities Indoor training facilities Additional mini soccer pitches	1 x adult football pitch 1 x youth football pitch 4 x mini soccer pitches 1 x club house	Provide football coaching and organised matches for 32 teams aged 6 – 18 years old. Support Sevenoaks power wheelchair team.  Saturday morning community club Holiday football camps			500 (5 – 18)	Sevenoaks Primary school; Otford Primary school; Kemsing Rec; Halstead Rec; Knole Academy; Sencio Astro; Kemsing Primary School; Seal Rec; Sevenoaks Preparatory School

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	<b>Name of sports club / organisation</b>	<b>Needs / aspirations</b>	<b>Current Facilities</b>	<b>Current Activities</b>	<b>Current shared use</b>	<b>Potential shared use</b>	<b>Number of members</b>	<b>Facilities used outside Sevenoaks</b>
6	Shona's Runners	Parking and toilets		Recreational running group for women			50	
7	Up and Running	Publicity		Running group for women who experience depression or anxiety			3 courses per year, average 6 per course	
8	Sevenoaks Vine Cricket Club	Disabled access to the Vine Disabled access to the pavilion Replacement of indoor cricket school Rationalisation – too many sides Update facilities to meet ECB clubmark Update showers New / reengineered groundsman's hut & new roller Anti-vandal sight screens	25 year lease on Sevenoaks common Grade II Pavilion Orchard Field, Otford	6 junior age groups An academy 3 senior Saturday league sides 1 x over 40 side	Pavilion shared with hockey club	Junior football	150 juniors 40 seniors 40 over 40 110 non playing	Otford Sevenoaks school, Tonbridge school The Oval Lords
8								



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Name of sports club / organisation	Needs / aspirations	Current Facilities	Current Activities	Current shared use	Potential shared use	Number of members	Facilities used outside Sevenoaks
8	<p>Secure method of placing ground sheets to protect the square and bowlers run up.</p> <p>Smoother surfaces (address bumps and grub issues).</p> <p>Insulate the pavilion.</p> <p>Renovate the interior.</p> <p>Install new energy system.</p> <p>Rainwater harvesting system.</p> <p>Level pushchair / wheelchair path, Hollybush Lane entrance.</p> <p>Increase membership</p> <p>Ground share partner for winter months</p>						

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

	<b>Name of sports club / organisation</b>	<b>Needs / aspirations</b>	<b>Current Facilities</b>	<b>Current Activities</b>	<b>Current shared use</b>	<b>Potential shared use</b>	<b>Number of members</b>	<b>Facilities used outside Sevenoaks</b>
		Share pavilion with 'room based' group If the hockey club move away would need help re upkeep of the pavilion						
9	Sevenoaks Ladies Joggers	Free parking Toilets Refreshments Access to footpath & bridleways Publicity Funding for training	Use Hollybush Rec				562	
10	Sencio Community Leisure Centre	Investment in local sports coaching and sports development strategies  Closer working relationships to promote particular sports and	25m pool Teaching pool Separate indoor pool 60 station gym 4 badminton court sports hall Coaching facilities Meeting room  <u>Wilderness</u>		Agreement with KCC as day centre			
10								

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

	<b>Name of sports club / organisation</b>	<b>Needs / aspirations</b>	<b>Current Facilities</b>	<b>Current Activities</b>	<b>Current shared use</b>	<b>Potential shared use</b>	<b>Number of members</b>	<b>Facilities used outside Sevenoaks</b>
		particular target groups	4 badminton court sports hall Squash courts All weather pitch Tennis courts					
11	Sevenoaks Bowling Club	Recruitment for more members	Outdoor bowling green for up to 8 rinks Clubhouse with bar and kitchen Dressing rooms	Outdoor bowling with social events Friendly matches against other clubs; Thursday night club league with fish and chip supper; club competitions; coaching			47 men 22 ladies 2 juniors 22 social members	
12	Barnies Day Nursery	Need new facilities on closure of Raleys		Child care for children from birth to 11, nursery and out of school and crèche facilities				
13	Sevenoaks Suns Basketball	Funding Place to practice	Some use of Sevenoaks	Basketball for mixed abilities some			100 children 30 adults	

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	Name of sports club / organisation	Needs / aspirations	Current Facilities	Current Activities	Current shared use	Potential shared use	Number of members	Facilities used outside Sevenoaks
14	Sevenoaks Hockey Club	2 astro turf pitches in same location ideally.	School (time limited)  Vine Pavilion for teas and changing rooms. Hollybush Lane astro pitch leased from council. Knole Academy East astro hired from Sencio, Sevenoaks School astro for juniors on Sunday.	representing County and England  Hockey for all ages from Vets to 5 years old.	We share our astro at Hollybush Lane with football, lacrosse, schools.	Yes - tennis, football, cricket training etc.	250 adults 350 juniors	

**Additional Comments**

The new grammar / free school at Wildernesse has the opportunity to resolve the removal of Raleys indoor cricket nets, adding an indoor training facility that would be useful

- a. Whilst my running group may currently not have a significant role to play in considering sports facilities in Sevenoaks in that our requirements are quite limited its role in promoting health and community cohesion I think are growing significantly as the club grows each year on year. My sister club SLJ are several hundred in size. We take those people who are mostly middle aged and unhealthy and work with them to help them lose weight and gain fitness. The health benefits of this are significant as these kinds tend to be high risk groups. Support in marketing and advertising would be a great benefit.
- b. Recommend involving Kent County Council and Sevenoaks District Council in the creation of the Sports Strategy

**2. To prepare in consultation with sports organisations and the local community a long term Sevenoaks Sports Strategy including aspirations and blue skies thinking, noting flexibility and trends, for future sports provision.**

Methodology

Meetings (see dates below) were arranged and opened to all interested parties whether they were sports specialists, sports organisations, schools, resident groups, Councillors or interested members of the public.

Meeting Dates	
25 <sup>th</sup> April 2013	<i>Appendix B</i>
1 <sup>st</sup> October 2013	<i>Appendix C</i>
13 <sup>th</sup> February 2014	<i>Appendix D</i>
16 <sup>th</sup> July 2014	<i>Appendix E</i>
30 <sup>th</sup> October 2014	<i>Appendix J</i>
13 <sup>th</sup> January 2015	<i>Appendix K</i>
28 <sup>th</sup> April 2015	<i>Appendix L</i>

The meetings were initiated to share topics and issues of common interest, learn from each other and more about each other, network, and be informed about Sevenoaks Town Council's future requirements particularly in relation to the proposed closure of Raleys Gym and the Indoor Cricket School.

Those attending the meetings were encouraged to spread the word about the Sevenoaks Sports Strategy and encourage others to become involved.

In addition people were encouraged between to meet up informally and discuss how organisations could work together to ensure that sports provision in Sevenoaks remained sustainable. Notes of the meetings were taken and distributed to all who had registered an interest in receiving the information.

A questionnaire was created and the incoming data compiled and distributed again to all interested in receiving the information.

The findings from all of the above have been put together to form this draft document which will then be distributed for further consultation.

3. To consider how and research the feasibility of sports organisations working together to ensure the long term sustainability of current and future sports provision. Within this to consider inclusion of funding, land allocation, shared usage and planning requirements to achieve the sports provisions identified within the Sport Strategy of Sevenoaks.

Ref	Location		Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
A	Greatness Recreation Ground <i>Appendix G</i>	A1	Creation of new sports pavilion / community building, including café and public toilets. Improvements to current changing facilities adjacent to pitch 1.	Football Aerobics? Zumba? Joggers / Running Groups Basketball? Outdoor gym Skateboarding	£800,000	Recommendations from Greatness Environs Working Party includes representatives from Sevenoaks Town Council; Greatness Residents Association; Sevenoaks Junior Football Club. Revised proposal to improve football facilities adjacent to pitch 1 <i>Sevenoaks Junior Football Club and Greatness Residents Association want to pursue option 1.</i>	2015

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

<b>Ref</b>	<b>Location</b>		<b>Outline Proposal</b>	<b>Sports Involved</b>	<b>Estimated costs</b>	<b>Feasibility</b>	<b>Target Date</b>
						<i>Pre planning advice being sought.</i>	
		A2	Current pavilion refurbished as community facility to include public toilets, café and small community room		£50,000	Refurbishment following drawing up of plans. <i>On hold see A1 above</i>	April 2014 subject to A1
		A3	Outdoor Gym facility	Free Sports	£15,000	Completed	April 2014
		A4	Installation of 3 / 4G pitch? Potential to include outdoor basketball?	Football Basketball	£500,000	Pre planning advice being sought.	
		A5	Improvements to Greatness environs.		Tbc	Public consultation June 2013.  Note potential issues re Green Belt land. Long term aspiration items and to proceed subject to planning and funding requirements	
<b>B</b>	Vine	B1	Refurbish Vine Pavilion and enable disabled access	Cricket Winter Sport – football?	£50,000	Vine Pavilion within conservation area.	2015



SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)

Ref	Location	Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
					STC to prepare drawings. <i>Initial drawings obtained, some queries to be addressed.</i>	
		B2	More energy efficient	Tbc		
		B3	Band Practice Room to be converted to public café	£150,000	Grant obtained. To proceed subject to planning and finance requirements. Create increased utilised community area.	April 2015
		B4	Seek additional winter sport for use of facilities should hockey move to another venue. Hockey Club still had aspirations to move to another venue with two all weather pitches alongside club house.	Tbc		
		B5	Upgrade public toilets.	£20,000	Grant obtained from KCC	April 2015

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

<b>Ref</b>	<b>Location</b>	<b>Outline Proposal</b>	<b>Sports Involved</b>	<b>Estimated costs</b>	<b>Feasibility</b>	<b>Target Date</b>
		B6	Cricket	£300.00		
		B7	Cricket	tbc		
<b>C</b>	<b>Knole Paddock</b>	C1	Rugby Cricket Tennis Football	£60,000 est  <i>£40,000 confirmed</i>	Green belt /planning policies to be considered. Grant obtained Following outline proposals to proceed subject to planning and finance requirements <i>Quotation obtained. Work to commence August 2015</i>	2015
		C2	Football  Hockey	£500,000  £500,000	Planning, funding and public consultation to be considered particularly regarding Green Belt matters.	
		C3	Installation of MUGA	£35,000		

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

<b>Ref</b>	<b>Location</b>	<b>Outline Proposal</b>	<b>Sports Involved</b>	<b>Estimated costs</b>	<b>Feasibility</b>	<b>Target Date</b>
		C4 Improved SRFC pavilion facilities for spectators	Rugby Cricket Football	£20,000 (combined grant)	Grant obtained, planning permission being applied for. <i>Work completed</i>	October 2014
		C5 Retention of Cricket Pitch	Cricket		Site meeting held March 2015	
		C6 Retention of Football Pitch	Football			
		C7 Enable long term sustainability of Lawn Tennis Club	Tennis			
		C8 Raleys Gym to be closed and area redeveloped		£95,000	Relocated to Sencio	tbc
		C9 Remove some strain on parking issues. Grass crete for 46 spaces		£15,000	Grant obtained. Planning permission to be applied for. <i>Work completed</i>	2014
<b>D</b>	Hollybush Recreation Ground	D1 Indoor Bowls Club altered to enable shared club house with other sports and space for Indoor Cricket School	Indoor Bowls Outdoor Bowls Tennis Hockey Joggers / Running Groups	£150,000 tbc	Park owned and managed by Sevenoaks District Council. SDC to confirm Agreement. STC to prepare Business Plan and	2015

SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)

Ref	Location	Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
			Taekwondo Archery Judo Cricket		drawings. Hollybush Resident Association raised some concerns about aesthetics. <i>Alternative option for indoor cricket at Wildernesse school site being researched.</i> <i>Cricket school at Indoor Bowls result not viable</i>	
			Tennis		Hollybush Resident Association requested if progressed facility be excavated down.	
					Concerns expressed by Hollybush Residents Association re installation of proposed 3 / 4 G Hockey pitch and loss of open space see appendix J.	

SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)

Ref	Location	Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
					Reviewing alternative options. Preferred option to use land elsewhere for 2 pitches and clubhouse.	
		D4 Partnership provision with adjacent schools				
		D5 Footbridge across Seal Hollow Road for link to Knole Paddock and improved pedestrian access			To be considered within the Neighbourhood Development Plan.	
		D6 Expansion and improvement of lodge with public toilets, children's nursery and community facilities			<i>Recommend to SDC (land owner) to prepare Strategic Plan for the area.</i>	
		D7 Strategic plan for Hollybush Park			Request SDC consider develop strategic plan include issues regarding public toilets and car parking.	

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

Ref	Location		Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
		D8	Consider provision of Cricket at Hollybush Park	Cricket			
		D9	Open space for running, children play, dog walking etc to remain				
<b>E</b>	Community Centre <i>Appendix H</i>	E1	Convert to two storey to <i>potential</i> replacement Raleys Gym.	Gymnastics Judo Taekwondo Dancing Tennis Netball Tai Chi Exercise Classes Zumba Indoor running & fitness Pole dancing Boxing Indoor Basketball? Cross Fit	£1,800,000- £2,500,000	Agreed to proceed subject to planning and finance. Noted also part of LEP strategy for regeneration of Bat & Ball area. See <i>STC Community Investment Plan</i>  <i>Indoor basketball not possible within building</i>	Plans for 2015
		E2	Retain outdoor multi sports facility		£100,000	Subject to space available in new plans	
<b>F</b>	Former Wilderness School Site	F1	Two new schools with sports provision.	Tennis Football Netball? Hockey?		Subject to government decision. Planning	

SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)

Ref	Location		Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
				Mat sports Basketball Squash		permission granted June 2014 <i>Potential being discussed for following sports: Indoor cricket, archery, climbing wall, table tennis, netball, dance/exercise, volleyball and running track</i>	
		F2	Two new multi-use games areas				
		F3	Upgraded Sencio facilities				
G	Sencio Leisure Centre	G1	To support the long term sustainability of the facility.	Swimming Basketball Badminton Gym Aerobics Gymnastics			
		G2	Improve disability provision re basketball.				
		G3	Incorporate current Raleys Gymnastics into Sencio		£95,000	Sencio confirmed that current Raleys facilities could be	Tbc

SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)

Ref	Location	Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
					accommodated within Sencio <i>STC to contribute towards Sencio expansion for provision of Raleys Gym facilities, see STC Community Investment Plan</i>	
H	Informal free access sports	To encourage provision for the following free access sports:	Outdoor gyms Table tennis Running tracks Jogging Cycling Skateboard park Walking Dance <i>Play equipment</i>	£15,000 Tbc Tbc Tbc Tbc Maintenance costs Tbc STC identified £120,000 in STC Community Investment Plan	First outdoor gym being installed in Greatness Recreation Ground. Grant funded. Cycling strategy to be incorporated into Neighbourhood Development Plan.	April 2014  2015
I	Traditional school sports lessons	Encourage schools to pay and use current sports organisations in partnership for traditional sports lessons.				



SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)

Ref	Location	Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
J	Spectators	Good facilities (including public toilets, viewing area under cover, refreshments) for spectators for all sports was identified as a key factor in sustainability of the sports clubs and buildings.	Rugby Cricket	£14,000	New spectator facilities adjacent to SRFC pavilion <i>Building work completed. New facilities being provided for football at Greatness Park.</i>	2014
	School sites	Work in partnership with schools to provide sports provision to meet Sports governing bodies standards			Encourage schools to be more involved in Sports Strategy and providing details of their public facilities. <i>Working with 2 new schools being built on Wildernesse site</i>	
	Sevenoaks School	K1	Swimming Indoor cricket Cricket Rugby Badminton Dance and aerobic studio, Squash courts Fitness suite		Investigate whether Hockey Club could use Hockey pitches.	

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

<b>Ref</b>	<b>Location</b>		<b>Outline Proposal</b>	<b>Sports Involved</b>	<b>Estimated costs</b>	<b>Feasibility</b>	<b>Target Date</b>
				Indoor tennis Climbing wall			
	Walthamstow High School	K2		Yoga			
	Knole Academy	K3		Football, Hockey, Badminton, Volleyball, Basketball, Dance Studio, 3G Pitch, Mugga Pitch, Tennis, Rugby, Climbing Wall, 4 indoor cricket nets with professional bowling machine (Bola), "Life Fitness" Gym with "Boditrax" machine, indoor hockey and handball, junior basketball, studio for pilates, zumba, spinning, circuit training etc,			

**SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)**

<b>Ref</b>	<b>Location</b>		<b>Outline Proposal</b>	<b>Sports Involved</b>	<b>Estimated costs</b>	<b>Feasibility</b>	<b>Target Date</b>
				trampoline rig, table tennis, sports party facilities			
	Wilderness School site	K4					
	New School at West Heath	K5		Swimming, Tennis, Cricket, Football, Rugby			
	New Beacon	K6		2x Astro pitches, swimming pool, 2x tennis courts			
	Granville	K7		None			
	Walthamstow Hall Juniors	K8					
	Sevenoaks Primary	K9		Football, Rugby and bike track			
	St Johns	K10		None			
	St Thomas's	K11		None			
	Lady Boswell	K12		None			
<b>L</b>	Partnerships with Neighbouring and or other authorities		To ensure that there is a clear exchange of information to avoid duplication of facilities in close proximity to each other.	sailing		Working with KCC and SDC (re Sencio)	

SEVENOAKS TOWN SPORTS DRAFT STRATEGY CONSULTATION 2013 /15 (Updated 22.07.2015)

Ref	Location	Outline Proposal	Sports Involved	Estimated costs	Feasibility	Target Date
<b>M</b>	New sports sites	New sports sites within the town are extremely limited. Blue skies thinking could be to purchase land e.g. Bartram's Farm or Vestry Estate and build purpose built sports facilities and arena.			Costs are likely to be prohibitive. Such a venture could have a detrimental impact on the long term sustainability of other sports clubs	
<b>N</b>	New sports sites	Land adjacent to Greatness Recreation Ground available following completion of Tarmac operation	Additional sports pitches and leisure facilities		Allocation to be considered within Neighbourhood Plan	
<b>O</b>	Access for disabled and vulnerable people	All facilities to be reviewed to address this aim	All sports	To be included within each project	Advice from appropriate governing bodies and local access group. <i>Monkey survey report to be circulated</i>	

***Note – Key sports provision need identified but without resolution to date.***

1. Outdoor Basketball – free use.
2. Indoor Basketball Courts with spectator area. Club currently rents courts at approx. £60 - £100K per year.
3. Outdoor Netball courts with floodlights and facilities. – Potential Wilderness site.
4. Outdoor Archery provision. – Potential Wilderness site
5. Hockey 2 x 3G pitches in same location with clubhouse.
6. School sports facilities to meet sports governing bodies standards.
7. Indoor Tennis Courts provision.

**4. Sevenoaks Town Sport Strategy Conclusion and Recommendations – subject to funding, planning requirements and public consultation**

**A. Greatness Recreation Ground**

1. Creation of new sports pavilion/community building including café and public toilets
2. Enclosed pitch refurbished to 3G

**B. Vine**

1. Refurbish Pavilion and enable disabled access
2. Create Vine Café
3. Upgrade public toilets
4. Remove practice nets
5. Provision of outdoor storage for equipment

**C. Knole Paddock**

1. Improve drainage to sports pitches
2. Installation of 3G pitch
3. Improvement of spectator facilities at pavilion
4. Retention of Cricket Pitch
5. Retention of Football Pitch
6. Enable long term sustainability of Lawn Tennis Club
7. Close Raleys Gym and reinvest in new up to date facilities
8. Create additional overflow car park

**D. Hollybush Recreation Ground**

1. Discontinue plan for Indoor Cricket School at Indoor Bowls Club
2. Review provision of additional tennis facilities
3. Review alternative land for two artificial pitches and clubhouse (school site?)
4. Partnership with adjacent school for shared sports provision
5. Footpath across Seal Hollow Road link to Knole Paddock referred to Neighbourhood Development Plan
6. Encourage Sevenoaks District Council to create a strategic plan for the park to address needs for café, play area, public toilets and long term viability of bowls club and car parking
7. Retain public open space

**E. Community Centre**

1. New centre
2. If possible retain outdoor sport provision (MUGA)

**F. Former Wilderness School Site**

1. Include Indoor Cricket School provision
2. Upgrade sports facilities
3. 2 x new MUGA

**G. Sencio Leisure Centre**

1. Support long term sustainability of the facility
2. Improve disability for basketball
3. Incorporate Raleys Gymnastics facilities

**H. Informal Free Access Sports**

1. Encourage provision of the following throughout the Town:  
Outdoor gyms, table tennis, running tracks, jogging, cycling, skateboard park, walking, dance, play equipment.

**I. Spectators**

1. Good facilities (including public toilets, viewing area, under cover, refreshments) for spectators for all sport was identified as a key factor in sustainability of the sports clubs and buildings

**J. School Sites**

1. Work in partnership with schools to provide sports provision to meet sports governing bodies standards.
2. Encourage use of sports provision from local clubs for PE lessons
3. Partnership with neighbouring and other authorities
4. To ensure that there is a clear exchange of information to avoid duplication of facilities in close proximity to each other

**K. New Sports Sites**

1. Continue to review land available with 'Blue Skies' thinking for sports provision
2. Following Tarmac site completion reutilise land for sports and recreational facilities

**L. Access for disabled and vulnerable people**

- I. All facilities to aspire to reach this aim

**M. Non Site Specific**

1. Outdoor Basketball – free use
2. Indoor Basketball Courts with spectator area. Club currently rents courts at approx.. £60-£100K per year.
3. Outdoor Netball Courts with floodlights and facilities – Potential Wilderness site.
4. Outdoor Archery provision – potential Wilderness site.
5. Hockey 2 x 3G pitches in same location with clubhouse
6. School sports facilities to meet sports governing bodies standards
7. Indoor Tennis courts provision

**N. Sevenoaks Sport Strategy**

1. To continue to meet two times per year in relation to reviewing and developing strategy.
2. To meet separately on site specific proposals with relevant stakeholders.



## Appendix A

### Sevenoaks Sport Strategy Questionnaire

Questionnaire completed online through Monkey Survey. Information and questions asked below.

Name

Website Address

Twitter Address

Facebook Address

Address

Telephone Number

Email Address

1. Is there disabled access to your facility?
2. Please provide images of the disabled access
3. Please provide a description of your current facilities
4. Please provide a description of your current activities
5. Please provide details of any current shared use
6. Is there potential for shared use with a different sport using complimentary facilities?
7. What are the current needs for your sport?
8. What are the known long term needs for your sport?
9. How many numbers do you have?
10. Do you have a junior section?
11. Are your facilities accessible to all?
12. Does your organisation also use sports facilities outside of Sevenoaks?
13. Does your organisation want to be involved in the Sports Strategy?
14. Do you think there is a need for a combined and coordinated approach to sports in Sevenoaks
15. Additional comments



## Appendix B

### SPORTS STRATEGY FOR SEVENOAKS

Notes of Inaugural meeting held on 25 April 2013 at 7.00pm at Sevenoaks Town Council Offices to create a Sports Strategy for Sevenoaks

**Present:** Sevenoaks School, Sevenoaks Town Junior Football Club, Sevenoaks Ladies Joggers, Raleys Gym, Sevenoaks Rugby Football Club, Sevenoaks District Council, Sevenoaks Zumba, Sevenoaks Primary School, Sevenoaks Swimming Club, New School at West Heath, Riverhead Parish Council, Sevenoaks Vine Cricket Club, Oaks Martial Arts, Sevenoaks Hockey Club, 7Oaks Triathlon, Sevenoaks District Sports Council, Sevenoaks Vine Club, Kent Cricket Board, Sevenoaks Lawn Tennis Club, John Heuerman Tennis Coaching, Oaks Blokes Joggers, Town Councillors and several residents [total 36]

1	<p>Councillor Eyre chaired the meeting</p> <p>Everyone present was asked to introduce themselves and state what organisation they represented</p> <p>Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates</p>	
2	<p>Andrea Murphy the Business Development Manager of Kent Sport gave a comprehensive presentation on Funding for Sport.</p> <p>She focussed on revenue and capital funding opportunities available to clubs and associations</p> <p>She also covered aspects of completing a grant application and the importance ensuring the criteria of the funder were covered in any funding application, always bearing in mind the need/demand, the impact and the sustainability of the proposed project.</p> <p>She emphasised that in many applications partnership working added to the weight of the application</p> <p>Guidance, data and research, together with opportunity to have applications reviewed, are available from Kent Sport.</p> <p><a href="http://www.kentsport.org">www.kentsport.org</a> email: <a href="mailto:andrea.murphy@kent.gov.uk">andrea.murphy@kent.gov.uk</a></p>	
3	<p>The Chief Executive of Sevenoaks Town Council outlined the rationale for creating a sports strategy for Sevenoaks</p> <p>The Raleys Gym building is past its useful life and the Town Council is selling the site. The proceeds will be reinvested into replacement leisure facilities.</p> <p>The Town Council is keen to discuss the aspirations for current and future sports facilities in Sevenoaks and to explore the potential of shared usage amongst local clubs and organisations</p> <p>Several sports clubs represented at the meeting expressed their interest in engaging with the community and welcomed usage of their facilities by other groups</p>	

	<p>Funding needs to be sourced from national sports bodies and local clubs and sporting organisations need to be the drivers to take this initiative forward, together with the Town Council.</p> <p>It was emphasised that it is only with everyone working together and bringing funding to the table, that this project can be taken forward</p> <p>A community interest company could be formed for this purpose</p>	
4	<p><b>Actions</b></p> <p>i). Stakeholder Audit Survey to be sent out to current sports facilities, together with Extract of 2008 SDC Sports report</p> <p>ii). Audit Survey to be sent out to non-sporting organisations to access what facilities are needed for the townspeople</p> <p>iii). Audit Survey to be distributed to voluntary sector organisations</p> <p>iv). Copy of presentation to be circulated</p> <p>v). Forms to enable sports clubs to be included on Sevenoaks Town Partnership website and info pods to be circulated</p>	<p>STC</p> <p>STC</p> <p>SDC</p> <p>STC</p> <p>STC</p>

## Appendix C

### SPORTS STRATEGY FOR SEVENOAKS

Notes of meeting held on 1 October 2013 at 7.00pm at Sevenoaks Town Council Offices to discuss a Sports Strategy for Sevenoaks

<b>Present:</b>	Cllr Marilyn Canet	Sevenoaks Town Council
	Cllr Merrill London	Sevenoaks Town Council
	Cllr Simon Raikes	Sevenoaks Town Council
	Cllr Roderick Hogarth	Sevenoaks Town Council
	Trevor Nicholson	Sevenoaks Rugby Football Club
	Mandy Pearman	Sevenoaks Indoor Bowls
	Darren Maddison	Sevenoaks Hockey Club
	Iain Pearson	Sevenoaks Hockey Club
	Shona Campbell	Up & Running
	Jim Cheeseman	Kent Cricket Board
	John Heuerman	Hollybush Tennis Club
	Edward Oakley	Sevenoaks Sports Council
	Clifford Burt	Sevenoaks Lawn Tennis Club
	Gavan Burden	Sevenoaks Vine Club
	Brian Richardson	AKCC
	Carlos Henry	Sevenoaks Sons Basketball
	Anthony Akerman	Sevenoaks Sons Basketball
	Ian Youngson	Sevenoaks Sons Basketball
	Ian Hvosen	Architect
	Stuart Coleman	Architect

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#### Apologies for Absence:

Jane Parish	Sencio
Adam Parish	Sencio
Paul Lansdale	Sevenoaks Town Football Club
Sheree Cox	Zumba
Serena Philpott	Raleys Gym
Deidre McCarthy	
Cllr Paul Towell	Sevenoaks Town Council

1	Councillor Canet chaired the meeting Everyone present was asked to introduce themselves and state what organisation they represented Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates	
2	Report of last meeting was agreed	

3	<p>The Progress and background information report attached to the agenda was considered.</p> <p>Matters arising: SRFC and Sevenoaks Hockey Club reported they had submitted information for the sports provision questionnaire which had not been included in the questionnaire summary</p> <p>Jim Cheeseman AKCC stated he had not received questionnaire</p> <p>It was noted that the mapping of location facilities, including schools was ongoing</p>	<p>STC to add additional information and circulate with minutes</p> <p>STC to forward copy of questionnaire</p>
4	<p>Open Discussion</p> <p>i). Several groups of sports clubs had been meeting and holding discussions to see if there is a viability in sharing premises and facilities in the future. To date it is not known if any firm conclusions have been reached and it was noted that additional time was needed to reach any firm conclusions or recommendations.</p> <p>ii). Basketball Looking to expand basketball in Sevenoaks. They are currently using Sevenoaks School on Friday nights. Suggest large multi sports centre with seating for spectators and adjustable basketball hoops to be central venue for all young people. Seating is important to draw audience and revenue to sports. There is no suitable basketball facilities</p> <p>iii). Jim Cheeseman – AKCC Reported that governing bodies want ‘more people to play more often’ with stipulated outcomes.</p> <p>iv). Hockey Common factor is cost. What sports/activities can be combined and share facilities. Strategy should include existing assets. The Hockey club is in discussion with the bowls club and the Hollybush tennis club regarding the Hollybush recreation area. Between the 4 clubs they have 2,700 members [2,000 of whom it was reported were Sevenoaks residents]. The bowls club has good facilities but low membership, the tennis club needs indoor facilities and hockey club needs a further AstroTurf pitch. Joint facilities could also possible host judo, tai-kwondo, incorporate a</p>	

<p>v).</p> <p>vi).</p> <p>vii).</p> <p>viii).</p> <p>ix).</p> <p>x).</p>	<p>creche and have joint membership. Funding would need to be generated by the clubs</p> <p>Cllr Canet expressed concern about exclusion of local people for general recreation with suggested Astro Turf</p> <p>STC Chief Executive The strategy for sports provisions is to establish long term aspirations over 15/20 year period. To research which facilities can be shared and examine joint funding. The Town Council has been transparent about selling the Raleys site to a developer, hopefully prior to Christmas. The funds from the sale will be used as a springboard for leverage funding. The Town Council will consider sports/leisure facilities that are sustainable however one needs to manage expectations The Council had approached Knole Academy to share sporting facilities and accommodate a gym and indoor cricket school but this was not successful. STC were also researching how to provide alternative sites for Indoor Cricket School and Raleys Gym.</p> <p>Up &amp; Running Outdoor facilities such as toilets and parking are needed as well for ramblers, walkers, runners etc.</p> <p>Rugby Club The rugby club has been investigating sharing facilities with soccer club and has talked to Wilderpark FC and SJTFC. SRFC is interested in a 4G synthetic pitches, together with grass pitches, a multi use games area and outdoor basketball, which would result in the loss of one of the cricket squares.</p> <p>Jim Cheeseman AKCC pointed out that both squares were used most Saturdays and Sundays. Mr Cheeseman congratulated STC on the good example of co-operation between a Council and sporting club. He paid tribute to the STC groundstaff stating that not many publically owned grounds were used for County cricket games</p> <p>STC Chief Executive Noted that proposals were being researched to put synthetic pitch and improve pavilion at Greatness Recreation Ground</p> <p>Vine Cricket Club The Vine ground is fallow during the winter and club is talking to Sevenoaks Town Football Club about junior football matches as winter partner</p>	<p>STC and KCC to review lease</p>
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5	<b>Actions:</b>  i). Contact details for Trinity School & KCC be circulated, and a request made for a presentation.  ii). Representatives of Schools be invited to meeting of Sports Strategy Group  iii). Information about sports facilities in schools continues to be collated	STC  STC  STC

Meeting Closed 8.30pm



**Appendix D****SPORTS STRATEGY FOR SEVENOAKS**

Notes of meeting held on 13 February 2014 at 7.00pm at Sevenoaks Town Council Offices to discuss a Sports Strategy for Sevenoaks

<b>Present:</b>	Cllr Andrew Eye	Sevenoaks Town Council
	Cllr Marilyn Canet	Sevenoaks Town Council
	Cllr Tony Clayton	Sevenoaks Town Council
	Cllr Paul Towell	Sevenoaks Town Council
	Cllr Mrs Pam Walshe	Sevenoaks Town Council
	Cllr Roger Walshe	Sevenoaks District Council
	Hayley Brooks	Sevenoaks District Council
	Trevor Nicholson	Sevenoaks Rugby Football Club
	Mary Pearman	Sevenoaks Indoor Bowls
	Barry Lamb	Sevenoaks Indoor Bowls
	Ann Windsor	Barnies Day Nursery
	Darren Maddison	Sevenoaks Hockey Club
	Iain Pearson	Sevenoaks Hockey Club
	Shona Campbell	Up & Running
	John Heuerman	Hollybush Tennis Centre
	Serena Philpott	Raleys Gym
	Gavan Burden	Sevenoaks Vine Club
	Mike Paterson	Sevenoaks Vine Club
	Sam Palmer	Sevenoaks Ladies Joggers
	Alison Longhurst	Oaks Martial Arts
	Jo Kingston	MOJO Running & Fitness
	Neil Crabtree	Hollybush Residents Assoc
	Mathew Stevens	Sevenoaks Power Football Club
	Adam McEvoy	Sevenoaks Power Football Club
	Jim Purves	Hollybush Residents Assoc

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**Also Present:**

Linda Larter  
Ann White  
Kyle Farrar

**Apologies for Absence:**

Paul Lansdale	Sevenoaks Town Football Club
Jim Cheeseman	Kent Cricket Board
Edward Oakley	Sevenoaks Sports Council



1	<p>Councillor Eyre chaired the meeting</p> <p>Everyone present was asked to introduce themselves and state what organisation they represented</p> <p>Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates</p>	
2	Report of last meeting was noted	
3	<p>The Progress and background information report attached to the agenda was considered.</p> <p>Open Discussion:</p> <p><b>A. Greatness Recreation Ground</b></p> <p>The Football Club are in discussion with Residents Association. Proposals have been drawn up for improvements of the ground, including a new pavilion. Option [i]</p> <p>They are likely to proceed with option [ii] whereby football club temporary portacabins are replaced with new building and existing pavilion in current location is converted to community use.</p> <p>Outdoor gym will be installed in March 2014</p> <p>Consideration of installation of 3/4G football pitch</p>	<p><b>Consensus of Meeting</b></p> <p>Long term proposal</p> <p>Agreed to include in strategy</p> <p>confirmed</p> <p>Long term aspiration Agreed to include in strategy</p>
	<p><b>B. The Vine</b></p> <p>Vine Club reported that the pavilion was of wooden construction and had a listed façade. Cricket and Hockey club share facility at present time. Building is in need of updating and refurbishment to enable disabled access</p> <p>Vine Club had secured an initial grant for the conversion of the band practice room into a community cafe</p>	<p>Aim to develop facilities on Vine, Pavilion and band practice room</p> <p>Long term Strategy to create more utilised community area</p>
	<p><b>C. Knole Paddock</b></p> <p>Rugby Club is drawing up 3 year strategy with following proposals:- Drainage for all 3 rugby pitches and improved drainage on soccer pitch. Installation of water attenuation tank.</p> <p>To improve parking with proposed creation of 43 parking spaces on Town Council's land in the vicinity of the workshop</p> <p>Creation of improved spectator area with covered balcony</p>	<p>Ambitious plans and aspirations</p> <p>Planning and funding implications</p> <p>STC owner</p>

	<p>Conversion of football pitch into 3/4G [not suitable for hockey]</p> <p>2 cricket pitches to be retained</p> <p>Hockey to be added to list of sports</p> <p>Ensure long term use of tennis club</p> <p>Raleys gym to be closed and relocated</p> <p>Indoor cricket school, Barnies</p>	<p>Planning implications</p> <p>Impact on cricket pitches to be assessed</p>
	<p><b>D. Hollybush Recreation Club</b></p> <p>Proposals put forward by Hockey Club and partner organisations for indoor tennis, 2 hockey pitches and clubhouse, indoor bowls.</p> <p>The Hollybush Residents Association objected to the proposal for a new all weather hockey pitch in an open green space used for informal leisure activities adjacent to an AONB. Concern was expressed that floodlighting would be only 20m from residences in Knole Road.</p> <p>Suggested alternative area for all weather hockey pitch would be Knole Paddock via subway or footbridge over Seal Hollow Rd. There is synergy between the sports and would provide improved pedestrian access.</p> <p>Residents and sports clubs expressed positive interest in footbridge to improve pedestrian access</p> <p>The rugby club supported the suggestion of an artificial hockey pitch at Knole Paddock and asked the Hockey Club to withdraw the idea of an artificial surface at Hollybush as it constituted an encroachment of amenity space. It was considered having proposals to introduce artificial pitches at Greatness, Hollybush and Knole Paddock would undermine the whole sports strategy.</p> <p>Hollybush tennis centre reported that there was a great demand for indoor tennis. The proposal was put forward and agreed to investigate 'blimp' covered all weather tennis courts</p> <p>Expansion and improvement of lodge with public toilets, children's nursery and community facilities, subject to not being licenced was agreed for strategy</p> <p>Indoor bowls club with indoor cricket hub and other mat sports in modified current building subject to agreement on design, planning and parking</p>	<p>Loss of green space of concern to local residents</p> <p>Strong local objection to 3/4G pitch</p> <p>Positive interest</p> <p>Agreed to include in strategy</p> <p>Agreed to include in strategy</p> <p>Agreed to include in strategy</p>

	<p><b>E. Community Centre</b></p> <p>To meeting planning requirement for replacement of Raleys gym [SP10], a two storey community centre to incorporate the gym and other sports</p> <p>Outdoor multi sports facility to be retained</p>	Agreed to include in strategy
	<p><b>F. Former Wildernesse School site</b></p> <p>Two new schools with sports provision.</p> <p>Will there be summer sports provision for children</p> <p>The question was raised as to whether there could be provision for Power Chair Football training area and storage facility</p>	
	<p><b>G. Sencio Leisure Centre</b></p> <p>It was agreed to support the long term sustainability of the facility, together with including additional sports and activities</p>	Agreed to include in strategy
	<p><b>H. Informal free access sports</b></p> <p>It was agreed to encourage the provision of free access sports and noted that an outdoor gym was being installed at Greatness Recreation Park</p> <p>It was noted that the Mayor is organising a green walk route round the town</p> <p>SDC are mapping town walks</p>	
	<p><b>I. Traditional Sports Lessons</b></p> <p>Local sports clubs are encouraged to liaise with local schools to provide and be paid for traditional sports lessons as there is a natural synergy between the organisations</p>	Agreed to include in strategy
	<p><b>J. Spectators</b></p> <p>It was noted that spectators need and expect good facilities [including public toilets, viewing area under cover, refreshments]</p>	Agreed to include in strategy
	<p><b>K. School sites</b></p> <p>It was agreed to work in partnership with schools to provide sports provision and community use. Continuing investigation of facilities available</p>	
	<p><b>L. Partnerships with neighbouring of other authorities</b></p> <p>To ensure that there is a clear exchange of information to avoid duplication</p>	
	<p><b>M. New sports sites</b></p> <p>Noted.</p>	

	<b>N. New sports sites</b> It was agreed to add the Tarmac site for long term leisure and sports use	Agreed to include in strategy
	<b>O. Environmental Park</b> It was noted that discussion is taking place for a of road cycling and walking track at the environmental park	

Meeting Closed 9.05pm

**Appendix E****SPORTS STRATEGY FOR SEVENOAKS**

Notes of meeting held on 16 July 2014 at 7.00pm at Sevenoaks Town Council Offices to discuss a Sports Strategy for Sevenoaks

<b>Present:</b>	Cllr Andrew Eyre	Sevenoaks Town Council
	Cllr Marilyn Canet	Sevenoaks Town Council
	Hayley Brooks	Sevenoaks District Council
	Trevor Nicholson	Sevenoaks Rugby Football Club
	Mary Pearman	Sevenoaks Indoor Bowls
	Barry Lamb	Sevenoaks Indoor Bowls
	Iain Pearson	Sevenoaks Hockey Club
	Shona Campbell	Up & Running
	Geoff Cox	KRCWT - Cricket
	Gavan Burden	Sevenoaks Vine Club
	Cllr Roderick Hogarth	Sevenoaks District Council
	Alison Longhurst	Oaks Martial Arts
	Carlos Henry	Sevenoaks Suns Basketball
	Richard Surrey	Sevenoaks Suns Basketball
	Neil Crabtree	Hollybush Residents Assoc
	Elizabeth Purves	Sevenoaks District Council
	Jim Purves	Hollybush Residents Assoc
	Brian Richardson	AUCC/Sevenoaks Vine
	Cllr Simon Raikes	Sevenoaks District Council
	Darren Maddison	Sevenoaks Hockey Club
	Agnes Coach	Cross Fit

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**Also Present:**

Linda Larter – Town Clerk  
Bonnie Tarling – Committee Clerk

**Apologies for Absence:**

Cllr Mrs London  
Mike Patterson  
John Heurman  
Joanne Kingston  
Serena Philpott – Rayleys Gym  
Cllr R Parry  
Jane Parrish – Sencio  
Adam Perry - Sencio





	<b>Apologies for Absence</b>	<b>Consensus of Meeting</b>
1	<p>Councillor Eyre chaired the meeting.</p> <p>Everyone present was asked to introduce themselves and state what organisation they represented.</p> <p>Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates.</p>	
2	<p><b>Notes of the Meeting held on 13<sup>th</sup> February 2014</b></p> <p>Report of last meeting was noted and agreed.</p>	
3	<p><b>Sevenoaks Sports Strategy – Review of Feasibility and Timetable proposals for discussion</b></p> <p>The Progress and background information report attached to the agenda was considered.</p> <p><b>A. Greatness Recreation Ground</b></p> <p>It was noted that the public toilets were currently only open when a football match was being played. It was hoped that the long term plan to refurbish the current pavilion into a community facility would address this.</p> <p>There was a request for an outdoor basketball court to be installed due to high costs of hiring courts at local schools such as Knole Academy. It was stated that Sevenoaks Suns Basketball could raise capital themselves to fund any future projects regarding installation of new basketball courts but needed land. It was noted that certain Basketball teams have now been promoted within their leagues leading to a need for more court spaces.</p>	To note the requirements for Indoor Basketball courts to be provided within the Sports Strategy.
	<p><b>B. The Vine</b></p> <p>It was noted that drawings were needed to progress the idea of disabled access at the Pavilion. The drawings would need to be obtained before any grants could be applied for.</p> <p>A possibility of a small children's play area adjacent to the planned cafe were discussed.</p> <p>A grant had been obtained to improve the public toilets.</p> <p>The issue with regards to cricket nets was discussed and concerns raised regarding safety as the nets are now considered dangerous and need to be either replaced or repaired. Costs for repairs would be approximately £6000.00 per set of nets.</p>	<p>STC to arrange for drawings.</p> <p>STC to consider.</p> <p>STC to arrange.</p> <p>Vine Cricket Club to review H&amp;S matters on its equipment.</p>

	<p>A request for a bigger shed owing to the growing amount of equipment needed to upkeep the area and the need for a larger roller. Costing for this would need to be considered.</p>	<p>Potential locations and type of facility to be considered.</p>
	<p><b>C. Knole Paddock</b></p> <p>Sevenoaks Rugby club had obtained quotes for drainage work and grants to help with the project. Work will start in the next 18 months with hopeful completion by 2015, noting that Cricket season to be considered.</p> <p>The installation of a 3G pitch would be subject to more consultations and funding, fencing for the pitch would need further discussions. Implications for cricket pitch also to be considered.</p> <p>Improvements to SRFC pavilion facilities for spectators and the creation of additional grass crete overflow car park for 46 spaces was moving forward with planning application being prepared.</p> <p>It was agreed that it would be recorded that at the previous meeting it was agreed to investigate the sharing of a 3G pitch at Knole Paddock for Rugby and Hockey as a back up plan for original proposals at Hollybush. However it had been subsequently identified that Rugby and Hockey would not both be able to use the same 3G pitch as the requirements on finishes is different for both sports.</p> <p>The possibility of two 3G pitches (1 for Rugby and 1 for Hockey) at Knole Paddock was discussed and issues arising from the cost and planning applications involved in this.</p> <p>It was noted that current 3G pitches in the area were not to current Rugby regulations and have limited uses.</p> <p>Discussion also took place about the possibility of moving a cricket pitch to Hollybush Recreation Ground but the area was not considered large enough.</p>	<p>SRFC to meet with STC to progress.</p> <p>Consultation to continue.</p> <p>Planning permission to be submitted.</p> <p>Consider and evaluate idea.</p>
	<p><b>D. Hollybush Recreation Ground</b></p> <p>Sevenoaks Indoor bowls group stated that they had urgent maintenance needs recently and can't wait for further discussions for development.</p> <p>All agreed to continue discussions regarding the possible expansion of the Indoor Bowls site and possible inclusion of other sports in particular Indoor Cricket.</p> <p>KCC Wilderness School site plans do not currently include alternate option for indoor cricket.</p>	<p>Within next 3 months produce drawings and outline Business Plan.</p> <p>STC to continue negotiations regarding this facility, KCC to be invited to next meeting.</p>

	<p>Expansion and improvements of facilities with public toilets, children's nursery, community facilities and parking were discussed.</p> <p>Mr Crabtree on behalf of Hollybush Resident Association raised issues regarding the possible expansion of the Indoor Bowls club and concern regarding the impact on the local environment.</p> <p>Possible sites for Hockey facilities (2 x 3G pitches and clubhouse) were discussed and is still an outstanding issue.</p> <p>Sevenoaks Rugby Football club apologised for any misunderstanding regarding the possibility of a hockey pitch at Hollybush.</p> <p>Considerable discussions took place about the original proposal for a 3G pitch at Hollybush Park. The Hollybush Residents Association believed it had been agreed to remove this at the previous meeting. It was noted that the previous meeting had agreed only to progress with other items relating to Hollybush Park in the strategy.</p> <p>All agreed that the Sports Strategy was a draft working document and the 3G pitch item remained within, however no action was proposed and other alternatives were to be evaluated.</p> <p>It was confirmed that children's play equipment would remain at Hollybush.</p> <p>Mr Crabtree on behalf of Hollybush Resident Association raised concerns regarding the size of possible indoor tennis facilities and what level of need there was for this. In his opinion if additional facilities were needed these would need to be excavated down.</p> <p>Issues regarding parking in the area were raised and it was advised that organisations contact SDC with any concerns for a short term solution.</p> <p>It was also noted that a solution for archery provision has not been achieved.</p>	<p>Talk to SDC regarding preparing a strategy for the park (as per Greatness?)</p>
	<p><b>E. Community Centre</b></p> <p>It was requested that two indoor basketball courts be considered and Sevenoaks Suns Basketball could supply specifications for this.</p>	<p>Sevenoaks Suns Basketball to provide specification details</p>
	<p><b>F. Former Wilderness School site</b></p> <p>Planning permission has been granted for two new schools to be built on the site. Plans for the new site will be made available for the next meeting by SDC. <a href="http://pa.sevenoaks.gov.uk/online-applications/">http://pa.sevenoaks.gov.uk/online-applications/</a></p>	
	<p><b>G. Sencio Leisure Centre</b></p>	

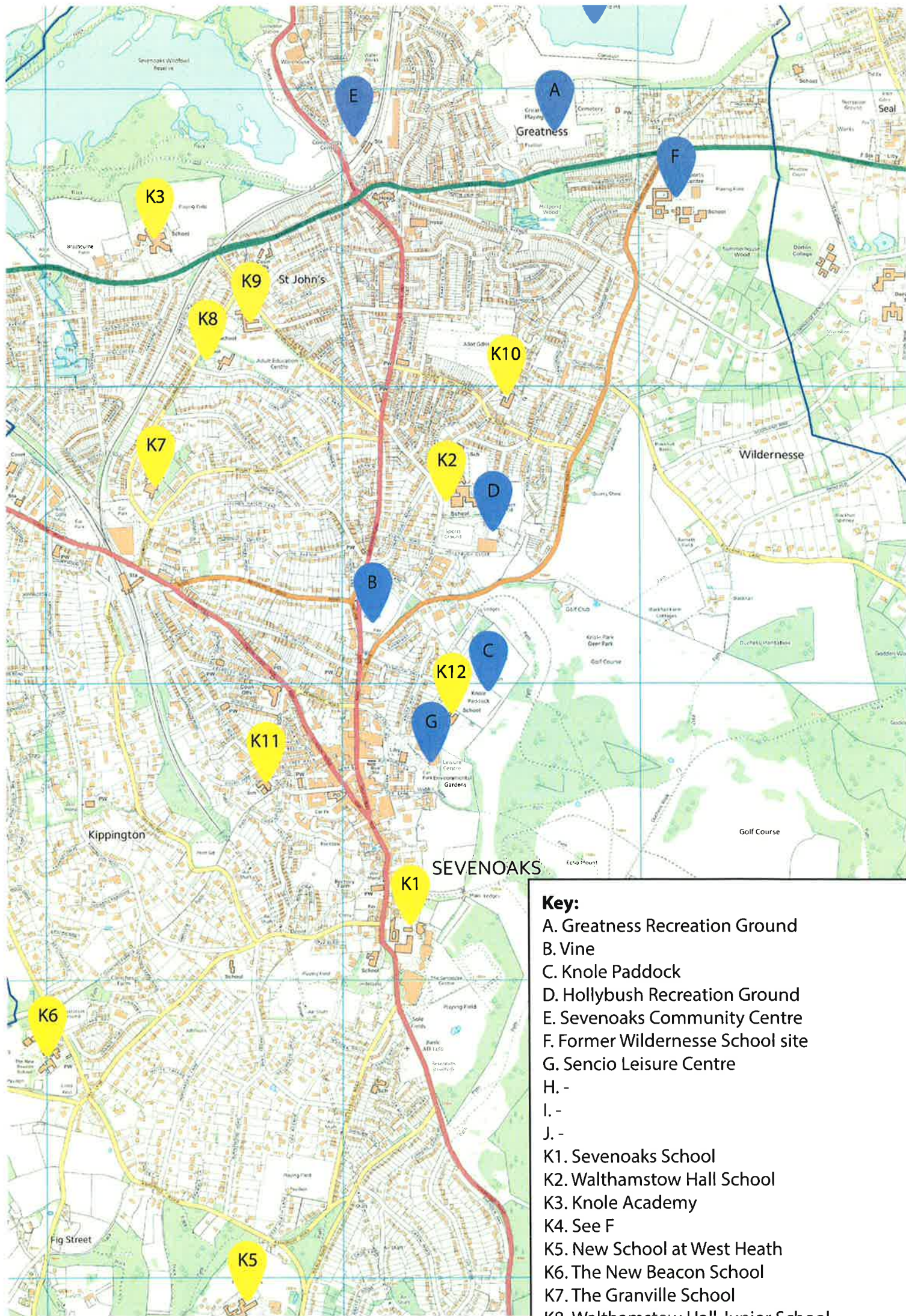
	It was agreed to support the long term sustainability of the facility, together with including additional sports and activities	
	<b>H. Informal free access sports</b>  It was agreed to extend list of need for free access sports to add outdoor basketball hoops and free green space.	
	<b>I. Traditional Sports Lessons</b>  Local sports clubs are encouraged to liaise with local schools to provide and be paid for traditional sports lessons as there is a natural synergy between the organisations.  It was suggested that Dance be included.	
	<b>J. Spectators</b>  It was noted that spectators need and expect good facilities [including public toilets, viewing area under cover, refreshments]	
	<b>K. School sites</b>  It was agreed to work in partnership with schools to provide sports provision and community use. Continuing investigation of facilities available.  It was stated that the current Hockey pitches at Sevenoaks School were not for public use.	All to try and obtain more information on school's provision.  To review availability.
	<b>L. Partnerships with neighbouring of other authorities</b>  To ensure that there is a clear exchange of information to avoid duplication.	
	<b>M. New sports sites</b> Noted.  David Lloyd possibly looking at sites in the area.  Potential land at Vestry Estate	To be reviewed.
	<b>N. New sports sites</b> It was agreed to add the Tarmac site for long term leisure and sports use	
	<b>O. Environmental Park</b> It was noted that discussion is taking place for a off road cycling and walking track at the environmental park. This is still an ongoing issue.	
4	<b>Audit of disabled access facilities and access to sports.</b>	

	<p>Hayley Brooks from SDC and Linda Larter from STC would prepare a report for the next meeting.</p> <p>It was agreed that it would be a good idea to carry out a monkey survey relating to current provisions and relevant government body requirements.</p>	
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Meeting Closed 9.25pm







### Key:

- A. Greatness Recreation Ground
- B. Vine
- C. Knole Paddock
- D. Hollybush Recreation Ground
- E. Sevenoaks Community Centre
- F. Former Wildernesse School site
- G. Sencio Leisure Centre
- H. -
- I. -
- J. -
- K1. Sevenoaks School
- K2. Walthamstow Hall School
- K3. Knole Academy
- K4. See F
- K5. New School at West Heath
- K6. The New Beacon School
- K7. The Granville School
- K8. Walthamstow Hall Junior School
- K9. Walthamstow Hall Senior School
- K10. Walthamstow Hall Sixth Form
- K11. Sevenoaks School
- K12. Walthamstow Hall School







# Greatness Recreation Ground/Pavilion



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**Planning Preapplication - 17/03/15**

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## Historical context

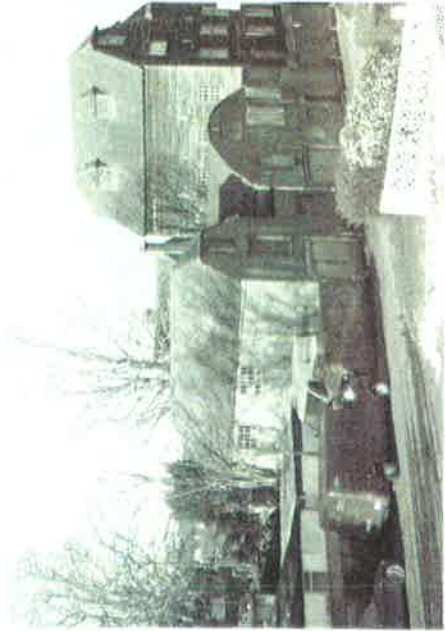
### Site Information

Greatness is an Urban park located in the north east of Sevenoaks, Kent. It was originally owned by Lord Greatness until the 1920's, until it was handed over to the local council and today remains an important part of the urban heritage and infrastructure of the town.

### Greatness Silk Mill

Greatness silk mill is situated on the Mill Lane in Sevenoaks adjacent to the ground and remains the only Listed buildings within the surrounding area. It was built in 1761 by Peter Nouaille, who came into the possession of the manorial watermill when marrying Elizabeth de la Mare of Greatness. Archaeological based assessment show that there is evidence that the mill to had been operational as a corn mill from the early 19th century with the round floor walling of the extant mill can be dated typologically to the 18th century.

Given the prominence of the Grade II Listed mill within the mod-



Greatness Silk Mill, Mill Lane Sevenoaks

ern and historic landscape, it is suggested that development at Greatness recreation ground and surroundings will be restricted in height in order to preserve the visual integrity of the mill within its historic environment.

### Sporting History

Greatness Recreation ground is home for the Sevenoaks Town Football Club, which contains remarkable sporting history. On the 26 April 1893, they played Royal Arsenal, who were at the time the only professional team in the South of England.

The team still continues to play at a high level, competing in the Kent county league and have also merged with Seal Juniors at the end of the 06/07 season where they have youth teams ranging from Under 7s to U16s. The older age groups have the opportunity to join Sevenoaks Youth teams where they can play in the Crowborough and District Junior Football League.



Sevenoaks Town Football Club Ground, Greatness Recreation Ground



## Location



### Site Entrance

Greatness Recreation Ground has a main entrance from Seal Road and a secondary pedestrian entrance from Mill Lane used mainly by the local residents. The Main carpark is used mostly at weekends to accommodate for the Sevenoaks Town Football Club but is then locked away leaving on the secondary car park to be used by visitors to the grounds. There is pond located at the south of the site which has a beautiful sheltering of trees and wooden decking that can be viewed by the public.



## Demographic Analysis

All data provided is sourced from the *Population and Social Profile Document, May 2010* issued by Sevenoaks District Council



### Gender

The forecast changes in age structure suggests that over the period 2001 to 2026 the number of residents aged 25-44 will decline significantly by more than 20% causing the overall number of people of working age to decrease

### Car ownership

Sevenoaks District has a high level of car ownership compared to the county, regional and national averages. 44% of the district population has 2 or more cars this is higher than in Kent (40%), the South East (38%) and England (29%).



### Age

The average age of the population of Sevenoaks District in 2001 was 41, this is marginally higher than the average for Kent (40), the South East (39) and England (38). Sevenoaks has a lower number of residents within the 16-44 age range.



### Economic activity

At the time of the 2001 census 97.2% of the economically active population of Sevenoaks District were in work or full time education. 2.8% of the economically active population were unemployed

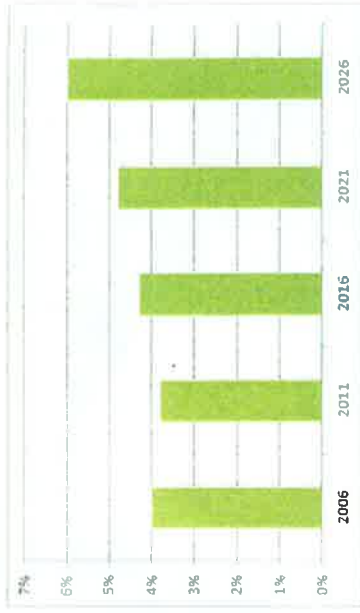


### Commuting

55.0% of the resident workforce commutes out of the district including 20.2% commuting to the Inner London Boroughs, 15.2% to other Kent authorities and 13.3% to the Outer London Boroughs.

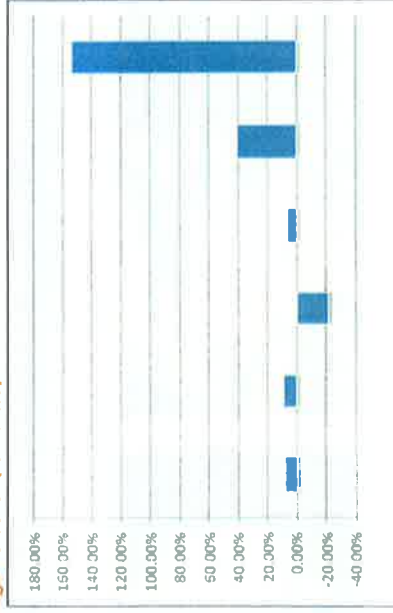


### Population



Sevenoaks District has the lowest population density amongst it's adjoining authorities and the third lowest in Kent. This low density is a result of the largely rural nature of the district.

### Age Forecast (for 2026)



The forecast changes in age structure suggests that over the period 2001 to 2026 the number of residents aged 25-44 will decline significantly by more than 20%.



## Immediate 3D views

**View 1**

North Facing towards the pavilion and football pitches



**View 2**

Secondary pathway entering the site from Mill Lane



**View 3**

South Facing from the top of the embankment



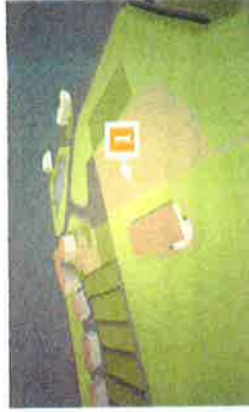
**View 4**

Main Entrance looking south onto both car-parks



**View 5**

West facing looking onto the playground and pavilion.



**Existing perspective 1**



**Existing Perspective 2 - Mill Lane**



**Existing Perspective 3 - Seal Road**



**Existing Perspective 4 - Main entrance**

The park needs to be welcoming, safe and secure. The lack of signage and parking space immediately reduces the quality of the experience for visitors.

## Public Consultation

### Questionnaire Results

The Facility Architects and Consultants supported by the Greatness Residents Association carried out public consultation to identify what recreation facilities were desired to improve Greatness Recreation Ground (GRG) to assist with the design process. A questionnaire was formulated and handed to the local community to confirm what demographic use the ground, reasons to why they visit GRG and what changes would most improve it.

With 71 people participating in the questionnaire, the study revealed that the majority of people use GRG to entertain their children, use the playground and attend community events. Most people would like improvements to the toilets, playground facilities and cafe/refreshment facilities. (These are highlighted below)

#### For what reasons do you visit Greatness Recreation Ground? (select any that apply)

	Yes	Rating Count
Walking	100.0% (37)	37
Exercise	100.0% (14)	14
Dog walking	100.0% (22)	22
Play sports	100.0% (16)	16
Entertain children	100.0% (45)	45
Community events	100.0% (33)	33
Use football pavilion	100.0% (9)	9
Watch football (Any of the official teams)	100.0% (13)	13
Play football (Any of the official teams)	100.0% (6)	6
Use the skatepark	100.0% (13)	13
Use the playground	100.0% (46)	46
Other (please specify)		5
answered question		71
skipped question		0

#### What changes would most improve Greatness Recreation Ground?

	Most Important	Very important	Somewhat important	Not very important	Rating Average	Rating Count
Improved parking facilities	8.5% (6)	19.7% (14)	42.3% (30)	29.6% (21)	2.93	71
Outdoor gym	18.9% (12)	31.0% (22)	35.2% (25)	16.9% (12)	2.52	71
Perimeter jogging trail / trim trail	5.6% (4)	31.0% (22)	45.1% (32)	18.3% (13)	2.76	71
Additional seating	25.4% (18)	29.6% (21)	32.4% (23)	12.7% (9)	2.32	71
More litter bins	31.0% (22)	32.4% (23)	29.6% (21)	7.0% (5)	2.13	71
Sculpture / Art	8.5% (6)	11.3% (8)	42.3% (30)	38.0% (27)	3.10	71
Aesthetic/Landscaping improvements to skate park	15.5% (11)	33.8% (24)	28.2% (20)	22.5% (16)	2.58	71
Water play area	32.4% (23)	25.4% (18)	31.0% (22)	11.3% (8)	2.21	71
Fountain	11.3% (8)	16.9% (12)	38.0% (27)	33.8% (24)	2.94	71
BMX track	9.9% (7)	14.1% (10)	46.5% (33)	29.6% (21)	2.96	71
Adventure playground equipment (for older children)	39.4% (28)	29.6% (21)	25.4% (18)	5.8% (4)	1.97	71
Toilets	54.9% (39)	29.6% (21)	12.7% (9)	2.8% (2)	1.63	71
Golf putting green	9.9% (7)	15.5% (11)	33.8% (24)	40.8% (29)	3.06	71
Landscaping of overgrown bramble areas	22.5% (16)	21.1% (15)	32.4% (23)	23.9% (17)	2.58	71
Improved access from Mill Lane (directly adjacent to playground)	22.5% (16)	29.6% (21)	28.2% (20)	19.7% (14)	2.45	71
Refreshment facilities / Café	45.1% (32)	21.1% (15)	22.5% (16)	11.3% (8)	2.00	71
Recycling	22.5% (16)	38.0% (27)	29.6% (21)	9.9% (7)	2.27	71
More trees/ wildlife planting	25.4% (18)	29.6% (21)	31.0% (22)	14.1% (10)	2.34	71
Covered area / bandstand	15.5% (11)	33.8% (24)	31.0% (22)	19.7% (14)	2.55	71
Better signposting / information boards	16.9% (12)	26.8% (19)	43.7% (31)	12.7% (9)	2.52	71

## Criteria D Grade Football Association

### Main points

The Facility Architects and Consultants has undertaken research to find out the requirements and developments needed to meet the criteria set by the Football Association (FA) to achieve Grade E for the Sevenside Football Club. The objective of this chart is therefore to identify and outline the main facts required for a future development programme and carry out those needed.

However, the full document can be consulted on  
<http://www.thefa.com/Leagues/NationalLeagueSystem/-/media/Files/PDF/Leagues/GradeD09.ashx/GradeD09.pdf>

CHAPTER	DESCRIPTION
1	-Spectators, standing or seated, in at least 3 sides of the playing ground.
1.3	-Minimum capacity of 1,200 people and potential to increase it to 2,000 in the future.
1.4	-Ground enclosed by a permanent boundary of sound construction and a minimum height of 1.83 metres.
1.5	-There must be a clubhouse on or adjacent to the ground and open on match days.
1.6	-There must be an adequate car parking outside the ground.
1.7	-There must be a permanent perimeter barrier of 1.1 metre height surrounding the pitch. It may be filled by advertising boards.
	-This barrier must be a minimum of 1.83 metres off the touchlines.
1.8	-Playing surface must be grass unless otherwise authorised by the respective Board of Directors or Management Committee.
	-The maximum slope allowable is 1:41.
	-When improvements are made, 1:41 slope will not be acceptable and it must meet the FA Performance Quality Standards.
1.9	-The playing area must be a minimum of 100 metres x 64 metres
1.10	-The trainers' boxes should be equidistant from each other and a minimum of 3 metres apart. Each box must accommodate 8 adults and have a minimum of 4 metre long.
	-Technical area must be marked out.
1.12	-Floodlights must have an average lux reading of 120 and no reading can be less than a quarter of the highest reading throughout the pitch. Readings should be made on a grid of 88 evenly spaced markings. Lux values must be tested every 2 years by an contractor which is in possession of the NICEIC
	-When improvements are planned, an average lux of 180 must be provided.
	-The certificate must be issued no more than six months prior to the application.
1.13	-There must be a public address system.
1.14	-There must be 2 spectator entrances through turnstiles via a bound surface of a minimum width of 1 metre.
1.15	-All exits must be clearly signed.
1.17	-Ball games must not be played on any adjoining pitches whilst a match is in progress.

2.1	-Covered accommodation should preferably be on 2 sides of the ground and a minimum of 300 of which 150 must be seated in not more than 2 stands, one of a minimum of 100 seats. Individual seats are preferred, although bench seating with individual spaces (min 500 mm) marked are allowed.
	-There must be a minimum of 24 seats for Directors/Committee and guests and a minimum of 12 seats for the visiting club.
	-Hard standing must be provided on all 4 sides of the ground.
	-Areas where spectators are not allowed to stand must be clearly marked with yellow hatched markings.
2.2	-There must be 2 seats with lighting and writing facilities for use by press.
2.3	-Terracing must be in sound condition and will not be accepted provided it is crumbling, has grass/weeds growing or loose concrete. Level surface within the ground should be hard standing. Flat and well maintained grassed areas are accepted only if the width between the hard standing and the boundary fence does not exceed 15 metres.
2.4	-Spectators must be provided with 2 urinals and 1 WC for male and 2 WCs for female, as well as 1 wash basin, warm air hand drier and/or paper towel dispenser and waste bins in each toilet, excluding those located in the clubhouse. Individual hand towels are not permitted.
2.5.1	-There must be a separate room available for the Directors/Committee and guests wherein refreshments shall be served. It must accommodate a minimum of 16 persons.
2.5.2	-Temporary or mobile refreshments facilities must be provided to spectators at the ground.
3.1	-Existing dressing rooms will be acceptable provided they are a minimum of 12 sqm each, excluding showers and toilets. New changing rooms must be a minimum of 18 sqm each, excluding showers and toilets, and contain a minimum of 4 showerheads, 1 wash basin and 1 WC. A table must be provided in each room.
3.2	-New march official's dressing rooms both for male and female should be a minimum of 6 sqm each, excluding showers and toilets, and contain 1 shower, 1 wash hand basin and 1 WC.
	-There must be an audible electronic warning device linked to the player's dressing room.
4	-A medical room must be provided in the vicinity of the dressing rooms and must contain a bed, cold and hot water as well as paper towels. Reusable paper towels are not permitted.
	-There must be a stretcher available for injured players.

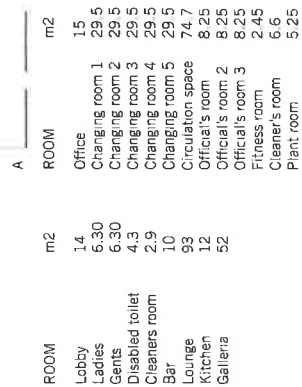


## Site scheme



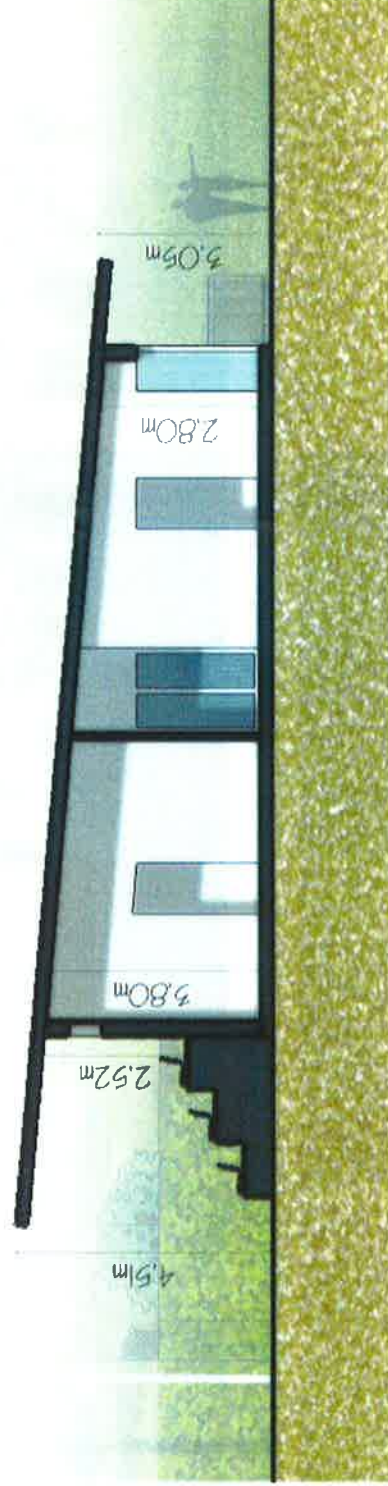
### KEY

1. Car park
2. Playground area
3. New Gearness pavilion
4. Terraced seating
5. Picnic area
6. Outdoor gym
7. New signage
8. Storage area
9. Natural stepping
10. Wayfinder sign
11. Notice/events board
12. Solid football field 100x60 m
13. Junior football field 100x60 m
14. Senior 3g-4g football field
15. New floodlights
16. New dug-outs
17. Existing skate park
18. Scout building
19. Beech hedging
20. Tree screening

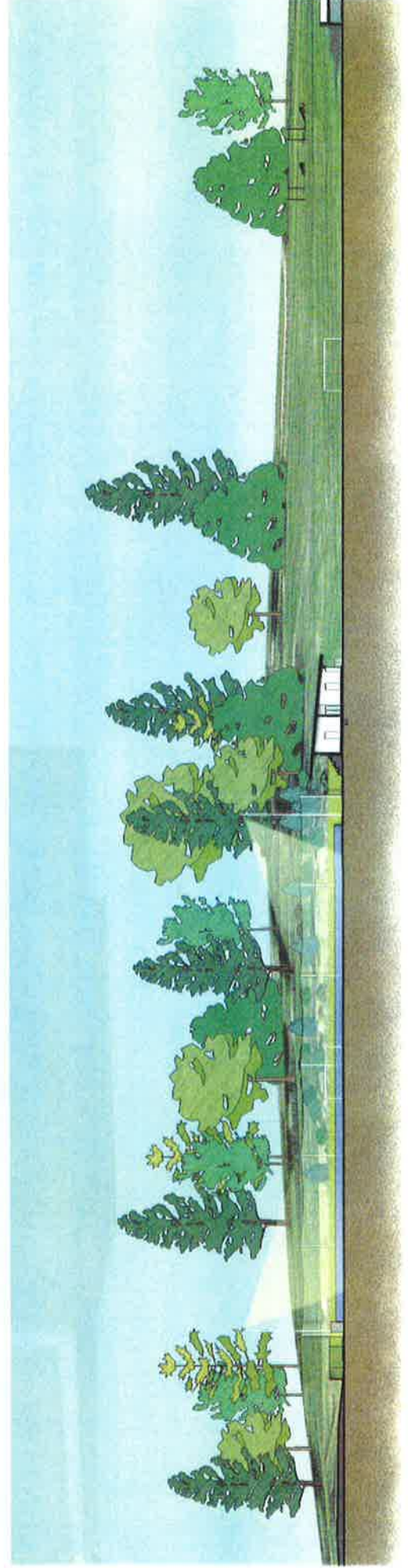




## Sections



LANDSCAPING SECTION



## Visuals



PERSPECTIVE FROM SEVENOAKS FOOTBALL PITCH



PERSPECTIVE CAR PARK



PERSPECTIVE FROM WEST



## Short-term funding objectives

### Awards for All England

- Funding size: Between £300 to £10,000.
- Aim: Developing community projects by improving health and revitalising the local environment to enable people to become more active citizens.
- Who can apply: A not-for-profit groups, such as community groups, parish or town councils, health bodies and schools.
- Criteria: Having a bank account that requires at least two unrelated people to sign cheques and withdrawal, the project must be complete within one year and the application must be sent three months before the project starts. Feasibility and landscaping projects costing more than £25,000 (included VAT) are not funded.
- Deadline: -

### The Phillips Fund

- Funding size: Up to £2,000 worth. The capital cost of equipment should not be a major part of the application.
- Aim: Protect, conserve and enhance rural landscapes.
- Who can apply: Voluntary and Community Groups via volunteers to deliver conservation and environmental projects in Kent.
- Criteria: Activities that might be included are: planting of native trees and hedging, regeneration of hedgerows or village ponds, creation of wildflower meadows or new native woodlands, restoration of local habitats.
- Deadline: -

### South East Water Community Chest Fund

- Funding size: Up to a maximum of £2,500.
- Aim: Projects that are water related or environmental or help the young, old or disadvantaged.
- Who can apply: Local communities, charities and not-for-profit organisations.

it organisations.

- Criteria: Projects based in the South East Water supply are of parts of Kent, Sussex, Surrey, Hampshire and Berkshire.
- Deadline: closed for 2013. From September 2014.

### The Sport England - Get Equipped

- Funding size: Between £300 to £10,000. Total project costs must not exceed £50,000.
- Aim: Enhance the equipment to provide sporting opportunities for disabled young people (aged 14+) and adults regularly playing sport.
- Who can apply: Not-for-profit organisations
- Criteria: Projects must be deliverable in a 12 month period, focused on sports recognised by Sport England and the start date must be at least 10 weeks after the application deadline.
- Deadline: 2nd December 2013

### The Sport England - Small Grants Programme

- Funding size: Between £300 to £10,000. The total cost of the project must not exceed £50,000.
- Aim: Get more people involved in playing sports.
- Who can apply: Not-for-profit organisations, sports clubs, voluntary organisations, local authorities, schools or governing bodies of sport. Not for organisations established to make profit.
- Criteria: Projects must be deliverable in a 12 month period, focused on sports recognised by Sport England and the start date must be at least 10 weeks after the application deadline.
- Deadline: -

### Community Builders Fund

- Funding size: Minimum investment of £250,000 and a maximum of £750,000. Community Builders is primarily a loan fund and investments will have a minimum 80% loan element. An interest rate of 5% on the loan will be charged.

- Aim: Invest in community enterprises to build their long term financial viability and increase their ability to deliver significant social impact in their communities.
- Who can apply: Organisations operating for the benefit of a defined neighbourhood.
- Criteria: Unique projects in their offering to local communities and help long-term regeneration. They must be innovative, enterprising and ambitious.
- Deadline: -

### Reaching Communities

- Funding size: From £10,000 to up to £100,000.
- Aim: Help people and communities most in need.
- Who can apply: Charities, voluntary and community groups, not-for-profit companies, community benefit society, town or parish council, statutory bodies, including schools.
- Criteria: Projects should complement or fill gaps in local strategies where appropriate and communities should be involved throughout the life of the project.
- Deadline: -

## Long-term funding objectives

### Football Foundation - Build the Game

- **Funding size:** Up to £100,000. Financial contributions from other funding organisations are also expected.
- **Aim:** Improvement on smaller-scale facilities, such as pitch works and refurbished changing areas for community benefit.
- **Who can apply:** Applicants must demonstrate a financial need for grant aid and contribute all of their own available money to the project.
- **Criteria:** All projects must demonstrate that can support the growth and retention of grassroots football. All applications must have security of tenure either by freehold or leasehold. All applicants must receive advice and support from their County Football Association before applying.
- **Deadline:** -

### The Sport England Inspired Facilities

- **Funding size:** Between £20,000 to £50,000 (up to £150,000 for statutory bodies)
- **Aim:** Renovation and modernisation of local sports facilities between 2011 and 2014, such as building modernisation, outdoor sports lighting, outdoor sports surfaces, community club buildings and sports equipment.
- **Who can apply:** clubs, local authorities, schools and parish councils.
- **Criteria:** The project will keep and attract more people to sport, can demonstrate that it is needed and wanted by the community
- **Deadline:** Round 5 is currently open and closes on 16 December. Next round will launch in Spring 2014.

### SE The Resilient Communities Fund (from BLF)

- **Funding size:** Between £10,000 to £500,000 for revenue projects and/or smaller capital projects up to £50,000.

### Comic Relief - Sport for Change Fund

- **Funding size:** Minimum £10,000. Generally between £20,000 and £40,000 per annum. Grants for a maximum of 3 years.
- **Aim:** Support communities and organisations that are using sport as a tool for change to address current social issues.
- **Who can apply:** Organisations, registered charities and not-for-profit organisations.
- **Criteria:** All projects must demonstrate that meet one or more of the following outcomes: young people lead less chaotic lives, they recover cope and thrive in the face of severe personal, family and social adversity, and they progress into employment, enterprise, training and education opportunities.
- **Deadline:** -

### Parks for People

- **Funding size:** Between £100,000 to £5,000,000
- **Aim:** Regenerate public parks of national or local heritage value.
- **Who can apply:** Not-for-profit organisations and partnerships led by not-for-profit organisations, such as local authorities, charities, public sector organisations, parish councils, social enterprises and community or voluntary groups.
- **Criteria:** Bring real improvements to local environments by making a lasting impact on the lives of local people and the places where they live.
- **Deadline:** Decisions are made twice a year: 31 August for a decision in December and 28 February for a decision in June.

- **Aim:** Provide funding for land and buildings projects costing more than £100,000 and involve people who will benefit from the project.
- **Who can apply:** Voluntary groups, charities, not-for-profit companies, community benefit societies and town or parish councils.
- **Criteria:** The project must achieve one or more of the following four outcomes: people having better chances in life, with better access to training, stronger communities, with more active citizens working together, improved rural and urban environments, healthier and more active people.
- **Deadline:** Up to 2015.

### Nesta, the Heritage Lottery Fund and the Big Lottery - Rethink UK's Parks

- **Funding size:** Between £50,001 to £100,000.
- **Aim:** Support innovative ideas for making the nation's public parks financially sustainable by testing new options for generating income and managing the park.
- **Who can apply:** Voluntary, community organisations and public sector.
- **Criteria:** The project has the potential to create a more financially sustainable way of managing parks, is likely to create positive societal and environmental outcomes and has a bigger impact in the future.
- **Deadline:** The application is a two-stage process. First, workshops held in January 2014 (those who cannot attend them may attend an online workshop on 16 January or 21 January). Shortlisted organisations will attend a practical innovation workshop in March 2014. The second stage will see shortlisted organisations in April 2014.









# Hollybush Residents Association

17 Knole Road, Sevenoaks TN13 3XH

Tel: 01732 461511 Email: [neil.crabtree@stasolutions.co.uk](mailto:neil.crabtree@stasolutions.co.uk)

26 November 2013

Linda Larter  
Chief Executive  
Sevenoaks Town Council Offices  
Bradbourne Vale Road  
Sevenoaks  
TN13 3QG



Dear Linda

## Sevenoaks Town Council Sports Strategy Working Party/Committee

The Hollybush Residents Association which represents approximately 400 households in the Hollybush area, has had the opportunity to review the Minutes of the STC Sports Strategy Meeting held on 1 October 2013.

After reviewing the proposals made by the sports clubs using the Hollybush Recreation Ground, we met the Hockey Club and Tennis Academy to discuss their plans.

The Hollybush Recreation Ground lies at the centre of the Hollybush Residents Association area and is probably the single most important area that we wish to maintain for the benefit and recreational pleasure of not only the members of our association, but also for the general public who value the park facilities very highly. We are naturally concerned that any proposed changes to the current status should not adversely impact the local community and its surroundings.

At this stage we have very severe reservations about the proposals that have been presented by some of the current organised sports users of the Hollybush Recreation Ground as follows:

### **1 The construction of a second all weather hockey pitch with Astroturf and Floodlights.**

- 1.1 The Hockey Club's proposed location for a second hockey pitch is on the grass area to the North of the Bowls Centre. This grass area provides free space for children to play. Children ride their bikes, fly kites, play ball games and amuse themselves in an unstructured way. It is an invaluable space for little ones who just want to play, and older ones who enjoy their own games without having to take part in organised sport. The proposal for a second all weather pitch would mean the loss of the major part of this space.
- 1.2 The Hollybush recreation ground provides one of the few open spaces in this part of Sevenoaks which the public can truly use as a recreational facility. It is used by thousands of people, from dawn to dusk one will observe the park being used as described above and also for dog walkers, sports training, football games and so forth.
- 1.3 The proposed location of the second hockey pitch conflicts with the much loved children's playground which would be lost, or alternatively need to be relocated which would result in the loss of further free grass space in the Recreation Ground.
- 1.4 The proposed location of the second hockey pitch would also require the relocation of 2 tennis courts on to the flat grass area resulting in the loss of even more free grass space.
- 1.5 The proposal for the hockey pitch and new tennis courts, will take over 55% of the current area, and put it behind wire fencing, providing a rump for the public to use.
- 1.6 A second all weather pitch would worsen the current intrusion of additional traffic, parking, noise and pollution from floodlights. The floodlights would be placed within 20 to 30 feet of residential properties which have already suffered light pollution from the existing all weather pitch floodlights.
- 1.7 The view from the Lodge to the West gives an open aspect to an area of outstanding natural beauty across the existing flat grass area to Knole Park. A second pitch would completely ruin this aspect.

- 1.8 The location proposed for the second pitch contains several memorial trees planted by the HRA. These are an important part of the local heritage which would be lost.

## **2 The Construction of an indoor tennis facility for 2 courts**

- 2.1 The Tennis Academy has proposed the possible construction of an indoor tennis facility located on the site of the disused outdoor bowling rink to the north of the indoor bowls centre. The mass of this very tall structure would be highly visible from the adjacent area of Outstanding Natural Beauty of Knole.

## **3 Expansion of the Indoor Bowls Club**

- 3.1 The partial raising of the Bowls Club roof to a height of 30ft to accommodate additional activities such as badminton would have a detrimental impact as described in 2.1.
- 3.2 The provision of a changing area and improved clubhouse facilities which the bowls club would share with hockey and Tennis players would result in a major increase in the number of people using the premises both for games and social activities. This in turn would result in an increase in traffic movement, parking requirements and noise.
- 3.3 The Indoor Bowls Club currently have a premises licence to serve alcohol to their members and bone fide guests. A club house catering for the needs of the Hockey Club would present a very different scenario. On a Friday and Saturday night, numbers in the region of 100 players who presently use the Vine Clubhouse, would be using the joint Bowls/Hockey Club facilities, resulting in noise, traffic and inconvenience to the surrounding houses and sheltered housing complex.
- 3.4 The construction of an indoor tennis facility and raising the height of the Bowls club would provide a warehouse industrial type outlook overlooking the park.

## **4 Alcohol licence for The Lodge Café**

- 4.1 The Hockey Club have indicated that they would like to serve alcohol from the Lodge Café. The HRA would be very opposed to this.

## **5 Parking.**


- 5.1 The present area for parking is heavily used by Club users, as well as people using the park to go walking and jogging and commuters. Any extra use would result in the parking spreading into the surrounding streets where there are already parking pressure.

## **6 STC Sports Strategy Working party**

The Hollybush Residents Association as one of the key organisations concerned with the welfare and preservation of the Hollybush Recreation ground, strongly wishes to be a member of this working party, so that we can represent the local residents and make a positive contribution to the strategy. We would be grateful therefore if you could copy us in on communications and also invite us to the next meeting which we understand will be in the New Year.

We would appreciate it if you could circulate this letter to all Town Councillors and members of the sports strategy working party.

Yours sincerely



Neil Crabtree  
Chairman  
Hollybush Residents Association

## Appendix J

**Notes of meeting held on 30<sup>th</sup> October 2014 at 7.00pm at Sevenoaks Community Centre to discuss a Sports Strategy for Sevenoaks**

<b>Present:</b>	Cllr Mrs M London	Sevenoaks Town Council
	Gill Chadbon	New Beacon School
	Mary Pearman	Sevenoaks Indoor Bowls Club
	Barry Lamb	Sevenoaks Indoor Bowls Club
	Gavin Burden	Sevenoaks Vine Cricket Club
	Ann Windsor	Barnies Day Nursery
	Cllr Elizabeth Purves	Sevenoaks District Council
	Jim Purves	Hollybush Residents Association
	Glenn Ball	Architect
	N Crabtree	Hollybush Residents Association
	J Kingston	MoJo Running
	S Campbell	Shonas Runners
	Alison Longhurst	Oak Martial Arts
	Darren Maddison	Sevenoaks Hockey Club
	Andy Nicholls	Sevenoaks Rugby Club
	Richard Surrey	Sevenoaks Suns Basket Ball
	Carlos Henry	Sevenoaks Suns Basket Ball
	Louis Parker	Knole Academy

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**Also Present:**

Linda Larter – Town Clerk  
Bonnie Tarling – Committee Clerk

**Apologies for Absence:**

Trevor Nicholson  
Sheree Cox  
Jane Parish  
Geoff Cox  
Brian Richardson  
John Heuerman  
Cllr Andrew Eyre  
Paul Lansdale  
Iain Pearson  
Alex Farmer  
Kay Thorne  
Cllr Simon Raikes  
Roger McKerlie  
Mike Paterson

	<b>Apologies for Absence</b>	<b>Actions of Meeting</b>
1	<p>Councillor Mrs M London chaired the meeting.</p> <p>Everyone present was asked to introduce themselves and state what organisation they represented.</p> <p>Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates.</p>	
2	<p><b>Notes of the Meeting held on 16<sup>th</sup> July 2014</b></p> <p>Report of last meeting was noted.</p> <p>N Crabtree requested that the document be more simplified. It was stated that the document was a working document and final appendix details would be added at a later date.</p>	<p>It was agreed to change 'consensus' to 'actions' within minutes.</p>
3	<p><b>Sevenoaks Sports Strategy – Review of Feasibility and Timetable proposals for discussion from page 21 onwards.</b></p> <p>The Progress and background information report attached to the agenda was considered.</p> <p><b>A. Greatness Recreation Ground</b></p> <p>It was noted that Sevenoaks Football Club and Sevenoaks Rugby Club had joined together to form a development group to discuss ways in which the two sports can share facilities and discuss new ideas.</p>	
	<p><b>B. The Vine</b></p> <p>It was noted that drawings for the Vine Pavilion disabled access were being prepared and would be available in approximately two weeks.</p>	<p>Once the drawings were completed a listed building application can be made.</p>
	<p><b>C. Knole Paddock</b></p> <p>Discussed as agenda item.</p>	
	<p><b>D. Hollybush Recreation Ground</b></p> <p>N Crabtree wanted it noted that the Hollybush Residents Association were strongly apposed to any development of the Indoor Bowls Club that would have an impact on the residents. The residents do not want the aesthetics of the building changed to have a 'warehouse' effect.</p>	

	<p><b>E. Community Centre</b></p> <p>Richard Surrey stated that Sevenoaks Suns Basket Ball Club have obtained funding to build a new facility and asked if it was possible to use some of the land at the Community Centre to build a basketball/netball court with spectator area for 200, changing rooms and meeting rooms. It was noted that the Basket Ball club currently pay high fees for hiring courts elsewhere.</p> <p>It was stated that the Community Centre would be redeveloped but would remain primarily a community centre accommodating some sports facilities.</p>	<p>Sevenoaks Suns Basketball to arrange a meeting with Sevenoaks Town Council to discuss.</p> <p>Town Clerk to provide Mr Surrey with contact details for KCC Cllr R Parry.</p>
	<p><b>F. Former Wilderness School site</b></p> <p>It was noted that work has now started on the site.</p> <p>N Crabtree stated that the Kent County Council had been in talks with the Indoor Cricket Club to discuss possible plans to incorporate them into the new building.</p>	
	<p><b>G. Sencio Leisure Centre</b></p> <p>No comments received.</p>	
	<p><b>H. Informal free access sports</b></p> <p>No comments received.</p>	
	<p><b>I. Traditional Sports Lessons</b></p> <p>No comments received.</p>	
	<p><b>J. Spectators</b></p> <p>No comments received.</p>	
	<p><b>K. School sites</b></p> <p>I. It was noted that the facilities at New Beacon School were well used with some facilities unable to be accommodated due to the demand. It was noted that the pitches available currently for Hockey were not full size. Building of a new Sports Hall will start in February 2015. It was noted that the school was currently looking to raise funds to develop the swimming pool area.</p> <p>II. N Crabtree posed the problem of increased traffic at New Beacon if new facilities were added to the site. It was stated that a traffic survey had been carried out for the New Beacon School.</p> <p>III. It was noted that indoor Archery could be accommodated at the New Beacon School.</p>	

IV.	It was noted by Sevenoaks Suns Basket Ball Club that due to hire of school facilities the cost per child to play each year is £1,000 and they currently have a waiting list due to such high demands. This is the reason the club wanted to invest in building a facility. The club currently provided a quarter of the English girls Basketball Team.	To consider the planning issues in the Neighbourhood Development Plan of providing full size sports provision to enable community sports provision.
V.	Although school facilities at the planning stage were stated to have community use, if they were not full size it restricted sports clubs from using them	
VI.	It was noted that the new fitness suite was now open at Knole Academy. It was also noted that the 3G pitch was not full size.	
<b>L. Partnerships with neighbouring of other authorities</b>		
No comments received.		
<b>M. New sports sites</b>		
Cllr Purves stated that the Cory Environmental site could be used as a sports facility in the future.		Agreed to add to the strategy.
<b>N. New sports sites</b>		
No comments received.		
<b>O. Environmental Park</b>		
No comments received		

### 3.1 To review responses of Neighbourhood Development Plan Questionnaire from 10% of households.

It was noted that the graphs distributed at the meeting were statistics only and further details would be made public once all the data had been analysed.

It was noted that once all the data had been analysed further in depth discussions would take place regarding the results and the impact they may have on the Sports Strategy. Further results from the Neighbourhood Development Plan Questionnaire can be seen at [www.stnp.co.uk](http://www.stnp.co.uk) (click on resources section).

### 3.2 To review information about school facilities (pages 18 & 19)

It was noted that the facilities at Knole Academy were being used by several sports clubs in Sevenoaks. Some facilities still had availability for bookings. It was noted that the Fitness Suite was now open and memberships was still available.

### **3.3 Update on Raleys Development**

Sevenoaks Town Council received ten tenders for the purchase of the Raleys Land. Currently legal negotiations are taking place with the preferred developer, it is hoped that these will be completed by the end of November 2014.

Once legal negotiations are completed a firmer timetable for the project will be available.

An update was received regarding the development of the site. It was noted that Barnies Day Nursery and Oaks Martial Arts are still seeking replacement venues.

N Crabtree suggested that the new Wilderness School site would be suitable for Barnies Day Nursery and suggested they have a meeting with the Kent County Council to discuss this.

### **3.4 Update on Sevenoaks Indoor Cricket School**

Active discussions continue with regard to the replacement facilities for the Indoor Cricket School for two options – combining the facility within the Indoor Bowls Club at Hollybush and within the new school at the Wildernessee site.

Glenn Ball has been commissioned to produce drawings and feasibility for the Indoor Cricket School being included within the Indoor Bowls Club and information relating to this was made available at the meeting.

It would be possible to accommodate the indoor cricket club into the current footprint of the indoor bowls club facility with minimal impact to the aesthetics of the building. The plan would involve the loss of two bowling lanes that would then be used by the Indoor Cricket Club. The size of the pitches would be the same as the current pitches at Raleys.

It was noted that the current and replacement facilities were both 'practice nets'. Gavin Burden stated that the current pitches at Raleys were not in his opinion adequate and would need to be bigger when placed in a new facility. It was suggested that the Town Council speak to Alex Farmer regarding the facilities needed for Indoor Cricket.

It was noted that further discussions need to take place between the Indoor Bowls Club and the Indoor Cricket Club regarding any development at the Hollybush site.

N Crabtree stated that if the Indoor Cricket Club was to be incorporated into the Wilderness Site then full size pitches would be possible.

Barry Lamb stated that the Indoor Bowls Club would want to pay a reduced rent to SDC if they lost any lanes due to the Indoor Cricket Club being incorporated into their facility. The Indoor Cricket Club would need to review its contribution to revenue costs.

### **3.5 Sevenoaks Rugby Football Club (SRFC)**

SRFC have carried out further research into the feasibility of the installation of a 3G pitch at Knole Paddock to facilitate Rugby and Football.

STC officers have reiterated previous concerns regarding loss of cricket facilities, green space, too close to pavilion, drainage issues.

These matters would need to be addressed before the proposal could be considered. It was agreed that discussions on this matter would continue.

### **4. Audit of disabled access facilities and access to sports.**

It was noted that there was no update at the present time, however a survey was being drawn up to be sent to sports clubs to research the disabled facilities provided by sports clubs.

The Cricket Club said that they would also be interested in knowing if there was a demand for any particular sport which was not currently accessible.

It was noted that the Indoor Cricket School could share facilities with Indoor Archery.

There being no further business the Chairman closed the meeting at 8:35pm.



## Appendix K

**Notes of meeting held on 13<sup>th</sup> January 2015 at 7.00pm at Sevenoaks Community Centre to discuss a Sports Strategy for Sevenoaks**

<b>Present:</b>	Cllr Mrs M London	Sevenoaks Town Council
	Gill Chadbon	New Beacon School
	Barry Lamb	Sevenoaks Indoor Bowls Club
	N Crabtree	Hollybush Residents Association
	S Campbell	Shonas Runners
	Alison Longhurst	Oak Martial Arts
	Darren Maddison	Sevenoaks Hockey Club
	Alex Farmer	Kent Cricket
	Alison Carroll	Lightning School of Gymnastics
	Kay Thorne	Plymouth Drive Resident
	Mary Boyle	Knole Academy
	Marcia Deighton	Knole Academy
	Cllr Merilyn Canet	Sevenoaks Town Council
	Adam Perry	Sencio
	Camilla Wimble	Tennis Academy
	John Heuerman	Tennis Academy
	Nigel Phillips	Sevenoaks Town Football
	Trevor Nicholson	Sevenoaks Rugby
	Mark Cheeseman	Sevenoaks District Cricket
	Cllr Richard Parry	Sevenoaks Town Council
	G Oatley	Sevenoaks Sports Council

[21]

**Also Present:**

Linda Larter – Town Clerk  
Bonnie Tarling – Committee Clerk

**Apologies for Absence:**

Gavan Burden  
Geoff Cox  
Cllr Robert Piper  
Sam Palmer  
Mojo Running

	<b>Apologies for Absence</b>	<b>Actions of Meeting</b>
1	<p>Councillor Andrew Eyre chaired the meeting.</p> <p>Everyone present was asked to introduce themselves and state what organisation they represented.</p> <p>Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates.</p>	
2	<p><b>Notes of the Meeting held on 30<sup>th</sup> October 2014</b></p> <p>Report of last meeting was noted.</p>	
3	<p><b>Sevenoaks Town Council – Community Investment Plan and matters relating to the Sports Strategy including:</b></p> <p><b>3.1 New Community Centre. Facilities for some sports.</b></p> <p><b>3.2 Replacement Raleys Gym provision – extend Sencio facilities</b></p> <p><b>3.3 Replacement Indoor Cricket facilities</b></p> <p><b>3.4 Multi Use Games Facility</b></p> <p><b>3.5 £1 million to support match funded sports strategy initiatives</b></p> <p>A brief update was given by the Town Clerk. Sites for the Multi Use Games Facility had not yet been agreed. It was noted that Raleys Gym would be incorporated into the Sencio upgrade. It was noted that the £1 million must be match funded.</p>	
4	<p><b>Sevenoaks Sports Strategy – Review of Feasibility and Timetable proposals for discussion from page 21 onwards.</b></p> <p><b>4.1 Update on Raleys Development</b></p> <p>It was noted that contracts for the sale of Raleys Gym development had been received today and would be signed shortly. It was noted that the last day of opening for Raleys would be 31<sup>st</sup> May 2015. A Deed of Modification was currently under review. The unilateral s.106 agreement was agreed and due to be signed shortly.</p> <p><b>4.2 Update on Sevenoaks Indoor Cricket School</b></p> <p>Options had been looked into regarding the replacement of the Indoor Cricket School. It was noted that the Wildernesse School Site was the preferred new location and meetings had taken place with plans in the final stages.</p> <p>It was noted that the hiring of the Cricket nets at Knole Academy were near capacity at the present time.</p> <p><b>4.3 Update on Sevenoaks Rugby Club</b></p> <p>An update was received from Trevor Nicholson regarding three main projects that were ongoing at the Rugby Club. Drainage to pitches is ongoing with a meeting taking place next week to discuss the timetable to enable a fair impact on cricket and rugby disruption to matches. Changes to providing an overflow area to the current parking area at Raleys would be completed by the end of February. A new spectator area development was underway to enable cover</p>	

	for spectators with an estimated finish time for the project of three weeks.	
4	<p><b>A. Greatness Recreation Ground</b></p> <p>An update was received from the Town Clerk. It was noted that discussion were ongoing between Sevenoaks Town Council and Sevenoaks Football club regarding changes to facilities. It was noted that the Football club had invested funds in order to further research plans for a new development. It was noted that Sevenoaks Town Council were awaiting the outcome of plans from the Football Club in order to move forward with the provision of public toilets, café and community facility</p>	Football Club to keep Sevenoaks Town Council updated
	<p><b>B. The Vine</b></p> <p>An update was received by the Town Clerk. It was noted that drawings for disabled access had been submitted to Sevenoaks District Council for pre planning advice but had been returned stating that the disabled access would need to be at the rear of the building and no changes to the of the front of the building. The plans are now back with the architects to redesign.</p> <p>It was noted that the Band Practice Room project would now be run by Sevenoaks Town Council with an estimated opening time of June 2015.</p> <p>The Hockey Club issues are still ongoing and it was noted that the Hockey Club had been in communication with Knole Academy regarding renting pitches. Further discussion with the new Wildernesse school site were needed to see if this would be a viable option.</p> <p>It was noted that the outdoor Cricket Nets at the Vine need replacing or refurbishment.</p>	Hockey Club to liaise with Knole Academy
	<p><b>C. Knole Paddock</b></p> <p>Information previously discussed.</p>	
	<p><b>D. Hollybush Recreation Ground</b></p> <p>John Heuerman from the Tennis Academy stated that there is an area on the site that could be used as Tennis Courts but lighting would be an issue to the residents of the area. It was noted that the café building needs updating with better access to toilets.</p> <p>It was noted that Knole Academy has facilities for Tennis and Netball with a MUGA and lighting.</p> <p>Mr Crabtree stated that the Hollybush Residents did not want a MUGA at the Hollybush area and if the upper bowls pitch were to be made into Tennis Courts they would need to be excavated down to ground level. The residents would prefer the area to be used as a children's play area.</p>	

	<p>Barry Lamb stated that the Indoor Bowls Club would prefer the Indoor Cricket to be housed at Wildernesse school site as the Bowls Club would be affected if building work was to take place. It was noted that the building housing the Indoor Bowls Club is very expensive to run and funding had been applied for through Sport England to help with the installation of a new heating system. It was noted that 2/3 of members to the club are of retirement age. The club was looking at ways of encouraging new members.</p> <p>It was stated that the adjacent Walthamstow Hall School would be having building extension work starting shortly but this would not be publically available.</p>	
	<p><b>E. Community Centre</b></p> <p>An update was given by the Town Clerk. The new community centre would have potential to house some sports at the site.</p>	
	<p><b>F. Former Wildernesse School Site</b></p> <p>An update was given by the Chairman stating that two new schools would be built on the site. Discussions for sport facilities are ongoing.</p>	
	<p><b>G. Sencio Leisure Centre</b></p> <p>An update was received from the Town Clerk stating that negotiations are ongoing regarding upgrades to the Sencio Centre.</p> <p>Disabled Basketball facilities could be provided in the new build on Wildernesse site.</p> <p>It was noted that Knole Academy has facilities for Junior Basketball with hoops that can be lowered which might be suitable for disabled basketball.</p> <p>An update was received from Adam Perry regarding new developments at Sencio. It was noted that currently Sencio only offer introduction session for gymnastics. Adam Perry stated that he had some concerns regarding pathways for sports due to so many different sites for each sport.</p> <p>It was stated by the Town Clerk that the Sports Strategy document will be used as a planning document to help all sports in conjunction with the Neighbourhood Plan.</p> <p>Trevor Nicholson stated that he felt that in 2-3 years time the Sports Strategy would need a facilitating body to move certain projects forward.</p>	
	<p><b>H. Informal free access to sports</b></p> <p>It was noted that more running tracks and jogging facilities were needed in the area with access to parking and toilets.</p>	
	<p><b>I. Traditional school sports lessons</b></p> <p>It was stated that it was hoped schools would look to local clubs when booking lessons to utilise skills in the local area. It was noted that funding for primary schools is available from Government but must be applied for as soon as possible.</p>	

	<b>J. Spectators</b> Spectator facilities adjacent to the Rugby Club currently being provided.	
	<b>K. School Sites</b> An update was received regarding the new sports hall at New Beacon. Plans have been submitted and outstanding issues are ongoing.  It was noted that Knole Academy has spaces available on some facilities and are currently running offers for combined sport sessions.	Schools to provide details of current facilities and days available to hire.
	<b>L. Partnerships with Neighbouring and or other authorities</b> It was requested that the Tarmac development site be placed on the next Agenda	Place item on next agenda
	<b>M. New sports sites</b> No comments received.	
	<b>N. New Sports Sites</b> No comments received	
	<b>O. Access for disabled and vulnerable people</b> A questionnaire had been emailed to all members and it was requested that this be completed by the end of January 2015	Questionnaire to be redistributed as a reminder

With no further business to discuss the Chairman closed the meeting at 8:40pm



## Appendix L

**Notes of meeting held on 28<sup>th</sup> April 2015 at 7.00pm at Sevenoaks Community Centre to discuss a Sports Strategy for Sevenoaks**

<b>Present:</b>	Cllr Andrew Eyre (Chairman)	Sevenoaks Town Council
	Cllr Pam Walshe	Sevenoaks Town Council
	Jim Knight	Sevenoaks Athletics
	Alan Duffy	Sevenoaks Primary School
	Steve Seagrove	Riverhead Angels
	Cllr Roger Walshe	Sevenoaks District Council
	Paul Lansdale	Sevenoaks Football Club
	Jason Crow	Better Body Group
	Gill Chadbon	New Beacon School
	Elizabeth Purves	Sevenoaks District Council
	Jim Purves	Hollybush Residents Association
	N Crabtree	Hollybush Residents Association
	S Campbell	Shonas Runners
	Alison Longhurst	Oak Martial Arts
	Darren Maddison	Sevenoaks Hockey Club
	James Emmitt	Sevenoaks School
	Marcia Deighton	Knole Academy
	Cllr Marilyn Canet	Sevenoaks Town Council
	Adam Perry	Sencio
	Trevor Nicholson	Sevenoaks Rugby
	Edward Oatley	Sevenoaks Sports Council

[21]

**Also Present:**

Linda Larter – Town Clerk  
Bonnie Tarling – Committee Clerk

**Apologies for Absence:**

Alison Carroll

John Heuerman

Helen Whitaker (email comments received)

I was a user at Raleys Gym for a number of years, providing two Pilates classes per week. Raleys was a good venue as it had mirrors. Pilates is best taught using mirrors so that participants are able to see and correct their movement during the class. I have moved to another Council site, the Sevenoaks Community Centre, and there are no mirrors. The class continues, but I would like it minuted that in the new Community Centre that is to be built, mirrors need to be incorporated into the design for users such as me, and any other movement instructors, who use mirrors, e.g. dance, yoga and so on.

Gavan Burden  
 Brian Richardson  
 Hayley Brooks

	<b>Apologies for Absence</b>	<b>Actions of Meeting</b>
1	<p>Councillor Andrew Eyre chaired the meeting.</p> <p>Everyone present was asked to introduce themselves and state what organisation they represented.</p> <p>Each person was invited to enter the name and email details on the attendance list to ensure they received the report of the meeting and future updates.</p> <p>The Chairman stated that the aim was to complete the Sport Strategy Working document at the next meeting and integrate into the Neighbourhood Plan. A full copy of the document with appendices would be circulated prior to the next meeting. The Final meeting of the Sport Strategy Group would take place in July 2015.</p>	
2	<p><b>Notes of the Meeting held on 13<sup>th</sup> January 2015</b></p> <p>Report of last meeting was noted.</p>	
3	<p><b>A. Greatness Recreation Ground</b></p> <p>An update was received from Sevenoaks Football Club regarding their current improvement project at Greatness Recreation Ground.</p> <ul style="list-style-type: none"> <li>I. Disabled stand for wheelchair spectators being installed.</li> <li>II. Turnstile and new meeting room being installed.</li> <li>III. There would be a pre-planning meeting on 30<sup>th</sup> April to discuss the new 3G pitch and new pavilion projects which included a café, meeting room and public access toilets.</li> </ul> <p>It was noted that Riverhead Angels Football Club was at full capacity and needed new pitches to accommodate demand.</p>	
	<p><b>B. The Vine</b></p> <p>An update was received from the Town Clerk regarding the Vine Café project. The project was ongoing and opening was planned for August 2015.</p> <p>Drawings for disabled access to the Vine Pavilion would be ready shortly to submit for planning permission and for grant application.</p> <p>There was no update regarding Hockey provision at the present time.</p> <p>There had been issue with the Environmental Health Department regarding the public toilets and staff toilet for cafe. Drawings for the project are yet to be finalised.</p> <p>It was noted that Sevenoaks Cricket Club requested that the practice nets be taken down. Costing for this would be sought by Sevenoaks Town Council.</p>	



	<p><b>C. Knole Paddock</b></p> <p>An update was received by Sevenoaks Rugby Club. The new spectator area was now open and pitch drainage work would be starting in August. The over flow car park was now complete with seeding being done by Sevenoaks Town Council. The proposal for a new 3G pitch was still on going and research was being sought regarding the demand for a 3G pitch in the area. The results would be brought to the next meeting.</p> <p>It was noted that Raleys Gym would close on 31.5.2015</p>	
	<p><b>D. Hollybush Recreation Ground</b></p> <p>It was noted that the Town Council was no longer pursuing the idea of moving the Indoor Cricket Club into the Indoor Bowls facility at Hollybush.</p> <p>It was noted that a Sevenoaks District Council strategy for area users was underway starting with discussing car parking.</p>	
	<p><b>E. Community Centre</b></p> <p>An update was received from the Town Clerk. A RIBA competition had taken place with 5 architects now chosen to display their projects to the public on 15<sup>th</sup> (2-8pm) &amp; 16<sup>th</sup> (10-1pm) May at the Community Centre. After public consultation one architect would be chosen.</p> <p>The retention of the current outdoor multi use games area was uncertain at this point and would depend on the final drawings for the whole project.</p>	
	<p><b>F. Former Wildernesse School Site</b></p> <p>It was noted that this project was currently on hold until after the elections.</p>	
	<p><b>G. Sencio Leisure Centre</b></p> <p>A verbal update was received by Sencio Leisure Centre.</p>	
	<p><b>H. Informal free access to sports</b></p> <p>It was noted that more running tracks and jogging facilities were needed in the area with access to parking and toilets and alongside footpaths.</p> <p>It was noted that outdoor gym equipment at the Environmental Park would be welcomed by Running and Athletic Clubs.</p>	
	<p><b>I. Traditional school sports lessons</b></p> <p>It was noted that Rugby lessons were being introduced in most schools. It was stated that most school sports are done in house with specialist coaches being brought in to teach higher level sport.</p>	
	<p><b>J. Spectators</b></p> <p>Spectator facilities adjacent to the Rugby Club had now been completed. Spectator facilities for Football at Greatness was on going.</p>	
	<p><b>K. School Sites</b></p> <p>Sevenoaks School – An update was received from Sevenoaks School. Facilities are mainly for school children with some facilities being used by outside clubs. The school was aiming to increase bursaries</p>	

	<p>and community use of facilities. An aspiration was for a 3G pitch and floodlights.</p> <p>Knole Academy – An update was received from Knole Academy. Sport facilities are open for community use with a Gym and Dance Studio available for membership</p> <p>New Beacon – An update was received from New Beacon. It was stated that sports facilities were available to local clubs for hire. Planning permission had been granted for a new school hall. It was felt that there was a need for further swimming facilities in the area.</p> <p>Sevenoaks Primary School – An update was received from Sevenoaks Primary School. New building plans were underway with some funding from the Government. The school would need to raise £500,000 to fund part of the project. The aspiration was for the new building to be for community and school use.</p>	
	<p><b>L. Partnerships with Neighbouring and or other authorities</b></p> <p>It was requested that the Tarmac development be invited to provide a presentation at the next meeting alongside a 5 minute presentation from the Senior Action Forum.</p>	
	<p><b>M. New sports sites</b></p> <p>No comments received.</p>	
	<p><b>N. New Sports Sites</b></p> <p>No comments received</p>	
4	<p><b>O. Access for disabled and vulnerable people</b></p> <p>A questionnaire had been emailed to all members and it was requested that this be re-sent and completed by June 2015.</p>	

With no further business to discuss the Chairman closed the meeting at 8:30pm

## Sports Strategy Disabled Audit

### Organisations

Sevenoaks Bowls Club  
 Test  
 Up and Running/ Shona's Runners  
 Oaks Blokes  
 Sevenoaks Vine CC  
 The Tennis Academy  
 New Beacon Facilities (school)  
 Sevenoaks Town Juniors FC  
 7Oaks Triathlon Club  
 Action Forum  
 Sencio Community Leisure  
 Riverhead Angels FC  
 Sevenoaks Powerchair Football Club  
 Kent Cricket – Sevenoaks District  
 Sevenoaks Lawn Tennis Club  
 Sevenoaks Rugby

### Sports Provided

Lawn Bowls  
 Test  
 Running and Fitness  
 Distance running  
 Cricket  
 Tennis  
 Provide facilities  
 Football  
 Swim, bike, run  
 Older People Sports  
 Fitness suite, Dance studio etc  
 Football  
 Wheelchair football  
 Cricket football  
 Lawn tennis  
 Rugby

#### 1. Is your sport covered by a National Governing Body?

Yes	15	88.2%
No	2	11.8%

No



Yes



0 5 10 15

#### 2. Are you accredited to this Governing Body?

Yes	14	82.4%
No	3	17.6%

No



Yes



0 5 10 15

#### 3. Does your Governing Body set down requirements for disabled access to your sport(s)?

Yes	12	70.6%
No	5	29.4%

No



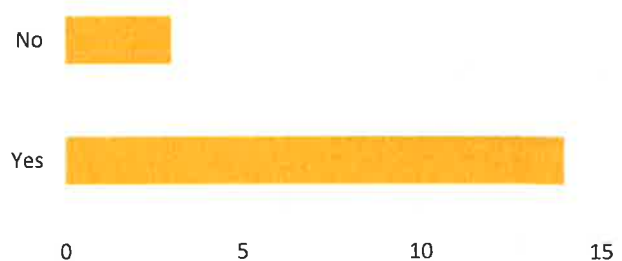
Yes



0 5 10 15

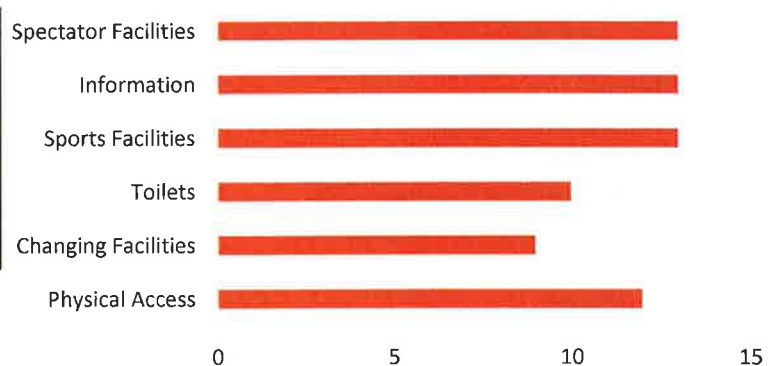
#### 4. Do you meet the requirements?

Yes	14	82.4%
No	3	17.6%



#### 5. Are your sports facilities accessible to all?

Physical Access	12	70.6%
Changing Facilities	9	52.9%
Toilets	10	58.8%
Sports Facilities	13	76.5%
Information	13	76.5%
Spectator Facilities	13	76.5%

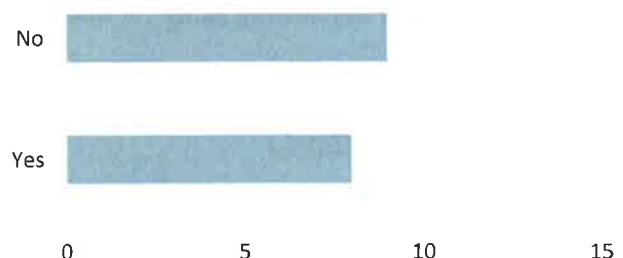


#### 6. If not what would you need to meet the requirements

- We have a portaloos for evening and weekend hire of astro, not suitable for wheelchair users
- A massive amount of money to rebuild many of the facilities
- Need to work with council who own our pitches
- We do not currently have our own training facility and have to rent one
- Don't have physical premises so n/a
- All pitches are accessible, changing and toilet facilities not so. Knock down your Grade 2 listed pavilion and start again with disabled access to facilities in mind
- We are looking to improve spectator facilities with the development of the Hollybush Café to include better/ in changing and toilet facilities. Increase the inside floor space for spectator and customers within the Hollybush Café. To develop the vacant upper bowls green into an indoor/ outdoor tennis courts but we would consider a MUGA
- More information
- Considerable capital expenditure

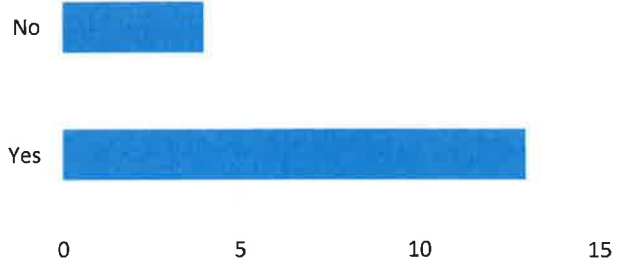
#### 7. Do you make your sports available at different times to provide disabled access?

Yes	8	47.1%
No	9	52.9%



**8. Do you have facilities and or capacity to enable persons with learning difficulties to access your sport?**

Yes	13	76.5%
No	4	23.5%





# 17 responses

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## Summary

[Image]

### Introduction

#### Name of Organisation

Sevenoaks Bowls Club  
Test  
Up and Running/Shona's Runners  
Oaks Blokes  
Sevenoaks Vine CC  
The Tennis Academy  
sevenoaks Town juniors fc  
New Beacon Facilities (school)  
7Oaks Triathlon Club  
Action Forum  
Sencio community Leisure  
Riverhead Angels FC  
Sevenoaks Powerchair Football Club  
Kent Cricket - Sevenoaks District  
Sevenoaks Lawn Tennis Club  
Sevenoaks Rugby

#### Types of Sports provided

cricket primarily  
Test  
Wheelchair Football  
Tennis  
Cricket

Swim, bike run

Inclusive Fitness fitness suite; Dance Studio with disabled access; Sevenoaks Leisure Centre has a Changing Places facility allowing users with high dependency needs proper changing/toilet facilities

Lawn Bowls

Rugby

Football

We provide facilities for sports clubs

older people sports

Running and Fitness

distance running

football

### Is your sport covered by a national Governing Body?



Yes	15	88.2%
No	2	11.8%

### Are you accredited to this Governing Body?



Yes	14	82.4%
No	3	17.6%

### Does your Governing Body set down requirements for disabled access to your sport (s)?





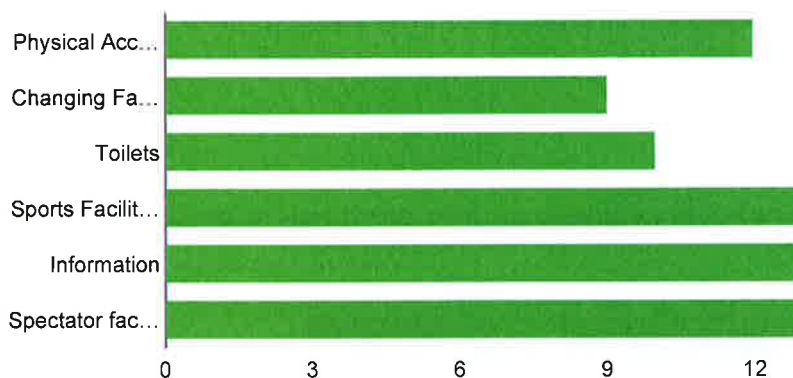
Yes **12** 70.6%  
No **5** 29.4%

### Do you meet the requirements?



Yes **14** 82.4%  
No **3** 17.6%

### Are your sports facilities accessible to all?



Physical Access	<b>12</b>	70.6%
Changing Facilities	<b>9</b>	52.9%
Toilets	<b>10</b>	58.8%
Sports Facilities	<b>13</b>	76.5%
Information	<b>13</b>	76.5%
Spectator facilities	<b>13</b>	76.5%

### If not what would you need to meet the requirements?

We have a portaloo for evening and weekend hire of astro, not suitable for wheelchair users

A massive amount of money to rebuild many of the facilities

Need to work with council who own our pitches

Nothing

NA

we do not currently have our own training facility and have to rent one

None

don't have physical premises so n/a

Upgrade of facilities at Wildernesse

n/a

All pitches are accessible, changing ad toilet facilities not so. Knock down your gdare II listed pavilion and start again with disabled access to facilities in mind

We are looking to improve spectator facilities with the development of the Hollybush Cafe to include better/in changing and toilet facilities. Increase the inside floor space for spectator and customers within the Hollybush Cafe. To develop the vacant upper bowls green into an indoor / outdoor tennis courts but we would consider a MUGA.

none

more information

Answer to above is no to all.... but this questionnaire has not allowed me to put down anything of relevance to the subject area particularly with yes and know answer. I what is my disabled access to spot policy, what support to I offer to disabled athletes on so on

considerable capital expenditure

### Do you make your sports available at different times to provide disabled access?



Yes 8 47.1%  
No 9 52.9%

### Do you have facilities and or capacity to enable persons with learning disabilities to access your sport?



Yes 13 76.5%  
No 4 23.5%