

Sevenoaks Town Council

Minutes of the Town Council Meeting held on 1st March 2021

Available to view on YouTube, following the Finance & General Purposes Committee:
[Finance & General Purpose Committee 01/03/21 - YouTube](#)

Meeting Commenced: 8.03 p.m.

Meeting Concluded: 8.08 p.m.

Cllr Keith Bonin	Present	Cllr Nicholas Busvine, Mayor	Present
Cllr Sue Camp	Present	Cllr Dr Marilyn Canet, Dep Mayor	Present
Cllr Tony Clayton	Present	Cllr Andrew Eyre	Present
Cllr Victoria Granville-Baxter	Present	Cllr Roderick Hogarth	Present
Cllr Lise Michaelides	Present	Cllr Tom Morris Brown	Present
Cllr Rachel Parry	Present	Cllr Richard Parry	Present
Cllr Robert Piper	Present	Cllr Simon Raikes	Present
Cllr Claire Shea	Present	Cllr Edward Waite	Apologies

In Attendance: Town Clerk, Responsible Finance Officer and Senior Committee Clerk

- 468. Apologies for Absence:** as shown above.
- 469. Requests for Dispensations:** none received.
- 470. Declarations of Interest:** none received.
- 471. Minutes of the Town Council Meeting held on 18th January 2021**
RESOLVED: to accept and sign the Minutes as a true record of the meeting.
- 472. Minutes of the Planning Committee Meetings held on 11th January, 25th January, 8th February and 10th February 2021**
RESOLVED: to accept and sign the Minutes as true records of the meetings.
- 473. Minutes of the Finance & General Purposes Committee held on 18th January 2021**
RESOLVED: to accept and sign the Minutes as a true record of the meeting.
- 474. Minutes of the Personnel Committee held on 1st February 2021**
RESOLVED: to accept and sign the Minutes as a true record of the meeting.
- 475. Minutes of the Community Infrastructure Committee held on 1st February 2021**
RESOLVED: to accept and sign the Minutes as a true record of the meeting.
- 476. Minutes of the Open Spaces & Leisure Committee held on 15th February 2021**
RESOLVED: to accept and sign the Minutes as a true record of the meeting.

477. Meeting Schedule 2021/2022

The Council received the proposed schedule of meetings for 2021/22. It was noted that the Annual Council meeting would now take place on Tuesday 4th May 2021 and the Planning Committee on Monday 10th May 2021.

RESOLVED: That the schedule of Meetings 2021/22 (Attached as **Appendix A**) be adopted.

478. Press Release: None

There being no further business the Mayor closed the meeting.

Signed

Mayor

Dated

Meeting Schedule 2021-2022 (Approved STC 01.03.21)

MAY 2021		
Tues 4	Annual Council Meeting	
Thu 13	Stag Trustees	
Mon 10	Planning	
Mon 17	Planning	
Weds 19	Youth Council	Youth Services
Mon 24	No meeting	
Mon 31	May Bank Holiday - Whitsun	
JUNE 2021		
Tues 01	Planning	
Mon 07	Finance & General Purposes	Town Council
Mon 14	Planning	
Wed 16	Sevenoaks Town Team	
Mon 21	CIC	
Mon 28	Planning	
Wed 30	Youth Council	Youth Services
JULY 2021		
Mon 05	Open Spaces & Leisure	
Wed 07	Stag Trustees	
Mon 12	Planning	
Mon 19	No meeting	
Mon 26	Planning	
AUGUST 2021		
Mon 02	Finance & General Purposes	Town Council
Mon 09	Planning	
Mon 16	Community Infrastructure	
Wed 18	Sevenoaks Town Team	
Mon 23	Planning	
Mon 30	Bank Holiday	
SEPTEMBER 2021		
Mon 06	Planning	
Wed 08	Youth Council	Youth Services
Mon 13	Finance & General Purposes (Grants)	Town Council
Mon 20	Planning	
Tues 21	Stag Trustees AGM & Ordinary Meeting	
Mon 27	Open Spaces & Leisure	
OCTOBER 2021		
Mon 04	Planning	
Wed 06	Sevenoaks Town Team - AGM	
Mon 11	Community Infrastructure	
Mon 18	Planning	
Mon 25	Personnel	
NOVEMBER 2021		
Mon 01	Planning	
Wed 03	Youth Council	Youth Services
Mon 08	Open Spaces & Leisure	
Mon 15	Planning	
Mon 22	Finance & General Purposes (Estimates)	Town Council
Mon 29	Planning	

Appendix A

DECEMBER 2021		
Mon 06	Town Council (Christmas)	
Tues 07	Stag Trustees	
Mon 13	Planning	
Wed 15	Sevenoaks Town Team	
Mon 20	Planning	
Mon 27	STC Offices Closed	
JANUARY 2022		
Mon 03	No Meeting	
Mon 10	Planning	
Wed 12	Youth Council	Youth Services
Mon 17	Finance & General Purposes (Precept)	Town Council
Mon 24	Planning	
Mon 31	Community Infrastructure	
FEBRUARY 2022		
Mon 07	Planning	
Tues 10	Stag Trustees	
Mon 14	Open Spaces & Leisure	
Mon 21	Planning	
Wed 23	Sevenoaks Town Team	
Mon 28	Finance & General Purposes	Town Council
MARCH 2022		
Mon 07	Planning	
Mon 14	Annual Town Meeting - B&B Cntr	
Mon 21	Planning	
Wed 23	Youth Council	Youth Services
Mon 28	Personnel	
APRIL 2022		
Mon 04	Planning	
Wed 06	Sevenoaks Town Team	
Mon 11	Finance & General Purposes	Town Council
Tues 12	Stag Trustees	
Fri 15	Bank Holiday – Good Friday	
Mon 18	Bank Holiday – Easter Monday	
Tues 19	Planning	
Mon 25	No meeting	
MAY 2022		
Mon 02	Bank Holiday – May Day	
Tues 03	Planning	
Mon 09	Annual Council Meeting	
Mon 16	Planning	
Wed 18	Youth Council	Youth Services
Mon 23	No meeting	
Mon 30	Planning	
JUNE 2022		
Thu 02	Bank Holiday (moved from 30 May)	
Fri 03	Bank Holiday – Queen’s Jubilee	

Town Council Meetings commence at conclusion of F&GP
Sevenoaks Town Team commences at 6.30pm
Youth Council commences at 6pm
All other meetings commence at 7pm