

**Sevenoaks Town Council**  
**Minutes of the Town Council Meeting held on 2<sup>nd</sup> August 2021**  
**At Bat & Ball Centre, Crampton's Road, Sevenoaks**

Livestreamed on YouTube

**Meeting Commenced:** 8.08 p.m.

**Meeting Concluded:** 8.30 p.m.

Cllr Keith Bonin	Present		Cllr Nicholas Busvine	Present
Cllr Sue Camp	Apologies		Cllr Dr Marilyn Canet, <b>Mayor</b>	Present
Cllr Tony Clayton	Remote Attendance*		Cllr Andrew Eyre	Present
Cllr Victoria Granville-Baxter	Apologies		Cllr Roderick Hogarth	Present
Cllr Lise Michaelides	Apologies		Cllr Tom Morris Brown	Apologies
Cllr Rachel Parry, <b>Deputy Mayor</b>	Present		Cllr Richard Parry	Present
Cllr Robert Piper	Apologies		Cllr Simon Raikes	Present
Cllr Claire Shea	Apologies		Cllr Edward Waite	Remote Attendance*

\*Members attending via Zoom took part in discussion but were not permitted to vote on matters under consideration, legally they do not constitute as being “present” at the meeting.

**In Attendance:** Town Clerk, Responsible Finance Officer, Social Media & Events Officer, KCC Cllr Streatfield

**Representations received from Members of the Public:** None

*Prior to the beginning of the meeting the Mayor read a letter from Mrs Merrill London congratulating the Town Council on the Bat & Ball Centre and thanking Councillors for naming a room after the late Freeman John London.*

**199. Apologies for Absence** as shown above.

**200. Requests for Dispensations:** none received.

**201. Declarations of Interest:** none received.

**202. Minutes of the Town Council Meetings held on 12<sup>th</sup> April, 4<sup>th</sup> May and 21<sup>st</sup> June 2021**

**RESOLVED:** to accept and sign the Minutes of the following meetings as true records:

- Town Council Meeting 12<sup>th</sup> April 2021
- Annual Town Council meeting 4<sup>th</sup> May 2021
- Town Council meeting 21<sup>st</sup> June 2021

### **203. Minutes of Committees**

Prior to 6<sup>th</sup> May 2021, Town Council matters were dealt with by means of virtual meetings, in line with regulations.

During the interim period between the ending of the regulations permitting local authorities to hold virtual meetings (6<sup>th</sup> May 2021) and the removal of all public health restrictions (19<sup>th</sup> July 2021), Town Council matters were variously dealt with either in socially distanced face-to-face meetings or under emergency measures (*Minute 60, Annual Council Meeting 04.05.2021 refers*) including by means of "Working Parties".

Council was asked to **consider and formally adopt** the Minutes of Committees and Working Parties as follows:

#### **203.1 Planning Committee**

**RESOLVED:**

- 1) To receive and formally adopt the minutes of the virtual meetings held by Zoom on 6<sup>th</sup> April and 26<sup>th</sup> April 2021 as true records; and
- 2) To receive and formally adopt the Notes of the Working Parties held on the following dates as true records of the meetings:  
10<sup>th</sup> May, 17<sup>th</sup> May, 1<sup>st</sup> June, 14<sup>th</sup> June, 28<sup>th</sup> June and 12<sup>th</sup> July 2021

#### **203.2 Finance and General Purposes Committee**

**RESOLVED:**

- 1) To receive and formally adopt the minutes of the virtual meeting held by Zoom on 12<sup>th</sup> April 2021 as a true record; and
- 2) To receive and formally adopt the Notes of the Working Party held on 7<sup>th</sup> June 2021 as a true record of the meeting.

#### **203.3. Community Infrastructure Committee**

**RESOLVED:**

To receive and formally adopt the minutes of the face-to-face meeting held on 21<sup>st</sup> June 2021 as a true record.

#### **203.4 Youth Services Committee**

**RESOLVED:**

To receive and formally adopt the Notes of the Working Party held on 30<sup>th</sup> June 2021 as a true record of the meeting.

#### **203.5 Open Spaces and Leisure Committee**

**RESOLVED:**

To receive and formally adopt the Notes of the Working Party held on 5<sup>th</sup> July 2021 as a true record of the meeting.

**204. Review of Sevenoaks Town Council's Standing Orders**

**RESOLVED:** That notice was formally given of the Town Council's intention to review and adopt updated Standing Orders at the next meeting of the Town Council, to be held on Monday 13<sup>th</sup> September 2021.

**205. Mayors Engagements**

The Council noted the functions attended by the Mayor or her representative during May, June and July 2021 and the forthcoming Civic Events being planned by the Mayor during 2021/2022.

**RESOLVED:** To note and accept the reports relating to Mayoral activities.

**206. Press Release: None.**

There being no further business the Mayor closed the meeting.

Signed .....

Mayor

Dated .....