

Sevenoaks Town Council
Minutes of Finance & General Purposes Committee held on 22nd November 2021
Held via Zoom
Livestreamed on YouTube <https://youtu.be/jrYr7Uhr4W8>

Meeting commenced: 7.00pm

Meeting Concluded: 7.55pm

Present:

Cllr Tony Clayton, Chairman	Present	Cllr Victoria Granville-Baxter	Present
Cllr Keith Bonin, Vice-Chairman	Present	Cllr Roderick Hogarth	Apologies
Cllr Sue Camp (from 19.04)	Present	Cllr Tom Morris Brown	Apologies
Cllr Andrew Eyre (from 19.03)	Present	Cllr Simon Raikes	Present

Substitute		For
Cllr Merilyn Canet	Present	Cllr Edward Waite
Cllr Richard Parry	Present	Cllr Robert Piper

In attendance: Cllr Shea, Cllr Michaelides, Town Clerk via Zoom, Responsible Financial Officer, OSL Committee Clerk.

Representations received from Members of the Public: None**373. Apologies for Absence**

As noted above.

374. Dispensations

There were no requests for dispensations.

375. Declaration of Interests

Declarations of Interests were declared by the following Councillors in respect of the items shown:

- Cllr Raikes declared a pecuniary interest in respect of the Street Lighting Update (Agenda Item 10) which was submitted for noting only.

376. Minutes of the Finance & General Purposes Committee on 13th September 2021

RESOLVED: To receive and sign the Minutes of the Finance and General Purposes Committee held on 13th September 2021 as a true record.

377. Finance Reports**377.1 Management Accounts 1st to 31st August; 1st to 30th September; and 1st to 31st October 2021**

The Committee received and noted, for the periods 1st to 31th August; 1st to 30th September; and 1st to 31st October 2021, the Finance Officer's Report with Variance

Analysis, Income and Expenditure, Working Capital Summary and Statement of Fund Balances, together with the:

- Suppliers Accounts:
 - 1st to 31st August 2021, Balance £44,485.82
 - 1st to 30th September 2021, Balance £64,456.18
 - 1st to 31st October 2021, Balance £77,257.29
- Payroll Accounts:
 - 1st August to 31st August 2021, Balance £83,380.68
 - 1st to 30th September 2021, Balance £82,526.78
 - 1st to 31st October 2021, Balance £79,209.10
- Petty Cash Accounts:
 - 1st to 31st August 2021, Balance £798.16
 - 1st to 30th September 2021, Balance £673.35
 - 1st to 31st October 2021, Balance £711.39

It was noted that the year-to-date position at the end of October 2021 gave a revenue surplus of £44,790. Adjusted for required Bat & Ball Station Management & Maintenance Reserves movement (£22,475 YTD to be adjusted at year end), the position was an adjusted surplus of £67,265.

It was noted that Covid restrictions had led to a lower-than-expected hire income. Although Bat & Ball Centre and the sporting venues were recovering, hires for the Bat & Ball Station building and the Council Chamber were still low.

It was also noted that the budget for the Business Hub had been overly ambitious for a startup business and that next year's budget would be more attainable.

The Cemetery income was very low for October. The full year position was expected to be adverse to budget.

Councillors congratulated the Town Clerk and Responsible Financial Officer on their superb financial management during the current crisis.

RESOLVED: To accept the Management Accounts 1st to 31st August; 1st to 30th September; and 1st to 31st October 2021.

377.2 Conclusion of Audit, Year Ended 31st March 2020

The Committee noted the successful conclusion of the audit for 2020/2021. The external auditors, PKF Littlejohn, had raised no matters of concern.

The Responsible Financial Officer was congratulated on the outcome.

377.3 Hospitality and Gifts Register

Nothing to report.

378. SDC GRANT: Covid-19 Compliance Activities and Awareness Funding – Sevenoaks District Town Centres

The Committee considered recommendations for the allocation of a £4,238 Grant awarded by Sevenoaks District Council to Sevenoaks Town Council to help support the Town Council's own Covid-19 compliance and awareness activities. Funds to be spent by end of December 2021.

RESOLVED: That the following recommendations be adopted:

- 1) Installation of 16 refillable hand sanitizer stations in STC buildings;
- 2) Provision of hand sanitisers and face masks for distribution via voluntary organisations;
- 3) Bespoke promotion by STC on buses promoting shopping in Sevenoaks; and
- 4) Display signage within STC buildings encouraging members of the public to follow government guidelines regarding the use of face masks.

379. Community Infrastructure Levy Payment October 2021

The Committee noted the payment of £135,302.60 received in October 2021 for the Town Council's portion of the Community Infrastructure Payment (CIL) which included a CIL payment of £88,815.63 relating to the Farmers Site.

The Committee considered recommendations for the allocation of CIL funding.

It was proposed by Councillor Bonin, seconded by Councillor Parry, to amend item 3 to read: Public Realm/Town Ward Redevelopment so as to widen its scope and include improvements within Town Ward and the High Street.

It was unanimously agreed to rename item 3 to Public Realm Improvements.

RESOLVED: That the following projects be recommended to the Community Infrastructure Committee for consideration:

1	Hillingdon Rise Play Area refurbishment (noting £40,000 grant obtained)	£6,000
2	Julian's Meadow Play Area refurbishment (noting £40,000 grant obtained)	£6,000
3	Public Realm Improvements for Town Ward	£50,000
4	Judd's Piece - resurface	£2,000
5	Woodside Road – replace fencing	£1,000
6	Greatness CCTV replacement	£9,000
7	Vine Gardens crazy paving, relay, repoint	£10,000
8	St John's Toilets £40,000 project to refurbish and reduce ongoing maintenance (£25,000 previously set aside)	£15,000
	Total	£99,000

380. 2022/2023 Draft Revenue Estimates and Rolling Capital Programme

380.1 Recommendation from the Open Spaces and Leisure Committee

The Committee received and noted the recommendation from the Open Spaces and Leisure Committee [*Minute 350, 08.11.2021 refers*] that the draft Revenue Budget 2022/23 and the Rolling Capital Programme Budget 2022/23, attached as Appendices A and B [to the OS&L Minutes], be adopted

380.2 Draft Revenue Estimates 2022/23

The Committee received and noted the report of the Responsible Financial Officer outlining the key assumptions in the preparation of the 2022/23 budget.

The Committee reviewed the Draft Revenue Estimates 2022/23.

RESOLVED: That officers work on the assumptions with the aim of bringing the precept increase below 5% and review further at the meeting of this Committee to be held on 17th January 2022/23.

380.3 Draft Capital Programme 2022/23

RESOLVED: That the Draft Capital Programme 2022/23 be approved in principle, subject to further review at the meeting of this Committee to be held on 17th January 2022/23.

380.4 Charges 2022/23

The Committee reviewed proposed Town Council charges for 2022/23 based on an increase of 3%.

The Committee received and noted the recommendation from the Open Spaces and Leisure Committee [*Minute 290(i), OS&L 27.09.2021 refers*] proposing adoption of the draft charges in respect of Cemetery Charges; Open Spaces and Leisure Committee [*Minute 290 (iii), OS&L 27.09.2021 refers*] in respect of General Charges; and Open Spaces and Leisure Committee [*Minute 351), OS&L 08.11.2021 refers*] Charges for Sports Facilities and the Charging and Non-Charging Schedule for the MUGA at the Bat & Ball Centre.

RESOLVED: That the proposed Town Council charges 2022/23 in relation to the following (attached as Appendices A to H) be adopted:

- A. Hire of the Council Chamber with effect from April 2022
- B. Charges for the Bat & Ball Centre with effect from April 2022
- C. Charges for the Bat & Ball Station with effect from April 2022
- D. Charges for the Business Hub with effect from April 2022
- E. General charges (effective dates as set out)
- F. Cemetery charges with effect from April 2022
- G. Charges for Sports Facilities with effect from April 2022
- H. Charges and non-charging schedule for the MUGA at Bat & Ball Centre with effect from April 2022

381. Grant Applications from Local Community Groups

The Committee considered the grant application from We Are Beams. It was agreed that in line with the Town Council’s criteria that grants be provided for “services that will directly benefit the area and residents of Sevenoaks Town”, a grant award could only be made proportionate to the number of Sevenoaks Town Residents participating in the project.

RESOLVED: That:

- 1) A grant be awarded under the General Power of Competence (Localism Act 2011 Sections 1-8 refers) as follows:

Grant Ref No.	Organisation & Charity Reg No if applicable	Purpose of Award	Grant Application	Grant Approved
61	We Are Beams	Towards hall hire at Bat&Ball Centre or Bat&Ball Station building and used to support families within Sevenoaks Town	£1,416.00	£600

382. Minutes of Sevenoaks Town Team Meetings

The Minutes of the AGM held on 6th October 2021 were received and noted. Councillors noted the popularity and the high attendance at the Vegan Market held on 15th November 2021.

383. Current Matters

The Committee received and noted the update on Current Matters.

384. Press Releases: None

There being no further business the Chairman closed the Meeting.

Signed

Dated

Chairman

This page has been left blank intentionally

This page has been left blank intentionally

Chamber Fees and Charges FINAL 01.04.2021 to 31.03.2022COUNCIL CHAMBERFEES & CHARGES FROM 1 APRIL 2022(Prices inclusive of VAT)

RATES (£)		
Hourly Charge	Local Organisations only	37.00 36.00
Hourly Charge (6+ hours)	Local Organisations only	31.00 30.00
Hourly Charge	Non-local Organisations	42.00 41.00
Set up costs (Services of Caretaker	41.00 40.00
Unlimited Tea/Coffee	Per person/per session	2.20 2.00

OTHER CHARGES (£)		
Photocopying - Information retrieved from Council Files	First copy	0.78 0.75
	Subsequent copies	0.14 0.13
Photocopying - Copying from caller's original	Per copy (black and white)	0.14 0.13
	Per copy (colour)	0.26 0.25
Signing Document		15.50 15.00

This page has been left blank intentionally

This page has been left blank intentionally

BAT & BALL CENTRE CHARGES FROM 1 April 2022
(Prices inclusive of VAT)

WEEKEND RATES (£)		
Harry Garrett (A)	Hourly Charge	52.00 50.00
	Hourly Charge 6hrs+	46.00 45.00
John London (B)	Hourly Charge	46.00 45.00
	Hourly Charge 6hrs+	41.00 40.00
Meeting Room	Hourly Charge	31.00 30.00
	Hourly Charge 6hrs+	26.00 25.00
A+B	Hourly Charge	98.00 95.00
	Hourly Charge 6hrs+	87.00 85.00

MID WEEK HOURLY RATES (£)		
Harry Garrett (A)	9:00am – 6:00pm	41.00 40.00
	6:00pm – 11:00pm	46.00 45.00
	6hrs + of hire	36.00 35.00
John London (B)	9:00am – 6:00pm	36.00 35.00
	6:00pm – 11:00pm	41.00 40.00
	6hrs + of hire	31.00 30.00
Meeting Room	9:00am – 6:00pm	21.00 20.00
	6:00pm – 11:00pm	26.00 25.00
	6hrs + of hire	15.50 15.00
A+B	9:00am – 6:00pm	77.00 75.00
	6:00pm – 11:00pm	87.00 85.00
	6hrs + of hire	67.00 65.00

ADHOC PRICES (£)		
Caretaker Set-up Costs	Per Session	41.00 40.00
Kitchen	Per Session	26.00 25.00
A1 Poster Bays	Per Month, Per Bay	62.00 60.00
Tea Dance	Per Person	3.60 3.50
MUGA (Multi-use Games Arena)	Per Hour, available for sports parties	21.00 20.00

Notes:

Above rates are strictly non-commercial. Commercial rates are available – POA

Refundable Deposit per booking – 25%

Refreshments/Technical AV Support are available - POA

This page has been left blank intentionally

This page has been left blank intentionally

BAT and BALL STATION CHARGES FROM 1 APRIL 2021
(Prices inclusive of VAT)

WEEKEND RATES (£)		
Booking Hall	Hourly charge	42.00 41.00
	Hourly charge 6hrs +	37.00 36.00
Luggage Room Hall	Hourly charge	32.00 31.00
	Hourly charge 6hrs +	27.00 26.00
Hall Set up Costs	For the caretaker to set up the hall, as required	41.00 40.00

MID WEEK HOURLY RATES (£)		
Booking Hall	Mon-Fri 9:00am – 6:00pm	32.00 31.00
	Mon-Fri 6:00pm – 10:30pm	37.00 36.00
	Mon-Fri 6hrs+ hire	27.00 26.00
Luggage Room Hall	Mon-Fri 9:00am – 6:00pm	22.00 21.00
	Mon-Fri 6:00pm – 10:30pm	27.00 26.00
	Mon-Fri 6hrs+ hire	15.50 15.00
Hall Set up Costs	For the caretaker to set up the hall, as required	41.00 40.00

Notes:

Above rates are strictly non-commercial. Commercial rates are available – POA
 Refundable Deposit per booking - £150
 Refreshments/Technical AV Support are available - POA
 Access to parking at the Community Centre included in all rates

Email: hallhire@sevenoakstown.gov.uk

Phone: 01732 459953

This page has been left blank intentionally

This page has been left blank intentionally

**Business Hub CHARGES FROM 1 APRIL 2022
(Prices inclusive of VAT)**

MONTHLY RATES (£)		
Postal/Business Address	Postal/Business Address. Storage for post until collected.	31.00 30.00
Hotdesking – 8 Days	Access to hotdesk 8 days/month	124.00 120.00
Hotdesking – 20 Days	Access to hotdesk 20 days/month	206.00 200.00
Dedicated Desk	Unlimited Access Dedicated Desk 2 hours meeting room time/month	247.00 240.00
Private Pod Workspace	Unlimited Access Dedicated Desk in enclosed lockable pod 2 hours meeting room time/month	299.00 290.00

Membership	One off charge	21.00 20.00
Meeting Room – Members	Room seating 10 people Refreshments facilities Hourly Charge	15.50 15.00
Meeting Room – Non-Members	Room seating 10 people Refreshments facilities Hourly Charge	21.00 20.00

Opening Hours:

Monday to Saturday
9:00am to 8:00pm

Email: hallhire@sevenoakstown.gov.uk

Phone: 01732 459953

http://www.batandballstation.com

This page has been left blank intentionally

This page has been left blank intentionally

General Fees and Charges DRAFT 01.04.2022 to 31.03.2023GENERAL OPEN SPACES CHARGES FROM 1 APRIL 2022CHARGES GENERAL CATEGORIES

ALLOTMENTS AND LOGS (prices are inclusive of VAT)	
Bradbourne Vale Road Allotments:	
<ul style="list-style-type: none"> Normal size – 253m2 (10 rods equivalent) 	£0.18 per m2 wef 29.09.2021 £0.19.8 per m2 wef 01.10.2022
Quakers Hall Allotments:	
<ul style="list-style-type: none"> Normal size – 253m2 (10 rods equivalent) 	£0.18 per m2 wef 29.09.2021 £0.19.8 per m2 wef 01.10.2022
Logs:	
<ul style="list-style-type: none"> Full Load 	£125.00 £128.00
<ul style="list-style-type: none"> Half Load 	£75.00 £77.00
GROUND RENTS/LEASES	
Sevenoaks Rugby Football Club (Commenced 2020 for 5 years. Lease expires December 2025)	£3,750.00 Review Sept 2025
Sevenoaks Clarendon LTC (reviewed March 2014 for next 7 years. Main lease expires March 2042)	£412.00 per annum Review March 2021
Vine Cricket Pavilion & Tea Kiosk (RPI, not compounded. 5-year reviews. Lease expires 23 September 2028)	£3,500 per annum Review Sept 2025
Vine Cricket Ground (Licence commenced September 2003)	One peppercorn per annum
Sevenoaks Town Junior Football Club:	
<ul style="list-style-type: none"> Pitch 1(Lease expires 27 April 2021) 	£1 per annum
<ul style="list-style-type: none"> Pitch 2 & Pavilion (Lease commenced 1 April 2005 and expires 27 April 2021). Last reviewed 2015 	£520 per annum

This page has been left blank intentionally

This page has been left blank intentionally

Cemetery Charges DRAFT 01.04.2022 to 31.03.2023GREATNESS PARK CEMETERYFEES & CHARGES FROM 1 APRIL 2022(All prices are inclusive of VAT)TARIFF CATEGORIES

	Resident (£)		Non-Resident (£)	
EXCLUSIVE RIGHTS OF BURIAL				
In a grave previously used for a limited period burial:				
The fees will be determined by deducting the fees paid at the time of such limited period burial from the full fees for the purchase of exclusive rights of burial currently in force.				
In a New Grave (For 75 years):				
Includes Certificate of Grant, entry in Register (all sites)				
Earth (Lawn section) Grave Site A	1050.00	930.00	3150.00	2,790.00
Earth (Lawn section) Grave Site B	666.00	592.00	1998.00	1,776.00
Earth (Lawn section) Grave Site C	449.00	438.00	1347.00	1,314.00
Infants (non-viable foetuses, still born children, and under 5 years)	24.00	23.00	72.00	69.00
<i>Outside spaces are surcharged 25%</i>				
Pre-purchase of Gravemarker	69.00	67.00	69.00	67.00
INTERMENT FEES (Including grave digging)				
Infant's Grave (single depth grave in infant's section)	159.00	155.00	477.00	465.00
Single depth in an adult grave (all ages)	528.00	515.00	1584.00	1,545.00
Double depth in an adult grave (all ages)	710.00	690.00	2130.00	2,070.00
<i>Surcharge for casket burials is double the above fees</i>				
Burials with coffins & caskets outside of normal dimensions	POA		POA	
Interment of cremated remains within a Grave	90.00	88.00	270.00	264.00
OTHER FEES				
Transfer of Exclusive Rights of Burial Grant (per document)	74.00	72.00	74.00	72.00
To search Register of Burials per name (same family)	37.00	36.00	37.00	36.00
Annual Grave Maintenance-Grass Grave	106.00	103.00	106.00	103.00
Annual Grave Maintenance-Full Memorial	148.00	144.00	148.00	144.00
Turfing of old graves (at client's request)	74.00	72.00	74.00	72.00
Out-of-time burials (dependent upon availability & man-hours involved) Minimum fee	165.00	160.00	165.00	160.00
Weekend surcharge-cremated remains burial	165.00	160.00	165.00	160.00
Headstone removal prior to re-opening (standard sized memorials only, others sizes-price on request)	60.00	57.00	60.00	57.00
Headstone replacement after re-opening (standard sized memorials only, others sizes-price on request)		POA		POA

NOTE:

Sevenoaks town residents will be entitled to pay the reduced fee upon production of proof of residency presented to the Town Clerk prior to any reduced fee being approved.

RESIDENT

A parishioner (or ex-parishioner) of Sevenoaks Town who originally resided within the Town area for 15 years or more and who at the time of his/her death had not been resident outside that area for more than 10 years).

NON RESIDENT

Any non parishioner

Cemetery Charges DRAFT 01.04.2022 to 31.03.2023

GREATNESS PARK CEMETERY

FEES & CHARGES FROM 1 APRIL 2022

(All prices are inclusive of VAT)

The Council reserves the right to levy a surcharge on any of the tariff items under special circumstances. All invoicing must be settled in full prior to permission being given by the Council for any work to be carried out in the Cemetery.

DRAFT

Cemetery Charges DRAFT 01.04.2022 to 31.03.2023GREATNESS PARK CEMETERYFEES & CHARGES FROM 1 APRIL 2022(All prices are inclusive of VAT)

	Resident (£)		Non-Resident (£)	
CHAPEL SERVICE				
Use of chapel (includes provision of music if required)	170.00	160.00	170.00	160.00
MEMORIAL PERMITS (EXCLUDING WALL OF REMEMBRANCE)				
Approval and placement of headstones, books, tablets, figures, crosses and stone vases up to the max height of 3 ft.	175.00	170.00	175.00	170.00
Double headstones	350.00	340.00	350.00	340.00
Additional inscriptions after first interment	120.00	118.00	120.00	118.00
Tablets, scrolls, bird baths and books up to 15 inches in height	132.00	129.00	132.00	129.00
To replace a memorial with similar or smaller memorial	47.00	46.00	47.00	46.00
Memorial removal and disposal fee	106.00	103.00	106.00	103.00
Notes to Memorial permits				
<ol style="list-style-type: none"> 1. Kerbstones and border stones are NOT permitted on grave sites: <ol style="list-style-type: none"> (a) for which exclusive burial rights were purchased on or after 1.11.80 (b) in Lawn Areas (whenever exclusive burial rights were purchased). 2. Where Memorials comprise more than one item, e.g. headstone, body and footstone, the fees for each will be charged under the respective headings above. 3. Memorial prices will rise above inflation to cover additional costs for inspection. 4. All new memorials and those removed and re-fixed will be required to have an approved anchor system fitted. 				
WALL OF REMEMBRANCE				
For the right to fix a tablet to the Wall of Remembrance. Dimension of tablets to be 25.4 cm x 15.2 x 3 cm	137.00	134.00	137.00	134.00
Where there has been no interment of cremated remains but the fixing of a memorial plaque is required	265.00	258.00	795.00	774.00
Additional inscription to existing plaque	53.00	52.00	53.00	52.00

NOTE:

Sevenoaks town residents will be entitled to pay the reduced fee upon production of proof of residency presented to the Town Clerk prior to any reduced fee being approved.

RESIDENT

A parishioner (or ex-parishioner) of Sevenoaks Town who originally resided within the Town area for 15 years or more and who at the time of his/her death had not been resident outside that area for more than 10 years).

NON RESIDENT

Any non parishioner

The Council reserves the right to levy a surcharge on any of the tariff items under special circumstances. All invoicing must be settled in full prior to permission being given by the Council for any work to be carried out in the Cemetery.

Cemetery Charges DRAFT 01.04.2022 to 31.03.2023GREATNESS PARK CEMETERYFEES & CHARGES FROM 1 APRIL 2022(All prices are inclusive of VAT)

	Resident (£)		Non-Resident (£)	
LAWN OF REMEMBRANCE				
Exclusive Rights for 75 years of one interment of cremated human remains in a plot 30.5 cm x 30.5 cm (with a depth of 90.0 cm x 35.6 cm) within the Lawn of Remembrance. (to include Certificate of Grant; entry in register)	190.00	185.00	570.00	555.00
Interment of ashes (digging charge)	90.00	88.00	270.00	264.00
BOOK OF REMEMBRANCE				
Memorial Roses (details entered in a Book of Remembrance)	165.00	160.00	165.00	160.00

NOTE:

Sevenoaks town residents will be entitled to pay the reduced fee upon production of proof of residency presented to the Town Clerk prior to any reduced fee being approved.

RESIDENT

A parishioner (or ex-parishioner) of Sevenoaks Town who originally resided within the Town area for 15 years or more and who at the time of his/her death had not been resident outside that area for more than 10 years).

NON RESIDENT

Any non parishioner

The Council reserves the right to levy a surcharge on any of the tariff items under special circumstances. All invoicing must be settled in full prior to permission being given by the Council for any work to be carried out in the Cemetery.

SEVENOAKS TOWN COUNCIL
SPORTS FEES

DRAFT FEES & CHARGES FROM 1 APRIL 2022

Sports charges have been reviewed and compared with several neighbouring authorities including London Borough of Croydon, London Borough of Bromley and Swanley TC.

It was also noted that we were inconsistent in our additional charge for the use of the dressing rooms, so this has been brought into line, with small reductions to encourage junior sports.

Generally, a 3% inflationary rise has been applied.

	All Day		Afternoon		Evening	
	(£)		<i>from 1.30 p.m.</i>		<i>from 5.30 p.m.</i>	
			(£)		(£)	
CRICKET (Summer Sport)						
Pitch hire per game inclusive of use of pavilion facilities						
Weekday games - Adults	105	105.00	95	90.00	81	75.00
Weekday games - Juniors	63	70.00	57	60.00	44	50.00
Weekend games - Adults	131	125.00	110	110.00	95	85.00
Weekend games - Juniors	83	80.00	67	65.00	56	55.00
Pitch hire per game exclusive of use of pavilion facilities						
Weekday games - Adults	72	70.00	62	60.00	48	46.00
Weekday games - Juniors	48	46.00	42	41.00	29	28.00
Weekend games - Adults	98	95.00	77	75.00	62	60.00
Weekend games - Juniors	67	65.00	52	50.00	41	40.00
SOCCER (Winter Sport)						
Pitch hire per game inclusive of use of pavilion facilities						
Weekday games - Adults			90	80.00		
Weekday games - Juniors			47	45.00		
Weekend games - Adults			108	100.00		
Weekend games - Juniors			53	55.00		
Pitch hire per game exclusive of use of pavilion facilities						
Weekday games - Adults			57	55.00		
Weekday games - Juniors			32	31.00		
Weekend games - Adults			77	75.00		
Weekend games - Juniors			38	37.00		
RUGBY (Winter Sport)						
Pitch hire per game inclusive of use of pavilion facilities						
Weekday games - Adults			110	110.00		
Weekday games - Juniors			61	65.00		
Weekend games - Adults			131	135.00		
Weekend games - Juniors			82	85.00		
Pitch hire per game exclusive of use of pavilion facilities						
Weekday games - Adults			77	75.00		
Weekday games - Juniors			46	45.00		

SEVENOAKS TOWN COUNCIL
SPORTS FEES

DRAFT FEES & CHARGES FROM 1 APRIL 2022

Weekend games - Adults		98	95.00	
Weekend games - Juniors		67	65.00	
Mini Tournaments		150	145.00	
Junior Training Areas		41	40.00	
Adult Mens Training per hour		33	32.00	
Delete this line Ladies Training per hour		28	27.00	
Delete this line Outside Rugby clubs-normal fee plus		33	32.00	
A discount of 10% will apply to all fees for an advance booking of 10 or more games				
	All Day	Afternoon from	Evening	
	(£)	1.30 p.m.	from 5.30 p.m	
		(£)	(£)	
Other Uses: Use of Pavilion for Social Purposes				
including showers (minimum charge 2 hours)				
Per hour - Adults		33	32.00	
Per hour - Juniors		15	22.00	
excluding showers (minimum charge 2 hours)				
Per hour - Adults		23	22.00	
Per hour - Juniors		12	17.00	
Daily rates (7 hours)				
For Sevenoaks organisations		118	115.00	
For non-Sevenoaks organisations		144	140.00	
Fetes, Sports Meetings etc (one field plus pavilion) whole day				
Fetes, Sports Meetings etc (one field plus pavilion) whole day		417	405.00	
Fetes, Sports Meetings etc (one field plus pavilion) afternoon and evening only				
Fetes, Sports Meetings etc (one field plus pavilion) afternoon and evening only		221	215.00	
Junior Sports Meetings (7 hours)				
Restricted Area		113	110.00	
One field and Pavilion		190	205.00	
One field		175	170.00	
Athletics Track by arrangement				

Proposed Charges and Non-Charging Schedule for MUGA at Bat & Ball Centre 2022/2023

	Monday (Tennis Nets)	Tuesday	Wednesday (Tennis Nets)	Thursday	Friday	Saturday	Sunday (Tennis Nets)
6.00 a.m. – 9.00 a.m.	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge	No Charge
9.00 a.m. – 12.00 p.m.	Charging for Pre-Booked	No Charge	Charging for Pre-Booked	No Charge	Charging for Pre-Booked	No Charge	No Charge
12.00 p.m. – 3.00 p.m.	No Charge	Charging for Pre-Booked	No Charge	Charging for Pre-Booked	No Charge	No Charge	No Charge
3.00 p.m. – 6.00 p.m.	No Charge	Charging for Pre-Booked	No Charge	Charging for Pre-Booked	No Charge	Bookable for sports parties at B&B Ctr	No Charge
6.00 p.m. – 9.00 p.m.	No Charge	Charging for Pre-Booked	No Charge	Charging for Pre-Booked	Charging for Pre-Booked	No Charge	No Charge

Charging for Pre-Booked:

Non-Commercial Junior	£5.15 £5	Per hour Including VAT
Non- Commercial Adult	£10.30 £10	Per hour Including VAT
Commercial	£25.75 £25	Per hour Including VAT
Team Sports Adults	£25.75 £25	Per hour Including VAT
Team Sports Juniors / Sports Parties	£20.60 £20	Per hour Including VAT

Proposed Charges and Non-Charging Schedule for MUGA at Bat & Ball Centre 2022/2023

- i) Sevenoaks Town Council's Multi Use Games Area at Bat & Ball Centre is designed to enable the following sports to be played: Tennis, Netball, 5 A Side Football, Basketball practice. Days indicating Tennis Nets will mean that only tennis can be played. Days without Tennis Nets mean that the facility is available for other sports.
- ii) During times when there are no charges if someone is waiting is time is limited to 40 minutes to enable others to use the MUGA.
- iii) Hall hire facilities are also available to facilitate sports-based parties on Saturday afternoons
- iv) VAT exempt price is available to block bookings of 10 or more sessions to recognised sports bodies meeting relevant conditions – please enquire for form