

Sevenoaks Town Council

Minutes of the Town Council Meeting held on 11th April 2022 Council Chambers, Town Council Offices, Bradbourne Vale Road, Sevenoaks, TN13 3QG

Livestreamed on YouTube: <https://youtu.be/iQOu0XpuG0s>

Meeting Commenced: 7.37 p.m.

Meeting Concluded: 7.49 p.m.

Cllr Keith Bonin	Present	Cllr Nicholas Busvine	Apologies
Cllr Sue Camp	Present	Cllr Dr Marilyn Canet, Mayor	Present
Cllr Tony Clayton	Present	Cllr Andrew Eyre	Present
Cllr Victoria Granville-Baxter	Apologies	Cllr Roderick Hogarth	Present
Cllr Lise Michaelides	Present	Cllr Tom Morris Brown	Apologies
Cllr Rachel Parry, Deputy Mayor	Present	Cllr Richard Parry	Present
Cllr Robert Piper	Apologies	Cllr Simon Raikes	Apologies
Cllr Claire Shea	Present		

In Attendance: Town Clerk (Remote Attendance), Responsible Finance Officer, Senior Committee Clerk

Representations received from Members of the Public: none.

27. **Apologies for Absence** as shown above.
28. **Requests for Dispensations:** none received.
29. **Declarations of Interest:** none received.
30. **Minutes of the Meeting of Sevenoaks Town Council held on 4th April 2022**
RESOLVED: to accept and sign the Minutes of the meeting of Sevenoaks Town Council held on 4th April 2022 as a true record.
31. **Minutes of Committees**
Council was asked to consider and adopt the Minutes of Committees as follows.
 - 31.1 **Planning Committee**
RESOLVED: To receive and adopt the minutes of the meetings of the Planning Committee held on 7th March, 21st March and 4th April 2022 as true records.
 - 31.2 **Youth Services Committee**
RESOLVED: To receive and adopt the minutes of the meeting of the Youth Services Committee held on 23rd March 2022 as a true record.
 - 31.3 **Finance and General Purposes Committee**
RESOLVED: To receive and adopt the minutes of the meeting of the Finance & General Purposes Committee held on 28th February 2022 as a true record.

Sevenoaks Town Council

31.4 Personnel Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Personnel Committee held on 28th March 2022 as a true record.

32. Updated Meeting Schedule 2022/23

RESOLVED: To receive and adopt the amended Meetings Schedule for 2022/2023.

33. Casual Vacancy

It was noted that in accordance with Section 87(2) of the Local Government Act 1972, a notice was published on 23rd March 2022 advising that a Casual Vacancy had arisen. Ten electors had provided their names to Sevenoaks District Council requesting that an election take place; a Notice of Election was therefore posted on 28th March 2022. Nomination papers were submitted by 5th April 2022 and the poll will take place on Thursday 5th May 2022.

34. Sevenoaks Town Council Biodiversity Policy

Councillors received and welcomed the draft Biodiversity Policy.

RESOLVED: That the Sevenoaks Town Council Biodiversity Policy be approved and adopted.

35. Mayor's Engagements

RESOLVED: To note and accept the reports relating to Mayoral activities:

- a) the functions attended by the Mayor or her representative to March 2022
- b) the forthcoming Civic Events being organised by the Mayor during 2022.

36. Press Release

RESOLVED: that a press release be issued regarding the adoption of the Town Council's Biodiversity Policy.

37. Exclusion of Public and Press

RESOLVED: under the Public Bodies (Admission of Meetings) Act 1960, to exclude the public and press for the following item by reason of the confidential nature of the business.

38. Bat & Ball Centre Flooring

It was noted that an inspection of the Bat & Ball Flooring had taken place and the report was awaited. A meeting had been scheduled with Kent County Council in early May to discuss.

There being no further business the Mayor closed the meeting.

Signed

Mayor

Dated