AMENDED Minutes of the PLANNING COMMITTEE meeting held on Monday 3rd April 2023 at 7:00pm at the Town Council Chambers. Livestreamed and available on You Tube until Minutes are accepted by Town Council Meeting: <u>https://youtube.com/live/buRFOo3W3WI</u> **Present:**

Cllr Ancrum	Present	Cllr Hogarth	Apologies
Cllr Bonin	Present	Cllr Michaelides	Present
Cllr Busvine OBE	Apologies	Cllr Morris Brown	Apologies
Cllr Camp – Vice Chairman	Present	Cllr Mrs Parry – Mayor	Present
Cllr Dr Canet	Apologies	Cllr Parry	Present
Cllr Clayton	Present	Cllr Piper	Apologies
Cllr Eyre	Present	Cllr Raikes - Chairman	Present
Cllr Granville-Baxter	Apologies	Cllr Shea	Apologies

Committee Members

Also in attendance:

Town Clerk 1 Member of the Public

PUBLIC QUESTION TIME

None.

1 <u>REQUESTS FOR DISPENSATIONS</u> No requests for dispensations had been received.

2 DECLARATIONS OF INTEREST

It was noted that all Committee members have a non-pecuniary interest in [Plan no. 23 and Plan no. 24] - 3 St Johns Hill, as this application relates to Cllr Ancrum. Cllr Ancrum vacated the room while its recommendation was discussed and voted upon.

3 DECLARATIONS OF LOBBYING

a) Representation was received and forwarded to Cllrs, objecting to the following application [Plan no. 2] 85 Bayham Road

b) Representation was received and forwarded to Cllrs, objecting to the following application [Plan no. 3] Silverley, 88 Oakhill Road

4 <u>MINUTES</u>

The Committee received the MINUTES of the Planning Committee Meeting held 20th March 2023.

It was **RESOLVED** that the minutes be approved.

5 <u>COVID-19: PLANNING COMMITTEE ARRANGEMENTS</u>

- a) It was noted that meetings had commenced face-to-face following the lifting of public health restrictions on 19th January 2022, to be held primarily at the Town Council Chambers unless indicated otherwise. These would also be live streamed on Youtube.
- b) It was noted that all arrangements were subject to review.

6 SOUTH EAST WATER'S DRAFT STRATEGIC DIRECTION STATEMENT

a) The Committee received notice that South East have published their draft strategic direction statement, outlining their challenges and priorities for the next 25 years.

b) It was noted that the consultation document is available to view and comment on via the below link.

https://southeastwater.uk.engagementhq.com/sds

c) It was noted that the deadline for comment is 10th April 2023 and therefore agreed that Cllrs respond directly to the consultation if deemed appropriate.

7 <u>CLLR CLAYTON'S PROPOSAL TO INSTALL A "KEEP CLEAR" MARKING AT THE WESTERN</u> ENTRANCE TO HILLINGDON AVENUE

a) The Committee received and noted correspondence between Cllr Clayton and Kent County Council Officer (KCC) regarding pedestrian safety concerns caused by cars trying to enter the Western end of Hillingdon Avenue.

b) Cllr Clayton summarised his concerns as the following:

- Traffic in Hillingdon Avenue has increased significantly in line with growth of the school at the other end
- The road is used as a main access and exit to Trinity School, Weald of Kent and the new Boys Grammar School
- The road is 3.8m wide which is not sufficient for 2 rows of traffic to pass through. Cars have been seen to encroach on the pavement or grass to try and reduce congestion, which is a safety concern to the students that walk this route.
- Cllr Clayton initially asked KCC Officers for a priority section on the road, however this was rejected by KCC Officers due to logistics.
- The alternative option was proposed by KCC Officers for a "Keep clear" sign to be installed on the road.

c) Cllr Parry insisted that priority should be given when considering any proposals on roads to whether they will affect any future cycling infrastructure and 20mph zones proposals.

d) Cllr Camp considered that the "Keep Clear" marking would increase traffic at The Crescent which has its own issues with congestion. Cllr Clayton argued in response that

it would reduce traffic and queuing and would ensure the safety of pedestrians and students who currently have to navigate around cars that are encroaching on pavement.

e) It was **RESOLVED** that Sevenoaks Town Council support Cllr Clayton's proposal to KCC that a "Keep Clear" marking be installed at the Western entrance to Hillingdon Avenue.

8 <u>SEVENOAKS DISTRICT COUNCIL (OFF STREET PARKING PLACES) (AMENDMENT 6) ORDER</u> 2023

a) The Committee received copy of deposit documents from SDC, announcing a proposed Order to amend the Council's Off Street Parking Places Order 2010.

b) Cllrs welcomed the proposals, especially the introduction of a 1 hour short-stay charge of £1 at Blighs, and it was resolved that the proposals be noted.

9 <u>SEVENOAKS TOWN COUNCIL'S RESPONSE TO KCC'S CONSULTATION ON HOW IT</u> <u>PROVIDES ITS SERVICES</u>

The Committee received and noted copy of STC's response to the above consultation, as agreed at the 20th March 2023 Planning Committee:

https://letstalk.kent.gov.uk/community-services-consultation

10 <u>PLANNING APPLICATIONS RECEIVED BETWEEN 24TH March and 27th March 2023</u> It was noted that an Update Sheet was circulated on 28th March 2023 with schedule of additional applications to be considered by the Committee. This due to the necessary early publication of the Agenda on 24th March 2023, and the Update Sheet consisting of one planning application.

11 PLANNING APPLICATIONS

(a) The meeting was adjourned to allow members of the public to speak for three minutes on the following application, by prior agreement.

[Plan no. 2] 85 Bayham Road (AGAINST)

(b) The Committee considered planning applications received during the two weeks ending 27th March 2023. It was RESOLVED that the comments listed on the attached schedule be forwarded to Sevenoaks District Council.

12 PRESS RELEASES

It was **RESOLVED** that a Press Release be issued relating to the "Keep Clear" proposal at the Western entrance to Hillingdon Avenue.

There being no further business the Chairman closed the meeting at 20:05pm.

Signed Chairman Dated

Applications considered on 3-4-23

Plan Number	Planning officer	Town Councillor	Agent
22/03531/FUL	Christopher Park 13/04/2023	Cllr Eyre	N/A
cant	House Name	Road	Locality
Wentworth		72 Weald Road	Kippington
ו	County	Post Code	Application date
			23/03/23
	22/03531/FUL Cant Wentworth	22/03531/FUL Christopher Park 13/04/2023 Cant House Name Wentworth Image: Constant of the second sec	22/03531/FUL Christopher Park 13/04/2023 Cllr Eyre cant House Name Road Wentworth 72 Weald Road

Replacement of and alterations of windows and door.

Comment

Sevenoaks Town Council recommended approval.

2	Plan Number	Planning officer	Town Councillor	Agent
	23/00030/HOUSE	Christopher Park 04/04/2023	Cllr Clayton	Coleman Anderson 01892
Applic	cant	House Name	Road	Locality
Mr & M	rs Jackson		85 Bayham Road	Eastern
Town	1	County	Post Code	Application date
				14/03/23

23/00030/HOUSE - Amended plan

Two storey side extension with single storey rear extension with rooflights. Proposed amendments to fenestration and alterations to façade materials. Partial demolition of garage.

A summary of the main changes are set out below:

Materials schedule has been submitted to clarify the proposed materials.

Comment

Sevenoaks Town Council reiterated its previous recommended for refusal on the grounds of: - overshadowing rear windows of the neighbour to the north (no 84 Bayham Road) - materials not matching the other half of the semidetached house.

Applications considered on 3-4-23

3	Plan Number	Planning officer	Town Councillor	Agent
	23/00235/FUL	Sean Mitchell 04/04/2023	Cllr Parry	Offset Architects 0173275
Appl	icant	House Name	Road	Locality
Mr B d	e Pascalis	Silverley	88 Oakhill Road	Kippington
Towr	า	County	Post Code	Application date
				14/03/23

23/00235/FUL - Amended plan

Demolition of existing dwelling and construction of 2 new detached dwellings with detached garages and garden outbuildings.

A summary of the main changes are set out below:

Amendment to proposed block plan being -

- Retention of all front boundary trees

- Existing driveway being retained and proposed new driveway amended

Updated Aboricultural report submitted

Comment

Sevenoaks Town Council reiterated its previous recommended for refusal on the following grounds:

Overdevelopment

The development would be injurious to the street scene and contrary to the Residential Character Area Assessment

Loss of amenity to neighbours

Informative:

Sevenoaks Town Council requested that, if the Planning Officer is minded to approve the application, they also consult the Aboricultural Officer's approval of the information provided on the trees. It was also noted that there is a disagreement in the information provided as to whether the existing dwelling is currently one or two dwellings.

4	Plan Number	Planning officer	Town Councillor	Agent
	23/00513/HOUSE	Louise Cane 13/04/2023	Cllr Hogarth	Coleman Anderson 01892
Appl	icant	House Name	Road	Locality
Mr & N	/Irs McLean		5 Mount Harry Road	St Johns
Tow	n	County	Post Code	Application date
				23/03/23

Extension to existing garage and erection of proposed annex and gym building.

Comment

Due to CIIr unavailability, it was RESOLVED that Sevenoaks Town Council process this application under Chairman's Action, and comment be forwarded separately.

Applications considered on 3-4-23

5	Plan Number	Planning officer	Town Councillor	Agent
	23/00523/HOUSE	Anna Horn 04/04/2023	Cllr Eyre	Philip Hobbs 0173776002
Appli	cant	House Name	Road	Locality
Mr & M	Irs Andrews	Riftwood	Oak Avenue	Kippington
Towr	ו	County	Post Code	Application date
				14/03/23

Extension to garage and conversion of roof to provide additional habitable space. Rooflights.

Comment

Sevenoaks Town Council recommended approval.

6	Plan Number	Planning officer	Town Councillor	Agent
	23/00546/HOUSE	Christopher Park 06/04/2023	Cllr Eyre	Vale Garden Houses 014
Appli	cant	House Name	Road	Locality
Mrs C I	Boughton	The Coach House	73 Oakhill Road	Kippington
Towr	ו	County	Post Code	Application date
				16/03/23
Addit	ion of bespoke ti	mber and double-glazed of	parden room to rear el	evation.

Comment

Sevenoaks Town Council recommended approval.

7	Plan Number	Planning officer	Town Councillor	Agent
	23/00562/FUL	Anna Horn 06/04/2023	Cllr Raikes	Ark Design Build 0776088
Applie	cant	House Name	Road	Locality
Mr T De	ətry		59 Dartford Road	St Johns
Town)	County	Post Code	Application date
				16/03/23

Erection of garden studio.

Comment

Sevenoaks Town Council recommended approval.

Plan Number	Planning officer	Town Councillor	Agent
23/00564/MMA	Abbey Aslett 04/04/2023	Cllr Michaelides	Pump House Designs 014
licant	House Name	Road	Locality
Pragassen	Fern Cottage	7 Pound Lane	Town
n	County	Post Code	Application date
			14/03/23
	23/00564/MMA licant Pragassen	23/00564/MMA Abbey Aslett 04/04/2023 Vicant House Name Pragassen Fern Cottage	23/00564/MMAAbbey Aslett 04/04/2023Cllr MichaelidesVicantHouse NameRoadPragassenFern Cottage7 Pound Lane

Minor material amendment to 20/02205/HOUSE.

Comment

Sevenoaks Town Council recommended refusal on the grounds that it would have a negative impact on a locally listed building in the Vine conservation area.

Applications considered on 3-4-23

9	Plan Number	Planning officer	Town Councillor	Agent
	23/00585/FUL	Samantha Simmons 04/04/202	Cllr Bonin	Blackburn Architects 0788
Applic	cant	House Name	Road	Locality
Mr D Me	elia		9 Crownfields	Town
Town		County	Post Code	Application date
				14/03/23

Demilition of existing dwelling and replacement with a new detached dwelling with associated garaging.

Comment

Sevenoaks Town Council recommended approval subject to the planning officer being satisfied that:

- there are no issues of overlooking, overshadowing or loss of amenity for neighboring houses.

- the design and materials are in keeping with the street scene.

the concerns raised by Thames Water about discharge of surface water, protection of wayleaves and easements and protection of groundwater are adequately addressed,
conditions are in place to prohibit obstruction and permit safe access to the road and shared drive during construction.

10	Plan Number	Planning officer	Town Councillor	Agent
	23/00604/HOUSE	Samantha Simmons 12/04/202	Cllr Granville-Baxter	Real Design 0189253332
Applic	cant	House Name	Road	Locality
Mr Kohl	i		10 Crawshay Close	Northern
Town		County	Post Code	Application date
				22/03/23

Demolition of garage, two storey side and front extension, rooflight, and single storey outbuilding.

Comment

Proposed from the Chair with Cllr Granville-Baxter's apologies: Sevenoaks Town Council recommended approval as long as the Planning Officer is satisfied that there is no overshadowing of number 11, adjacent, and that there will be no loss of personal amenity space.

11	Plan Number	Planning officer	Town Councillor	Agent
	23/00605/HOUSE	Louise Cane 13/04/2023	Cllr Michaelides	Arthurs Planning & Devel
Applic	cant	House Name	Road	Locality
Mr & Mi	rs Goddard	The Old Vicarage	High Street	Town
Town	1	County	Post Code	Application date
				23/03/23

Rear extension with internal and external alterations. Alterations to roof. Rooflights.

Comment

Sevenoaks Town Council recommended approval subject to the Conservation Officer being completely satisfied that this application enhances and preserves a grade 2 listed building in the heart of the High St conservation area.

Applications considered on 3-4-23

12	Plan Number	Planning officer	Town Councillor	Agent
	23/00606/LBCALT	Louise Cane 13/04/2023	Cllr Michaelides	Arthurs Planning & Devel
Appli	cant	House Name	Road	Locality
Mr & M	Irs Goddard	The Old Vicarage	High Street	Town
Towr	ז	County	Post Code	Application date
				23/03/23

Rear extension with internal and external alterations. Alterations to roof. Rooflights.

Comment

Sevenoaks Town Council recommended approval subject to the Conservation Officer being completely satisfied that this application enhances and preserves a grade 2 listed building in the heart of the High St conservation area.

13	Plan Number	Planning officer	Town Councillor	Agent
	23/00634/HOUSE	Abbey Aslett 13/04/2023	Cllr Ancrum	Colrman Anderson 01892
Appli	cant	House Name	Road	Locality
Miss Carpenter			22 Holly Bush Lane	Eastern
Town		County	Post Code	Application date
				23/03/23

Demolition of existing ground floor extension and canopy, new single storey rear extension with rooflight and alterations to fenestration. Internal alterations.

Comment

Sevenoaks Town Council recommended approval subject to the Conservation Officer being satisfied that the materials being used are acceptable and that building control can confirm that the internal structural changes do not damage the party wall.

Plan Number	Planning officer	Town Councillor	Agent
23/00635/HOUSE	Stephanie Payne 11/04/2023	Cllr Morris Brown	Sutton Architects 077938
cant	House Name	Road	Locality
er		1 Hillside Road	Eastern
ו	County	Post Code	Application date
	-		21/03/23
	23/00635/HOUSE Cant	23/00635/HOUSE Stephanie Payne 11/04/2023 cant House Name er	23/00635/HOUSE Stephanie Payne 11/04/2023 Cllr Morris Brown cant House Name Road er 1 Hillside Road

Demolition of existing timber garden shed and erection of a single storey rear/side kitchen extension with rooflight, alterations to patio. Removal of chimney.

Comment

Proposed by Cllr Clayton in Cllr Morris Brown's absence: Sevenoaks Town Council recommended approval.

Applications considered on 3-4-23

15	Plan Number	Planning officer	Town Councillor	Agent
	23/00651/HOUSE	Christopher Park 07/04/2023	Cllr Parry	Kent Building Control 013
Appli	cant	House Name	Road	Locality
Mr & M	Irs Nash	Garden Heights	Hopgarden Lane	Kippington
Towr	ו	County	Post Code	Application date
				17/03/23

Single storey rear and side extension. Alterations to fenestration. Air source heat pump. Rooflights.

Comment

Sevenoaks Town Council recommended approval, subject to the Planning Officer being satisfied that there is adequate noise attentuation provided to avoid loss of amenity to neighbours from the Air source heat pump.

16	Plan Number	Planning officer	Town Councillor	Agent
	23/00662/HOUSE	Stephanie Payne 10/04/2023	Cllr Michaelides	Carmen Austin 07866962
Appli	icant	House Name	Road	Locality
Mr & N	Irs Catherall		68 The Drive	Town
Towr	า	County	Post Code	Application date
				20/03/23

Single and double storey extensions, new porch. Raised and altered roof with loft extension. Alterations to fenestration. Demolition of existing garage making way for a flower garden and new build garage.

Comment

Sevenoaks Town Council recommended approval subject to the Planning Officer being satisfied with the materials and designs.

17	Plan Number	Planning officer	Town Councillor	Agent
	23/00664/MMA	Abbey Aslett 13/04/2023	Cllr Parry	Mr M Wakelin 079051066
Appli	icant	House Name	Road	Locality
Mr & N	1rs Hann		77 Brittains Lane	Kippington
Towr	า	County	Post Code	Application date
				23/03/23
Amer	ndment to 21/0210)7/HOUSE.		

Comment

Sevenoaks Town Council recommended approval.

	Plan Number	Planning officer	Town Councillor	Agent
	23/00675/HOUSE	Abbey Aslett 10/04/2023	Cllr Ancrum	Coleman Anderson 01892
Applic	cant	House Name	Road	Locality
Miss Ca	arpenter		22 Holly Bush Lane	Eastern
Town)	County	Post Code	Application date
				20/03/23

Addition of rear dormer to existing loft conversion. Roof alterations.

Comment

Sevenoaks Town Council recommended approval.

Applications considered on 3-4-23

19	Plan Number	Planning officer	Town Councillor	Agent
	23/00717/HOUSE	Abbey Aslett 11/04/2023	Cllr Bonin	Harringtons 01732742200
Appli	cant	House Name	Road	Locality
Mr & M	iss Manns & Reid		31 Buckhurst Avenue	Town
Town)	County	Post Code	Application date
				21/03/23

Demolish existing rear extension to replace with a single storey rear extension. Rooflights. Alterations to fenestration.

Comment

Sevenoaks Town Council recommended approval.

20	Plan Number	Planning officer	Town Councillor	Agent
	23/00719/HOUSE	Stephanie Payne 10/04/2023	Cllr Eyre	AK Studios 07882112427
Applie	cant	House Name	Road	Locality
Mr G W	/illis	Clenches Farmhouse	Clenches Farm Road	Kippington
Town)	County	Post Code	Application date
				20/03/23
Erecti	ion of a double a		- \	I

Erection of a double garage.

Comment

Sevenoaks Town Council recommended refusal as the design neither preserves nor enhances the conservation area.

21	Plan Number	Planning officer	Town Councillor	Agent
l	23/00737/HOUSE	Abbey Aslett 13/04/2023	Cllr Clayton	Sevenoaks Plans Ltd 017
Applicant		House Name	Road	Locality
Mr & Mrs O'Malley-Blues			8 Bayham Road	Eastern
Tow	n	County	Post Code	Application date
				23/03/23
Dem	olition of existing	conservatory at side an	d rear extension. Propo	sed ground floor

extension with rooflights. New parapet wall. New open porch at side. Alterations to fenestration.

Comment

Sevenoaks Town Council recommend approval

22	Plan Number	Planning officer	Town Councillor	Agent
	23/00751/HOUSE	Christopher Park 12/04/2023	Cllr Parry	Brooks Design Service
Appl	icant	House Name	Road	Locality
Mr H Corrigan			3 White Hart Wood	Kippington
Tow	า	County	Post Code	Application date
				22/03/23

Alterations to fenestration.

Comment

Sevenoaks Town Council recommend approval.

Applications considered on 3-4-23

23	Plan Number	Planning officer	Town Councillor	Agent
_	23/00757/HOUSE	Christopher Park 14/04/2023	Cllr Camp	Open Architecture 007327
Applicant		House Name	Road	Locality
Ms L Ancrum			3 St Johns Hill	St Johns
Tow	n	County	Post Code	Application date
				24/03/23
New	solar panels to ex	isting roof.		

Comment

Sevenoaks Town Council recommended approval subject to the Conservation Officer being satisfied with the proposals.

24	Plan Number	Planning officer	Town Councillor	Agent		
	23/00758/LBCALT	Christopher Park 14/04/2023	Cllr Camp	Open Architecture 017327		
Applicant		House Name	Road	Locality		
Ms L Ancrum			3 St Johns Hill	Northern		
Town		County	Post Code	Application date		
				24/03/23		
New solar panels to existing roof.						

Comment

Sevenoaks Town Council recommended approval subject to the Conservation Officer being satisfied with the proposals.

25	Plan Number	Planning officer	Town Councillor	Agent
	23/00759/MMA	Louise Cane 14/04/2023	Cllr Shea	N/A
Applicant		House Name	Road	Locality
Mr I Power		Former Builders Yard, Sevenoa	14 Cramptons Road	Northern
Town		County	Post Code	Application date
				24/03/23
Amen	dment to 19/0321	1/FUL.		

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Comment

Proposed from the Chair with Cllr Shea's apologies: Sevenoaks Town Council recommended approval subject to the Planning Officer being satisfied that the proposed amendment conforms with relevant policy, does not have negative highway safety implications as mentioned in item 5 of the original permission, and does not adversely affect the amenity of the residential neighbours including but not limited to sound and light pollution.

Applications considered on 3-4-23

26	Plan Number	Planning officer	Town Councillor	Agent
	23/00790/HOUSE	Abbey Aslett 17/04/2023	Cllr Bonin	
Applicant		House Name	Road	Locality
			8 Warren Court	Town
Town		County	Post Code	Application date
				27/03/23
conv	ersion of garage i		ns with internal renovat terations to fenestration tending of patio.	

Comment

Sevenoaks Town Council recommended approval.