

Sevenoaks Town Council
Minutes of the Extra Ordinary meeting of the Community Infrastructure Committee
11th September 2023
Held in the Council Chamber, Town Council Offices, Bradbourne Vale Road

Livestreamed and available to view on YouTube until approved by Council:

<https://youtube.com/live/SEGVsXRTI2I>

Meeting Commenced: 7.00 pm.

Meeting Concluded: 7.34 pm.

Cllr David Skinner OBE (Chair)	Present	Cllr Victoria Granville	Apologies
Cllr Gareth Willis (Vice-Chair)	Present	Cllr Lionel O'Hara	Apologies
Cllr Tony Clayton	Present	Cllr Claire Shea, Mayor	Present
Cllr Catherine Daniell	Present	Cllr Nick Varley	Apologies

In Attendance: Cllr Libby Ancrum, Cllr Dr Marilyn Canet, Cllr Nigel Wightman, Town Clerk, Senior Committee Clerk and Planning Committee Clerk.

Substitute		For
Cllr Chloe Gustard	Present	Cllr Victoria Granville

Representations received from Members of the Public: None

Members of the public present: 5

315 Apologies for Absence

Apologies for absence were received and noted as shown above.

316 Requests for Dispensations

There were no new request for dispensations. It was noted that Town Councillors had a long-standing dispensation in relation to matters relating to The Stag theatre.

317 Declaration of Interests

There were no declarations of interest.

318 Minutes of the Meeting held on 26th June 2023

RESOLVED: That the Minutes of the meeting of the Community Infrastructure Committee held on 26th June 2023 be received and agreed as a true record.

319 Skateboard Park Refurbishment Project

Following approval by the Finance & General Purposes Committee (*Minute 255, 24.07.23 refers*) of a refurbishment project for the Skateboard Park and allocation of £40,000 CIL funding for this purpose, quotations had been sought.

It had only been possible to obtain one quotation for the work and the company had recommended that the specification be increased to install 3mm steel sheets as the under surface so that the Skatelite could be attached with rivets rather than screws, enabling greater longevity and reducing maintenance. The increased specification was £14,509 in excess of the agreed funding.

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RESOLVED that:

- 1) Sevenoaks Town Council accepts the quotation of £54,509 net from Kings Ramps for the refurbishment of the Skateboard Park, in order for works to progress and be installed for half term school holiday and an 'event' to be arranged for young people; and
- 2) The additional £14,509 be used from current provision of CIL.

320 Community Infrastructure Levy (CIL)

The Committee noted that the total unallocated sum to be used for infrastructure projects as at 11th September 2023 was £83,365.62. This included the current record of CIL receipt due in October 2023 which was currently £61,590.00. It was anticipated that this amount would increase before its allocation in October.

Consideration was given to applications to be submitted to Sevenoaks District Council CIL Board by 15th September for decision in November 2023.

It was noted that should any of the applications to SDC not succeed, the match funding from the Town Council would not be required.

In considering the request from Kent County Council that the Town Council supports its application to the SDC CIL Board for funding Museum Improvements at Kaleidoscope, with a match funding of £27,000 from current and future STC CIL receipts, Councillors expressed reservations and did not feel able to support the bid at this time. Whilst supporting improvements to the museum and gallery in principle, the Committee felt that clarity was needed on the long term uses and future of the building and would welcome the opportunity to discuss this with KCC.

RESOLVED that:

1. Sevenoaks Town Council applies to the SDC CIL Board for funding for an Electric Bus for the No. 8 route with a match funding of £25,000 from STC CIL and £35,000 from No. 8 Bus Earmarked Reserves.
2. Sevenoaks Town Council supports Sevenoaks Town Football Club in its application to the SDC CIL Board for funding a new Pavilion with a match funding of £87,500 from current and future STC CIL receipts.
3. Sevenoaks Town Council applies to the SDC CIL Board for funding for the Town Centre Wayfinding Signage project with a match funding of £28,202 in the Town Councils Earmarked Reserves.
4. Sevenoaks Town Council supports the Stag in its application to the SDC CIL Board for funding for new lighting with a match funding of £14,268 from current and future STC CIL receipts.

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5. Sevenoaks Town Council does not support KCC in its application to the SDC CIL Board for funding Museum Improvements at Kaleidoscope with a match funding of £27,000 from current and future STC CIL receipts, at this time and would welcome the opportunity to discuss the project further with KCC.

6. Subject to recommendations 1 – 4 above, it was noted that Sevenoaks Town Council had set aside £126,768 from future CIL income pending Sevenoaks District Council's decision in November.

321 Press Releases

It was agreed that press releases would be issued at the appropriate time in relation to:

- Skateboard Park Refurbishment, once the timeline for works and the event was known.
- CIL bids to Sevenoaks District Council, once the outcomes were known.

There being no further business the Chair closed the meeting.

Signed: Dated:
Chairman