

Sevenoaks Town Council
Minutes of the Town Council Meeting held on 2nd October 2023
in the Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available to view on YouTube until approved by Council:
<https://youtube.com/live/lieOh7pTrwM?feature=share>

Meeting Commenced: 7.00 p.m.

Meeting Concluded: 7.34 p.m.

Cllr Claire Shea, Mayor	Present	Cllr Chloe Gustard	Present
Cllr Libby Ancrum, Deputy Mayor	Apologies	Cllr Sally Layne	Absent
Cllr Sue Camp	Present	Cllr Lionel O'Hara	Apologies
Cllr Dr Marilyn Canet	Present	Cllr Lise Michaelides	Present
Cllr Tony Clayton	Present	Cllr David Skinner OBE	Apologies
Cllr Catherine Daniell	Present	Cllr Nick Varley	Present
Cllr Peter Dixon	Present	Cllr Nigel Wightman	Present
Cllr Victoria Granville	Present	Cllr Gareth Willis From 7.08pm	Present

In Attendance: Town Clerk, Responsible Finance Officer/Deputy Town Clerk and Senior Committee Clerk

Representations received from Members of the Public: None

371 Apologies for Absence: as shown above.

372 Requests for Dispensations: none received.

373 Declarations of Interest: none received.

374 Minutes of the Meeting of Sevenoaks Town Council held on 24th July 2023
RESOLVED: to accept and sign the minutes of the Meeting of Sevenoaks Town Council held on 24th July 2023 as a true record.

375 Minutes of Committees

375.1 Planning Committee

RESOLVED: To receive and adopt the minutes of the meetings of the Planning Committee held on 31st July, 14th August, 29th August, 11th September and 25th September 2023 as true records.

375.2 Finance & General Purposes Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Finance & General Purposes Committee held on 24th July 2023 as a true record.

Sevenoaks Town Council
Minutes of the Town Council Meeting held on 2nd October 2023

375.3 Youth Services Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Youth Services Committee held on 6th September 2023 as a true record

375.4 Community Infrastructure Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Community Infrastructure Committee held on 11th September 2023 as a true record

375.5 Open Spaces & Leisure Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Open Spaces & Leisure Committee held on 18th September 2023 as a true record.

The Council was pleased to note the following results of Sevenoaks Town's entry in the South & South East In Bloom 2023:

- The Vine - Gold
- Upper High Street Gardens - Gold
- Town Centre - Gold
- House in the Basement Youth Café – Thriving, Level 4

The Mayor gave a vote of thanks to all the staff and volunteers involved in making this year's In Bloom entry such a success.

376 Committee Membership & Appointment to Outside Body

RESOLVED that:

- 1) the appointment of Cllr O'Hara to the following committees for the remainder of the 2023/24 municipal year be ratified:
 - Planning
 - Open Spaces & Leisure
 - Community Infrastructure
- 2) Cllr O'Hara be appointed as a Town Council representative to the Tarmac & KCC Liaison Group
- 3) The membership of the following committees be reduced by one member:
 - Finance & General Purposes (now 8 members)
 - Personnel (now 4 members)
 - Youth Services (now 5 members)

377 Appointment of Leader/Deputy Leader for Sevenoaks Town Council

The Council considered the process and protocol for the appointment of a Leader and Deputy Leader for the Town Council.

RESOLVED: that this matter be considered further at the next meeting of the Town Council, to be held on 27th November 2023.

Sevenoaks Town Council
Minutes of the Town Council Meeting held on 2nd October 2023

378. New Policies

Following consideration at the Blues Skies event held in September 2023, a number of new policies were recommended.

RESOLVED: that the Town Council approve and include within its operation work on the following policies:

- 1) STC to promote and Support East – West Cycling Route
- 2) STC to promote and Support safe cycling route between Otford and Sevenoaks
- 3) STC to promote and Support LCWIP initiatives
- 4) STC to promote and Support additional Cycle and Walking initiatives
- 5) STC to promote and Support opportunities for Community Housing
- 6) STC to promote and Support ideas for Co-Housing different generations
- 7) STC to promote and Support as per STNP action on empty sites in the town.

379 Councillor Reports: Town Council Representatives on External Organisations

RESOLVED: To receive and note the report from Cllr Dixon (Friends of Rheinbach representative).

380 Mayor's Engagements

RESOLVED: To note and accept the reports relating to Mayoral activities:

- a) functions attended by the Mayor or her representative up to 22nd September 2023; and
- b) forthcoming Civic Events being organised by the Mayor during 2023-24

381 Press Release

It was agreed that a Press Release be issued regarding the In Bloom results.

There being no further business the Mayor closed the meeting.

Signed
Mayor

Dated