

**Sevenoaks Town Council**  
**Minutes of the Town Council Meeting held on 2<sup>nd</sup> September 2024**

**In the Council Chamber, Town Council Offices, TN13 3QG**

Livestreamed and available to view on YouTube until approved by Council:

<https://youtube.com/live/p8Lsl4gPitA?feature=share>

**Meeting Commenced:** 7.00 p.m.

**Meeting Concluded:** 7.15 p.m.

Cllr Libby Ancrum, <b>Mayor</b>	Apologies	Cllr Sally Layne	Present
Cllr Sue Camp	Present	Cllr Lise Michaelides	Present
Cllr Dr Marilyn Canet	Apologies	Cllr Lionel O’Hara	Apologies
Cllr Tony Clayton, <b>Deputy Mayor</b> (In the Chair)	Present	Cllr David Skinner OBE	Apologies
Cllr Catherine Daniell, Deputy Leader	Present	Cllr Claire Shea	Present
Cllr Dr Peter Dixon	Present	Cllr Nick Varley	Present
Cllr Victoria Granville	Present	Cllr Gareth Willis	Present
Cllr Chloe Gustard	Present	Cllr Nigel Wightman, Leader	Present

**In Attendance:** Deputy Town Clerk & Responsible Finance Officer, Senior Committee Clerk and Planning Committee Clerk.

**Members of Public in Attendance:** 1

**Representations received from Members of the Public**

Cllr Richard Streatfeild, Sevenoaks District Council & Kent County Council (KCC), gave an update on key matters:

- KCC had a £30m rollover debt and was looking to make £80-90m savings
- The budget process would begin in mid-October
- The formal decision had yet to be made about the Adult Education Centre
- His recent casework had been focused on the Old Meeting House with discussions with the applicant and local residents
- An enforcement order was being investigated regarding the current use.

**275 Apologies for Absence:** as shown above.

**276 Requests for Dispensations:** none received.

**277 Declarations of Interest:** none received.

**278 Minutes of the Meeting of Sevenoaks Town Council held on 22<sup>nd</sup> July 2024**

**RESOLVED:** to accept and sign the minutes of the Sevenoaks Town Council meeting held on 22<sup>nd</sup> July 2024 as a true record.

**279 Minutes of Committees**

**279.1 Planning & Environment Committee**

**RESOLVED:** To receive and adopt the minutes of the meetings of the Planning & Environment Committee held on 29<sup>th</sup> July, 12<sup>th</sup> August and 27<sup>th</sup> August 2024 as true records.

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**279.2 Finance & Delivery Committee**

**RESOLVED:** To receive and adopt the minutes of the meeting of the Finance & Delivery Committee held on 22<sup>nd</sup> July 2024 as a true record.

**279.3 Community & Wellbeing Committee**

Noted that the minutes of the meeting of the Community & Wellbeing Committee on 5<sup>th</sup> August 2024 had been included as an agenda item in error, as the meeting had been cancelled due to lack of business.

**280 Appointment to Greatness Recreation Ground Working Group**

**RESOLVED:** that Cllr Chloe Gustard be appointed to the Greatness Recreation Ground Working Group in her capacity as Chair of Youth Services Working Group and representative of young people.

**281 New Lease: Sevenoaks Allotment Holders Association (SAHA)**

Consideration was given to the renewal of the lease with SAHA for land at Quaker's Hall Allotments (being the Trading Centre). It was noted that the figure in respect of utilities costs had been increased from £100 to £150.

**RESOLVED** that:

- 1) the lease between Sevenoaks Town Council and Sevenoaks Allotment Holders Association Limited in relation to land at Quaker's Hall Allotments be approved for a term of 4 years from 1<sup>st</sup> October 2024 to 30 September 2028, at a peppercorn rent
- 2) the lease be signed by the Deputy Mayor.

**282 Sevenoaks District Council (SDC) Consultation on Planning Validation List**

Consideration was given to the draft response to SDC's consultation on its planning validation list, prepared by a Working Group appointed by the Planning & Environment Committee, and submitted to this meeting for approval in order to meet the consultation deadline.

**RESOLVED:** That the draft response to Sevenoaks District Council's consultation on its planning validation list be approved.

**283 Councillor Reports: Town Council Representatives on External Organisations**

The following updates were noted:

Friends of Rheinbach

Cllr Dr Peter Dixon reported that Friends of Rheinbach had a useful meeting with the Town Council's Community Engagement Manager to discuss revamping of their website and other IT issues. They had also been put in touch with Paul Lansdale, Sevenoaks Football Club, to discuss the possibility of a football camp next summer for 10- to 13-year-old boys and girls from Rheinbach.

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Sevenoaks District Arts Council (SDAC)

Cllr Victoria Granville reported that the annual grant from Sevenoaks District Council to SDAC had stayed the same at £2500 to award to other arts organisations. The District Council had asked what SDAC's plans were for the future. A Working Group had been formed to look at the Arts Centre proposal and the Cultural Quarter concept being developed.

The Deputy Mayor commented that this would tie in with the monitoring of the Sevenoaks Town Neighbourhood Plan.

**284 Mayor's Engagements**

**RESOLVED:** To note and accept the reports relating to Mayoral activities:

- a) functions attended by the Mayor or her representative up to 23<sup>rd</sup> August 2024
- b) forthcoming Civic Events being organised by the Mayor during 2024-25.

**285 Press Release: None**

There being no further business the Deputy Mayor closed the meeting.

Signed .....

Mayor

Dated .....