

Sevenoaks Town Council
Minutes of the Town Council Meeting held on 25th November 2024

In the Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available to view on YouTube until approved by Council:

<https://youtube.com/live/ae2SHEhY1lw?feature=share>

Meeting Commenced: 7.00 p.m.

Meeting Concluded: 7.19 p.m.

Cllr Libby Ancrum, Mayor	Present		Cllr Sally Layne	Apologies
Cllr Sue Camp	Present		Cllr Lise Michaelides	Apologies
Cllr Dr Marilyn Canet	Present		Cllr Lionel O'Hara	Present
Cllr Tony Clayton, Deputy Mayor (In the Chair)	Present		Cllr David Skinner OBE	Present
Cllr Catherine Daniell, Deputy Leader	Present		Cllr Claire Shea	Present
Cllr Dr Peter Dixon	Present		Cllr Nick Varley	Present
Cllr Victoria Granville	Present		Cllr Gareth Willis	Present
Cllr Chloe Gustard	Present		Cllr Nigel Wightman, Leader	Present

In Attendance: Town Clerk and Deputy Town Clerk & Responsible Finance Officer

Prior to the meeting, a minute's silence was held in memory of former Mayor and Town Councillor Richard Parry

Members of Public in Attendance:1

Public Questions: None.

Representations received from Members of the Public

Cllr Richard Streatfeild, Sevenoaks District Council & Kent County Council (KCC), gave an update on key matters:

- Future of Adult Education Centre
- SEN scrutiny
- KCC budget discussions
- Local Government Reorganisation – Unitary White Paper
- Adult Social Care changes

420 Apologies for Absence: as shown above.

421 Requests for Dispensations: none received.

422 Declarations of Interest: none received.

423 Minutes of the Meeting of Sevenoaks Town Council held on 14th October 2024

RESOLVED: to accept and sign the minutes of the Sevenoaks Town Council meeting held on 14th October 2024 as a true record.

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424 Minutes of Committees

424.1 Planning & Environment Committee

RESOLVED: To receive and adopt the minutes of the meetings of the Planning & Environment Committee held on 21st October, 4th November and 18th November 2024 as true records.

424.2 Finance & Delivery Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Finance & Delivery Committee held on 14th October 2024 as a true record.

424.3 Personnel Committee

RESOLVED: To receive and adopt the minutes of the meeting of the Personnel Committee held on 30th October 2024 as a true record

425 Ex-officio Position of Mayor on Committees and Working Groups

RESOLVED: That voting rights for the Mayor, as Ex-officio on Committees and Working Groups of the Town Council, be reintroduced.

426 Appointment of Representative to Lady Margaret Boswell's Church of England Educational Charity

RESOLVED that: Cllr Dr Merilyn Canet be appointed as the Sevenoaks Town Council representative on Lady Margaret Boswell's Church of England Educational Charity.

427 Amendments to Schedule of Meetings 2024/25

RESOLVED: To approve the proposed amendments to the schedule of meetings for 2024/25.

428 Freedom of Information Request

RESOLVED: To note the following information request received under the Freedom of Information Act 2000:

Date Received	Date Responded	From	Topic	STC Hours to respond
29/10/24	07/11/24	Responsible Finance Officer	Expenditure on Christmas Lights	1 hour

429 Councillor Reports: Town Council Representatives on External Organisations

The following update was noted:

Cllr Granville reported that the Sevenoaks District Arts Council had convened a Working Group to review potential for public art in Sevenoaks town in and around the District Council's Land East of High Street development.

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430 Mayor's Engagements

Councillors received and noted the reports of Mayoral Activities.

RESOLVED: To note and accept the reports relating to Mayoral activities:

- a) functions attended by the Mayor or her representative up to 15th November 2024
- b) forthcoming Civic Events being organised by the Mayor during 2024-25

431 Press Release: None.

There being no further business, the Mayor closed the meeting.

Signed
Mayor

Dated