

Sevenoaks Town Council
Minutes of the meeting of Finance & Delivery Committee – 12th January 2026
Held in the Council Chamber, Town Council Offices, TN13 3QG

Livestreamed and available to view on YouTube until approved by Council:
<https://youtube.com/live/322Y7KUhxOM>

Meeting commenced: 19:04 Meeting Concluded: 19:54

Present:

Cllr Nigel Wightman, Chair	Present	Cllr Catherine Daniell, Deputy Leader	Apologies
Cllr Claire Shea, Leader & Vice-Chair	Present	Cllr Dr Peter Dixon	Present
Cllr Libby Ancrum	Present	Cllr David Skinner OBE	Present
Cllr Tony Clayton, Mayor	Present		

Cllr Dr Marilyn Canet	Substitute for	Cllr Catherine Daniell
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In attendance: Cllr Lise Michaelides, Town Clerk, Deputy Town Clerk and Responsible Finance Officer and Senior Committee Clerk.

2 members of the public were present.

PUBLIC QUESTIONS: None

566 - APOLOGIES FOR ABSENCE

RESOLVED: To receive and accept apologies for absence as shown above.

567 - REQUESTS FOR DISPENSATIONS

There were no requests for dispensations.

568 - DECLARATIONS OF INTEREST

Cllr Wightman read out section 4.8 of the Finance Regulations reminding councillors that any member with Council Tax unpaid for more than two months was prohibited from voting on the budget or precept – no declarations were made.

569 - MINUTES OF FINANCE & DELIVERY COMMITTEE

RESOLVED: To receive, adopt and sign the Minutes of the meeting of the Finance & Delivery Committee held on 24th November 2025 as a true record.

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570 - FINANCE REPORTS - NOVEMBER 2025

To receive and consider the Responsible Finance Officer's reports.

570.1 - Statement of Accounts

The Committee received and considered the Statement of Accounts and Responsible Finance Officer's report for the month ended 30th November 2025, including Income and Expenditure by cost centre, Variance Analysis, Fund Balances, Statutory Balance Sheet, Earmarked Reserves and Operating Income & Expenditure, together with:

Suppliers' Accounts

- 1st to 30th November 2025, total gross invoices £429,908.37

List of Payments

- Sevenoaks Town Council Nat West Account - 1st to 30th November 2025 – total £478,378.35
- Mayor's Charity Account – 1st to 30th November 2025: None

Payroll Account

- 1st to 30th November 2025, total £94,349.17

Petty Cash Account

- 1st to 30th November 2025, total payments £458.36

It was noted that the year-to-date position at the end of November 2025 showed a surplus of £21,789. Total Assets to end of November 2025 was £3,105,468 (a decrease of £315,532 since October).

The Committee noted that:

- Essential remedial drainage work had been carried out at the Bat & Ball Centre to replace the anti-flood valve device which was no longer working and to install pipelining to prevent collapse due to defects.
- The electricity supply contract for the street lighting unmetered supply had expired on 1st December. It was noted that the new contract option available to the Town Council was more expensive than the previous agreement, reflecting both current market conditions and the restricted supplier pool willing to service unmetered lighting supplies.

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- Investment with CCLA was 1% above the guideline limit of funds to be invested with any one entity, as set out in the Town Council’s Investment policy due to easier access for contractor payments in relation to Greatness Pavilion.
- Funds were starting to be received from the Football Foundation and the Premier League Stadium Fund.

RESOLVED: That:

- 1) The Management Accounts 1st to 30th November 2025 be received and accepted.
- 2) That the following remedial drainage works at the Bat & Ball Centre be funded from Capital Expenditure Ear Marked Reserves:

Pipelining to Prevent Collapse - Cost: £4,495 + VAT (£145 per metre)

- Installation of 31 metres of 4-inch pipe lining (sleeving) from manhole to manhole and to the downstream manhole
- Includes full preparation, cleaning, and resin installation
- Required to prevent further deterioration of the damaged clay pipework

Replace Anti-Flood Device with Improved System - Cost: £2,875 + VAT

- Cut and excavate ground around existing installation
- Remove defective unit
- Install upgraded, simplified anti-flood device for long-term reliability.

- 3) That the new electricity supply contract with SSE Energy Solutions for the street lighting unmetered supply be noted and approved.

570.2 - Hospitality and Gifts Register

The following Hospitality or Gift received by Councillors or staff for the period 1st November to 31st December 2025 was noted.

Date of Offer	To	Accepted / Declined	From	For	Estimated Value
8.12.25	Town Clerk	Accepted	Warners Solicitors	Presentation box of bottle of gin and 2 glasses	£45

571 - REVIEW OF RESERVES POLICY & RESERVES HELD

The Committee considered the reviewed Reserves Policy, together with the current level of financial reserves. It was noted that the changes were to the dates and to update the current financial reserve figures as of November 2025.

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RESOLVED that:

- 1) The Sevenoaks Town Council Reserves Policy for the Financial Year 2026-2027 be approved and adopted.
- 2) The General and Earmarked Reserves held be noted.
- 3) The Town Council continues to aim to increase its general reserves by a minimum of £20k per year as part of a long-term plan working towards a general reserve fund of up to 6 months of precept. This will be dependent on working capital needs.

572 - REVIEW OF INVESTMENT STRATEGY, POLICY & RISK MANAGEMENT 2026-2027

The Committee considered the reviewed Investment Strategy, Policy and Risk Management for the 2026/27 financial year. It was noted that the changes were to the dates, to add Standard Chartered and Investec Bank as approved institutions, to include 2026-2027 budgeted income from interest and the Bank of England base rate.

Having considered current guidance and the Town Council's cash flow and investment requirements, it was **RESOLVED** that:

- 1) The Investment Strategy, Policy and Risk Management for 2026-2027 be approved and adopted.
- 2) The Town Council reconfirms its delegation of authority to the Town Clerk/ Responsible Finance Officer in conjunction with the Chair and Vice Chair of Finance & Delivery Committee to invest in regulated borrowers who meet the A- credit rating as per the Investment Strategy (either directly or via the Insignis Platform).

573 - COMPENSATION FROM SEVENOAKS DISTRICT COUNCIL: QUAKER'S HALL ALLOTMENT SITE

Following the reorganisation of local government in 1974, 11 acres of allotment land were transferred from the Urban District Council to Sevenoaks Town Council. In keeping with the provisions of the Allotments Act, the balance held in the allotment account should also have been transferred to the allotment authority. It was settled with the District Council that this would be paid by way of an annuity, payable over an 80-year period. The final payment under this arrangement was due in 2052.

Sevenoaks Town Council requested that the District Council consider making a single payment in respect of the remaining principal sum. The District Council subsequently provided a full and final settlement figure of £351,146.30 which has now been paid to the Town Council. The funds will be held in Capital Reserves.

RESOLVED: To note the receipt of £351,146.30 from Sevenoaks District Council in full and final settlement of the Quaker's Hall Allotments debt.

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574 - COMMUNITY INFRASTRUCTURE LEVY(CIL) & PROJECT UPDATE

Consideration was given to the update report on CIL funds and the status of projects, noting the following:

1. The remaining projects for CIL as at 16th December 2025

	Original Budget	Spent	Balance	Agreed	Planned Completion
Public Realm Town Ward	£50,000	£46,995	£3,006	Reviewed Feb 24	Ongoing
Judd's piece resurfacing	£2,000	-	£2,000	Reviewed Feb 24	2026
Woodside Rd - fencing	£1,000	-	£1,000	Reviewed Feb 24	2025
knole paddock front barn doors					
	£2,000	-	£2,000	Reviewed Feb 24	2025
Green Link Feasibility	£15,000	-	£15,000	Reviewed Feb 24	Ongoing
Masterplan x2	£65,000	£65,000	£0	Reviewed Feb 24	Started
20 mph	£141,967	£111,271	£10,000	10/06/2024	Contingency Left
Dartford Road Crossing	£25,000	£4,170	£20,830	Reviewed Feb 24	2025
Greatness Pavilion	£87,500	Moved	£0	Reviewed Feb 24	133,600 added Sep 25 for green initiatives
Greatness CCTV					2026 - linked to the completion of Greatness Pavilion
	£9,000	-	£9,000	Reviewed Feb 24	
Vine Gardens Crazy Paving	£10,000	£10,000	£0	Reviewed Feb 24	2025
Balance of cost for Recycle bound resin (Vine Gardens crazy paving)	£13,130	£13,130	£0	Agreed June 25	2025
Greatness Play Area	£150,000		£150,000	Agreed June 25	2025
Solar Batteries	£20,000	£20,000	£0	Agreed June 25	2025
Play Areas inc Buckhurst	£25,000	£21,452	£3,548	Agreed July 25	2025
Oast House Feasibility Report	£4,500	£4,500	£0	Agreed Sep 25	2025
Portable floodlights for Knole Paddock	£13,000		£13,000	Agreed Nov 25	2026
Permanent floodlights for Knole Paddock	£38,000		£38,000	Agreed Nov 25	2026
Repairs to Raleys Car Park	£36,125		£36,125	Agreed Nov 25	2026
			£303,509		

2. STC Community Infrastructure Levy (CIL) Receipts

Projected unallocated CIL Balance (reported to Finance & Delivery Committee 24 th November) 2025	£123,369
Less new projects:	
Portable floodlights for Knole Paddock	-£13,000

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Permanent floodlights for Knole Paddock	-£38,000
Repairs to Raleys Car Park	-£36,125
Pay the remainder of Invoice 9 for the Masterplan	-£5,365
Unallocated Balance	£30,879
Add current SDC CIL balance (CIL collections October 2025 to date)	£11,867
Total Unallocated Balance	£42,746

It was noted that the Masterplan allocated funds had overspent by £5,365.

RESOLVED that the:

- 1) CIL Update Report to 16th December 2025 be received and noted.
- 2) Projected unallocated balance of £42,746 as at December be noted.
- 3) Progress on allocated projects be noted.
- 4) Transfer of £5,365.50 unallocated balance to cover the last Masterplan invoice in November be noted.
- 5) £20k of unallocated funds be allocated to complete the Masterplans.

575 - REVENUE ESTIMATES AND BUDGET & PRECEPT PROPOSAL FOR 2026-2027

The Committee noted the revenue projection for 2025-2026, together with the draft Budget 2026-2027 and Precept recommendations.

It was noted that the forecast outturn was projected to be a deficit of £18,022, which would not cover the £20,000 provision included in the budget to be added to the General Reserves. The final outturn would be highly dependent on contingency expenditure and the final position of the cafes. There had been £60,000 unexpected expenditure during the year, largely related to health and safety requirements, fire risk assessments and essential repairs. £20,000 had also been spent on valuations for the Local Government Reorganisation Community Asset Transfer process.

The Committee considered the draft budget for 2026-2027, noting the key assumptions, and acknowledging uncertain factors such as the Business Rate increase from April and the

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outcome of Community Asset Transfers bids.

RESOLVED:

- That the revenue projection for 2025-2026 which projected a forecast outturn deficit of £18,022 be received and noted.
- To receive and note the final Revenue Estimates for the next financial year and to RECOMMEND that Sevenoaks Town Council approves and adopts the Budget for 2026-2027, with a total budget of £2,117,684 (attached as an Appendix)
- To RECOMMEND that Sevenoaks Town Council approves the precept of £1,624,084 for 2026-2027 which is a 4.9% increase to the 2025-26 Band D equivalent resulting in a Band D equivalent household rate of £161.19 per year, which equates to £3.10 per week and a 14p increase per week.

576 - LOCAL GOVERNMENT PENSION SCHEME: VALUATION REPORT

RESOLVED: To receive and note the following report: Town and Parish Council 31 March 2025 Valuation Funding Pool Results Schedule, Kent Pension Fund.

577 - COMMUNITY ASSET TRANSFERS TIMELINE

RESOLVED:

- 1) To receive and note Sevenoaks District Council's updated timeline for consideration of Community Asset Transfers.
- 2) To note that the Town Clerk would enquire why the Stag Theatre bid was to be submitted again to the District Council's Finance & Investment Committee, having been previously considered on 2nd September 2025 and recommendations made to Cabinet.

578 - MINUTES OF TOWN TEAM MEETING

RESOLVED: To receive and note the minutes of the Town Team AGM meeting held on 12th November 2025.

579 - COMMUNICATIONS WORKING PARTY

RESOLVED: To receive and note the notes of the Communications Working Group held on 5th December 2025.

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580 - CURRENT MATTERS & STC PRIORITIES

The Committee noted that the Community Minibus was to be delivered to the Town Council Offices on 14th January.

RESOLVED: To receive and note updates on:

- Current Matters
- Sevenoaks Town Council Priorities.

581 - PRESS RELEASE

RESOLVED: That a press release be issued on the Town Council's Community Mini-Bus once it was available for hire by local community groups.

There being no further business the Chair closed the Meeting.

Signed Dated

Chair

Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
11	<u>Planning - General</u>									
4010	Gross Pay	29,000	34,968	37,040	28,636	37,638	0	40,301	0	0
4012	Expenses	0	5	0	0	0	0	0	0	0
4270	Employers Pension Contribution	1,200	1,250	1,522	1,001	1,315	0	1,500	0	0
6240	Computer/ Data Base/WP's	650	878	800	513	769	0	700	0	0
6320	Staff Training	0	50	0	0	0	0	0	0	0
6330	Welfare/Hospitality	0	19	0	7	11	0	0	0	0
6460	Publicity & Democratic notices	0	0	0	380	570	0	0	0	0
6630	Professional Fees	900	427	922	621	545	0	800	0	0
6730	Subscriptions	600	750	615	625	625	0	650	0	0
	Overhead Expenditure	32,350	38,346	40,899	31,783	41,473	0	43,951	0	0
	Movement to/(from) Gen Reserve	(32,350)	(38,346)	(40,899)	(31,783)	(41,473)		(43,951)		
20	<u>Community Bus</u>									
6020	Insurance Cost	0	0	0	4,707	0	0	0	0	0
	Overhead Expenditure	0	0	0	4,707	0	0	0	0	0
8001	plus Transfer from EMR	0	0	0	4,707	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	0	0	0		0		
21	<u>O/ Spaces & Leisure - General</u>									
1022	Letting & Hire of Facilities	29,663	31,468	28,000	22,297	28,633	0	29,120	0	0
1030	Electricity recharge	4,054	1,795	3,800	2,117	1,796	0	3,800	0	0
1316	Raleys Car Park Permits	1,672	1,862	1,739	1,900	1,900	0	1,809	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1350	Revenue Grant income	0	0	0	2,666	2,666	0	0	0	0
1550	Insurance Claims	0	2,718	0	8,488	0	0	0	0	0
1850	Log Sales	754	0	0	227	0	0	815	0	0
1853	Adopt a Tree income	100	479	102	479	500	0	108	0	0
1990	Other Income	270	1,224	276	1,821	1,700	0	292	0	0
2003	Asset/equipment sales	0	1,000	0	0	0	0	0	0	0
Total Income		36,513	40,547	33,917	39,995	37,195	0	35,944	0	0
4010	Gross Pay	198,977	166,237	204,378	149,671	197,480	0	254,240	0	0
4011	Mileage	0	648	800	602	859	0	0	0	0
4012	Expenses	0	0	0	25	38	0	0	0	0
4270	Employers Pension Contribution	15,190	10,188	16,558	8,736	12,000	0	16,430	0	0
5010	Vine Area General Maintenance	0	24	0	0	0	0	0	0	0
5013	Graffiti Removal	1,357	200	1,000	248	372	0	1,000	0	0
5020	Vine Public Convenience	0	18	0	0	0	0	0	0	0
5025	Lower St Johns Toilets	14,000	26,088	14,350	12,623	18,327	0	15,000	0	0
5026	Greatness Rec Convenience	3,100	4,143	3,177	2,698	3,548	0	3,304	0	0
5030	St Nicholas Burial Ground	100	7,853	102	107	107	0	108	0	0
5050	Seats And Litter Bins	2,300	0	2,357	303	1,000	0	2,451	0	0
5060	Sevenoaks Common	5,000	2,454	5,125	1,147	2,500	0	5,000	0	0
5065	Tree Safety Survey	4,000	4,601	4,100	0	4,100	0	4,500	0	0
5070	Other Woodlands	4,000	3,796	4,100	10,787	11,260	0	4,600	0	0
5110	Knole Paddock & Pavilion	3,500	775	3,587	1,874	2,811	0	3,730	0	0
5120	Knole Paddock Pitch & Grnd Mt	2,500	4,207	2,562	1,873	2,810	0	2,664	0	0
5310	Miscellaneous Open Spaces	5,200	12,661	5,300	5,289	7,000	0	5,512	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5311	Security Open Spaces	25,000	29,036	28,000	24,774	33,054	0	31,000	0	0
5316	Skatepark Maintenance	2,000	84	2,050	8	1,500	0	2,000	0	0
5317	Raleys Car Park	422	0	439	550	825	0	457	0	0
5320	Fertilizers	1,500	1,274	1,537	2,076	2,500	0	2,300	0	0
5330	Grass Seed	2,500	3,441	2,562	3,904	4,200	0	3,000	0	0
5340	Plants	3,000	3,285	3,075	3,104	3,500	0	3,198	0	0
5410	Repairs & General Maintenance	1,800	457	1,845	383	478	0	1,845	0	0
5412	Capital Refurbishments	10,000	7,000	8,000	0	0	0	4,000	0	0
5500	Equipment Hired and New	7,000	3,685	7,175	1,615	2,129	0	6,175	0	0
5525	Equipment Maintenance	8,000	5,793	8,000	3,409	5,042	0	8,000	0	0
5550	Vehicle Expenses	21,500	5,002	12,037	2,938	3,796	0	14,000	0	0
5700	Fuel	5,900	4,478	6,047	3,138	4,374	0	6,289	0	0
6010	Light Heat & Cleaning	8,500	2,342	8,712	0	0	0	0	0	0
6011	Electricity	0	1,923	0	8,765	12,000	0	7,000	0	0
6013	Cleaning	600	233	615	415	596	0	649	0	0
6014	Water	1,000	535	1,025	960	1,367	0	1,066	0	0
6016	Contractor Payments	0	0	0	2,113	2,500	0	0	0	0
6101	Telephone	145	138	149	0	150	0	155	0	0
6104	Mobile Telephone	340	325	348	143	170	0	362	0	0
6105	Broadband wi-fi service	300	330	307	258	344	0	319	0	0
6210	Postage & Courier	0	5	0	0	0	0	0	0	0
6240	Computer/ Data Base/WP's	0	598	0	0	0	0	0	0	0
6315	Recruitment Costs	0	2,800	0	0	0	0	0	0	0
6320	Staff Training	3,000	3,565	3,075	1,127	1,000	0	2,000	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6330	Welfare/Hospitality	625	876	640	208	300	0	666	0	0
6460	Publicity & Democratic notices	0	0	0	260	390	0	0	0	0
6635	Professional Fees Licensing	300	295	308	10	15	0	320	0	0
6730	Subscriptions	180	164	185	430	430	0	192	0	0
6812	Road Dues	1,100	1,365	1,128	0	1,300	0	1,420	0	0
6851	Bus Shelter Maintenance	200	0	205	0	0	0	213	0	0
6900	Sundry Expenses	80	0	82	0	82	0	86	0	0
6922	Health&Safety/Risk Assessments	1,700	4	1,700	1,234	1,671	0	1,700	0	0
6930	Alarm Maintenance	880	1,061	902	741	741	0	952	0	0
6931	CCTV Maintenance	600	0	615	0	0	0	615	0	0
6934	Waste Bin Collection-Dog Bins	3,000	2,766	3,075	2,184	2,184	0	3,198	0	0
6935	Waste Bin Disposal-Waste Bins	2,700	3,540	2,767	2,268	2,533	0	4,000	0	0
6952	Protective Clothing	1,575	1,523	1,600	627	941	0	1,600	0	0
6975	Bank Charges	0	161	0	0	0	0	0	0	0
	Overhead Expenditure	374,671	331,976	375,701	263,627	354,324	0	427,316	0	0
	21 Net Income over Expenditure	-338,158	-291,429	-341,784	-223,632	-317,129	0	-391,372	0	0
8001	plus Transfer from EMR	0	-8,549	0	-7,920	0	0	0	0	0
8002	less Transfer to EMR	0	0	0	8,488	0	0	0	0	0
	Movement to/(from) Gen Reserve	(338,158)	(299,978)	(341,784)	(240,040)	(317,129)		(391,372)		
22	<u>O/ Spaces & Leisure - Cemetery</u>									
1700	Cemetery Income	78,975	82,397	78,000	79,226	90,000	0	81,000	0	0
	Total Income	78,975	82,397	78,000	79,226	90,000	0	81,000	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4010	Gross Pay	99,632	109,810	105,490	78,525	104,697	0	107,762	0	0
4011	Mileage	0	135	0	116	139	0	0	0	0
4012	Expenses	0	13	0	124	166	0	0	0	0
4270	Employers Pension Contribution	8,290	9,760	8,818	7,299	9,722	0	10,000	0	0
5210	Cemetery Chapel & Office	150	232	153	0	0	0	159	0	0
5213	Memorial Stone Testing	0	5,921	0	0	0	0	0	0	0
5230	Cemetery Wshop/Messroom Mtce	700	0	717	13	500	0	717	0	0
5340	Plants	0	26	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	1,200	2,199	1,230	2,728	3,000	0	1,298	0	0
5500	Equipment Hired and New	4,000	1,978	4,100	1,459	2,188	0	4,000	0	0
5525	Equipment Maintenance	9,000	3,127	9,000	1,215	4,000	0	7,000	0	0
5700	Fuel	1,200	604	1,230	631	777	0	1,000	0	0
6000	Rent & Rates	10,500	8,668	10,500	8,818	10,683	0	11,100	0	0
6010	Light Heat & Cleaning	2,100	0	0	0	0	0	0	0	0
6011	Electricity	0	3,875	2,152	1,695	2,000	0	3,000	0	0
6013	Cleaning	1,000	547	1,025	496	532	0	600	0	0
6014	Water	1,100	417	1,127	390	585	0	1,172	0	0
6016	Contractor Payments	0	0	0	147	220	0	0	0	0
6101	Telephone	800	703	820	662	875	0	852	0	0
6104	Mobile Telephone	25	0	26	0	30	0	27	0	0
6105	Broadband wi-fi service	150	120	154	90	120	0	130	0	0
6200	Printing & Stationery	0	86	0	0	0	0	0	0	0
6210	Postage & Courier	0	8	0	0	0	0	0	0	0
6240	Computer/ Data Base/WP's	670	0	686	1,331	1,661	0	713	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6320	Staff Training	1,500	1,011	1,537	269	404	0	1,000	0	0
6330	Welfare/Hospitality	300	552	307	157	236	0	319	0	0
6460	Publicity & Democratic notices	0	25	0	0	0	0	0	0	0
6500	Goods for Resale	125	224	128	666	933	0	135	0	0
6720	Books and Periodicals	50	0	52	0	0	0	54	0	0
6730	Subscriptions	200	195	205	125	188	0	213	0	0
6802	Trees Plants Turf & Fertilizer	3,000	2,357	3,000	1,492	2,238	0	3,120	0	0
6822	Roads Path & Boundaries	850	0	871	0	0	0	871	0	0
6832	Lawn/Wall of Remembrance	120	95	123	0	0	0	128	0	0
6922	Health&Safety/Risk Assessments	1,500	846	1,500	3,828	4,000	0	1,300	0	0
6930	Alarm Maintenance	1,700	1,451	1,742	995	1,000	0	1,812	0	0
6932	Cemetery Security	6,000	6,867	6,150	5,719	7,625	0	6,900	0	0
6935	Waste Bin Disposal-Waste Bins	1,300	1,290	1,332	948	1,024	0	1,600	0	0
6952	Protective Clothing	700	628	700	183	274	0	728	0	0
	Overhead Expenditure	157,862	163,769	164,875	120,121	159,817	0	167,710	0	0
	22 Net Income over Expenditure	-78,887	-81,372	-86,875	-40,895	-69,817	0	-86,710	0	0
8001	plus Transfer from EMR	0	2,299	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(78,887)	(79,073)	(86,875)	(40,895)	(69,817)		(86,710)		
23	<u>O/ Spaces & Leisure- Allotment</u>									
1010	Rental Income	1,559	1,224	1,636	1,469	1,500	0	1,700	0	0
1047	QH Allotments Income	8,342	8,057	8,759	8,407	8,500	0	8,977	0	0
	Total Income	9,901	9,281	10,395	9,876	10,000	0	10,677	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4010	Gross Pay	3,800	6,644	6,000	5,459	7,207	0	6,787	0	0
4270	Employers Pension Contribution	180	814	400	706	937	0	840	0	0
5410	Repairs & General Maintenance	0	1,097	0	130	195	0	0	0	0
5500	Equipment Hired and New	0	0	0	97	0	0	0	0	0
6002	QH Allotments Costs	0	1,409	0	1,080	478	0	0	0	0
6014	Water	950	253	973	441	568	0	1,011	0	0
6300	Computer Software	20	803	25	0	0	0	0	0	0
6620	Legal Expenses	0	1,500	0	0	0	0	0	0	0
6730	Subscriptions	60	0	62	0	0	0	64	0	0
6900	Sundry Expenses	0	280	0	0	0	0	0	0	0
6922	Health&Safety/Risk Assessments	70	0	73	0	0	0	76	0	0
6935	Waste Bin Disposal-Waste Bins	0	0	0	7	10	0	0	0	0
	Overhead Expenditure	5,080	12,800	7,533	7,919	9,395	0	8,778	0	0
	23 Net Income over Expenditure	4,821	-3,520	2,862	1,957	605	0	1,899	0	0
8001	plus Transfer from EMR	0	2,041	0	1,132	0	0	0	0	0
	Movement to/(from) Gen Reserve	4,821	(1,479)	2,862	3,089	605		1,899		
26	<u>Open Spaces-Street Lighting/Ge</u>									
1480	Streetlighting income	12,043	8,428	9,000	0	9,000	0	8,000	0	0
1550	Insurance Claims	0	6,272	0	4,485	4,485	0	0	0	0
1990	Other Income	1,000	3,789	1,000	0	0	0	1,040	0	0
1997	In Bloom Income	0	1,000	0	2,850	2,850	0	0	0	0
	Total Income	13,043	19,489	10,000	7,335	16,335	0	9,040	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5410	Repairs & General Maintenance	3,251	7,081	0	0	0	0	0	0	0
6861	Public Clock Maintenance	200	862	205	2,528	1,500	0	732	0	0
6862	Street Lighting	17,000	8,302	11,000	9,041	11,000	0	9,000	0	0
6865	In Bloom Costs	14,000	12,679	14,350	16,559	16,600	0	15,022	0	0
	Overhead Expenditure	34,451	28,923	25,555	28,128	29,100	0	24,754	0	0
	26 Net Income over Expenditure	-21,408	-9,434	-15,555	-20,793	-12,765	0	-15,714	0	0
8002	less Transfer to EMR	0	4,669	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(21,408)	(14,103)	(15,555)	(20,793)	(12,765)		(15,714)		
28	<u>O/ Spaces & Leisure-Vine Cafe</u>									
1211	Sale of Goods	0	40,307	0	37,037	38,000	0	0	0	0
1213	Event catering	0	1,782	0	523	785	0	0	0	0
	Total Income	0	42,089	0	37,560	38,785	0	0	0	0
4010	Gross Pay	0	36,754	0	25,113	31,500	0	0	0	0
4270	Employers Pension Contribution	0	1,805	0	1,265	1,727	0	0	0	0
5340	Plants	0	83	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	0	395	0	617	925	0	0	0	0
5500	Equipment Hired and New	0	733	1,580	4,555	5,000	0	0	0	0
5525	Equipment Maintenance	0	2,433	0	2,201	3,075	0	0	0	0
6000	Rent & Rates	0	736	0	736	882	0	0	0	0
6010	Light Heat & Cleaning	0	196	0	175	225	0	0	0	0
6011	Electricity	0	4,551	0	1,471	2,207	0	0	0	0
6014	Water	0	1,007	0	1,600	2,181	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6016	Contractor Payments	0	0	0	372	326	0	0	0	0
6101	Telephone	0	559	0	459	612	0	0	0	0
6200	Printing & Stationery	0	115	0	39	39	0	0	0	0
6210	Postage & Courier	0	28	0	42	42	0	0	0	0
6320	Staff Training	0	35	0	0	0	0	0	0	0
6330	Welfare/Hospitality	0	0	0	49	74	0	0	0	0
6500	Goods for Resale	0	15,337	0	10,675	12,500	0	0	0	0
6505	Cafe consumables	0	966	0	697	944	0	0	0	0
6635	Professional Fees Licensing	0	544	0	550	550	0	0	0	0
6900	Sundry Expenses	0	42	0	6	9	0	0	0	0
6922	Health&Safety/Risk Assessments	0	1,638	0	1,379	2,069	0	0	0	0
6930	Alarm Maintenance	0	505	0	516	516	0	0	0	0
6935	Waste Bin Disposal-Waste Bins	0	1,683	0	697	818	0	0	0	0
6976	Credit card charges	0	1,242	0	1,194	1,698	0	0	0	0
	Overhead Expenditure	0	71,388	1,580	54,408	67,919	0	0	0	0
	Movement to/(from) Gen Reserve	0	(29,299)	(1,580)	(16,848)	(29,134)		0		
29	<u>O/Spaces & Leisure-Vine Ground</u>									
1208	Other Events Income	1,500	1,280	1,538	440	660	0	1,000	0	0
1211	Sale of Goods	0	0	0	24	0	0	0	0	0
1350	Revenue Grant income	0	9,228	0	0	0	0	0	0	0
1805	Tea Kiosk Rental & Pavilion	3,500	3,500	3,587	4,000	3,500	0	4,000	0	0
1870	Vine Club Insurance Contrib.	367	462	382	666	666	0	670	0	0
	Total Income	5,367	14,470	5,507	5,130	4,826	0	5,670	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

	<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4010 Gross Pay	22,398	24,124	25,505	19,467	25,913	0	27,500	0	0
4270 Employers Pension Contribution	1,344	866	1,427	681	905	0	1,638	0	0
5010 Vine Area General Maintenance	2,500	2,565	2,565	6,897	8,000	0	2,667	0	0
5015 Vine Pavilion maintenance	200	0	205	0	0	0	213	0	0
5020 Vine Public Convenience	12,000	12,039	14,000	7,395	10,593	0	14,000	0	0
5410 Repairs & General Maintenance	800	23	820	207	311	0	820	0	0
5500 Equipment Hired and New	2,006	0	2,056	315	473	0	2,056	0	0
6011 Electricity	0	529	0	0	0	0	0	0	0
6014 Water	500	344	512	254	339	0	532	0	0
6200 Printing & Stationery	0	385	0	0	0	0	0	0	0
6460 Publicity & Democratic notices	0	375	0	619	929	0	0	0	0
6635 Professional Fees Licensing	210	70	215	70	105	0	215	0	0
6868 Summer Concerts	3,600	3,596	3,690	3,740	3,740	0	3,838	0	0
6869 Special Events	140	0	143	0	0	0	143	0	0
6873 Vine Lighting Project	0	24,135	0	0	0	0	0	0	0
6922 Health&Safety/Risk Assessments	1,100	0	1,000	0	500	0	500	0	0
6931 CCTV Maintenance	730	0	748	0	0	0	748	0	0
6935 Waste Bin Disposal-Waste Bins	960	835	984	483	627	0	780	0	0
Overhead Expenditure	48,488	69,886	53,870	40,128	52,435	0	55,650	0	0
29 Net Income over Expenditure	-43,121	-55,416	-48,363	-34,998	-47,609	0	-49,980	0	0
8001 plus Transfer from EMR	0	10,923	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(43,121)	(44,493)	(48,363)	(34,998)	(47,609)		(49,980)		
30 F & G P - Bat & Ball Station									

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1010	Rental Income	0	0	0	626	1,100	0	5,000	0	0
1022	Letting & Hire of Facilities	12,000	15,171	16,000	12,118	15,867	0	16,000	0	0
1211	Sale of Goods	0	35,525	0	15,059	15,059	0	0	0	0
1213	Event catering	0	10,305	0	5,702	5,544	0	0	0	0
1221	Commissions Earned	0	367	0	0	0	0	0	0	0
1350	Revenue Grant income	0	1,000	0	0	0	0	0	0	0
1861	Recharge Income	0	0	0	1,774	1,000	0	3,000	0	0
1990	Other Income	0	0	0	0	0	0	5,700	0	0
Total Income		12,000	62,368	16,000	35,279	38,570	0	29,700	0	0
4010	Gross Pay	19,000	72,523	20,637	41,193	47,000	0	16,978	0	0
4270	Employers Pension Contribution	1,000	2,408	1,040	1,283	1,600	0	1,000	0	0
5340	Plants	0	58	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	7,000	10,208	6,000	5,281	6,000	0	6,240	0	0
5500	Equipment Hired and New	1,000	610	1,025	801	1,202	0	1,025	0	0
5525	Equipment Maintenance	0	506	0	359	539	0	0	0	0
6000	Rent & Rates	4,000	1,004	1,500	1,406	1,686	0	1,760	0	0
6011	Electricity	7,500	8,311	8,500	7,481	9,000	0	9,000	0	0
6012	Gas	1,420	2,644	1,455	1,119	914	0	2,500	0	0
6013	Cleaning	3,500	3,738	3,587	2,788	3,649	0	3,887	0	0
6014	Water	3,000	252	1,500	213	292	0	650	0	0
6016	Contractor Payments	0	0	0	1,483	1,416	0	0	0	0
6020	Insurance Cost	1,000	0	1,000	0	0	0	0	0	0
6101	Telephone	500	537	512	459	612	0	532	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6200	Printing & Stationery	0	38	0	31	47	0	0	0	0
6210	Postage & Courier	0	28	0	0	0	0	0	0	0
6240	Computer/ Data Base/WP's	0	8	0	0	0	0	0	0	0
6241	Website Costs	400	335	410	345	518	0	360	0	0
6330	Welfare/Hospitality	0	1,299	0	1,349	1,800	0	0	0	0
6460	Publicity & Democratic notices	0	277	0	19	29	0	0	0	0
6500	Goods for Resale	0	19,048	0	7,243	7,243	0	0	0	0
6501	Goods for Resale - DVCRP	0	3,675	0	0	0	0	0	0	0
6505	Cafe consumables	0	795	0	333	333	0	0	0	0
6520	Refreshments for Resale	0	0	0	162	162	0	0	0	0
6630	Professional Fees	0	3,450	0	0	0	0	0	0	0
6635	Professional Fees Licensing	600	295	615	295	295	0	640	0	0
6730	Subscriptions	0	300	0	0	0	0	0	0	0
6869	Special Events	0	1,618	0	300	300	0	0	0	0
6900	Sundry Expenses	0	8	0	59	0	0	0	0	0
6922	Health&Safety/Risk Assessments	1,300	2,002	1,332	1,678	2,000	0	1,332	0	0
6930	Alarm Maintenance	700	799	717	438	717	0	800	0	0
6931	CCTV Maintenance	170	280	174	207	0	0	280	0	0
6935	Waste Bin Disposal-Waste Bins	800	1,542	820	1,230	1,293	0	2,000	0	0
6976	Credit card charges	0	1,162	0	563	844	0	0	0	0
	Overhead Expenditure	52,890	139,756	50,824	78,116	89,491	0	48,984	0	0
	30 Net Income over Expenditure	-40,890	-77,388	-34,824	-42,837	-50,921	0	-19,284	0	0
8001	plus Transfer from EMR	0	47,507	0	0	0	0	0	0	0
8002	less Transfer to EMR	0	-137	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve		(40,890)	(29,744)	(34,824)	(42,837)	(50,921)		(19,284)		
31	<u>F & G P - Establishments</u>									
1115	Interest on Deposits	30,000	72,504	50,000	60,584	70,000	0	57,000	0	0
1200	Sale of Stationery	0	6	0	0	0	0	0	0	0
1230	Roadside Advertising-Charities	400	750	416	360	450	0	750	0	0
1231	Banner Income	1,000	810	1,025	330	495	0	800	0	0
1232	Town Crier Advertising	600	1,375	1,000	1,200	1,800	0	1,400	0	0
1350	Revenue Grant income	0	2,000	0	0	0	0	0	0	0
1889	Waste Sacks Income	5,500	7,549	0	4,982	5,000	0	0	0	0
1990	Other Income	0	18,195	0	2,022	1,973	0	0	0	0
	Total Income	37,500	103,189	52,441	69,478	79,718	0	59,950	0	0
4010	Gross Pay	360,410	411,339	400,529	329,867	438,584	0	449,000	0	0
4011	Mileage	559	488	572	541	644	0	604	0	0
4012	Expenses	1,000	1,111	1,025	783	1,019	0	1,082	0	0
4270	Employers Pension Contribution	41,700	45,374	44,006	32,644	43,335	0	46,826	0	0
4271	Pension Deficiency	80,000	79,956	80,000	61,289	80,000	0	0	0	0
5340	Plants	0	0	0	67	100	0	0	0	0
5500	Equipment Hired and New	1,000	2,463	1,025	3,604	4,000	0	1,066	0	0
6016	Contractor Payments	0	0	0	766	300	0	0	0	0
6020	Insurance Cost	19,295	19,510	20,000	22,275	26,982	0	25,000	0	0
6101	Telephone	5,490	4,716	5,627	4,168	5,519	0	5,852	0	0
6200	Printing & Stationery	17,000	25,946	19,000	17,906	25,713	0	24,000	0	0
6210	Postage & Courier	4,000	5,016	4,100	5,235	7,828	0	5,000	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6240	Computer/ Data Base/WP's	18,000	32,685	24,000	17,997	24,279	0	27,000	0	0
6241	Website Costs	600	423	615	578	777	0	600	0	0
6242	I.T. Infrastructure	11,000	9,229	8,000	2,937	3,842	0	8,320	0	0
6300	Computer Software	5,500	7,816	5,637	10,173	13,169	0	9,000	0	0
6315	Recruitment Costs	2,000	2,000	2,000	0	0	0	2,000	0	0
6320	Staff Training	3,300	5,078	4,000	2,245	2,500	0	4,040	0	0
6321	Investors in People	1,000	0	1,000	0	1,000	0	1,000	0	0
6330	Welfare/Hospitality	4,000	3,574	4,100	3,339	4,108	0	4,264	0	0
6340	Staff Uniforms	0	209	0	175	262	0	0	0	0
6410	Civic Exps/Annual Reception	2,100	3,427	2,152	1,602	2,152	0	3,000	0	0
6415	Gifts/hospitality	1,200	582	1,200	436	495	0	1,200	0	0
6421	Honour Bd. Badges & Insignia	200	1,220	350	95	143	0	364	0	0
6435	Members Expenses	3,500	1,545	3,587	0	2,000	0	3,730	0	0
6460	Publicity & Democratic notices	500	1,748	1,000	1,454	1,747	0	1,600	0	0
6461	Banner Costs	1,300	2,352	1,600	2,182	2,500	0	1,600	0	0
6610	Audit Fees	5,500	4,923	5,125	401	5,000	0	4,500	0	0
6620	Legal Expenses	2,000	1,050	2,050	3,550	1,005	0	2,132	0	0
6630	Professional Fees	0	2,242	5,950	21,125	21,500	0	0	0	0
6635	Professional Fees Licensing	1,500	1,050	1,000	570	855	0	1,000	0	0
6710	Conference Fees & Expenses	2,500	3,897	3,000	3,781	4,157	0	3,120	0	0
6720	Books and Periodicals	400	26	416	149	0	0	416	0	0
6730	Subscriptions	6,600	7,187	6,765	7,706	10,000	0	7,200	0	0
6889	Waste Sacks	3,300	5,252	0	2,580	3,000	0	0	0	0
6900	Sundry Expenses	500	806	500	219	193	0	520	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6922	Health&Safety/Risk Assessments	5,200	5,054	5,330	4,403	6,600	0	5,543	0	0
6952	Protective Clothing	0	0	0	447	670	0	0	0	0
6975	Bank Charges	1,600	2,612	1,640	2,520	3,391	0	1,705	0	0
6976	Credit card charges	800	1,562	820	1,285	1,424	0	1,200	0	0
7010	Election Expenses	5,000	1,000	6,000	0	6,000	0	6,000	0	0
7611	Contingency provision	32,435	6,000	54,470	0	30,000	0	72,165	0	0
7614	Stag reserve	1,000	0	1,000	0	1,000	0	1,000	0	0
7617	PWLB Loan Repayment	71,602	71,602	71,602	71,602	71,602	0	71,602	0	0
	Overhead Expenditure	724,591	782,067	800,793	642,694	859,395	0	804,251	0	0
	31 Net Income over Expenditure	-687,091	-678,878	-748,352	-573,215	-779,677	0	-744,301	0	0
8001	plus Transfer from EMR	0	36,697	0	-2,500	0	0	0	0	0
8002	less Transfer to EMR	0	17,177	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(687,091)	(659,358)	(748,352)	(575,715)	(779,677)		(744,301)		
32	<u>F & G P - General</u>									
1208	Other Events Income	0	0	0	828	828	0	0	0	0
1350	Revenue Grant income	0	1,610	0	0	0	0	0	0	0
1490	Christmas Lights Switch On	6,000	8,845	6,000	9,845	9,385	0	8,000	0	0
1496	Special events income	0	80	0	0	0	0	0	0	0
	Total Income	6,000	10,535	6,000	10,673	10,213	0	8,000	0	0
5410	Repairs & General Maintenance	0	5	0	0	0	0	0	0	0
6490	Christmas Lights Switch On	28,000	28,783	28,000	33,330	29,000	0	28,000	0	0
6491	Remembrance Day/Civic Serv.	5,000	5,380	5,125	5,139	4,872	0	5,330	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6869	Special Events	20,000	12,766	10,500	11,602	11,602	0	12,000	0	0
	Overhead Expenditure	53,000	46,934	43,625	50,070	45,474	0	45,330	0	0
	32 Net Income over Expenditure	-47,000	-36,399	-37,625	-39,397	-35,261	0	-37,330	0	0
8001	plus Transfer from EMR	0	0	0	2,705	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>(47,000)</u>	<u>(36,399)</u>	<u>(37,625)</u>	<u>(36,692)</u>	<u>(35,261)</u>		<u>(37,330)</u>		
33	<u>F & G P - Council Offices</u>									
1022	Letting & Hire of Facilities	12,429	9,387	10,500	18,008	22,953	0	16,000	0	0
1030	Electricity recharge	0	2,328	0	514	771	0	0	0	0
1213	Event catering	0	126	0	0	0	0	0	0	0
	Total Income	12,429	11,841	10,500	18,522	23,724	0	16,000	0	0
4010	Gross Pay	4,369	4,336	8,215	3,692	4,920	0	45,000	0	0
4270	Employers Pension Contribution	340	356	348	221	292	0	2,772	0	0
5340	Plants	0	28	0	0	0	0	0	0	0
5410	Repairs & General Maintenance	5,200	12,388	717	877	1,202	0	1,000	0	0
5500	Equipment Hired and New	0	0	0	487	550	0	0	0	0
6000	Rent & Rates	28,000	28,392	28,700	28,860	34,632	0	33,000	0	0
6010	Light Heat & Cleaning	4,754	1,373	3,500	811	983	0	1,000	0	0
6011	Electricity	3,000	1,237	4,000	5,304	7,000	0	3,245	0	0
6012	Gas	3,000	1,702	2,000	1,248	1,310	0	2,000	0	0
6013	Cleaning	0	0	0	11	16	0	0	0	0
6014	Water	2,349	1,971	2,407	920	1,353	0	2,541	0	0
6016	Contractor Payments	0	0	0	904	904	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6104	Mobile Telephone	75	158	100	122	183	0	156	0	0
6635	Professional Fees Licensing	0	295	0	295	295	0	0	0	0
6900	Sundry Expenses	0	60	0	0	0	0	0	0	0
6922	Health&Safety/Risk Assessments	900	1,455	922	195	293	0	958	0	0
6930	Alarm Maintenance	1,000	673	1,000	921	921	0	1,000	0	0
6935	Waste Bin Disposal-Waste Bins	1,400	1,118	1,435	908	1,002	0	1,514	0	0
6952	Protective Clothing	100	46	100	0	0	0	104	0	0
	Overhead Expenditure	54,487	55,587	53,444	45,776	55,856	0	94,290	0	0
	33 Net Income over Expenditure	-42,058	-43,746	-42,944	-27,253	-32,132	0	-78,290	0	0
8001	plus Transfer from EMR	0	3,780	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(42,058)	(39,966)	(42,944)	(27,253)	(32,132)		(78,290)		
36	<u>F & G P - Bat & Ball Centre</u>									
1022	Letting & Hire of Facilities	108,000	109,693	115,000	124,279	130,000	0	120,000	0	0
1030	Electricity recharge	169	442	173	149	223	0	500	0	0
1213	Event catering	0	832	400	360	540	0	0	0	0
1445	Outdoor Activities	200	338	500	86	128	0	216	0	0
1457	Indoor Activities	5,293	6,682	6,000	5,193	6,892	0	6,000	0	0
1550	Insurance Claims	0	0	0	3,200	3,200	0	0	0	0
1989	Facilities Damage Income	0	0	0	2,139	2,139	0	0	0	0
1990	Other Income	0	528	0	374	425	0	0	0	0
	Total Income	113,662	118,516	122,073	135,779	143,547	0	126,716	0	0
4010	Gross Pay	82,100	88,998	91,154	72,407	97,037	0	94,000	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4012	Expenses	0	24	0	2	3	0	0	0	0
4270	Employers Pension Contribution	3,300	3,084	3,552	2,187	2,917	0	3,300	0	0
5318	SCC Car Park	0	0	0	456	684	0	0	0	0
5320	Fertilizers	0	119	0	22	33	0	0	0	0
5340	Plants	200	31	205	44	66	0	205	0	0
5410	Repairs & General Maintenance	2,000	8,836	6,000	23,277	17,889	0	8,000	0	0
5500	Equipment Hired and New	1,000	2,558	1,025	5,580	7,000	0	1,066	0	0
5525	Equipment Maintenance	0	64	0	30	44	0	0	0	0
6000	Rent & Rates	6,000	5,302	6,150	6,487	7,784	0	8,000	0	0
6011	Electricity	14,000	14,109	14,350	7,433	12,000	0	14,924	0	0
6012	Gas	1,764	1,948	1,808	1,603	1,939	0	2,300	0	0
6013	Cleaning	2,000	2,536	2,050	2,409	3,059	0	2,132	0	0
6014	Water	3,197	370	2,000	362	1,000	0	1,500	0	0
6016	Contractor Payments	0	0	0	455	1,000	0	0	0	0
6101	Telephone	600	617	615	462	616	0	649	0	0
6104	Mobile Telephone	240	117	246	67	75	0	246	0	0
6200	Printing & Stationery	0	11	0	140	210	0	0	0	0
6240	Computer/ Data Base/WP's	400	21	410	0	0	0	0	0	0
6330	Welfare/Hospitality	500	604	512	573	858	0	532	0	0
6520	Refreshments for Resale	1,000	3,639	3,000	2,798	2,636	0	3,000	0	0
6630	Professional Fees	0	2,937	0	0	0	0	0	0	0
6635	Professional Fees Licensing	500	686	520	443	443	0	541	0	0
6900	Sundry Expenses	50	79	52	90	0	0	54	0	0
6922	Health&Safety/Risk Assessments	2,000	3,726	2,500	4,433	5,500	0	2,600	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6930	Alarm Maintenance	902	398	924	763	763	0	800	0	0
6931	CCTV Maintenance	400	4,191	410	240	360	0	410	0	0
6935	Waste Bin Disposal-Waste Bins	2,100	1,772	2,152	1,382	1,482	0	2,500	0	0
6952	Protective Clothing	250	94	250	0	0	0	250	0	0
Overhead Expenditure		124,503	146,872	139,885	134,145	165,398	0	147,009	0	0
36 Net Income over Expenditure		-10,841	-28,356	-17,812	1,634	-21,851	0	-20,293	0	0
8001	plus Transfer from EMR	0	5,731	0	7,370	0	0	0	0	0
8002	less Transfer to EMR	0	-137	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(10,841)	(22,489)	(17,812)	9,004	(21,851)		(20,293)		
38	<u>F & G P - Grants</u>									
7500	Local Organisations Grants	15,000	15,000	22,900	11,840	22,900	0	24,000	0	0
7502	Sevenoaks Summer Festival	5,000	5,000	5,000	5,000	5,000	0	5,000	0	0
7520	Twinning Support	1,000	950	1,000	0	1,000	0	1,000	0	0
7552	Youth Outreach	8,000	7,360	8,200	3,188	8,200	0	10,000	0	0
7553	West Kent Housing - Youth Prov	0	15,000	0	0	0	0	0	0	0
7556	Stag Community Arts Centre	27,000	27,000	27,000	27,000	27,000	0	27,000	0	0
7557	Community Rail Partnership	3,000	3,000	3,000	3,000	3,000	0	3,000	0	0
7558	Green Sands Common	4,000	432	0	0	0	0	0	0	0
Overhead Expenditure		63,000	73,742	67,100	50,028	67,100	0	70,000	0	0
8001	plus Transfer from EMR	0	12,055	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		(63,000)	(61,687)	(67,100)	(50,028)	(67,100)		(70,000)		
39	<u>F & G P - Property</u>									

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1469	O/S Ground Rents & Wayleaves	6,500	6,424	6,662	6,579	6,662	3,700	6,662	0	0
	Total Income	6,500	6,424	6,662	6,579	6,662	3,700	6,662	0	0
6014	Water	0	14	0	0	0	0	0	0	0
	Overhead Expenditure	0	14	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	6,500	6,410	6,662	6,579	6,662		6,662		
40	<u>Town Team</u>									
1204	Holly Party	0	1,006	0	1,581	1,228	0	0	0	0
1206	Business Awards	7,426	3,385	7,450	5,983	5,983	0	7,450	0	0
1207	Business Show	4,377	4,605	5,000	6,725	6,725	0	5,000	0	0
1350	Revenue Grant income	0	6,767	0	0	0	0	0	0	0
1990	Other Income	0	450	0	0	0	0	0	0	0
	Total Income	11,803	16,213	12,450	14,290	13,936	0	12,450	0	0
6101	Telephone	108	0	110	0	0	0	110	0	0
6200	Printing & Stationery	110	183	114	0	0	0	114	0	0
6240	Computer/ Data Base/WP's	827	350	847	0	0	0	847	0	0
6241	Website Costs	282	25	289	310	310	0	289	0	0
6244	Information Screens	1,345	480	1,000	360	360	0	1,000	0	0
6322	Business Awards	8,116	5,592	8,318	5,966	5,735	0	8,318	0	0
6323	Business Show	2,992	4,529	3,687	4,400	4,400	0	3,687	0	0
6325	Holly Party Expense	0	2,377	0	3,583	4,000	0	0	0	0
6326	Health & Wellness Initiative	0	0	0	24	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6461	Banner Costs	807	0	827	0	0	0	827	0	0
6730	Subscriptions	589	150	603	150	225	0	603	0	0
6900	Sundry Expenses	786	4,000	805	10	800	0	805	0	0
7000	Reinvestment	841	0	850	0	0	0	850	0	0
7607	Christmas events	0	314	0	76	0	0	0	0	0
Overhead Expenditure		16,803	17,999	17,450	14,879	15,830	0	17,450	0	0
Movement to/(from) Gen Reserve		(5,000)	(1,787)	(5,000)	(589)	(1,894)		(5,000)		
41	<u>Business Hub</u>									
1022	Letting & Hire of Facilities	1,300	1,605	1,332	443	664	0	1,406	0	0
1026	Hot Desking Facility	5,200	4,298	5,330	2,930	4,042	0	5,624	0	0
1029	Office Pods	16,471	15,615	16,882	11,797	15,160	0	17,815	0	0
1031	Chamber of Commerce	5,451	6,300	5,587	4,413	5,813	0	5,896	0	0
Total Income		28,422	27,817	29,131	19,582	25,679	0	30,741	0	0
4010	Gross Pay	6,700	8,268	8,525	7,373	9,858	0	9,000	0	0
4270	Employers Pension Contribution	243	0	274	124	145	0	263	0	0
5410	Repairs & General Maintenance	300	1,129	307	1,990	2,500	0	324	0	0
5500	Equipment Hired and New	500	697	512	352	527	0	541	0	0
6000	Rent & Rates	3,000	1,647	2,000	1,647	1,975	0	2,100	0	0
6010	Light Heat & Cleaning	16,211	220	13,000	405	516	0	0	0	0
6011	Electricity	0	8,636	0	3,700	3,500	0	9,000	0	0
6013	Cleaning	0	0	0	0	0	0	600	0	0
6014	Water	0	0	0	0	0	0	500	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6105	Broadband wi-fi service	1,800	1,698	1,845	1,274	1,698	0	1,918	0	0
6200	Printing & Stationery	0	6	0	0	0	0	0	0	0
6900	Sundry Expenses	1,000	1,248	1,025	886	1,180	0	1,082	0	0
6922	Health&Safety/Risk Assessments	170	946	177	1,174	1,761	0	184	0	0
6930	Alarm Maintenance	300	159	312	260	260	0	324	0	0
6931	CCTV Maintenance	160	159	164	166	166	0	173	0	0
6976	Credit card charges	350	362	358	283	377	0	379	0	0
	Overhead Expenditure	30,734	25,176	28,499	19,633	24,463	0	26,388	0	0
	Movement to/(from) Gen Reserve	(2,312)	2,642	632	(51)	1,216		4,353		
42	<u>Sevenoaks Town Mayor</u>									
1500	Fundraising	0	1,983	0	2,988	2,027	0	0	0	0
1752	Quiz Night Income	0	4,243	0	884	4,300	0	0	0	0
1754	Knole Tour Income	0	1,104	0	356	534	0	0	0	0
1755	Chevening Visit Income	0	1,856	0	1,139	1,709	0	0	0	0
1756	Int'l Women's Day Event Income	0	3,450	0	1,200	0	0	0	0	0
1759	Autumn Colours Income	0	480	0	0	0	0	0	0	0
	Total Income	0	13,117	0	6,567	8,570	0	0	0	0
6443	Mayors Allowance 2024/2025	6,044	5,992	0	0	0	0	0	0	0
6444	Mayors Car Allowance 2024/2025	2,715	2,335	0	0	-1	0	0	0	0
6445	Autumn Colours Expenditure	0	383	0	0	0	0	0	0	0
6446	Mayors Allowance 2025/2026	0	0	6,044	3,169	6,044	0	6,044	0	0
6447	Mayors Car Allowance 2025/2026	0	0	2,715	0	2,715	0	2,715	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
7100	Mayoral Charity Donations	0	5,331	0	6,185	6,185	0	0	0	0
7202	Quiz Night Expenditure	0	1,941	0	0	0	0	0	0	0
7204	Knole Tour Expenditure	0	0	0	466	466	0	0	0	0
7205	Chevening Visit Expenditure	0	0	0	2,416	2,416	0	0	0	0
7206	Int'l Women's Day Event Exp.	0	2,318	0	234	0	0	0	0	0
	Overhead Expenditure	8,759	18,300	8,759	12,468	17,825	0	8,759	0	0
	Movement to/(from) Gen Reserve	(8,759)	(5,183)	(8,759)	(5,902)	(9,255)		(8,759)		
43	<u>Youth Council</u>									
7555	Youth Council Support	500	0	500	0	0	0	500	0	0
	Overhead Expenditure	500	0	500	0	0	0	500	0	0
8001	plus Transfer from EMR	0	-500	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(500)	(500)	(500)	0	0		(500)		
45	<u>BID</u>									
6630	Professional Fees	1,414	18,677	0	0	0	0	0	0	0
	Overhead Expenditure	1,414	18,677	0	0	0	0	0	0	0
8001	plus Transfer from EMR	0	18,677	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,414)	0	0	0	0		0		
50	<u>Youth Cafe</u>									
1022	Letting & Hire of Facilities	3,100	5,662	4,000	4,647	5,954	0	4,000	0	0
1211	Sale of Goods	2,000	3,064	2,000	2,508	3,336	0	2,500	0	0
1213	Event catering	0	125	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1350	Revenue Grant income	0	19,612	0	11,375	11,375	0	0	0	0
1990	Other Income	0	3,378	0	0	0	0	0	0	0
Total Income		5,100	31,840	6,000	18,530	20,665	0	6,500	0	0
4010	Gross Pay	52,100	63,773	62,000	56,797	75,264	0	70,000	0	0
4012	Expenses	0	819	0	0	0	0	0	0	0
4270	Employers Pension Contribution	1,900	2,887	2,090	2,292	3,139	0	2,500	0	0
5410	Repairs & General Maintenance	4,980	4,512	1,025	1,844	1,844	0	1,066	0	0
5500	Equipment Hired and New	4,724	5,648	520	1,735	2,603	0	541	0	0
6010	Light Heat & Cleaning	200	285	205	269	308	0	300	0	0
6101	Telephone	700	552	717	459	612	0	757	0	0
6105	Broadband wi-fi service	200	407	400	295	394	0	416	0	0
6200	Printing & Stationery	200	901	205	53	80	0	213	0	0
6210	Postage & Courier	0	28	0	56	63	0	0	0	0
6240	Computer/ Data Base/WP's	300	2,471	500	645	645	0	520	0	0
6241	Website Costs	200	222	205	108	84	0	213	0	0
6281	Furnishings,Furniture/Eqpt	500	0	515	0	0	0	535	0	0
6320	Staff Training	100	160	100	610	270	0	104	0	0
6330	Welfare/Hospitality	0	0	0	40	60	0	0	0	0
6340	Staff Uniforms	200	328	205	134	201	0	205	0	0
6460	Publicity & Democratic notices	0	35	0	506	759	0	0	0	0
6500	Goods for Resale	2,000	2,947	2,050	2,460	2,879	0	2,163	0	0
6505	Cafe consumables	0	37	0	9	7	0	0	0	0
6635	Professional Fees Licensing	450	302	461	672	672	0	350	0	0
6730	Subscriptions	0	2,000	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6900	Sundry Expenses	400	197	400	344	101	0	416	0	0
6922	Health&Safety/Risk Assessments	1,000	1,131	1,250	645	931	0	1,200	0	0
6935	Waste Bin Disposal-Waste Bins	0	120	0	0	0	0	0	0	0
6952	Protective Clothing	0	0	0	103	155	0	0	0	0
6976	Credit card charges	0	0	0	39	29	0	0	0	0
9029	Youth Cafe toilet refurb	0	0	0	200	200	0	0	0	0
	Overhead Expenditure	70,154	89,761	72,848	70,316	91,300	0	81,499	0	0
	50 Net Income over Expenditure	-65,054	-57,921	-66,848	-51,786	-70,635	0	-74,999	0	0
8001	plus Transfer from EMR	0	315	0	399	0	0	0	0	0
8002	less Transfer to EMR	0	18	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(65,054)	(57,624)	(66,848)	(51,388)	(70,635)		(74,999)		
60	<u>Markets</u>									
1017	Rental Income Sat Market	20,567	22,742	21,081	16,987	22,997	0	22,000	0	0
1018	Rental Income Wed Market	12,506	13,185	12,818	8,462	11,366	0	12,818	0	0
1019	Rental Income Blighs Market	18,512	19,745	18,974	15,645	21,740	0	19,732	0	0
1033	Rental income Christmas Market	0	3,525	0	3,362	855	0	0	0	0
1208	Other Events Income	0	1,138	0	480	480	0	0	0	0
1211	Sale of Goods	0	131	0	0	0	0	0	0	0
	Total Income	51,585	60,466	52,873	44,936	57,438	0	54,550	0	0
4010	Gross Pay	2,031	1,988	2,139	1,606	2,141	0	2,285	0	0
5410	Repairs & General Maintenance	200	47	205	20	30	0	205	0	0
5420	Saturday market charges	17,345	14,938	16,000	13,075	15,601	0	16,640	0	0

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5421	Wednesday Market charges	11,244	8,335	15,500	13,075	15,601	0	16,120	0	0
5424	Vegan Market Expenditure	0	1,131	0	41	42	0	0	0	0
5426	Christmas Market	0	50	0	0	0	0	0	0	0
6001	Blighs Market Charges	12,000	8,258	9,000	6,872	8,309	0	9,500	0	0
6010	Light Heat & Cleaning	200	83	205	0	0	0	213	0	0
6011	Electricity	0	392	0	347	450	0	0	0	0
6200	Printing & Stationery	0	0	0	20	30	0	0	0	0
6461	Banner Costs	0	0	0	156	234	0	0	0	0
6635	Professional Fees Licensing	200	0	205	0	0	0	0	0	0
6650	Bad debts	0	25	0	0	0	0	0	0	0
6730	Subscriptions	100	0	102	0	0	0	102	0	0
	Overhead Expenditure	43,320	35,246	43,356	35,211	42,438	0	45,065	0	0
	60 Net Income over Expenditure	8,265	25,219	9,517	9,725	15,000	0	9,485	0	0
8002	less Transfer to EMR	0	-141	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	8,265	25,360	9,517	9,725	15,000		9,485		
61	<u>Longspring Woods</u>									
1854	Longspring Woods Donations	0	300	0	0	0	0	0	0	0
	Total Income	0	300	0	0	0	0	0	0	0
8002	less Transfer to EMR	0	300	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	0	0	0		0		
70	<u>Precept</u>									

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Annual Budget - By Centre (Actual YTD Month 10)

		<u>2024/2025</u>		<u>2025/2026</u>				<u>2026/27</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1995	Precept	1,437,614	1,437,614	1,545,147	1,158,861	1,545,148	0	1,624,084	0	0
	Total Income	1,437,614	1,437,614	1,545,147	1,158,861	1,545,148	0	1,624,084	0	0
	Movement to/(from) Gen Reserve	1,437,614	1,437,614	1,545,147	1,158,861	1,545,148		1,624,084		
	Total Budget Income	1,866,414	2,108,512	1,997,096	1,718,197	2,171,011	3,700	2,117,684	0	0
	Expenditure	1,897,057	2,167,219	1,997,096	1,704,155	2,189,033	0	2,117,684	0	0
	Net Income over Expenditure	-30,643	-58,707	0	14,042	-18,022	3,700	0	0	0
	plus Transfer from EMR	0	130,975	0	5,893	0	0	0	0	0
	less Transfer to EMR	0	21,750	0	8,488	0	0	0	0	0
	Movement to/(from) Gen Reserve	(30,643)	50,518	0	11,446	(18,022)		0		