

**Notes of the meeting of the Sevenoaks Town Partnership Events Committee  
held on 27<sup>th</sup> July 2016 at 7 p.m.  
at the Sevenoaks Community Centre**

**Present:**

Cllr Maxine Chakowa (Chairman)	Sevenoaks Town Council
Bonnie Tarling	Sevenoaks Town Council
Linda Larter	Sevenoaks Town Council
Ray Russell	Sevenoaks Summer Festival
Amanda Owens	Bradbourne Residents Association
John Levett	Sevenoaks Summer Festival
Ray Russell	Sevenoaks Summer Festival
Audrey Franks	Sevenoaks Summer Festival

**Apologies for Absence:**

Cllr R Parry  
Cllr T Clayton  
Cllr P Walshe  
Cllr E Eyre  
Cllr S Arnold

1	<b>Minutes of the meeting held on 17<sup>th</sup> February 2016</b> The minutes from the meeting held on 17 <sup>th</sup> February were received and noted.	
2	<b>Photographs on websites for STP Events.</b> Ways of placing photos from events on to the STP website were discussed. It was suggested using Snapchat and Instagram to help promote photos of each event. A meeting would take place shortly with the website designers and feedback on new features of the website would be brought to a future meeting. The intention is to place photographs on the current entry on event page with links to other promotions for the event.	
3	<b>STP/STC (and related) Events taking place in 2016</b> I. Monthly Sunday Farmers Market on the Vine Gardens – April to September. To date the market had been going steady with around 13-15 stalls attending and most markets had entertainment on the bandstand. A review would take place in October to discuss plans for 2017.	

	<p>II. Mayor's Charity Cocktail Party at Knole, Friday 15<sup>th</sup> July – The event was very successful with £2,000 raised for Diabetes UK</p> <p>III. Sevenoaks Summer Festival, 18<sup>th</sup> June to 3<sup>rd</sup> July – Feedback forms had been sent out to the public with positive feedback received to date. New volunteers and committee members had helped ease the pressure on arrangements. A full report would be sent to the Town Council shortly.</p> <p>IV. Cricket Week on the Vine, 4<sup>th</sup> to 10<sup>th</sup> July – No feedback received to date from the Cricket Club.</p> <p>V. Bands on the Vine – Programme throughout Summer on Thursday evenings and Sunday afternoon. Ray and Audrey reported that the experience from bands perspective was greatly improved due to café and new chairs.</p> <p>VI. Storytelling at the Bradbourne Lakes, 4<sup>th</sup> &amp; 18<sup>th</sup> August – further details to be emailed to the Town Partnership to be placed on their website</p> <p>VII. Bands at Bradbourne Lakes, 3<sup>rd</sup> September – Sevenoaks &amp; Tonbridge Band to perform at the Bradbourne Lakes area, thanks were given to the Round Table for their grant towards the event. STC to provide contact details for portable toilet suppliers.</p> <p>VIII. Business Awards, Friday 9<sup>th</sup> September at Knole Academy – Customer Choice voting opens from 1<sup>st</sup> to 31<sup>st</sup> August via the Chronicle website. Tickets were on sale for the event now (limited seats available).</p> <p>IX. Harvest Moon Food &amp; Drink Festival on the Vine Gardens, 9<sup>th</sup> to 11<sup>th</sup> September – Market Square Group would be running a three day food and drink festival with entertainment, craft and food stalls</p> <p>X. Sevenoaks Literary Festival, 23<sup>rd</sup> September to 7<sup>th</sup> October – Tickets for the events were on sale now from the Sevenoaks Bookshop. Details of the events would be placed on the STP website shortly. Events Committee to discuss how they can assist with promoting the festival in the future.</p> <p>XI. Pink Week 2016 - Pink Party on the Vine Gardens, 1<sup>st</sup> October – The annual Pink Party</p>	
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	<p>would take place from 2-5pm with interactive stalls, fun run and celebrities attending to help raise money for Breast Cancer Care</p> <p>XII. Absolutely Fabulous Film Night for Breast Cancer Care, 4<sup>th</sup> October at the Stag – Tickets would be on sale shortly via the Stag Box Office for £15.</p> <p>XIII. Comedy Night at the Stag Plaza, 16<sup>th</sup> October – Beth Vyse would be performing as part of her tour with a raffle in the foyer to help raise funds for Breast Cancer Care</p> <p>XIV. Torchlight Parade, Saturday 5<sup>th</sup> November – to take same format as last year. Further details to be brought to a future meeting.</p> <p>XV. Christmas Light Switch on, Friday 25<sup>th</sup> November – to take same format as previous year's. Further details to be brought to a future meeting.</p> <p>XVI. Christmas Food &amp; Drink Festival on the Vine Gardens, 9<sup>th</sup> to 11<sup>th</sup> December – Market Square Group would be providing a three day festival with festive craft and food stalls.</p>	
4	<p><b>Shared Resources</b> The Town Council has a marquee, PA systems, tables and chairs that can be hired for events.</p>	
5	<p><b>Date for next meeting</b> The next meeting would take place on Tuesday 25<sup>th</sup> October, 7pm at the Town Council Chamber</p>	

The Meeting was closed by the Chairman at 8:00 pm.