Notes of the meeting of the Sevenoaks Town Partnership Events Committee held on 25th October 2016 at 7 p.m. at the Sevenoaks Town Council Chamber

Present:

Cllr Maxine Chakowa (Chairman)

Bonnie Tarling

Linda Larter

Ray Russell

Sevenoaks Town Council

Sevenoaks Town Council

Sevenoaks Town Council

Sevenoaks Summer Festival

Glenn Ball Sevenoaks Architect

John Levett Sevenoaks Summer Festival

Steph Harrison Breast Cancer Care

Clive Andrews Bligh's

Duncan Philip Hospice in the Weald
Michele MacDonald Sevenoaks Town Council

Apologies for Absence:

Neil Jackson

Before the meeting a presentation was received from David Palmer regarding security at events. For a copy of the presentation or to discuss matters further with David please contact the Town Council Office.

All agreed that the presentation had been most informative and the Chairman thanked Mr Palmer for giving his time to talk to the Events Committee.

1		tes of the meeting held on 27 th July 2016	
		ninutes from the meeting held on 27 th July 2016	
	were	received and noted.	
2	STP/S	TC (and related) Events taking place in 2016	
	l.	Torchlight Parade 5 th November. Tickets for	
		the event will be on sale in the High Street on	
		Saturday 29 th October from 10.30-3.30. The	
		event will take the same format as 2015.	
	H.	Remembrance Day Parade 13 th November.	
		The event will take place in the same format	
		as 2015. All welcome to attend.	
	III.	Christmas Light Switch on at Hollybush 24 th	
		November. This will be a small event for	
		around 1 ½ hours to switch the lights on at	
		Hollybush and down St John's Hill.	
1	IV.	Christmas Light Switch on in Town Centre 25 th	
1		November. To take same format as 2015 with	
		stage, reindeer, characters and stalls.	
	V.	Christmas Market on the Vine Gardens 9th to	
		11 th December. Event run by Market Square	
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	Group with entertainment, food and craft stalls	
3	Planned Events for 2017 A copy of the events calendar for 2017 was received and noted (copy attached).	
	A request had been received from Hospice in the Weald to host a Moonlight Walk starting and ending at the Vine. It was agreed that the Town Partnership would work together with Hospice in the Weald to host this event with a date in June to be confirmed.	
	A request had been received to host a Half Marathon in Sevenoaks by Run Through Events. The Town Clerk requested references from other areas that had already hosted a run and further discussion would need to take place before a decision could be made.	
4	Shared Resources The Town Council has a marquee, PA systems, tables and chairs that can be hired for events.	

The Meeting was closed by the Chairman at 8:20 pm.

SEVENOAKS ANNUAL PROGRAMME OF EVENTS (over 2,000 public attendance) Supported and promoted by Sevenoaks Town Partnership

Supported and promoted by Sevenoaks Town Council

Ref	Event	Dates if known	Jan	Feb	March	April	May June		July	Aug	Sept	Oct	Nov	Dec
	Mayor's Quiz Night	04.02.2017		>										
	10K Race at Knole				>									
	French Market at the Vine Gardens	14.04.2017 to				>								
	Vintage Bus					>		>	>	>	>			
	Sevenoaks Business Show at Stag	21.04.2017				>								
	Food Fair on the Vine Gardens	05.05.2017 to 07.05.2017					>							
	Wellbeing Show at Stag Plaza	19.05.2017					>							
	Love Your Local Market	13.05.2017 to					>							
		71.05.2017												
	Summer Festival	24.06.2017 to 09.07.2017						>	>					
	Hospice in the Weald Moonlight Walk							>						
	Bands on the Vine Sunday afternoons (25,06,2017 to 27,08,2017)							>	>	>				
	Bands on the Vine Thursdays							>	>	>				
	South East in Bloom – all July								>					
	Judging Day													
	Summer Play Provision (dates to be									>				
	Knole Community Open Day (date to									>				
	be confirmed)										Ì			
	Craft Beer and Gin Festival on the	08.09.2017 to									>			
	Vine Gardens	10.09.2017												
	Sevenoaks Business Awards	15.09.2017									>			

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Ref	Ref Event	Dates if known Jan Feb March April May June July Aug Sept Oct Nov Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
	Pink Party on the Vine Gardens	07.10.2017										>		
	Torch Light Parade & Fireworks	04.11.2017											>	
	Remembrance Service	12.11.2017											>	
	Christmas Lights Switch On – Town	24.11.2017											>	
	Centre													
	Pantomime													>
	Christmas Fair on the Vine	08.12.2017 to				l								>
		10.12.2017												